



A place where families and businesses thrive.

CITY COUNCIL MEETING

Monday, April 24, 2023

**Community Auditorium, 1915 Main Street
Zoom Meeting Instructions Below**

Malynda Wenzl, Mayor

Donna Gustafson, Council President
Karen Martinez, Councilor
Elena Uhing, Councilor

Michael Marshall, Councilor
Timothy A. Rippe, Councilor
Mariana Valenzuela, Councilor

Zoom Webinar:

<https://us06web.zoom.us/j/82182665854?pwd=OVR6Nm1nTjdaT1J2RzROWURkeDRLZz09>

Meeting ID: **821 8266 5854**

Passcode: **042423**

TVCTV Livestream: <https://reflect-tvctv.cablecast.tv/CablecastPublicSite/?site=6>

CITY COUNCIL WORK SESSIONS

No public comment will be taken. The Council will take no formal action.

5:30 Council Tour: Development Services Annex & City Hall Remodel

6:00 Council Work Session Homelessness: Time, Place and Manner

Staff (PPT): Ashley Driscoll, City Attorney; Henry Reimann, Police Chief

6:50 Council Recess

CITY COUNCIL MEETING – 7:00 PM

A. 7:00 Call to Order

1. Roll Call
2. Land Acknowledgement
3. Pledge of Allegiance
- [4.](#) If I Were Mayor 1st Place Poster Winner: Ainsley Seavey
- [5.](#) If I Were Mayor 2nd Place Poster Winner: Kaitlyn Waibel
- [6.](#) Parks and Recreation Volunteers of the Year
 - Howard "Butch" Sullivan
 - Community Based Activity ProgramPresenter: Paul Waterstreet, Parks and Recreation Commission Chair

- [7.](#) Proclamation: National Small Business Week, April 30 - May 6, 2023
- [8.](#) Proclamación: Semana Nacional de la Pequeña Empresa, del 30 de abril al 6 de mayo de 2023
- [9.](#) Proclamation: National Library Week April 23 - 29, 2023
Receptent: Morgan Knapp, Library Commission Chair
- [10.](#) Proclamación: Semana Nacional de la Biblioteca del 23 al 29 de Abril de 2023

B. Public Comment: Anyone wishing to speak to the City Council on an item not on the agenda or on the agenda and not scheduled for a public hearing may be heard. Please limit comments to two (2) minutes. All testimony is electronically recorded. Written comments may be submitted by 3:00 p.m. on the day of the meeting to CityCouncilors@forestgrove-or.gov. **Zoom Attendees:** Please use the "Raise Hand" option to be called on for public comment.

- [1.](#) CC04-24-2023 Public Comments

C. Consent Agenda: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion. Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- [1.](#) Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of April 10, 2023.
- [2.](#) Accept Library Commission (LC) Approved Meeting Minutes of March 8, 2023.
- [3.](#) Accept Public Arts Commission (PAC) Approved Meeting Minutes of February 16, 2023.
- [4.](#) Endorse New Liquor License Application (Limited On-Premises) for 3 Goats, LLC, 2007 Main Street.

D. Additions/Deletions

1. City Manager
2. Proposed by Councilors

E. 7:30 Presentations: The Council will hold questions until the end. A two-minute reminder will be given to conclude remarks.

[1.](#) **Washington County Update (Homelessness)**

Presenter: Kathryn Harrington, Washington County Board of Commissioners' Chair; and Marni Kuy, Assistant County Administrator

2. **West Habitat for Humanity Update (Rescheduled to May 8, Council Meeting)**
Presenter: Virginia Ohler, Executive Director

F. 8:00 Public Hearings, Ordinances, and Resolutions

1. Continue Public Hearing Second Reading
ORDINANCE NO. 2023-01 AMENDING FOREST GROVE CODE CHAPTER 130, (\$130.01), TITLED DISCHARGE OF WEAPONS, AND REPEALING ORDINANCE NO. 1997-15
Staff: Bryan Pohl, Community Development Director
2. Continue Public Hearing Second Reading
ORDINANCE NO. 2023-02 AMENDING FOREST GROVE COMPREHENSIVE PLAN TO ADD THE DOWNTOWN HISTORIC DISTRICT
Staff: Dan Riordan, Senior Planner; Bryan Pohl, Community Development Director
3. **RESOLUTION NO. 2023-12 ENDORSING CITY PROJECTS TO INCLUDE IN THE METRO REGIONAL TRANSPORTATION PLAN UPDATE**
Staff: Dan Riordan, Senior Planner; Bryan Pohl, Community Development Director
4. **RESOLUTION NO. 2023-13 AUTHORIZING CITY MANAGER TO EXECUTE DONATION OF KIDDE MOBILE FIRE TRAINING UNIT TO AURORA FIRE DISTRICT**
Staff: Jim Geering, Fire Chief
5. **RESOLUTION NO. 2023-14 TRANSFERRING FUNDS TO COMPLETE FUNDING FOR CONSTRUCTION OF THE DEVELOPMENT SERVICES ANNEX AND REMODEL OF CITY HALL AND REDUCING BUDGETED EXPENDITURES WITHIN THE GENERAL FUND DUE TO REDUCED TRANSFERS TO THE GENERAL FUND FOR FISCAL YEAR 2022-23**
Staff: Paul Downey, Assistant City Manager/Finance Director

G. 8:30 Council Communications: Please limit remarks to a brief summary of Boards and Commissions liaison reports of three (3) minutes.

1. Councilor Reports
2. City Manager's Report
3. Mayor's Report

H. 9:00 Adjournment

ADA Notice: *In accordance with the Americans with Disabilities Act (ADA), the City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, aruggles@forestgrove-or.gov,*

503-992-3235, at least 48-hours in advance of the meeting.

Homelessness: Time, Place, and Manner

Work Session
April 24, 2023

City Attorney, Ashley Driscoll
Police Chief, Henry Reimann



Purpose

- To come to a consensus on time, place, and manner (TPM) concepts and their enforcement to enable drafting an ordinance for Council consideration.

Recap

- Held Work Session on April 10, 2023.
- Reviewed County's draft ordinance.
- Reached consensus on some time, place, manner, and enforcement concepts.
- This work session will focus on achieving additional consensus items.

TIME

Time

- Consensus to prohibit camping on all public property when shelter is available.
- Consensus to regulate camping by time, place and manner when shelter is not available.
- Consensus to prohibit daytime camping between certain hours.

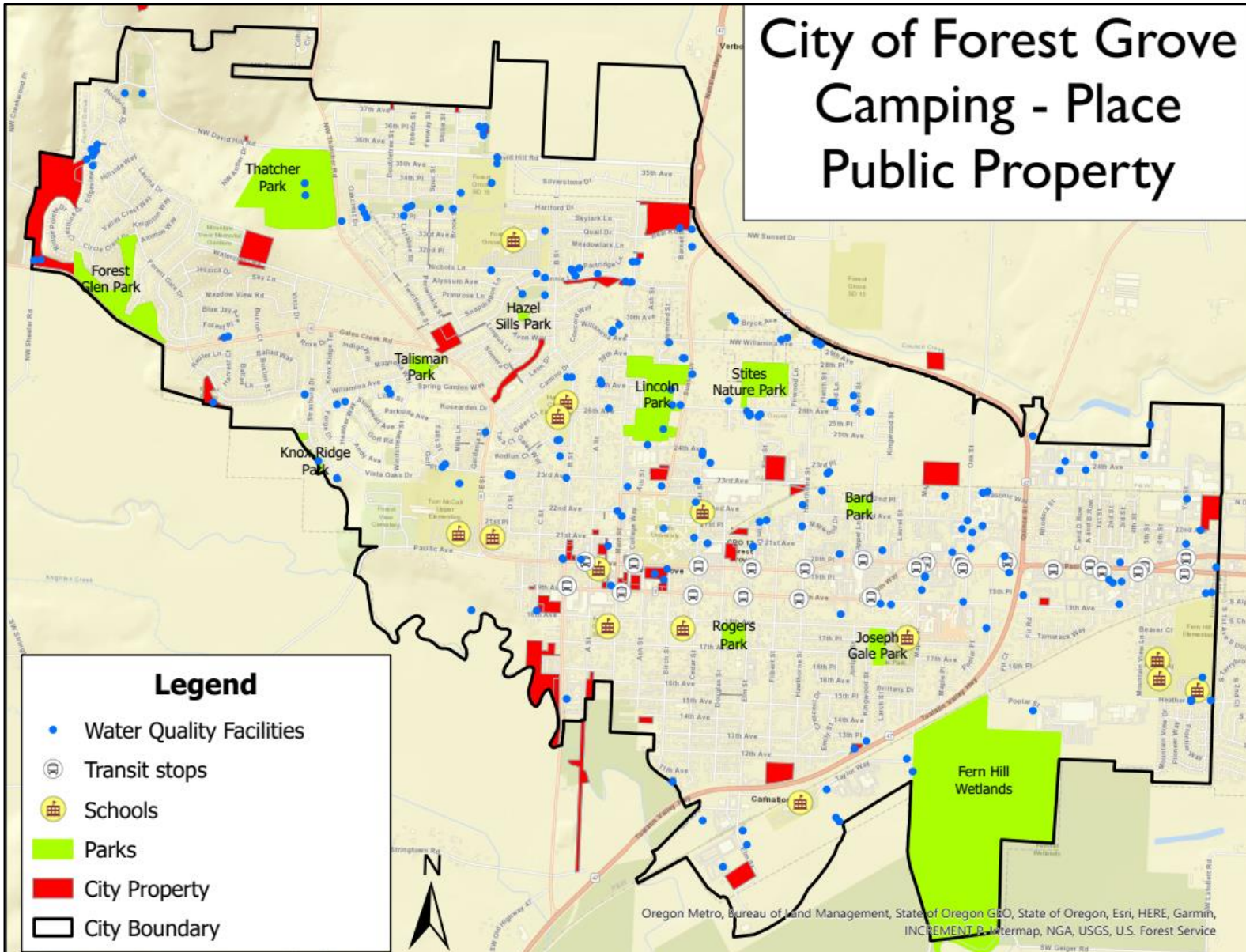
PLACE

Place

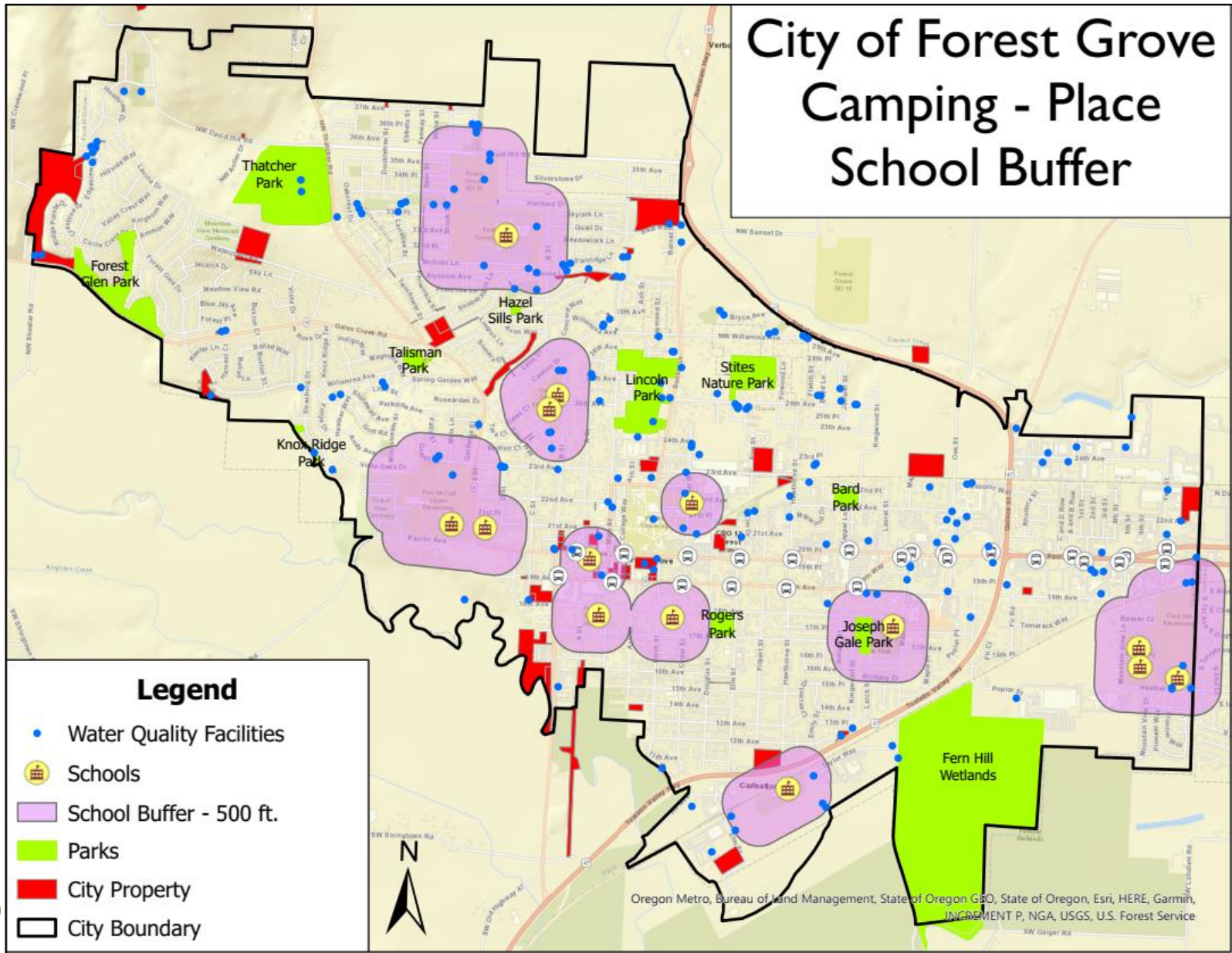
- Recall that private property can prohibit trespass. This includes industrial, commercial, and residential areas.
- Under consideration:
 - 500' from schools
 - Near commercial storefronts
 - At bus stops (both transit and school)
 - Residential zones
 - On city buildings and parking lots
 - Any public park or facility
 - Real property managed for the operation and regulatory compliance of the water, stormwater, and electrical system
 - Riparian corridors, flood plains, drainage areas, water quality sensitivity areas, vegetated corridors, sensitive habitats and natural resource areas.
 - Real property dedicated, donated, or bequeathed to the City.

PUBLIC PROPERTY

City of Forest Grove
Camping - Place
Public Property



SCHOOL BUFFER



City of Forest Grove
Camping - Place
School Buffer

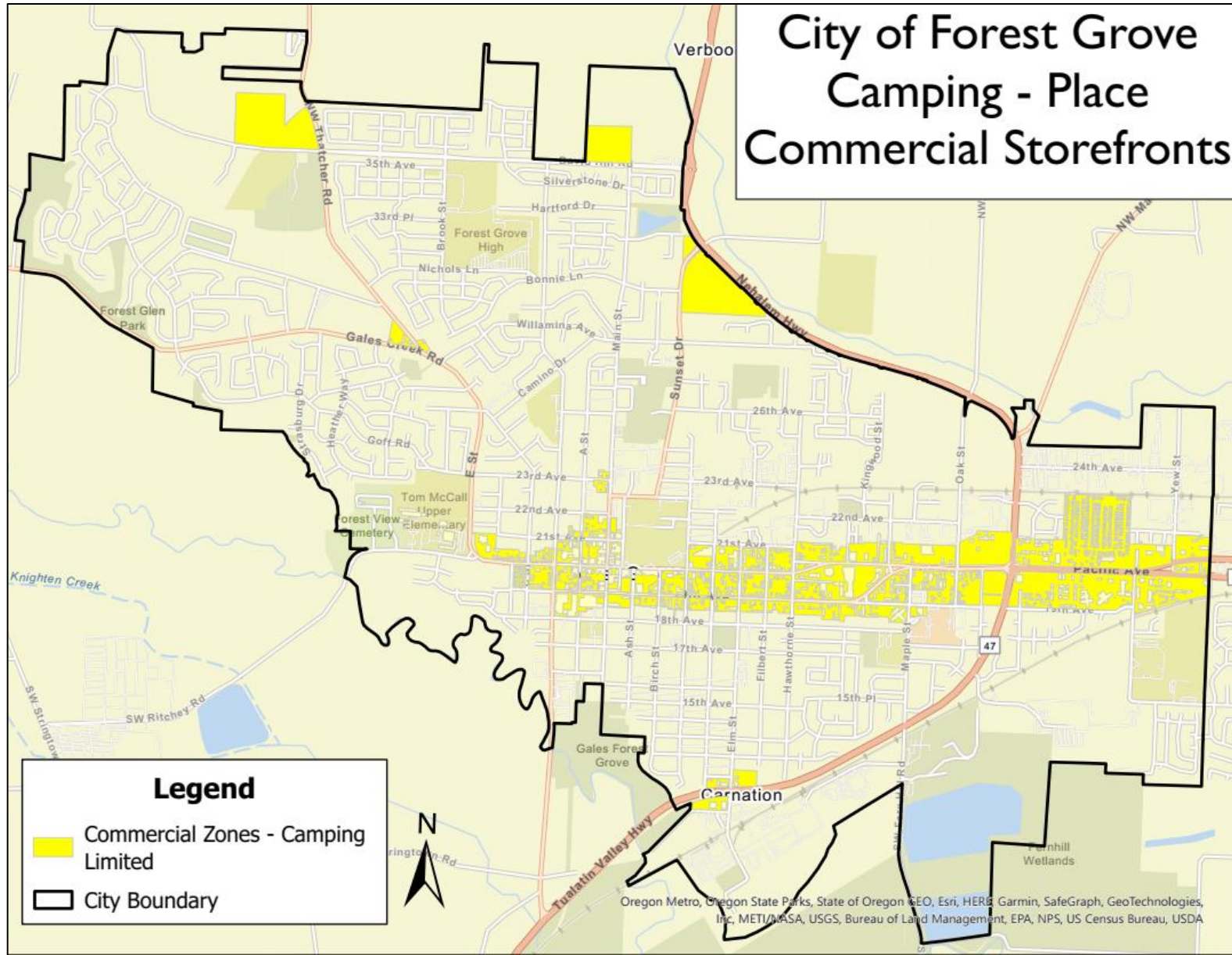
Legend

- Water Quality Facilities
- Schools
- School Buffer - 500 ft.
- Parks
- City Property
- City Boundary



Oregon Metro, Bureau of Land Management, State of Oregon GEO, State of Oregon, Esri, HERE, Garmin, INCREMENT P, NGA, USGS, U.S. Forest Service

