



## CITY COUNCIL REGULAR SESSION

Monday, October 03, 2022 at 7:00 PM  
Council Chambers and YouTube Livestream

### MISSION STATEMENT

It is the mission of the City of Forest Park to enhance, strengthen, and grow our city by collaborating with our community to provide the highest level of service. Striving to be recognized as a diverse community that values and respects all members. We will strive to provide fair, professional, and courteous service through transparency and open communication. As we work to achieve this mission, we will have integrity beyond reproach while employing fiscal discipline and innovation. In this work there are no praises and raises for mediocrity.

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**YouTube:** <https://bit.ly/3c28p0A>  
**Phone Number:** (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez  
The Honorable Allan Mears

The Honorable Dabouze Antoine  
The Honorable Latresa Akins-Wells

Dr. Marc-Antonie Cooper, City Manager  
S. Diane White, City Clerk  
Mike Williams, City Attorney

## AGENDA

### VIRTUAL MEETING NOTICE

**DISCLAIMER:** For in-person attendance, all CDC requirements of Masks and Social Distancing is recommended.

**To watch the meeting via YouTube - <https://bit.ly/3c28p0A>**

The Council Meetings will be livestream and available on the City's

YouTube page - "**City of Forest Park GA**"

**CALL TO ORDER/WELCOME:**

**INVOCATION/PLEDGE:**

**ROLL CALL - CITY CLERK:**

**PRESENTATIONS:**

- 1. Presentation Ward 4 Yard of the Quarter Award – Legislative Offices**

**Background/History:**

Presentation of the Ward 4 Yard of the Quarter Award

**PUBLIC HEARINGS:**

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- 2. Council Approval to De-Annexation Request of Parcel# 13014D A002Z – Department of Planning & Community Development - PUBLIC HEARING**

**PUBLIC COMMENTS: (All Speakers will have 3 Minutes)**

**ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

**APPROVAL OF MINUTES:**

- 3. Council Approval of Council Work Session from September 5, 2022 and Work Session and Regular Meeting Minutes from September 19, 2022 - City Clerk**

**NEW BUSINESS:**

- 4. Council Approval of Emergency Light & Siren Package for Fire Training Chief Vehicle – Fire & EMS Department**
- 5. Council Approval of an Intergovernmental Agreement with the DDA - Legal**
- 6. Council Approval of an Intergovernmental Agreement with the URA - Legal**
- 7. Council Approval of the 2nd Round of ARPA Funding – Chief Executive Offices**
- 8. Council Consideration of Pay Increase for Council - Legal**

**CLOSING COMMENTS BY GOVERNING BODY:**

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk’s Office at least 24 hours prior to the meeting at 404-366-1555.

**File Attachments for Item:**

**1. Presentation Ward 4 Yard of the Quarter Award – Legislative Offices**

**Background/History:**

Presentation of the Ward 4 Yard of the Quarter Award



CITY OF  
**FORESTPARK**

# City Council Agenda Item

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**Subject:** Presentation Ward 4 Yard of the Quarter Award – Legislative Offices

**Submitted By:** Dr. Marc-Antonie Cooper

**Date Submitted:** September 09, 2022

**Work Session Date:** October 03, 2022

**Council Meeting Date:** October 03, 2022

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**Background/History:**

Presentation of the Ward 4 Yard of the Quarter Award

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**Cost: \$ 0**

**Budgeted for:**  **Yes**  **No**

**Financial Impact:**

N/A

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**Action Requested from Council:**

N/A

**File Attachments for Item:**

**2. Council Approval to De-Annexation Request of Parcel# 13014D A002Z – Department of Planning & Community Development - PUBLIC HEARING**

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE TO DE-ANNEX PROPERTY FROM THE CITY OF FOREST PARK, GEORGIA (PARCEL # 13014D A002Z) PURSUANT TO CHAPTER 36 TITLE 36 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**BE IT ORDAINED AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FOREST PARK** as follows:

**SECTION 1:** The area currently within the City of Forest Park as described in Exhibit A, which is attached hereto and incorporated herein as part of this ordinance, is hereby de-annexed from the City of Forest Park pursuant to the property owner’s request and application.

**SECTION 2:** This ordinance shall become effective on \_\_\_\_\_, 2022.

**SECTION 3:** The City Attorney or Community Development Director of the City of Forest Park is instructed to send a report that includes certified copies of this ordinance, the name of the county in which the property being annexed is located and a letter from the city stating that the intent to add the annexed area to Census maps during the next survey and stating that the survey map will be completed and returned to the Census Bureau, Department of Community Affairs, and to the governing authority of Clayton County within thirty (30) days after the effective date of the annexation as set forth above in the Section 2.

**SECTION 4:** The City Attorney or Community Development Director of the City of Forest Park is also instructed per HB 1385 requiring municipalities that have de-annexed territory to file a report identifying any property annexed to the Department of Community Affairs (DCA), the Legislative and Congressional Reapportionment Office of the General Assembly, and the appropriate county-level government, and also include a digital shapefile (GIS file) of the (de) annexed area;

**SECTION 5:** All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

**SO ORDAINED AND EFFECTIVE**, this the 3rd day of October, 2022.

\_\_\_\_\_  
Angelyne Butler, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**File Attachments for Item:**

**3. Council Approval of Council Work Session from September 5, 2022 and Work Session and Regular Meeting Minutes from September 19, 2022 - City Clerk**



# CITY COUNCIL WORK SESSION

Tuesday, September 06, 2022 at 6:00 PM  
 Council Chambers and YouTube Livestream

## MISSION STATEMENT

It is the mission of the City of Forest Park to enhance, strengthen, and grow our city by collaborating with our community to provide the highest level of service. Striving to be recognized as a diverse community that values and respects all members. We will strive to provide fair, professional, and courteous service through transparency and open communication. As we work to achieve this mission, we will have integrity beyond reproach while employing fiscal discipline and innovation. In this work there are no praises and raises for mediocrity.

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Dr. Marc-Antonie Cooper, City Manager  
 S. Diane White, City Clerk  
 Mike Williams, City Attorney

## DRAFT MINUTES

**CALL TO ORDER/WELCOME:** The meeting was called to order by Mayor Butler at 6:00pm and she read the Mission Statement.

**ROLL CALL - CITY CLERK:** A quorum was established

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

Joshua Cox, IT Director, Javon Lloyd, Public Information Officer, Chiquita Barkley, Finance Director, Shalonda Brown HR Director, LaShawn Gardiner, Director PBZ, Latosha Clemons, Fire Chief, Bruce Abrahams, Economic Development Director, Bobby Jinks, Public Works Director, Nigel Wattley, Deputy Director Public Works, Tarik Maxwell, Rec/Leisure Director, Nathaniel Clark, Police Chief, and Arthur Geeter, Purchasing Manager



**CITY MANAGER'S REPORT:** Dr. Marc-Antonie Cooper, City Manager**COMMUNITY INFORMATION/REMINDERS:**

- Please keep the family of Former Ward 3 Councilwoman Sandra Bagley, who passed away on August 30, 2022, in your thoughts and prayers.
- Councilman Dabouze Antoine in cooperation with BlackPush, Inc would like to invite everyone out to a Gun Violence Round Table on Saturday, September 10, 2022, at First Iconium Baptist Church located at 542 Moreland Ave, SE, Atlanta, GA 30316 from 11:00am – 2:00pm. The roundtable's discussion will highlight stories of survival as well as proposed actions needed to ensure a safer America for all its citizens.
- On Thursday, September 8, the Forest Park Police Department is hosting a Community Meeting at the Liberty Ministries Family Worship located at 654 Main Street, Forest Park, GA. This event is open to the public and all are welcome.
- On September 11, 2022, Recreation and Leisure will host the "Ultimate Tail Gate Experience" for the Falcons vs Saints game. The event held at Starr Park and will kick off at 11:00am.
- On September 24, 2022, Recreation and Leisure will host its "5K Fun Run/Walk" event at Starr Park and this event kicks off at 8:00am.
- Every 2<sup>nd</sup> Friday from 5:00pm – 9:00pm join the Senior Panthers in Action for "Bingo Night" at the Forest Park Senior Center, 5087 Park Ave. Forest Park, GA. Join them for a great game, more fun and prizes.
- On September 29, 2022, from 9:30 am – 11:00am, the City of Forest Park's Economic Development Department invites you to breakfast-on-the-go networking event with local business owners and city officials. This event held at 696 Main Street and will have refreshments provided by our local vendors. For more information, please contact our Economic Development Department at 404-366-4720, option "6".

**CITY OPERATIONS:**

- **REMINDER - ONE CALL TO CITY HALL** – the City of Forest Park has officially migrated our city telephone vendor, and now have one number for residents to call. Now anyone can contact the main city hall number **(404)-366-4720**. Please ensure you listen to the prompts to get to the correct department to assist you.
- The City of Forest Park's second round of Federal ARPA Funding has been approved. Staff is working on a survey to receive the community's input to help us develop a list of priorities to bring forward to City Council for funding approval. We are working to have this survey ready for distribution by the next council meeting September 19, 2022.

**EMPLOYEE SPOTLIGHT/SHOUT OUT:**

- On Thursday, September 1, 2022, at 7:02 am the Forest Park Fire Department's own Sarah Hudson welcomed a new baby girl.
- **CONGRATULATIONS** – Human Resource Director Shalonda Brown who obtained a Workplace Mediator and Trainer in Conflict Resolution Certification from Eckerd College and Mediation Training Institute.

**COVID-19/MONKEY POX UPDATE:** EMS Coordinator, Andrew Gelmini

Between 8/29 – 9/04 there were 270 new positive cases in Clayton County, a decrease from last month's numbers with only 17 hospitalizations and 0 deaths. Case breakdown still shows approx. 58% of Cases to be female and 42% Male with any remaining to be unknown sex.

Forest Park continues to make up 8.7% of County cases. Forest Park shows tracking 21 new cases last week. The 30 to 39 age group shows the highest percentage of positive cases

We have showed a small improvement with vaccines from last month staying at 56% of County residents have received at least 1 dose of vaccine and 50% are fully vaccinated. 20% of vaccinated citizens have received the additional booster dose. The 35 - 64 age groups show the highest vaccination rate.

The CDC continues to encourage and recommend vaccination and boosters for Covid 19 which are available through several means. The current recommendations for vaccines are anyone 5 years and older. The current recommendation for boosters is at least 5 months after receiving the final dose of the first series for Moderna and Pfizer or 2 months after receiving the single dose Johnson and Johnson. A second booster dose is currently being recommended to people 50 and older with underlying medical conditions and should be administered at least 4 months after prior dose was received.

To locate a vaccine site. You can text your zip code to 438829 or call 1-800-232-0233 to find local vaccine providers. Contacting your Primary Care Physician or local pharmacy to see if they are giving vaccines and boosters or visit [vaccines.gov](https://www.vaccines.gov). The Clayton County Health District is giving vaccines based on availability and are rotating their locations to allow for easy access. They are requesting people wishing to receive the vaccine or booster to call and make an appointment at (678) 479-2223 or visit [www.claytoncountypublichealth.org](http://www.claytoncountypublichealth.org). All of this information is also available on the city website under the fire department tab under covid 19.

Monkey Pox shows an increase in cases this month now totaling 1,445 cases in Georgia. According to the U.S. Centers for Disease Control and Prevention (CDC), monkeypox is a "rare disease caused by infection with the monkeypox virus. Monkeypox virus is part of the same family of viruses as variola virus, the virus that causes smallpox. Monkeypox symptoms are similar to smallpox symptoms, but milder, and monkeypox is rarely fatal." Visit the Georgia Department of Public Health's monkeypox page for details about virus spread, prevention, testing, vaccinations, and treatments in the state. [Dph.georgia.gov/monkeypox](https://dph.georgia.gov/monkeypox)

**PRESENTATION(S):****1. Presentation – Landmark Consulting – Chief Executive Offices****Background/History:**

Landmark Consulting is a portfolio management firm that specialized in reporting of Federal Programs.

**City Manager** – The reason he asked Landmark Consulting to come in is, because of the promotion of Mrs. Gardiner, to Planning and Community Development. The city would need an organization to come in and help with grants and reports. He stated that Mrs. Lashawn did a great job, and she did it all by herself. Landmark was asked to come in to see, if this was something that council would like to pursue.

**Debra Henson, Regional General Manager** – Has worked for the City of Atlanta, and recently was the Assistant General Manager, for the Department of Aviation, where she had the department of facilities and

know Forest Park well, because her team cut the grass all around. She has also worked with Watershed Management for 6 and a half years, which is how she knows Dr. Cooper.

Landmark is an engineering firm that does 4 things well. One is compliance work where they report on federal, state and other fundings, which her team will inform you of. She stated she came up with Landmark, because she knows what it is like to work in state government, to have no reporting and to get audited, but not have all the paperwork needed for audit.

**Keely Thibodeaux, Senior Principal** – The firm provides grants management, compliance service and project control, which is more on the finance side. Program management is managing a series of projects that comes from allocation of the federal grant fund. The firm practice architect and she is a licensed architect here in Georgia.

They combine their knowledge on large scale building programs and have always worked on large-scale capital programs in the City of Atlanta, City of New Orleans, and other places. They use federal funds to get those programs and buildings and infrastructure built, where they manage the funds and manage the projects too.

There are 3 types of funds: entitlement funds, competitive grant funds, for infrastructure and other federal sources and formula grants, which FEMA is an example of. In the Infrastructure Investment Jobs Act, you can expect to receive what they have for the state of Georgia, either directly or through the county, for roads and bridges and improving sustainable transportation, EB chargers, high speed internet for small rural areas and a variety of other things.

The pre-awards service offers a clearinghouse for grants management opportunity, where they search for opportunities with requirements met by the city. They will present it, and the city will decide if it is something they would like to move forward with. If a decision is made to move forward with the proposed grant, they prepare the grant application and proposal, and work with various departments and senior leadership with tracking until the applications get funded.

Post-award services are after you have been awarded, the monitoring and oversight of all the funds and tracking if they were spent, for which they were given. Each grant provides some administrative fees to manage it according to the way they like to receive the reporting.

**Cedric Pippins, Principal** – The portfolio you are seeing is a dashboard used to manage all your grants and funds coming in. They manage the programs, track costs, and bring the information into one place, so the leaders can make decisions. It also helps with managing audits and risks. His background is in project controls, managing budgets and cost and reporting and providing transparency to leaders and team members, collaborating to make good decisions.

The system dashboard will provide accurate and real-time reporting, transparency and coordination and cost savings. They manage millions of dollars daily for the City of Atlanta, opera, and cares funds, track cost for all programs that are eligible, work with finance to gather data, centralize the information, track all the cost, and manage risk as it goes through the life cycle. By the time an audit happens you will be prepared, the documents will be in place, as well as the reporting and costs and you will be able to manage it daily.

