



CITY COUNCIL REGULAR SESSION

Monday, July 15, 2024 at 7:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James

The Honorable Hector Gutierrez

The Honorable Allan Mears

The Honorable Dabouze Antoine

The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager

Randi Rainey, City Clerk

Danielle Matricardi, City Attorney

AGENDA

VIRTUAL MEETING NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestreamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

INVOCATION/PLEDGE:

ROLL CALL - CITY CLERK:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

APPROVAL OF MINUTES:

1. Council Approval of Council Minutes from June 26, 2024, Special Called Meeting and Work Session and Regular Meeting from July 1, 2024- City Clerk

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

CITY MANAGER'S REPORT:

CEREMONIAL:

[National](#) Park and Recreation Month 2024

CONSENT AGENDA:

1. [Council](#) Approval on the Acceptance of FY2023 EMPG from GEMA/HS-Fire and EMS Department
2. [Council](#) Approval of a Contract Extension for On-Call Landscaping Services-Public Works Department

NEW BUSINESS:

3. Council Approval of the Atlanta EV Fleet Alliance MOA – Executive Offices
4. Council Approval of Task Order FDC 2024.09 for Falcon Design to assist with Bid Assistance and Construction Administration for the Fire Department's Training Center and Vehicle Storage Build Out-Planning and Community Development Department
5. Council Approval of the Forest Park Police Department Mobile Command Center-Police Department

CLOSING COMMENTS BY GOVERNING BODY:

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.

File Attachments for Item:

- 1. Council Approval of Council Minutes from June 26, 2024, Special Called Meeting and Work Session and Regular Meeting from July 1, 2024- City Clerk**



CITY COUNCIL SPECIAL CALLED MEETING

Wednesday, June 26, 2024 at 4:00 PM
 Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
 YouTube: <https://bit.ly/3c28p0A>
 Phone Number: (404) 366.4720

FOREST PARK CITY HALL
 745 Forest Parkway
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Ricky L. Clark Jr, City Manager
 Randi Rainey, City Clerk
 Danielle Matricardi, City Attorney

DRAFT MINUTES

VIRTUAL NOTICE

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YouTube page - "**City of Forest Park GA**"

CALL TO ORDER/WELCOME: Mayor Pro Tem Akins-Wells called the meeting to order at 4:01 p.m.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large- Arrived at 4:02 P.M.		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2- Via Zoom		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

John Wiggins, Finance Director; Jeremi Patterson, Deputy Finance Director; James Shelby, Interim Director of Planning & Community Development; Shalonda Brown, HR Director; Diane Lewis, Deputy HR Director; Bobby Jinks, Public Works Director; Nigel Watley; Deputy Public Works Director; Fire Chief Latosha Clemons; Josh Cox.

IT Director; Rodney Virgil, Level 2 Support Engineer; Pauline Warrior, Senior Management Analyst; Javon Lloyd, PIO; Derry Walker, Code Enforcement Director; Tarik Maxwell, Rec and Lesure Director; Marselles Williams, Economic Director; Talisa Clark, Procurement; Brandon Criss, Police Dept.; Dorothy Roper-Jackson, Court Director; Michelle Hood, Deputy City Clerk, and Danielle Matricardi, City Attorney.

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to amend the agenda to include a presentation by Gallagher as an emergency add-on.

Councilmember James- Inquired about adding an agenda item during a Special Called Meeting. City Attorney Matricardi noted the item was an emergency add-on related to adopting the FY 24-25 budget.

The motion was made by Councilmember James and seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

NEW BUSINESS:

1. **Council Presentation on Gallagher-Property and Casualty Insurance-Executive Offices**
Matt Simmons, a Gallagher Representative, gave a brief presentation on Gallagher-Property and Casualty Insurance, noting that there are increases across the board in rewards and demands, driving up costs. Mr. Simmons said their company operates by taking a real strategic approach to the total cost of risk, not just the premiums but the cost of deductibles, expenses, and everything else, and then breaking it down into multiple different areas to help attack the risk, not just based on insurance.

Mr. Simmons- stated that the city is moving towards a protected self-insurance model; he also noted the city has self-funded benefits with worker's compensation, which will change how the city finances the risk instead of paying the money to the insurance carrier upfront. Mr. Simmons explained that the current insurer, AmGuard, for property, general liability insurance, and auto insurance, is exiting the insurance market for governmental risks, and they have decided to look at other available markets for a similar standard guaranteed cost market. Mr. Simmons included everyone is looking at declining due to the loss experience.

Comments/Discussion from Governing Body:

Councilmember James- inquired about the acronym ADP and EPL. Mr. Simmons noted that APD stands for Auto Physical Damage, and EPLI stands for Employment Practices Liability Insurance.

Mr. Simmons- noted looking at a Split Perel program, which means having a stand-alone property with a single carrier and a casualty with one carrier.

City Manager Mr. Clark- included that this marketing is similar to the healthcare market, and none of the traditional insurance companies would provide a quote or have decided to decline.

City Manager Mr. Clark- inquired about the vendor Tokio Marine. Mr. Simmons noted that Tokio Marine will not write anything within 25 miles of what is considered Metro Atlanta. Mr. Clark also noted that the highest peak in 2020 was due to auto accidents. Mr. Simmons included it was a combination of auto accidents and public officials' coverage.

Councilmember James- noted that she needed a better explanation of the self-insured model. Mr. Simmons explained that the self-insured model shows the actual renewal results by comparing high levels showing the expiring program vs. the proposed one. Mr. Simmons also noted looking at the city's net rate change. He included the program, which includes the city's current expired program, which shows the city's limits and deductibles, and the proposed program, which shows limits, deductibles, and under casualty, what is called self-insured retention. Mr. Simmons said they are considering buying \$1 million for auto liability and recommends a limit of \$5 million for general, law enforcement, and public officials' liability. Mr. Simmons included that the deductible would be \$25,000 for physical damage, \$50,000 for general liability and law enforcement, and \$500,000 for public officials. Mr. Simmons stated that with the general insurance dollar, 50% of the insurance dollars go towards claims, so for every \$1 in claims, \$2 goes towards the premium, which is the general rule of thumb.

Mayor Bulter- inquired about the city handling its own claims. Mr. Simmons noted that Gallagher Bassett would be the third-party claims administrator, has been the TPA for the Georgia Municipal Association GIRMA program since 1987, and can seek direction from the city. Mr. Simmons also noted that they will have the authority to settle agreements for claims under \$1,000 or seek guidance from the city. Attorney Matricardi noted that the authorization is \$10,000, and anything over \$10,000 will need approval. Attorney Matricardi also included it gives the city more control, and if the city does not want to settle, the insurance company could move forward with payouts.

Mr. Simmons- included Chub will be the property carrier and recommends the inclusion of terrorism and active shooter coverage.

There was a motion to approve Gallagher-Property and Casualty Insurance.

The motion was made by Councilmember James and seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

PUBLIC HEARING:

2. **Council Discussion and Approval on the Proposed FY 24-25 Budget-2nd Public Hearing-** Executive Offices

Background/History:

The Proposed Funded dollar amount of the FY24-25 Budget is \$41,893,897.00. The budget meticulously allocates resources across various city priorities and programs. These allocations enhance public safety, improve infrastructure, promote economic development, and provide essential services. From maintaining our parks and recreational facilities to supporting educational programs and ensuring the upkeep of our streets and utilities, the budget is designed to meet the diverse needs of our community. The City Manager will present a complete overview of the proposed budget.

City Manager Mr. Clark- recommended entering into Executive Session to discuss the Personnel changes within this fiscal year's budget and to give the finance department time to provide the document that needs to be reviewed.

Mayor Butler opened the floor for the Public Hearing.

There were no speakers in favor of the Proposed FY 24-25 Budget.

There were no speakers in opposition to the Proposed FY 24-25 Budget.

It was moved to close the Public Hearing for the Proposed FY 24-25 Budget.

The motion was made by Councilmember James and seconded by Councilmember Akins Wells.
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

It was moved to approve the FY 24-25 budget and the presentation of proposed Personnel changes recommended by the City Manager and Human Resources Department for various positions.

The motion was made by Councilmember James and seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, and Councilmember Mears.

Voting Nay: Councilmember Akins-Wells

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation, or Real Estate).

It was moved to recess into Executive Session at 4:37 p.m. for Personnel, Litigation, or Real Estate matters.

The motion was made by Councilmember James and seconded by Councilmember Gutierrez.
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to adjourn the Executive Session and reconvene the Special Called Meeting at 5:47 pm.

The motion was made by Councilmember James and seconded by Councilmember Mears.
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

ADJOURNMENT:

It was moved to adjourn the Special Called Meeting at 5:53 pm.

The motion was made by Councilmember James and seconded by Councilmember Mears.
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.



CITY COUNCIL WORK SESSION

Monday, July 01, 2024, at 6:00 PM
 Council Chambers and YouTube Livestream

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FOREST PARK CITY HALL
 745 Forest Parkway
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The Honorable Mayor Angelyne Butler, MPA
 The Honorable Kimberly James
 The Honorable Hector Gutierrez
 The Honorable Allan Mears
 The Honorable Dabouze Antoine
 The Honorable Latresa Akins-Wells
 Ricky L. Clark Jr, City Manager
 Randi Rainey, City Clerk
 Danielle Matricardi, City Attorney

DRAFT MINUTES

CALL TO ORDER/WELCOME: Mayor Butler called the meeting to order at 6:00 pm.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

John Wiggins, Finance Director; Jeremi Patterson, Deputy Finance Director; James Shelby, Project Manager; Shalonda Brown, HR Director; Diane Lewis, Deputy HR Director; Bobby Jinks, Public Works Director; Nigel Watley, Deputy Public Works Director; Fire Chief Latosha Clemons; Deputy Fire Chief David Halcomb; Geoff May; Fire Department, Josh Cox, IT Director; Rodney Virgil, Level 2 Support Engineer; Pauline Warrior, Senior Management Analyst; Kwame Marshall, Multimedia Specialist; Derry Walker, Code Enforcement Director Marsellas Williams, Economic Director; Brandon Criss, Police Dept.; Mayor Jones, Police Dept; Dorothy Roper-Jackson, Court Director, and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to adopt the consent agenda as printed.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to adopt the agenda as printed.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

CONSENT AGENDA: There was no discussion on these items.

- 1. Council Discussion on the renewal of the 4th Annual Service Agreement with Motorola Solutions, not to exceed \$14,562.72-Fire and EMS Department**

Background/History:

Request Council's approval to piggyback from the SWC-Sourcewell cooperative agreement for Radio Communications to initiate the 4th annual renewal (July 2024 - June 2025) of Preventive Maintenance of Radios with Motorola Solutions for an amount not exceeding \$14,562.72.

This contract was executed in 2020 and ends in 2030, and payments are made annually. This will be year 4 of the contract. This service agreement with Motorola provides maintenance, installation, and replacement parts on equipment, support, training, and other services provided in the contract. This service agreement is for existing radio equipment and newly purchased equipment.

- 2. Council Discussion on Central Square CAD/RMS Annual Renewal – IT Department /Police Department**

Background/History:

The Police Department utilizes Central Square's One Solution CAD (Computer Aided Dispatch) software, which auto-renews annually and is also used for police reports and ticketing. This is a budgeted item that is renewed every year. It is being brought before the Mayor and council as requested as part of the procurement process.

- 3. Council Discussion on Task Order 2024-03-033-R2 for Croft to Renovate an Existing Building Located at 330 Forest Parkway for a Vehicle Storage and Training Facility for the Fire Department-Planning and Community Development Department**

Background/History: The proposal is for the renovation of an existing 8 bay pre-engineer metal building of about 8,500sf. The building will serve three (3) separate functions. 3 Bays will house a Mech/Elec room,

restrooms, breakrooms and 2 large classrooms. 3 Bays will serve as storage for emergency vehicles. 2 Bays will serve as general storage. The existing property +/- 5.16 acres will require resurfacing of the existing asphalt areas, a new security fence around the perimeter of the site with 2 new access gates.

4. Council Discussion to Surplus Existing Playground Equipment from the Pocket Parks-Public Works Department

Background/History:

In continuation of our commitment to improving city parks, the Council has already sanctioned the replacement of playground equipment in the pocket parks situated in Wards 3, 4, and 5. The acquisition of the new equipment has been completed, and arrangements for installation logistics are currently underway. Public Works now requests the Council's approval to surplus the current playground equipment at these locations, clearing the path for the installation of the new equipment.

