



**CITY OF FOREST PARK
DEVELOPMENT AUTHORITY REGULAR MEETING**

Wednesday, June 26, 2024 at 5:30 PM
City Hall-Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

AGENDA

Billy Freeman Jr., *Chairman*

Alvin Patton, *Vice Chairman*

Felicia Davis, *Member*

Hector Gutierrez, *Member*

Bennett Joiner, *Member*

Victoria Williams, *Member*

Rhonda Wright, *Member*

MEETING NOTICE:

CDC requirements of masks and social distancing will be adhered.

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF AGENDA WITH ANY ADDITIONS/DELETIONS:

APPROVAL OF MINUTES:

1. Approval of April 24, 2024 Meeting Minutes

OLD BUSINESS:

2. Update: 696 Main Street Transfer
3. Update: Property Landscaping
4. Update: Facade Grant
5. Update: DCA Registration
6. FY24-25 Budget

NEW BUSINESS:

7. Paramount Consulting
8. Approval of Directors & Officers Liability Insurance
9. Clayton County Water Authority Easement
10. Economic Development Update

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.



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MINUTES

Billy Freeman, Chairman
Alvin Patton, Vice Chairman
Felicia Davis, Member
Hector Gutierrez, Member
Bennett Joiner, Member
Victoria Williams, Member
Rhonda Wright, Member

MEETING NOTICE:

CDC requirements of masks and social distancing will be adhered.

CALL TO ORDER/WELCOME: Vice Chairman, Alvin Patton, called the Development Authority meeting on April 24, 2024, to order at 5:34pm.

PRESENT:

Alvin Patton
Hector Gutierrez (attended via phone)
Bennett Joiner
Victoria Williams
Rhonda Wright

ALSO PRESENT:

Ricky L. Clark, Jr., City Manager
Councilwoman Latresa Akins-Wells, Ward 4
Bobby Jinks, Director of Public Works
James Shelby, Director of Planning & Community Development
Rochelle Dennis, Interim Director of Economic Development
Charise Clay, Economic Development Staff Assistant

ADOPTION OF AGENDA WITH ANY ADDITIONS/DELETIONS: Bennett Joiner made a motion to adopt the agenda as is. Rhonda Wright seconded the motion. Motion approved unanimously.

APPROVAL OF MINUTES:

1. Approval of October 25, 2023 Meeting Minutes

- Bennett Joiner made a motion to approve the October 25, 2024 meeting minutes. Victoria Williams seconded the motion. Motion approved unanimously.

2. Approval of March 27, 2024 Meeting Minutes

- Bennett Joiner made a motion to approve the March 27, 2024 meeting minutes. Rhonda Wright seconded the motion. Motion approved unanimously.

NEW BUSINESS:

OLD BUSINESS:

3. Update: 696 Main Street

Kirby Glaze delivered the update:

- In a previous meeting the board authorized the transfer of 696 Main Street from the DA to the City of Forest Park. Mr. Glaze received a purchase & sale agreement for \$350k from the City's attorney.

Victoria Williams made a motion to prepare the contract for \$350k and a 20-year commitment for the name on the building. Hector Gutierrez seconded the motion. Motion approved unanimously.

4. FY24-25 Budget, Update: DA Audit & DCA Registration

Interim Director Dennis delivered the update:

- A draft of the FY 2024-2025 budget is in the works. Staff is working with the DA's accounting firm, Marshall Jones, to prepare the budget. Staff is also contacting Mauldin & Jenkins to conduct the DA's audit. The budget & audit is needed to prepare the annual DCA registration.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

Victoria Williams made a motion to adjourn the Development Authority meeting at 5:57pm. Hector Gutierrez seconded the motion. Motion approved unanimously.

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