

# Fort Collins City Council Agenda

Regular Meeting **Amended 7/14/25**

6:00 p.m., Tuesday, July 15, 2025

City Council Chambers at City Hall, 300 Laporte Avenue, Fort Collins, CO 80521

Zoom Webinar link: <https://zoom.us/j/98241416497>

## NOTICE:

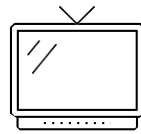
Regular meetings of the City Council are held on the 1st and 3rd Tuesdays of each month in the City Council Chambers. Meetings are conducted in a hybrid format, with a Zoom webinar in addition to the in person meeting in Council Chambers.

City Council members may participate in this meeting via electronic means pursuant to their adopted policies and protocol.

## How to view this Meeting:



Meetings are open to the public and can be attended in person by anyone.



Meetings are televised live on Channels 14 & 881 on cable television.



Meetings are available through the Zoom platform, electronically or by phone.



Meetings are livestreamed on the City's website, [fcgov.com/fctv](https://fcgov.com/fctv)

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## There are in person and remote options for members of the public who would like to participate in Council meetings:

### Comment in real time:

*During the public comment portion of the meeting and discussion items:*



In person attendees can address the Council in the Chambers.  
The public can join the Zoom webinar and comment from the remote meeting, joining online or via phone.



All speakers are required to sign up to speak using the online sign up system available at [www.fcgov.com/agendas](http://www.fcgov.com/agendas).  
Staff is also available outside of Chambers prior to meetings to assist with the sign up process for in person attendees.

Full instructions for online participation are available at [fcgov.com/councilcomments](http://fcgov.com/councilcomments).

Join the online meeting using the link in this agenda to log in on an internet-enabled smartphone, laptop or computer with a speaker and microphone. Using earphones with a microphone will greatly improve audio experience.

To be recognized to speak during public participation portions of the meeting, click the 'Raise Hand' button.

Participate via phone using this call in number and meeting ID:

Call in number: 720 928 9299

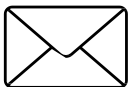
Meeting ID: 982 4141 6497

During public participation opportunities in the meeting, press \*9 to indicate a desire to speak.

### Submit written comments:



Email comments about any item on the agenda to [cityleaders@fcgov.com](mailto:cityleaders@fcgov.com)



Written comments can be mailed or dropped off at the City Manager's Office at City Hall, at 300 Laporte Ave, Fort Collins, CO 80521

***Documents to Share during public participation:*** Persons wishing to display presentation materials using the City's display equipment under the Public Participation portion of a meeting or during discussion of any Council item must provide any such materials to the City Clerk in a form or format readily usable on the City's display technology no later than two (2) hours prior to the beginning of the meeting at which the materials are to be presented.

***NOTE:*** All presentation materials for appeals, addition of permitted use applications or protests related to election matters must be provided to the City Clerk no later than noon on the day of the meeting at which the item will be considered. See Council Rules of Conduct in Meetings for details.



# City Council Regular Meeting Agenda

July 15, 2025 at 6:00 PM

Jeni Arndt, Mayor  
Emily Francis, District 6, Mayor Pro Tem  
Susan Gutowsky, District 1  
Julie Pignataro, District 2  
Tricia Canonico, District 3  
Melanie Potyondy, District 4  
Kelly Ohlson, District 5

City Council Chambers  
300 Laporte Avenue, Fort Collins  
& via Zoom at  
<https://zoom.us/j/98241416497>  
Cablecast on FCTV  
Channel 14 on Connexion  
Channel 14 and 881 on Xfinity

Carrie Daggett  
City Attorney

Kelly DiMartino  
City Manager

Delynn Coldiron  
City Clerk

## PROCLAMATIONS & PRESENTATIONS 5:00 PM

### A) PROCLAMATIONS AND PRESENTATIONS

PP 1. Declaring the Year of 2025 as the Year of Philanthropy.