OLD BUSINESS:

5. Council Discussion on a Vehicle Take-Home Policy – Executive Office

Background/History:

In 2020, the City Council enacted a policy pertaining to Take Home Vehicles. The City Manager presently seeks guidance on necessary revisions. Subsequent to the transition to a new administration team and the absence of complete historical records, the City Manager has drafted a comprehensive update to the Take-Home Policy, predicated on discussions with the Governing Body. This matter is presented solely for the purpose of initial review to solicit input from the City Council. (**Second Read**).

City Manager Mr. Clark- noted that this is the second reading and that no changes were made at the previous council meeting.

Comments/Discussion from Governing Body:

Councilmember Gutierrez- highlighted the work the City manager completed by getting the governing body and both directors of public safety together to discuss the policy.

NEW BUSINESS:

6. Community Garden Request – Legislative Offices

Background/History:

Community gardens play a crucial role in fostering numerous benefits for neighborhoods and society as a whole. They encourage the cultivation of fresh, nutritious produce locally, which can improve access to healthy food options, especially in urban areas where fresh produce may be less accessible. Councilwoman Akins-Wells has requested a presentation to the governing body regarding the Community Garden in Ward 4.

Councilmember Akins-Wells- gave a brief presentation, noting that the Willie Finch Community Garden in Ward 4 has been neglected since she took office. She mentioned visiting different community gardens to get ideas and wanted to present a presentation to the governing body to receive funding.

Councilmember Akins-Wells- noted the benefits of having a community garden, which will help increase access to fresh foods, increase physical activity, improve mental health, and promote relaxation. She mentioned that the renovated community garden would include 24-inch raised beds, a flower garden to attract pollinators, a fruit orchard, adequate seating around the garden, a shed for tool storage, and a multi-use pavilion for events, classes, and meetings. Despite being in Ward 4 and having a start-up cost of \$20,000, she said it was a community garden.

Comments/Discussion from Governing Body:

Councilmember James asked if the governing body would use funds from their project line, how much each council member increased their budget, and if the governing body had capital outlay funding. Mr. Clark noted using the contingency fund line item; he also mentioned that each council member increased their events budget to \$45,000 and has \$47,000 in their capital outlay budget.

Councilmember Gutierrez- expressed his love for the logo and noted that the community needs more things like this, and he is in full support. He also noted that he believes it should be a separate line item and stated he would reach out to his partners so there could be a connection. Mr. Clark noted, for clarity, that the request from Councilmember Akins-Wells is for a start-up cost, and once started, the grant funding will follow.

Councilmember Akins-Wells- reiterated that everyone serves the community and would also like a separate line item.

Mayor Bulter- noted that there will be an initiative called “Upperly on Main,” where there will be a series of community events that will allow citizens to get fresh fruits and vegetables and inquired if the Willie Finch Community Garden would participate in selling or donating fresh fruits and vegetables. Councilmember Akins-Wells noted that the garden will be open, and no fruits and vegetables will be sold.

Mr. Clark- noted the allocated funding will come from the American Rescue Plan Act (ARPA). Mr. Wiggins included that finance could create a line for the start-up cost.

7. Council Discussion on a Fraternization and Nepotism Policy-Human Resources Department

Background/History: The City of Forest Park has been experiencing significant growth. To continuously maintain high ethical standards and professionalism, we are asking for the approval of a Fraternization and Nepotism policy. The goal of the new policy is to Promote Fairness, Prevent Conflicts of Interest, Enhance Transparency, and Improve Workplace Morale. This decision to implement a fraternization and nepotism policy is a proactive measure, aligns with best practices, and meets the expectations for ethical governance.

Ms. Brown, HR Director- noted that the policy was worked on with the City Attorney to implement as a proactive measure. She also noted that there are pros and cons, but mostly pros, such as maintaining professionalism, reducing conflict of interest, preventing favoritism, promoting fairness, avoiding legal issues, setting clear boundaries, and maintaining public trust.

8. Council Discussion of Case # PP-2024-02 – Preliminary Plat for 733-0 Scott Rd-Planning and Community Development Department

Background/History:

The applicant is seeking approval of the Preliminary Plat to begin developing the property into two subdivisions consisting of eighteen (18) Single-Family homes within the Single-Family Residential District (RS). The applicant has met with the City of Forest Park Planning & Community Development Department, Planning Commission, and the Urban Design Review Board to discuss this project and receive specified approvals for variances and architectural design.

Mr. Shelby- noted that the city has been working with the applicant for three (3) years, and the Planning Commission and Urban Design Review Board have approved the plat; he noted that the plat would need to be recorded with the county. Mr. Shelby stated that it will consist of eighteen (18) homes and sit on 3.5 acres of land.

Comments/Discussion from Governing Body:

Councilmember Gutierrez- expressed that he thought the city did not approve it the first time because of the number of houses that would be built initially and inquired about how many homes would have been built. Mr. Shelby noted that he believed the initial number of homes to be built was between 20 and 23.

Mr. Clark- stated that the previous presentation that went before the council was about the eradication of townhomes, which have been changed within the last six (6) months to single-family homes. Mr. Clark added that what would be approved or denied at tonight's meeting is the actual preliminary plat. Mr. Shelby noted that it is zoned single-family residential and will be built according to the ordinance.

ADJOURNMENT:

It was moved to adjourn the meeting at 6:17 pm.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

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Ricky L. Clark Jr, City Manager
 Randi Rainey, City Clerk
 Danielle Matricardi, City Attorney

DRAFT MINUTES

CALL TO ORDER/WELCOME: Mayor Butler called the meeting to order at 7:00 pm.

INVOCATION/PLEDGE: Dr. Goldsten led the invocation and pledge.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

John Wiggins, Finance Director; Jeremi Patterson, Deputy Finance Director; James Shelby, Project Manager; Shalonda Brown, HR Director; Diane Lewis, Deputy HR Director; Bobby Jinks, Public Works Director; Nigel Watley, Deputy Public Works Director; Fire Chief Latosha Clemons; Deputy Fire Chief David Halcomb; Geoff May; Fire Department, Josh Cox, IT Director; Rodney Virgil, Level 2 Support Engineer; Pauline Warrior, Senior Management Analyst; Kwame Marshall, Multimedia Specialist; Derry Walker, Code Enforcement Director Marselles Williams, Economic Director; Brandon Criss, Police Dept.; Mayor Jones, Police Dept; Dorothy Roper-Jackson, Court Director, and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to adopt the consent agenda.

The motion was made by Councilmember Antoine and seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to adopt the agenda as printed.

The motion was made by Councilmember Antoine and seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

APPROVAL OF MINUTES:

1. **Council Approval of Council Work Session and Regular Meeting Minutes from June 17, 2024-** City Clerk

Councilmember Gutierrez- recommendation for the garden item when voting, if they can change it to a line item.

Mayor Butler- noted it will be part of the discussion.

It was moved to approve the minutes as printed.

The motion was made by Councilmember James and seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

There were seven (7) public speakers:

Mayor Butler recognized Senator-Elect Wix. Senator-Elect Wix thanked the governing body and those who voted for her. She noted being a 30-year veteran and mother and looked forward to working with everyone.

Dr. Miriam Gwathney- introduced herself and spoke about JenCare Senior Medical Center; she also expressed her liking for the community garden.

Carl Evans- spoke about seeing the community garden back. He also spoke about the HOME program and how some vendors, like Brown Electric, responded quickly and did a great job, while others did not call back and were even rude and unprofessional.

Kay Holtzclaw expressed her dislike for the preliminary plat project, noting that there were too many homes for the road's size. She also mentioned not being notified of the approval because the hearing's date was changed to April.

Frank Holtzclaw-- expressed his dislike for the preliminary plat project, noting that there were too many homes for the road size. He also spoke about the different addresses being used for the same property.

John Randle- noted his concerns regarding speeding and running stop signs on Yancey Drive; he also mentioned investing in cameras on City View, Burke Rd, or Yancey Dr to capture those discharging firearms.

Chris Randle- thanked and congratulated the police department for capturing his brother's killer.

Samuel Ibanez- congratulated those who have been invited to visit Forest Park and Starr Park; he also noted that visitors have expressed how the bathrooms need to be fixed up. Mr. Ibanez noted business owners have been complaining about not having customers due to being scared of the police, and he does not see any follow-ups on public comments.

CITY MANAGER'S REPORT:

Ricky L. Clark Jr., City Manager- gave a brief update on the Envoy Kiosk, City Center, and the HOME Program. Mr. Clark noted that the Envoy Kiosk for visitors sign in have been deployed in three locations. He noted the efforts with the City Center will be a rebuild of the city hall facility comprising all of the departments within the city, with the exception of fire and public works. He hopes to have it out for bidding before the end of the year and off the ground within the next year. He noted the City Home program was designed to provide safe and comfortable housing for the seasoned population. He noted that 69 residents were approved to participate in the program. He noted they are opening up the portal to allow other general contractors to apply to participate in the program.

CONSENT AGENDA:

It was moved to approve all the items on the Consent Agenda.

The motion was made by Councilmember James and seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

2. **Council Approval on the Renewal of the 4th Annual Service Agreement with Motorola Solutions-Fire and EMS Department**
3. **Council Approval on Central Square CAD/RMS Annual Renewal – IT Department /Police Department**
4. **Council Approval on Task Order 2024-03-033-R2 for Croft to Renovate an Existing Building Located at 330 Forest Parkway for a Vehicle Storage and Training Facility for the Fire Department- Planning and Community Development Department**
5. **Council Approval to Surplus Existing Playground Equipment from the Pocket Parks- Public Works Department**

OLD BUSINESS:

6. **Council Approval on a Vehicle Take-Home Policy – Executive Office**

It was moved to approve the Vehicle Take-Home Policy.

The motion was made by Councilmember Antoine and seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

NEW BUSINESS:

7. **Community Garden Request-** Legislative Offices

It was moved to approve the Community Garden using American Rescue Plan Act (ARPA) Funds.

The motion was made by Councilmember Akins-Wells and seconded by Councilmember Gutierrez.

Comments/Discussion from Governing Body:

Councilwoman James- asked if they were using the ARPA Funds and if that is part of the process they have to approve or is it automatic?

City Manager, Rick Clark – noted the request from staff is if the governing body's desire to leverage ARPA Funds is that it is a part of the actual motion authorizing the City Manager to amend the budget.

Councilmember Akins Wells- noted she would like to amend the motion, authorizing the City Manager to amend the budget.

The motion was made by Councilmember Akins-Wells and seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

Voting Nay: Councilmember Antoine

8. **Council Approval on a Fraternalization and Nepotism Policy-**Human Resources Department

It was moved to approve a Fraternalization and Nepotism Policy.

The motion was made by Councilmember Antoine and seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

9. **Council Approval of Case # PP-2024-02 – Preliminary Plat for 733-0 Scott Rd-** Planning and Community Development Department

It was moved to deny Case # PP-2024-02 – Preliminary Plat for 733-0 Scott Rd.

The motion was made by Councilmember James and seconded by Councilmember Antoine.

Comments/Discussion from Governing Body:

Councilmember James- said that she understands it is hard to endure changes, and she knows the developer has worked hard for the last three (3) years to try to bring something to Scott Rd. She mentioned that the Council did deny a lot of things that were outside the scope of the approval process. She mentioned the developer changed the initial process of doing townhomes and decided to do single-family homes.

Councilmember Gutierrez – noted he respectfully disagrees with his colleague. He noted there are still 18 residents on 3 acres on a dead-end road. Mr. Gutierrez notes it is not something he approves of and will not support it.

Councilmember Akins-Wells – noted she has been against it from day one. She noted the families on this street are going to be impacted and there are so many other properties that can be used. She noted they work for the people and noted they should listen to the people. Councilmember Akins-Wells noted she wants everyone to be mindful of who is going to be impacted and try communicating with them. She noted she is not against the development, just the location.

Councilmember Mears- noted he thinks it is too much going on in a small area. He noted he welcomed developers to come in and help the city grow, but they would be pressing a lot of houses in a small area. He noted he is not for it.

Mayor Butler – noted that Mr. Lorenzo the developer is here tonight. She noted this is an item up for vote from the governing body and she would like him to speak. She noted this is one of the instances that it is being made difficult to do business in Forest Park. She noted he has come up with a concept, purchased property, and has made considerable consideration based on the feedback he has received from the people on Scott Road. She noted she wants to make sure the governing body is voting on accurate information. Mayor Butler asked him to explain what was before them previously compared to what is before them now.

Councilmember Akins-Wells- asked for a point of order and wanted to make sure they did not have to get a consistence for him to speak.

Mayor Butler- noted she is asking him to speak for part of her discussion.

