



## City Council Special Meeting Agenda

**January 14, 2026 at 6:00 PM**

Emily Francis, Mayor  
Chris Conway, District 1  
Julie Pignataro, District 2  
Josh Fudge, District 3  
Melanie Potyondy, District 4  
Amy Hoeven, District 5  
Vacant, District 6

Carrie Daggett  
City Attorney

Kelly DiMartino  
City Manager

City Council Chambers  
300 Laporte Avenue, Fort Collins &  
via Zoom at  
<https://zoom.us/j/98241416497>

Cablecast on FCTV  
Channel 14 on Connexion  
Channel 14 and 881 on Comcast

Delynn Coldiron  
City Clerk

### **SPECIAL MEETING** **Immediately Following Work Session** **Called by Motion of City Council on December 2, 2025**

#### **A) CALL MEETING TO ORDER**

#### **B) PLEDGE OF ALLEGIANCE**

#### **C) ROLL CALL**

#### **D) CONSIDERATION OF ITEMS IDENTIFIED IN THE CALL OF SPECIAL MEETING**

##### **1. Resolution 2026-008 Making an Appointment to Fill a Vacancy for Councilmember for District 6 on the Fort Collins Council.**

The purpose of this item is to make an appointment to fill the vacant District 6 Council seat. Mayor Pro Tem Emily Francis was elected Mayor on November 4, 2025, leaving the District 6 Council seat vacant effective January 13, 2026.

#### **E) ADJOURNMENT**

Upon request, the City of Fort Collins will provide language access services for individuals who have limited English proficiency, or auxiliary aids and services for individuals with disabilities, to access City services, programs and activities. Contact 970.221.6515 (V/TDD: Dial 711 for Relay Colorado) for assistance. Please provide 48 hours advance notice when possible.

A petición, la Ciudad de Fort Collins proporcionará servicios de acceso a idiomas para personas que no dominan el idioma inglés, o ayudas y servicios auxiliares para personas con discapacidad, para que puedan acceder a los servicios, programas y actividades de la Ciudad. Para asistencia, llame al 970.221.6515 (V/TDD: Marque 711 para Relay Colorado). Por favor proporcione 48 horas de aviso previo cuando sea posible.

January 14, 2026

# AGENDA ITEM SUMMARY

City Council



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## STAFF

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Delynn Coldiron, City Clerk

## SUBJECT

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**Resolution 2026-008 Making an Appointment to Fill a Vacancy for Councilmember for District 6 on the Fort Collins Council.**

## EXECUTIVE SUMMARY

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The purpose of this item is to make an appointment to fill the vacant District 6 Council seat. Mayor Pro Tem and District 6 Councilmember Emily Francis was elected Mayor on November 4, 2025, leaving the District 6 Council seat vacant effective January 13, 2026.

## STAFF RECOMMENDATION

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Staff recommends adoption of the Resolution.

## BACKGROUND / DISCUSSION

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Council interviewed several candidates for the vacant District 6 Council seat. The applicants to be interviewed will be included here after the pool of candidates to be interviewed are selected.

At its December 2, 2025, meeting, Council adopted [Resolution 2025-107](#) which established the process for appointing a Councilmember to the vacant District 6 seat following the swearing-in of Mayor Pro Tem as Mayor.

Interviews of the candidates selected by Council were conducted at a work session on January 14, 2026, immediately followed by this special meeting at which Council will consider adoption of a resolution appointing the new District 6 Councilmember.

The public has the opportunity to provide feedback on the candidates in person and online during the meeting. Written public comment will be collected from emails submitted to [cityleaders@fortcollins.gov](mailto:cityleaders@fortcollins.gov) through 12:00 pm on Thursday, January 8. These comments will be included in the Council agenda packets posted by 5:00 pm on Thursday, January 8. Any written feedback received after the January 8 deadline will be included in Council's read before packet on Tuesday, January 13.

Council may use a series of motions to focus the selection process followed by a motion to adopt the Resolution which contains a blank for Council to insert the finalist names.

If no applicant receives a majority vote, Council may wish to postpone the item to a later date for further consideration. If an appointment is made, the oath of office will be administered to the new appointee promptly, with a ceremonial swearing in at the regular meeting on January 20, 2026.

### **CITY FINANCIAL IMPACTS**

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None.

### **BOARD / COMMISSION / COMMITTEE RECOMMENDATION**

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None.

### **PUBLIC OUTREACH**

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The adopted process and application forms were posted on the City's website, [Council Vacancy](#), beginning December 3, 2025, promoted on Social Media, and on [fortcollins.gov](http://fortcollins.gov) Spotlights.

### **ATTACHMENTS/LINKS**

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1. [District 6 Applications with Community Feedback](#)
2. Resolution 2026-008

RESOLUTION 2026-008  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
MAKING AN APPOINTMENT TO FILL A VACANCY FOR  
COUNCILMEMBER FOR DISTRICT 6 ON THE FORT COLLINS  
COUNCIL

A. A vacancy for Council District 6 was created by election and swearing in of former District 6 Councilmember Emily Francis to the office of Mayor on November 4, 2025 and January 13, 2026, respectively.

B. The City Charter as updated after the November 4, 2025, election, provides that the City Council shall fill such vacancy by appointment within thirty-five business days, and that the appointed Councilmember shall serve until the end of the current four-year term of that office in January 2028.

C. The City Council has carefully considered a number of applications received from qualified District 6 residents to fill such vacancy and has interviewed such applicants.

D. The City Council desires to make an appointment to fill said vacancy on the Fort Collins City Council to serve until the District 6 voters elect a representative at the November 2027 regular municipal election, and the elected individual has taken office.

In light of the foregoing recitals, which the Council hereby makes and adopts as determinations and findings, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS that \_\_\_\_\_ is hereby appointed to fill the vacancy created by the swearing in of Emily Francis as Mayor, to serve as District 6 Councilmember on the Fort Collins City Council until an elected representative for District 6 has taken office following the November 2027 regular municipal election.

Passed and adopted on January 14, 2026.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Effective Date: January 14, 2026  
Approving Attorney: Carrie Daggett