



CITY OF FOREST PARK
URBAN REDEVELOPMENT AUTHORITY REGULAR MEETING

Thursday, September 23, 2021, at 6:00 PM
Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

AGENDA

Angelyne Butler, *Chairwoman*

Steve Bernard, *Vice Chairman*

Nachae Jones, *Member*

Jacklyn Faith, *Member*

Ed Taylor, *Secretary*

Eric Stallings, *Member*

Nancy Howard, *Member*

MEETING NOTICE:

Due to COVID-19, CDC requirements of Masks and Social Distancing will be adhered.

CALL TO ORDER/WELCOME:

Swearing in of New Members

ROLL CALL:

APPROVAL OF MINUTES:

1. Approval of Urban Redevelopment Authority Regular Meeting Minutes 6/24/21
2. Approval of Urban Redevelopment Authority Regular Meeting Minutes 7/29/21

ECONOMIC DEVELOPMENT UPDATE

OLD BUSINESS:

3. Robinson Weeks Partners- Gillem Economic Update

NEW BUSINESS:

4. Discussion: Social Media Specialist

EXECUTIVE SESSION:

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

ADJOURNMENT:

*In compliance with the Americans with Disabilities Act,
those requiring accommodation for meetings should notify
the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.*



**CITY OF FOREST PARK
URBAN REDEVELOPMENT AUTHORITY REGULAR MEETING**

Thursday, June 24, 2021, at 6:00 PM
City Hall-Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Angelyne Butler, *Chairwoman*

Steve Bernard, *Vice Chairman*
Nachae Jones, *Member*
Eric Stallings, *Member*

Ed Taylor, *Secretary*
Eliot Lawrence, *Member*
Lois Wright, *Member*

MEETING NOTICE:

Due to COVID-19 CDC requirements of Masks and Social Distancing will be adhered.

CALL TO ORDER/WELCOME:

Chairwoman Angelyne Butler called the Urban Redevelopment Authority meeting for June 24, 2021, to order at 6:00 PM

Present:

Angelyne Butler, Chairwoman
Steve Bernard, Vice Chairman
Nachae Jones
Eliot Lawrence
Eric Stallings
Lois Wright
Ed Taylor

Also Present:

Mike Williams, City Attorney
Dr. Marc Cooper, City Manager
Bruce Abraham, Economic Development Department Director
Darquita Williams, Interim Finance Director
Bobby Jinks, Public Works Director
Kisha Bundridge, Economic Development Department Associate
Guliano Apadula, Greenberg Traurig, LLP Shareholder
David Welch, Robinson Weeks Partners Chief Executive Officer
Frances Jackson, Robinson Weeks Property Management Director

APPROVAL OF MINUTES:

1. Approval of Urban Redevelopment Authority Regular Meeting Minutes 5/27/2021

Lois Wright made motion to approve the proposed minutes as is for May 27, 2021, Regular Meeting.

Nachae Jones seconded.

Roll call for approval. Motion approved unanimously.

NEW BUSINESS:

2. Environmental Insurance Policy Renewal Terms

Environmental Insurance Policy Renewal:

Mike Williams, City Attorney, explained that the city's brokers submitted our renewal package for coverage to six different companies and got responses from three. Of the top two Environmental Insurance companies to respond, Beazley is being recommended. Beazley's cost is \$250,000 less than the expiring policy we have now.

Mike Williams and Guliano Apadula, who joined the meeting to answer any questions anyone may have about the policy, pointed out that the BRACK rules say that we could potentially be responsible for certain things, but that this new policy will kick in to cover expenses that the army fails to respond to or is delayed in responding to.

Steve Bernard said that decisions like these are huge decisions to make and the board should not be asked to vote without first having time to properly review the information or see a presentation of the information. Chairwoman, Angelyne Butler agreed that these decisions should not be entered into lightly but, mentioned that regular attendance at the meetings and reviewing the materials that are sent to the board members prior to the meeting would help in ensuring that everyone is making informed decisions. She said that everyone can do better by coming to the meetings, reviewing material presented and making sure that information is shared in a timely fashion.

Eliot Lawrence made a motion to accept the recommendation to enter into the environmental insurance policy with Beazley.

Lois Wright seconded.

Roll call for approval. Motion approved unanimously.

EXECUTIVE SESSION:

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

Ed Taylor made a motion to go into executive session at 6:16 PM.