Mr. Lorenzo – noted it was originally 11 homes, it was turned down because the neighbors did not want any type of development. He noted they purchased another property across the street, which gave them 3.59 acres on Scott Road. He noted they then tried to down 36 townhomes in the neighborhood. He noted Mrs. Kay and the neighbors did not want it. He noted he went to them all numerous times to ask what would they like. Mr. Lorenzo said Mrs. Kay stated, she wanted it to be woods forever, and he explained to her it cannot be just that. He noted when they rejected the townhomes in the last meeting, that Mrs. Kay and her husband stated they wanted single-family homes in front of everyone. He noted everything has been approved according to the building codes for the last 3 years.

Voting Yea: Councilmember James, Councilmember Antoine,

Voting Nay: Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

Councilmember James- noted if this is only a preliminary plat, she wanted clarity on the approval.

City Manager Ricky Clark – deferred to Attorney Matricardi and Mr. Shelby for background on preliminary plats.

Mr. Shelby – noted it is only a presentation and they would need to bring back to the board is the final plat, where construction is already completed. He noted they would approve the final plat so they can get it recorded.

Attorney Matricardi – under the city ordinance it does not require the preliminary plat to be approved by the Mayor and the City Council. The preliminary plats are only within the jurisdiction of the Planning Commission, which has already been approved along with the variances. She noted the only thing left to do is the final plat.

Mayor Butler- asked what if that is not approved?

Attorney Matricardi- noted they would have to go back and make changes to comply with the preliminary plat.

Mayor Butler- noted the denial would not be based on the plat itself, but the project. She asked what would they need to go back and revise.

Attorney Matricardi noted technically it does not change anything that has already occurred in the process. She noted they would not have to change anything because their preliminary plat has already been approved.

Councilmember Akins Wells- asked why is it even on the agenda if their vote was not needed.

Mr. Shelby- noted he was not sure and would get with his planner on it.

City Manager Clark noted he would like to clear up with the developer a few things. For zoning matters notices are sent to everyone within close proximity of the residents. The second thing is there are 2 separate parcels, and the 3rd thing is perhaps the City of Forest Park would like to revisit its Code of Ordinances. If there is a project and a variance is involved, the Planning and Commission Department makes the recommendations and then forwards them to the governing body, which allows the governing body to be involved in the full process.

Councilmember Akins-Wells- noted it needs to be revisited because the process is backward. She noted they are people they appoint so how are they making a final decision on things that will affect the community.

Mr. Clark – noted they do a text amendment and bring it back before the council.

Mr. Shelby – noted variances is not something that is afforded to the City Council, but if that is something that they want to see, it will be sent to them.

City Manager Clark noted they can look at the different variances and define what they look like.

Councilmember Gutierrez- asked when it come up initially was it because of a vote or because they were making an exception?

Mr. Shelby – noted it is because he was asking for town homes and he went beyond the ordinance.

Attorney Matricardi – noted it would be a conditional use permit which is one of the things that has to come. She noted they do everything as a recommending body except for variances. She noted she will put something together for advertisement according to the Zoning Procedure Act, before it is enacted.

Mayor Butler – noted this was on the agenda for a vote, but technicality it does not need a vote. Even though it failed the project will still commence but it will have to come back for a final vote. If the final plat is denied the project can still continue.

Attorney Matricardi – they would have to make amendments in order to get the final plat.

Mayor Butler – noted she is confused because it is not being rejected based on any recommended amendments. It is being rejected because of how people feel.

Councilmember James – asked for a point of order. The final plat is after the project is completed.

Mr. Shelby – noted once the houses have been constructed, they will bring back the final plat, which is the law. It has to go back to the county to be recorded before the Clayton County Clerk.

Councilmember James- noted it is just a mechanism of recording the work is done, but the work does not stop.

Mayor Butler- noted one thing omitted from the agenda was the City Manager's Report.

City Manager Clark- noted he apologized and will make sure the items that require ratification are the only ones placed on the agenda.

Councilmember Akins-Wells- noted to please make sure of that, because it is a waste of the citizens time, and we are wasting our time. She asked him to start holding people accountable.

Mr. Clark- noted it is a learning experience and they should spend sometime going through said zoning practices for the governing body and how it relates to each respective ward. He plans to get that information back to them within the next 60 days.

After much discussion, it was noted that the motion was voided because the subject matter was outside the jurisdiction of the City Council. City Attorney Matricardi clarified that only the Planning Commission approves all Preliminary Plats.

CLOSING COMMENTS BY GOVERNING BODY:

Councilmember Mears -thanked everyone for coming and wanted them to know they do their job to the best of their ability. He noted he missed Mr. Finch who is always in attendance, and thanked fire and police for doing a great job in the extreme weather.

Councilmember Akins-Wells- welcomed the new employees. She noted they went to Savannah and had a great time, they worked and learned. She noted she is big on community policing and know that there are a lot of new officers. She noted the Mayor of College Park stated it is not just about writing tickets, its about helping fix some of the problems. For example, if you have a broken taillight let me give you a voucher to help get it fixed versus giving you a ticket. This is something that she would like to initiate. She congratulated Ms. Wicks and welcomed her. She noted when it comes to voting, that she would like the people to be mindful of whom they elect to sit up there.

Councilmember Gutierrez – welcomed the new employees. He noted that Food Truck Friday would be the following week since this is the 4th of July Week. He thanked staff for what they do, and noted he may not agree with the way everything is done, but nothing is personal. Councilmember Gutierrez stated he is excited about the Community Garden and is glad it is named after Mr. Finch, who has a wealth of knowledge. He welcomed Ms. Wicks and stated, if she needed anything to let him know. He congratulated the developer and thanked everyone for coming out.

Councilmember Antione – congratulated the new hires and thanked everyone for coming.

Councilmember James- thanked everyone for coming out and wanted to make sure they tune into the Ward 1 meetings that are posted online. She noted she liked having information on the agenda so they know what is going on. She stated she is the Chair of the URA Board and they have a strategic meeting coming up, and she will be

providing them with updates. She noted she is excited about the new development that is coming. She noted the government approved a Homestead exemption and is trying to get information to ensure the community has it. She welcomed Senator Wicks and asked for information. She thanked the police department and staff for all that they do. She noted that the budget passed, and people would be getting a raise, and indicated once the compensation study is complete people will know any additional increases to be received.

Mayor Butler- welcomed the new employees and the Senator. She noted historic strides have been made in the last 7 years and looks to make those strides even grander.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation, or Real Estate).

It was moved to recess into Executive Session at 8:12 p.m. for Personnel, Litigation, or Real Estate matters.

The motion was made by Councilmember James and seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

It was moved to approve the easement of 954 Main Street-Georgia Power.

The motion was made by Councilmember James and seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

It was moved to approve the separation and settlement agreement for J.P.

The motion was made by Councilmember James and seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

It was moved to adjourn the Executive Session and reconvene the Regular Session Meeting at 8:25 pm.

The motion was made by Councilmember James and seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

ADJOURNMENT:

It was moved to adjourn the meeting at 8:27 pm.

The motion was made by Councilmember Akins-Wells and seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.

File Attachments for Item:

National Park and Recreation Month 2024



City Council Agenda Item

Subject: Proclamation In Recognition of National Park and Recreation Month – Recreation and Leisure Services Department

Submitted By: Tarik Maxwell, Director of Recreation and Leisure Services

Date Submitted: July 03, 2024

Work Session Date: July 15, 2024

Council Meeting Date: July 15, 2024

Background/History:

Since 1985, citizens across the United States have celebrated Park and Recreation Month in July as a way to promote strong, vibrant and resilient communities through the power of parks and recreation. During this observance month, municipalities throughout the nation recognize the more than 160,000 full-time park and recreation professionals, along with hundreds of thousands of part-time and seasonal workers and volunteers who maintain our nation's local, state and community parks. The City of Forest Park would like to acknowledge the exceptional efforts and dedication of the City's Recreation and Leisure Services Department, which continues to offer safe and accessible activities and programs for youth, adults, families, seniors and other local constituents.

Cost: \$ Budgeted for: _____ Yes _____ No

Financial Impact:

N/A

Action Requested from Council:

N/A



CITY OF
FORESTPARK

PROCLAMATION

WHEREAS: Across the United States, parks and recreation serve an integral role when it comes to promoting the importance of health and wellness, encouraging physical activity, and maintaining dedicated, safe spaces where both children and adults of all ages have the ability to connect with nature, and;

WHEREAS: According to a report by the National Recreation and Park Association, studies have shown that parks and recreation help stimulate economic growth by expanding tourism, attracting and retaining local businesses, increasing property values and reducing crime, and;

WHEREAS: The City of Forest Park's Recreation and Leisure Services Department offers a wide range of accessible recreational activities and programs that focus on families, youth development, adults, seniors and building healthy communities, and;

WHEREAS: The City's Recreation and Leisure Services remains committed to strengthening the foundation of the city and improving the quality of life for all residents while also providing affordable physical, sporting, and cultural ventures for all our constituents to enjoy – regardless of their socio-economic status.

NOW, THEREFORE BE IT RESOLVED, the Forest Park Governing Body recognizes July as National Park and Recreation Month and commends the exceptional efforts and continuing dedication of the City's Recreation and Leisure Services Department.

IN WITNESS WHEREOF, we have hereunto set our hand on this 15th day of July 2024 and have caused the Official Seal of the great City of Forest Park to be affixed hereto:

Angelyne Butler, MPA
Mayor

Councilmember Kimberly James
Ward 1

Councilmember Dabouze Antoine
Ward 2

Councilmember Hector Gutierrez
Ward 3

Councilmember Latresa Akins-Wells
Ward 4

Councilmember Allan Mears
Ward 5

File Attachments for Item:

Council Approval on the Acceptance of FY2023 EMPG from GEMA/HS-Fire and EMS Department



Subject: Acceptance of FY2023 EMPG from GEMA/HS

Department: Fire / EMA

Date Submitted: 07/08/2024

Work Session Date: 07/15/2024

Council Meeting Date: 07/15/2024

Background/History: GEMA/HS provides local qualified EMAs with funding opportunities to enhance their local emergency management program by providing funds for administration, preparedness activities, exercise and training. As a local and eligible EMA, Forest Park Fire and Emergency Management is seeking approval to accept our yearly EMPG Base Award of \$7,000.

Cost: \$7,000

Budgeted for: Yes No

Financial Impact: All GEMA/HS EMPG Awards require a 50/50 (dollar for dollar) non-federal "local match". Multiple budget categories for cost share funds exist. We use "Personnel" – which includes wages, salaries, and overtime paid to employees of the grantee organization who are directly involved in the grant implementation.

Action Requested from Council: Discussion Only Approval at Regular Meeting

RESOLUTION NO. 2024-____

A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, DABOUZE ANTOINE, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO ACCEPT THE 2023 FISCAL YEAR EMERGENCY MANAGEMENT PERFORMANCE GRANT FROM THE GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY.

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the Georgia Emergency Management and Homeland Security Agency (“GEMA/HS”) provides local qualified EMAs with funding opportunities to enhance their local emergency management program by providing funds for administration, preparedness activities, exercise, and training; and

WHEREAS, the City’s Fire and Emergency Services Department finds it necessary for the City Council to accept the 2023 Fiscal Year Emergency Management Performance Grant (“Grant”) in the amount of Seven Thousand Dollars and 00/100 Cents (\$7,000.00) from GEMA/HS; and

WHEREAS, the approval of this Grant is necessary to protect the health, safety, and welfare of the citizens of the City.

THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:

Section 1. Approval. The acceptance of the 2023 Fiscal Year Emergency Management Performance Grant in the amount of Seven Thousand Dollars and 00/100 Cents (\$7,000.00) from the Georgia Emergency Management and Homeland Security Agency as presented to the Mayor and City Council by the City’s Fire and Emergency Services Department on July 15, 2024 is hereby approved.

Section 2. Public Record. This document shall be maintained as a public record by the City Clerk (“Clerk”) and shall be accessible to the public during all normal business hours of the City.

Section 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 4. Attestation. The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

Section 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this ____ day of _____, 2024.

CITY OF FOREST PARK, GEORGIA

Angelyne Butler, *Mayor*

ATTEST:

City Clerk (SEAL)

APPROVED AS TO FORM:

City Attorney

File Attachments for Item:

Council Approval of a Contract Extension for On-Call Landscaping Services-Public Works
Department



Title of Agenda Item: Contract Extension for On-Call Landscaping Services

Submitted By: Nigel Wattley

Date Submitted: 7-8-2024

Work Session Date: 7-15-2024

Council Meeting Date: 7-15-2024

Background/History:

Three years ago, the Department of Public Works entered into contracts for On-Call Landscaping services with three contractors:

- Worldscapes-LGP, LLC
- WCC Landscaping Services
- Aero Ground Tek, LLC

The contracts were for three years, with an option for two additional years subject to City Council approval. The initial three-year period will conclude at the end of July 2024.