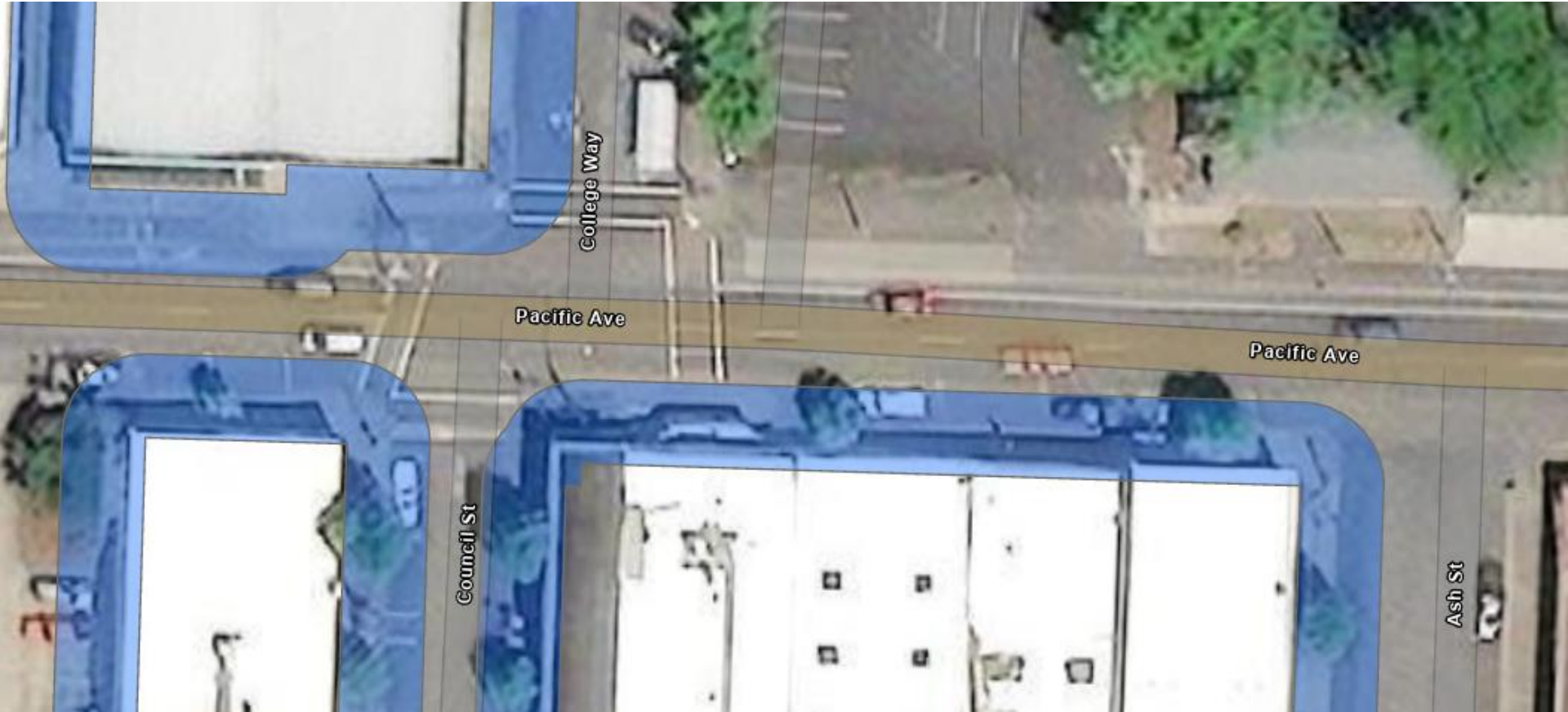
COMMERCIAL STOREFRONTS



COMMERCIAL STOREFRONT

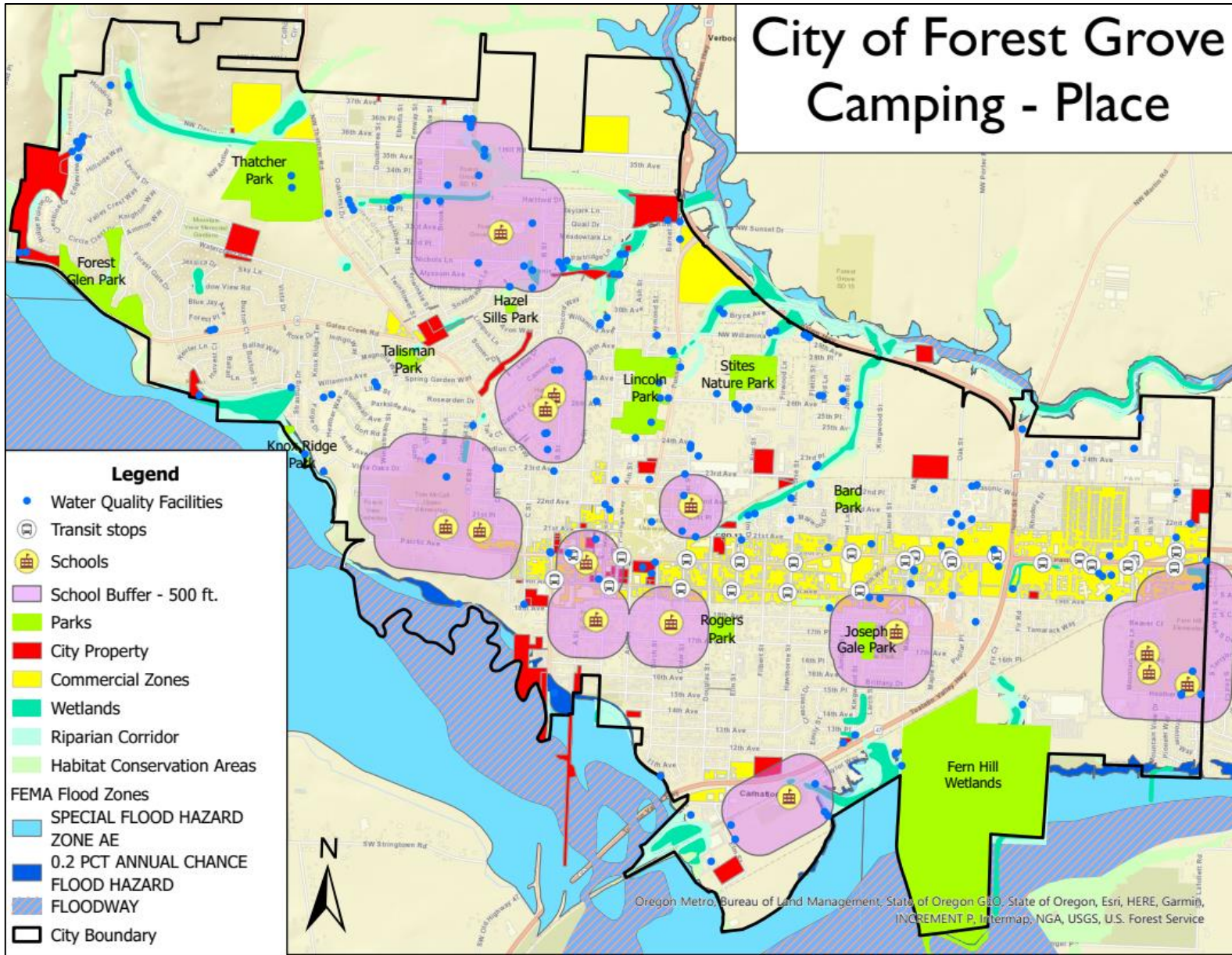


COMMERCIAL STOREFRONT - DOWNTOWN



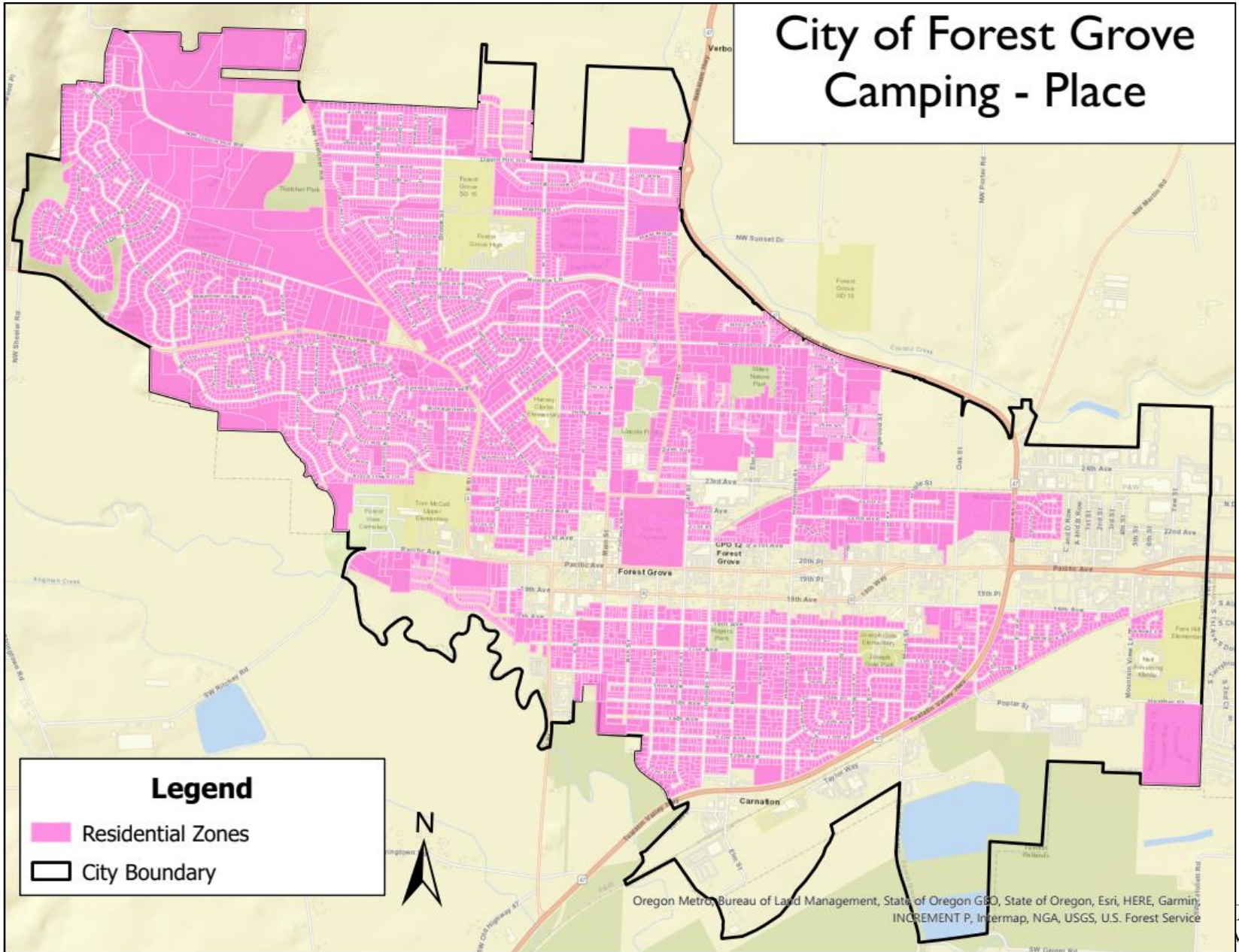
ALL AREAS COMBINED

City of Forest Grove Camping - Place

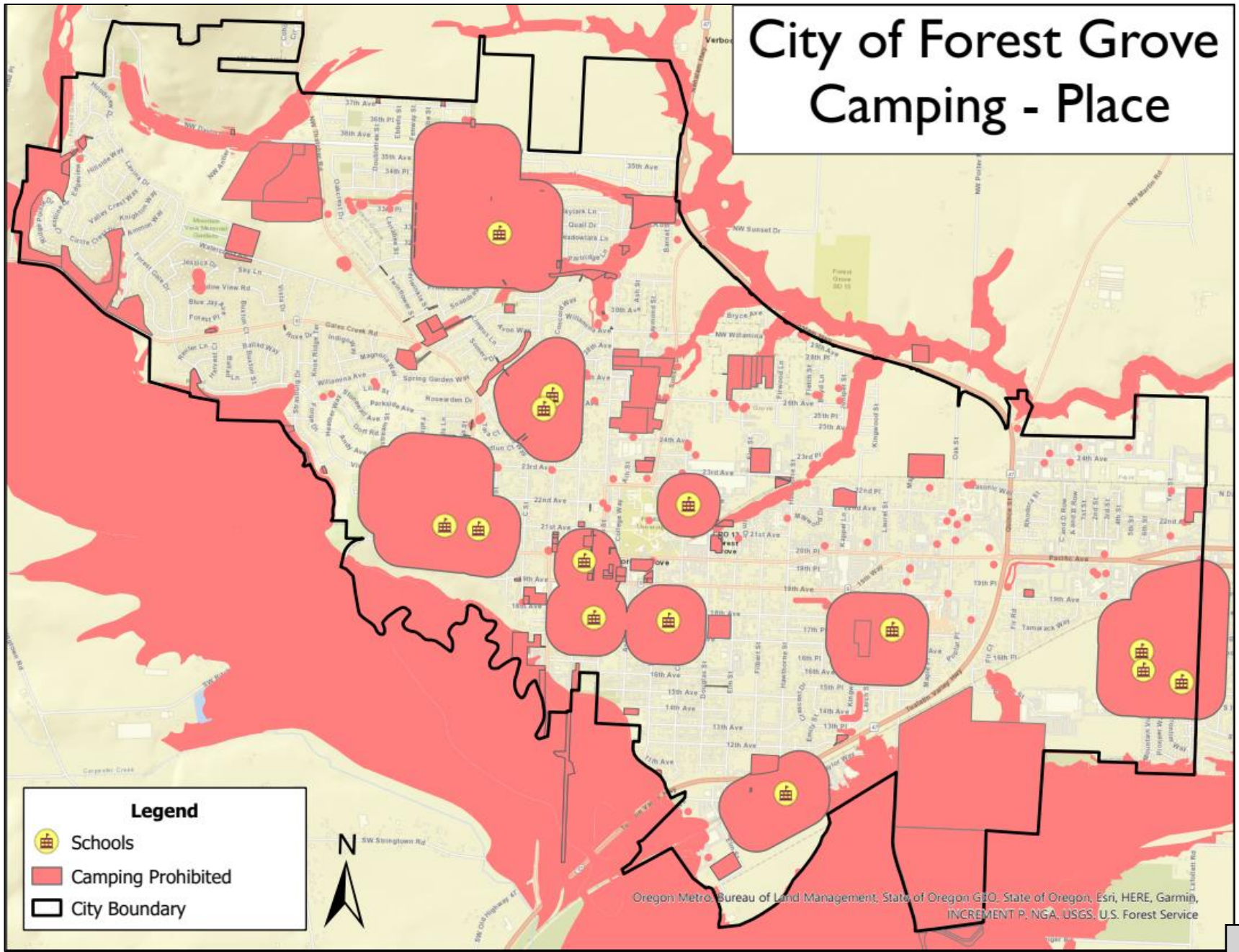


RESIDENTIAL




City of Forest Grove Camping - Place



City of Forest Grove Camping - Place



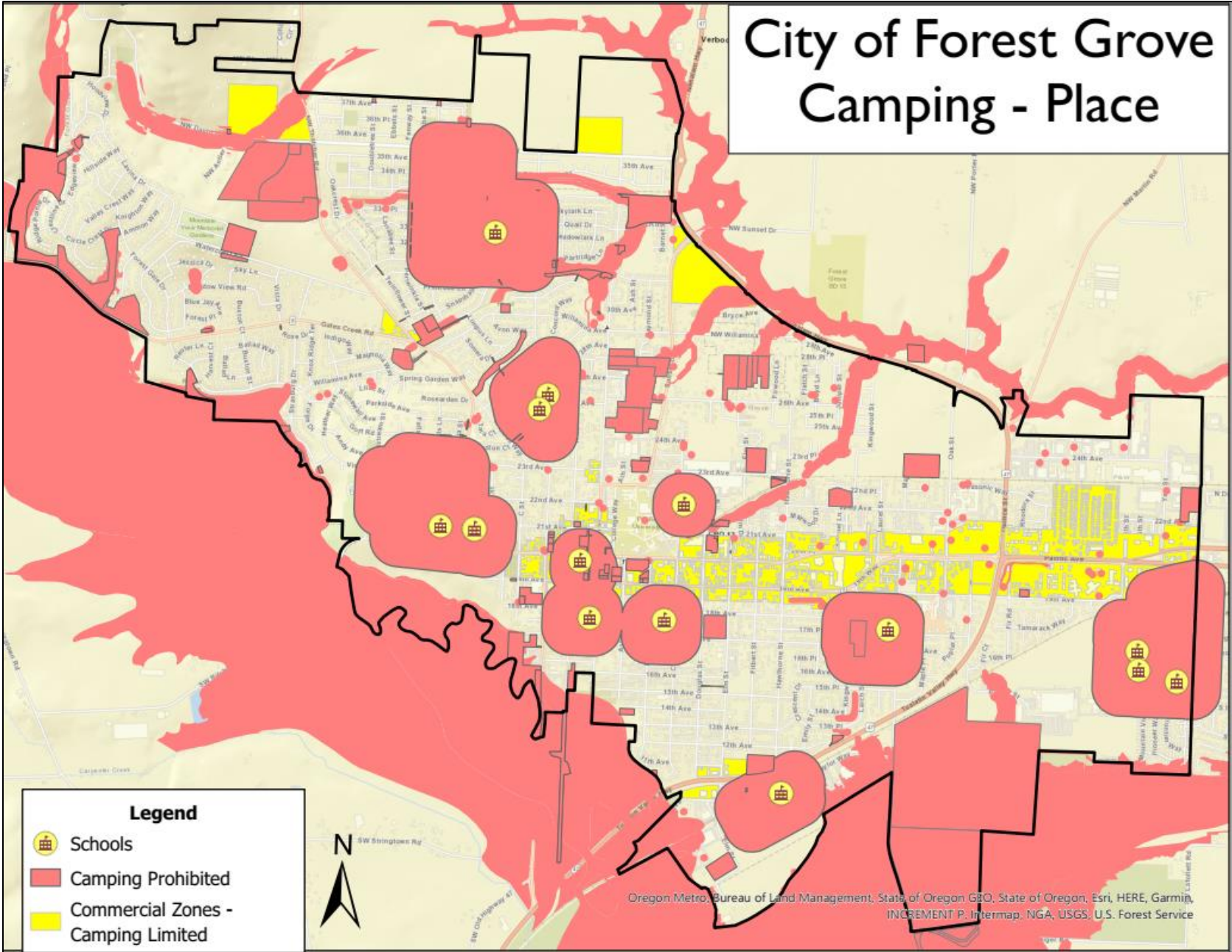
Legend

-  Schools
-  Camping Prohibited
-  City Boundary



Oregon Metro Bureau of Land Management, State of Oregon GEO, State of Oregon, Esri, HERE, Garmin, INCREMENT P, NGA, USGS, U.S. Forest Service

City of Forest Grove Camping - Place



Legend

-  Schools
-  Camping Prohibited
-  Commercial Zones - Camping Limited

Oregon Metro, Bureau of Land Management, State of Oregon GEO, State of Oregon, Esri, HERE, Garmin, INCREMENT P, Intermap, NGA, USGS, U.S. Forest Service

MANNER

Manner

Consensus to not obstruct travel

- Campsites located on a public sidewalk shall not reduce the clear, continuous sidewalk to less than five (5) feet at all times to assure compliance with the American with Disabilities Act.
- No campsite shall obstruct any portion of any street or bicycle lane open to use by vehicles or bicycles by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, anywhere within the street or bike lane

Manner

Consensus to have regulations pertaining to cleanliness and public health.

- Campsites may not accumulate solid waste
- Wastewater dumping is prohibited in and around camps
- Animals residing in or visiting camps must be leashed or crated at all times.
- Animal waste included in the regulation and definition of waste.

Manner

Consensus to limit certain dangers:

- Open flames and burning are prohibited. Heating and cooking devices must comply with Fire Department rules.
- Unauthorized connections to utilities prohibited.
- Camp facilities and paraphernalia may not be attached to fire hydrants, power poles, utilities, fences, trees, vehicles or buildings.
- Campsites must not include permanent construction of structures, other than tents or similar portable shelters.
- Campsites may not use power generators that result in a violation of the City's noise ordinance
- Digging, excavation, terracing of soil, or another alternation of City property or damage to vegetation or trees is prohibited.
- A campsite shall not exceed more than 144 square feet.

ENFORCEMENT

Enforcement

- Consensus to prohibit daytime camping. This does not prohibit Council from designating a specific site that allowing regulated camping in the future.
- Consensus to use progressive enforcement.
- Consensus to allow persons an opportunity to remediate through social service.
- Consensus to allow for criminal trespass and/or exclusion if progressive measures not successful.
- Important to note that exclusion authority and criminal trespass are already in the city code and state law, respectively.

Enforcement

Step 1:

- Closely coordinate with non-profit and government (Washington County) outreach, housing case managers, and social services to assure persons experiencing homeless are given every opportunity to access social services and housing.
- Work with these same providers to assure approaches are consistent, trauma-informed, and include current and relevant data.

Enforcement

Step 2:

- Issue a written and/or verbal warning with guidance and direction to remedy the violation. This step does not include a monetary penalty.
- This step would also include close coordination with non-profits and Washington County to assure the person is offered assistance accessing social services and housing.

Enforcement

Step 3:

- Issue a citation with a minor monetary penalty.
- The monetary penalty can be waived by the Municipal Judge if the person avails themselves to and provides proof they are actively engaging in social services which relate to the offense they were cited for, i.e., community service, mental health support, addiction recovery, and workforce development.

Enforcement

Step 4:

- Citation for criminal trespass. This can be done in lieu of arrest or include an arrest. This is a Class C Misdemeanor in accordance with state law.

Enforcement

Step 5:

- Exclusion from premises.

Enforcement

- An enforcement officer is encouraged to use a progressive enforcement process to encourage and compel compliance.
- Methods of enforcement for violations are not exclusive and may consist of multiple enforcement mechanisms where legally authorized and appropriate.
- Nothing in this section is intended to supersede or prevent an enforcement officer's discretion to enforce laws and mitigate hazards as necessary and without progressive enforcement.

Discussion

- Time
- Place
- Manner
- Enforcement
- Draft Ordinance
- Public Engagement

CERTIFICATE OF APPRECIATION

Awarded to

Ainsley Seavey

As 2023 "If I Were Mayor" 1st Place Poster Winner

The Forest Grove City Council sincerely thanks you for your participation.



A place where families and businesses thrive.