## REGULAR MEETING 6:00 PM

**Amended 7/14/25**

### B) CALL MEETING TO ORDER

### C) PLEDGE OF ALLEGIANCE

### D) ROLL CALL

### E) CITY MANAGER'S AGENDA REVIEW

- City Manager Review of Agenda
- Consent Calendar Review, including removal of items from Consent Calendar for individual discussion.

### F) COMMUNITY REPORTS - None.

### G) PUBLIC COMMENT ON ANY TOPICS OR ITEMS OR COMMUNITY EVENTS (Including requests for removal of items from Consent Calendar for individual discussion.)

*Individuals may comment regarding any topics of concern, whether or not included on this agenda. Comments regarding land use projects for which a development application has been filed should be submitted in the development review process\*\* and not to Council.*

- Those who wish to speak are required to sign up using the online sign-up system available at [www.fcgov.com/council-meeting-participation-signup/](http://www.fcgov.com/council-meeting-participation-signup/)

- *Each speaker will be allowed to speak one time during public comment. If a speaker comments on a particular agenda item during general public comment, that speaker will not also be entitled to speak during discussion on the same agenda item.*
- *All speakers will be called to speak by the presiding officer from the list of those signed up. After everyone signed up is called on, the presiding officer may ask others wishing to speak to identify themselves by raising their hand (in person or using the Raise Hand option on Zoom), and if in person then will be asked to move to one of the two lines of speakers (or to a seat nearby, for those who are not able to stand while waiting).*
- *The presiding officer will determine and announce the length of time allowed for each speaker.*
- *Each speaker will be asked to state their name and general address for the record, and, if their comments relate to a particular agenda item, to identify the agenda item number. Any written comments or materials intended for the Council should be provided to the City Clerk.*
- *A timer will beep one time and turn yellow to indicate that 30 seconds of speaking time remain and will beep again and turn red when a speaker's time has ended.*

*[For questions about the development review process or the status of any particular development, consult the City's Development Review Center page at [fcgov.com/developmentreview](http://fcgov.com/developmentreview), or contact the Development Review Center at 970.221.6760.]*

## **H) PUBLIC COMMENT FOLLOW-UP**

## **I) COUNCILMEMBER REMOVAL OF ITEMS FROM CONSENT CALENDAR FOR DISCUSSION**

### **CONSENT CALENDAR**

*The Consent Calendar is intended to allow Council to spend its time and energy on the important items on a lengthy agenda. Staff recommends approval of the Consent Calendar. Agenda items pulled from the Consent Calendar by either Council or the City Manager will be considered separately under their own Section, titled "Consideration of Items Removed from Consent Calendar for Individual Discussion." Items remaining on the Consent Calendar will be approved by Council with one vote. The Consent Calendar consists of:*

- *Ordinances on First Reading that are routine;*
  - *Ordinances on Second Reading that are routine;*
  - *Those of no perceived controversy;*
  - *Routine administrative actions.*
1. **Consideration and Approval of the Minutes of the June 10, 2025 Adjourned Meeting and July 1, 2025 Regular meeting.**  
  
The purpose of this item is to approve the minutes of the June 10, 2025 Adjourned Meeting and July 1, 2025 Regular meeting.
  2. **Second Reading of Ordinance No. 110, 2025, Appropriating Unanticipated Philanthropic Revenue Received Through City Give for Various Programs and Services.**  
  
This Ordinance, unanimously adopted on First Reading on July 1, 2025, requests an appropriation of \$134,447 in philanthropic revenue received through City Give. These miscellaneous gifts to various City departments support a variety of programs and services and are aligned with both the City's strategic priorities and the respective donors' designation.

In 2019, City Give, a formalized enterprise-wide initiative was launched to create a transparent, non-partisan governance structure for the acceptance and appropriations of charitable gifts.

3. **Second Reading of Ordinance No. 111, 2025, Appropriating Prior Year Reserves to Support the Gardens on Spring Creek Master Plan, Strategic Plan, and Interpretive Plan.**

This Ordinance, unanimously adopted on First Reading on July 1, 2025, considers an appropriation of \$150,000 from Gardens on Spring Creek reserves to engage consultant(s) who will facilitate development of a Master Plan, Strategic Plan, and Interpretive Plan.

