

Regular Meeting

5:00 p.m. Thursday, April 25, 2024

Council Information Center (CIC) at City Hall, 300 Laporte Avenue, Fort Collins, CO 80521

Zoom Webinar link: <https://us02web.zoom.us/j/84667107773>

**NOTICE:**

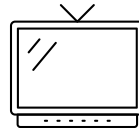
Regular meetings of the Urban Renewal Authority are held on the 4th Thursday of each month at City Hall. Meetings are conducted in a hybrid format, with a Zoom webinar in addition to the in person meeting in the Council Information Center.

Board members may participate in this meeting via electronic means pursuant to their adopted policies and protocol.

**How to view this Meeting:**



Meetings are open to the public and can be attended in person by anyone.



Meetings are televised live on Channels 14 & 881 on cable television.



Meetings are available through the Zoom platform, electronically or by phone.



Meetings are livestreamed on the City's website, [fcgov.com/fctv](http://fcgov.com/fctv)

*Upon request, the City of Fort Collins will provide language access services for individuals who have limited English proficiency, or auxiliary aids and services for individuals with disabilities, to access City services, programs and activities. Contact 970.221.6515 (V/TDD: Dial 711 for Relay Colorado) for assistance. Please provide 48 hours advance notice when possible.*

*A solicitud, la Ciudad de Fort Collins proporcionará servicios de acceso a idiomas para personas que no dominan el idioma inglés, o ayudas y servicios auxiliares para personas con discapacidad, para que puedan acceder a los servicios, programas y actividades de la Ciudad. Para asistencia, llame al 970.221.6515 (V/TDD: Marque 711 para Relay Colorado). Por favor proporcione 48 horas de aviso previo cuando sea posible.*

# There are four options for members of the public who would like to participate in URA meetings:

## Comment in real time:



In person attendees can address the Board in person. Speakers are required to sign up to speak on sign up sheets on the tables just outside the meeting room.



*During the public comment portion of the meeting and discussion items:* The public can join the Zoom webinar and comment from the remote meeting, joining online or via phone.

Join the online meeting using the link in this agenda to log in on an internet-enabled smartphone, laptop or computer with a speaker and microphone. Using earphones with a microphone will greatly improve audio experience.

To be recognized to speak during public participation portions of the meeting, click the 'Raise Hand' button.

Participate via phone using the call in number and meeting ID below:

Call in number: 719-359-4580 (US)

Meeting ID: 846 6710 7773

During public participation opportunities in the meeting, press \*9 to indicate a desire to speak.

## Submit written comments:



Email comments about any item on the agenda to Andy Smith, Redevelopment Manager to:

[asmith@fcgov.com](mailto:asmith@fcgov.com)

by 3:00 PM the day of the meeting.



# Urban Renewal Authority Board Agenda

**April 25, 2024 at 5:00 PM**

Jeni Arndt, Chair  
Kristin Stephens, Vice-chair  
Susan Gutowsky  
Julie Pignataro  
Tricia Canonico  
Melanie Potyondy  
Kelly Ohlson  
Emily Francis  
Kristen Draper  
Dan Sapienza  
(Vacant)

Council Information Center (CIC)  
in City Hall, 300 Laporte Ave, Fort  
Collins, CO and via Zoom at  
<https://zoom.us/j/98687657267>

Cablecast on FCTV  
Channel 14 on Connexion  
Channel 17 and 881 on Comcast

Caitlin Quander  
Brownstein Hyatt Farber Schreck, LLP

Josh Birks  
Acting Executive Director

Heather Walls  
Interim Secretary

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## URBAN RENEWAL AUTHORITY BOARD MEETING 5:00 PM

- A) PLEDGE OF ALLEGIANCE**
- B) CALL MEETING TO ORDER**
- C) ROLL CALL**
- D) AGENDA REVIEW**

Executive Director's Review of Agenda.

- E) PUBLIC PARTICIPATION**
- F) PUBLIC PARTICIPATION FOLLOW-UP**
- G) COMMISSIONER REPORTS**
- H) DISCUSSION ITEMS**

The method of debate for discussion items is as follows:

- Chair introduces the item number and subject; asks if formal presentation will be made by staff
- Staff and/or Applicant presentation (optional)
- Chair requests public comment on the item (three minute limit for each person)
- Board questions of staff on the item
- Board motion on the item
- Board discussion
- Final Board comments
- Board vote on the item

Note: Time limits for individual agenda items may be revised, at the discretion of the Chair, to ensure all have an opportunity to speak. **If attending in person, please sign in at the table in the back of the room.** The timer will buzz when there are 30 seconds left and the light will turn yellow. It will buzz again at the end of the speaker's time.

1. **Consideration and Approval of the Minutes for the February 22, 2024 Urban Renewal Authority Board Meeting.**

The purpose of this item is to approve the minutes of the February 22, 2024 Urban Renewal Authority Board meeting.

2. **Resolution No. 2024-130 Accepting the Appointment of a Commissioner to the Authority.**

The purpose of this item is to consider accepting the Mayor's appointment of Dan Sapienza to the URA Board.

3. **2024 URA Workplan.**

The purpose of this item is for URA staff to present a high-level workplan for the remainder of 2024 and the first quarter of 2025 to inform the Board and receive feedback.

4. **Resolution No. 2024-131 Adopting a Supplemental Budget Resolution.**

The purpose of this item is to address how in 2022, the URA Board approved \$250,000 to fund an RFP for partial design of bike and pedestrian improvements in the Prospect South Plan Area. Since the RFP was not issued at that time, staff is requesting reaffirmation from the Board and slightly more money to issue the RFP as soon as possible.

5. **Resolution No. 2024-132 Adopting a Supplemental Budget Resolution.**

The purpose of this item is to note several key real estate projects are expected to become priorities for URA staff to manage during 2024 and 2025. Most milestones for these projects are unknown, and a considerable amount of the work to be performed is highly technical in nature. In anticipation of this dynamic workload, staff recommends that several professional service providers be contracted "on call" to provide deliverables as specific needs emerge. To be clear, the budget for these services will only be spent as technical services are procured and only the funds anticipated for 2024 (\$180,000) will be appropriated by this supplemental request. Anticipated funds for 2025 are included for discussion purposes only and will be included in the 2025/2026 URA Budget.

In addition to the real estate projects mentioned above, staff are also requesting supplemental funds to update the URA website so that it complies with the accessibility provisions required by HB21-1110 and WCAG 2.1 AA by July 1, 2024.

**I) OTHER BUSINESS**

## **J) ADJOURNMENT**

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