The Department of Public Works is requesting City Council approval to extend the contracts for Worldscapes-LGP, LLC, and WCC Landscaping Services for an additional two-year period. These two firms have consistently provided excellent service to the City of Forest Park on an as-needed basis. The Department is not seeking to extend the contract with Aero Ground Tek, LLC, as this firm has not submitted quotes for any work presented to all three landscaping firms.

Action Requested from Council:

Consideration and approval of the two-year contract extension for World Scape, LLC, and WCC Landscaping Services.

Cost: \$ 0

Budgeted for: X Yes No

Financial Impact: None

RESOLUTION NO. 2021-24

**A RESOLUTION TO AUTHORIZE THE AWARD OF ON-CALL CONTRACTS
FOR EXTERIOR GROUNDS MAINTENANCE SERVICES**

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, the City proposes to authorize the award of several on-call contracts to provide for exterior grounds maintenance services; and

WHEREAS, WCC, Aero Groundtek and Worlscapes-LGP the recommended winning bidders;

THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:

SECTION 1. Approval of Bidder. The award of on-call contracts for exterior grounds maintenance services as presented to the City Council on July 19, 2021 to WCC, Aero Groundtek and Worlscapes-LGP is hereby approved by the City Council.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Forest Park.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.


SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 19th day of July 2021.



Mayor Angelyne Butler



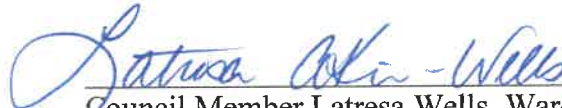
Council Member Kimberly James, Ward 1



Council Member Dabouze Antoine, Ward 2



Council Member Hector Gutierrez, Ward 3



Council Member Latresa Wells, Ward 4



Council Member Allan Mears, Ward 5

ATTEST:



City Clerk

APPROVED AS TO FORM:



City Attorney



File Attachments for Item:

2. Council Approval of the Atlanta EV Fleet Alliance MOA – Executive Offices



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Atlanta EV Fleet Alliance – Executive Offices

Submitted By: Ricky L. Clark, Jr., City Manager

Date Submitted: July 9, 2024

Work Session Date: July 15, 2024

Council Meeting Date: July 15, 2024

Background/History:

EPA is seeking applications from **coalitions of local governments and regional entities** for projects that reduce greenhouse gas emissions in alignment with our Priority Climate Action Plan. Atlanta Regional Commission will not serve as the applicant but has secured the support of grant writers and TA providers to draft and submit the application on behalf of the coalition. The final coalition is made up of 9 localities (Clayton, Jonesboro, Cobb, Forest Park, East Point City, South Fulton, Lovejoy, Union City, Douglasville) seeking to secure federal funding for fleet electrification of government vehicles, which will contribute to significant greenhouse gas emissions reductions in the Atlanta region. The proposal will be based around your coalition of 9 localities transitioning out your oldest government vehicles over the course of the five-year project, as well as the installation of the necessary EV charging infrastructure. Clayton County (led by David Vazquez) has graciously volunteered to serve as the lead applicant for the application, which means they will take on the bulk of the project administration and reporting duties on behalf of the coalition as the direct recipients of EPA dollars. If the Coalition is awarded the \$50,000,000 in funding requested, a Memorandum of Agreement must be signed between the Clayton County Government and Coalition Members.

Staff is recommending approval of the MOA.

Cost: \$

Budgeted for: _____ **Yes** _____ **No**

Financial Impact:

Action Requested from Council:

**MEMORANDUM OF AGREEMENT
BETWEEN
The Clayton County Government and
Cobb County Government, the City of Forest Park, the City of Jonesboro,
the City of Lovejoy, the City of Douglasville, the City of East Point,
the City of South Fulton, and the City of Union, for the
Atlanta EV Fleet Alliance: Accelerating Local Government Fleet Electrification in the
Atlanta Metropolitan Area for Cleaner Air and Healthier Communities**

This is a memorandum of agreement (MOA) between the Clayton County Government and Coalition Members. When referred to collectively, the Clayton County Government and Coalition Members are referred to as the “Parties.”

1. **BACKGROUND:** Parties applied for a United States Environmental Protection (USEPA) Climate Pollution Reduction Grant (CPRG) as part of the Atlanta EV Fleet Coalition, with the Clayton County Government as the applicant and fiscal sponsor. If the Coalition is awarded the \$50,000,000 in funding requested, a Memorandum of Agreement must be signed between the Clayton County Government and Coalition Members. Working together, the Coalition Members will implement greenhouse gas reductions and programs that help Low-Income and Disadvantaged Communities Members across the Atlanta Metropolitan Region through the EV public fleet transition proposed in this project.

2. **PURPOSE:** The purpose of the MOA is to clearly define the roles and responsibilities each Coalition Member will have to expend USEPA CPRG funding to ensure fiscal responsibility. The MOA will also detail grant reporting requirements and procedures and how funding will be distributed to Parties. It is expressly agreed that the mutual advantage afforded by this MOA is considered adequate compensation to all parties.

3. **ROLES, RESPONSIBILITIES and COMMITMENTS OF THE PARTIES:**

3.1. The Clayton County Government is the lead applicant and will be accountable to EPA and accepts full responsibility for effectively carrying out the full scope of work and the proper financial management of the grant. Toward this end, the Clayton County Government will —

- 3.1.1 Hire a project manager with CPRG funding to ensure proper oversight of funds;
- 3.1.2 Set up a separate account for USEPA CPRG funding;
- 3.1.3 Provide financial and programmatic reports to the US EPA as needed; and
- 3.1.4 Hold quarterly meetings with Coalition Members to ensure communication.

3.2. Coalition Members are Grant Subrecipients and will be accountable to the lead applicant for proper use of EPA funding and successful project implementation. Toward this end, Coalition Members will —

- 3.2.1 Hire a staff member (if needed) to ensure proper oversight of funds;

3.2.2 Provide monthly reports to the Clayton County Government by the 15th of each month on the following months activities and expenditures, guaranteeing their accountability to the lead applicant, Clayton County, for proper use of EPA funding and successful project implementation

3.2.3 Attend quarterly meeting of Coalition Members to ensure communication;

3.2.4 Procure all goods and services according to USEPA procurement guidelines; and

3.2.5 Report to the Clayton County Government greenhouse gas emission savings estimates and savings quarterly.

3.3. All Parties will —

3.3.1. Maintain sound financial policies;

3.3.2 Include EPA funding in a financial audit;

3.3.3 Comply with all applicable federal and state rules and regulations.

4. Proposed Operating Model for the Coalition: The Coalition will act as separate legal entities. The Clayton County Government will provide each Coalition Member the grant funding based upon the Coalition Members' proposed funding request. Parties will be responsible for coordinating with Clayton County to expedite procurement processes, posting bids for EV Charge Point installation/operation contractors, purchasing vehicles, training employees on the use of vehicles, monitoring and reporting to the Clayton County Government.

5. PERSONNEL: Each Party is responsible for the wages and benefits of its employees. Each Party is responsible for supervision and management of its personnel. Each party to this MOA will bear the risk of its own actions. To the extent permitted by law, each party will be responsible for any and all claims, demands, suits, actions, damages, and causes of action related to or arising out of or in any way connected with its own actions and the actions of its officials, employees, or agents in carrying out the terms and conditions of this MOA and will release the other parties from any and all liabilities, claims judgments, costs, or demands.

6. Resources each partner will contribute to the project:

6.1 All coalition members will contribute staff resources to the implementation of the project in their respective communities, as well as for the participation in the peer learning network of the Atlanta EV Alliance.

7. GENERAL PROVISIONS:

7.1. POINTS OF CONTACT (POCS). The following POCs will be used by the Parties to communicate matters concerning this MOA. Each Party may change its POC upon reasonable notice to the other Party.

POC:

7.1.1 For Clayton County Government —

7.1.2. David Vazquez, Chief Resilience Officer, david.vazquez@claytoncountyga.gov

7.1.3. Phong Nguyen, Deputy Director, phong.nguyen@claytoncountyga.gov

7.2.1 For the Cobb County Government —

- 7.2.2 Al Curtis, Fleet Director, al.curtis@cobbcounty.org
- 7.2.3 Kimberly White, Chief Sustainability Officer, Kimberly.white@cobbcounty.org
- 7.3.1 For the City of Forest Park —
- 7.3.2 Angelyne Butler, Mayor, abutler@forestparkga.gov
- 7.3.3 Bobby Jinks, Director, bjinks@forestparkga.gov
- 7.4.1 For the City of Jonesboro —
- 7.4.2 Donya Sartor, Mayor, dsartor@jonesboroga.com
- 7.4.3 Melissa Brooks, City Clerk, mbrooks@jonesboroga.com
- 7.5.1 For the City of Lovejoy —
- 7.5.2 Marci Fluellyn, Mayor, mayor@cityoflovejoy.com
- 7.5.3 LaTonia Ross, Manager, l_ross@cityoflovejoy.com
- 7.6.1 For the City of Douglasville —
- 7.6.2 Melissa Burdette, Assistant Director of Public Services, burdette@douglasvillega.gov
- 7.6.3 Todd Dresdow, Operations Manager, dresdowt@douglasvillega.gov
- 7.7.1 For the City of East Point —
- 7.7.2 Holiday Ingraham, Mayor, mayor@eastpointcity.org
- 7.7.3 Alphonso Linsey, Superintendent, alinsey@eastpointcity.org
- 7.8.1 For the City of South Fulton —
- 7.8.2 Kenneth Wood, Deputy Director, Kenneth.wood@cityofsouthfultonga.gov
- 7.8.3 Gregory Dyson, Director, Gregory.dyson@cityofsouthfultonga.gov
- 7.8.1 For the City of Union —
- 7.8.2 Lonnie Ferguson, Director, Public Services, lferguson@unioncityga.org
- 7.8.3 Eddie Blume, Building Supervisor, Public Services, eblume@unioncityga.org
- 7.2 CORRESPONDENCE. All correspondence to be sent and notices to be given pursuant to this MOA will be addressed, if to the Clayton County Government, to —
- 7.2.2. 112 Smith Street, Jonesboro, GA 30236
- 7.3. REVIEW OF AGREEMENT. This MOA will be reviewed on or around the anniversary of its effective date annually for financial impacts; if there are substantial changes in resource requirements, the agreement will be reviewed in its entirety.
- 7.4. MODIFICATION OF AGREEMENT. This MOA may only be modified by the written agreement of the Parties, duly signed by their authorized representatives.
- 7.5. DISPUTES. Any disputes relating to this MOA will, subject to any applicable law, Executive Order, or DoD issuance, be resolved by consultation between the Parties.

7.6. TERMINATION OF AGREEMENT. This Agreement will terminate within thirty (30) days' notice if the USEPA CPRG funding is not awarded. Otherwise, this MOA may be cancelled or terminated by any of the parties; however, the party seeking to terminate or cancel this Agreement must give written notice of its intention to do so to the other parties at least ninety (90) days prior to the effective date of cancellation or termination.

7.7. TRANSFERABILITY. This MOA is not transferable except with the written consent of all the Parties, including the USEPA.

7.8. ENTIRE AGREEMENT. It is expressly understood and agreed that this MOA embodies the entire agreement between the Parties regarding the MOA's subject matter, thereby merging and superseding all prior agreements and representations by the Parties with respect to such subject matter.

7.9. EFFECTIVE DATE. This MOA takes effect beginning on the day after the last Party signs.

7.10. EXPIRATION DATE. Unless terminated in accordance with Section 7.6, this MOA expires on July 1, 2029.

7.11 NO THIRD-PARTY BENEFICIARIES. Nothing in this MOA, express or implied, is intended to give to, or will be construed to confer upon, any person or entity not a party any remedy or claim under or by reason of this MOA and this MOA will be for the sole and exclusive benefit of the Parties.

7.12 SEVERABILITY. If any term, provision, or condition of this MOA is held to be invalid, void, or unenforceable by a governmental authority and such holding is not or cannot be appealed further, then such invalid, void, or unenforceable term, provision, or condition shall be deemed severed from this MOA and all remaining terms, provisions, and conditions of this MOA shall continue in full force and effect. The Parties shall endeavor in good faith to replace such invalid, void, or unenforceable term, provision, or condition with valid and enforceable terms, provisions, or conditions which achieve the purpose intended by the Parties to the greatest extent permitted by law.

