

# CITY OF FOREST PARK PLANNING COMMISSION MEETING

Thursday, September 19, 2024 at 6:00 PM City Hall | 745 Forest Parkway, Forest Park, GA 30297

Website: <a href="https://www.forestparkga.gov">www.forestparkga.gov</a> Phone Number: (404) 366-4720

#### PLANNING & COMMUNITY DEVELOPMENT

785 Forest Parkway Forest Park, GA 30297

### **AGENDA**

Azfar Haque, Chairman
Michael Clinkscales, Vice Chairman
Roderick Jackson, Member
Donald Williams, Member
Lois Wright, Member

CALL TO ORDER/WELCOME:

**ROLL CALL:** 

ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:

APPROVAL OF MINUTES:

1. Approval of June 20, 2024 Meeting Minutes

**PUBLIC COMMENTS: (All Speakers will have 3 Minutes)** 

**OLD BUSINESS:** 

**NEW BUSINESS:** 

#### **PUBLIC HEARING:**

- Case# CUP-2024-02 Conditional Use Permit for 4914 West St., Parcel# 13050A D001, Ward 2 Applicant, India Evans, is requesting a Conditional Use Permit to establish a childcare center for children from infancy to pre-kindergarten within the Multi-Family Residential District (RM).
- 3. Case# CUP-2024-03 Conditional Use Permit for 1042 and 1044 Main St., Parcel# 13049B F002B, Ward 3 Applicant, Dadrean Lakes, is requesting a Conditional Use Permit to establish a childcare center for children from 6 weeks to 12 years of age within the Downtown Mainstreet District (DM).

### **ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.



6/20/2



# CITY OF FOREST PARK PLANNING COMMISSION MEETING

Thursday, June 20, 2024 at 6:00 PM City Hall | 745 Forest Parkway, Forest Park, GA 30297

Website: <a href="https://www.forestparkga.gov">www.forestparkga.gov</a> Phone Number: (404) 366.4720

### **PLANNING & COMMUNITY DEVELOPMENT**

785 Forest Parkway Forest Park. GA 30297

### **MINUTES**

Andy Porter, Chairman Azfar Haque, Vice Chairman Michael Clinkscales, Member Roderick Jackson, Member Donald Williams, Member

#### CALL TO ORDER/WELCOME:

Azfar Haque called the meeting to order at 6:08pm.

#### **ROLL CALL:**

Meeting commenced with Azfar Haque as Temporary Chair. A quorum was established.

#### PRESENT:

Azfar Hague, Michael Clinkscales, Roderick Jackson, Donald Williams, Lois Wright

#### OTHERS PRESENT:

James Shelby, Interim Planning & Community Development Director; Danielle Matricardi, City Attorney; SaVaughn Irons-Kumassah, Principal Planner; Latonya Turner, Planning & Community Development Office Coordinator; Bridgette Jackson-Barney, Permit Technician

#### OTHER DISCUSSION:

Prior to the meeting being called to order Andy Porter resigned and Lois Wright was sworn in by Mayor Butler as the newest member.

#### ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:

It was moved to adopt the agenda as presented.

Motion made by Lois Wright, Seconded by Michael Clinkscales. Motion carried.

#### APPROVAL OF MINUTES:

Approval of May 16, 2024 Meeting Minutes.
 It was moved to approve the May 16, 2024 Meeting Minutes as printed.
 Motion made by Michael Clinkscales, Seconded by Donald Williams. Motion carried.

#### **OLD BUSINESS:**

**PUBLIC COMMENTS: (All Speakers will have 3 Minutes)** 

**Noe Nunez** – noted that he was at the previous meeting and that his understanding was the development was supposed to be apartments. Now it has changed to single homes and he would like to know what the plan is now. He said his understanding from the previous meeting was also that a third of the buildings were supposed to be rentals and that they would sell the other 70 percent. He wants to know if all of these are for sale or rentals.

#### **NEW BUSINESS:**

2. Annual Election of Chairperson and Vice Chairperson

Azfar Haque nominated as Chair Michael Clinkscales, Seconded by Donald Williams. Azfar Haque elected Chair by unanimous vote.

Michael Clinkscales nominated as Vice Chair by Donald Williams, Seconded by Lois Wright. Michael Clinkscales elected Vice Chair by unanimous vote.