The Code and Financial Recovery Compliance provides administrative framework and organization and internal control, which is important advisory services, risk reduction monitoring and compliance, program solution and disaster fund management.

**Comments/Discussion from Governing Body:**

**Councilmember Antione** – Experience and trust is what I am looking for, so I am in favor of it.

**Councilmember Gutierrez** - Is this temporary or are we not going to have a grant writer anymore?

**City Manager** – For the time being, they would serve as the grant writer, and they can look at it on an annual basis to see if it was something council would want to continue. Can you talk about how you are paid?

**Keely Thibodeaux** – All of the grants have administrative fees that are a part of receiving those funds. Stated they are paid out of the administrative fee from the grant dollars.

**Councilmember Gutierrez** – So like an attorney if you get the grant then you get paid?

**Keely Thibodeaux** – Once the grant has been received, then the administrative fees kick in. If you are talking about a competitive grant where we would develop a proposal, there is a separate fee structure for that, and it is based on a level of hourly effort.

**Councilmember Gutierrez** – If approved will they come back with the pricing?

**City Manager** – Tonight I am not asking for approval, I wanted them to give the presentation and if council chooses to move forward with discussing this, then it would come back before council for approval on how to move forward. Would it be temporary or permanent depends on if that is what council wants.

**Mayor Butler** – You will be doing reporting for auditing purposes correct? If there is a discrepancy who has the liability?

**Keely Thibodeaux** – It would depend on what the discrepancy is. We have a responsibility to make sure that we have prepared everything accurately and support you all through the audit process. We manage the audit process with our clients, by answering all the questions and making sure everything goes smoothly.

Our whole design is around knowing what the requirements are and planning the program from the very beginning. The tools in the dashboard are lessons learned from years of doing this, which started 17 years ago and having perfected it over time. The record retention and accounting used in our system supports that effort.

**Councilmember Gutierrez** – Where can we see your work?

**Keely Thibodeaux** – The City of Atlanta is a local client; you can contact them as a reference, we have been managing funds for them for the last 2 years. Douglas County is a new client that is also local, you can contact them, and we can provide you with other references as well.

**Councilmember Antione** - The management analysis was doing the same thing this company is doing?

**City Manager** - Lashawn, was doing what they are going to be doing, but they will be doing it on a larger scale. Lashawn did a search, but one person can only search so much. Now we will have a whole company that is searching, and obtaining the Lap Certification, which leads to more federal funds. Now we need someone that is going to go after those funds and making sure we are remaining complaint, because they are very detailed in what they are expecting.

## 2. Leadership Clayton Class of 2022: Food4Clayton- Planning & Community Development

### Background/History:

Food4Clayton is a 6-member group from the Leadership Clayton Class of 2022. Our group project consists of providing a resource that Clayton County residents in need of food can use to locate agencies and nonprofit organizations that provide such services.

With assistance from local partners, we have created a map tool, that residents can download a link or QR code that provides the name, addresses and transportation access to the agencies and nonprofits.

**Lashawn Gardiner** – They are one-third of the 2022 leadership class, and their six members consist of: Lashawn Gardiner, Caroline Angelo, Chief Kevin Roberts, Stephanie Oliver, Sydney Bourget and Derrick Gilchrist. One of the things that they had to do as part of the Leadership Clayton was to develop a project, they thought would benefit the community and be sustainable.

After looking at food security and doing some brainstorming, they came up with Food for Clayton as the name of their group. Food insecurity, defined by the United States Department of Agriculture, is a lack of consistent access to enough food for an active and healthy lifestyle. Low income, nor limited access to transportation, lives more than a mile from a grocery store. Low-income populations, plus low access to fresh affordable foods one mile or more equals the acronym LILA. Food insecurity in Clayton County in 2019 consisted of 11.6 %, over 32,000 residents and in 2021 it increased to 19.9 percent of over 56,000 residents.

**Kevin Roberts** – He is excited about this, and the task put before them to create an impact on the citizens of Clayton County, in the city and unincorporated part. The purpose is to address food insecurity, by connecting people with local food resources. The mission was to create a food map to connect people with the local food resources in and around Clayton County.

They created a food map to do this, and it contains information about the different entities in the community that provide food for community food sources CFS's. The map will outline this and be accessible via website, a QR Code and a link for access. You mentioned something in your mission statement about collaboration, and everybody in the city and unincorporated Clayton County, struggle with food insecurity.

We have overcome that barrier through our partnership with Clayton County Community Development. The food map will be maintained through ARCGIS, and regardless of whom is here later down the road, they will still be able to add food resources to the map, if there is a community development agency in the county. The database is simple, it contains the name of the organization, address, website email, phone number and service description. He stated he was excited and would like for everyone to share this information.

**Caroline Angelo** – Is excited about the project, and works for Atlanta Technical College, and is aware of the need for food for the residents in Clayton County. They have a food pantry at the college, and sometimes have trouble keeping it stocked, because many students need a little something to eat before they take a test.

With a food map like this you will be able to click on the red hearts and on the side, it will display the address, the city and zip. Also, if there is something special that is needed like proof of residency, be over 18 and things of that sort will appear in the note session. When used on your phone, it will ask if it can search your location, and once it pops up, it will show the locations closest to you. The direction will appear on the side, to show how to get from where you are to where the food is.

We have rack cards printed in English, Spanish and Vietnamese. Each card will be distributed as a PDF file to government entity, recreation centers, churches, schools, and libraries. They will be handed out at community events, the Mental Health Fun Run on Saturday, the Lovejoy Fall Festival, and other events. On the back is the QR Code that can be scanned, there is also a link, and as of today it will be added to the Clayton website under resources. Our big goal is to get the message out, and we ask that you share this. Plenty of people are in need, and we want to make sure that they know this map exists. There are a lot of organizations trying to get the food to the people, and we need help trying to get the people to the food.

#### **Comments/Discussion from Governing Body:**

**Councilmember James** – Went to an event at Forest Park Middle School, and the kids listed 6 things that were top of the line to really focus on. They are getting a new middle school and at the top of their list was food insecurity. One thing they shared was the local grocery store closest to them is Piggly Wiggly. They pay more for milk and other things, opposed to going down the road to Kroger. This is a huge issue in our community, so we need to point people in the direction, where they can get the most for their money.

**Councilmember Antione** – Teaches government and has initiated a group project for them to collect canned goods, bring them to class and take them to Mrs. Kimberly, parent liaison room and drop them off. He states, he is from a country that needs food and suggested they help his country out.

**Lashawn Gardiner** – Mentioned their first event was at Forest Park Fun Day, and they handed out several rack cards, to the people there.

**Councilmember Gutierrez** – This Clayton Leadership Program is amazing. There is another resource called Findhelpga.org, and it is a similar program that is specifically for food. He loved the logo they created for their website. Stated they could add something like this to the city website, under resources, so people could easily access it.

**Lashawn Gardiner** - Wanted to ask, if they could place it on the city website or social media platforms.

**Councilmember Wells** – Think it is a great idea and is what she calls collaborating with the community, getting out and getting involved. There are a lot of people in need, and they do not know where to go. This is a great thing and if she can assist them in anyway feel free to reach out to her.

### **3. FUSUS Real-time Crime Center Camera– Police**

#### **Background/History:**

The Fusus Unified Intelligence Platform is an open ecosystem that integrates and enhances all public safety and investigation assets. It unifies live video, data, and sensor feeds from virtually any source, creating a Real-Time Crime Center in The Cloud.

The Fusus platform makes it easy for community members such as businesses and schools to share their cameras with local law enforcement, and the option to only do so at the click of a panic button. This means they do not have to sacrifice their privacy to ensure greater safety in our city and neighborhoods.

This is a public safety ecosystem around Atlanta that includes over 20,000 cameras and is slated to double within a year. All cameras are combined with other public safety utilities like video management software, drones, departmentally issued cell phones, gunshot detections systems, License Plate Readers, and

integrates all this information with the Department's 911 computer aided dispatch (CAD) software. The FUSUS platform has enabled law enforcement agencies to rapidly and effectively respond to, and solve, a variety of crimes they may not have otherwise been able to, including shootings, homicides and carjackings. Using this Network around Metro-Atlanta will enable our department to partner with agencies like Atlanta Police, Fulton County Sheriff, Fulton County Police, Cobb County Police, Henry County Police and soon Clayton County Police and Dekalb County Police. Partnering with these agencies gives us access to all their video resources and ALPR's (license Plate Readers) across the Metro Atlanta area for investigative resources at no additional costs than our platform.

**Jim Price, Public Safety Advisor** – Retired in 2018 from Gwinnett County PD, after 29 years. He has been with FUSUS over a year, and they are a Georgia based company, located in Peachtree Corners in Gwinnett County, and the company is about 2 and a half years old. They were contacted by the chief to come and explain what it is they do.

FUSES has about 130 agencies across the country, they do not sale cameras, are compatible with over 200 different camera systems or LPRS and integrate everything into a single pane of glass. Instead of having to log onto 2 or 3 different platforms, they store data in one place. End to end service provider, training 24/7 365 days and are in-house, manufacturing, customer support and engineers in Peachtree Corners.

Built by law enforcement for law enforcement probably 70 percent of the company is either retired law enforcement or military background. They are looking to have about 12-15 agencies in Metro Atlanta, by the end of the year. What this means for Forest Park, is that everyone with a FUSES platform will be able to share with one another, what they have on a platform for no additional cost. They bring in license plate readers, city own camera systems, drones, robots, and the big thing which is the private video.

The private video is when all businesses will have the opportunity to join this platform. They will build a registry for the city, and the residents and businesses will have different factors they can go in. The first step is for them to say, I have cameras and would like to cooperate with the city police department if there is ever an issue around me. This costs nothing; they register their cameras and become a little dot on the operational map. If an incident occurs and there are cameras, instead of the police going through the neighborhood or the businesses when a crime occur, asking if there is video, if they are in the registry, we can send an email to residents or businesses about the crime and request them to share the video via a link immediately.

The second part of this is a business can say, if something happens at my business and I call 911, I want you to be able to see what is going on here. They can register and purchase a device that sits at the location and connect the video live to the police department, as they are responding to an emergency call for service. This helps the police to know what they are going into, and if it is still in progress, because it will be live. They will be able to see the perpetrators, see them leaving the scene and what kind of vehicles they are getting into. This will help to find the right person faster and eliminate complaints.

The information will be available via phones, computers and the dispatch centers which gives you a variety of resources to see things live, and to be able to move on it immediately. Once the donor releases their videos and the police department receive it, they can decide who they want to see it. These cameras can be audited to see who's watching, how long they have been watching and is available to the administrators. This will help make the community feel safer, help officers use their time wisely, and help with catching the perpetrators and not innocent people that match the description.

**Councilmember Antione** - At the last meeting, we had a company called ShotSpotter speak on gun shot detection. How would that work together.

**Jim Price** - Yes, there are three different major companies that we integrate with that do gunshot detection. For example, Atlanta made sure they put cameras close to their gunshot detector, if there is not a camera nearby then all you will get is a gunshot alert. With cameras, LPRS and the gunshot detector you get other descriptions that are needed and FUSUS integrate all this into one platform.

**Councilmember Gutierrez** – This is essential, and it is great that all these different platforms can work together. It is impressive and it is needed.

**Councilmember Wells** – Appreciates his presentation and thinks this is something that the city needs and can benefit from. At the last meeting someone spoke, and it sounds like the same thing, she wants to know the difference?

**Mayor Butler** – The presentation at the last meeting was ShotSpotter and Omnilert and they are both gun detections companies. One uses audio and the other uses video. This is a camera system that can connect it all in one platform.

**Jim Price** – Stated they are a software platform, that connects everything to work together.

**Mayor Butler** – Including those two entities as well.

**Councilmember Mears** – How far out do this go, do we determine where they will go, or will this go in the city? How long will it take to bring the field officers up to speed with this system.

**Jim Price** – We are an internet-based platform, and we can have it up in 35-40 days, if we do not hit any snags with your software companies. The system is also very user friendly, but we will do all the in-house training for you which is part of the platform fee.

**Councilmember Mears** – His biggest problem is, a lot of the crimes are in the outlying areas not around main streets, but in the neighborhoods. So how hard will this be to incorporate into those areas and for the officers to get that information?

**Jim Price** – It is all based on where you would like to put cameras and the community response to the register we set up. It all depends on the feedback you receive and how many cameras you bring into the system.

**Councilmember Mears** - Who determine where the cameras go?

**City Manager** - That will be determined by the city, and whatever vendor is used to implement the cameras.

**Councilmember Mears** - Stated he is for anything that will make the community safe.

**Councilmember Wells** – How much will it be to get started?

**Jim Price** – There are several different packets. It is based on the number of inputs you are bringing into it. The basic package is for 150 inputs, then there is a pro packet with 500 input and the enterprise package of 1500 input. The basic package does not give you the registry program, like the pro package, which is the medium of 75,000 a year, and gives you everything that was talked about today.



**Councilmember Mears-** Is that yearly?

**Jim Price -** That is yearly.

#### **NEW BUSINESS:**

**4. Council Discussion of Amending Ordinance on Text Amendments--Planning & Community Development Department**

**Background/History:**

The Planning & Community Development Department is proposing two text amendments to the Code of Ordinances. PC-2022-07 (TEXT) includes an update to Article P. Exterior Finishing Standards and Requirements – Residential Dwellings. Also included is an update to Article E. Tree Protection Plan. On August 18, 2022, both text amendments were approved by the Planning Commission Board.

An update to Article P. Exterior Finishing Standards and Requirements – Residential Dwellings Ordinance Sec. 8-2-160, Section 8-2-161, and 8-2-162 has been proposed. This update creates a standard for residential design. The previous ordinance was not explicit in its requirements, leaving too much room for interpretation. This update will clarify the requirements.

An update to the Tree Protection Ordinance. The purpose of the update to this Ordinance is to Provide standards for the conservation or replacement of trees as part of the land development and building construction process within the city. The previous ordinance was not explicit in its standards, leaving too much room for interpretation. This update is more specific with its standards.

**LaShawn Gardiner, Director of Planning & Community Development** – I will start with Residential dwellings Sec. 8-2-160, gives more specifics on the type of exterior finishings that can now be provided on the front side of construction of single-family residential dwellings, that one change. It also added, additional language that was a little bit more specific in terms of what materials will be prohibited. Item B and Item D gave exceptions for the type of products, that could be used based on the situation with the residential structure and added Section E, which talks about the architectural design features on single family attached and/or detached dwelling units. Section B – Windows and Doors – two additional elements were added which lists the prohibited materials which would be metal, vinyl and wood sidings and metal canopies; and a list of exceptions, such as, if a resident's home is already constructed with some type of vinyl, then if they are only replacing it, they could replace it with what has been damaged. There are the changes for the exterior finishings standards that was added for residential dwellings. Article E – Tree Protection Ordinance the revisions give a little more teeth adding language where 20% of an existing tree caliber should be maintained and it speaks to the tree replacement, that a developer or landowner would have to comply with when developing particular land and it also goes into a tree recompense pool that a person or company could pay into.