4. **Second Reading of Ordinance No. 112, 2025, Appropriating Prior Year Reserves and Authorizing Transfers of Appropriations for the Safe Routes to School Zach Elementary School Project.**

This Ordinance, unanimously adopted on First Reading on July 1, 2025, provides a supplemental appropriation to the Safe Routes to School (SRTS) Zach Elementary School Project (Project). Poudre School District (PSD) contributed \$25,000 to the Project and this contribution was incorrectly appropriated in Ordinance No. 144, 2023. If approved, this item will correct this error and correctly appropriate the \$25,000 PSD contribution to the Project. No new funding will be appropriated to the Project. As no new funding is being appropriated, there is no proposed additional contribution to the Art in Public Places (APP) program.

5. **Second Reading of Ordinance No. 113, 2025, Approving a Collateral Assignment of a Lease at the Northern Colorado Regional Airport.**

This Ordinance, unanimously adopted on First Reading on July 1, 2025, requests Council approval of a Collateral Assignment of Lease ("Assignment") involving CO Fire Aviation Leasing, Inc., the cities of Loveland and Fort Collins (the "Cities"), and FMS Bank. The Assignment allows CO Fire Aviation Leasing, Inc. (the "Sublessee") to assign its leasehold interest as security for a \$920,000 loan from FMS Bank (the "Lender").

The underlying ground lease permits such assignments with the consent of the Cities. The Assignment, attached to proposed Ordinance No. 113, 2025, will serve as the Cities' acknowledgement of the assignment and provide the Lender rights to receive notice of any Sublessee default, to cure such defaults, and request a new lease of the Sublease is terminated.

6. **Second Reading of Ordinance No. 114, 2025, Authorizing the Conveyance of a Permanent Access Easement to Josh and Dusti Sanger Across City Property on Trilby Road.**

This Ordinance, unanimously adopted on First Reading on July 1, 2025, authorizes conveyance of a permanent access easement to Josh and Dusti Sanger on approximately 0.5 acres of Coyote Ridge Natural Area. The Sangers own a 5-acre residential inholding (2887 W. Trilby Road) within the natural area. Domestic water infrastructure (a cistern and electric pump) that exists on the adjacent natural area pre-dates the City's ownership and provides water to the Sangers' residence. The access easement is intended to formally document the Sangers' access to the existing cistern and electric pump on the Natural Area and require the Sangers to use the easement in accordance with City parameters.

7. **Second Reading of Ordinance No. 115, 2025, Vacating the City's Property Rights in a Railroad Easement at 3842 Redman Drive, Fort Collins.**

This Ordinance, unanimously adopted on First Reading on July 1, 2025, reviews and potentially recommends the vacation of the City's rights in an unused and unusable railroad easement on the Super Vacuum Manufacturing Inc./Bonfire, LLC (Super Vac) property at 3842 Redman Drive.

8. **Second Reading of Ordinance No. 116, 2025, Extending the Terms of a Non-Exclusive Franchise by the City of Fort Collins to Comcast of California/Colorado LLC and its Successors and Assigns for the Right to Make Reasonable Use of, and Erect, Construct, Operate and Maintain Through, the Public Rights-of-Way, Easements and other Public Property any Equipment Necessary and Appurtenant to the Operation and Maintenance of a Cable System and the Provision of Cable Services to City Residents.**

This Ordinance, unanimously adopted on First Reading on July 1, 2025, requests an extension to the terms of the current cable franchise agreement which expires on July 31, 2025. Staff is in current negotiations with Comcast representatives and in the best interests of both parties, recommend this extension so that negotiations can continue. The extension will run through October 31, 2025.