3. Case# PP-2024-02 - Preliminary Plat for 733 and 0 Scott Rd., Parcel# 13015C A002, 13015C A003, 13015C A006, 13015C A009. Divine Dream Homes ATL, LLC/4A Realty Group, Inc requests approval of a Preliminary Plat to subdivide 7.56+/- acres at 733 and 0 Scott Rd. to create 18 lots to construct eighteen (18) single-family homes.

### **Background/History:**

The subject property is two vacant wooded lots located north and south of Scott Rd. with approximately 3.49+/combined acreage. The property was previously four individual lots that have since been combined into two due to the applicant submitting and receiving an approval to combine lots within the City of Forest Park and Clayton County Real estate division. The current arterial road location to Scott Rd. is off Jonesboro Rd. The applicant has met with the City of Forest Park Planning & Community Development Department, Planning Commission, and the Urban Design Review Board to discuss this project and receive specified approvals for variances and architectural design, as well as provided staff with a lot division application to subdivide lots. The applicant is seeking approval of the Preliminary Plat to begin the process of developing the property into two subdivisions consisting of a total of eighteen (18) single-family homes.

**SaVaughn Irons-Kumassah** stated staff recommends approval of the Preliminary Plat with the following conditions:

- The applicant will submit protective covenants to regulate land use in the subdivision and otherwise protect the proposed subdivision.
- The developer will be responsible for all costs associated with design and construction of sanitary sewer and water improvements necessary to serve the proposed plat.

- Sidewalks shall serve each lot and shall be designed and constructed in accordance with City Standards.
- The applicant will develop the roadways on Scott Road as advised to Planning Commission and Staff.
- The Applicant must complete a Lot Split Application and submit to the City of Forest Park to subdivide lots for eighteen (18) units to be provided individual Parcel ID numbers, and addresses prior to the final plat submission.

It was moved to approve the Preliminary Plat for 733 and 0 Scott Rd with the stated conditions. Motion made by Michael Clinkscales, Seconded by Donald Williams. Motion carried.

### **ADJOURNMENT:**

It was moved to adjourn the meeting at 6:30 pm. Motion made by Lois Wright, Seconded by Michael Clinkscales. Motion carried.

Item #2.



# CITY OF FOREST PARK

Planning & Community Development Department 785 Forest Parkway Forest Park, Georgia 30297 (404) 366-4720

# Conditional Use Permit Staff Report

Planning Commission Hearing Date: September 19, 2024

Date: September 4, 2024

Case #: CUP-2024-02

Prepared By: Latemia Richards, Planner I LR.

**Staff Recommendation**: Approval

#### APPLICANT& PROPERTY INFORMATION

Name: India Evans

Site Address: 4914 West Street

City/State: Forest Park, GA 30297

Parcel ID #: 13050A D001

**Ward #:** 2

Acreage: 1.38

**Zoning**: RM – Multiple Family Residential District

**FLU:** Medium Density Residential

**Request:** Applicant is requesting a Conditional Use Permit to open and operate a childcare

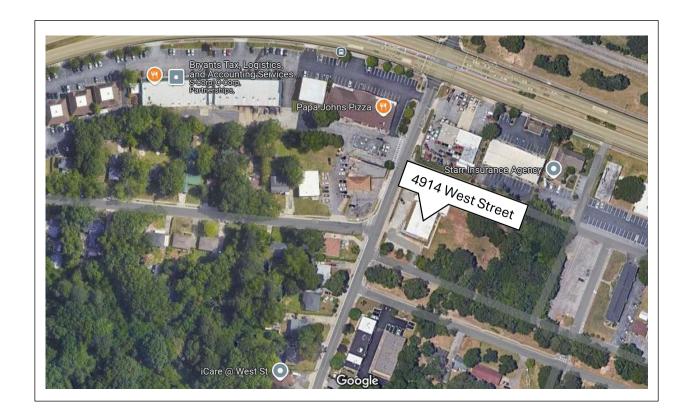
center children from Infancy to Pre-Kindergarten within the Multiple Family

Residential District (RM).

#### **BACKGROUND**

The applicant is requesting a Conditional Use Permit to open and operate a childcare center for children from infancy to pre-kindergarten at 4914 West Street. The applicant is proposing to utilize the existing building to offer a safe, nurturing, and educational environment. The majority of the building will consist of five age-specific classrooms. The rest of the building will consist of an equipped kitchen for meal preparation, waiting area for parents and visitors, reception area, and administrative offices. The operation hours will be Monday through Friday 7am - 6pm. This property is located within the Multiple Family Residential District (RM). Per Sec. 8-8-32. – Multiple Family Residential District (RM), Pre-K and Day Care centers require a Conditional Use Permit to operate within this district. The property is located within a residential neighborhood.