**Comments/Discussion from Governing Body:**

**Councilmember Antoine** – We are talking about the tree protection ordinance, in the state of Georgia there is a big concern around if a tree on your property falls on another tree in another's property, you are responsible. Does that cover that in this? If not, where is it address?

**LaShawn Gardiner** – That particular subject you are inquiring about, does not come under this statute. I would need to look in the code, but for purposes of what we are doing with the text amendments, it is only

talking about the percentage of the tree canopy that exists in the city that would have to be replaced or the person will have to pay into the tree protection recompense fund.

**Attorney Williams** – CM Antoine, what you are referring to is part of general case law, that is developed over the decades and this ordinance does not address that all, it only addresses when developers are developing their land and what they need to do to preserve a minimum level of tree coverage on that property.

**Councilmember Gutierrez** – What is the tree recompense?

**LaShawn Gardiner** – If a developer developed and a certain percentage of trees were cut down, they would pay the city a particular amount. This would go into a fund and the city would have the authority to replant trees on city property or where there is a need.

**Councilmember James** – Speaking on the single- family dwelling first. Is this in reference to remodeling your home of just new development?

**Lashawn Gardiner** – If you are remodeling your home, it will be on a case-by-case basis, and you will be able to use existing material that is currently on your home, and this covers the exterior.

**Councilmember James** - Plans to remodel, and on the front of her brick home she wanted to build a wraparound porch and needed to understand the language of the material.

**Lashawn Gardiner** - The section you are referring to Section A, the exterior finishing, in the original section it stopped at fully constructed stone or stucco. For this purpose, it adds additional types of materials that can be included.

**Councilmember James** - Has there been cases that come up that made the planning department, consider making it more defined? Is there a particular issue that brings this to the table or is it more proactive?

**Lashawn Gardiner**- Not to my knowledge, I would have to say it is more proactive.

**Councilmember James**- This question involves the tree. We have developers coming, one in particular on Main Street, the apartment complex Forest Manor. Behind there is full of trees and the owner is planning on developing that area, and most of the trees will have to come down. The whole complex is old and when they initially started, they planned to build a whole apartment complex, about 30-40 years ago. Now he plans to make them town homes or condos. With this new update when he starts to remove some of the trees, will he have to pay a fee for those trees?

**Lashawn Gardiner**- He do not have to pay that fee; he can designate a number of trees; he decides to leave on there, before he clear cuts it. Those are things we would need to have a discussion about, with the developers prior to doing the whole site plan review process and explain these particular code sections to him.

**Councilmember James** - Do this affect the people that have already cut their trees, is this grandfathered?

**Lashawn Gardiner** – This will apply to anything moving forward.

5. **Council Consideration of an Amendment to the Elections Ordinance Barring Persons That Have Violated Election Laws from Serving as Election Officials** – Legal

**Background/History:**

It is proposed that the City's election ordinance be amended to include the following language:

*No person may serve as an election official in the City of Forest Park if such person has been found to have violated the election laws of the State of Georgia or any other state of the United States of America. In addition to the final adjudication of any court of competent jurisdiction, a factual determination of the Georgia State Elections Board shall be conclusive as to whether a person has violated the election laws of the State of Georgia.*

This provision is intended to enhance trust and confidence in the City's elections by prohibiting persons who have previously been found to have violated elections laws from serving as election officials.

**Comments/Discussion from Governing Body:**

**Councilmember Mears** – Is the one that implemented this and feel that they need to put more emphasis on people background checks, that are being put into these positions. Just for clarity and to show the people in Forest Park, that things are right. Anything that has happened in the past, can happen in the present. This should give the people in Forest Park, a little more confidence that the elections are going to be honest.

**6. Discussion and action regarding guidelines for Usage of Discretionary Ward Funds and Capital Outlay Funds – Chief Executive Office**

**Background/History:**

We have been asked to review and prepare a set of guidelines regarding the usage of the discretionary funds and Capital Outlay Funds each Councilmember is entitled to spend in furtherance of their duties as a member of the City Council. The City Manager is seeking council's direction on the guidelines presented.

**City Manager** – These are the guidelines that was requested and are this year budget talks. I am aware that there are guidelines for council, and so we are presenting those with a few requests, to figure out how each council member will be able to use the ward and capital outlay funds. Then we can release those funds back.

**Councilmember Gutierrez** - What is the timeline on this?

**City Manager** – If it is approved tonight, the funds can be placed back in tomorrow. The direction from council, was after guidelines were presented and approved, the funds will be released.

**Councilmember Wells**- Right now has the ward money been taken away?

**City Manager** - No, you have the ward money we are talking about the capital outlay money.

**Councilmember James** – You mentioned we already have some things in place, but what are the differences that were outlined. Can you tell me what the differences are?

**City Manager** - The only thing that we ask, are the funds that are donated to the city is donated to the vendor via the councilmember and checks not be written to the city, because that is an accounting nightmare, for finance to try and keep up with. When councilmembers get those funds from individuals and for transparency that money can be written out to that vendor that has to be paid. This will take council

aides, out the equation of soliciting funds for the council. They will not be asked to do that but be there to follow-up for them on those items.

**Councilmember Gutierrez** – I thought we were talking about capital outlay funds, what do this have to do with that?

**City Manager** – It is the same thing the ward money and capital outlay funds were put together. The ward money is used how you deemed them necessary as stated in the document. The capital outlay funds are used as it is spelled out in the document. If you want to use your ward funds for a program that is fine, if it comes to having someone donate to your ward funds to be used for a program that is a nightmare for the finance department, because there is no separate line for that to be added to.

**Councilmember Gutierrez** – Thought it was just capital outlay related. It makes sense, as long as it is outlined.

**Councilmember Wells** – We have council aides to aid the council, and the things that the council have going on. You all take the money away for the events, then we get sponsors. Now you are saying that the council aide, cannot assist the council in getting sponsors, is that what this is about?

**City Manager** – No, it is not that they cannot aide in getting sponsors, they should not be the one initiating calling sponsors, on behalf of the council.

**Councilmember Wells** – What does that have to do with the discussion of regarding guidelines for usage of discretionary funds?

**City Manager** – Most ward funds that council have been discussing with me have been used for different programs that they would want to receive donations for. So, if a councilmember has received donations from someone and they ask the council aide to follow-up is one thing, but to call these people to get donations is not what a council aide should be doing. They should not be raising funds for council.

**Councilmember Wells**- Is that something a council aide cannot do?

**Councilmember Gutierrez** - Are you saying they cannot initiate, but we can?

**City Attorney** – A major part of that is to eliminate unethical shortfalls, on the part of the staff. Council members and the mayor are free to go out and solicit and if there is a follow-up, this business agree to contribute, then the staff can finish the process. They can collect goods donated or arrange for vendors to be paid. They just will not be initiating anything and that is to avoid any issues with city staff soliciting funds on behalf of any particular issue.

**Councilmember Mears**- Stated, it sounds good, and he understands.

**Councilmember James** – My very first event was recognizing the teacher of the year, and I solicited donations from the public, because I knew I could not use city funds to feed the teachers. At that time, I was told I could have a line item that said teacher appreciation, and whatever donations that where made they wrote it to the City of Forest Park, and it went to that line item. I was able to get a check for whatever catering company was used. What I am seeing now is, it is better not to do it that way, because of accounting issues.

**City Manager** – It not only could make for accounting not to be correct but having to keep up with 6 different councilmember accounts, different events and different people giving this and that will be a nightmare for finance who is already overburdened with the daily processes we have to do.

If council will be soliciting donations, based on the program being done, if you are doing a dinner that will be paid for with sponsorship, they can just write the checkout on behalf of the councilmember to that vendor.

## 7. Discussion regarding the City's Sanitation Contract – Legislative Offices

### Background/History:

For City Council's discussion and direction around the city's sanitation contract.

**Councilmember James** – The sanitation services we have an RFP is out and we are seeking to get a new contract. I propose to council, to cancel the RFP and work with the company that we currently have. We have Waste Management, that is already in the community, and they have had their issues during covid, with staff and things of that nature, otherwise they provide the services that are needed. I think it would be more costly to the city to continue to go with the RFP process and to try and get a new bidder. I do not think it is a good use of the city's resources and funds to continue to go forward with an RFP. Again, my suggestion to council is to cancel the RFP process, and to work with Waste Management.

### **Comments/Discussion from Governing Body:**

**Councilmember Antione** – Is curious to see what Mr. Geeter, has to say about this, because it is easy for us to say cancel something, when there is a lot more work to be done.

**Arthur Geeter** – I would like to really understand the question, because the RFP is already out.

**Councilmember Antione** - Councilmember James, would like to cancel it and start a new process. How do you feel about that?

**Councilmember James**- I did not say start a new process. I said cancel it, and work with the company we have.

**Arthur Geeter** - A lot of work when into this RFP. We identified the scope of the work that public works has been doing with Waste Management. The reason they were going out is to try and get a better situation, in terms of the numerous complaints. It is my understanding that the company has not been forth coming in trying to clear up some of these complaints. The competition is healthy, and we are trying to see if we can get a better deal.

The RFP went out to 11 different companies, that is listed on the Georgia Procurement website, so all the businesses had the opportunity to participate. If you want to go into a negotiation with Waste Management about the issues that is something different. We extended the existing contract because that contract ended in July. The contract that we are in now ends in December of this year.

We need to make a decision, because soon no one will be picking up the trash. I have expedited the timeline of the RFP, and will start receiving the proposals in October, and the evaluation committee has already been set. We only received 2 proposals last time and was in negotiation with the top opponent at the time. Again, a decision needs to be made, because come December 31<sup>st</sup> we want have anyone.

**Councilmember Gutierrez** – You stated competition is health, and it is capitalism we cannot just settle and let people feel as though they can treat us however, they want. I think the complaints are valid, I have spoken with the people in public works, but I have not had any community complaints. Honestly, I am very happy with Waste Management. We are paying for these services and need to figure what is going to be better. I do not agree with Councilmember James, on cancelling this especially after putting all this work into it.

**Councilmember Wells** – I agree with Councilmember James, because of the complaints and the citizens pay for it not public works. The community is what matters, and that is what we base our decision off. I am not a fan of Waste Management transfer station, being in the middle of Ward 4, but as far as the complaints I would like to see them. I am in the community and my ward daily and I do not get complaints, about the trash pickup. Things are going to happen, because that is normal, but I would need to see these complaints before we make a decision to start over.

**Councilmember Mears** – I am in agreement with most of the board. The transfer station is owned by them and that gives them the heads up. Like you stated we only had two companies to respond this last time.

The people that are here we need to be able to work with, and they need to get on board with answering complaints. I do not have many complaints in my ward. Whatever the council decide I am, in agreement with, but we have to be careful not to get a higher rate and to make a decision within the time frame.

**Councilmember James** – I have been able to sit in on a meeting with public works, the city manager and Waste Management. We talked about the customer service and having a platform online for our residents and a phone number where they can call Waste Management directly, instead of calling public works.

This will cut out a lot of the internal complaints we get. They are a multibillion-dollar company, with a piece here in Forest Park, so they can handle the phone calls. We can get the information about the calls, which is something that is beneficial to us, and there is a lot of benefits that we can utilize by keeping the lines of communication open.

The contract ends in December and right now we are in September, even if the RFP ends, and in October we start getting people in. When we start getting them in that bids on it, the process is not over at that point. We have to look at what they are bidding how much they are offering. Then by the time we get to December, we do not have anyone or have to pay this huge extra cost to our residence is just not fair, so I feel we need to continue with what we have and offer a long-term contract with Waste Management.

**Mayor Butler** – I do not care who acquire our business. However, I do care about the process we establish being followed and followed through completely. Starting a process and then stopping things in the middle do not rest well with me, and that is where I stand on this issue.

**Councilmember Wells** – How much are we paying month to month as of now without a contract.

**Bobby Jinks** – We are paying 507, 382.20 a month. Not including all the other restrictions, that they are trying to push on us, that they claim was added on to the extension when we only extended the contract and the price. If you have seen the brochure, you will see the stipulations.

**Councilmember Wells** – Thanks for the information. I am just being transparent and not saying I do not care, because I do. This is going to impact the people, and I feel like it is an issue with Waste Management and public works. You all need to try to communicate and figure things out. Continuing the process is okay, but I do not agree with changing companies.

The transfer station is in the middle of a residential area, and that is not going to change. This is what is impacting the citizens the most and no one is talking about that. We are going back and forward about this trash; we just want the trash transferred.

**Councilmember Mears** - What are some of the reasons that we have such a low turnout on our services. You stated it was only about two.

**Arthur Geeter** - Yes, we only received two proposals

**Councilmember Mears** – Even with the amount of money, did they give you a reason why?

**Bobby Jinks** – Waste Management, has bought everyone out except maybe 3-4 people.

**Councilmember Mears** - We do not want to wait around and get in a situation where we are locked in and do not have anywhere to turn, because when they get a lock on you, they going to squeeze you. We need to figure this out so we can have some sort of leverage. We need to be able to negotiate. The transfer station is not going anywhere so we need to come to some sort of agreement for the betterment of the people of Forest Park.

**Bobby Jinks** – One of the things were calling and making an appoint for bulk removal and organic material. Do you think the citizens would be willing to go on the website instead of having them burning fuel going down every street, if so, that should be a large discount to the city. It should lower the price instead of going up.

**Councilmember Mears** - That is a good idea. But in my ward, we have had training, brochures and videos and people still do not know how to put the garbage out. That would help a lot, because I know that you all get a lot of calls with people saying you all missed their trash when it is not you all fault.

**Bobby Jinks** – What I had in mind was to do the mailing and partner up with code enforcement, since the rental program has been passed. When they change tenants they can give them a sanitation packet, with all the rules and regulations.

## 8. Discussion regarding a Public Safety Increase – Legislative Offices

### Background/History:

For City Council's discussion and direction around a Public Safety Increase.

**Councilmember James** - I asked Dr. Cooper what the numbers would be to give our police department, with the exception of the chief and deputy chief, a 15% increase, and our fire department with the exception of the chief and deputy chief, a 10% increase. Do you have those numbers Dr. Cooper, and is this something affordable for our city?

### **Comments/Discussion from Governing Body:**

**City Manager** - Based upon the numbers it is affordable, but there are other undue consequences that we have been trying to address with pay. We are talking about pay compression, salary inversions throughout the city not just with police and fire. When you look at the current structure in the county of the police department, right now Forest Park Is the highest paid department in the entire county. The only people paying more than us is the county. With the additional pay that would increase the pd budget and the fire budget substantially and would put us at that higher level, but this does not include the other incentives that

police and fire already get that other employees do not get. I am not against any employee getting pay increases or moving forward, but if we are going to address pay inequities, we need to address it city wide, and not with just public safety.