9. **First Reading of Ordinance No. 117, 2025, Making Supplemental Appropriations from the Colorado Division of Criminal Justice for Restorative Justice Services and Approving the Intergovernmental Grant Agreement with the Colorado Division of Criminal Justice.**

The purpose of this item is to appropriate \$35,637 of unanticipated revenue from the Colorado Division of Criminal Justice Juvenile Diversion fund awarded for the period July 1, 2025 – June 30, 2026, to support the Restorative Justice programs in the Neighborhood Services Department in Sustainability Services. Restorative Justice Programs are part of the City's Conflict Transformation Works team, which also provide mediation services. The program will provide restorative justice services as an accountability option for 35 youth referred from the 8th Judicial District Attorney's Office.

10. **First Reading of Ordinance No. 118, 2025, Making Supplemental Appropriations, Appropriating Prior Year Reserves and Authorizing Transfers of Appropriations for Transit Replacement, Enhancement and Maintenance of Assets.**

The purpose of this item is to appropriate unanticipated grant funds.

11. **First Reading of Ordinance No. 119, 2025, Making Supplemental Appropriations, Appropriating Prior Year Reserves and Authorizing Transfers of Appropriations for Transit Operations and Services and Bus Replacement.**

The purpose of this item is to appropriate unanticipated grant funds and transfer previously appropriated grant funds per updated Federal Transit Authority Grant Award Amounts.

12. **First Reading of Ordinance No. 120, 2025, Making a Supplemental Appropriation, Appropriating Prior Year Reserves and Authorizing Transfers of Appropriations for Transfort Maintenance Facility Upgrades and Related Art in Public Places.**

The purpose of this item is to appropriate unanticipated grant funds.

13. **Items Relating to the Edward Byrne Memorial Justice Assistant Grants.**

A. First Reading of Ordinance No. 121, 2025, Making a Supplemental Appropriation of Grant Funds from the Colorado Office of Justice Programs 2023 Edward Byrne Memorial Justice Assistance Grant Program Grant Award for Fort Collins Police Services.

B. First Reading of Ordinance No. 122, 2025, Making a Supplemental Appropriation of Grant Funds from the Colorado Office of Justice Programs 2024 Edward Byrne Memorial Justice Assistance Grant Program Grant Award for Fort Collins Police Services.



The purpose of these items is to support Fort Collins Police Services in work performed as a member of the Northern Colorado Drug Task Force, which is managed by the Larimer County Sheriff's Department, with both Fort Collins Police Services and Loveland Police being members. These member agencies support a broad range of activities to prevent and control drug-related crimes.

Larimer County was awarded two grants, for 2023 and 2024 respectively, through the Edward Byrne Memorial Justice Assistance Grant (JAG) program in support of operating the Northern Colorado Drug Task Force.

The award for 2023 is \$60,434 in total, and Fort Collins Police Services, as a subrecipient of the grant, receives \$18,058 of this 2023 award to support personnel costs and other operating costs directly attributed to the Northern Colorado Drug Task Force. The award for 2024 is \$50,489 in total, and Fort Collins Police Services, again as a subrecipient, receives \$15,025 of this 2024 JAG grant award also to support personnel costs and other operating costs directly attributable to the Northern Colorado Drug Task Force.

**14. First Reading of Ordinance No. 123, 2025, Making a Supplemental Appropriation of Grant Funds from the Colorado Department of Transportation Highway Safety Office for Police Services High Visibility Impaired Driving Enforcement FY26 Grant Award.**

The purpose of this item is to support Fort Collins Police Services in work performed enforcing Colorado's impaired driving laws for specific enforcement periods outlined by the Colorado Department of Transportation. Enforcement periods typically occur over holidays or periods of increased tourism and travel in the state.

Fort Collins Police Services was awarded \$25,474 through the High Visibility Impaired Driving Enforcement (HVE) grant to support personnel costs and other operating costs directly attributed to HVE grant activities. Police Services will provide enhanced impaired driving enforcement during specific time periods and engage in community education and outreach.