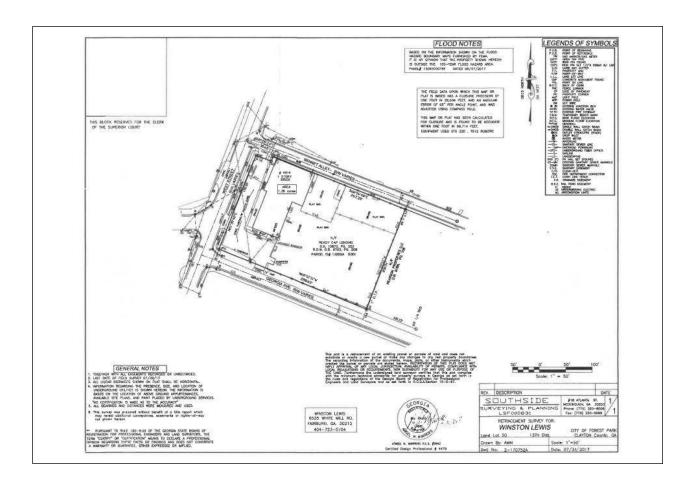
### **AERIAL MAP**



#### **ZONING MAP**

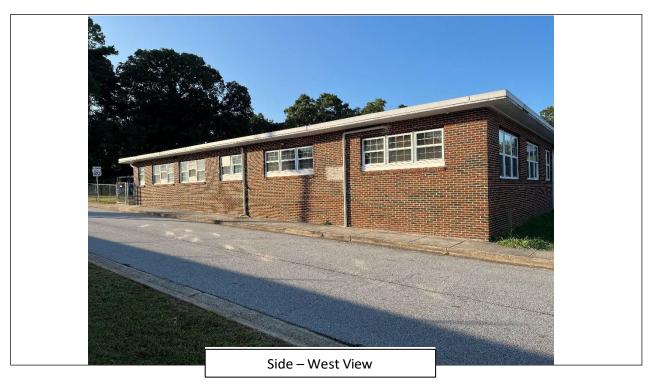


### **SURVEY**



### **SITE PHOTOS**













#### **ZONING CRITERIA AND ANALYSIS**

1. The existing land uses and zoning classifications of nearby property.

Direction	Zoning & Use	Direction	Zoning & Use
North	IC- Shopping Plaza and commercial businesses.	East	RM and IC- Multiple family homes and commercial businesses.
North	commercial businesses.	Last	and commercial businesses.
South	RM and RS- Single-family and multiple family homes.	West	IC- Shopping Plaza and Commercial businesses.

2. The suitability of the subject property for the zoned purposes.

The subject property is compatible with the uses permitted in the zoning district.

3. The extent to which the property values of the subject property are diminished by the particular zoning restrictions.

Property values will not be diminished because use is permitted as a conditional..

4. The extent to which the diminution of property values of the subject property promotes the health, safety, morals, or general welfare of the public.

The subject property will not cause diminution of property values.

5. The relative gain to the public, as compared to the hardship imposed upon the individual property owner.

The relative gain to the public is providing high-quality early education and care that fosters children's growth and development.

6. Whether the subject property has a reasonable economic use as currently zoned.

The subject property has reasonable economic use as currently zoned. The site was previously a daycare center.

7. The length of time the property has been vacant as zoned considered in the context of land development in the area in the vicinity of the property.

The property is continuing its use as a daycare center and will be operated by the new tenant.

8. Whether the proposed zoning will be a use that is suitable in view of the use and development of adjacent and nearby property.

The proposed use is suitable for the site because the property is next to a local strip shopping and adjacent to a multi-family building.

9. Whether the proposed zoning will adversely affect the existing use or usability of adjacent or nearby property.

The proposed use might cause an adverse effect on the existing use of adjacent or nearby properties. The increased traffic during pick up and drop off times and the movement of traffic on a two-lane road.

10. Whether the zoning proposal is in conformity with the policies and intent of the land use.

The zoning proposal is not in conformity with the policies and intent of the land use because the Future Land Use Designation is Medium Density Residential which includes duplex, triplex, townhouse, condominiums, and single family attached and detached.

11. Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.

The zoning proposal might cause excessive use of existing streets, transportation facilities, utilities, or schools between drop-off and pick up times.

12. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

There are no existing or changing conditions that affect the use and development of the property.

#### STAFF RECOMMENDATION

The applicant meets 10 zoning criteria for approval. However, if the board chooses to approve this request staff recommends the following conditions:

1. The owner of property must repave and strip the parking lot, replace old signs with new signs, cut the grass at the front entrance, side, and rear of the property, and add entrance and exit signs.

#### **Attachments Included:**

Accompanying materials

### **Letter of Intent**

1. We propose to establish a childcare center in Forest Park for children from infancy to pre-kindergarten, operating from 7am to 6pm, Monday through Friday. The center will offer a safe, nurturing, and educational environment.

### Proposed Use of Buildings:

### \*Main Building:

- Five age-specific classrooms with appropriate furniture, educational materials, and play areas.
  - Designated teacher areas for lesson preparation.
  - Child-friendly restrooms accessible from all classrooms.

### \*Auxiliary Building:

- A fully equipped kitchen for meal preparation and a communal dining area.
- Administrative offices, reception area, and a waiting area for parents and visitors.

### \*Outdoor Spaces:

- A secure, age-appropriate playground for physical activity.
- A garden area for educational nature and gardening activities.

### Proposed Land Use:

The surrounding land will have secure fencing, landscaping, and adequate parking. Eco-friendly materials and sustainable practices will be used, including rainwater collection and native plantings.

In summary, the proposed childcare center aims to provide high-quality early education and care, fostering children's growth and development.

### \*Energy Efficiency:

- Installation of energy-efficient lighting, heating, and cooling systems to minimize energy consumption.

### \*Water Conservation:

- Implementation of rainwater collection systems and low-flow fixtures to conserve water.

### \*Green Landscaping:

- Planting native species to reduce water usage and support local ecosystems.

### \*Waste Reduction:

- Emphasis on recycling and composting to minimize waste.

### \*Educational Garden:

- A garden area to teach children about sustainability and the environment.

Overall, the project aims to promote sustainability through efficient use of resources, waste reduction, and environmental education

6. The proposed childcare center in forest Park will have the following effects on the existing flow of traffic:

### \*Managed Traffic Flow:

- The center will implement staggered drop-off and pick-up times to prevent congestion during peak hours.

### \*Adequate Parking:

..., The facility will provide sufficient parking spaces for staff and parents, reducing the likelihood of on-street parking and traffic disruption.

### \*Traffic Control Measures:

- Proper signage and designated drop-off/pick-up zones will ensure smooth and safe traffic flow around the center.

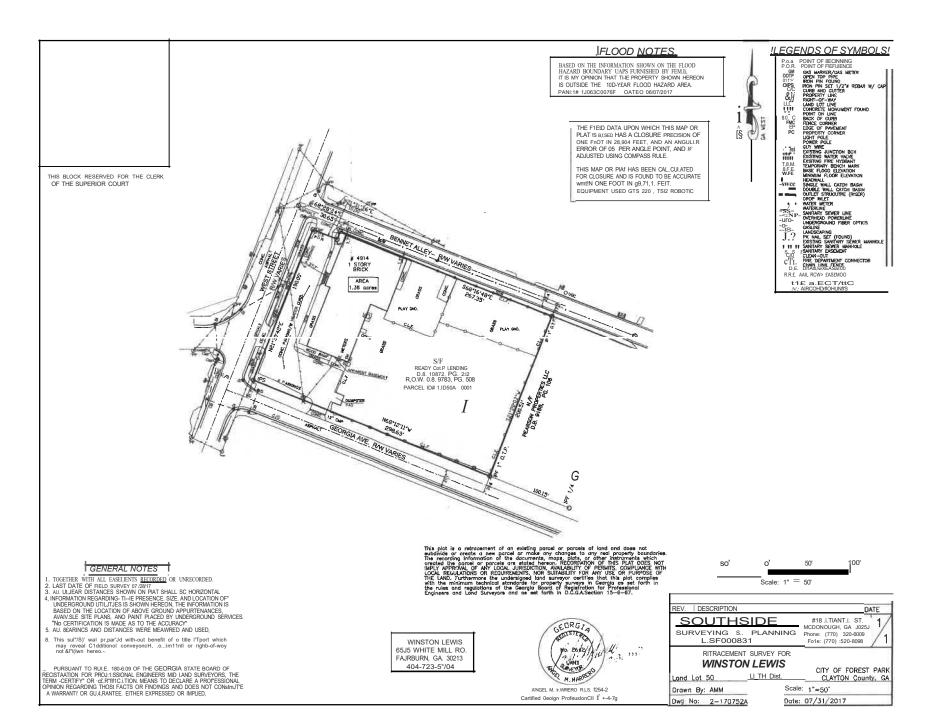
### \*Impact on:Peak Hours:

- While there may be a slight increase in traffic during morning and afternoon peak times, the managed scheduling and traffic control measures will mitigate potential congestion.

## \*Neighborhood Traffic Patterns:

- The center's location and traffic management plans will aim to integrate seamlessly with existing neighborhood traffic patterns, minimizing disruption.

In summary, the proposed childcare center will carefully manage traffic flow through staggered scheduling, adequate parking, and effective traffic control measures, minimizing any negative impact on existing traffic conditions.



Version Info

### Legal Description of the Land

<u>Tract 1</u>: All that tract or parcel of land lying and being in Land Lot 50 of the 13<sup>th</sup> District of Clayton County, Georgia, and being Lots 2, 4, 6, and 8 as shown in Plat Book 1, page 56, Clayton County records, and sold by Central of Georgia Railroad to Mrs. W.W. Edwards as is evidenced by Deed Book Y, at page 218, dated May 7, 1929, and more particularly described as follows:

BEGINNING at a point on Georgia Avenue and West Street where the right of way intersects at the Southwest corner of Lot 2, Block C, as set out on plat referred to, thence running in an Easterly direction along Georgia Avenue and the right of way of said Avenue for a distance of 200 feet; thence in a Northerly direction along the lot line of Lots 8 and 10 for 200 feet to an alley; thence along the South side of said alley in a Westerly direction for 200 feet to a point where said alley and West Street intersect; thence along the Easterly side of the right of say of West Street for 200 feet to the point of beginning.

Tract 2: All that tract and parcel of land lying and being in land lot 50 of the 13<sup>th</sup> District of Clayton County, Georgia, being Lots 10 and 12 of Block C, as per plat of the Town of Forest Park, recorded in Plat Book 1, page 182, Clayton County records, and more particularly described as follows:

BEGINNING at an iron pin on the Northerly side of Georgia Avenue One Hundred (100) feet Westerly from the Northwesterly corner of Georgia Avenue and Pine Street; thence running Westerly along the Northerly side of Georgia Avenue One Hundred (100) feet to an iron pin; thence Northerly Two Hundred (200) feet to a Twenty-foot alley; thence Easterly along the South side of said alley One Hundred (100) feet to Lot 14; thence Southerly Two Hundred (200) feet to Georgia Avenue and the point of beginning.

Item #3.



# CITY OF FOREST PARK

Planning & Community Development Department 785 Forest Parkway Forest Park, Georgia 30297 (404) 366-4720

# Conditional Use Permit Staff Report

Planning Commission Hearing Date: September 19, 2024

Date: September 4, 2024

Case #: CUP-2024-03

Prepared By: Latemia Richards, Planner I L.R.

**Staff Recommendation**: Denial

#### **APPLICANT& PROPERTY INFORMATION**

Name: Dadrean Lakes

Site Address: 1042 Main Street

City/State: Forest Park, GA 30297

Parcel ID #: 13049B F002B

**Ward #:** 3

Acreage: 0.34

**Zoning**: DM – Downtown Mainstreet District

FLU: MXD TVD – Mixed-Use Transit Village

**Request:** Applicant is requesting a Conditional Use Permit to open and operate a childcare

center for children aged 6 weeks to 12 years old within the Downtown Mainstreet

District (DM).