**Councilmember James** – Being the highest in the county do not mean to much because of our county. There is a big push in the country for public safety. Florida gives a big 5,000 signing bonus for police officers, and they are looking for people to move to Florida. There is a big competition going on for public safety people. No disrespect to any of our city employees, but I feel like our police department put their life on the line every day and having to face the mental health climate and other things, I think compensation is not something they should be concerned about.

We want to maintain and keep those that we have. With the new generation of officers if you pay them a couple of hundred dollars more they are gone. We want to let them know we are appreciative of them and want them to stay. If we can afford this, I would hope that council would agree to move forward with making this happen for the public safety department.

**Councilmember Antione** – Stated he is for the salary increase across the whole board. He is in favor of reviewing the number to see how it would affect them. There is a lot of revenue that is supposed to be coming in to offset everything, but he would like to see the numbers and make sure it is the right thing to do. He would like to do raises across the whole board and need to see the numbers to make a good decision.

**Councilmember Gutierrez** – I love giving money to the employees, because they are the motor in the city. I spoke to Dr. Cooper, about it and rely heavily upon his leadership and department and want to do what is right. He stated, he would like to see the numbers to analyze the situation to make the right decision, and that it is very competitive right now. He would like to get to the bottom of what is going on to make sure that pay is the factor with so many vacancies. I am on the fence about this but do think it needs to be across the board.

**Councilmember Wells** – I am for whatever makes sense, and I am a cheerleader for all our employees, but I am not in favor of that. If it is across the board then yes, but I do not feel like one department is more important than others. We had an employee leave from public works after years for 1 dollar, and we just gave raises. Now we come back to talk about a 15 percent raise for 2 departments and I do not think that is the right thing to do, it has to make sense, for me to vote on it.

I never go against our employees getting anything because I feel like they deserve way more than they get, but the city is not rich. If we are going to do this let us do it across the board and be fair, because no group of employees is more important than the other. They all serve the people; they all serve the community, and they all are public servants. If we do an across-the-board raise, I will be more inclined to speak on that, but not for just public safety.

**Councilmember Mears** – Stated he was raised in the union earning 1.97. He was told if he wanted to move up get smart. It was on a merit basis, and if you wanted top money you had to go to school or get training. We have a good starting, we need some sort of merit system, or incentive so when people come in, they can get smarter and more money as they move up. These young people are jumping from place to place getting all the money they can get. I feel if you give a person the opportunity to educate themselves and get more money, would be better than just giving them money.

**Councilmember James** – Asked Chief Clark to speak on what a pay increase would do for his department.



**Councilmember Wells** – Thinks it is more than money because they know what the pay is before they take job, but once they get on the job they want to leave.

**Chief Clark** – I spoke with one of my millennial supervisors and everybody said they want things they want money. Chief if you do not give us things and money and someone else do, we are going to leave and bad mouth you and the department. When you look at places like Stockbridge, Sandy Springs and even East Point, it is like we are all fishing in the same pond. If we do not keep up with that these millennials have said will leave. When I started, we looked at retirement, the millennials look at things and money, and if we cannot compete, we are going to lose officers.

**Mayor Butler** – There is a quote, from Richard Branson, who owns Virgin Records. He says, “train employees so well they can go anywhere, but treat them so good that they want to stay”. I also understand since the last pay increase, there was an increase in applicants, but the money is not going to keep them here. We know that, because several people have resigned or retire for whatever reason they choose to do so.

I think we may be having a bigger problem, that may need to be addressed as a council, which I would like to address in executive session, to try and get down to the bottom of why we are having so many people leave our police department. We will discuss this in executive session because, it is a concern.

**9. Discussion and Appointment of Development Authority Board Members – Chief Executive Office**

**Background/History:**

The City of Forest Park’s Development Authority was established to promote the development of trade, commerce, industry, and employment opportunities in the City. Development Authority members are appointed by City Council, and currently has two of its members whose terms expired August 30, 2022. The expiring members can be replaced or reappointed to serve as a member of this board.

Under the criteria for the Development Authority members shall be taxpayers residing in the county or municipal corporation for which the authority is created. The City Manager is seeking the direction of the City Council as to how they would like to proceed in this matter.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

It was moved to adjourn the Council Work Session of September 6, 2022, at 8:00pm.

Motion made by Councilmember James, Seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk’s Office at least 24 hours prior to the meeting at 404-366-1555.



## CITY COUNCIL WORK SESSION

Monday, September 19, 2022 at 6:00 PM  
Council Chambers and YouTube Livestream

### MISSION STATEMENT

It is the mission of the City of Forest Park to enhance, strengthen, and grow our city by collaborating with our community to provide the highest level of service. Striving to be recognized as a diverse community that values and respects all members. We will strive to provide fair, professional, and courteous service through transparency and open communication. As we work to achieve this mission, we will have integrity beyond reproach while employing fiscal discipline and innovation. In this work there are no praises and raises for mediocrity.

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**YouTube:** <https://bit.ly/3c28p0A>  
**Phone Number:** (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez  
The Honorable Allan Mears

The Honorable Dabouze Antoine  
The Honorable Latresa Akins-Wells

Dr. Marc-Antonie Cooper, City Manager  
S. Diane White, City Clerk  
Mike Williams, City Attorney

### DRAFT MINUTES

**CALL TO ORDER/WELCOME:** Meeting was called to order by Mayor Butler at 6:00pm and she read the Mission Statement.

**ROLL CALL - CITY CLERK:** A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2 (via telephone)		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

Javon Lloyd, Public Information Officer, Chiquita Barkley, Finance Director, LaShawn Gardiner, Director Planning & Community Development, David Halcome, Deputy Fire Chief, Bruce Abrahams, Economic Development Director, Nigel Wattley, Deputy Director Public Works, Michael Brunson, Deputy Police Chief, James Shelby, Project Manager and Arthur Geeter, Purchasing Manager

**CITY MANAGER'S REPORT:** Dr. Marc-Antonie Cooper, City Manager**COMMUNITY INFORMATION/REMINDERS:**

- On September 24, 2022, Recreation and Leisure will host its "5K Fun Run/Walk" event at Starr Park and this event kicks off at 8:00am.
- On October 1, 2022 – Recreation and Leisure will host its "Fall Pop up Shop". This event will be held in the parking lot of the recreation center and starts at 10:00am. Set up time is 8:00am. For more information, please contact recreation and leisure (404)-366-4720, Option "1" for main menu, and Option "2" for Recreation and Leisure.
- On September 29, 2022, from 9:30 am – 11:00am, the City of Forest Park's Economic Development Department invites you to breakfast-on-the-go networking event with local business owners and city officials. This event held at 696 Main Street and will have refreshments provided by our local vendors. For more information, please contact our Economic Development Department at 404-366-4720, Option "1" for main menu, and then option "6".
- Clayton County Community Development HUD Programs Division is presenting a Virtual Tenant and Landlord Seminar to be held on Saturday, September 24 from 10:00am – 12:00pm. The program will discuss Tenant and Landlord rights. For more information call (770)-210-5208 or RSVP for the ZOOM link advance, via Link <https://us02web.zoom.us/meeting/register/tZ0vd-ygqT8sHdNFi82uE2u0NilsYB1PczTD>

**CITY OPERATIONS:**

- **REMINDER - ONE CALL TO CITY HALL** – the City of Forest Park has officially migrated our city telephone vendor, and now have one number for residents to call. Now anyone can contact the main city hall number **(404)-366-4720**. Please ensure you listen to the prompts to get to the correct department to assist you.
- The City of Forest Park's second round of Federal ARPA Funding has been approved. Staff is working on a survey to receive the community's input to help us develop a list of priorities to bring forward to City Council for funding approval. We are working to have this survey ready for distribution by October 3, 2022.

**EMPLOYEE SPOTLIGHT/SHOUT OUT:**

- **CONGRATULATIONS!!!** Officer Isaiah Ellis for completing 40-hour course in Police Motorcycle Officer Techniques. The course is designed to provide motorcycle officer with formal instruction in the safe operation of motorcycles at various speeds.



- On Thursday, September 8, The Clayton County Chamber of Commerce held its Annual Valor Public Safety Awards Banquet. The City of Forest Park Police Department had several nominees; however, our big winners were Officers Anfrenee Morgan and Sergeant Alyssa Zackery, who received the Community Impact Award and Officer Eric Ellis and Officer Sagar Das who received the Life Saving Award. **CONGRATULATIONS TO ALL THE HONOREES AND THE BIG WINNERS OF THE YEAR.**



- On September 28, Forest Park Fire Chief Latosha Clemons conducted an interview with WSB Radio on the She Talks Media Segment. Congratulation Chief Clemons Great Job.
- On September 16, Forest Park Fire Department's Ioana Armstrong, Emergency Management Coordination conducted a FOX5 News interview discussing the city being awarded a grant from the Federal Government to help firefighters both mentally and physically. GREAT JOB Ioana!
- September 15 Kicked off the state of Hispanic Heritage Month and the City of Forest Park, Ga Celebration held at Bill Lee Park on Saturday, September 17 was a feature story on Channel 46 News that evening.
- Today September 19, join me in wishing a **VERY HAPPY BIRTHDAY TO COUNCILMAN DABOUZE ANTOINE.**

Nigel Wattley, Deputy Public Works Director introduced three new employees in Public Works – Barry Foss, with Parks, Richard Tucker with the streets division, and Miss Cheyenne Moss with the Sanitation division

## PRESENTATION(S):

- Staff Presentation Regarding Ongoing and Planned PIO Activities – Public Information Office**

### Background/History:

The Public Information Office exists to ensure that information released by the City of Forest Park is timely, accurate, comprehensive and relevant to all aspects of communications with the general public, internal staff and members of the media. It is the mission of the Public Information Office to promote and enhance

city government via media relations, print and digital publications, social media, marketing campaigns and the city's website. A comprehensive presentation is to be provided to city council regarding current and planned office activities.

Javon Lloyd, Public Information Officer, gave an overview of the activities of the Public Information Officer.

**Javon Lloyd** - I will talk about some of the key action items that have been accomplished by the PIO Office.

I will also discuss some of the general communications tactics currently being used to help inform residents.

We will also cover media relations, social media, opportunities, and future projects.

### **Key Accomplishments**

One of the first major action items completed was the adoption of the city's first public information / Communications Policy.

We also developed and launched The Leaf Report

The PIO Office also created an official City of Forest Park LinkedIn company page.

Finally, we were able to establish an approved process for disseminating news releases, media alerts and general information.

### **Keeping Residents and Informed**

So, you may be asking, well how are we getting the word out in the community.

We also use a mass emailing platform called Constant Contact to distribute information directly to residents, community organizations and staff.

Pointed out the screenshots for the newsletter and Constant Contact Dashboard

### **Media Relations**

One of the biggest tasks that the PIO Office is charged with is generating positive media coverage.

I'm extremely proud to report that we've secured in the following media outlets

Talk through the process of how media coverage is gained.

### **Comments/Discussion from Governing Body:**

**Mayor Butler** - Thank you so much, you know how ecstatic, I am to have you here. You have been such a blessing.

**Councilmember Gutierrez** - Mr. Lloyd, thank you. There is a noticeable difference in the before and after and I would like to commend you. Thank you for waking up early on Saturday's, to cover my clean-ups. Your heart is into it, and you genuinely care about delivering our stories. Thanks for your hard work.

**Councilmember Akins-Wells** - Thanks you for all you do, and there is definitely, a difference and a need for you. So, are you doing this along and do you need help doing this?

**Javon Lloyd** - Currently, I am doing it along, the city manager and I have been having those discussions. When I first took the role, I wanted to take the first year to understand the process, what was going on, and how I fit with the city. Probably going forward, we can have the discussion of expanding the department. I would like to have someone, that is responsible for the social media and video content, because it takes time, and you want someone who can do it right.

**Councilmember Akins-Wells - What is the community video showcase?**

**Javon Lloyd** - This was presented to me a couple of months ago from a vendor that works with different municipalities, throughout the nation. They reached out to Forest Park, and said they wanted to feature our city and offered to do 4 videos of no cost to the city. Council approved that item and filming will be taking place next week. For the 4 videos we are going to have a mayor and council welcome, we will do 2 recruitment videos, one for fire and one for emergency services and the last video will be to highlight the diversity of our community. I had a conference call about it this morning, and will be sending out communications on this with more details.

**2. City of Forest Park Fiscal Year 2020-21 Final Audit & Findings – Finance Department****Background/History:**

Mauldin & Jenkins report out on the Annual Audit for Fiscal Year 2020-2021

Doug Moses and Brian Jones were present to give Fiscal Year 2020-21 Final Audit and Findings.

**Doug Moses** – They have added a 14<sup>th</sup> office it is Raleigh, North Carolina, and audit over 659 governmental clients. The firm has been around for over 100 years and is continuing to grow. I am Doug Moses, I have over 23 years of experience and was responsible for the city's audit engagement.

The financial statements are the mayor, council and management. Their responsibility is to give an opinion on those financial statements, and we have issued an unmodified and clean opinion. The report is as of August 5, 2022, which means the city did miss the December 31<sup>st</sup> deadline, due to turnover and things of that nature. Hopefully, going forward the city will be back on track of issuing within 6 months of its year in.

There were several adjustments, some result in findings, there were no pass audit adjustments, and anything that came to their attention, they went ahead and proposed those adjustments to reflect in the financial statement. They went over the financial trend for the last 5 years. The General Fund, which is the main operating fund, shows the city continues to improve its fund balance. The general fund went from 12.9 million in 2020 to 14.9 million in 2021. Other governmental funds went from 18.4 million in 2020 to about 19.4 million in 2021.

A lot of people think fund balance is cash, which is not necessarily the case, you want to look at how liquid the fund balance is. If you look at the general funds, unassigned fund balance on June 30, 2021, it was about 11.6 million, then compared to the cash and investment as of June 30, 2021, it was about 13.8 million dollars and your liquidity was about 118 percent, which is really good.

Then when you look at the total fund balance, which was about 14.9 million, that is about a 92 percent liquidity, which is not the case for a lot of governments. The rule thumb is to have anywhere from 2-3 months in reserve or from 15 to 25%, anything lower you risk having to issue a tax anticipation note to get you through the subsequent months you are in until your property tax revenues come in. June 30, 2021, you all have a 6.3-month reserve, which is right at 55%.

When you look at all your funds, you are at an even higher percentage, right at 99%, very strong numbers. Looking at the sanitation funds, you have 3 proprietary funds, URA which is Urban Redevelopment Agency fund, as well as the Downtown Development Authority Fund.

Sanitation is usually not cash cow funds, and most governments hope to break even. Your sanitation seems to be doing well, coming in at around 915,000 of operating income, but a slight decline from the previous year of 125 million. It is self-sufficient, because no funds were transferred in or out over the last 5 years. The net position continues to grow, going from roughly 1.6 million in 2017, to about 4.5 million in 2020 and about 5.5 million in 2021.