**15. First Reading of Ordinance No. 124, 2025, Adopting the 2025 Natural Areas Strategic Framework as an Element of City Plan and as an Update to the 2014 Natural Areas Master Plan.**

The purpose of this item is to adopt the 2025 Natural Areas Strategic Framework, attached as Exhibit A to the Ordinance, which updates the City's 2014 Natural Areas Master Plan and serves as a systemwide guide for the planning and management of the Natural Areas Department (NAD) over the coming decade. Rooted in ballot language, extensive community engagement, and broader City policies, the Framework articulates an updated vision, set of values, and strategic goals for the Department. It provides the foundation for action-oriented planning that will be implemented through zone-level management planning. Adoption of the Framework constitutes an amendment to City Plan under its provisions for incorporating new elements into the City's comprehensive plan.

**16. First Reading of Ordinance No. 125, 2025, Authorizing the Conveyance of an Emergency Access Easement on a Portion of the Larimer County Landfill to Poudre Fire Authority.**

The purpose of this item is to authorize the conveyance of one Emergency Access Easement (the "Easement") on a portion of co-owned City property presently known as Larimer County Landfill to Poudre Fire Authority.

**17. Resolution 2025-070 Approving Fort Fund Special Event Grant Disbursements.**

The purpose of this item is to approve Fort Fund grants from the Cultural Development and Programming Account and the Tourism Programming Account for the selected community events in the Special Event Grant – June Deadline category, based upon the recommendations of the Cultural Resources Board.

**18. Resolution 2025–071 Adopting the 2025 – 2029 Five-Year Consolidated Plan and the Citizen Participation Plan Required by the U.S. Department of Housing and Urban Development.**

The purpose of this item is to consider adoption of the five-year planning documents required by the U.S. Department of Housing and Urban Development (HUD) in order for the City to remain eligible for federal grants, including the Community Development Block Grant (CDBG) and the Home Investment Partnership (HOME) Program.

**19. Resolution 2025-072 Finding Substantial Compliance and Initiating Annexation Proceedings for the Moor Annexation.**

The purpose of this item is to determine substantial compliance and initiate annexation proceedings for the Moor Annexation, a voluntary annexation located northeast of the intersection of North Taft Hill Road and Laporte Avenue. The Applicant has submitted a written petition requesting annexation of 3.368 acres and zoning into the Low Density Mixed-Use Neighborhood District (LMN) zone district, which is consistent with the City of Fort Collins Structure Plan Map.

This annexation request is in conformance with the State of Colorado Revised Statutes as they relate to annexations, the City of Fort Collins City Plan, and the Larimer County and City of Fort Collins Intergovernmental Agreement Regarding Growth Management.

**END OF CONSENT CALENDAR**

**J) ADOPTION OF CONSENT CALENDAR**

**K) CONSENT CALENDAR FOLLOW-UP** *(This is an opportunity for Councilmembers to comment on items adopted or approved on the Consent Calendar.)*

**L) STAFF REPORTS**

**Staff Report: Urban Wildfire Readiness Update**

The purpose of this item is to provide a progress update on the Wildfire Mitigation Plan.

The wildland-urban interface (WUI) may be defined as the zone where the built environment meets wildland vegetation. Poudre Fire Authority (PFA) has long recognized the wildfire potential in the WUI as including the foothills and grasslands adjacent to the City of Fort Collins as well as occluded wildland areas within the City. As part of the effort to identify and address the wildfire hazard in our jurisdiction, the PFA completed the third iteration of its Community Wildfire Protection Plan in February of 2025. This plan emphasizes interagency collaboration, advanced wildfire risk assessment using modern data and modeling tools, and public engagement. It outlines actionable strategies for mitigation, response, and evacuation.

PFA has a longstanding collaborative relationship with the City's Natural Areas Program and Emergency Preparedness and Security by jointly engaging in planning, wildfire public outreach, and annual Poudre River hazard assessments. Although PFA is not a land management agency and does not lead prescribed fire projects, it supports such efforts through operational assistance.



PFA co-established the Natural Areas prescribed fire program in 2003 and remains an active participant in prescribed fires throughout the region.

Given the ecological role of fire in Fort Collins' grassland natural areas, prescribed burning remains a valuable but complex management tool. Its effectiveness in reducing fuel loads in grass is transient. While its utilization is site specific and involves logistical and safety challenges, it remains an important management option.