Malynda H Wenzl
Mayor Malynda Wenzl
Forest Grove City Council
April 24, 2023

CERTIFICATE OF APPRECIATION

Awarded to

Kaitlyn Waibel

As 2023 "If I Were Mayor" 2nd Place Poster Winner

The Forest Grove City Council sincerely thanks you for your participation.



A place where families and businesses thrive.

Malynda H Wenzl

Mayor Malynda Wenzl
Forest Grove City Council
April 24, 2023



A place where families and businesses thrive.

Section A, Item 6.

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>A. 6.</u>
MEETING DATE:	<u>04.24.2023</u>
FINAL ACTION:	_____

CITY COUNCIL STAFF REPORT

TO: City Council

FROM: Jesse VanderZanden, City Manager

PROJECT TEAM: Anne Lane, Parks & Recreation Director
Paul Waterstreet, Parks & Recreation Commission Chair

MEETING DATE: Monday, April 24, 2023

SUBJECT TITLE: 2022 Parks & Recreation Annual Awards

ACTION REQUESTED:	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Order	<input type="checkbox"/> Resolution	<input type="checkbox"/> Motion	<input type="checkbox"/> Informational
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X all that apply

ISSUE STATEMENT:

At the April 18, 2023 Parks & Recreation Commission meeting volunteers of the year were selected for 2022. The Commission made the following selections:

- Howard “Butch” Sullivan:** Selected for his years of service on the Parks & Recreation Commission
- Community Based Activity Program (CBAP):** CBAP has provided volunteer opportunities for youth in and around Forest Grove to become mentors for students that have a mental, emotional or physical disability. The program provides mentors and students the resources to learn physical, social and cooperative skills in public and school settings.

CERTIFICATE OF APPRECIATION

Awarded to

Howard "Butch" Sullivan

*Forest Grove Parks and Recreation Commission
2012 ~ 2022*

**In Recognition of Dedicated Service to the
City of Forest Grove and Citizens of Forest Grove**

The Forest Grove City Council sincerely thanks you for your dedicated service and exceptional leadership you exemplified on the City of Forest Grove Parks and Recreation Commission.



FOREST GROVE  **OREGON**

A place where families and businesses thrive.

Malynda H. Wenzl

Malynda H. Wenzl, Mayor
Forest Grove City Council

April 24, 2022

CERTIFICATE OF APPRECIATION

Awarded to

Community Based Activity Program

In Recognition of Dedicated Service to the
City of Forest Grove and Citizens of Forest Grove

The Forest Grove City Council sincerely thanks you for providing volunteer opportunities for youth in and around Forest Grove to become mentors and for providing students with resources to learn physical, social, and cooperative skills in public and school settings.



A place where families and businesses thrive.

Malynda H Wenzl

*Malynda H. Wenzl, Mayor
Forest Grove City Council*

April 24, 2022



A place where families and businesses thrive.

PROCLAMATION

National Small Business Week

WHEREAS, America’s strongest economic growth in almost 40 years has been driven by the resilience of our small businesses that, despite a worldwide pandemic, continue to pioneer innovative solutions to our country’s greatest challenges and create opportunities for families and workers; and

WHEREAS, small businesses remain the heartbeat of our communities and the American economy, employing more than half of our nation’s workers, inventing and innovating to launch new technologies and create new American-led industries, enriching our Main Streets, making parts and products in America to fuel our supply chains, and building our Nation’s infrastructure; and

WHEREAS, the City of Forest Grove recognizes and values the dedication and entrepreneurial spirit of small businesses that are the cornerstone of our local and state economy; and

WHEREAS, the City of Forest Grove supports and joins in this national effort to recognize and support small businesses to ensure that our community remains as vibrant tomorrow as they are today.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST GROVE DOES HEREBY PROCLAIM APRIL 30 – MAY 6, 2023, AS

NATIONAL SMALL BUSINESS WEEK

in Forest Grove, Oregon, Washington County, and urge all citizens to acknowledge and celebrate the achievements made by small businesses locally and nationally.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Forest Grove, Oregon, to be affixed this 24th day of April, 2023.

Malynda H. Wenzl, Mayor, City of Forest Grove

Un lugar donde las familias y las empresas prosperan.

PROCLAMACIÓN

Semana Nacional de la Pequeña Empresa

CONSIDERANDO QUE, el crecimiento económico más fuerte de Estados Unidos en casi 40 años ha sido impulsado por la resiliencia de nuestras pequeñas empresas que, a pesar de una pandemia mundial, continúan siendo pioneras en soluciones innovadoras para los mayores desafíos de nuestro país y crean oportunidades para familias y trabajadores; y

CONSIDERANDO QUE, las pequeñas empresas siguen siendo el latido del corazón de nuestras comunidades y la economía estadounidense, empleando a más de la mitad de los trabajadores de nuestra nación, inventando e innovando para lanzar nuevas tecnologías y crear nuevas industrias lideradas por estadounidenses, enriqueciendo nuestras calles principales, fabricando piezas y productos en Estados Unidos. para alimentar nuestras cadenas de suministro y construir la infraestructura de nuestra nación; y

CONSIDERANDO QUE, la Ciudad de Forest Grove reconoce y valora la dedicación y el espíritu empresarial de las pequeñas empresas que son la piedra angular de nuestra economía local y estatal; y

CONSIDERANDO QUE, la Ciudad de Forest Grove apoya y se une a este esfuerzo nacional para reconocer y apoyar a las pequeñas empresas para garantizar que nuestra comunidad siga siendo tan vibrante mañana como lo es hoy.

AHORA, POR LO TANTO, EL CONCEJO MUNICIPAL DE LA CIUDAD DE FOREST GROVE POR LA PRESENTE PROCLAMA DEL 30 DE ABRIL AL 6 DE MAYO DE 2023, como

SEMANA NACIONAL DE LA PEQUEÑA EMPRESA

en Forest Grove, Oregón, condado de Washington, e instamos a todos los ciudadanos a reconocer y celebrar los logros obtenidos por las pequeñas empresas a nivel local y nacional.



EN TESTIMONIO DE LO CUAL, firmo la presente y hago que se coloque el sello de la ciudad de Forest Grove, Oregón este 24 de abril de 2023.



Malynda Wenzl, Alcalde, Ciudad de Forest Grove

A place where families and businesses thrive.

PROCLAMATION

National Library Week

WHEREAS, libraries provide the opportunity for everyone to pursue their passion and engage in lifelong learning, allowing them to live their best life; and

WHEREAS, libraries have long served as trusted institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status; and

WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all; and

WHEREAS, libraries play a critical role in the economic vitality of communities by providing internet and technology access, literacy skills, and support for job seekers, small businesses, and entrepreneurs; and

WHEREAS, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals; and

WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to Celebrate National Library Week with the theme “*There’s More to the Story*”.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST GROVE DOES HEREBY PROCLAIM APRIL 23 – APRIL 29, 2023, as

National Library Week

During this week, we encourage all residents to visit their local library to explore the wealth of resources available.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Forest Grove, Oregon, to be affixed this 24th day of April, 2023.

Malynda H Wenzl

Malynda Wenzl, Mayor, City of Forest Grove

Un lugar donde las familias y las empresas prosperan.

PROCLAMACIÓN

Semana Nacional de la Biblioteca

CONSIDERANDO QUE, las bibliotecas brindan la oportunidad para que todos persigan su pasión y participen en el aprendizaje permanente, lo que les permite vivir su mejor vida; y

CONSIDERANDO QUE, las bibliotecas han servido durante mucho tiempo como instituciones de confianza para todos los miembros de la comunidad, independientemente de su raza, etnia, credo, capacidad, orientación sexual, identidad de género o condición socioeconómica; y

CONSIDERANDO QUE, las bibliotecas se esfuerzan por desarrollar y mantener programas y colecciones que sean tan diversas como las poblaciones a las que sirven y garantizar la igualdad de acceso para todos; y

CONSIDERANDO QUE, las bibliotecas desempeñan un papel fundamental en la vitalidad económica de las comunidades al proporcionar acceso a Internet y tecnología, habilidades de alfabetización y apoyo para quienes buscan trabajo, pequeñas empresas y empresarios; y

CONSIDERANDO QUE, las bibliotecas son lugares accesibles e inclusivos que promueven un sentido de conexión local, fomentando la comprensión, el compromiso cívico y los objetivos comunitarios compartidos; y

CONSIDERANDO QUE, las bibliotecas, los bibliotecarios y los trabajadores de las bibliotecas se unen a los partidarios y defensores de las bibliotecas de todo el país para celebrar la Semana Nacional de la Biblioteca con el tema "Hay más en la historia".

AHORA, POR LO TANTO, EL AYUNTAMIENTO DE LA CIUDAD DE FOREST GROVE PROCLAMA DEL 23 AL 29 DE ABRIL DE 2023, como

SEMANA NACIONAL DE LA BIBLIOTECA

Durante esta semana, alentamos a todos los residentes a visitar su biblioteca local para explorar la gran cantidad de recursos disponibles.



EN TESTIMONIO DE LO CUAL, firmo la presente y hago que se coloque el sello de la ciudad de Forest Grove, Oregón este 24 de abril de 2023.



Malynda Wenzl, Alcalde, Ciudad de Forest Grove



A place where families and businesses thrive.

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>B. 1.</u>
MEETING DATE:	<u>04.24.2023</u>
FINAL ACTION:	<u>Public Comment</u>

CITY COUNCIL MEMORANDUM

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

PROJECT TEAM: *Anna D. Ruggles, CMC, City Recorder*

DATE: *April 10, 2023*

SUBJECT: *Item B. Public Comment*

PUBLIC COMMENT: Anyone wishing to speak to the City Council on an item not on the agenda or on the agenda and not scheduled for a public hearing may be heard. Written comments may be submitted by 3:00 p.m. on the day of the meeting. All testimony is electronically recorded.

The attached written correspondence was received via e-mail to: citycouncilors@forestgrove-or.gov.

Attachments:
Correspondence Attached

Anna Ruggles

From: Klay Strand <[REDACTED]>
Sent: Sunday, April 9, 2023 6:05 PM
To: City Councilors; Jesse VanderZanden; District4@washingtoncountyor.gov
Subject: Concerns regarding Elm St. Forest Grove, OR

To my city council and county representatives,

My name is Klay Strand. I am a Forest Grove, OR resident since September 2022. The reason I am writing you today is to express my great concern about plans by Washington County to purchase land on Elm Street in Forest Grove to place homeless pods and eventually permanent buildings for the homeless.

As you can imagine my concern is about the negative factors involved with putting large groups of the homeless population into one area including more crime, drug use, added stress to our public facilities and first responders, general uncleanliness and of course a large drop to the neighborhood's property values. I live on 11th Ave which when you look on a map for the proposed site is right across the street, I would be hard-pressed to want to live in my home, my first home, for very long with a homeless encampment across the street. Please do anything at all possible to not let our beautiful city fall prey to the same sad existence that is Portland, OR.

Thank you for your time and I hope that the decision is made to not place homeless pods and homes on this property site in our beautiful community of Forest Grove, OR.

Respectfully,

Klay Strand

Anna Ruggles

From: Pat Otte [REDACTED] >
Sent: Tuesday, April 11, 2023 9:05 AM
To: Anna Ruggles
Subject: How do I do this properly

Hi Anna

First let me say what a wonderful job you do for the City. You are so calm and professional!

I have sent a couple of emails to Council members regarding general ordinances. Since the city is reviewing Time Place and Manner, I thought it would be a great time to review Public Nudity and Public Urination.

At last night's meeting neither was addressed, so I wonder if now is the time, or wait until the Time Place and Manner ordinances were voted on and signed.

Your guidance is much appreciated.

All the Best
Pat Otte
[REDACTED] Frontier Way

Sent from [Mail](#) for Windows

From: [dludolph](#)
To: [City Councilors](#)
Subject: Pods on Elm Street location
Date: Monday, April 10, 2023 9:48:58 AM

Dear Councilor,

After working for 50 + years and paying my taxes, buying a modest home here that needed lots of repair and spending many years remodeling it myself, I feel it is not right to allow a homeless pod camp into my neighborhood. This Pod camp is a tool that will encourage more homelessness. We should spend more money on getting rid of the drugs and drug dealers that cause this. Now I am fearing for my safety, the value of my property and the beauty of my old town neighborhood.

The Elm Street location is directly bordered by a 55 mph Hwy that is a danger, and an electrical substation that could be vandalized. It is close to Historic homes and a family park. It is located far away from any grocery store, medical service and transportation.

I feel bad for the homeless that want to turn their life around and wonder why money is not spent on job counseling centers and drug rehab facilities "onsite" of the camps that you plan to allow. It should be a requirement to use that center every day as a reward to stay there.

Please consider another location closer to the services they need.

Jim's automotive looks better to me.

Thank you,
Jan Ludolph

From: [April Heying](#)
To: [City Councilors](#)
Subject: Forest Grove Quality of Life -- April 10, 2023 City Council Meeting
Date: Monday, April 10, 2023 11:30:21 AM

Dear Councilors,

I was heartened at the large turnout of residents at the March city council meeting and the wide range of concerns expressed about the prospect of Homeless Pods at Elm Street and Highway 47.

With the continued population growth of our beautiful city, it behooves all of us to address quality of life expectations. To that end, I would appreciate hearing back from you about noise level ordinances for residents' and commercial establishments' music played in outdoor spaces. I refer you to my correspondences of: October 24, 2022; December 12, 2022; and February 27, 2023. Regarding residential use, I requested lowering the decibel level allowed and requiring a party permit if music is played for 3 hours or longer, among other suggestions.

Thank you all for your service to our community.

Kind regards,

April B. Heying

██████████ 13th Place, Forest Grove

████████████████████████████████████████

████████████████

From: [Jenn Friedline](#)
Subject: Yes to Pods on Elm!
Date: Monday, April 10, 2023 3:32:08 PM

To whom it may concern:

Hello! Our names are Jenn and Curtis Friedline, and we live at Elm and 19th. Jenn owns Jenn's Dogs, a canine training facility she runs out of our home.

We have recently come to understand that there are plans to build pods at the end of Elm St to help shelter the houseless people of our community. After a bit of research, it looks like the plan is to provide facilities and services to these pods. We think this is absolutely wonderful! We are very happy that there is a place in our town where the houseless can reside, and be treated with the dignity and respect of fellow human beings. We fully support this endeavor; in fact, if there is any local community support needed, we are happy to help where we can.

Sadly, it seems that not everyone in our community feels the same as us. We were briefly involved with a number of other community members who were operating under the guise of "let us do what's best for the houseless, and find a more convenient place for them to live in town". However, it seems that their stance has shifted to "No pods at all", which we can't in good conscience support.

We bring this up only because we want to make it clear to you that this group does not represent the entire Forest Grove community. In fact, I believe they may be the vocal minority; we have spoken to several people who have the same stance as we do.

Again, thank you so much for putting the wheels in motion to support our houseless! We are so happy to help support wherever we can.

Sincerely,
Jenn and Curtis Friedline
[REDACTED] Elm St
Forest Grove, OR 97116

Sent from [Outlook](#)

From: [jack hudsons](#)
To: [City Councilors](#)
Cc: [Lettie Hudsons](#); sally.vanqie@gmail.com
Subject: Homeless Pods on Elm
Date: Monday, April 10, 2023 5:43:32 PM

To Forest Grove City Council Members,

Please help Washington County put an end to this foolish thought of wasting our taxpayers dollars and the creation of an uncivilized way of life for “Homeless Individuals” by isolating them and not placing them in areas that offer them an easier way of life.

The Homeless camp pods location proposed on Elm & 47 offers zero public transportation, zero local ease of availability for food, zero medical and other needed services, and not 1 job opportunity.

Common Sense demonstrates here that there are “Zero Reasons” to place this camp in this Elm & HWY 47 proposed location where these Homeless people will definitely not appreciate the place they have been given to squat indefinitely.

Also, why would any of you Council Members think that the unacceptable behavior of those in this pod camp will be any different than that of what you described in Camp 47?

Support your local community of Forest Grove and those Homeless that need your assistance .

Jack Hudsons
Forest Grove Resident

Sent from my iPhone

From: [REDACTED]
 To: [City Councilors](#)
 Subject: Council meeting 4/10/23 questions
 Date: Tuesday, April 11, 2023 1:09:00 AM

To Forest Grove City Council

I attended the public session of the Council meeting tonight (4/10/23), my first full meeting, and came away with these questions and comments.

1) While it may have seemed to some a nice gesture to have the Arbor Day thing read in both English and Spanish, to me it seemed yet another example of things-gone-wrong in America. Being able to speak another language is great, absolutely. All my kids speak English AND Spanish to some degree (one has her linguistics degree, specializing in Spanish; 2 others also studied abroad in Spanish speaking countries), as do my wife and I to a far lesser extent. But as I listened through the evening, it seemed there were no native Spanish speakers in the room (aside from possibly the council member who did the second reading)...I'm left wondering what the point was. The rest of the business of the meeting was conducted in English, as it should have been, since that is the defacto official language of the country. People coming here from other countries KNOW that, and fully expect to learn it as part of being integrated into our society. That is how the melting pot works, and up until only a few years ago it worked well. Now, however, some are trying to drive a wedge between segments of our society by focusing on what separates us instead of using a common language to unite us. Please come to your collective senses on this issue.

2) I am late-to-the-party on the "Homeless Pod" issue, so held my peace as I listened to the various speakers. I do have these questions, though:

Is the Pod Village a "done deal"? I got the impression that the powers-that-be are going to build a pod village in Forest Grove whether the citizens want one or not. Is that so? Why is that?

And, if so, where will the money come from? If it is a large parcel, and is intended to house more than just a few people, I imagine it is a considerable outlay. How much? Did I hear the number \$1.5 million?

How many homeless are there in our area? What is the demographic? Men? Women? Children? Married? Single? Age? Where are they from? Why are they here now? (I have lived in the same house here for more than 30 years. Until recently, the only homeless person in town was "Helmet John".) "Why are so many here now?" is an important question that must be answered before implementing a supposed fix. It is obvious to me that alternatives to a pod village exist, and they may be a better answer, depending on answers to all the questions above.

Has the council (or the County, or the Foundation, or whoever) considered a more targeted approach, distributing funds to those that need them for specific needs (like help with this month's rent, or the power bill, or food)? It seems that creating a pod village does nothing to help long term, and instead fosters a mindset of continued dependence. If the idea is to service those with substance abuse problems, that is NOT really help. Helping someone STAY addicted is not the answer; motivating them to stay clean is the more perfect one.

3) I'm glad I stuck around for the Sheriff's Department presentation. I was hoping to have a

chance to ask their presenter these questions:

What is Fentanyl? (I hear the term on the news, not what it actually is) What does it look like?
Is it a pill? What color is it? Does it have an odor? What does it cost?
Where does it come from? Is there a legal version that doctors prescribe?
How does the illegal version get here? Why can't that be stopped?
Who uses it? Who gives it to them? WHY do they use it? (Yeah, yeah... "because they're
addicted" ...that is no answer)
IS FENTANYL THE ROOT OF OUR "HOMELESS PROBLEM"?

I appreciate the chance to see the government decision-making process at work. I hope to attend future meetings. Are there less formal settings, perhaps "focus group" type, where citizens can meet with councilors in a smaller room, or around a set of tables, where the ideas can more freely circulate? Better progress against the knottier problems might be made with a few such preliminary discussions to get all the facts (and opinions) out in advance of serious proposals.

Best regards,

Harold Hutchison
Forest Grove

From: [A new commandment I give unto you That ye love one another](#)
To: [City Councilors](#)
Subject: A new commandment I give unto you, That ye love one another; as I have loved you, that ye also love one another A new commandment I give unto you, That ye love one another; as I have loved you, that ye also love one another
Date: Thursday, April 13, 2023 8:14:35 PM

Please make these important words from our Lord Jesus Christ from John chapter thirteen on billboards in our cities, on screensaver, wallpaper, blogs on phone etc. It keeps love around at all times. It will stop all things unwarranted in our cities. Please keep this copy and share.

A new commandment I give unto you, That ye love one another; as I have loved you, that ye also love one another

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A new commandment I give unto you, That ye love one another; as I have loved you, that ye also love one another

From: [REDACTED]
To: [City Councilors](#)
Subject: Intensive Housing Stabilization Program (IHSP) | Office of Housing & Community Development
Date: Friday, April 14, 2023 8:08:06 AM

FYI.