The Urban Redevelopment Agency Fund was created about 5 years ago, and the first 4 years there was an operating loss for each year. In 2021, it had an operating income of about 1.3 million. Governmental activities are taking all the governmental funds, and the net position continues to grow. Governmental activities of 46.6 million in 2020 up to 50.1 million in 2021 and business activities went from 8.1 million to 9.9 million.

There were 6 findings that were considered to be material weaknesses. The first one is the restatement of beginning net position, accounts payable, accounting for federal awards segregation of duties, reconciliation of bank accounts for 2021, and lastly is the budget for the special revenue funds.

We are recommending three management points. The first one is, positive pay which will reduce the risk of fraudulent checks being written against the city. We noticed that some projects did not have expenditures noted or misclassified, so it appeared as if the project was abandoned. It is recommended that you take a look at the schedule referendum, you cannot abandon projects that were approved by your citizens. The last management point deals with authorized signers on accounts. We noted you had some turnover and looking at the signature card former employees are still noted as authorized check signers. So, make sure once an employee that is a check signer leave, is immediately removed from the signature card.

#### **Comments/Discussion from Governing Body:**

**Councilmember Gutierrez** – Thank you for that report, we have been taking your advice on this.

**Councilmember Mears** – I am really impressed with this presentation, and how in-depth you went into this and giving us guidance in the directions we needed to go. Thank you and good job.

**Councilmember James** – When you give recommendations do you follow-up, to see if we are taking those steps to do those recommendations? How do that process work?

**Doug Moses** – I like to sit down with management if there is a finding to see what their game plan is for correcting things. I try to follow-up even before we come out to do the audit, to make sure they are aware of the things from the previous year and tackling them. Once we come out and do the next year audit, we start with the findings to see if those are corrected.

**Councilmember James** – One of the things that showed up last year is regarding the E911 funds, and it not showing up on the actual audit itself, on page 15.

**Doug Moses** – The E911 is reported within your financial statement, it shows on page 51-52, as a non-major governmental fund. What we are talking about is there is no budget adopted for your special revenue funds, which included the E911 funds.

**Councilmember James** – I know we have had some discrepancies with some of the way the line items appear on our budget and the way it was reflected. Do you all get down to the specifics of what line items should appear and should not appear?

**Doug Moses** - We do look at your budgets, we do not necessarily audit the budget numbers. When we get the trial balance report, we upload that into our software, we get the budget as well, so when we are doing our analytical procedures, comparing actual numbers to your mended and final budget numbers, and if anything seems off then we take a deeper dive in it.

**Councilmember Akins-Wells** – Do you have a list of the SPLOST projects that looks to be abandoned?

**Doug Moses** - On page 63-65, thereby when the SPLOST program was approved, you have 2008 on page 63, 2015 on page 64, and 2021 on page 65. The one for 2020 is new, but if you look at the other 2 there are some projects showing 0 expenditures. One project in 2008 showing 0 percent.

## NEW BUSINESS:

### 3. Council Discussion Regarding the Renovation to an Existing Structure for Emergency Operations Center (E.O.C.) – Department of Planning & Community Development/Fire and Emergency Services

#### Background/History:

Discussion to Authorize Approval to Award a Task Order to Precision Planning, Inc. (PPI) for a feasibility study and professional design services to the City of Forest Park for the renovation of an existing structure to house the Emergency Operations Center (E.O.C.). And to Authorize Approval to Award a Contract to Valentino & Associates, Inc. to provide for a legal description for the east parcel and one overall legal description to include the existing parcel where the new Public Safety Building is located. Department of Planning & Community Development/Fire and Emergency Services Department

The proposal is to renovate an existing facility located adjacent to the new Gillem Public Safety Building in Gillem Logistics. Once completed, the building will house the Emergency Operations Center (EOC). The existing facility is located on Anvil Block Rd. and consists of a load bearing block structure with steel roof framing, low slope roof and brick veneer. The renovated facility will be based on one of four floor plan design options provided by the PPI and will consist of office space, breakout conference rooms, restrooms, locker rooms with showers, breakroom, quiet room, and a large open war room. PPI shall provide preliminary design services to determine the feasibility of the project.

**James Shelby, Project Manager** - Gave an overview of the status of the capital improvement projects.

This project if you recall when we first started looking at the public safety building, in Gillem, EEOC was not included, and it was not feasible cost wise. This existing building in the inventory of URA is a brick building, and Chief Clemmons and PPI has walked through it, and it is a sound building. It should not cost much to renovate, but we will not have that cost until the feasibility study is done. This will help us understand, utilities needed, the roof replacement, amongst other things, but the structure is in good shape. It will not cost as much as the original cost at first, because it is not being built from ground up.

They are currently working on the public safety building interior at Gillem. It is on schedule to be completed by April 2023, and we look to save about 63,000 dollars. The Star Park, construction drawings are almost completed, and will be out to bid by the end of this month September. We will have someone on board to start construction by December 1<sup>st</sup>. The same goes for the fire station at City Center.

#### Comments/Discussion by Governing Body:



**Councilmember Gutierrez** – Good to see you again Mr. Shelby, I hope vacation/retirement has been treating you well. Thank you for bringing the good news.

**Councilmember Akins-Wells** – Thank you for everything that you have done.

**James Shelby** – I appreciate you letting me finish these projects, thank you so much, because I am enjoying working on them and getting them done for you.

**Mayor Butler** – I am so ecstatic, to have these projects get to the point where they are at, it has been a long journey and we are finally here. Thank you, to everyone that was a part of this. I know the residence has been talking about this well, before I came into office, and for this administration to be the catalyst for this is really humbling, to be a part of it all.

#### 4. **Council Discussion on Entering into a Service Agreement with Lexipol – Fire & EMS Department**

##### **Background/History:**

FPFD would like to purchase an Annual Service Agreement with Lexipol that includes an annual subscription with FireRescue1 Academy. This vendor is the sole source vendor that provides Standard Operating Procedures and Fire Standards specifically for Fire Departments. It also provides a scenario-based learning platform for the fire service staff. The services are geared to keeping firefighters safe, reduce liability, improve policy understanding, enhance accountability and following best practices.

**David Halcome, Deputy Fire Chief** – The fire department is face daily with challenges of protecting our own personnel, while striving to improve efficiency and operational excellence. This program will allow the fire department to build a foundation of comprehensive and up-to-date policies, reducing adverse or potential legal liability. Like instant command protective equipment, harassment and discrimination issues, fire ground accountability, social media, both apparatus vehicle operations and HIPPA violations.

Flexible fire policies and training solutions provide a state specific policy vetted by personnel and public safety attorney, updates and response to litigation, case law and evolving best practices. Scenario-based training brings policies to life and will bring access to the policies of a web-based platform and a mobile app.

##### **Comments/Discussion from Governing Body:**

No comments

#### 5. **Discussion to Execute an Agreement with Georgia Power Company to Install Outdoor Lighting for the new Public Safety Building at Gillem – Planning and Community Development Department**

##### **Background/History:**

Discussion to Authorize Approval to Execute an Agreement with Georgia Power Company to install (10) 225 w LED area outdoor lighting system for the new Public Safety Building. Georgia Power Company will retain ownership of the system. The agreement is a standard operating lease-1-month agreement that automatically renews month to month. The lease price is fixed. All materials, labor, energy and maintenance to operate the system is included in the agreement. Department of Planning & Community Development

**Background/History:** The new Public Safety Building at Gillem will require a total of (10) 225w outdoor lighting fixtures. Georgia Power Company has installed about 95% of the lighting at Gillem Logistics and would add this project to its portfolio at Gillem. Georgia Power Company will monitor and maintain the lighting system. The signed agreement will allow Georgia Power Company to prepare for construction, and move forward with ordering materials

**James Shelby, Project Manager** – This agreement is like the one we have on Main Street, and taken out of the contract agreement, the contractor's contract, because Georgia Power, will not only maintain the lighting, but they will operate it, because it would be theirs. We would not have to worry about maintenance if someone knocked it down, they would come out and repair it. The upfront cost is 62,600.00 and the lease will be 370.40 a month, for lights out at Gillum. The money will come out of the contingency fund and not general funds.

**Comments/Discussion from Governing Body:**

**Councilmember Mears** – It is a great price for 24-hour coverage and guaranteed no cost to the city.

**6. Council Discussion to Approve a 2nd Round of Employee Premium Pay – Executive Offices**

**Background/History:**

The City of Forest Park was approved and has received its second round of American Rescue Plan Act (APRA) funds in the amount of \$3,738,098.00. Under the United States Department of Treasury guidelines Employee Premium Pay is an acceptable use for these funds. This is a resolution requesting for a 2nd round of one-time Employee Premium Payments to all full-time staff on payroll and not on probation in the amount of \$2,500.

It is further requested that any new full-time staff hired prior to October 1, 2022, payments be held in abeyance until such individuals have successfully completed their 6-month probationary period and then paid in a lump sum. Under this resolution the Employee Premium Payments would be expended in full no later than April 28, 2023. Under the guidance provided all APRA grant funds must be expended by December 31, 2026.

The City Manager is seeking direction from council on how they would like staff to proceed in this matter.

**Dr. Cooper, City Manager** – This is a second-round request for pay to all the staff that has been dedicated to the city throughout the covid pandemic, throughout everything we have done here.

**Comments/Discussion from Governing Body:**

**Councilmember Akins-Wells** – It sounds contradicting, it states this is a resolution for second round of one-time employee premium payments, to all full-time staff on payroll and not on probation in the amount of 2,500.00. Then it states we further request that all new staff hired prior to October first payments be held until probation is complete. Are we including them or not?

**City Manager** – If you are hired prior to October, and you are on probation, your money is held until you successfully complete probation. This date can be changed at council leisure.

**Councilmember Akins-Wells** – We are still contradicting ourselves, but ok.

**Councilmember Mears** – Thinks this is a good idea, especially with the probation part. We need some way to retain people, even the ones that is already working for us. We do not want them to get the money and leave. I think this is the right idea.

**Councilmember James** – I am in favor of this but would like to include our part-time employees. I understand that we have 13 of them and I would like to show them we appreciate them as well.

**City Manager** – You are talking about the year around employees, correct?

**Councilmember James** – No, I am talking about all part-time employees.

**City Manager** - Even seasonal

**Councilmember James** – Yes.

**Councilmember Antoine** – Inaudible 1:10 34

**Mayor Butler** – Do you have an amount for the part-time employee?

**Councilmember James** – It looks like the amount is 3,738,098.00, is that the total amount we are receiving in the American Rescue Fund.

**City Manager** – That is in this allotment and the first one was the same for approximately 7.4 million something.

**Councilmember James** – Out of the allotment, can we take at least 500 for the 13 part-time employees, and reduce what we give everyone else? The total will be 500 times the 13.

**Mayor Butler** – So you want to give part-time employees 500.00?

**Councilwoman James** - Anything is better than nothing.

**Councilmember Akins-Wells** – So you want to take from the full-time employees?

**Councilmember James** - The other employees will still get over 2,000.00, we only talking about 13 employees.

**Councilmember Gutierrez** – If it is seasonal or part-time will we base it off the hours?

**City Manager** – I would have to go back and figure this out. For example, seasonal employees are ending at the end of this month. The year around employees I can understand because they are here with us. I do not know how we would do seasonal.

**Councilmember James** – Don't we have seasonal employees that come back every season?

**City Manager** – Not necessarily the same ones. You may get hired, because you have the experience needed, so they bring you back. It is basically an open application process, some come back, and some do not.

**Councilmember Akins-Wells** – I am halfway in favor of part-time employees, but definitely not taking from our full-time employees, that is nonsense to me. They are here working every single day for years and

years and you want to take from them to give to seasonal employees. I am not in favor of that, and I hope you all are not.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

It was moved to adjourn the Work Session at 7:01pm

Motion made by Councilmember Mears, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

DRAFT



## CITY COUNCIL REGULAR SESSION

Monday, September 19, 2022, at 7:00 PM  
Council Chambers and YouTube Livestream

### MISSION STATEMENT

It is the mission of the City of Forest Park to enhance, strengthen, and grow our city by collaborating with our community to provide the highest level of service. Striving to be recognized as a diverse community that values and respects all members. We will strive to provide fair, professional, and courteous service through transparency and open communication. As we work to achieve this mission, we will have integrity beyond reproach while employing fiscal discipline and innovation. In this work there are no praises and raises for mediocrity.

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**YouTube:** <https://bit.ly/3c28p0A>  
**Phone Number:** (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez  
The Honorable Allan Mears

The Honorable Dabouze Antoine  
The Honorable Latresa Akins-Wells

Dr. Marc-Antonie Cooper, City Manager  
S. Diane White, City Clerk  
Mike Williams, City Attorney

### DRAFT ACTION MINUTES

**CALL TO ORDER/WELCOME:** Meeting was called to order by Mayor Butler at 7:06pm and read the Mission Statement.

**INVOCATION/PLEDGE:** Dr. Patton led the invocation and pledge of allegiance.

**ROLL CALL - CITY CLERK:** A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2 (via telephone)		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

Javon Lloyd, Public Information Officer, Chiquita Barkley, Finance Director, LaShawn Gardiner, Director Planning & Community Development, David Halcome, Deputy Fire Chief, Bruce Abrahams, Economic Development Director,

Nigel Wattley, Deputy Director Public Works, Michael Brunson, Deputy Police Chief, James Shelby, Project Manager and Arthur Geeter, Purchasing Manager

**PUBLIC COMMENTS: (All Speakers will have 3 Minutes)**

There was one speaker:

LaWanda Folami – Gave a report on her volleyball team. They lost 25-2 on the first set on the second set it was 25-3. The best part about it is the scholars did well because they tried. Thanked Dr. Cooper for the productive meeting they had. Now let us get into the community business. It is being said that the governing body want a raise. The chair wants 55k and the council want 38k.

She is opposed to it because they will be making more than the workers. Second the city overpaid the IRS, she wants to know how that happened, and how do you pay for people that is not on the register? She was going to call Councilmember Gutierrez, but is bringing it to the governing body, because it is coming from concerned citizens.

Some of you are going out to the media on these different sites and podcast, being very disrespectful to themselves and to the city they supposed to be representing. We you go out to do interviews make sure you are representing the constituents and not just yourself. Please be careful how you represent yourself and our city. She asked Councilmember Gutierrez to check into some speed breakers, because of people speeding throughout the neighborhood.

**ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was moved to adopt the Council Agenda with adding the Swearing in of Development Authority Board members as Item 8.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**APPROVAL OF MINUTES:**

**1. Council Approval of Council Regular Meeting Minutes from September 6, 2022 - City Clerk**

It was moved to approve the Council Regular Meeting minutes from September 6, 2022

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**OLD BUSINESS:**

**2. Council Approval of Pay increase Request for Forest Park Police Department – Legislative**

**Background/History:**

The Forest Park City Council had discussion around at 15% pay increase for police and a 10% pay increase for fire personnel at the September 6 workshop meeting. Per request after the previous meetings

discussion the proposed increase request has been amended to extend a 15% increase to police only, excluding the Chief and Deputy Chief and a council vote has been requested.

It was moved to table this item until the October 3, 2022, Council meeting.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

### 3. Council Approval of Sanitation Request for Proposal Process – Legislative

#### Background/History:

The Forest Park City Council had discussion around the current Request for Proposal process for Sanitation Services at the September 6 workshop meeting. Per council members request after the previous meeting's discussion, no direction had been provided, as to continuing with the current RFP process or canceling it and working to negotiate a new long-term contract with our current vendor.

The City Manager is seeking direction from the Council on how they would like for staff to proceed, and a vote has been requested.

It was moved to cancel the Sanitation RFP and continue with Waste Management.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, , Councilmember Akins-Wells, Councilmember Mears

Voting Nay: Councilmember Gutierrez

#### **NEW BUSINESS:**

### 4. Council Approval of the Renovation to an Existing Structure for Emergency Operations Center (E.O.C.) – Department of Planning & Community Development/Fire and Emergency Services

It was moved to approve the renovation to an existing structure for the EMOC

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

### 5. Council Approval to Enter into a Service Agreement with Lexipol – Fire & EMS Department

It was moved to enter a service agreement with Lexipol

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**6. Discussion to Execute an Agreement with Georgia Power Company to Install Outdoor Lighting for the new Public Safety Building at Gillem– Planning and Community Development Department**

It was moved to approve the agreement with GA Power to install outdoor lighting for the new Public Safety Building at Gillem

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**7. Council to approve 2<sup>nd</sup> Round of Employee Premium Pay – Executive Offices**

It was moved to approve the 2nd Round of Premium Pay to include the part-time employees

Motion made by Councilmember Akins-Wells, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to reconsider the previous vote on Item 7

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to approve the 2nd Round of Premium Pay by giving all full-time employees \$2,500 and part-time employees \$500.00

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**SWEARING IN:**

8. Mayor Butler administered the Oath of Office to Alvin Patten and Victoria Williams to the Development Authority Board.

**CLOSING COMMENTS BY GOVERNING BODY:**

**Councilmember James** - The neighborhood meeting that she just hosted will be on the website this week. It was a very informative meeting and she wanted to encourage people to go to the website and listen to the information. Thanked everyone for coming and informed them, she will be looking into salary concerns. She is in favor starting with the Public Safety Department giving an increase and she is pushing hard for it.

**Councilmember Antione** – Great meeting, God bless and thank you all.

**Councilmember Gutierrez** - We just had a great initial Hispanic Heritage month celebration, and we are looking forward to the next celebration October 8<sup>th</sup> at Star Park. The road you are speaking on is that Old Jonesboro Rd, where the speeding is happening? Thanks for coming out and nice seeing you again Mr. Shelby.



**Councilmember Wells** – Thanked Mauldin & Jenkins and wants to go back and look into what he was speaking on with the SPLOST programs that have been abandoned. She has been looking through the book and there are a lot of things that have talked about, and nothing has happened with it. Stated it is the people vote and they need to look into it. Thanked Dr. Shelby, for all he has done, all he continues to do, and will enjoy him for as long as they can have him.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was moved to recess into Executive Session at 7:26pm for Personnel, Litigation and Real Estate.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.  
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to reconvene back into the Regular Meeting at 8:20pm

Motion made by Councilmember Akins-Wells, Seconded by Councilmember Gutierrez.  
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### **ADJOURNMENT:**

It was moved to adjourn the Council Regular Meeting at 8:20pm

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.  
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.

**File Attachments for Item:**

**4. Council Approval of Emergency Light & Siren Package for Fire Training Chief Vehicle – Fire & EMS Department**

## CITY OF FOREST PARK PURCHASE REQUISITION FORM

For purchases valued \$1,000-\$50,000

<b>Department :</b> Fire Dept.	<b>Requisition Date:</b>	8/9/2022
--------------------------------	--------------------------	----------

Explanation	
This Requisition is for:	Installation of Emergency response lights and siren for Fire Training Chief vehicle.
<input type="checkbox"/> Services	
<input checked="" type="checkbox"/> Goods	
<input type="checkbox"/> Public Works Construction	
<input type="checkbox"/> Other	
Justification for Request:	
See attached <u>  7  </u> page(s) or <u>      </u> line item(s) and attached specifications <u>      </u> pages	

**Budget**

If the Requisition is for a budgeted item provide the following:	
Budget Line Item:	100 61 3520 53 1133
Funds Available:	

**Existing Vendor**

If the requisition is to use or replace a current vendor of the City, provide the following:			
Current Vendor Name:	ProLogic ITS		
Current Vendor Number:		Contract Expiration Date:	

**Solicitation**

ALSO ATTACH SOLICITATION REQUEST FORM	
Estimated cost of goods or services:	\$10,531.23
Is cooperative purchase option available?	No
Date goods or services are needed:	ASAP

**Signatures**

Department Head Authorization:	<i>[Signature]</i>	Date:	9/9/2022
Purchasing Authorization:		Date:	
City Manager:		Date:	
Finance Director:		Date:	

Please complete, sign, and return this form to [agetter@forestparkga.gov](mailto:agetter@forestparkga.gov)





TRANSFORMING  
PRODUCTS AND  
SERVICES INTO  
**SOLUTIONS**

We have prepared a quote for you

**Forest Park Fire/2022 1500/1**

Quote # 002609  
Version 1

Quote Prepared for:

**Forest Park Fire Dept.-GA**

David Halcombe  
dhalcome@forestparkga.gov

Prepared by:

**ProLogic ITS LLC**

Melissa Sanchez  
678-794-3924  
Melissa.Sanchez@prologicits.com

## 2022 Silverado 1500 Crew Cab

Manufacturer Part Number	Description	Price	Qty	Ext. Price
C3RNRDC-60L-RW	<b>60" Outliner, Left Wire Exit, Dual Color, Red/White</b> Running Board	\$270.00	1	\$270.00
C3RNRDC-60R-RW	<b>60" Outliner, Right Wire Exit, Dual Color, Red/White</b> Running Board	\$270.00	1	\$270.00
RNRBKT-UNIV	<b>Running Board Bracket Kit, Silverado</b> Running Board	\$59.93	2	\$119.86
21-24135	<b>PRO TRAXX 4 Oval Nerf Step Bars; Black Powdercoat Mild Steel Rocker Mount; Incl. Mount Kit And Hardware</b>	\$271.51	1	\$271.51
SIFMJS-1660851401	<b>SpectraLux ILS, Low Profile, Center Focused, Front Model, Split, Dual Color, Red/White with Take Down and Full Scene Capabilities, Silverado</b> Front Windshield	\$762.20	1	\$762.20
CNSMJ8R-F1C	<b>8 Head CN SignalMaster, Rear Model, Dual Color, Red/Amber with SignalMaster Capabilities</b> Back Glass	\$607.32	1	\$607.32
SLB-SIL19ND	<b>No Drill Rear Mounting Bracket, CN Signalmaster, 2019+ Silverado</b> Back Glass	\$33.27	1	\$33.27
FHL-HL	<b>Headlight Flasher</b>	\$55.27	1	\$55.27
MPS62UX-RW	<b>MicroPulse Ultra, 600 Series, Dual Color, Red/White</b> 4 Grill, Rear Passenger Door / 12 Out	\$104.63	6	\$627.78
MPSM6-LB	<b>MicroPulse Ultra, 600 Series, L-Bracket</b> Grill	\$10.20	4	\$40.80
MPS62UX-RA	<b>MicroPulse Ultra, 600 Series, Dual Color, Red/Amber</b> Under Tail Gate / 8 Out	\$104.63	4	\$418.52
416900XZ-RW	<b>LED Hide-A-Way, Dual Color, Red/White</b> Reverse Light Housing / 4 Out	\$67.61	2	\$135.22
PF200R	<b>Pathfinder Siren/Light Controller, Remote Mount</b>	\$941.46	1	\$941.46
ES100C	<b>100W Siren Speaker</b> Inc. w/ Pathfinder	\$0.00	1	\$0.00
ESB-U	<b>Universal Speaker Bracket</b> Inc. w/ Pathfinder	\$0.00	1	\$0.00
RBKIT1	<b>Single Rumbler Woofer</b>	\$185.12	1	\$185.12

## 2022 Silverado 1500 Crew Cab

Manufacturer Part Number	Description	Price	Qty	Ext. Price
RB-U	<b>Universal Mounting Kit for Rumbler</b>	\$37.02	1	\$37.02
EXPMOD24	<b>24 Port Expansion Module</b>	\$189.02	1	\$189.02
425-6554	<b>Wide Body Integrated Printek Brother Console</b>	\$515.27	1	\$515.27
425-6659	<b>Chevy Silverado "T1" 1500 (2019+) / Silverado 2500 (2020+) 28" Floor Plate Kit</b>	\$138.65	1	\$138.65
425-0150	<b>Mamba Mount</b>	\$314.12	1	\$314.12
425-3704	<b>ABS Dual Cup Holder Faceplate Mount (4")</b>	\$37.75	1	\$37.75
425-6260	<b>Armrest - Upper Structure (7.75" x 8" x 8")</b>	\$45.74	1	\$45.74
425-6666	<b>Federal Signal Pathfinder PF200R (Remote Head) - 3" Faceplate</b> Inc. w/ Console	\$0.00	1	\$0.00
425-6295	<b>APX6500 Remote Head 3" Faceplate</b> Inc. w/ Console, (REMOTE HEAD RADIO MODEL)	\$0.00	1	\$0.00
425-6164	<b>USB x 2 &amp; 12V Power Outlets x2 in 2" Faceplate</b>	\$68.96	1	\$68.96
MMSU-1	<b>Magnetic Mic Single Kit</b>	\$37.50	2	\$75.00
226130	<b>BAKFlip G2 19-22 (New Body Style) Silv/Sierra (w/out CarbonPro Bed) 5'9"</b>	\$763.37	1	\$763.37
TINT	<b>Tint Front -2 Windows to Match Rear and Windshield Strip</b>	\$150.00	1	\$150.00

## 2022 Silverado 1500 Crew Cab

Manufacturer Part Number	Description	Price	Qty	Ext. Price
Graphics	<p><b>Forest Park Fire Rescue - Red/Gold Stripe Package</b></p> <p>Specs:</p> <p>Vehicle: 2022 Silverado 1500 Crew Cab</p> <p>Sets: 1</p> <p>Printed Vinyl: 5100 White Refl</p> <p>Color: PMS 445</p> <p>Laminate: 8518</p> <p>Overlain Cut Vinyl: ORACAL® 383 Ultraleaf Gold</p> <p>Contour: Yes</p> <p>Mask: Yes</p> <p>Finishing: Installed</p> <p>Forest Park Fire Rescue - Rear Chevron Vehicle: 2022 Silverado 1500 Crew Cab</p> <p>Sets: 1</p> <p>Size: 17.9"H x 59"W</p> <p>Cut Vinyl: 680CR Ruby Red Refl</p> <p>Mask: Yes</p> <p>Finishing: Installed</p>	\$800.00	1	\$800.00
Bed Liner	<p><b>Spray In Bed Liner</b></p>	\$525.00	1	\$525.00

Subtotal: **\$8,398.23**

## ProLogic Services

Manufacturer Part Number	Description	Price	Qty	Ext. Price
PRLOGICSVCS	<p><b>Installation includes customer supplied radio and antenna as well as the list of items mentioned herein. All other parts and or equipment not listed will be subject to additional installation fees.</b></p> <p>Customer will be responsible for transporting vehicles to the installation facility unless otherwise noted. Let it be known, Installation Services will not be scheduled until all product arrives at the designated install facility.</p>	\$1,679.00	1	\$1,679.00

## ProLogic Services

Manufacturer Part Number	Description	Price	Qty	Ext. Price
Shop Supplies	<b>Shop Supplies</b>	\$89.00	1	\$89.00

Subtotal: **\$1,768.00**



## Forest Park Fire/2022 1500/1

**Prepared for:**

**Forest Park Fire Dept.-GA**

2336 Anvilblock Road  
Ellenwood, GA 30294  
David Halcombe  
(404) 608-2372  
dhalcome@forestparkga.gov

**Bill To:**

**Forest Park Fire Dept.-GA**

David Halcombe  
2336 Anvilblock Road  
Ellenwood, GA 30294

**Ship To:**

**Forest Park Fire Dept.-GA**

David Halcombe  
2336 Anvilblock Road  
Ellenwood, GA 30294

**Quote Information:**

**Quote #: 002609**

Version: 1  
Delivery Date: 08/26/2022  
Expiration Date: 09/18/2022

### Quote Summary

Description	Amount
2022 Silverado 1500 Crew Cab	\$8,398.23
ProLogic Services	\$1,768.00
<b>Subtotal:</b>	<b>\$10,166.23</b>
<b>Shipping:</b>	<b>\$365.00</b>
<b>Total:</b>	<b>\$10,531.23</b>

\*\*\* Due to current supply chain constraints, ProLogic will invoice for all parts and or hardware upon receipt and in advance of scheduling services.

Taxes/ Labor/ Shop Supplies, will be invoiced upon completion\*\*\*

Payment Terms: Net 30 Days. After 30 days, unpaid balances are subject to a 1.5% handling fee per month (18% annual). Warranty covers manufacturer defects only, excluding battery defects, unless explicitly stated herein. Dual-signed Scope of Work will be required prior to placing initial order.

Prices and tax rates are valid in the U.S only and are subject to change. Taxes represented in quotes are estimates and may vary from taxes reflected on invoice (based on physical ship-to address).

Sales/Use tax is a destination charge (i.e., based on physical ship-to address on purchase order). Please indicate your taxability status on your PO. If you are tax exempt, please include proper documentation. If you are not tax exempt, please calculate and include all applicable tax on your PO. Hardware cancelations may be subject to up to a 50% restocking fee.

See Terms and Conditions at [www.prologicits.com/terms-conditions/](http://www.prologicits.com/terms-conditions/)

Quotes are valid for 30 days only and are subject to change without notice due to the imposition of new trade tariffs

Forest Park Fire Dept.-GA

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**File Attachments for Item:**

**5. Council Approval of an Intergovernmental Agreement with the DDA - Legal**

## INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT (this "Agreement") is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, by and between the CITY OF FOREST PARK, GEORGIA (hereinafter referred to as the "City"), and DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF FOREST PARK, GEORGIA (hereinafter referred to as the "DDA");

**WHEREAS**, the City and the DDA share a joint desire and ambition to spur economic redevelopment in various areas of the City; and

**WHEREAS**, the City and the DDA wish to enter into this intergovernmental agreement by which they may set forth in writing the parameters for their relationship in pursuing their joint ambitions and goals for the development of the City.

