



# THE CITY OF FROSTBURG

## Mayor and Council Meeting Agenda

Tuesday, May 20, 2025 at 5:30 PM

Frostburg Municipal Center Meeting Room 100  
37 S. Broadway, Frostburg, MD 21532

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Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Frostburg Blessing**
4. **Roll Call**
5. **Approval of the Agenda**
6. **Approval of the Minutes**
  - A. Minutes from the April Council Meeting.  
Motion and Second to Approve the Minutes for the April Council Meeting.
7. **Mayor and Commissioners Reports and Announcements**
  - A. Monthly Reports of the City Departments.  
Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.
8. **Public Hearings**
  - A. Combined Sewer Overflow Monthly Public Hearing
  - B. **Ordinance 2025-01** Fiscal Year 2026 Operating Budget and Schedule of Municipal Fees.
  - C. **Ordinance 2025-02** An Ordinance to Repeal and Reenact with Amendment sections of the City Code pertaining to the City's Leak Adjustment Policy, for the purpose of establishing a leak protection program.
  - D. **Ordinance 2025-03** An Ordinance to Renumber and Enact a new section of City Code for the purpose of establishing a tax credit for members of Frostburg Fire Department No.1.
9. **Old Business**
  - A. **Ordinance 2025-01** Operating Budget and Municipal Fees.  
Motion and Second to Approve the Ordinance on Second Reading; PUBLIC COMMENT; Vote of the Mayor and City Council
  - B. **Ordinance 2025-02** Leak Protection Program.  
Motion and Second to Approve the Ordinance on Second Reading; PUBLIC COMMENT; Vote of the Mayor and City Council.

**C. Ordinance 2025-03** Real Estate Tax Credit.

Motion and Second to Approve the Ordinance on Second Reading; PUBLIC COMMENT; Vote of the Mayor and City Council.

**10. New Business**

**A. Ordinance 2025-04** An Ordinance to Amend Section 7-4(f) of the City Code to Clarify That the Mayor and Council Have Final Authority to Approve or Deny Commercial Rehabilitation Tax Credit Applications. *Bethany Fife, Director of Community Development.*

Motion and Second to Approve the Ordinance on First Reading, and set the June 17, 2025 Council Meeting as an advertised Public Hearing; PUBLIC COMMENT; Vote of the Mayor and City Council.

**B. Ordinance 2025-05** An Ordinance to Repeal and Re-Enact the Rental Housing Ordinance (Appendix D) With Amendments. *Bethany Fife, Director of Community Development.*

Motion and Second to Approve the Ordinance on First Reading, and set the June 17, 2025 Council Meeting as an advertised Public Hearing; PUBLIC COMMENT; Vote of the Mayor and City Council.

**C. Resolution 2025-17** Reappoint Maureen Brewer to the Historic District Commission. *Bethany Fife, Director of Community Development.*

Motion and Second to Approve Resolution 2025-17; PUBLIC COMMENT; Vote of the Mayor and City Council.

**D. Resolution 2025-18** Approve Annual Maryland Department of Planning Report. *Bethany Fife, Director of Community Development.*

Motion and Second to Approve Resolution 2025-18; PUBLIC COMMENT; Vote of the Mayor and City Council.

**E. Resolution 2025-19** Approve a Temporary Repeal of the Open Container Law for the 2025 Derby Day Event. *Nick Costello, Chief of Police.*

Motion and Second to Approve Resolution 2025-19; PUBLIC COMMENT; Vote of the Mayor and City Council.

**F. Resolution 2025-20** Approve a Contract with Briarside Contracting for the Demolition of 84–88 East Main Street and Authorize the Use of Emergency Procurement. *Hayden Lindsey, Director of Public Works.*

Motion and Second to Approve Resolution 2025-20 PUBLIC COMMENT; Vote of the Mayor and City Council.

**G. Resolution 2025-21** Authorize Agreement with Property Owners of 84–88 East Main Street. *Hayden Lindsey, Director of Public Works.*

Motion and Second to Approve Resolution 2025-21; PUBLIC COMMENT; Vote of the Mayor and City Council.

**H. Resolution 2025-22** Authorize a Letter of Intent for the Development of the Center Street Project to be signed. *Hayden Lindsey, Director of Public Works.*

Motion and Second to Approve Resolution 2025-22; PUBLIC COMMENT; Vote of the Mayor and City Council.

**I. Resolution 2025-23** Establish Minimum Service Requirement to Qualify for Retiree Health Insurance Benefits. *Elaine Jones, CPA, Director of Finance.*

Motion and Second to Approve Resolution 2025-23; PUBLIC COMMENT; Vote of the Mayor and City Council.

- J. Resolution 2025-24** Approve a Contract with SB & Company, LLC for Professional Auditing Services. *Elaine Jones, CPA, Director of Finance.*

Motion and Second to Approve Resolution 2025-24; PUBLIC COMMENT; Vote of the Mayor and City Council.

**11. Open Public Comment**

**12. Adjournment**