I understand the recidivism rate has plummeted since programs in Rhode Island were put in place. Forest Grove could be a front runner in how homelessness is handled. I would be willing to support a program that actually helps. Best regards, D. Michaud

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fohcd.ri.gov%2fhomelessness%2fintensive-housing-stabilization-program-ihsp&c=E.1.kC0JXBJHwO24IS_R29lt8TVdU93X4Kv-oxSwxCv73qubG-mu6ABz1xmsbqPt8bNvKQHKp9s6LPudP6RITu3wVMrPj4i92tWu3Fvf4XXj9vY.&typo=1

Sent from my iPhone

Anna Ruggles

From: Pat Otte [REDACTED] >
Sent: Monday, April 24, 2023 9:52 AM
To: Anna Ruggles
Subject: Public Comment for tonight's City Council meeting
Attachments: Housing Equity_Arceo_Jennifer.pdf

Good Morning Anna,

It was a packed house at St Bede's yesterday at 2:00 pm. Donna and Tim attended. It was disappointing because the Washington County folks Emily and Jen came unprepared. Apparently, they had a technology issue and were unable to show their presentation. They did make about 20 copies and pass them out, but with a crowd of over 100, it was frustrating. They proceeded to tell us about their proposed plan and it was totally rejected by the crowd. They proceed to add fuel to the fire by saying that the potential residents are not screened. To me, this means, no alcohol or drug screening, and no screening for sex offenders. The crowd wanted a definition of what Temporary meant and it was said 18 months to 3 years.

Jennifer Arceo spoke to the marginalization of poorer communities, specifically, West Hillsboro, Cornelius and Forest Grove with the concentration of these Shelters/pods. The Washington County staff at St Bede's chose not to respond in any meaningful way.

I was asked to submit the attached powerpoint for public communication because she works full-time. The Author, Jennifer Arceo does plan to attend tonight's meeting and speak to this. Jennifer is a resident of Forest Grove and lives in Forest Gale Heights.

Best Regards
Pat Otte
[REDACTED] Frontier Way

Sent from [Mail](#) for Windows

ANALYZING EQUITY AND BURDEN IN PLANNED TEMPORARY HOUSING COMMUNITIES IN WASHINGTON COUNTY

JENNIFER ARCEO

Analyzing Equity and Burden based on Socio-Economic Indicators

- Overview
- Location of Current Services
- District Demographics | At a Glance
- Location of County Commissioner residence and shelters
- Housing Inequality
- Conclusions

Overview

My concern: Unequitable co-location of transitional “pods” housing placements within Wash. County based on racial + education + Socio-economic status

People: Origin of displaced unhoused individuals., can county provide data supporting origin of unhoused populations.

Co-location and role of Washington County Jail with unhoused populations in District 4 (is there programs to help place any one without housing released from jail back into the communities they were arrested in?)

This is a Washington County wide issue not unique to District 4, Particularly WEST District 4.

My opposition is on the execution (equity/burden) of plans not the goal providing transitional housing or affordable housing. I support clean safe dignified housing for individuals transitioning into permanent housing

Major Concern : Potential inequity and burden District 4 is taking on hosting PODs/ Shelters and rehabilitation centers compared to the other districts in Washington County. Forest Grove + Cornelius are not large communities I would label them as rural towns with limited resources in terms of services that

Question 1: Are affordable housing locations being disproportionately co-located among marginalized communities when analyzing socio-economic status or racial composition of these communities? School District quality? Housing Quality? What studies are done to ensure you aren't disproportionately subjecting one district to the burden of hosting temp POD villages? Particularly the co-location of proposed centers, current POD villages/shelters and proposed sites with populations of historically marginalized groups and rural communities with limited resources.

What changes to the implementation of the POD villages are being made based on learnings from the pilot in the Hillsboro site on the Cornelius border? Aesthetics can help make a situation more palatable if villages are beautified and more dignified pods are made available to the public.

Spatial Localization of Services

- District 4 holds the most resources for housing via Pods or shelters/transitional locations
- No Year round shelters/pods in other districts except for Tigard
- Why aren't there additional pods in other districts? Washington county should share burden of temp housing across the board.
- A lot of pressure on smaller communities relative to the rest of the districts and highest Latino population.
- Pod villages per Portland Study on the subject says demographics are predominately white males.

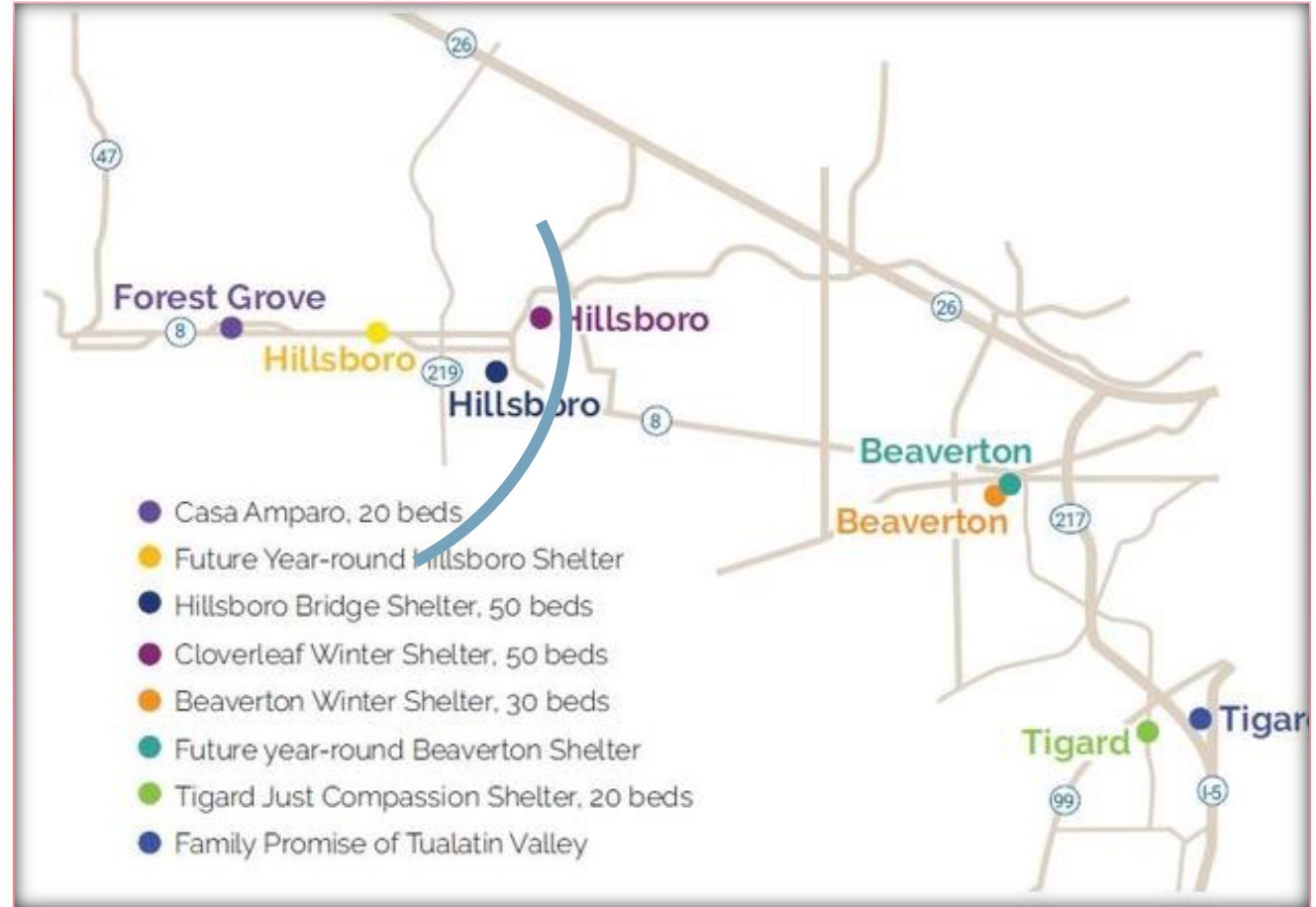


Image from Wash. County Website

Spatial Localization of Services

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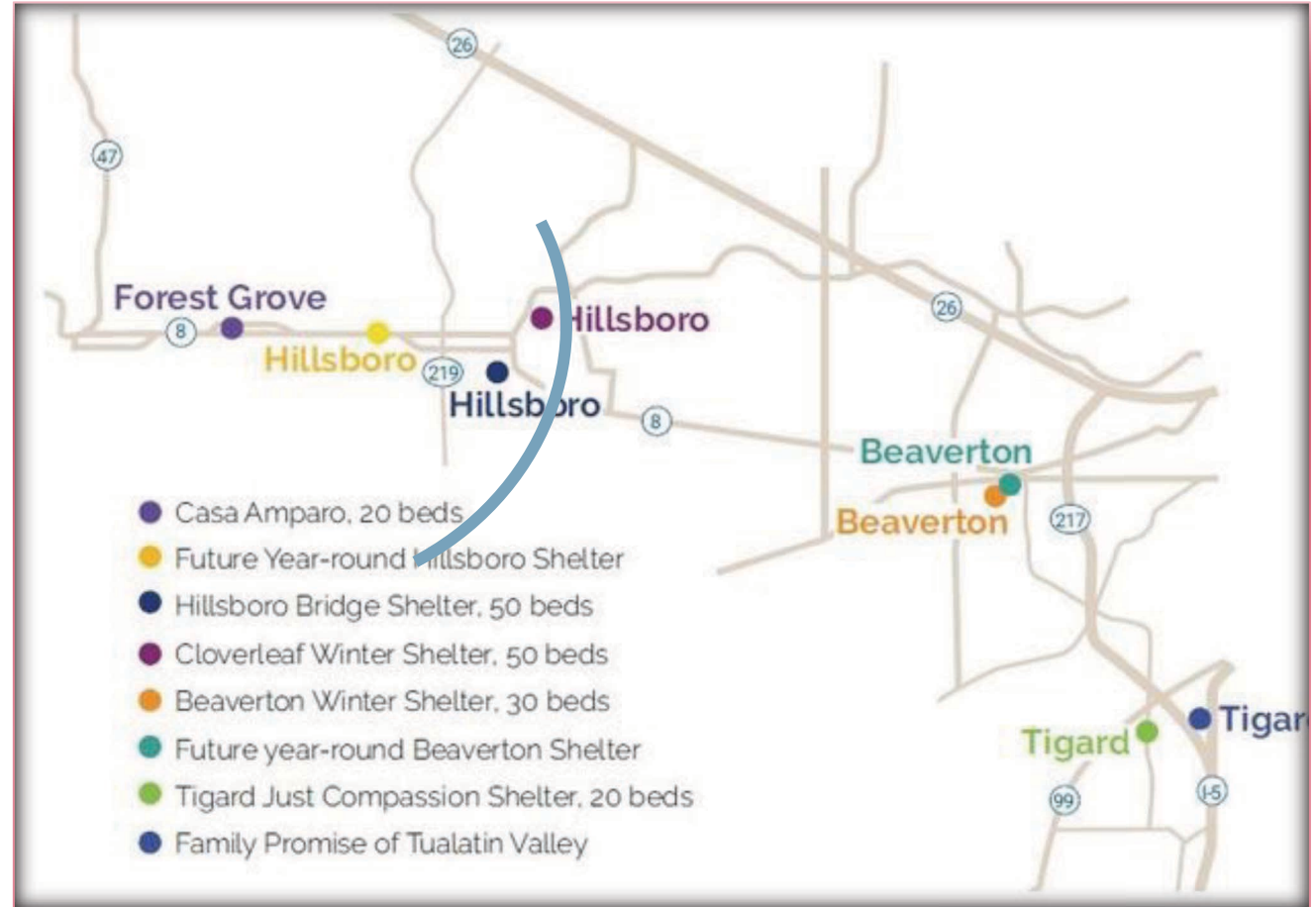


Image from Wash. County Website

District Demographics | at a Glance

District	City	MEDIAN HOME VALUE	Median Income	TOTAL POP	Total White Population	Latino Population	% BA Education or Greater	Owner Occupied	Year Round Shelter Beds	Pods
4	Hillsboro	386,700	91,540	106,633	54%	24%	42.7%	51.3%	100	Established
4	Cornelius	330,000	72,917	13,416	43%	50.8%	16.5%	74.3%	0	Proposed
4	Forest Grove	370,900	73,499	26,089	64%	27.7%	33.1%	61.9%	20	Proposed
1	Beaverton	419,600	82,380	98,219	61.6%	17%	47%	49.6%	0- Winter Only	None
1	Aloha	369,700	82,062	53,724	55%	24%	31.7%	69.2%	0	None
3	Tigard	456,500	93,532	55,767	72%	11.8%	46.6%	63.4%	20	None
3	Bull Mountain	538,700	134,449	9,732	77.2%	5.5%	58%	81.6%	0	None
2	Bethany	594,200	143,548	29,277	46.1%	5%	71%	69.6%	0	None

Data Extracted from Census Data**

Washington County Districts Commissioners

Section B, Item 1.



Beaverton-
Cedar Hills

~577K
Home

Aloha

~597K
home

District 2
Address
~858K Home

Bull
Mountain
~977K
Home

East Hillsboro
~1.1 M Home

***Addresses from public records---using Zillow for housing valuation

Housing Inequality & Current Practices

- Affordable housing needs to be balanced both in “high opportunity” communities with good schools and low crime rates, and in more impoverished neighborhoods to avoid creating pockets of poverty with low opportunity.
- We need to give all people equitable experiences within their communities;
- All communities should help provide temporary and long -term housing vs. place burden disproportionately on developing communities/low income with higher minority or historically underserved populations
- Alignment of Washington County Practices with the Fair Housing act- Access vs Fair-equal opportunities
- Historically, affordable housing is placed in communities where it can be implemented much quicker (i.e. poorer communities with less political power) thus unintentional segregated marginalized families or individuals may occur

Oregon Housing Needs Analysis Recommendations Report: *Leading with Production -- Excerpt*

Our Shared Housing Obligation

We all share a responsibility to find the solutions that let us build what's needed where it's needed. The lack of sufficient units affects every community, but the people who are suffering most acutely from our housing shortage are disproportionately lower income, communities of color, or people with disabilities. They cannot be asked to wait another decade or more for Oregon to reverse the discriminatory policies and practices that have limited their housing options.

Solutions include: policies that enable production, public and private investment in a range of housing types, and clear policy goals so we can hold ourselves and each other accountable to outcomes.

To make meaningful change, Oregon needs a comprehensive system reform that brings state and local governments and affordable and market-rate developers together with common goals for building more homes, building more publicly supported homes, and investing in inclusive communities. To achieve this aim, we need a clear shift in approach to lead with production.

Sources/ Selected Readings or Reports

https://www.pdx.edu/homelessness/sites/g/files/znlldhr1791/files/2022-04/PSU_HRAC_Village%20Research%20and%20How-To%20Guide_SPREADS_04_22.pdf

https://www.oregon.gov/lcd/UP/Documents/20221231_OHNA_Legislative_Recommendations_Report.pdf

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC6727307/>

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<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC6727307/>



A place where families and businesses thrive.

**City Council Executive Session
Labor Negotiations**

**Monday, April 10, 2023
Zoom Community Auditorium**

Minutes are unofficial until approved by City Council.

A. Call to Order:

Mayor Malynda Wenzl called the Executive Session to order at 5:30 p.m. via in-person and Zoom Webinar Video Conference.

1. **ROLL CALL: COUNCIL PRESENT:** Karen Martinez; Michael Marshall; Timothy Rippe (via Zoom); Mariana Valenzuela; Elena Uhing (via Zoom); Donna Gustafson, Council President; and Malynda Wenzl, Mayor.
2. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Ashley Driscoll, City Attorney; Paul Downey, Assistant City Manager/Finance Director; Brenda Camilli, Human Resources Director; Keith Hormann, Light and Power Director; Eddie Littlefield, Power Services Manager; and Anna Ruggles, City Recorder.

B. Executive Session:

The City Council met in Executive Session in accordance with:

ORS 192.660(2)(D) to conduct deliberations with person designated by the governing body to carry on labor negotiations.

C. Adjournment:

Mayor Wenzl adjourned the Executive Session at 5:54 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder

**Forest Grove Library Commission
Meeting Date – 6:30PM Wednesday, March 8, 2023
Rogers Conference Room/Zoom Teleconference Hybrid
Page 1**

Library Commission approved minutes as presented on Wednesday, April 12, 2023.

- 1) **CALL TO ORDER AND ROLL CALL:** Morgan Knapp, Chair, called the meeting of the Library Commission to order at 6:39PM on Wednesday, March 8, 2023.

Members Present: Morgan Knapp, Chair; Valyrie Ingram, Vice Chair; Kathleen Poulsen; Hattie Krebsbach, Kirsten Beier; Elizabeth Beechwood, Pamela Bailey.

Members Absent: None

Staff: Colleen Winters, Library Director

Council Liaison: Mariana Valenzuela

Others: None

- 2) Recognition of Outgoing Chair, Pam Bailey and Vice-Chair, Kathleen Poulsen –The Commission recognized outgoing Chair Pamela Bailey and Vice-Chair Kathleen Poulsen and thanked them for their many years of service and continuing service as they continue to be part of the commission.

- 3) **PUBLIC COMMENT:** None

- 4) **CONSENT AGENDA:** Valyrie Ingram moved, seconded by Kathleen Poulsen, to approve the February 1, 2023 minutes as presented. **MOTION CARRIED** by all.

- 5) **ADDITIONS/DELETIONS:** Morgan Knapp requested to add Gathering of the Groups to the agenda.

6) **STAFF COMMUNICATIONS**

Colleen Winters reported these items:

a) Director’s Report – WA County budget remains in a \$25M-30M deficit- there is no new information at this time. Forest Grove department budgets are due this month and the library director will budget as best she can, keeping possible reductions in mind. The City has hired an architect to get the Teen Area partition and bathroom projects underway. Goodwill began providing free English language classes at the Library. Bilingual Story Time is well attended on Tuesdays from 1-3pm. Free notary public services are incredibly popular.

b) Friends Report – Friends met this evening. The book sale will be held May 18-20th. The Friends are offering a \$1000 scholarship to a high school student. The Friends have agreed to donate \$1 to Habitat for Humanity for

Forest Grove Library Commission
Meeting Date – 6:30PM Wednesday, March 8, 2023
Rogers Conference Room/Zoom Teleconference Hybrid
Page 2

every hour read (up to \$1,000) as part of the Adult Summer Reading Program.

- c) Foundation Report – The Foundation will fund the installation of the outdoor library mural. Eric Canon designed the frame and it will be installed in the ground so it won't be mounted to the building. The Foundation is discussing how to improve donor recognition and a subcommittee will begin meeting to research possible recognition programs.

7) DISCUSSION / DECISION ITEMS

- a) Commissioners reviewed and amended the 2023 Goals. Valyrie Ingram moved, seconded by Kathleen Poulsen, to approve the 2023 Goals as amended. MOTION CARRIED by all. Commissioners agreed to review the goals at each meeting to ensure they're making progress, prioritizing, and meeting goals.
- b) Commission discussed the creation of the Service Plan. Assumptions have been completed and the next step is that staff is asking for Commission's assistance in creating the Service Plan envisioning the library services in the future and how to disseminate that information. Commissioners recommended that staff complete a draft of the document and then revisit the idea of how to disseminate the information to the public. Commissioners expressed strong faith and trust in staff's ability and expertise to create this document.
- c) Commissioners decided that Gathering of the Groups will be April 30th 3-5pm. The theme will be the Friends' 50th Birthday. Plans for the celebration ensued.

8) B/C COMMUNICATIONS:

None.

9) COUNCIL LIAISON REPORT:

Council Liaison Mariana Valenzuela reported that lively meeting re: homelessness and the potential merging of boards and commissions.

10) ANNOUNCEMENT OF NEXT MEETING:

Commissioners decided that the next meeting will be on April 12, 2023 at 6:30pm.

11) ADJOURNMENT

Hearing no further business, Chair Knapp adjourned the meeting at 8:00PM.

Minutes respectfully submitted by:

Colleen Winters, Library Director
Elizabeth Beechwood, Meeting Minutes Recorder



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**PUBLIC ARTS COMMISSION
MEETING MINUTES**

**Thursday, Thursday, February 16, 2023
Library Rogers Room, ZOOM**

Minutes approved by the Public Arts Commission March 23, 2023

1. CALLED TO ORDER:

Dana Eytzen, Chair, called the meeting to order at 5 p.m.