7.13 OTHER FEDERAL AGENCIES. This MOA does not bind any federal agency, other than the Parties, nor waive required compliance with any law or regulation.

8. AGREED: Each individual executing this MOA on behalf of a party represents and warrants that he or she is duly authorized to execute this MOA.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, this instrument may be executed in counterparts, each one of which shall be deemed an original, and shall be effective on the date signed by the Party. So agreed,

Clayton County, Georgia

Cobb County, Georgia

Signature

Signature

Title Date

Title Date

City of Douglasville, Georgia

City of East Point, Georgia

Signature

Signature

Title Date

Title Date

City of Forest Park, Georgia

City of South Fulton, Georgia

Signature

Signature

Title Date

Title Date

City of Jonesboro, Georgia

City of Union City, Georgia

Signature

Signature

Title Date

Title Date

City of Lovejoy, Georgia

Signature

Title Date

File Attachments for Item:

3. Council Approval of Task Order FDC 2024.09 for Falcon Design to assist with Bid Assistance and Construction Administration for the Fire Department's Training Center and Vehicle Storage Build Out-Planning and Community Development Department



CITY OF
FORESTPARK

City Council Agenda Item

Subject: - Council Discussion and Approval of Task Order FDC 2024.09 for Falcon Design to assist with Bid Assistance and Construction Administration for the Fire Department's Training Center and Vehicle Storage Build Out. - Executive Offices

Submitted By: James Shelby, Project Manager

Date Submitted: July 5, 2024

Work Session Date: July 15, 2024

Council Meeting Date: July 15, 2024

Background/History: The proposal is for the renovation of an existing 8 bay pre-engineer metal building of about 8,500sf. The building will serve three (3) separate functions. 3 Bays will house a Mech/Elec room, restrooms, breakrooms and 2 large classrooms. 3 Bays will serve as storage for emergency vehicles. 2 Bays will serve as general storage. Falcon Design will assist with Bid Assistance and Construction Administration for the Fire Department's Training Center and Vehicle Storage Build Out

Cost: Bid Assistance \$7,500.000

Construction Administration 3% of Base Bid

Budgeted for: Yes No

Financial Impact: This Task Order will be funded from America Rescue Fund (253 61 3510 542 501). No impact on the general funds.

Action Requested from Council: Staff recommends Approval of Task Order FDC 2024.09 for Falcon Design to assist with Bid Assistance and Construction Administration for the Fire Department's Training Center and Vehicle Storage Build Out.

Task Order FDC 2024.09

To: City of Forest Park
 745 Forest Pkwy.
 Forest Park, GA 30297

Date: June 26, 2024
 From: Falcon Design Consultants, LLC

Attn: Mr. Ricky L. Clark, Jr.

Project: **Forest Park Vehicle Storage**

TO No.: **FDC 2024.09**

Background Information

Falcon Design Consultants, LLC has prepared this Task Order (TO) to assist the City of Forest Park with Bid Assistance and Construction Administration for the vehicle storage build out.

Project Description

Bidding assistance and construction administration.

Task – A. Bidding Assistance

- Prepare Contract Documents and Technical Specifications (from Architect) for the project suitable for bidding by the City’s Procurement Department.
- Assist the City’s Procurement Department with conducting a pre-bid meeting for the project.
- Assist the City’s Procurement Department with responses to written questions for the project.
- Assist the City’s Procurement Department with developing project addenda, as required.
- Assist the City’s Procurement Department with bid opening.
- Assist the City with coordinating architect RFI’s during bidding process
- Develop a Bid Tabulation sheet for the project.
- Assist the City’s Procurement Department with issuing the contract.
- Review bidder’s references and provide recommendation of award to the City as requested by the City’s Procurement Department.

Task – B. Construction Administration

- Communications with Client and Contractor throughout the project.
- Review shop-drawings and product submittals for general conformance with the intent of construction documents.
- Assist the City with coordinating architect RFI’s during construction process.
- Make site visits (observations) appropriate to the stage, progress and quality of the work. These include a pre-construction meeting, normal construction observation site visits (bi-weekly), a substantial completion inspection, and final inspection(s). Each observation shall include the preparation and distribution of written reports.
- Produce written reports, as necessary, for site observation visits and make recommendations relative to the progress of the work. Written reports shall also include review and certification of Contractor’s pay applications, issuance of substantial completion certificate and recommendation of final payment.
- Assist the Client in the preparation of change orders relating to the site construction items, if required.
- Closeout document submittal review.

Task Order FDC 2024.09

Fee Estimate

The budget below includes staff time and expenses necessary to perform the scope of work outlined above.

Design Services:

Estimated Budget:

- A. Bidding Assistance \$7,500.00
- B. Construction Administration 3% of base bid

Additional services, which are not included in this task order as defined by the scope of work, will be treated as extra work. The Owner will be given notice of any additional services requested by the Owner's Staff to complete the project.

Authorized:

As authorization to proceed with the scope of work, schedule and fee structure outlined herein, please sign in the space provided below and return one copy to this office for our records.

AUTHORIZATION TO PROCEED – THIS TASK ORDER ONLY

Using Department PBZ

Authorized by: _____ Title: City Manager

Print Name: Ricky L. Clark, Jr. Date: _____

Approved for Funding

Authorized by: _____ Title: _____

Print Name: _____ Date: _____

Budget Line Item # _____ Project # _____

Authorized by:  _____

Title: Managing Partner

Print Name: Adam L. Price, P.E.

Date: 6/26/24

RESOLUTION NO. 2024-__

A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, DABOUZE ANTOINE, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE FALCON DESIGN CONSULTANTS TASK ORDER FDC 2024.09 WITH BID ASSISTANCE FOR THE CONSTRUCTION ADMINISTRATION RENOVATION FOR THE FOREST PARK FIRE AND EMERGENCY SERVICES DEPARTMENT'S TRAINING CENTER AND VEHICLE STORAGE BUILD OUT.

WHEREAS, the City of Forest Park ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the Forest Park Planning and Community Development Department ("Department") finds it necessary to approve Task Order FDC 2024.09 with bid assistance and construction administration for the City's Fire and Emergency Services Department's training center and vehicle storage build out; and

WHEREAS, the approval of this task order is necessary to protect the health, safety, and welfare of the citizens of the City.

THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:

Section 1. Approval. Falcon Design Consultant's Task Order FDC 2024.09 with bid assistance and construction administration for the for the City's Fire and Emergency Services Department's training center and vehicle storage build out as presented to the Mayor and City Council on July 15, 2024 is hereby approved.

Section 2. Public Record. This document shall be maintained as a public record by the City Clerk ("Clerk") and shall be accessible to the public during all normal business hours of the City.

Section 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 4. Attestation. The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

Section 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this ____ day of _____, 2024.

[SIGNATURES SHALL APPEAR ON THE FOLLOWING PAGE]

CITY OF FOREST PARK, GEORGIA

Angelyne Butler, *Mayor*

ATTEST:

City Clerk (SEAL)

APPROVED AS TO FORM:

City Attorney

File Attachments for Item:

4. Council Approval of the Forest Park Police Department Mobile Command Center-Police Department



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Council Discussion and approval of the Forest Park Police Department Mobile Command Center

Submitted By: Brandon Criss (Police Chief)

Date Submitted: 07/10/2024

Work Session Date: 07/15/2024

Council Meeting Date: 07/15/2024

Background/History:

The Forest Park Police Department operates 24/7 and 365 days a year, constantly responding to emergencies, crimes, and public safety needs. The primary function of a mobile command center (MCC) is to serve as a centralized hub for coordinating emergency responses, managing resources, and facilitating communication between different agencies and units. During large public events, such as concerts, sports events, or protests, an MCC provides a crucial command and control facility, allowing law enforcement to respond swiftly to incidents and manage crowds effectively. In emergencies like natural disasters or terrorist attacks, an MCC allows for real-time information gathering, analysis, and dissemination, which is vital for decision-making and resource deployment. The concept of an MCC stems from the need for law enforcement to maintain command and control in dynamic, often unpredictable situations where traditional infrastructure may not be accessible or adequate. MCC enhances officer safety and public security by ensuring that law enforcement can maintain operational effectiveness even when traditional infrastructure is compromised. The ability to relocate swiftly to different locations allows police departments to adapt to changing scenarios, providing a robust response to any crisis. The MCC will be purchased from LDV Custom Specialty Vehicles, who specialize in building mobile command centers that meet our needs. LDV has been in business for over 30 years and built trucks for agencies all around the world.

Cost: \$	Budgeted for:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
474,181		_____	_____	_____	_____

Financial Impact: 0

Action Requested from Council: Approval of purchase



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**AS BUILT
SPECIFICATIONS FOR:**

**FOREST PARK PD (GA)
MOBILE COMMAND CENTER**

LDV PROJECT # 500229-001
LDV MODEL # SS32FC-23SV SP0078

**DATE
JULY 10, 2024**

RETROFIT Items:

- 12.09
- 12.10
- 15.02
- 15.04
- 15.06 info only, new inputs/output info
- 15.08
- 18.02
- 18.05
- 18.06
- 18.07 info only, keep as a prep for future 2nd modem
- 18.08
- 18.09
- 21.01
- 21.02
- 21.03



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PRICING PAGE:

Total price per unit as specified, FOB Origin \$470,711.00

Delivery charge to Forest Park, GA \$3,470.00

Total price per unit	\$474,181.00
-----------------------------	---------------------

Payment Terms: Net 30

GSA contract # 47QMCA21D000F



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Item	Qty	
1.00		<p><u>CHASSIS/BODY DIMENSIONS:</u> 22' walk-in van</p> <ul style="list-style-type: none"> • Wheelbase of chassis: 208" • Overall length of apparatus: 377" • Overall apparatus width, rub rail to rub rail: 99" • Overall height of apparatus (loaded): 128" • Interior walkway height raw body: 83" • Interior walkway height finished: 81.5" • Interior walkway length: 264" • Interior raw body width: 96" • Interior finished body width: 87" <p>Final measurements are dependent on body builder, chassis components, axles, tires, frame, suspension, and roof-mounted equipment.</p>
2.00		<p><u>CHASSIS:</u></p>
2.01	1	<p>Freightliner MT-55G forward control gas chassis. 23,000-lb. GVWR with spring rear suspension and hydraulic brakes.</p> <p><u>ENGINE:</u></p> <ul style="list-style-type: none"> • TQS V8-308 6.0L 308 HP @ 4400 RPM, 4600 GOV RPM, 367 LB/FT @ 4400 RPM <p><u>ENGINE EQUIPMENT:</u></p> <ul style="list-style-type: none"> • Frontal air intake • Air cleaner mounted on rail • 145 amp alternator • (1) Alliance 931 group 31 12 volt battery • Horizontal tailpipe, exit RH aft of rear tires • Antifreeze to ethylene glycol pre-mixed 50/50 coolant • Rubber coolant hoses • No block heater <p><u>TRANSMISSION:</u></p> <ul style="list-style-type: none"> • Allison 2200 HS automatic transmission with park pawl with PTO provision <p><u>TRANSMISSION EQUIPMENT:</u></p> <ul style="list-style-type: none"> • Water to oil transmission cooler • Synthetic transmission fluid (TES-295 compliant) <p><u>FRONT AXLE AND EQUIPMENT:</u></p> <ul style="list-style-type: none"> • 8,000# drop single front axle • WEMC hydraulic 4-piston fixed caliper disc front brakes • Front grease seal • TRW TAS-55 power steering <p><u>FRONT SUSPENSION:</u></p> <ul style="list-style-type: none"> • 8,000# taperleaf front suspension • Maintenance free rubber bushings - front suspension • No front sway bar • Front shock absorbers <p><u>REAR AXLE AND EQUIPMENT:</u></p>