**NOW, THEREFORE**, for and in consideration of the promises, mutual covenants, and agreements contained herein, the parties do hereby covenant and agree as follows:

### ARTICLE I: PURPOSE OF AGREEMENT

The purpose of this Agreement shall be to establish the parameters under which the DDA operates as it endeavors to facilitate the revitalization and development of underutilized and underdeveloped areas in the City, attract private investment, strengthen the City's economic base and tax digest, attract new industries, create jobs, and benefit the residents and citizens of the City.

### ARTICLE II: FUNDING AND APPROPRIATIONS

- a. In consideration for the commitments made by the DDA herein, the City may from time to time appropriate funds to be used by the DDA, or on its behalf, in carrying out the development goals set forth in this Agreement and in carrying out those functions and activities provided for in this Agreement. In addition, from time to time during the term of this Agreement, the governing body of the City shall review the progress by the City and the DDA, and the financial condition of the DDA, and when it is deemed prudent and necessary by the City's governing body, it shall appropriate additional funds for use by the DDA in carrying out the activities provided for herein. While all such decisions, and the appropriation function, shall remain the exclusive province of the City's governing body, which it may exercise in its sole discretion, the City will consult in good faith with the DDA regarding the appropriate level of appropriation, and will, in all events, appropriate sufficient funds to meet all contractual obligations of the DDA assumed with the consent of the City.
- b. The DDA shall budget for and pay to the City the annual amount of \$\_\_\_\_\_ (i) to supplement certain salaries of the City's economic development staff, (ii) for use of City facilities and (iii) for all services provided to the DDA by the City.

### **ARTICLE III: DEVELOPMENT ACTIVITIES**

In consideration of the payments and appropriations made by the City under this Agreement, and the other promises and commitments made hereunder, the DDA agrees that it shall undertake the following activities whenever and wherever needed in the City, in coordination and cooperation with the City:

1. The DDA may enter into and execute any contracts, leases, mortgages, or other agreements, including agreements with bondholders or lenders, determined by the DDA to be necessary or convenient to implement the provisions and effectuate the purposes of this Agreement. All such contracts, leases, mortgages, or other agreements which impose upon the DDA any monetary obligation which cannot be satisfied without money from the City's budget shall be approved by the City prior to being entered into by the DDA.
2. From time to time, the DDA may acquire property, real or personal, or interests therein, for redevelopment and development purposes, and use or dispose of such property or interests, either through the City or directly with private parties.
3. The DDA may conduct other planning and implementation activities as are deemed necessary and prudent, including planning and predevelopment activities such as site analysis, environmental analysis, development planning, market analysis, financial feasibility studies, preliminary design, zoning compliance, facilities inspections, and overall analysis of proposed redevelopment plans to ensure consistency with the City's overall goals and short term and long-range plans.

### **ARTICLE IV: URBAN REDEVELOPMENT AGENCY OPERATIONS**

- a. The City expressly authorizes the DDA to utilize City Hall for its meeting and other operational purposes. The DDA shall also have reasonable access to staff time and resources to conduct its operations. The DDA shall appoint an Executive Director, who shall be responsible for the maintenance of all DDA minutes, records, contracts and other official documents, and for ensuring DDA compliance with State Law and City ordinances. The City Attorney shall provide legal support for the DDA unless an actual conflict prevents the City Attorney from doing so.

Included within the assignments herein, the DDA expressly authorizes the City, and the City pledges, to perform the following duties, including, but not limited to:

- i. Keep all official documents and records of the DDA with the same solemnity as it keeps such documents for the City, and serve as the custodian thereof;

- ii. Provide for the lawful assembly of the DDA as called for by State law, its bylaws, and the Chairman thereof, including all necessary pre-meeting notices and arrangements, adequate circulation of agenda and related documents as directed by the DDA, sufficient places for assembly, appropriate security therefor, post-meeting formalities and all other lawful and necessary duties attendant for lawful assembly of the DDA;
  - iii. Properly oversee the management of all DDA assets, both tangible and intangible, and maintain all funds in appropriately, separately accounted for and secured accounts, and to manage, or arrange for the management of all real property assets of the DDA, including assisting the DDA with the negotiation of sales and leases, collection of rents and proceeds, the daily and regular maintenance and upkeep thereof, ensuring that all properties are appropriately insured, and paying all properly assessed invoices related thereto;
  - iv. Arrange for the acquisition of officers' error and omissions insurance in appropriate amounts for DDA members.
- b. Except as provided in subsection c below, as part of City staff functions, the Executive Director will take charge of all DDA assets and property, and on behalf of the DDA manage the day-to-day operation and maintenance of all such sites. Where appropriate, the Executive Director, or its assignee, shall market for sale or lease, such properties as is deemed in the best interest of the City and the DDA. All such transfer of title or leasehold interest shall be approved by the DDA board. The DDA appoints the Executive Director as an agent of the DDA who is hereby authorized to take administrative actions in this regard on behalf of the DDA. The DDA shall be allowed to provide reasonable input into the selection of any brokers or consultants engaged for the DDA's benefit. The Executive Director shall deliver, at least quarterly, a report of activity of DDA property. No individual board member shall interfere with the duties and assignments tasked to the Executive Director unless authorized to do so by the DDA board.
- c. The DDA agrees that, except as expressly provided in any other agreement between the City, the DDA shall be responsible for its own financial management, including budgeting, annual audit review of all funds, operation of bank accounts and the fiscal management of all assets of the DDA.
- d. If the City has pledged its full, faith and credit for the repayment of any (i) outstanding bonds of the DDA or (ii) any other debt for which funds to pay such debt are obtained from income of the DDA derived from its bond transactions, the DDA hereby delegates to the City the right to make any decisions with respect to those bonds.
- f. The DDA acknowledges that this Agreement is not an exclusive agreement and that the City may contract with other governmental entities for the provision of similar services.

## ARTICLE V: GENERAL PROVISIONS

- a. **ASSIGNMENT.** This Agreement may not be assigned without the express written consent of all other parties to this Agreement.
- b. **NOTICE.** Any notice required or permitted to be delivered hereunder shall be deemed received when sent by United States certified mail, return receipt requested, or statutory overnight delivery, at the addresses set forth below:
- City of Forest Park, Georgia  
City Hall  
745 Forest Parkway  
Forest Park, Georgia 30297  
Attention: City Manager
- Urban Redevelopment Agency of the City of Forest Park  
745 Forest Parkway  
Forest Park, Georgia 30297  
Attention: Chair
- c. **STATE LAW TO APPLY.** This contract shall be construed under and in accordance with the laws of the State of Georgia.
- d. **PARTIES BOUND.** The contract shall be binding upon and inure to the benefit of the Parties hereto and their respective legal representatives, successors, and assigns where permitted by this Agreement.
- e. **SEVERABILITY.** In case any one or more of the provisions contained in this contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this contract shall be construed as is such invalid, illegal, or unenforceable provision had never been contained herein.
- f. **PRIOR AGREEMENTS SUPERSEDED.** Except as expressly provided for herein, this Agreement constitutes the sole and only Agreement of the Parties hereto with respect to the subject matter described herein, and supersedes any prior understandings or written or oral Agreements between the parties respecting the within subject matter. This provision shall not apply to the following agreements or transactions:
- i. Any agreements pertaining to any outstanding bonds of the DDA.
  - ii. Any security agreements between the DDA and the City.
  - iii. Any outstanding notes evidencing loans of funds from the City to the DDA.
- g. **TIME OF ESSENCE.** Time is of the essence of this contract.

- h. AMENDMENT. This Agreement may not be modified, amended or terminated in whole or in part in any manner other than by an agreement in writing duly signed and appropriately approved by all parties hereto.
- i. GENDER. Words of any gender used in this contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise.
- j. HEADINGS. The headings for each paragraph or section of this Agreement are for convenience of reference only and shall not be deemed a part of this. Agreement for the purposes of interpreting any provision of said Agreement.
- k. COUNTERPARTS. This Agreement may be executed in any number of identical counterparts, and each counterpart hereof shall be deemed to be an original instrument, but all counterparts hereof taken together shall constitute but a single instrument.
- l. CONSTRUCTION OF AGREEMENT. This Agreement shall not be construed more strongly against any party regardless of which party is responsible for its preparation.
- m. DATES. If the final date of any time period or the date for the performance of any obligation hereunder falls upon a Saturday, Sunday, or a bank or government holiday under the laws of the State of Georgia, then the time of such period or the time for the performance of such obligation shall be extended to the next day which is not a Saturday, Sunday, or a bank or government holiday under the laws of the State of Georgia.
- n. EFFECTIVE DATE AND TERM OF AGREEMENT. The Effective Date of this Agreement shall be the date on which the last party fully executed this Agreement, and the term of this Agreement shall extend for a period of 10 years.

**[Signatures appear on following page.]**



IN WITNESS WHEREOF, the City and the DDA as Parties hereto have caused this Agreement to be executed by their duly authorized representatives and delivered as their act and deed, intending to be legally bound by the terms and provisions of this Agreement.

**CITY OF FOREST PARK**

**URBAN REDEVELOPMENT AGENCY OF  
THE CITY OF FOREST PARK**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chair

ATTEST:

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**File Attachments for Item:**

**6. Council Approval of an Intergovernmental Agreement with the URA - Legal**

## INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT (this "Agreement") is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, by and between the CITY OF FOREST PARK, GEORGIA (hereinafter referred to as the "City"), and THE URBAN REDEVELOPMENT AGENCY OF THE CITY OF FOREST PARK, GEORGIA (hereinafter referred to as the "URA");

**WHEREAS**, the City and the URA share a joint desire and ambition to spur economic redevelopment in various areas of the City; and

**WHEREAS**, the City and the URA wish to enter into this intergovernmental agreement by which they may set forth in writing the parameters for their relationship in pursuing their joint ambitions and goals for the development of the City.

**NOW, THEREFORE**, for and in consideration of the promises, mutual covenants, and agreements contained herein, the parties do hereby covenant and agree as follows:

### ARTICLE I: PURPOSE OF AGREEMENT

The purpose of this Agreement shall be to establish the parameters under which the URA operates as it endeavors to facilitate the revitalization and development of underutilized and underdeveloped areas in the City, attract private investment, strengthen the City's economic base and tax digest, attract new industries, create jobs, and benefit the residents and citizens of the City.

### ARTICLE II: FUNDING AND APPROPRIATIONS

- a. In consideration for the commitments made by the URA herein, the City may from time to time appropriate funds to be used by the URA, or on its behalf, in carrying out the development goals set forth in this Agreement and in carrying out those functions and activities provided for in this Agreement. In addition, from time to time during the term of this Agreement, the governing body of the City shall review the progress by the City and the URA, and the financial condition of the URA, and when it is deemed prudent and necessary by the City's governing body, it shall appropriate additional funds for use by the URA in carrying out the activities provided for herein. While all such decisions, and the appropriation function, shall remain the exclusive province of the City's governing body, which it may exercise in its sole discretion, the City will consult in good faith with the URA regarding the appropriate level of appropriation, and will, in all events, appropriate sufficient funds to meet all contractual obligations of the URA assumed with the consent of the City.
- b. The URA shall budget for and pay to the City the annual amount of \$\_\_\_\_\_ (i) to supplement certain salaries of the City's economic development staff, (ii) for use of City facilities and (iii) for all services provided to the URA by the City.

### **ARTICLE III: DEVELOPMENT ACTIVITIES**

In consideration of the payments and appropriations made by the City under this Agreement, and the other promises and commitments made hereunder, the URA agrees that it shall undertake the following activities whenever and wherever needed in the City, in coordination and cooperation with the City:

1. The URA may enter into and execute any contracts, leases, mortgages, or other agreements, including agreements with bondholders or lenders, determined by the URA to be necessary or convenient to implement the provisions and effectuate the purposes of this Agreement. All such contracts, leases, mortgages, or other agreements which impose upon the URA any monetary obligation which cannot be satisfied without money from the City's budget shall be approved by the City prior to being entered into by the URA.
2. From time to time, the URA may acquire property, real or personal, or interests therein, for redevelopment and development purposes, and use or dispose of such property or interests, either through the City or directly with private parties.
3. The URA may conduct other planning and implementation activities as are deemed necessary and prudent, including planning and predevelopment activities such as site analysis, environmental analysis, development planning, market analysis, financial feasibility studies, preliminary design, zoning compliance, facilities inspections, and overall analysis of proposed redevelopment plans to ensure consistency with the City's overall goals and short term and long-range plans.

### **ARTICLE IV: URBAN REDEVELOPMENT AGENCY OPERATIONS**

- a. The City expressly authorizes the URA to utilize City Hall for its meeting and other operational purposes. The URA shall also have reasonable access to staff time and resources to conduct its operations. The City's Director of Economic Development shall function as the URA Executive Director, who shall be responsible for the maintenance of all URA minutes, records, contracts and other official documents, and for ensuring URA compliance with State Law and City ordinances. All such utilization shall be coordinated through and at the direction of the City Manager. The City Attorney shall provide legal support for the URA unless an actual conflict prevents the City Attorney from doing so.

Included within the assignments herein, the URA expressly authorizes the City, and the City pledges, to perform the following duties, including, but not limited to:

- i. Keep all official documents and records of the URA with the same solemnity as it keeps such documents for the City, and serve as the custodian thereof;

- ii. Provide for the lawful assembly of the URA as called for by State law, its bylaws, and the Chairman thereof, including all necessary pre-meeting notices and arrangements, adequate circulation of agenda and related documents as directed by the URA, sufficient places for assembly, appropriate security therefor, post-meeting formalities and all other lawful and necessary duties attendant for lawful assembly of the URA;
  - iii. Properly oversee the management of all URA assets, both tangible and intangible, and maintain all funds in appropriately, separately accounted for and secured accounts, and to manage, or arrange for the management of all real property assets of the URA, including assisting the URA with the negotiation of sales and leases, collection of rents and proceeds, the daily and regular maintenance and upkeep thereof, ensuring that all properties are appropriately insured, and paying all properly assessed invoices related thereto;
  - iv. Arrange for the acquisition of officers' error and omissions insurance in appropriate amounts for URA members.
- b. Except as provided in subsection c below, as part of City staff functions, the Executive Director will take charge of all URA assets and property, and on behalf of the URA manage the day-to-day operation and maintenance of all such sites. Where appropriate, the Executive Director, or its assignee, shall market for sale or lease, such properties as is deemed in the best interest of the City and the URA. All such transfer of title or leasehold interest shall be approved by the URA board. The URA appoints the Executive Director as an agent of the URA who is hereby authorized to take administrative actions in this regard on behalf of the URA. The URA shall be allowed to provide reasonable input into the selection of any brokers or consultants engaged for the URA's benefit. The Executive Director shall deliver, at least quarterly, a report of activity of URA property. No individual board member shall interfere with the duties and assignments tasked to the Executive Director unless authorized to do so by the URA board.
- c. The URA agrees that, except as expressly provided in any other agreement between the City, the URA shall be responsible for its own financial management, including budgeting, annual audit review of all funds, operation of bank accounts and the fiscal management of all assets of the URA.
- d. If the City has pledged its full, faith and credit for the repayment of any (i) outstanding bonds of the URA or (ii) any other debt for which funds to pay such debt are obtained from income of the URA derived from its bond transactions, the URA hereby delegates to the City the right to make any decisions with respect to those bonds.
- f. The URA acknowledges that this Agreement is not an exclusive agreement and that the City may contract with other governmental entities for the provision of similar services.