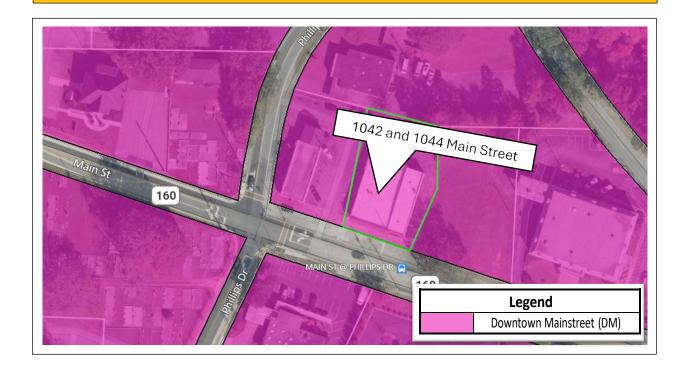
#### **BACKGROUND**

The applicant is requesting a Conditional Use Permit to open and operate a childcare center for children aged 6 weeks to 12 years old at 1042 Main Street. The applicant is proposing to utilize two units addressed 1042 and 1044 Main Street at this location to cater to the specific needs of each age group. The operation hours will be Monday through Friday 7am - 6pm. This property is located within the Downtown Mainstreet District (DM). Per Section 8-8-30.- Downtown Mainstreet (DM), Pre-K and Day Care centers require a Conditional Use Permit to operate within this district.

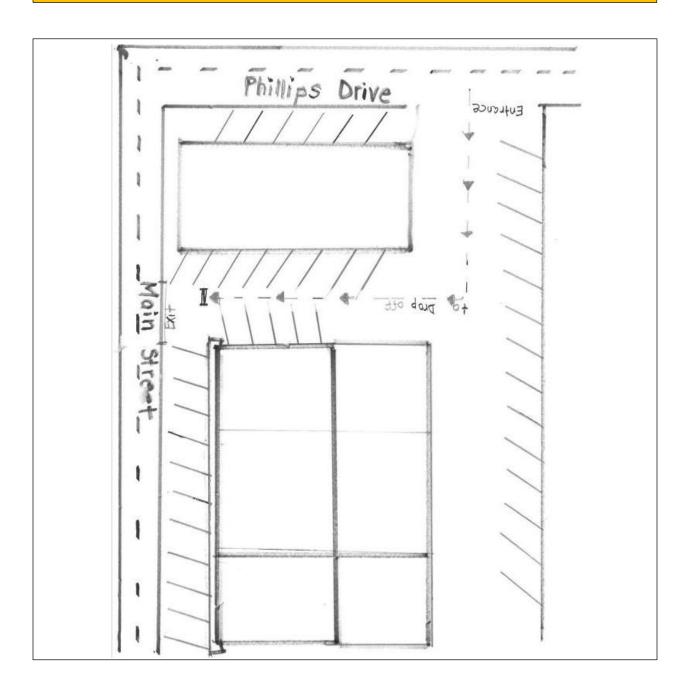
### **AERIAL MAP**



### **ZONING MAP**

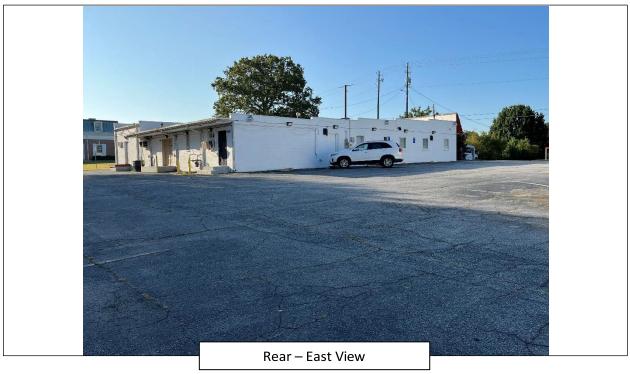


### **SURVEY**



### **SITE PHOTOS**









#### **ZONING CRITERIA AND ANALYSIS**

1. The existing land uses and zoning classifications of nearby property.

Direction	Zoning & Use	Direction	Zoning & Use
North	DM- Child Daycare Center	East	DM- Commercial businesses
South	DM- Shopping Plaza	West	DM- Church
			!

2. The suitability of the subject property for the zoned purposes.

A daycare center is permitted as a conditional use.

3. The extent to which the property values of the subject property are diminished by the particular zoning restrictions.

The property values of the subject property will not diminish the zoning restrictions.

4. The extent to which the diminution of property values of the subject property promotes the health, safety, morals, or general welfare of the public.

The subject property will not cause diminution of property values.

5. The relative gain to the public, as compared to the hardship imposed upon the individual property owner.

The relative gain to the public is providing quality childcare for the community.

6. Whether the subject property has a reasonable economic use as currently zoned.

The subject property has reasonable economic use as currently zoned.

7. The length of time the property has been vacant as zoned considered in the context of land development in the area in the vicinity of the property.