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Item	Qty	
		<ul style="list-style-type: none"> • 15,000# single rear axle • 5.71 rear axle ratio • SPL70 Dana Spicer main driveline with half round yokes • Transmission and rear axle driveline guard • Organic SAE 80/90 rear axle lube • WEMC hydraulic 4-piston fixed caliper disc rear brakes • Rear oil seals <p><u>REAR SUSPENSION:</u></p> <ul style="list-style-type: none"> • 15,000# taperleaf spring rear suspension with radius leaf • Rear shock absorbers <p><u>BRAKE SYSTEM:</u></p> <ul style="list-style-type: none"> • Hydraulic brake package • Wabco hydraulic 4S/4M without traction control <p><u>FUEL TANKS:</u></p> <ul style="list-style-type: none"> • 40 gal / 151 liter rectangular steel fuel tank - between rails <p><u>TIRES:</u></p> <ul style="list-style-type: none"> • 245/75R22.5 14 ply radial front tires • 245/75R22.5 14 ply radial rear tires <p><u>HUBS:</u></p> <ul style="list-style-type: none"> • WEMC iron rear hubs painted black <p><u>WHEELS:</u></p> <ul style="list-style-type: none"> • 22.5X7.50 8-hub pilot 5.44 inset aluminum disc front wheels • 22.5X7.50 8-hub pilot aluminum disc rear wheels <p><u>CAB INTERIOR:</u></p> <ul style="list-style-type: none"> • DENSO HD A/C compressor • Auto self-reset circuit breakers and fuses • Tilt steering column <p><u>INSTRUMENTS & CONTROLS:</u></p> <ul style="list-style-type: none"> • Driver message center with LCD display, 24 warning lamps, data linked, AMI • Electric fuel gauge & low fuel indicator lamp • Electric speedometer • Electronic 6000 rpm tachometer • Electric engine oil pressure gauge w/ warning lamp & alarm • Electric engine coolant temperature gauge w/ warning lamp & alarm • Automatic transmission oil temperature gauge w/ warning lamp & alarm • Engine hour meter, integral to message center LCD • 97 dB backup alarm • Cruise control switches • Wagner 7212 turn signal flasher <p>Note: Chassis specifications are from Freightliner Custom Chassis and are subject to change without notice.</p> <p><u>PRODUCTION NOTE:</u></p> <p>Prep for leveling jacks Prep fuel tank for fuel fired furnace</p>



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Item	Qty	
2.02	1	Upgrade alternator to 220A. NOTE: Upgrade alternator to 220A from Freightliner factory 145A PURCHASING NOTE: 17070134
2.03	1	Federal Signal Back-up alarm model 210331. PURCHASING NOTE: 19260114
2.04	1	US DOT triangle reflector kit with three (3) triangles, for compliance with FMCSA regulations. Includes plastic storage case. Kit will be shipped loose in the vehicle.
3.00		BODY:
3.01	1	<ul style="list-style-type: none"> • Load space area shall be 83" high x 96" wide x 22' long all aluminum step van body. • Driver sedan door with slider window, door skin shall be chemically bonded to door frame structure reducing the amount of rivets required. Door shall have continuous stainless steel piano hinge and two (2) nylon straps. • Passenger sedan door with slider window, door skin shall be chemically bonded to door frame structure reducing the amount of rivets required. Door shall have continuous stainless steel piano hinge and two (2) nylon straps. • Sedan doors shall have a 0.125" aluminum tread plate step well for 18" skirt depth. • Sedan doors shall have black non-skid tape on all door entry sills. • Sedan doors shall have polished aluminum TriMark flush mounted locking hardware with self-aligning rotary latch and matching key locks. Outside door handles not to exceed 50" from ground. • Aluminum alloy double H wall beam, 6005-T5 alloy, 3" deep x 1.5" wide, 0.125 wall thickness. Studs feature machined wire pass-throughs, and raised adhesive control features on base. • I-beams shall be chemically bonded to sidewalls eliminating the need for additional rivets. Buck-rivets will be used to fasten the top, bottom and rub rail. Use of two-sided tape is not acceptable. • Body shall have 0.125" strain-hardened aluminum alloy 5052-H36 side panels. The upper panels shall be free of rivets allowing for smooth graphics application. • Skirt supports, 1.5 x 1.5 x 0.125 angle to reinforce skirt edge and hold bottom edge in a straight line. 0.188 x 1.00" flat braces placed at 4' intervals and riveted to lower wall angle and floor to maintain sidewall skirt rigidity. • 0.040" aluminum roof over 3" x 1 1/2" x 0.125" extruded aluminum roof bows on 16" centers. Perimeter of roof shall be chemically sealed. • Lift-up molded fiberglass hood with chrome grill insert. Hood shall have integrated headlamps and turn signal indicators and dual assist gas charged lift shocks. The use of mechanical assist springs is not acceptable. • Extruded aluminum floor with interlocking planks, 1.88" high x various widths, 0.125" top surface. 6005-T5 alloy and temper. Heavy-duty thick-wall extruded planks fore and aft of all floor cutouts and every 5th plank in all other areas. Planks made of 6005-t5 alloy and temper, 0.250" thick top surface. • Bright polished front bumper.



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Item	Qty	
		<ul style="list-style-type: none"> • Tinted safety plate glass windshield with driver and passenger sun visors. • Full width 12" deep heavy-duty aluminum rear bumper with center step, painted to match the body. • Integral cab air conditioning and heating system with dash controls. • Velvac heated remote control rear view mirrors with dash controls. Upper mirror has 62-sq.in. of flat surface and lower mirror has 30-sq.in. of convex surface. Mirror has a fold-away arm. • Driver seat shall be Seats Inc. Magnum 200 mechanical suspension seat on fixed pedestal. Seat shall be covered in black cloth and have arm rests, lumbar support, tilt back and 3-point seat belt. • Passenger seat shall be black jump seat with 2-point seat belt. • Intermittent windshield wiper/washer with single heavy-duty windshield wiper motor. • Custom front wheel cutouts for tires. • Aluminum engine box cover with acoustical and thermal insulation. • Acoustical and thermal insulation with heat shield on exterior fire-wall. • Full length skirting. Skirt shall extend 18" down from the bottom of floor extrusions. • All clearance and side marker lights to be LED. • Standard structural warranty of 5 years or 50,000 miles and standard component warranty of 12 months or 12,000 miles. • The vehicle shall be fully sanded on all exterior surfaces with no more than 150 grit to assure removal of imperfections in metal surface. All aluminum shall be chemically etched and primed prior to painting. Base body color shall be oven baked and painted to commercial truck standards. <p>Note: Specifications are from body manufacturer and are subject to change without notice.</p> <p>NOTE: 0.040" aluminum roof.</p>
3.02	1	32" wide aluminum sedan door installed above floor. Includes 21.5" wide x 25.5" high fixed window. Door shall have continuous stainless-steel piano hinge, two (2) nylon door straps and an aluminum drip rail.
3.03	4	Interior/Exterior heavy-duty fluted aluminum grab handle with rubber inserts and chrome plated stanchions installed at entry door. PRODUCTION NOTE: Exterior: Driver, Passenger and Rear door Interior: Rear door
3.04	2	Automatic LED courtesy light at entry door. PRODUCTION NOTE: Driver and Passenger door
3.05	1	Courtesy light defeat switch.
3.06	1	24" Single manually operated exterior entrance step. PURCHASING NOTE: 14120018



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Item	Qty	
3.07	1	Flip-down aluminum step on rear bumper with Diamondback step surface and stainless-steel rails and bolt on mounts. Step shall have slots in rails for securing step in stow and down position. PRODUCTION NOTE: Standard width 30" for single door Standard open grating
3.08	1	Maxxima LED Round combination stop/tail, turn and reverse lights. PURCHASING NOTE: (2) Lights #16060096 & (4) Connectors #16060100
3.09	1	Cast Products LP0004-1-B aluminum license plate mounting frame with LED light. PURCHASING NOTE: 16080068
3.10	1	Entire underside shall be undercoated. Includes floor extrusions, step wells and aluminum compartments.
3.11	1	LDV rear mud flaps. Includes anti-sail brackets when required.
4.00		<u>PAINT:</u>
4.01		Body base color shall be white.
5.00		<u>INTERIOR COLOR SELECTION:</u> <ul style="list-style-type: none"> • Wall Covering <ul style="list-style-type: none"> ○ Front/Galley room: Silver smooth Kemlite 0.075" FRP ○ Rear room: Chrome carpet • Bulkheads: Silver smooth Kemlite 0.075" FRP • Ceiling Fabric <ul style="list-style-type: none"> ○ Center: Charcoal Gray Texture Powder Coated Aluminum ○ Outside ceiling: Silver Mist carpet • Floor Covering: #150 Onyx PVC Flooring • Office Chairs: Black • Vinyl Coverings: <ul style="list-style-type: none"> ○ Seat bottom to be stock Black Vinyl. ○ Seat back to be Ultraleather Dwell 570-5635 Basalt back • Cabinets: Charcoal Gray Texture Powder Coated Aluminum • Interior door panel: Charcoal Gray Texture Powder Coated Aluminum • Flip down bench seat base: Charcoal Gray Texture Powder Coated Aluminum • Table base/leg(s): Charcoal Gray Texture Powder Coated Aluminum • Counters and Tables: #4879-38 Steel Mesh Laminate • Overhead control console cabinet: Black laminate <p>Note: Manufacturer reserves the right to substitute equivalent materials.</p>



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Item	Qty	
6.00		<u>DRIVER / PASSENGER CAB AREA:</u>
6.01	1	Walk-in van custom cab area finishing. <ul style="list-style-type: none"> • Cover cab doors with aluminum panels powder coated. • Heavy-duty rubber grab handle on each door. • Panels covered with vinyl or fabric above driver and passenger doors. • Vehicle height sign on dash. • Insulated black rubber mat in driver and passenger toe plate area. • Insulate walls in kick plate area and install black carpeted panels. • Vehicle shall have a Final Stage Vehicle Certification and Altered Vehicle Certification as required by Federal Motor Vehicle Safety Standards (FMVSS) 49 CFR Part 567.5 and 567.7 • Payload sticker in cab area with vehicle axle load ratings and available axle payload as built.
6.02	1	Work area on passenger side covered with laminate to match rear countertops and trimmed with vinyl T-molding.
6.03	1	Custom fabricated console to house electrical distribution components and control panels shall be located in the overhead console above the windshield. The entire console shall be constructed of 3/4" plywood. The face shall be finished with laminate the bottom shall be covered with vinyl.
6.04	1	Red/Clear LED dome light with 3-position switch, red/off/white. PURCHASING NOTE: 16060049 (stock)
6.05	1	Color back up camera system with 7" LCD monitor and day/night camera. PURCHASING NOTE: 19270213
6.06	1	AM/FM stereo with Bluetooth and one (1) pair of 6" x 9" speakers. PRODUCTION NOTE: Install microphone for hands free Bluetooth. PURCHASING NOTE: 19170333
7.00		<u>WALLS, CEILING AND FLOOR:</u>
7.01		Insulate walls with a minimum of 2-1/2" of fiberglass insulation. Cover interior body side posts with 1/2" plywood sub wall. PRODUCTION NOTE: Install furring strips if needed.
7.02		Cover sub wall with smooth finish Kemlite 0.075" fiberglass reinforced plastic (FRP) lining. Wall covering shall be a continuous piece front to back, no seams acceptable.
7.03		Cover sub wall with ribbed loop pile carpet.
7.04		Insulate ceiling with a minimum of 2-1/2" of fiberglass. <ul style="list-style-type: none"> • Cover interior roof beams with 1/2" plywood. • Modular panel design allows for manageable future additions and repairs. • Plywood Panels covered in acoustical fabric.
7.05		Floor underlayment to be 5/8" exterior grade tongue and groove structural plywood, 6 ply, face veneer plugged and sanded.