ROLL CALL: Dana Eytzen, Pat Truax, Linda Taylor, Brenna Cooper, Brian Harris, Kathleen Leatham, Cheri Savoie Tintary, Emily Lux

ABSENT: Members Absent/Excused: Leslie Crandall Dawes

STAFF PRESENT: Colleen Winters

COUNCIL REP PRESENT: Mayor Wenzel

2. PUBLIC COMMENT: None.

3. CONSENT AGENDA:

a) *Approve B/C Meeting Minutes of January 19, 2023. Moved by Pat Truax to accept as read. Second by Kathleen Leatham. Approved unanimously.*

MOTION: Pat Truax moved, seconded by Kathleen Leatham, to approve the Consent Agenda as presented. MOTION CARRIED unanimously

4. ADDITIONS/DELETIONS: None.

5. DISCUSSION/DECISION/PRESENTATION ITEMS: New City Administration Building

6. INFORMATION / UPDATE ITEMS:

1.Election of Officers – Dana presented a slate of officers to serve for 2024. Chair – Pat Truax; Vice-Chair – Emily Lux; Treasurer – Dana Eytzen. Dana called for nominations from the floor. There being none, Kathleen moved, and Cheri seconded, that the slate be accepted as presented. Motion passed unanimously. Pat took over as Chair for the remainder of the meeting.

2.Dana reviewed the Call for Art for the Rotary Garden piece that is funded by URA funds. Changes to be made to the Call regarded dates and documentation as follows: a) a deposit of 50% of the cost of the art piece will be given to the artist up front; b) the list of budget inclusions will require more detail; c) each submission presented by an artist for consideration must include must include a proposed

design; d) the call will go out on 3/1/2023; submission deadline is 4/14/2023; final selection will be 6/1/2023. A motion to accept the revised Call for Art was made by Dana, seconded by Emily, and accepted by a unanimous vote.

3. A discussion was held regarding prospects for the next Meet the Artist Dinner(s). Mayor Wenzel suggested the community center in her neighborhood, Kathleen and Brian both offered their homes. A host would need to be found for the community center. There is a possibility that three dinners could be scheduled throughout the year using all three venues. Kathleen and Brian were asked to suggest dates that would work for them. The community center is generally available, but it would need to get on the calendar.

4. A discussion was held regarding the existence of a plan for art work in the new City Administration building. At this time, there has been no plan revealed, but Mayor Wenzel stated that she would ask the city and report back to the PAC. Different ideas for representing art in the building were discussed. Dana reported that EJ Baeza had offered to donate four pieces of art to the city to be placed at our discretion should we accept them. Gifts from the Sister City were mentioned for display as well as creating a revolving gallery for local artists. Members decided to table further discussion until we hear the Mayor's report at the next meeting.

5. Dana gave an update on Mini-grants. Dana, Colleen, Linda and Jamie met discuss the process and to set it down in writing. Primary question was "Where does the responsibility lie?" a) All correspondence is sent to full committee when the application is initially submitted; b) Candidate needs to leave before we discuss and vote on the mini-grant; c) Applicant will be notified by the Monday following the meeting regarding the outcome of vote.

5. Colleen reported an update on the Marcie Kreible mural install at the library. Eric Cannon and Greg Robinson agreed upon a plan that may be greater than is required. Currently waiting for Paul Downing to approve the plan. The design is a large frame that will hold the three mural panels and will be wind-resistant. As of yet, Eric Cannon has not provided a price for the work, but indicated either \$2,600 or \$1,600. Colleen spoke with the Foundation regarding the cost of install and will report regarding their possible participation. Power & Light confirmed the locates for the project.

6. Update on the Seven Generations sculpture gives the install date as September, 2023.

7. **B/C COMMUNICATIONS:** None

8. **STAFF COMMUNICATIONS:** Colleen Winter reported that the new administration building will be completed the middle of April which will allow the city workers who

have been housed at the library to move into their new offices. Colleen stated that having city administration staff in the library has gone very well and been a good experience. The bilingual story time is going very well and is well attended. The library scheduled three programs honoring Black History Month. All are virtual.

9. **COUNCIL LIAISON REPORT:** Mayor Wenzel gave the council report. In January the Council goal was to address the B Street encampment. Currently there are increasing shelter options with beds for most who seek them. The Council will strive to increase capacity and to be reactive in developing a plan. In February the Council will discuss the charter revision process in order to send it to the ballot. Also reported was an update on CEP, which will have a maximum of \$72,000 to grant and will not accept applications from Boards and Commissions, and council term limits being discussed currently by Council.
10. **ANNOUNCEMENT OF NEXT MEETING:** The next meeting will be held on March 16, 2023 at 5 PM in the Rogers Room of the library. The PAC annual retreat will be held on February 25, 2023 from 9 – 12 at the home of Linda Taylor.
11. **ADJOURNMENT:**
The meeting adjourned at 6:15 p.m.



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<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	_____
MEETING DATE:	04.24.2023
FINAL ACTION:	_____

CITY COUNCIL MEMORANDUM

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

PROJECT TEAM: *Anna Ruggles, CMC, City Recorder*

DATE: *April 24, 2023*

SUBJECT TITLE: *New Liquor License Application(s)*

BACKGROUND:

ORS 471.166 establishes the process for local government to make recommendation to the Oregon Liquor Control Commission (OLCC) concerning the suitability of a new liquor license application. The local government is allowed up to 45 days to process the application and provide a recommendation to the OLCC. The OLCC requires posting a public notice of the license application at the proposed business location. The OLCC also conducts its investigation, i.e., if the business location has had problems with OLCC, police or neighbors; the applicant has a criminal history; the applicant has provided false information; and/or the applicant has a history of abusing drugs or alcohol.

City Code, §110.071-110.073, requires any applicant/business requesting City Council endorsement for a new liquor license application or liquor license renewal application to submit to a criminal background check and have a valid City business license in accordance with City Code. The Police Chief has reviewed the applicable criminal records check of the licensee and responsible parties and has made recommendation to forward for Council’s consideration the attached new liquor license application, along with one of the following recommendations:

- **Forward with Approval – No legal basis for denial.**
- *Forward with Approval, Supporting Documentation.* A criminal record exists; however, the record does not contain valid basis for denial as provided by Oregon liquor laws (i.e., felony drug or alcohol-related convictions). (*Dissemination of criminal record checks is prohibited by State law and is exempted from public disclosure*).
- *Reject Application, Memorandum required.* There is substantial evidence and opposition that warrants a Public Hearing before the City Council to hear testimony and to be used in the City’s decision-making process.

STAFF RECOMMENDATION:

Staff recommends City Council authorize endorsement of the attached liquor license application(s). The City’s endorsement will be submitted to OLCC and OLCC approves, denies, restricts, or makes recommendations to OLCC Commissioners. If application(s) is approved, the OLCC will issue the license. If application(s) is denied or restricted, there is a process to contest the decision.



A place where families and businesses thrive.

CITY RECORDER USE ONLY:	
AGENDA ITEM #:	_____
RECEIVED:	04.11.2023
MEETING DATE:	_____ } _____ }
FINAL ACTION:	_____

LIQUOR LICENSE RECOMMENDATION

BUSINESS NAME / INDIVIDUAL: 3 Goats, LLC DBA 3 Goats Vineyard & 3 Goats Winery

BUSINESS LOCATION ADDRESS: 2007 Main Street Forest Grove, OR 97116

LIQUOR LICENSE TYPE: Limited On-Premises Sales (Winery)

CITY BUSINESS LICENSE: BL Pending

1. TYPE OF LICENSE:		2. LICENSE FEE:	
F-COM – Full On-Premises Sales	<input checked="" type="checkbox"/>	L – Limited On-Premises Sales	<input checked="" type="checkbox"/> \$100.00 New Application
F- CAT – Full ON-Premises Sales, Caterer	<input type="checkbox"/>	O – Off-Premises Sales	<input type="checkbox"/> \$ 75.00 Change of License
F-FPC/F-CLU – Full On-Premises, Private	<input type="checkbox"/>	SEW – Special Event Winery	<input type="checkbox"/> \$ 35.00 Temporary Sales
F-PL – Full On-Premises Public Location	<input type="checkbox"/>	SEG – Special Event Grower	<input type="checkbox"/> \$ 35.00 Annual Renewal
TSL – Temporary Sales License	<input type="checkbox"/>	SED – Special Event Distillery	<input type="checkbox"/> \$ 20.00 Event License
BP – Brewery Public House	<input type="checkbox"/>	Distillery	<input type="checkbox"/> \$ No Charge: Temp Annual Use
FULL ON-PREMISES SALES	<input checked="" type="checkbox"/>	LIMITED ON-PREMISES SALES	OFF-PREMISES SALES
Allows sale and service of distilled spirits, malt beverages, wine and cider for consumption on licensed premises and required to have dining seating. Allows sale of malt beverages, wine and cider in securely covered container (growler) for consumption off licensed premises. Also allows applying for temporary use of annual license for special events off-premises.		Allows sale and service of malt beverages, wine and cider for consumption on licensed premises. Allows sale of malt beverages, wine and cider in securely covered container (growler) for consumption off licensed premises. Also allows applying for temporary use of annual license for special events off-premises.	
		BREWERY – PUBLIC	
		Allows manufacturing malt beverages and to sell and distribute to patrons and wholesalers. Allows sale of malt beverages, wine and cider in securely covered container (growler) for consumption off licensed premises.	

APPLICABLE CRIMINAL RECORDS CHECK:

NONE

SUPPORTING DOCUMENTATION ATTACHED

RECOMMENDED ACTION:

FORWARD WITH APPROVAL

REJECT APPLICATION (Memorandum Required)

Chief of Police/Designee

4.17.23

Date

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

[New Outlet](#) | [Change of Ownership](#) | [Greater Privilege](#) | [Lesser Privilege](#) | [Additional Privilege](#)

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: 2nd 3rd 4th 5th 6th

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

INTERNAL USE ONLY

Local Governing Body: After providing your recommendation, return this application to the applicant.

LOCAL GOVERNING BODY USE ONLY

City/County name:

Forest Grove

Date application received: April 13, 2023

Optional: Date Stamp

- Recommend this license be granted
- Recommend this license be denied

Printed Name

Date

LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION

Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.

Name of entity or individual applicant #1:

3 Goats, LLC

Name of entity or individual applicant #2:

Name of entity or individual applicant #3:

Name of entity or individual applicant #4:

BUSINESS INFORMATION

Trade Name of the Business (name customers will see):

3 Goats Vineyard

Premises street address (The physical location of the business and where the liquor license will be posted):

2007 Main Street

City:

Forest Grove

Zip Code:

97116

County:

Washington

Business phone number:

971-727-0099

Business email:

chris@3goats.com

Business mailing address (where we will send any items by mail as described in [OAR 845-004-0065\(11\)](#)):

City:

Gaston

State:

Oregon

Zip Code:

97119

Does the business address currently have an OLCC liquor license? Yes NoDoes the business address currently have an OLCC marijuana license? Yes No

AUTHORIZED REPRESENTATIVE – A liquor applicant or licensee may give a representative authorization to make changes to the license or application on behalf of the licensee or to receive information about a license or application.

I give permission for the below named representative to:

- Make changes regarding this license/application on my behalf.
- Receive information about the status of this application, including information about pending compliance action or communications between OLCC and the licensee/applicant.

Representative Name:

Phone number:

Email:

Mailing address:

City:

State:

Zip Code:

LIQUOR LICENSE APPLICATION

Page 3 of 4

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is not an applicant or licensee, the Authorized Representative section must be filled in and the appropriate permission(s) must be selected.

Application Contact Name:

Chris Plewik

Phone number:

[REDACTED] 8

Email:

[REDACTED]

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands [OAR 845-005-0311](#) and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

LIQUOR LICENSE APPLICATION

Page 4 of 4

• Each applicant listed in the "Application Information" section of this form has read and understands [OAR 845-006-0362](#) and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

Chris Plewik

[Redacted Signature]

4/13/23

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)



WASHINGTON COUNTY OREGON

April 18, 2023

Forest Grove City Council
1924 Council Street
PO Box 326
Forest Grove, OR 97116

Re: HWY 47 Encampment

Mayor Wenzl and Forest Grove City Council,

We are writing in response to your March 21, 2023 letter regarding the homeless camp on Hwy 47 north of Porter Road. We hear and share your concerns. Addressing homelessness is a top priority for the Board of Commissioners and we approach our response with a housing-first, trauma informed strategy.

The HWY 47 camp is of high concern for our Board and several of us have visited it personally. It continues to be a part of our cross-departmental encampment management program that includes a team of Sheriff's deputies, homelessness case managers, and public health staff. The program supports port-a-potties, hand washing stations, and trash service to support the health and safety of the housed and unhoused. Our case managers visit frequently to connect with those at camps and provide trauma informed human centered outreach services that include matching them to the resources they qualify for with the goal of permanent sustainable housing. Staff involved also conduct site inspections to assess public health and safety risks. These inspections are scored on a variety of criteria to determine if the site qualifies for closure and cleaning. This specific site was cleared and cleaned on November 7, 2022, for a failing score. And as recently as March 29, 2023 the camp received another failing score and is currently in a grace period to voluntarily clean the site or risk another closure and cleaning.

As referenced in your letter, the county is considering a time, place, and manner ordinance that will prohibit camping if there is enough shelter capacity to accommodate the unhoused, and if not, restrict camping through the means of time/place/manner. We hope to have such an ordinance in effect by July 1, 2023, though one has not yet been adopted. As you likely know, until such an ordinance is adopted by the county commission, we are restricted from the permanent closure of encampments by the *Martin v Boise* ruling.

Board of County Commissioners
155 North First Avenue, Suite 300, MS 22, Hillsboro, OR 97124-3072
phone: (503) 846-8681 • fax: (503) 846-4545



WASHINGTON COUNTY OREGON

Please know that our housing team is diligently looking for solutions. Our community partners have informed us that Forest Grove has a particularly wide gap between need and affordability of housing and has very few shelter options necessary for clearing encampments. Our team is working on siting exactly this type of solution in Forest Grove. Siting shelter in the city will enable case managers better opportunities to guide our homeless neighbors to sustainable long-term housing and start to provide the local capacity needed to prohibit unsanctioned camping when a time/place/manner ordinance is adopted.

We recognize the toll that unsanctioned camping is having on our community and thank you for elevating their voices. Washington County is committed to leveraging every tool in our toolbox to make homelessness in the region a rare and short-lived experience. We are seeing progress across the county, while recognizing there is so much more work still to do. We are hopeful that a new ordinance and regional siting prospects will bring some relief to the residents of Forest Grove.

Best Regards,

Kathryn Harrington, Chair

Pam Treece, Commissioner

Roy Rogers, Commissioner

Jerry Willey, Commissioner

Nafisa Fai, Commissioner

Board of County Commissioners

155 North First Avenue, Suite 300, MS 22, Hillsboro, OR 97124-3072

phone: (503) 846-8681 • fax: (503) 846-4545

CITY OF FOREST GROVE
CITY COUNCIL
LEGISLATIVE HEARING SCRIPT

AGENDA ITEM F.1.

ORDINANCE NO. 2023-01 AMENDING FOREST GROVE CODE TITLE XIII, (GENERAL OFFENSES), CHAPTER 130, (§130.01), TITLED DISCHARGE OF WEAPONS, AND REPEALING ORDINANCE NO. 1997-15

Instructional Note: Please read text in blue.

PUBLIC HEARING CONTINUATION: The City Council will now continue the Public Hearing opened on APRIL 10, 2023, concerning **Ordinance No. 2023-01.**

1. **STAFF REPORT:** Staff will now brief Council on any new information received since the last meeting.
2. **QUESTIONS OF STAFF:** Does the Council have questions of staff?
3. **PUBLIC TESTIMONY:**
 - City Recorder is there anyone via Zoom who would like to comment on the proposal? [If so, please use the “Raise Hand” option. Please state your name and address for the record. Please limit your comments to three minutes.]
 - Is there anyone in the audience who would like to comment on the proposal? If so, please state your name and address for the record. Please limit your comments to three minutes: Proponents? Opponents? Others?
4. **PUBLIC TESTIMONY (COUNCIL QUESTIONS):** Do any Councilors have clarifying questions regarding the testimony provided?
5. **CLOSE THE PUBLIC HEARING:** If there are no further questions, I will now close the Public Hearing
6. **MOTION:** I will now ask for a motion to adopt **Ordinance No. 2023-01** by title for SECOND READING.

STATE THE MOTION: This motion is...

Is there a second? **AFTER SECOND:** Do any Councilors wish to comment on the motion?

7. **AFTER COUNCIL DELIBERATIONS:** City Manager please read the Ordinance by title only for its SECOND READING?

City Recorder, please call the roll.

Let the record show the motion passes and **Ordinance No. 2023-01** is adopted [or / the motion fails and the ordinance is not adopted].

IF THE MOTION FAILS: Is there a motion to modify the ordinance as proposed? Is there a second? Do any Councilors wish to comment on the motion? City Recorder, please call the roll. The motion passes / fails.

SECOND READING:

ORDINANCE NO. 2023-01

**ORDINANCE AMENDING FOREST GROVE CODE OF ORDINANCES
TITLE XIII, (GENERAL OFFENSES), CHAPTER 130, (§130.01), TITLED
DISCHARGE OF WEAPONS, AND REPEALING ORDINANCE NO. 1997-15**

WHEREAS, Clean Water Services (CWS) is a public agency formed under ORS 198; and

WHEREAS, CWS created Fernhill Wetlands in 2014 in order to use natural systems to clean and cool waste water before it is returned to the Tualatin River; and

WHEREAS, the efficacy of Fernhill Wetlands for cooling and cleaning waste water relies on effective invasive species management; and

WHEREAS, nutria are an invasive species that have caused significant damage to control structures and the vegetative cover that is crucial to cooling waste water; and

WHEREAS, CWS has attempted to manage the nutria population by several means that have proven very costly and ineffective; and

WHEREAS, lethal means have been the only effective method of reducing nutria populations; and

WHEREAS, the City's Municipal Code prevents public agencies like CWS from discharging a firearm within city limits; and

WHEREAS, notice of the proposed amendments were published in the *Forest Grove News Times* on March 31, 2023; and

WHEREAS, the City Council held a duly-noticed Public Hearing on the proposed ordinance on April 10 and continued the hearing on April 24, 2023.

NOW, THEREFORE, THE CITY OF FOREST GROVE ORDAINS AS FOLLOWS:

Section 1: The City Council hereby amends Forest Grove Code of Ordinances adopting Title XIII (General Offenses), Chapter 130 (§130.01), titled Discharge of Weapons, as set forth in Exhibit A.

Section 2: Ordinance No. 1997-15 is hereby repealed to extent of such inconsistency or conflict.

Section 3: This ordinance is effective 30 days following its enactment by the City Council.

PRESENTED AND PASSED this 10th day of April, 2023.

PASSED the second reading this 24th day of April, 2023.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 24th day of April, 2023.

Malynda Wenzl, Mayor

ORDINANCE NO. 2023-01**Exhibit A**

(New text is indicated by redline/underling and text being deleted is ~~strikethrough~~)

§130.01 DISCHARGE OF WEAPONS

- (A) Except at firing ranges approved by the Chief of Police, or at military funerals by an honor guard, or at memorial services where blanks are discharged, or the discharge of blanks or black powder (without a projectile) at any other event approved by the Chief of Police, no person other than an authorized peace officer, or ~~dog~~ animal control officer, or employee or contracted agent of a public agency in the course of their duty ~~shall~~ may fire or discharge a gun, including a spring or air actuated pellet gun, air gun, or BB gun, or other weapon which propels a projectile by use of gunpowder or other explosive, jet, or rocket propulsion.
- (B) An annual permit issued by the City Manager or designee is required for control of nuisance wildlife for any employee or contracted agent of a public agency in the course of their duty, other than peace officer as defined in O.R.S. 133.005(3) or animal control officer as defined in O.R.S. 609.500(1). The employee or contracted agent shall be required to undergo a background check by the Chief of Police or designee prior to receiving approval to discharge a weapon within the City limits.
- (C) Existing subsection (B) et seq. shall be retained and relettered as C.

CITY OF FOREST GROVE
CITY COUNCIL
LEGISLATIVE HEARING SCRIPT

AGENDA ITEM F. 2.

**ORDINANCE NO. 2023-02 AMENDING THE FOREST GROVE COMPREHENSIVE PLAN
TO ADD THE DOWNTOWN HISTORIC DISTRICT**

Instructional Note: Please read text in blue.