#### **M) COUNCILMEMBER REPORTS**

#### **N) CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR FOR INDIVIDUAL DISCUSSION**

#### **O) CONSIDERATION OF ITEMS PLANNED FOR DISCUSSION**

*The method of debate for discussion items is as follows:*

- Mayor introduced the item number and subject; asks if formal presentation will be made by staff
- Staff presentation (optional)
- Mayor requests public comment on the item (three minute limit for each person)
- Council questions of staff on the item
- Council motion on the item
- Council discussion
- Final Council comments
- Council vote on the item

*Note: Time limits for individual agenda items may be revised, at the discretion of the Mayor, to ensure all have an opportunity to speak. The timer will buzz when there are 30 seconds left and the light will turn yellow. It will buzz again at the end of the speaker's time.*

#### **20. Items Relating to a Citizen-Initiated Petition Relating to the Hughes Stadium Property.**

The purpose of this item, pursuant to the requirements of the City Charter when presented with an initiative petition certified as sufficient by the City Clerk, is to either:

1. Adopt the proposed ordinance without alteration within 25 business days; or
2. Submit the proposed measure to the registered electors of the City.

A. First Reading of Ordinance No. 126, 2025, Adopting a Citizen-Initiated Ordinance Regarding Preserving and Establishing the Use for the Entire Former Hughes Stadium Property as a Natural Area. (**Option 1**);

OR

B. Resolution 2025-073 Submitting a Citizen-Initiated Ordinance Requiring that the Former Hughes Stadium Property be Used 100% as a City Natural Area to a Vote of the Registered Electors of the City at the Regular Municipal Election on November 4, 2025. (**Option 2**)

If Council does not adopt the Ordinance, a protest hearing regarding the ballot title may be required before consideration of the Resolution. Under Section 7-156 of the City Code, any registered elector desiring to protest a proposed ballot title or submission clause for any initiated measure must file such a protest with the City Clerk, no later than noon on Monday, July 14, 2025.

If a protest is filed, a hearing on the protest will be added to the agenda item and must take place before the Council adopts the Resolution setting the ballot title and submission clause

**P) RESUMED PUBLIC COMMENT (if applicable)**

**Q) OTHER BUSINESS**

**This section has been amended to include Consideration of a Motion to Call a Special Meeting**

**OB 1. Possible consideration of the initiation of new ordinances and/or resolutions by Councilmembers.**

*(Three or more individual Councilmembers may direct the City Manager and City Attorney to initiate and move forward with development and preparation of resolutions and ordinances not originating from the Council's Policy Agenda or initiated by staff.)*

**OB 2. Consideration of a Motion to Call a Special Meeting on Tuesday, August 12, 2025:**

**"In accordance with Section 2-29 of the City's Municipal Code, I move that Council call a Special Meeting to be held on August 12, 2025, at 300 Laporte Avenue, in Council Chambers, starting at 5:00 p.m., for the purpose of consideration of a motion to go into executive session for legal advice related to federal grants."**

**OB 3. Consideration of Motion for Executive Session Related to Water in Northeast Fort Collins:**

"I move that the City Council go into executive session pursuant to:

City Charter Article Roman Numeral Two, Section 11(2),

City Code Section 2-31(a)(2) and

Colorado Revised Statutes Section 24-6-402(4)(b),

for the purpose of discussing with the City's attorneys and appropriate management staff the following:

1. specific legal questions related to potential litigation related to water service in northeast Fort Collins; and

2. the manner in which the particular policies, practices or regulations of the City related to water service in northeast Fort Collins may be affected by existing or proposed provisions of federal, state or local law."

**R) ADJOURNMENT**

Every regular Council meeting will end no later than midnight, except that: (1) any item of business commenced before midnight may be concluded before the meeting is adjourned and (2) the Council may, at any time prior to adjournment, by majority vote, extend a meeting beyond midnight for the purpose of considering additional items of business. Any matter that has been commenced and is still pending at the conclusion of the Council meeting, and all matters for consideration at the meeting that have not yet been considered by the Council, will be deemed continued to the next regular Council meeting, unless Council determines otherwise.

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