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Item	Qty	
7.06		Lonseal Loncoin II Flecks non-skid commercial grade PVC flooring. The flooring shall be continuous, one piece full length, full width, no seams.
7.07		Vinyl cove molding (mop board) at base of wall, 2-1/2" high. Installed where required.
7.08	1	Flush pocket door installed on heavy-duty aluminum c-channel track with two (2) three-wheel roller trucks and soft open/close feature. Pocket door shall have recessed handle and magnetic closure to keep the door open/closed. PRODUCTION NOTE: Satin stainless laminate
7.09		All bulkheads shall be covered with Kemlite 0.075" FRP. Trim exposed edges of bulkheads with rounded anodized aluminum trim where applicable.
7.10	1	Cover load space door with powder coated aluminum panel with heavy-duty rubber grab handle. NOTE: Interior window covering will be a mini blind. PRODUCTION NOTE: Powdercoat color textured charcoal gray
7.11	1	Hehr street side mounted 30" wide x 19" high flush mount deep-tint horizontal sliding egress window with screen. NOTE: Interior window covering will be a mini blind. PURCHASING NOTE: 14140912
8.00		<u>GALLEY:</u>
8.01	1	Microwave oven, minimum 1.0 cu. ft..1000-watt. NOTE: Current model is Panasonic NN-SU656B 1.3 Cu. Ft. Black Countertop Microwave Oven PURCHASING NOTE: 20010041
8.02	1	Keurig Coffee maker. NOTE: K475 PURCHASING NOTE: K475 is 20020053, K55 is 20020057 or 20020060
8.03	1	Norcold NR751B AC and DC powered refrigerator with the following features: • 2.7 cu. ft. capacity. • Freezer shelf for ice cube tray. • Door bin holds 2-liter containers. • Integrated door latch. • 120/230Vac 50/60 Hz and 12/24 Vdc PRODUCTION NOTE: Flush mount PURCHASING NOTE: 20050019



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Item	Qty	
9.00		<u>SEATING:</u>
9.01	4	HON Basyx HVL210 pneumatic task chair with five-star caster spider base, adjustable height and no armrests. PURCHASING NOTE: 29010088
9.02		Fabricate and install fixed bench seating with removable cushions as shown on drawing. Bench seat cushions shall be covered in heavy-duty vinyl.
9.03		Fabricate and install flip-down bench seating as shown on drawing. Bench seat cushions shall be covered in heavy-duty vinyl. Bottom seat cushion will be installed on Zico Quic-Seat® fold down spring loaded seat brackets.
9.04		<u>BENCH SEAT REQUIREMENTS:</u> <ul style="list-style-type: none"> • Foam for seat backs and bottoms shall be firm density. • All bench seating material must meet Federal Motor Vehicle Safety Standards part 571.302 Flammability of Interior Materials. • Material corners shall be squared or angled to fit precise cut of foam. • Foam shall be bonded to plywood backer with industrial grade adhesive. • Attachment of fabric/vinyl to backer shall utilize industrial grade upholstery staples.
10.00		<u>CABINETS:</u>
10.01		Custom fabricated aluminum cabinets located as shown on drawing. Cabinet specifications: <ul style="list-style-type: none"> • Base cabinets constructed of 0.080" powder coated aluminum with anodized aluminum frames. • Base cabinet doors are double shell, formed from a single sheet of 0.080" aluminum, with a 0.040" aluminum door back attached. • Overhead cabinets constructed of 0.064" powder coated aluminum with anodized aluminum frames. • Overhead cabinet doors are double shell, formed from a single sheet of 0.064" aluminum, with a 0.040" aluminum door back attached. • Overhead cabinet doors swing up with gas spring lift supports. NOTE: As shown in drawing
10.02	1	LED light under overhead cabinet. NOTE: Galley PURCHASING NOTE: 16070056
10.03	1	Magnetic dry erase board framed in aluminum. Includes aluminum clip frame for easy board replacement, sized as required. PRODUCTION NOTE: Front conference room, curbside
10.04		Countertops shall be covered in 0.040" Wilsonart laminate. All exposed edges shall be covered with heavy duty flexible PVC T-molding.
10.05		Conference table covered in 0.040" Wilsonart laminate. All exposed edges shall be covered with heavy duty flexible PVC T-molding.



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Item	Qty	
10.06	1	Powder coated 0.125" aluminum conference table base.
10.07	1	Powder coated 0.125" aluminum table leg.
11.00		<u>HVAC SYSTEM:</u>
11.01	1	Fan-tastic Vent model 1450 3-speed reversible 12" power roof ventilator. PURCHASING NOTE: 22110087, 22110088, 22120067, 22110089
11.02	2	Low profile rooftop air conditioner with wall mounted thermostat. Includes: • 13,500 nominal Btu/hr air conditioner with condensate pump. • Ceiling assembly with 6,000 Btu/hr heat strip • Wall mounted thermostat PURCHASING NOTE: 22010222
11.03	2	Broan model 174 wall mount 5,120 Btu/hr electric heater. PRODUCTION NOTE: **Prep fuel tank for fuel fired furnace** PURCHASING NOTE: 22050005
12.00		<u>AC ELECTRICAL SYSTEM:</u>
12.01	1	Power Tech 15-kW 120/240Vac liquid-cooled gasoline generator installed in a custom fabricated compartment. Generator features: • Four point mounting system • Four-cycle water cooled gasoline engine • Radiator cooled, direct mounted and protected enclosure • High-coolant temp and low oil pressure shutdown sensors • Spin-on oil filter and in-line fuel filter • Single side and bottom service • Warranty: 2 years from date of purchase, or 3000 hours whichever comes first, or 36 months from the date of manufacture. Compartment shall be constructed to the following specifications: • 0.187" aluminum with all welded seams. • 2" deep 0.125" aluminum box pan doors and 0.125" aluminum frames. • Door frames riveted to the body and welded to the compartments. • Stainless steel door hinges attached with stainless steel machine screws. • Flush mounted door handles with slam latches. • 0.100" aluminum treadplate panels on interior door surfaces. • Gas charged lift/support cylinders to hold doors open at 90°. • Industrial grade neoprene gasket door seals. • Sound barrier lining on interior compartment. NOTE: Generator exhaust shall be routed to the street side of the vehicle. PURCHASING NOTE: 17010294



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Item	Qty	
12.02	1	ACData surge suppressor for protection of entire AC power system. Product features: • UL listed: UL1449 3rd Edition • LED visual verification of status PURCHASING NOTE: 17120018
12.03	1	60A-120/240Vac and 12Vdc combined electrical control panel with the following features: • Generator and shore power main breakers • Six (6) AC UL listed magnetic/hydraulic branch circuit breakers with LED indicators • Six (6) DC UL listed magnetic/hydraulic circuit breakers with LED indicators • Digital AC meters: voltage, amperage • Digital DC voltmeter • Generator stop/start switch, generator hour meter PURCHASING NOTE: 15140174
12.04		120Vac auxiliary control panels as required with UL listed magnetic/hydraulic circuit breakers and LED indicators. PURCHASING NOTE: 15140147
12.05	1	Marinco 50A-125/250Vac shore power package including: • Waterproof shore power inlet with cap • 50-ft. 50A-125/250Vac shore power cord • 6-ft. 50A-125/250Vac pigtail
12.06	2	20A-125Vac duplex receptacle. Receptacle is not dedicated to any installed equipment. NOTE: • One (1) electronics rack • One (1) printer
12.07	8	20A-125Vac duplex receptacle with dual USB charging ports [one (1) Type A and one (1) Type C]. Receptacle is not dedicated to any installed equipment. NOTE: • One (1) per workstation [qty. 4] • One (1) per between workstation 3/4 • Two (2) conference table base • One (1) passenger front workstation PURCHASING NOTE: 15080826
12.08	1	20A-125Vac GFCI duplex receptacle. These receptacles are not dedicated to any installed equipment. NOTE: Galley
12.09	1	20A-125Vac GFCI duplex receptacle. These receptacles are not dedicated to any installed equipment. NOTE: RETROFIT Exterior TV Compartment



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Item	Qty	
12.10	1	20A-125Vac duplex receptacle with dual USB charging ports [one (1) Type A and one (1) Type C]. Receptacle is not dedicated to any installed equipment. NOTE: RETROFIT Exterior TV Compartment PURCHASING NOTE: 15080826
12.11	2	20A-125Vac exterior GFCI duplex receptacle. NOTE: Receptacle will be installed with a weatherproof cover.
12.12		Wire chase wire management raceway system located as shown on drawing. PURCHASING NOTE: 15200128 raceway, 15200129 cover
12.13		<u>AC WIRING REQUIREMENTS:</u> <ul style="list-style-type: none"> • All AC main wiring shall be stranded THHN wire and run in non-metallic liquid tight conduit. • All AC branch circuit wiring shall be stranded THHN wire (AWG 12 minimum) and run in non-metallic liquid tight and ENT conduit. • All electrical circuits and appliances shall conform to applicable national electrical codes.
13.00		<u>DC ELECTRICAL SYSTEM:</u>
13.01		<ul style="list-style-type: none"> • Four (4) Lead acid deep-cycle 6Vdc batteries. Batteries shall be installed underbody in slide out weather resistant aluminum compartment. Compartment shall have box pan door with slam latch, flush mount handle, key lock and Kwikkee heavy-duty slide assembly. Two (2) batteries will be separated for auxiliary equipment (2.2 hours of capacity @ 75-amp discharge rate) and two (2) batteries will be for communications equipment (2.2 hours of capacity @ 75-amp discharge rate). Battery data assumes a usable voltage range of 13.6 to 10.5 volts. • Two (2) electronic converter/chargers, 80 amp minimum output each. Converter/charger features: <ul style="list-style-type: none"> • Charges three banks of batteries at the same time. • UL listed for safety. • Manual reset circuit breaker. • Reverse battery protection. • Electronic current limiting. • High voltage protection. • One (1) master disconnect switch to control the auxiliary battery systems. • 12Vdc auxiliary panels with UL listed magnetic/hydraulic circuit breakers as required. • 12Vdc auxiliary digital voltmeter to monitor the communications battery system.
13.02	18	Light, Orion 6" LED, neutral white with polished bezel. PRODUCTION NOTE: Lighting request: full white, reduced white. Wire in two (2) banks utilizing DC breakers
13.03	5	Whelen M9LZC Gradient LED Scene Light with chrome flange. PURCHASING NOTE: 16040129 includes flange



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Item	Qty	
13.04		<p><u>12VDC WIRING REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • 2-gauge minimum copper stranded battery cable shall be used for 12Vdc main supply lines. All cable runs shall be full length, no splices. All cable terminals shall be staked and soldered. All cable shall be enclosed in convoluted polyethylene tubing and the ends of the cable shall be sealed with color-coded shrink-wrap identifying the function of the cable. • All added electrical branch circuits shall be protected from over-current by resettable circuit breakers appropriately rated for the load. Only circuit breakers shall be used in the installation of added electrical branch circuit wiring (plug type fuses are unacceptable). • Circuit breaker functions shall be identified by engraved or printed labels. • All added wiring for load runs of AWG 10, 12, 14, and 18, shall conform to MIL-W-16878/2 and/or UL1007/1569" • All added wiring for load runs of AWG 8, shall conform to MIL-W-16878/3 and/or UL1028 • Wire terminals for added circuits must conform to MIL-T-7928. Terminals shall be insulated, insulation grip, TYPE II, CLASS 2 and shall be crimped with tooling recommended by the terminal manufacturer. • All wiring shall be numbered or lettered on 6" centers minimum. • Wiring shall be protected from chafing and abrasion with convoluted polyethylene tubing (wire loom) as required. • Where wire passes through sheet metal, bulkheads and structural supports, plastic grommets shall be used to protect both wiring and wire looms. • All wire bundles shall be tied with trimmed nylon ties. • Extreme care shall be exercised to provide for easy serviceability of the system in future years. • Extreme care must be taken in the installation to avoid the engine manifold, engine exhaust, and muffler, which could expose the wiring to severe overheating during long periods of operation. Proper insulation and heat deflection panels must be installed in such areas. • A high-current 12Vdc system wiring schematic shall be provided. • These are the minimum acceptable 12Vdc wiring requirements.
14.00		<u>EMERGENCY LIGHTING / SIRENS:</u>
14.01	1	<p>Whelen 295SLSA6 siren with 9 low current lighting control switches. California Title 13 compliant.</p> <p>NOTE: Slide Bar Positions Control: 1. Rear (Upper and Lower) 2. Rear (Upper and Lower), All Upper, Front Wall or "Light bar" 3. All</p> <p>PURCHASING NOTE: 19240004</p>
14.02	1	<p>Whelen SA315P high performance speaker.</p> <p>PURCHASING NOTE: 19240082</p>
14.03	1	<p>Whelen TLIR ION-T- Series™ Linear Super-LED® Red with clear outer lens & TIONFC chrome flange.</p> <p>PURCHASING NOTE: 16040287, 16070199</p>



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Item	Qty	
14.04	1	Whelen TLIB ION-T- Series™ Linear Super-LED® Blue with clear outer lens & TIONFC chrome flange. PURCHASING NOTE: 16040288, 16070199
14.05	7	Whelen M6 series, M6RC (or current model), Linear Super-LED lighthouse with internal flasher, RED LED's with CLEAR outer lens. Includes M6FC chrome flange. PURCHASING NOTE: 16040131, 16200057
14.06	7	Whelen M6 series, M6BC (or current model), Linear Super-LED lighthouse with internal flasher, BLUE LED's with CLEAR outer lens. Includes M6FC chrome flange. PURCHASING NOTE: 16040132, 16200057
14.07	1	Custom fabricated bracket to mount M6 series light above windshield, painted to match body. PRODUCTION NOTE: Remove/re-use bullet lights and plug holes after removal.
15.00		AUDIO / VIDEO:
15.01	1	Samsung 32" QLED TV QN32Q60AAFXZA with wall mount bracket. Product features: • Resolution 4K • (3) HDMI, (2) USB • (2) Speakers • DTV Tuner/ATSC / Clear QAM • Dimensions: 28.5"(W) x 16.8"(H) x 1.2"(D) Weight 11.7lbs NOTE: Rear room, centered between workstation #3/#4.
15.02	1	Samsung - 43" QLED TV QN43Q60AAFXZA with wall mount bracket. Product features: • Resolution 4K • (3) HDMI, (2) USB • (2) Speakers • DTV Tuner/ATSC / Clear QAM • Dimensions: 38"(W) x 22"(H) x 1"(D) Weight 18.5lbs NOTE: RETROFIT Exterior TV Compartment
15.03	2	Samsung 50" QLED TV (QN50Q60AAFXZA) with wall mount bracket. Product features: • Resolution 4K • (3) HDMI, (2) USB • (2) Speakers • DTV Tuner/ATSC / Clear QAM • Dimensions: 44"(W) x 25.4"(H) x 1"(D) Weight 25.4lbs NOTE: Front conference room, one (1) per side