PUBLIC HEARING CONTINUATION: The City Council will now continue the Public Hearing opened on APRIL 10, 2023, concerning **Ordinance No. 2023-02.**

1. **STAFF REPORT:** Staff will now brief Council on any new information received since the last meeting.
2. **QUESTIONS OF STAFF:** Does the Council have questions of staff?
3. **PUBLIC TESTIMONY:**
 - City Recorder is there anyone via Zoom who would like to comment on the proposal? [If so, please use the “Raise Hand” option. Please state your name and address for the record. Please limit your comments to three minutes.]
 - Is there anyone in the audience who would like to comment on the proposal? If so, please state your name and address for the record. Please limit your comments to three minutes: Proponents? Opponents? Others?
4. **PUBLIC TESTIMONY (COUNCIL QUESTIONS):** Do any Councilors have clarifying questions regarding the testimony provided?
5. **CLOSE THE PUBLIC HEARING:** If there are no further questions, I will now close the Public Hearing
6. **MOTION:** I will now ask for a motion to adopt **Ordinance No. 2023-02** by title for SECOND READING.

STATE THE MOTION: This motion is...

Is there a second? **AFTER SECOND:** Do any Councilors wish to comment on the motion?

7. **AFTER COUNCIL DELIBERATIONS:** City Manager please read the Ordinance by title only for its SECOND READING?

City Recorder, please call the roll.

Let the record show the motion passes and **Ordinance No. 2023-02** is adopted [or / the motion fails and the ordinance is not adopted].

IF THE MOTION FAILS: Is there a motion to modify the ordinance as proposed? Is there a second? Do any Councilors wish to comment on the motion? City Recorder, please call the roll. The motion passes / fails.

ORDINANCE NO. 2023-02

**ORDINANCE AMENDING THE FOREST GROVE COMPREHENSIVE PLAN
TO ADD THE DOWNTOWN HISTORIC DISTRICT**

WHEREAS, on May 11, 2020, City Council adopted Resolution 2020-043 granting authority to the City Manager to submit to the Oregon State Historic Preservation Office (SHPO), the City’s nomination to place Downtown Forest Grove (Exhibit A) on the National Register of Historic Places (Register); and

WHEREAS, SHPO reviewed and approved the City’s nomination and forwarded the nomination to the National Park Service (NPS); and

WHEREAS, the NPS reviewed and approved the nomination to place and Downtown Forest Grove on the Register; and

WHEREAS, Downtown Forest Grove was officially listed on the Register on October 26, 2020; and

WHEREAS, the Oregon Department of Land Conservation and Development (DLCD) amended State of Oregon Administrative Rules (Rules) affecting historic resources; and

WHEREAS, as a result of the Rules changes the text of the Forest Grove Comprehensive Plan must be amended to the include the Downtown Forest Grove District and list of historic resources; and

WHEREAS, the Planning Commission held a duly noticed Public Hearing on the proposed amendment to the Forest Grove Comprehensive Plan on April 3, 2023; and

WHEREAS, the Planning Commission approved a motion to recommend City Council adopt an ordinance amending the text of the Forest Grove Comprehensive Plan to add the Downtown Forest Grove Historic District and list of historic resources; and

WHEREAS, the City Council held duly-noticed Public Hearings on April 10 and April 14, 2023, to consider the Planning Commission’s recommendation; and

WHEREAS, the City Council favors amending the text of the Forest Grove Comprehensive Plan to add the Downtown Historic District.

NOW, THEREFORE, THE CITY OF FOREST GROVE ORDAINS AS FOLLOWS:

Section 1. The City Council hereby amends the Forest Grove Comprehensive Plan to include the Downtown Historic District as shown on Exhibit A.

Section 2. The City Council finds the Comprehensive Plan amendment is consistent with and meets the requirements of Oregon Statewide Land Use Planning Goal 5 pertaining to historic resources, applicable policies of the Forest Grove Comprehensive Plan, and Oregon Administrative Rules Chapter 660-023-0200 (Historic Resources) as described in Exhibit A.

Section 3. This ordinance shall be effective 30 days following its enactment by the City Council.

PRESENTED AND PASSED the first reading the 10th day of April, 2023.

PASSED the second reading the 24th day of April, 2023.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 24th day of April, 2023.

Malynda Wenzl, Mayor

RESOLUTION NO. 2020-43

**RESOLUTION AUTHORIZING CITY MANAGER TO SUBMIT THE
FOREST GROVE DOWNTOWN HISTORIC DISTRICT NOMINATION
TO THE STATE ADVISORY COMMITTEE ON HISTORIC PRESERVATION**

WHEREAS, the 1994 Original Town Context Statement included a recommendation to create a downtown historic district; and

WHEREAS, the Historic Landmarks Board adopted the *2017-2026 Preservation Plan* which was accepted by the City Council on January 23, 2017; and

WHEREAS, the *Preservation Plan* identified a downtown district nomination as the next project to be initiated following completion of the Original Town plat re-survey and context statement update; and

WHEREAS, the Original Town Context Statement was updated in 2018, and again included a recommendation to create a downtown historic district; and

WHEREAS, the *Forest Grove Downtown Historic District* nomination document is now complete; and

WHEREAS, the nomination must be reviewed and approved by the State Advisory Committee on Historic Preservation (SACHP) before it is forwarded to the National Park Service.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The City Council hereby authorizes the City Manager to submit the proposed *Forest Grove Downtown Historic District* nomination to the State Advisory Committee on Historic Preservation.

Section 2. The City Council further requests that the SACHP forward the nomination to the National Park Service with a positive recommendation.

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 11th day of May, 2020.



Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 11th day of May, 2020.



Peter B. Truax, Mayor

Cultural Resources

Introduction

As stated in the City's Vision Statement; Forest Grove is a designation that offers visitors and residents a rich heritage preserved by honoring the city's natural, cultural, and historic treasures while also embracing the future. Forest Grove has embraced this heritage a number of ways. First, the Forest Grove City Council established, and continues to support a Historic Landmarks Commission. Second, city residents and property owners have worked together with the local, state and federal governments to establish three National Register Historic Districts in Forest Grove. In addition, the City of Forest Grove received designation as a "Certified Local Government" from the Oregon State Historic Preservation Office. Many properties have agreed to have their properties designated as historic resources on the Register of Historic Places. Property owners have also voluntarily included historic and significant trees on the City's Register of Significant Trees to ensure preservation. Many of the trees on the Register are community landmarks such as several Giant Sequoia and many Oregon White Oak trees. The Oregon White Oak is the official City tree.

Certified Local Government Program

The City of Forest Grove is designated a historic preservation Certified Local Government (CLG) by the Oregon Park and Recreation Department's State Historic Preservation Office. The CLG designation is a federal program administered in Oregon by the Oregon State Historic Preservation Office. The intent of the program is to promote historic preservation at the local level.

Local governments must meet certain qualifications to become "certified" and thereby qualify to receive matching grants from SHPO. The basic certification requirements include:

- Establish a historic preservation commission and appoint interested and qualified residents to serve. To the extent they are available, at least some of the commission members should meet "professional" qualifications in the disciplines of history, architecture, architectural history, archaeology, or related fields;
- Pass a preservation ordinance that outlines how the local government will address historic preservation issues;
- Agree to participate in updating and expanding the state's historic building inventory program. SHPO takes the lead in this effort by maintaining the master database and the files for the statewide inventory and by providing grants to survey additional properties;
- Agree to review and comment on any National Register of Historic Places nominations of properties within the local government boundaries. Nominations are usually submitted by the property owners themselves or other members of the public. SHPO administers the National Register program in Oregon; and

Public Facilities & Community Services

Cultural Resources

- Affirm that it will fulfill its obligation to enforce existing state preservation laws.

Historic Structures

The City’s historic resources provide a sense of place that distinguishes Forest Grove. The historic Main Street continues to be a focal point for community residents and visitors alike. The historic Grand Lodge on Pacific Avenue offers a well needed respite for visitors enjoying all that the Forest Grove area has to offer.

The historic neighborhoods, south of the Forest Grove Town Center, also contribute to the City’s sense of place.

Below is a list of historic structures on the local register (for reference only).

Historic Structures

ADDRESS	PROPERTY NAME
1221 BIRCH ST	WILLIAM MCCREEDY HOUSE
1306 BIRCH ST	BURLINGHAM HOUSE
1414 BIRCH ST	TEMPLETON-SCHULTZ HOUSE
1506 CEDAR ST	F.J. MILLER HOUSE
1603 ASH ST	JAMES DEEKS HOUSE
1604 BIRCH ST	THOMAS HINES HOUSE
1619 MAPLE ST	TEMPLETON HOUSE
1621 MAIN ST	LOYAL GRAHAM HOUSE
1623 ASH ST	IVES J. HOAR HOUSE
1631 ASH ST	NICHOLSON-DEEKS HOUSE
1632 MAIN ST	JOHN ABBOTT HOUSE
1651 HAWTHORNE ST	HINMAN HOUSE
1653 BIRCH ST	RASMUSSEN-PRICE HOUSE
1703 MAIN ST	A.G. HOFFMAN HOUSE
1724 21ST AVE	GRIEBELER HOUSE
1736 PACIFIC AVE	EMERSON HOUSE
1803 ASH ST	IRELAND HOUSE
1803 MAIN ST	LOOMIS HOUSE
1804 MAIN ST	HINES HOUSE
1807 ASH ST	W.A. GOODIN HOUSE
1810 PACIFIC AVE	VIA HOUSE
1825 MOUNTAIN VW	PARSONS HOUSE
1839 ASH ST	CHANDLER HOUSE
1904 PACIFIC AVE	CHRISTIAN SCIENCE CHURCH
1923 ELM ST	TUCKER HOUSE
1926 PACIFIC AVE	KNIGHTS OF PYTHIAS BLDG
1933 16TH AVE	MERTZ HOUSE #2
ADDRESS	PROPERTY NAME

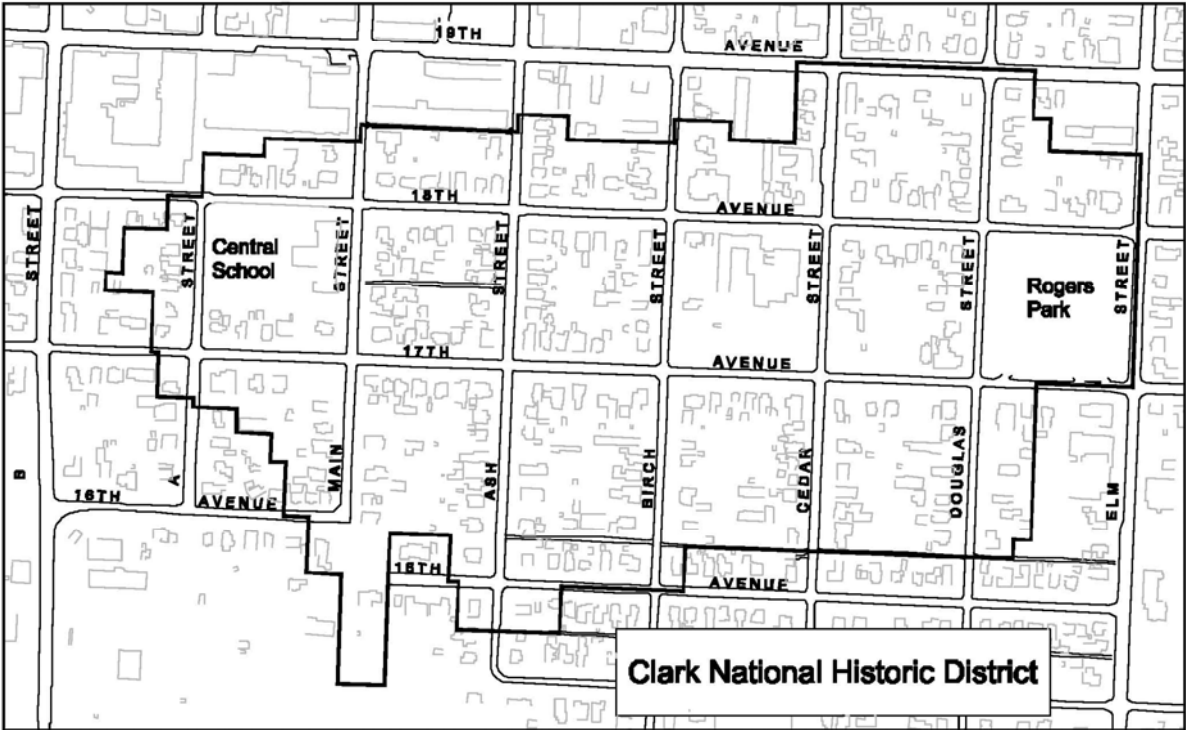
1938 16TH AVE	I.L. SMITH HOUSE
2003 21ST AVE	AMERICAN LEGION BUILDING
2004 MAIN ST	1ST NAT'L BANK OF OREGON BLDG
2008 MAIN ST	HAINES AND BAILEY BLDG
2015 18TH AVE	LAUGHLIN-MARSHALL HOUSE
2016 MAIN ST	NIXON BLDG
2017 21ST AVE	PALACE GARAGE/FG CREAMERY
2018 17TH AVE	SCOTT HOUSE
2018 COLLEGE WAY	GENERAL TELEPHONE BLDG
2019 21ST AVE	OLD ROGER'S CITY LIBRARY
2019 MAIN ST	HOLBROOK LODGE #30
2020 MAIN ST	WOODS AND CAPLES BLDG
2028 PACIFIC AVE	STAR THEATRE/THEATRE IN THE GROVE
2030 MAIN ST	INGLES AND POPE BLDG
2033 18TH AVE	E.A. JEROME HOUSE
2036 MAIN ST	INGLES AND PORTER BLDG
2038 17TH AVE	THORNBURG HOUSE ENGLISH
2038 B ST	MCCURDY HOUSE
2038 MAIN ST	WAGNER BLDG
2039 18TH AVE	AUSTIN-MCNAMER-HUGHES HOUSE
2043 COLLEGE WAY	PACIFIC UNIVERSITY - MARSH HALL
2117 A ST	STEPHEN/PARTHENA BLANK HOUSE
2119 B ST	JEROME PORTER HOUSE
2120 17TH AVE	CHARLES ROE HOUSE
2125 18TH AVE	CONGREGATIONAL CHURCH PARSONAGE
2125 A ST	HARRY CROSLEY HOUSE
2126 17TH AVE	THOMAS ROE HOUSE STEINBACH
2128 15TH AVE	DR. CHARLES HINES HOUSE
2211 A ST	CHARLES WALKER HOUSE
2212 A ST	W.R. TAYLOR HOUSE
2214 PACIFIC AVE	J.W. HUGHES HOUSE (PACIFIC U.)
2225 12TH AVE	I.A. MACRUM HOUSE
2234 B ST	BUXTON HOUSE
2307 18TH AVE	THOMAS HOUSE
2314 19TH AVE	BENJAMIN CORNELIUS HOUSE
2325 A ST	OSCAR BROWN HOUSE #1
2328 18TH AVE	FORTNER HOUSE
2335 A ST	OSCAR BROWN HOUSE #2
2336 GALES WAY	RODLUN HOUSE
2338 17TH AVE	HARRIS-ATKINS HOUSE
240 ELM ST	A.T. SMITH HOUSE
2406 15TH AVE	W.P. SPAULDING HOUSE
2422 15TH AVE	JOHN BAILEY HOUSE
2434 15TH AVE	LAVINA LYON WATTS HOUSE TEEL,
2606 17TH AVE	ROBB-ROBERTS HOUSE
ADDRESS	PROPERTY NAME

2617 17TH AVE	DANIEL BUMP HOUSE
2620 18TH AVE	HOLLIS HOUSE
3081 SUNSET	A.C. BROWN HOUSE

Historic Districts

Clark Historic District

The Clark Historic District was established in 2002. The Clark Historic District is generally bounded by 18th Avenue and 19th Avenue on the north, Elm Street on the east, 16th Avenue on the south and A Street on the west.



The district is named after Reverend Harvey Clark and his wife Emeline who arrived in the Forest Grove area in 1842. At that time the Forest Grove area was known as the West Tualatin Plains.

Land within the Clark Historic District was originally platted into one-acre lots. Lots were purchased and homes were built for local residents working in various occupations, including doctors, lawyers,

merchants, farmers, and railroad employees. This diverse population is reflected in the broad spectrum of architectural styles found within the Clark district.

Historically significant structures in the Clark District include:

- Central School located at 1728 Main Street;
- Smith-Schofield House located at 2011 18th Avenue;
- Congregational Church Parsonage located at 2125 18th Avenue;
- B. Cornelius House located at 2314 19th Avenue;
- C.L. Large House located at 1804 Douglas Street;
- A.C. Hoffman House located at 1703 Main Street;
- Mills House located at 1648 Ash Street;
- I.J. Hoar House located at 1623 Ash Street;
- Thomas Hines House located at 1604 Birch Street; and
- Rasmussen-Price House located at 1653 Birch Street.

Walker-Naylor Historic District

In 2011, the Walker-Naylor district became Forest Grove's third National Historic District. The Walker-Naylor Historic District is generally bounded by 23rd Avenue on the north, 21st Avenue on the south, A Street on the east, C Street on the west and Gales Way on the northwest corner. The map below shows the Walker-Naylor area.

Walker-Naylor Historic District



The Walker-Naylor district includes portions of two early Donation Land Claims. The first was granted to Thomas G. Naylor and the second was granted to Elkanah Walker in 1849. Homes in the district were predominantly built between 1858 and 1959. Very few residences, however, existed in the area until after the Oregon State Legislature granted a charter to the Town of Forest Grove in 1872 and the Walker and Naylor additions to the City were platted in 1873.

From its early history the Walker-Naylor area as desirable place to reside due to close proximity to major transportation routes, the downtown business area and Pacific University. Pacific University strongly influenced the neighborhood’s development in the early 1900s with students, their families, and professors seeking out homes in the district.

Historically significant homes in the district include:

- McEldowney House #2 located at 2114 B Street;
- McCurdy House located at 2038 B Street;
- Broderson House located at 2204 A Street;
- Blank House located at 2117 A Street; and
- Crosley House located at 2125 A Street

McCurdy House



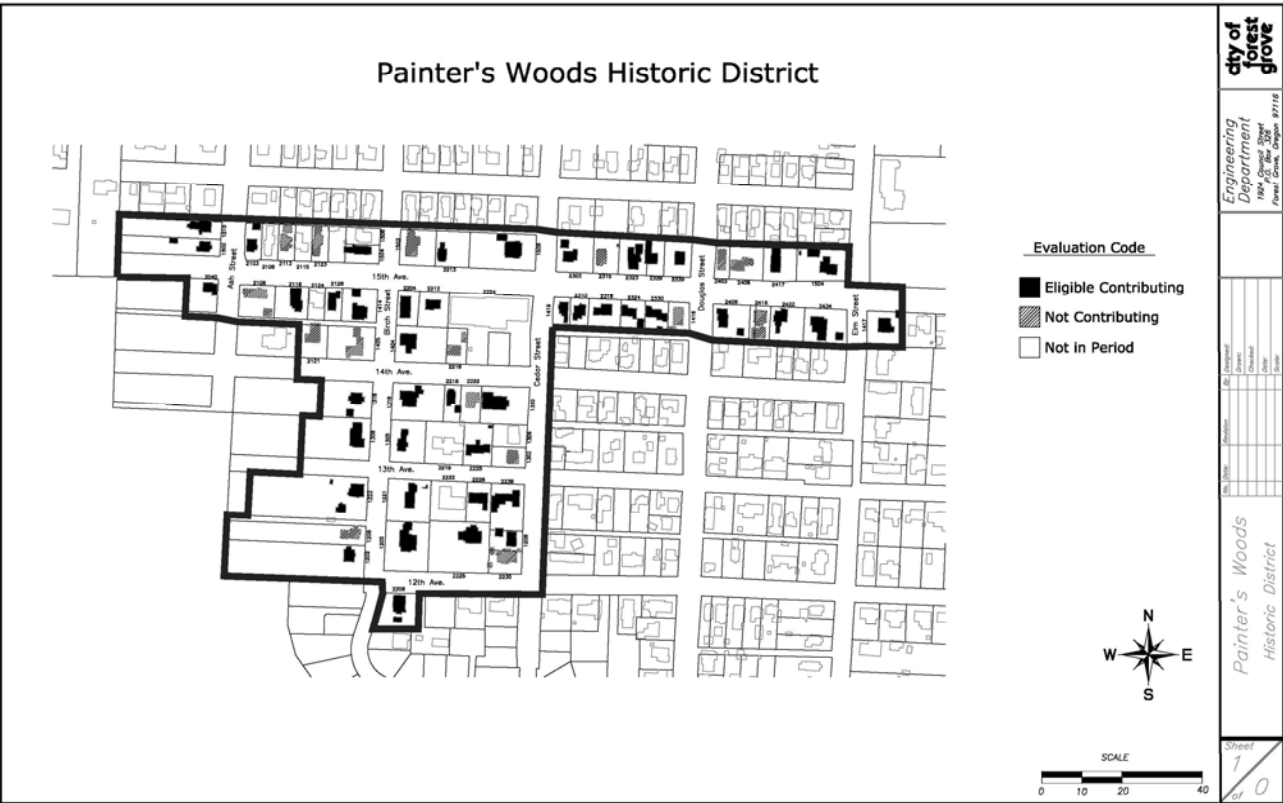
Walker-Naylor Historic District Street Sign



Painters Woods

The Painters Woods historic district was established in 2009. The Painters Woods district is located on land originally purchased by R.M. Painter from Forest Grove co-founder Harvey Clark. The Painters Woods district includes portions of the first subdivisions in Forest Grove including the South Park Addition (1891) and Knobb Hill Addition (1909). The district is a well-preserved example of residential development in Forest Grove between 1880 and 1948.