The subject property has been vacant for almost one year. Previous businesses were a supermarket and clothing retail store.

8. Whether the proposed zoning will be a use that is suitable in view of the use and development of adjacent and nearby property.

The proposed zoning is not suitable for the use and development of adjacent property and nearby property as there is a daycare center behind the property and traffic congestion will increase on Phillips Drive and Main Street.

9. Whether the proposed zoning will adversely affect the existing use or usability of adjacent or nearby property.

The proposed use may have adverse effects on the existing uses within the building as the two units are right next to Minuteman Press.

10. Whether the zoning proposal is in conformity with the policies and intent of the land use.

The zoning proposal is not in conformity with the policies and intent of the land use as the site has a Future Land Use Designation as Mixed-Use Transit Village which allows for a mixture of neighborhood-friendly, commercial, office, and residential uses in vertical arrangement.

11. Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.

The zoning proposal might cause excessive use of existing streets, transportation facilities, utilities, or schools. The daycare center behind the subjected property uses Phillips Drive as an entrance for drop-off and pick up times.

12. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

The existing condition affecting the use and development of the property is the spacing for the outdoor play area for each child. Per Sec. 8-8-78.3(3)- Daycare standards, each child day care facility shall provide not less than 200 feet of outdoor play area for each child based on maximum permissible enrollment.

#### STAFF RECOMMENDATION

The applicant does not meet all zoning criteria for approval. Therefore, Staff recommends Denial of the Conditional Use Permit to open and operate a childcare center for children from this location.

#### **Attachments Included:**

Accompanying materials

## Letter of Intent\*

separate sheet. Include the proposed use of each existing or proposed building, and the proposed	
The facility intended for use will be proposed for existing children services. Little Angels christian Academy has been in business for 3 years currently located on west st. here in Forest pork. LACA would like the opperturity to continue providing anality children for our community children. We have acquired building located at 10424 10:44 mains Building 18 is 1800st, which will house our students and staff. We will utitle the entire wrap around parking lot for emplayee parking and pick up & drop off of our starting and pick up & drop off our starting and pick up & drop off of our starting and pick up & drop off off our starting and pick up & drop off off our starting and pick up & drop our	り名が
How is the proposed use consistent with the exisiting zoning requirements?  It would be consistent and mash in fine, as there is consther school in close proposity tit meets zoning requirements.	
To what extent will or could the proposed use cause an excessive or burdensome use of existing steets, transporta on facilities, utili ies, or other. Rublic facilities?  Our proposed use would cause little to no burdensome of traffic or interference due to the facilities was around parking for we will provide detailed signified for all the parking for as well as a parking to the afterdee to assure is fan property.	7
What environmental impacts would the proposed project have? There will be no negative environment impact from the facility all trash would be bagged and properly Diaced in the trash dumpster, located in the pack of the building.	Fey
What adverse affects does the proposed use have on the adjacent properties and how it will impact the character of the nemberhood?  There will be little to no adverse affects to any adjacent properties as I have already established a Clientele. LACA will provide a fresh 100k to the area, which will increase awareness of thriving and quality businesses within the area.	r

Item #3.

What impact will the proposed use have on established property values and on the public health,				
safety, morality, comfort, and general welfare of the residents of the city?				
The improvements made to the building, will raise the				
property value and provide anality childcare for the				
The improvements made to the building, will raise the property value and provide quality childrare for the community and surrounding areas				

Illips Drive

I I / I / I Item #3. Entrance Main Street <u>dOJq</u> -jo

30

Legal Description #3.

SCHEDULE A Continued

Exhibit "A"

BEGINNING ON THE NORTHERN SIDE OF **MAIN** STREET, FOREST PARK, GEORGIA, A DISTANCE OF 100.96 FEET S 74° 21' 30" E (AS MEASURED ALONG THE NORTHERN SIDE OF MAIN STREET FROM THE EASTERN SIDE OF PHILLIPS DRIVE); RUNNING THENCE N 15° 31' E 149.64 FEET TO A NAIL IN PAVEMENT; THENCE S n° 56' E 80.93 FEET TO A NAIL IN PAVEMENT; THENCE S 14° 18' 39" W 154.73 FEET TO AN IRON PIN ON THE NORTH SIDE OF MAIN STREET; AND THENCE N 74° 21'30" W 84.04 FEET TO THE POINT OF BEGINNING.