## ARTICLE V: GENERAL PROVISIONS

- a. **ASSIGNMENT.** This Agreement may not be assigned without the express written consent of all other parties to this Agreement.
- b. **NOTICE.** Any notice required or permitted to be delivered hereunder shall be deemed received when sent by United States certified mail, return receipt requested, or statutory overnight delivery, at the addresses set forth below:

City of Forest Park, Georgia  
 City Hall  
 745 Forest Parkway  
 Forest Park, Georgia 30297  
 Attention: City Manager

Urban Redevelopment Agency of the City of Forest Park  
 745 Forest Parkway  
 Forest Park, Georgia 30297  
 Attention: Chair

- c. **STATE LAW TO APPLY.** This contract shall be construed under and in accordance with the laws of the State of Georgia.
- d. **PARTIES BOUND.** The contract shall be binding upon and inure to the benefit of the Parties hereto and their respective legal representatives, successors, and assigns where permitted by this Agreement.
- e. **SEVERABILITY.** In case any one or more of the provisions contained in this contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this contract shall be construed as is such invalid, illegal, or unenforceable provision had never been contained herein.
- f. **PRIOR AGREEMENTS SUPERSEDED.** Except as expressly provided for herein, this Agreement constitutes the sole and only Agreement of the Parties hereto with respect to the subject matter described herein, and supersedes any prior understandings or written or oral Agreements between the parties respecting the within subject matter. This provision shall not apply to the following agreements or transactions:
- i. Any agreements pertaining to any outstanding bonds of the URA.
  - ii. Any security agreements between the URA and the City.
  - iii. Any outstanding notes evidencing loans of funds from the City to the URA.
- g. **TIME OF ESSENCE.** Time is of the essence of this contract.

- h. AMENDMENT. This Agreement may not be modified, amended or terminated in whole or in part in any manner other than by an agreement in writing duly signed and appropriately approved by all parties hereto.
- i. GENDER. Words of any gender used in this contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise.
- j. HEADINGS. The headings for each paragraph or section of this Agreement are for convenience of reference only and shall not be deemed a part of this. Agreement for the purposes of interpreting any provision of said Agreement.
- k. COUNTERPARTS. This Agreement may be executed in any number of identical counterparts, and each counterpart hereof shall be deemed to be an original instrument, but all counterparts hereof taken together shall constitute but a single instrument.
- l. CONSTRUCTION OF AGREEMENT. This Agreement shall not be construed more strongly against any party regardless of which party is responsible for its preparation.
- m. DATES. If the final date of any time period or the date for the performance of any obligation hereunder falls upon a Saturday, Sunday, or a bank or government holiday under the laws of the State of Georgia, then the time of such period or the time for the performance of such obligation shall be extended to the next day which is not a Saturday, Sunday, or a bank or government holiday under the laws of the State of Georgia.
- n. EFFECTIVE DATE AND TERM OF AGREEMENT. The Effective Date of this Agreement shall be the date on which the last party fully executed this Agreement, and the term of this Agreement shall extend for a period of 10 years.

**[Signatures appear on following page.]**

IN WITNESS WHEREOF, the City and the URA as Parties hereto have caused this Agreement to be executed by their duly authorized representatives and delivered as their act and deed, intending to be legally bound by the terms and provisions of this Agreement.

**CITY OF FOREST PARK**

**URBAN REDEVELOPMENT AGENCY OF  
THE CITY OF FOREST PARK**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chair

ATTEST:

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



**File Attachments for Item:**

**7. Council Approval of the 2nd Round of ARPA Funding – Chief Executive Offices**

## American Rescue Fund Allocation Recommendations 09/2022

DEPARTMENT	REQUESTED AMOUNT	DESCRIPTION
<b>OPERATIONS</b>	<b>\$920,000</b>	
Employee Prem Pay (2nd)	\$670,000	Employee Prem Pay Bouns for all Staff - Approved 09/19/2022
Rental Assistance Program	\$250,000	Extending Rental Assitance, but changing some criteria
<b>COMMUNITY PROJECTS</b>	<b>\$490,000</b>	
Fesibility of EOC	\$40,000	Approved at the September 19, 2022 City Council Meeting
Speed and Traffic Control	\$100,000	Request for Speed Bumps and other traffic control measure to be installed.
Demolition/Blight	\$350,000	Money to move forward with the demolition and clearing of city owned land for redevelopment.
<b>PUBLIC SAFETY</b>	<b>\$1,100,000</b>	
<b>Fire</b>		
EOC Building Renovation	\$600,000	Budget fund to renovate gillem building for New Emergency Operations Center (EOC)
<b>Police</b>		
City Camera System	\$500,000	Purchase and installation of cameras in high crime areas to implement Shotspotter, Omnilert and/or FUSUS systems
<b>ARF Request Total</b>	<b>\$2,510,000</b>	
<b>ARPA FUNDS TOTAL RECEIVED</b>	<b>\$3,738,098</b>	
<i>Remaining Funds</i>	<i>\$1,228,098</i>	

**File Attachments for Item:**

**8. Council Consideration of Pay Increase for Council - Legal**



CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Subject:** Council Consideration of Pay Increase for Council -Legal

**Submitted By:** Michael Williams

**Date Submitted:** September 28, 2022

**Work Session Date:** October 3, 2022

**Council Meeting Date:** October, 2022

**Background/History:**

It has been proposed that the City code be amended to provide for an increase in compensation for the members of the governing authority. The proposed ordinance will provide that said increase for Councilmembers be to \$38,635.56 annually and Mayor be to \$55,000 annually. If approved, it will become effective January 2024.

As required by law, ads giving notice of this proposed increased were run on Wednesday, September 14, 2022, Wednesday, September 21, 2022, and Wednesday, September 28, 2022.

**Cost:** \$ 248,177.80 annually.

**Budgeted for:** \_\_\_\_\_ **Yes**   X   **No**

**Financial Impact:**

This does not take effect until January, 2024. If approved, this would need to be budgeted for in the FY-23/24 budget.

**Action Requested from Council:**

Approval of the ordinance.

## PUBLIC NOTICE

### CITY OF FOREST PARK, GEORGIA

Notice of Intent to Take Action to Increase the Compensation of the Mayor and the Council of the City of Forest Park, Georgia – **PLEASE TAKE NOTICE THAT AT 7:00 p.m. on October 3, 2022, during the regularly scheduled meeting of the governing authority for the City of Forest Park, Georgia, in accordance with the terms of O.C.G.A. § 36-35-4, the governing authority for the City intends to consider and to vote upon an ordinance that will provide for an increase in compensation for the members of the governing authority, and will provide that said increase for Councilmembers be to \$38,635.56 annually and Mayor be to \$55,000 annually, if so approved on October 3, 2022, will become effective January 2024.**

Copies of the proposed ordinance is available in the office of the City Clerk, S. Diane White, Forest Park City Hall, for inspection and copying in accordance with the Georgia Open Meetings Act.

Notice filed for advertisement (publishing) on Wednesday, September 14, 2022, Wednesday, September 21, 2022, and Wednesday, September 28, 2022.

S. Diane White  
City Clerk, City of Forest Park

## PUBLIC NOTICE

### CITY OF FOREST PARK, GEORGIA

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S. Diane White  
City Clerk, City of Forest Park



Mexican Street Corn Bowls with Grilled Chicken

## Simple family meals fit for fall

By Family Features

Maintaining a healthy eating plan can be challenging year-

a perfect balance of hearty yet nutritious flavor while taking advantage of the convenience of prepackaged ingredients. Per-

skinless chicken breasts  
2 large ears fresh corn, silks and husks removed  
1 1/2 tablespoons olive oil

## Police arrest

By Heather Middleton  
hmiddleton@news-daily.com

**MORROW** — Clayton County suspect has been arrested in death of an unidentified person.



### PUBLIC NOTICE

#### CITY OF FOREST PARK, GEORGIA

Notice of Intent to Take Action to Increase the Compensation of the Mayor and the Council of the City of Forest Park, Georgia – **PLEASE TAKE NOTICE THAT AT 7:00 p.m. on October 3, 2022, during the regularly scheduled meeting of the governing authority for the City of Forest Park, Georgia, in accordance with the terms of O.C.G.A. § 36-35-4, the governing authority for the City intends to consider and to vote upon an ordinance that will provide for an increase in compensation for the members of the governing authority, and will provide that said increase for Councilmembers be to \$38,635.56 annually and Mayor be to \$55,000 annually, if so approved on October 3, 2022, will become effective January 2024.**

Copies of the proposed ordinance is available in the office of the City Clerk, S. Diane White, Forest Park City Hall, for inspection and copying in accordance with the Georgia Open Meetings Act.

Notice filed for advertisement (publishing) on Wednesday, September 14, 2022, Wednesday, September 21, 2022, and Wednesday, September 28, 2022.

S. Diane White  
City Clerk, City of Forest Park

## ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE GOVERNING AUTHORITY FOR THE CITY OF FOREST PARK, GEORGIA, TO PROVIDE FOR AN INCREASE IN COMPENSATION FOR MEMBERS OF THE GOVERNING AUTHORITY IN ACCORDANCE WITH O.C.G.A. SECTION 36-35-4; TO PROVIDE THAT SAID INCREASE SHALL NOT TAKE EFFECT UNTIL JANUARY 1, 2022; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL ORDINANCES AND RESOLUTIONS AND PARTS OF ORDINANCES AND RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

WHEREAS, Title 2, Chapter 1, Article D of the Code of Ordinances, City of Forest Park provides for the compensation of the Mayor and Council;

WHEREAS, it is proposed that said Article be amended and that an increase in the compensation of the Mayor and Council be approved;

WHEREAS, OCGA § 36-35-4 provides that the Mayor and Council may increase the compensation for the Mayor and Council subject to the following conditions: (1) any such increase shall not be effective until after the taking of office of those elected at the next regular municipal election which is held immediately following the date on which the action to increase the compensation was taken; (2) such action shall not be taken during the period of time beginning with the date that candidates for election to membership on the municipal governing authority may first qualify as such candidates and ending with the date members of the municipal governing authority take office following their election; and (3) such action shall not be taken until notice of intent to take the action has been published in a newspaper of general circulation designated as the legal organ in the county and in the municipal corporation at least once a week for three consecutive weeks immediately preceding the week during which the action is taken;

WHEREAS, the City of Forest Park has caused a notice of its intent to increase the compensation of the Mayor and Council to be published in the legal organ of Clayton County, Georgia once a week for three (3) consecutive weeks immediately preceding the week during which this action is to be taken.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FOREST PARK HEREBY ORDAINS:

**Section 1.** Title 2, Chapter 1, Article D of the Code of Ordinances, City of Forest Park is hereby amended by deleting said section in its entirety and replacing it with the provisions of Exhibit A, attached hereto.

**Section 2.** The compensation paid by the City of Forest Park, Georgia to the elective members of the governing authority for the City shall, on the effective date provided for herein, be fixed as follows: the compensation for the Mayor of the City shall be increased from \$23,040.00 annually to \$55,000.00 annually; and the compensation for each of the members of the City Council of the City shall be increased from \$14,400 annually to \$38,635.56 annually.



**Section 3.** The provisions of Section 1 shall take effect immediately. The increases in compensation provided for in Section 2 above shall not take effect until January 1, 2024.

**Section 4.** Severability. If any section, paragraph, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional for any reason by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, which such portions shall remain in full force and effect.

**Section 5.** All ordinances, resolutions or parts of ordinances or resolutions in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**[SIGNATURES APPEAR ON FOLLOWING PAGE]**

SO ORDAINED this 3<sup>rd</sup> day of October, 2022.

\_\_\_\_\_  
Mayor Angelyne Butler

\_\_\_\_\_  
Council Member Kimberly James, Ward 1

\_\_\_\_\_  
Council Member Dabouze Antoine, Ward 2

\_\_\_\_\_  
Council Member Hector Gutierrez, Ward 3

\_\_\_\_\_  
Council Member Latresa Wells, Ward 4

\_\_\_\_\_  
Council Member Allan Mears, Ward 5

ATTEST:

\_\_\_\_\_  
City Clerk (SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

## EXHIBIT A

### **Sec. 2-1-31. - Time for determining compensation.**

The salary for the mayor and members of the council shall be set by the governing body from time to time, but at all times such action shall be taken in compliance with the provisions of OCGA § 36-35-4.

### **Sec. 2-1-32. - Annual compensation and monthly expense allowance for the mayor.**

(a) The mayor shall receive an annual compensation that shall be set by resolution of the governing body, and shall be paid on a monthly basis. In any month that the mayor shall be absent without just cause from a regular meeting or a regular work session held during that month, then there shall be a deduction of ten (10) percent from the mayor's gross monthly compensation for that month for each regular meeting missed by the mayor without just cause that month, and a deduction of ten (10) percent from said gross compensation for each regular work session missed by the mayor without just cause that month.

(b) For purposes of this section, "just cause" shall mean and include an absence due to personal illness of the mayor or a member of the mayor's immediate family, an absence due to attending the funeral of an immediate family member, or any absence deemed justified and reasonable by a vote of the governing body. In all cases, the question of whether there was "just cause" for an absence shall be determined by a vote of the governing body based on information provided by the mayor.

### **Sec. 2-1-33. - Compensation and expenses of members of the city council.**

(a) Each member of the city council shall receive an annual compensation that shall be set by resolution of the governing body, and shall be paid on a monthly basis. In any month that a councilmember shall be absent without just cause from a regular meeting or a regular work session held during that month, then there shall be a deduction of ten (10) percent from the councilmember's gross monthly compensation for that month for each regular meeting missed by said councilmember without just cause that month, and a deduction of ten (10) percent from said gross compensation for each regular work session missed by said councilmember without just cause for that month.

(b) For purposes of this section, "just cause" shall mean and include an absence due to personal illness of the councilmember or a member of the councilmember's immediate family, an absence due to attending the funeral of an immediate family member, or any absence deemed justified and reasonable by a vote of the governing body. In all cases, the question of whether there was "just cause" for an absence shall be determined by a vote of the governing body based on information provided by the councilmember.

### **Secs. 2-1-34—2-1-40. - Reserved.**