The Painters Woods district is located 15th and 12th Avenues running north and south, and between Elm and Ash Streets running east and west.



Unlike the Clark Historic district with large lots, the Painters Woods area included smaller lots (5,000 square feet) designed for residential use. This marked the beginning of Forest Grove’s transition from a semi-rural community to a more modern suburban community.

The Painters Woods neighborhood includes examples of Queen Anne, Craftsman, Bungalow, Foursquare, Colonial Revival, English Cottage, Vernacular, World War II era cottage and ranch architectures.

Historically significant structures in the Painters Woods district include:

- Wilson House located at 1305 Birch Street;
- Shultz House located at 2204 15th Avenue;
- Abraham House located at 1320 Cedar Street;
- Miller House located at 1506 Cedar Street;
- Marble House located at 1504 Elm Street;
- Buxton House located at 2206 12th Avenue;
- Macrum House located at 2225 12th Avenue;
- World War II era cottage located at 2324 15th Avenue;
- Bailey House located at 2422 15th Avenue; and
- Watts House located at 2434 15th Avenue.

Other Cultural Resources

Pacific University, founded in 1849, is one of the oldest educational institutions in the western United States. Marsh Hall on the Pacific University campus is listed on the City’s historic register.

Pacific University maintains an active presence in Hawaii and as a result many students from Hawaii attend classes in Forest Grove. The University provides a bridge between Hawaiian culture and Forest Grove. The University holds an annual luau which provides a cultural link between Forest Grove and Hawaii that is widely anticipated.

The former **Star Theater** building on Pacific Avenue in the Forest Grove Town Center is listed on the City's historic register. The Theater in the Grove which occupies the space conducts many live performances and productions.

Washington County Museum showcases the history of Washington County from its agricultural roots. The museum is operated by the Washington County Historical Society and is located in downtown Hillsboro. The museum hosts exhibits and lectures on variety of topics related to the history of the area.

Rice Museum. The Rice Northwest Museum of Rocks and Minerals is another cultural resource in the area. The museum highlights the geological resources. The main building is also listed on the National Register of Historic Places.

Friends of Historic Forest Grove Old Train Station Museum and Library – The Old Train Station in downtown Forest Grove has been renovated by the Friends of Historic Forest Grove. The station now includes a museum and library for research.

City Advisory Boards and Commissions

The City Council established ten advisory boards and commission to promote public involvement in decision making. These boards and commissions are identified below:

- Committee for Citizen Involvement;
- Budget Committee;
- Planning Commission;
- Economic Development Commission;
- Historic Landmarks Board;
- Community Forestry Commission;
- Sustainability Commission;
- Parks and Recreation Commission;
- Public Safety Advisory Commission;
- Library Commission; and
- Public Arts Commission.

The Boards and Commissions provide a variety of services for the City including:

Committee for Citizen Involvement – conducts the Annual Town Meeting and advises the City Council on ways to include residents in planning Forest Grove's future with an emphasis on communication and land use.

Historic Landmarks Board which oversees grants for improvements to historic structures and publishes a newsletter related to historic preservation.

Community Forestry Commission undertakes activities that assist the City in meeting National Arbor Day Foundation Tree City USA requirements and tree planting activities; the Public Arts Commission which allocates funding for public art efforts; the Economic Development Commission which develops marketing materials for business recruitment activities; Library Commission which promotes community outreach efforts related to library activities.

Planning Commission which reviews and approves certain development proposals and makes recommendation on land use policies.

Library Commission which undertakes public outreach efforts related to Library programs and services.

Economic Development Commission which develops and reviews marketing materials related to business expansion and recruitment.

Parks and Recreation Commission which promotes park and recreation programs.

Public Arts Commission which fosters relationships between organizations and individuals on matters pertaining to art and culture. The Commission supports fund raising efforts and oversees the acquisition of public art.

Sustainability Commission which helps the City build community connections with the aim of implementing strategies related to community sustainability efforts.

Budget Committee which reviews and makes recommendations to the City Council on the annual budget.

Parks and Recreation Commission which promotes public recreation programs that fosters learning and improves public health.

Public Safety Advisory Commission which promotes safe and livable neighborhoods and builds awareness on service levels and budgetary needs related to police and fire protection.

Library Commission which conducts community outreach on the variety of services and programs offered by the Forest Grove Library.

**PLANNING COMMISSION FINDINGS AND DECISION NUMBER 2023-01
COMPREHENSIVE PLAN TEXT AMENDMENT TO ADD THE DOWNTOWN FOREST
GROVE HISTORIC DISTRICT
FILE NUMBER 311-23-000003-PLNG**

WHEREAS, on May 11, 2020, City Council adopted Resolution 2020-043 granting authority to the City Manager to submit to the Oregon State Historic Preservation Office (SHPO), the City’s nomination to place Downtown Forest Grove (Exhibit A) on the National Register of Historic Places (Register); and

WHEREAS, SHPO reviewed and approved the City’s nomination and forwarded the nomination to the National Park Service (NPS); and

WHEREAS, The NPS reviewed and approved the nomination to place and Downtown Forest Grove on the Register; and

WHEREAS, Downtown Forest Grove was officially listed on the Register on October 26, 2020; and

WHEREAS, the Oregon Department of Land Conservation and Development (DLCD) amended State of Oregon Administrative Rules (Rules) affecting historic resources; and

WHEREAS, as a result of the Rules changes the text of the Forest Grove Comprehensive Plan must be amended to the include the Downtown Forest Grove District and list of historic resources; and

WHEREAS, the Planning Commission held the duly noticed public hearing on the proposed amendment to the Forest Grove Comprehensive Plan on April 3, 2023; and

WHEREAS, the Planning Commission approved a motion to recommend City Council adopt an ordinance amending the text of the Forest Grove Comprehensive Plan to add the Downtown Forest Grove Historic District and list of historic resources.

NOW THEREFORE, the City of Forest Grove Planning Commission does hereby recommend that City Council adopt an ordinance amending the text of the Forest Grove Comprehensive Plan to add the Downtown Forest Grove Historic District and list of contributing resources making the following specific findings in support of this recommendation:

1. As demonstrated in the staff report dated March 27, 2023, the Planning Commission finds the amendment to the Forest Grove Comprehensive Plan complies with Oregon Statewide Planning Goal 5 for historic resources and applicable policies contained in the Comprehensive Plan, Metro Regional Framework Plan and Metro Urban Growth Management Functional Plan.

Planning Commission Chair

Date



ORDINANCE EXHIBIT A

Staff Report and Recommendation

Community Development Department, Planning Division

REPORT DATE: March 27, 2023

HEARING DATE: April 3, 2023

LAND USE REQUEST: Comprehensive Plan Text Amendment to add the Downtown Forest Grove Historic District

FILE NUMBER: 311-23-000003-PLNG

PROPERTY LOCATION: Downtown Forest Grove

OWNER/APPLICANT(S): Applicant: City of Forest Grove

COMPREHENSIVE PLAN MAP AND ZONING MAP DESIGNATIONS: Town Center Core (TCC)

APPLICABLE STANDARDS AND CRITERIA: Oregon Statewide Land Use Planning Goal 5 and Administrative Rules Chapter 660-023-0200 (Historic Resource Protection)

Forest Grove Comprehensive Plan Chapter 7, Public Facilities and Community Services (Cultural Resources)

REVIEWING STAFF: Daniel Riordan, Senior Planner
Amy Kreimeier, AICP, Senior Planner

RECOMMENDATION: The Planning Commission forward a recommendation to City Council to adopt an ordinance amending the Forest Grove Comprehensive Plan Text to add the Downtown Forest Grove Historic District and list of designated historic resources.

I. COMPREHENSIVE PLAN AMENDMENT OVERVIEW

In May 2020, City Council adopted Resolution 2020-43 granting authority to the City Manager to submit, to the Oregon State Historic Preservation Office, the City’s nomination to add the Forest Grove Downtown Historic District (District) Nomination (Exhibit A) on the National Register of Historic Places. The Forest Grove Downtown Historic District was officially listed on the National Register of Historic Places on October 26, 2020.

This Comprehensive Plan amendment is clean-up because staff was not aware of the rules changes during the process to place the Downtown Historic District on the National Register of Historic Places. If the City desires to apply the historic district design guidelines to the Downtown Historic District the City Council must list the District and the historic resources on the local register. If the City does not the only regulations that the City can enforce is the 120-day demolition delay.

Property owners affected by listing the District on the National Register Of Historic Places were provided ample opportunity to withhold consent to listing the district and designating contributing historic buildings. For example, the Historic Landmarks Board hosted an open house for property owners with the proposed district area in November 2018. All property owners in the district were invited to attend. Ten property owners attended and all expressed support for the nomination.

In addition to the open house, notices of the prospective nomination were sent to all property owners within the proposed district. Through this outreach effort all property owners are given an opportunity to express support or opposition to the district. If a property owner wishes to vote not then they must sign their vote in the presence of a notary. No votes in opposition were received during this process.

Finally, in addition to addressing the change to state law affecting demolition of historic resources amending the Comprehensive Plan will also provide authority to City Council to amend the Forest Grove Development Code to include standards and guidelines to protect the integrity of the Downtown Historic District and designated historic resources. Development Code Article 5 already includes standards that apply to Clark, Painters Woods and Walker-Naylor Historic Districts.

III. COMPREHENSIVE PLAN TEXT AMENDMENT

The following underlined text is proposed for addition to Forest Grove Comprehensive Plan Chapter 7, Cultural Resources (Exhibit B).

Forest Grove Downtown Historic District

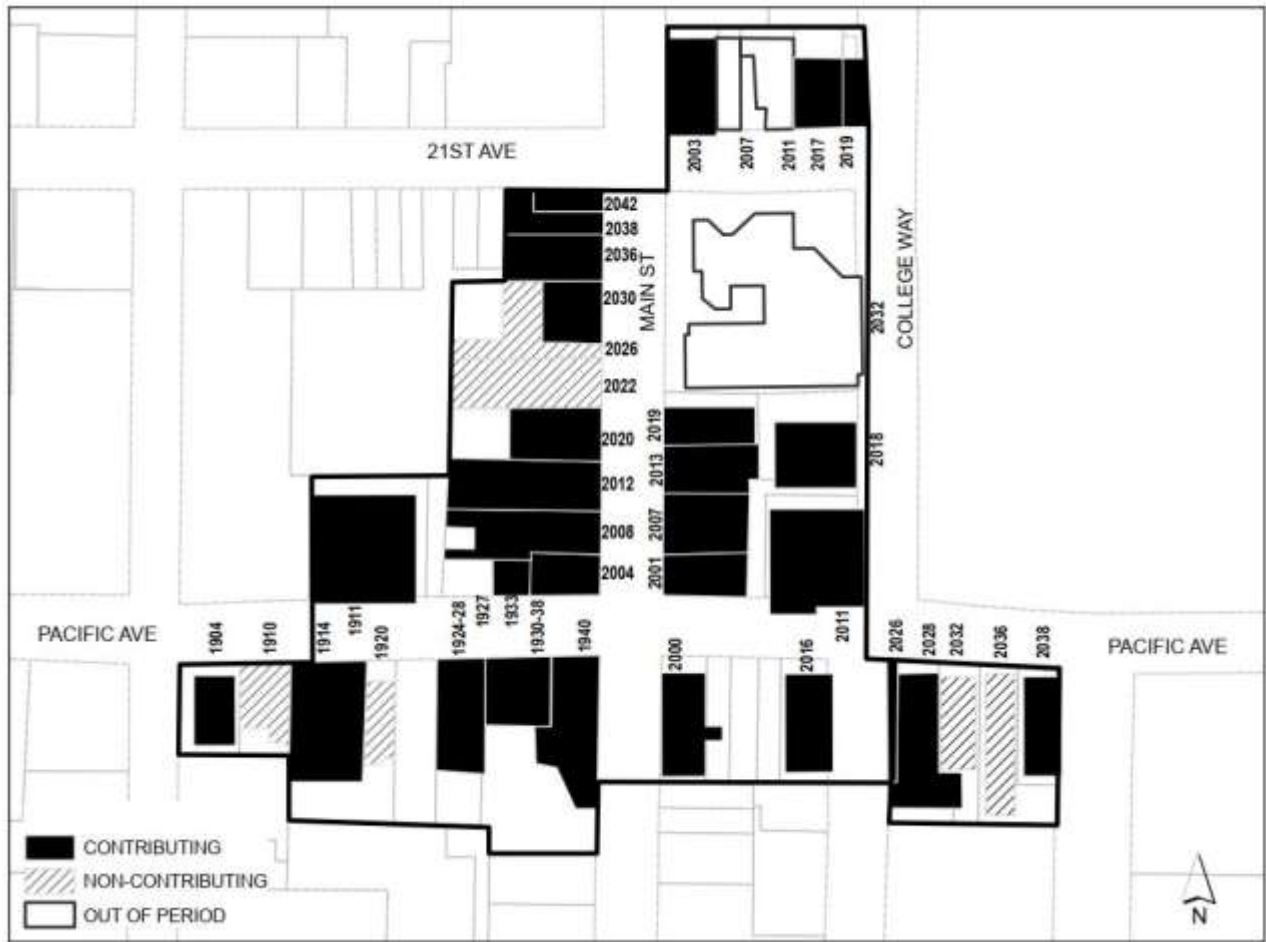
The Forest Grove Downtown Historic District was approved by the National Park Service in October 2020. The district is roughly bounded by 21st Avenue, Ash Street, 19th Street and A Street as shown below.

As noted in the nomination (Exhibit A), the 9.2-acre district is a commercial area comprised of one-to-three story buildings of primarily brick and concrete construction. Of the 39 buildings within the district, 27 are contributing and 10 are non-contributing buildings. Two buildings were listed on the National Register of Historic Buildings prior to establishment of the Downtown Historic District. This includes the former Woods and Caples General Store (2020 Main Street) and the First Church Christ Scientist (1904 Pacific Avenue).

Most buildings in the downtown district were constructed in the last decade of the 19th century and the first three decades of the 20th century. The largest number of buildings that are still extant today were constructed in the 1920s. Buildings within the district represent a variety of architectural styles including Italianate, Colonial Revival, Bungalow, and Art Deco. The district conveys a cohesive urban character with many traditional storefronts. The Forest Grove Downtown Historic District retains its traditional character and continues to convey its significance as the urban and historic heart of Forest Grove.

The Forest Grove downtown area is eligible for listing in the National Register of Historic Places as a cohesive commercial district that represents the business history of Forest Grove. The period of historic significance is 1890 to 1940. The district has remarkable integrity with almost 70% of the buildings contributing to the district.

Downtown Forest Grove Historic District



**Downtown Historic District
 Contributing Historic Resources**

<u>Address</u>	<u>Name</u>
<u>2003 21st Avenue</u>	<u>American Legion Post No. 2</u>
<u>2017 21st Avenue</u>	<u>Creamery Building</u>
<u>2019 21st Avenue</u>	<u>Rogers Building</u>
<u>2018 College Way</u>	<u>Western Oregon Telephone and Telegraphy Company</u>
<u>2001-2003 Main Street</u>	<u>Miller-Anderson Building</u>
<u>2004 Main Street</u>	<u>First National Bank of Forest Grove</u>
<u>2007-2011 Main Street</u>	<u>Anderson/Chowning Building</u>
<u>2008-2010 Main Street</u>	<u>Anderson Building</u>
<u>2012-2016 Main Street</u>	<u>Nixon Building</u>
<u>2013-2017 Main Street</u>	<u>Paterson Building</u>
<u>2019 Main Street</u>	<u>Masonic Holbrook Lodge #30</u>
<u>2020 Main Street</u>	<u>Woods and Caples Building</u>
<u>2030 Main Street</u>	<u>Buxton and Roe Building</u>
<u>2032-2036 Main Street</u>	<u>Ingles and Porter Building</u>
<u>2038-2040 Main Street</u>	<u>Wagner Building</u>
<u>2042 Main Street</u>	<u>Keep Building</u>
<u>1904 Pacific Avenue</u>	<u>First Church of Christ Scientist</u>
<u>1911-1923 Pacific Avenue</u>	<u>Forest Theater</u>
<u>1914 Pacific Avenue</u>	<u>Forest Grove Memorial Chapel</u>
<u>1924-1926 Pacific Avenue</u>	<u>Knights of Pythias Building</u>
<u>1930-1936 Pacific Avenue</u>	<u>Timmerick and McNichol Building</u>
<u>1933-1937 Pacific Avenue</u>	<u>Holroyd Building</u>
<u>1940 Pacific Avenue</u>	<u>Forest Grove National Bank</u>
<u>2000-2002 Pacific Avenue</u>	<u>Johnson & Son Livery Building</u>
<u>2011-2019 Pacific Avenue</u>	<u>Good Building</u>
<u>2016 Pacific Avenue</u>	<u>Hoffman Building</u>
<u>2026 Pacific Avenue</u>	<u>J.N. Hoffman Building</u>
<u>2028 Pacific Avenue</u>	<u>Star Theater</u>
<u>2038 Pacific Avenue</u>	<u>News-Times Building/Forest Grove Grange</u>

IV. FINDINGS OF FACT SUPPORTING AMENDMENT

The Forest Grove Comprehensive Plan demonstrates local compliance with the Oregon Statewide Land Use Planning Goals Goal 5 addresses natural resources, scenic, historic areas and open spaces. Goal 5 requires current inventories of historic resources. Local historic resources are identified in the Forest Grove Comprehensive Plan in Chapter 7 (Cultural Resources).

Finding: Forest Grove Comprehensive Plan Chapter 2 includes decision considerations for Comprehensive Plan amendments. Amendments to the Comprehensive Plan will be considered by the Planning Commission and City Council based on:

- Consistency with applicable Comprehensive Plan policies
- Consistency with the Metro Regional Framework Plan
- Consistency with the Metro Urban Growth Management Functional Plan (Metro Code Chapter 3.07) or Regional Transportation Functional Plan as applicable
- Consistency with the Oregon Statewide Land Use Planning Goals.

Each decision consideration is addressed below.

Finding: As stated in the City’s Vision Statement included in the Comprehensive Plan “Forest Grove is a destination that offers visitors and residents a rich heritage preserved by honoring the city’s natural, cultural, and historic treasures while also embracing the future. Amending the Comprehensive Plan to include the Downtown Historic District is consistent with this vision by designating historic resources for protection and preserving the City’s commercial heritage.

Finding: The proposed amendment to the Forest Grove Comprehensive Plan to add the Forest Grove Downtown Historic District is consistent with the following Comprehensive Plan policy:

- Economic Development Goal 7: Promote the Forest Grove Town Center as the focal point of the Community.
 - Policy 7.12: Encourage uses in the Town Center to bring residents throughout the City into the Town Center.

Adding the Downtown Historic District to the Comprehensive Plan promotes the Forest Grove Town Center as the focal point of the community by designating historic resources for protection and encouraging continued use of the historic resources to bring residents into the Town Center.

Finding: Adding the Downtown Historic District to the Comprehensive Plan is consistent with Regional Framework Policy 1.7.3 to “Identify historic, cultural, topographic and biological features of the regional landscape that contribute significantly to this region’s identify and “senses of place.” Downtown Forest Grove Historic District includes 39 buildings of which 27 (69%) are contributing historic resources. Two buildings are individually listed on the National Register of Historic Places. Preserving these resources promotes Downtown Forest Grove’s sense of place as a commercial center in western-Washington County.

Finding: Downtown Forest Grove is a designated Town Center in the Urban Growth Management Function Plan. The Urban Growth Management Functional Plan does not specifically address historic resources.

Finding: Amending the Comprehensive Plan to add the Downtown Historic District is consistent with Oregon Land Use Planning Goal 5 (Natural Resources, Scenic, Historic Areas, and Open Spaces) since Goal 5 and the associated Oregon Administrative Rules (OAR 660-023-0200) encourage local governments to maintain current inventories of historic resources.