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Item	Qty	
15.04	1	<p>Weatherproof single door exterior work station and TV/monitor compartment. Constructed from 0.125" aluminum with all welded seams and hinged at the top.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Internal flip down work surface • LED strip light (illuminates when door is opened) • Gas charged lift support and locking latch <p>NOTE: RETROFIT Surface mount</p> <ul style="list-style-type: none"> • (1) 43" Samsung TV • (1) Duplex receptacle with USB (C and A) • (1) GFCI duplex receptacle • (1) HDMI input • (2) CAT6 Jack
15.05	1	<p>JACK® model OA8500 Digital HDTV Antenna + Mount with SureLock™ DTV Signal Meter. No crank up, built in Amplifier and 360° rotation for improved reception.</p> <p>PURCHASING NOTE: 19070389</p>
15.06	1	<p>Kramer VS-44H2 4X4 HDMI Matrix Switcher. 4K HDR HDCP 2.2</p> <p>NOTE: RETROFIT</p> <p>Inputs:</p> <ul style="list-style-type: none"> • (1) HDMI input at conference table • (1) HDMI input jack between workstations 1/2 [RETROFIT] • (1) HDMI input jack at exterior TV compartment [RETROFIT] <p>Outputs:</p> <ul style="list-style-type: none"> • (3) Interior TV's • (1) Exterior TV [RETROFIT] <p>PRODUCTION NOTE: Mount bottom of electronics rack and door above Label matrix switcher button of input/output (or make decal with legend of input/outputs and attached to matrix switcher or nearby). Label each TV for its output.</p> <p>PURCHASING NOTE: 19320231</p>
15.07	1	<p>HDMI input jack, wall plate and cable.</p> <p>NOTE: HDMI input jack at front conference room table leg to matrix switcher.</p>
15.08	2	<p>HDMI input jack, wall plate and cable.</p> <p>NOTE: RETROFIT</p> <ul style="list-style-type: none"> (1) HDMI input jack between workstations 1/2 to matrix switcher. (1) HDMI input jack at exterior TV compartment to matrix switcher.
15.09		HDMI connection cables, as required.



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Item	Qty	
15.10		All RF cable for DSS antenna systems (when specified) shall be Belden #9116 series 6 broadband coaxial cable. All other video cabling shall be Belden #1505A RG-6/U precision video cable.
16.00		<u>MAST AND MAST MOUNTED EQUIPMENT:</u>
16.01	1	Prewire and make installation provisions for customer installed mast on rear of vehicle. Includes: <ul style="list-style-type: none"> • Internal support structure for future mast install on rear of truck • Carlon Carflex ENT conduit routed from mast location to equipment rack cabinet for camera wiring (camera not included). • Receptacle for mast compressor on dedicated circuit (compressor not included).
17.00		<u>RADIOS:</u>
17.01		Primary 12Vdc power leads for communications radios shall be minimum 2-gauge copper stranded wire with soldered crimp-on end connectors (gauge based on radio requirements). Cables shall be enclosed in convoluted tubing and function identified with colored shrink-wrap. Power to radios shall be controlled by a continuous-duty switch actuated by the auxiliary battery disconnect switch.
17.02	2	Prewire and make installation provisions for communications radio. Installation includes: <ul style="list-style-type: none"> • NMO-style base on the roof or antenna raceway, as applicable. • LMR195 antenna cable routed to radio transceiver location in Carlon Carflex ENT conduit. • 12Vdc power routed to radio transceiver location. NOTE: One (1) driver One (1) rear curbside workstations #3/#4
17.03		Install hinged panels under countertops to conceal radio transceivers where applicable.
17.04		Single 3"H x 3"W x 12'L square aluminum tube antenna raceway on the roof of the apparatus. Antenna raceway will penetrate the roof at one location, to be determined. Includes the following: <ul style="list-style-type: none"> • 3" high x 3" long aluminum access cover at each antenna base location on the side of the tubing for access to antenna base and coax cable. • Access covers with watertight gasket and attached with four (4) stainless steel machine screws. Raceway tube to have nut-serts installed for access cover attachment. • Carlon Carflex ENT conduit routed from antenna raceway penetration location to radio transceiver locations.
18.00		<u>COMPUTER NETWORK AND EQUIPMENT:</u>
18.01	8	RJ-45 Cat6 computer network jack with Cat6 cable routed through Carlon Flex-Plus ENT conduit or raceway (as applicable). NOTE: <ul style="list-style-type: none"> • One (1) per workstation [qty. 4] • Two (2) conference table base • One (1) passenger front workstation • One (1) printer



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Item	Qty	
18.02	2	RJ-45 Cat6 computer network jack with Cat6 cable routed through Carlon Flex-Plus ENT conduit or raceway (as applicable). NOTE: RETROFIT Exterior TV Workstation
18.03	1	Leviton 69270-U24 24-port Cat6 rack mount patch panel. PURCHASING NOTE: 19110080
18.04	1	Cable Certification Report confirming that network wiring complies with Cat6 specifications.
18.05	1	Allied Telesis AT-GS950/24-10 24-port 10/100/1000T Unmanaged Gigabit Switch. Product features: • Wirespeed performance • Auto-negotiation Gigabit ports • Auto MDI/MDIX on TX ports • Transparent to VLAN packets • Full duplex flow control NOTE: RETROFIT PURCHASING NOTE: 19110271
18.06	1	Brother Multi-Function Laser Printer (MFC-L3780CDW) Product features: • Black/white or color print, copy, scan and fax • Built-in dual band wireless (2.4GHz / 5GHz)5, Gigabit Ethernet and Wi-Fi Direct • Dimensions (W X D X H) 18.2 x 16.1 x 15.8 in; 47.8 Lbs. NOTE: RETROFIT
18.07	1	Make installation provisions for customer owned 5G wireless router with single modem. Includes weathertight box mounted on antenna raceway or roof for future mounting of antenna. NOTE: Keep as a prep for future install of 2nd modem antenna. PRODUCTION NOTE: Install LDV MIMO box 74020025 PURCHASING NOTE: 74020025
18.08	1	Cradlepoint E3000 cellular router with WiFi (5G Modem) and 1-year NetCloud Enterprise Branch Essentials Plus Advanced Plan. NOTE: RETROFIT PURCHASING NOTE: 19111253 BFA1-30005GB-GN



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Item	Qty	
18.09	1	Cellular modem antenna with GNSS. MobileMark LTMWG944 (4x 5G Cellular, 4x WiFi 6E, GNSS) is a 9-cable antenna covering is 5G ready and backward compatible for 4G LTE. This antenna has four Cellular elements, four WiFi 6E elements, and a 1x GNSS element. Measures 5.5" (140 mm) in diameter with a low profile of 2.38" NOTE: RETROFIT PURCHASING NOTE: 19230487
19.00		<u>MISCELLANEOUS ELECTRONICS:</u>
19.01	1	Middle Atlantic SRSR-X-14 (or current model) fourteen (14) space 19" wide x 23.25" depth open framed EIA electronics equipment rack with sliding rail system and swivel base. Rack to easily slide out and swivel from its fixed position allowing full access to rack mounted equipment. 200lb weight limit. PRODUCTION NOTE: Two (2) Middle Atlantic 3"D Rack rail recessor p/n RR2-3RCN Secure upper portion of rack to stabilize PURCHASING NOTE: 32100744, (2) 32100659
19.02	1	Middle Atlantic PSDR-12 rack front door with key lock. PURCHASING NOTE: 32100671
19.03	1	Middle Atlantic FTA-3 1 space fan tray, with three (3) 69 cfm ventilation fans. PURCHASING NOTE: 32100340
19.04	1	Middle Atlantic PD-815SC-NS 15 amp power strip with eight (8) outlets. Includes PB-XS rack mounting bracket. PURCHASING NOTE: (1) 32100108 and (1) 32100109
20.00		<u>EXTERIOR STORAGE COMPARTMENTS:</u>
20.01	1	Single door underbody storage compartment with approximate interior dimensions 15" high x up to 48" wide x 25" deep constructed from 0.125" aluminum with all welded seams.
20.02		Compartments listed above will be constructed to the following specifications: <ul style="list-style-type: none"> • Sweep out type bottoms with 1/2" drain holes. • 2" box pan doors and door frames fabricated from 0.125" aluminum. • Door frames shall be riveted to the body and welded to the compartments. • Compartments shall have an LED light that illuminates when the door is opened. Compartment doors will be constructed to the following specifications: <ul style="list-style-type: none"> • Stainless steel hinges attached with stainless machine screws. • Slam latches and flush mounted handles. • 0.100" bright polished aluminum diamond plate on interior surfaces fastened with stainless hardware. • All doors shall be sealed with industrial grade neoprene gasket.



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21.00		MISCELLANEOUS OTHER:
21.01	1	Automatic Awning with acrylic fabric and the following features: <ul style="list-style-type: none"> • Solid-state sensor automatically closes awning after detecting sustained winds • Exclusive Knee-Action Design prevents damage from sudden wind gusts • Heavy duty motor is fully contained in the roller tube, self-locks awning in travel position • Unique spring-arm mechanism automatically dumps accumulating rain water NOTE: RETROFIT Carefree Travel'r. Cadet Gray fabric and white case
21.02	1	Removable Quartet Magnetic Porcelain Marker Board 36" x 24". <ul style="list-style-type: none"> • White, magnetic; matte finish for reduced glare. • Full-size tray for markers and erasers. • Magnetic brackets on the exterior of the vehicle. NOTE: RETROFIT PURCHASING NOTE: 29020002
21.03	1	Heavy-duty zippered storage bag for exterior shelf or dry erase board. NOTE: RETROFIT
21.04	2	5 pound dry chemical fire extinguisher.
21.05	2	Battery powered combination Carbon Monoxide and Smoke alarm.
21.06	1	Complete manual set, including the following (as applicable): <ul style="list-style-type: none"> • As-built specifications with interior and exterior drawings as used for production of the vehicle. • Chassis and body owner's manuals. • 12Vdc and 120Vac legends showing wire gauge, color, number and function. • 12Vdc high current wiring diagram illustrating the battery system, isolators, power converters, alternator, disconnect switches and control panels. • Roof top antenna placement drawing and legend identifying antenna placements and termination points. • Audio/Video cabling diagram. • Chassis and generator maintenance and service logs. • Battery maintenance information. • All individual component manuals and warranty registration cards as provided by component manufacturers. Customer is responsible for completing warranty cards and mailing them to manufacturers.
21.07	1	TRAINING. An LDV representative will provide up to four (4) hours of orientation on LDV provided systems, as applicable: <ul style="list-style-type: none"> • Generator start up and shut down procedure • Leveling system operation • AC and DC electrical systems operation • HVAC systems operation • Audio/Video system operation, does not include programming DVR's, TV's, etc.



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21.08		LDV warranty of one (1) year/12,000 miles, whichever comes first, for manufacturer's defects in materials and workmanship. Refer to LDV warranty statement for details of warranty coverage.
21.09		<p>Note: Project scope does not include certain tasks or costs that are the responsibility of the customer unless clearly specified as LDV supplied. These items include, but are not limited to:</p> <ul style="list-style-type: none"> • Radio and telephone system programming. • Activation and service fees for cellular telephones, satellite telephones, satellite TV, satellite internet access. • Loading and configuring computer software. <p>In the event of a discrepancy between the drawing and specification, the specification will supersede. LDV reserves the right to make substitutions of equal quality and specifications of those listed in this document.</p> <p>Some component models change frequently. In the event that a specified component model becomes unavailable at the time LDV attempts to source it, LDV will provide a replacement model with equivalent or better features, as agreed upon with the customer.</p>