Finding: The Historic Landmarks Board held an open house in November 2018. All property owners within the proposed Downtown Historic District were invited to attend. Ten property owners attended and all expressed support for the Downtown Historic District nomination.

Finding: Notices were sent to all property owners within the proposed Downtown Historic District. All property owners were given an opportunity to express support of opposition to the district. No votes in opposition were received during this process.

Finding: In addition to adding the Downtown District the proposed amendment formally adds 1205 Cedar Street to the local historic inventory. The property at 1205 Cedar Street was designated a local historic resource by City Council in 2017 (Ordinance 2017-03). The house at 1205 Cedar Street is representative of a typical home constructed in the early 20th Century. Because the home exhibits architectural features characteristic of the Craftsman bungalow style it complies with the Development Code criteria for land mark designation because it “embodies distinguishing architectural characteristics, in exterior design, of a period style, method of construction, craftsmanship, or in use of indigenous materials.”

V. PROPOSED CONDITIONS OF APPROVAL

No conditions of approval are recommended.

VI. PLANNING COMMISSION ALTERNATIVES

There are two alternatives for Planning Commission consideration:

1. Recommend City Council adopt an ordinance amending the Forest Grove Comprehensive Plan text to add the Downtown Forest Grove Historic District. This alternative ensures local compliance with Oregon Administrative Rules pertaining to Statewide Land Use Planning Goal 5 and provides a policy basis for local rules and regulations intended to protect historic resources in the Downtown Historic District.
2. Recommend that City Council reject adopting an ordinance amending the Forest Grove Comprehensive Plan to include the Downtown Forest Grove Historic District. If City Council accepts this recommendation it would result in noncompliance with Oregon Administrative Rules.

VII. STAFF RECOMMENDATION

Staff recommends the Planning Commission recommend adopting an ordinance to amend the Forest Grove Comprehensive Plan text to add the Downtown Forest Grove Historic District.

VIII. LIST OF EXHIBITS

The following exhibits were received, marked, and entered into the record as evidence for this application at the time this staff report was written. Exhibits received after the date of this report will be marked beginning with the next consecutive letter and will be entered into the record at the time the public hearing is opened, prior to oral testimony.

- Exhibit A City Council Resolution 2020-43
- Exhibit B Forest Grove Comprehensive Plan, Chapter 7 (Cultural Resources)
- Exhibit C Draft Planning Commission Decision 2023-01



<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	<u>F. 3.</u>
MEETING DATE:	<u>04.24.2023</u>
FINAL ACTION:	<u>RESO 2023-12</u>

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

MEETING DATE: *April 24, 2023*

PROJECT TEAM: *Dan Riordan, Senior Planner; and Bryan Pohl, Director of Community Development*

SUBJECT TITLE: *Resolution Endorsing City Transportation Projects to Include in the Metro Regional Transportation System Plan Update*

ACTION REQUESTED:

<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Order	<input checked="" type="checkbox"/>	Resolution	<input type="checkbox"/>	Motion	<input type="checkbox"/>	Informational
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X all that apply

ISSUE STATEMENT: Metro is the federally designated Metropolitan Planning Organization (MPO) for the Portland urban area. In this role, Metro is responsible for preparing and adopting a Regional Transportation Plan (RTP) for federal acceptance.

The current RTP was adopted in 2018 and is being updated by Metro. As part of the update process, the City Council may nominate projects to include in the RTP update. Eligible projects must be listed in the local Transportation System Plan and be on the regional transportation network or improve the pedestrian or bicycle network.

For this RTP update, Metro requests that the city’s governing body endorse the project nomination list. A resolution endorsing the City’s proposed project list is attached for City Council consideration (Attachment A).

BACKGROUND: The RTP guides investments for all forms of transportation in the regional especially projects on the regional transportation network and projects using federal funding allocated by Metro. Metro updates the RTP every five years. Since the current RTP was adopted in 2018 the process to update the RTP is underway.

As part of the RTP update process Metro issued a call for projects. Local transportation agencies, including cities, can nominate local projects in the RTP. Eligible projects are those listed in the local Transportation System Plan that are on the regional transportation network or improve the pedestrian or bicycle networks. Including projects in the RTP makes them eligible for federal funding allocated by Metro.

Staff presented an overview of the RTP update process and projects eligible for listing in the RTP to City Council on April 10th. During the presentation, Councilor Rippe asked why improving Watercrest Road is not included on the City's list of projects to include in the RTP. Councilor Rippe noted Watercrest Road is a collector street so it should be RTP eligible.

Watercrest Road is designated as a collector street in the City's Transportation System Plan (TSP). The road is a Washington County facility. Although Watercrest Road is a collector street the City's Transportation System Plan and could be included in the RTP the current TSP does not include improvement to Watercrest Road as a project which makes it ineligible for listing in the RTP. The next update to the TSP is expected to begin in 2025 and will include a community involvement process to identify projects and establish investment priorities. Consideration of adding Watercrest Road to the TSP as part of the next TSP update allows evaluation in the context of other project priorities and available funding.

Although Watercrest Road is not included in the TSP partial improvement is expected when adjacent property is developed. Land use approval has been granted for a planned development on the north side of Watercrest Road. Improvement to Watercrest Road including additional pavement and sidewalk will occur as part of that project.

Finally, one change was made to the project list. The 23rd Avenue/26th Avenue extension to the Martin Road roundabout was removed. This is because the project would cause the near-term project list to exceed the revenue projections prepared for the RTP. Also, the project is on the Transportation Development Tax (TDT) project list and is eligible for TDT funding. Staff expects that the road extension will be constructed as the Oak Street industrial area develops. As such, it is not necessary to include the project on the RTP project list.

FISCAL IMPACT: Including City transportation projects in the RTP makes the projects eligible for funding allocated by Metro. This reduces local revenue necessary to construct the projects.

STAFF RECOMMENDATION: Staff recommends the City Council approve the attached resolution endorsing the City projects to include in the RTP update.

ATTACHMENT(s):

A. Resolution 2023-12

RESOLUTION NO. 2023-12

RESOLUTION ENDORSING CITY PROJECTS TO INCLUDE IN THE METRO REGIONAL TRANSPORTATION PLAN UPDATE

WHEREAS, Metro is the federally designated Metropolitan Planning Organization (MPO) for the Portland region and Metro is responsible for preparing and updating the federally required Regional Transportation Plan (RTP); and

WHEREAS, the RTP guides investments for all forms of travel including driving, transit, biking and walking on the regional transportation network; and

WHEREAS, Metro issued a call for local transportation projects to include in the 2023 RTP update; and

WHEREAS, the City desires to include in the RTP certain City transportation projects identified in the Forest Grove Transportation System Plan as shown on Exhibit A; and

WHEREAS, Metro requests that the local jurisdiction’s governing body endorse the list of local projects to include in the RTP.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The Forest Grove City Council hereby endorses the list of City projects to include in the 2023 RTP update as shown on Exhibit A.

Section 2. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 24th day of April, 2023.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 24th day of April, 2023.

Malynda Wenzl, Mayor

EXHIBIT A

Near-Term Projects (2023-2030)

- Bike lanes and sidewalk infill throughout the City
- OR 47 / Fernhill Road / Maple Street intersection improvements
- OR 47 / Martin Road intersection improvement
- OR 8 / Pacific Avenue corridor project
- Yew Street / Adair Street intersection improvements

Late-Term Projects (2031-2045)

- David Hill Road improvement (west of Thatcher Road)
- Gales Creek Road improvement
- Heather Industrial Connector
- OR 47 / David Hill Road roundabout improvement
- OR 47 / Purdin Road / Verboort Road roundabout improvement
- Thatcher Road improvement (Phase 1): Gales Creek Road to David Hill Road

Strategic Projects (2031- 2045)

- Council Creek Regional Trail
- High-capacity transit extension planning and design
- OR 47 / B Street intersection improvement
- Thatcher Road improvement (Phase 2): David Hill Road to Purdin Road

<u>CITY RECORDER USE ONLY:</u>	
AGENDA ITEM #:	<u>F. 4.</u>
MEETING DATE:	<u>04.24.2023</u>
FINAL ACTION:	<u>RESO 2023-13</u>

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

PROJECT TEAM: *Jim Geering, Fire Chief; Steve Black, Division Chief*

MEETING DATE: *April 24, 2023*

SUBJECT TITLE: *Kidde Mobile Fire Training Unit (MFTU) Donation*

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ordinance	Order	X	Resolution	Motion	Informational

X all that apply

ISSUE STATEMENT:

The Kidde Mobile Fire Training Unit (MFTU) is a 53-foot mobile trainer trailer used to conduct class B propane gas fires to aid in the fire department’s ability to simulate a response to live fire of ordinary combustible materials known as class A fire. The MFTU is not suited to conduct burning of class A fires. The MFTU has served its purpose in terms of training and is no longer a useful resource for a number of reasons.

BACKGROUND:

The MFTU was acquired in 2012 through a Federal Emergency Management Agency (FEMA) Assistants to Firefighters Grant (AFG). Over the last decade the unit has aided in training evolutions where the preferred class A fire training was not possible. Several years ago, the MFTU started to develop issues which prohibited its use to produce class B fire training. Technicians repaired the MFTU on different occasions but the problem persisted. Technicians stated it would be difficult to completely repair the unit since Kidde does not support or build the required products and materials to restore the unit to a working condition.

The MFTU can still produce live fire however, to do so would conflict with the manufacturer’s recommendations. Using the MFTU outside of the manufacturer’s recommendations could lead to a liability issue for the City of Forest Grove should an injury occur to a firefighter or property damage should occur.

To learn whether a grant award such as the MFTU could be donated under the requirements of the award, Forest Grove Fire and Rescue (FGFR) contacted the grant manager for FEMA AFG. It was communicated to FGFR that, since the MFTU is not in working order there is no longer a value assigned to it. The FEMA AFG grant manager stated that donation of the MFTU would be an approved option for FGFR.

Aurora Fire District contacted FGFR concerning the possibility of an MFTU donation. Aurora wishes to take ownership of the MFTU and a Memorandum of Understanding has been drafted to document the exchange between the two parties and hold harmless the City who does not provide or guarantee use, function, nor transportation of the MFTU.

FISCAL IMPACT:

There is no fiscal impact to the General Fund. Aurora Fire District will assume any costs associated with removal of the MFTU.

STAFF RECOMMENDATION:

Staff recommends City Council approve the attached resolution authorizing the City Manager to execute the donation of the Kidde Mobile Fire Training Unit to the Aurora Fire District.

ATTACHMENT:

Memorandum of Understanding (MOU) between Forest Grove Fire and Rescue and the Aurora Fire District.

RESOLUTION NO. 2023-13

RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE DONATION OF KIDDE MOBILE FIRE TRAINING UNIT (MFTU) TO AURORA FIRE DISTRICT

WHEREAS, Kidde Mobile Fire Training Unit is a Training Trailer equipped to produce live fire from class B gas; and

WHEREAS, the MFTU was previously acquired by the City through a FEMA Assistance to Firefighters Grant; and

WHEREAS, the MFTU is not operational and has been researched to be financially prohibitive to repair; and

WHEREAS, the FEMA grant manager has deemed the MFTU to have no value due to its state of disrepair and inability to operate within the manufacturer’s recommendations; and

WHEREAS, the Aurora Fire District has expressed interest in acquiring the trailer through a Memorandum of Understanding (MOU); and

WHEREAS, the Aurora Fire District assumes all responsibility for the MFTU and all costs associated with its removal from city property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The City Council hereby approves execution of the Donation.

Section 2. The City Manager or designee is authorized to execute the MOU on behalf of the City (Exhibit A).

Section 3. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 24th day of April, 2023.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 24th day of April, 2023.

Malynda Wenzl, Mayor

Forest Grove Fire & Rescue

"Prevent, Protect, Serve"



FIRE & RESCUE
Office of the Fire Chief

Memorandum of Understanding (MOU)

Kidde Mobile Fire Trainer MT – 1000-53 (MFTU)

This agreement is made by and between Forest Grove Fire and Rescue of the City of Forest Grove, Oregon, hereinafter referred to as "Donator;" and the Aurora Fire District of Aurora, Oregon, hereinafter referred to as "Recipient." This agreement is made effective the 1st day of June, 2023.

DONATION OF EQUIPMENT: The Donator hereby agrees to donate the MFTU to the Recipient at no cost. The terms of this donation are as follows:

- The MFTU is donated as is, whereas, no guarantee of normal operation is assumed.
- The Recipient understands and acknowledges the MFTU is currently not operational under the manufacturer's specifications.
- The Recipient understands the Donator neither offers nor implies any guarantees or warranties of any kind to MFTU parts, or pieces of equipment.
- Any and all cost(s) incurred in the removal from the Donator property and/or transportation of the MFTU will be fully paid by the Recipient.
- The Recipient will ensure road worthiness of the MFTU for transport including but not limited to the trailer, tires, brake, and tow hitch assembly.
- Upon removal from the Donator property located at 1919 Ash Street, Forest Grove, OR all responsibilities for the MFTU are immediately assumed by the Recipient.

TERMINATION: Either party may terminate this agreement immediately and upon written notice to the other party; provided however, before May 1st of 2023, and no penalties or fees will be assessed.

FOREST GROVE FIRE AND RESCUE

Forest Grove Fire & Rescue, Fire Chief

Date [Reso No. 2023-13]

AURORA FIRE DISTRICT

Aurora Fire District, Fire Chief

Date



CITY RECORDER USE ONLY	
AGENDA ITEM #:	F. 5.
MEETING DATE:	04.24.2023
FINAL ACTION:	RESO 2023-14

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

MEETING DATE: *April 24, 2023*

PROJECT TEAM: *Paul Downey, Assistant City Manager/Finance Director*

SUBJECT TITLE: *DSA/City Hall Remodel Costs and Funds Transfers Needed*

ACTION REQUESTED:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ordinance	Order	X	Resolution	Motion	Informational

X all that apply

ISSUE STATEMENT:

The DSA/City Hall Remodel project is nearing completion as the remaining staff at temporary locations are moving back to City Hall this week. The total project costs are estimated to be \$8,959,000. The City has paid cash for the entire project out of existing resources from several different funds. Due to unanticipated changes and some unknown conditions, the project needs an additional \$291,000, above what was originally approved, in funding to complete known changes that have occurred during the project. Additionally, staff would like an additional \$35,000 in available funds to cover any remaining unanticipated costs as staff moves back into the building. Staff has identified funding sources for the \$336,000 (approximately 3.7% over the estimated and approved amount) needed to complete the project and has prepared a resolution for Council consideration to transfer funding to complete the project based on those recommendations.

BACKGROUND:

The projects costs reported above include all costs incurred on the project from design, construction, low voltage cabling, furniture, testing, temporary office rental, moving costs, and various fees. The project incurred unexpected costs during the project that were above the guaranteed maximum price (GMP) which was based on construction drawings and certain known conditions. Examples of major unanticipated costs: 1) tank removal cost more than budgeted due to additional tanks found on the site and soil remediation cost more than contracted allowance; 2) foundation depth and conditions of the neighboring buildings' foundations caused the foundation to have to be redesigned which delayed the project a few weeks; and 3) the replacement of the ducting system in City Hall was not included in the construction drawings and had to be added during the project.

As stated above, staff is requesting \$291,000 to complete known remaining costs and \$35,000 to pay for costs that could be incurred during move-in. Staff has identified the \$336,000 in funding sources to pay for these additional costs. Staff is proposing the following funding sources:

Funding Sources		
ARPA Capital Outlay from Other Projects	69,000.00	No Budget Adjustment Needed
ARPA GF Transfers Not Being Made 22-23		
Police Officer	105,000.00	Transfer Within ARPA Fund Needed
Mental Health Assistant	20,000.00	Transfer Within ARPA Fund Needed
Program Coordinator	67,000.00	Transfer Within ARPA Fund Needed
Funds From ARPA Fund	261,000.00	
Other Funds:		
Major Maintenance Fund	16,000.00	No Budget Adjustment Needed
CIP Excise Tax Fund	17,000.00	No Budget Adjustment Needed
Building Permits Fund	24,000.00	Move to Major Maint. Fund
Water Fund	12,000.00	Move to Major Maint. Fund
Sewer Fund	6,000.00	Move to Major Maint. Fund
	336,000.00	

The American Rescue Plan Act (ARPA) funds for the Police Officer, Mental Health Assistant, and the Program Coordinator that are being moved to the DSA/CH project are funds that were not used in the current fiscal year as the positions were not hired or, for the Program Coordinator position, were hired later in the fiscal year. These funds cannot be re-budgeted for these positions as there are ARPA funds already set aside to fund these positions until December 31, 2024, which is the deadline to use all ARPA funds.

FISCAL IMPACT:

The project cost more than originally budgeted due to the actual conditions that were encountered that were not known before the project started. The Funds that are providing the remaining funding can absorb the funds being used to finish the project. Some General Fund budgets will need to be reduced as transfers to the General Fund are being reduced and transfers between funds need to be balanced. There is no fiscal impact to any department in the General Fund as those costs were not actually incurred.

STAFF RECOMMENDATION:

Staff recommends the City Council approved the attached resolution.

ATTACHMENTS:

Resolution

RESOLUTION NO. 2023-14

RESOLUTION TRANSFERRING FUNDS TO COMPLETE FUNDING FOR THE CONSTRUCTION OF THE DEVELOPMENT SERVICES ANNEX (DSA) AND THE REMODEL OF CITY HALL (CH) AND REDUCING BUDGETED EXPENDITURES WITHIN THE GENERAL FUND DUE TO REDUCED TRANSFERS TO THE GENERAL FUND FOR FISCAL YEAR 2022-23

WHEREAS, the DSA/CH projects costs are higher than originally budgeted by and additional funding is required to complete the project; and

WHEREAS, the additional funding has been identified and some transfers of appropriations within various funds are required so the project has sufficient budgeted appropriations to complete the project; and

WHEREAS, the Council is being asked to approve those recommendations so the funds can be spent.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:

Section One. In the American Rescue Plan (ARP) Fund, Development Services Annex Capital Outlay appropriations (expenditure line item 2901200 7205) are increased by \$192,000 and Transfers to General Fund appropriations (expenditure line item 2901200 8200) is decreased by \$192,000. Total ARP Fund Transfers to General Fund appropriations are reduced to \$46,236, total ARP Fund Capital Outlay appropriations are increased to \$3,445,492, and total ARP Fund appropriations remain unchanged at \$4,701,228.

Section Two. In the Building Permits Fund, Transfers to Other Funds appropriations (expenditure line item 2053200 8250) is increased by \$24,000 and Contingency appropriations (expenditure line item 2053200 8300) is reduced by \$24,000. Total Building Permits Fund appropriations remain unchanged at \$1,763,796.

Section Three. In the Water Fund, Transfers to Other Funds appropriations (expenditure line item 6305300 8250) is increased by \$12,000 and Contingency appropriations (expenditure line item 6305300 8300) is reduced by \$12,000. Total Water Fund appropriations remain unchanged at \$7,096,916.

Section Four. In the Sewer Fund, Transfers to Other Funds appropriations (expenditure line item 6205400 8250) is increased by \$6,000 and Contingency Appropriations (expenditure line item 6205400 8300) is reduced by \$6,000. Total Sewer Fund appropriations remain unchanged at \$2,622,184.

Section Five. In the Major Maintenance Fund, Transfers from Other Funds (revenue line item 3401200 4855) is increased by \$42,000 and Development Services Annex appropriations (expenditure line item 3401200 7005) is increased by \$42,000. Total Major Maintenance Fund appropriations are increased to \$2,468,883.

Section Six. In the General Fund, Transfers from Other Funds (revenue line item 1001200 4855) is reduced by \$67,000 and Administrative Services Regular Wages appropriations (expenditure line item 1001200 5000) is decreased by \$67,000. Total General Fund Administrative Services appropriations are reduced to \$4,180,529 and total General Fund appropriations are reduced to \$25,037,183.

Section Seven. In the General Fund, Transfers from Other Funds (revenue line item 1002100 4855) is reduced by \$125,000 and Police Department Regular Wages (expenditure line item 1002100 5000) is decreased by \$105,000 and Police Department Intergovernmental Services (expenditure line 1002100 6200) is reduced by \$20,000. Total General Fund Police Department appropriations are reduced to \$7,178,605 and total General Fund appropriations are reduced to \$24,912,183.

Section Eight. This resolution is effective immediately upon its enactment by the City Council.

PRESENTED AND PASSED this 24th day of April, 2023.

Anna D. Ruggles, City Recorder

APPROVED by the Mayor this 24th day of April, 2023.

Malynda H. Wenzl, Mayor