Eliot Lawrence seconded.

Roll call for approval. Motion approved unanimously.

Nachae Jones made a motion to resume the regular meeting at 7:23 PM.

Ed Taylor seconded.

Roll call for approval. Motion approved unanimously.

Based on the discussions in the Executive Session, Lois Wright made a motion to **accept the offer to purchase the Northwest Landfill** for \$50,000 per acre.

Nachae Jones seconded.

Roll call for approval. Motion approved unanimously.

Based on the discussions in the Executive Session, Eliot Lawrence made a motion to **authorize the sale of the Southern portion of the historic area of Ft. Gillem to Blue Star Studio**.

Steve Bernard seconded.

Roll call for approval. Motion approved unanimously.

Agenda Amendment:

Ed Taylor made a motion to amend the agenda to discuss Food Trucks and MARTA at Ft. Gillem.

Nachae Jones seconded.

Roll call for approval. Approved unanimously.

Francine Jackson, Robinson Weeks Property Management Director, made a presentation to the board regarding Food Trucks.

Ms. Jackson shared that the Atlanta Food Coalition provides a service to its members whereby they pay an annual fee into the association and in return are part of their advertising and promotion campaigns. Ms. Jackson says that Franks & White are working on getting the permit for the City of Forest Park and the goal is to have the Atlanta Food Coalition send out a variety of food trucks to Ft. Gillem every day.

MARTA has engaged the services of Georgia Commute who has done similar work in other areas, to do some surveying, and act as a liaison between MARTA and the City of Forest Park.

Franks & White just had some meetings with Ft. Gillem's four major tenants- Kroger, Home Depot Supply, Kalera, and Cummings, to discuss the strategies to collect data for the report we will need to produce for MARTA by the end of August.

ADJOURNMENT:

Lois Wright made a motion to adjourn the regular meeting for the Urban Redevelopment Authority at 7:32 PM.

Nachae Jones seconded.

Roll call for approval. Motion approved unanimously.

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**CITY OF FOREST PARK
URBAN REDEVELOPMENT AUTHORITY REGULAR MEETING**

Thursday, July 29, 2021, at 6:00 PM
Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Angelyne Butler, *Chairwoman*

Steve Bernard, *Vice Chairman*

Ed Taylor, *Secretary*

Nachae Jones, *Member*

Eliot Lawrence, *Member*

Eric Stallings, *Member*

Lois Wright, *Member*

MEETING NOTICE:

Due to COVID-19 CDC requirements of Masks and Social Distancing will be adhered.

CALL TO ORDER/WELCOME:

Chairwoman Angelyne Butler called the Downtown Development Authority meeting for July 29, 2021, to order at 5:31 PM.

ROLL CALL:

Present:

Angelyne Butler, Chairwoman

Nachae Jones

Eliot Lawrence

Lois Wright

Ed Taylor

Also Present:

Mike Williams, City Attorney

Dr. Marc Cooper, City Manager

Bruce Abraham, Economic Development Department Director

Bobby Jinks, Public Works Director

Kisha Bundridge, Economic Development Department

Kathy Warren, The Collaborative Firm Managing Director

Absent:

Steve Bernard
Eric Stallings

1. Swearing In of New Member(s)

Ed Taylor made a motion to table swearing in of new member(s).
Lois Wright seconded.
Roll call for approval. Motion approved unanimously.

OLD BUSINESS:**APPROVAL OF MINUTES:****2. Approval of proposed Urban Redevelopment Authority Regular Meeting Minutes June 24, 2021**

Eliot Lawrence made motion to table approval of the proposed minutes for the June 24, 2021, Regular Meeting.
Ed Taylor seconded.
Roll call for approval. Motion approved unanimously.

3. "City of Forest Park is On the Move" campaign update from the Collaborative Firm

Kathy Warren, Managing Director for The Collaborative Firm shared the schedule they are using to roll out the stages of the *City of Forest Park is On the Move* Campaign.

A database of more than 400 entries was created to push out news to local businesses, elected officials and key shareholders. The Collaborative Firm will relay information to City of Forest Park citizens and the public at large, via The Green Leaf's digital platform. Shared information will include interviews from a key list of people, and other information The Collaborative Firm has already gathered from within the community. Hard copies of the Green Leaf publication will be made available throughout the city, a Facebook page highlighting Economic Development initiatives, and depending on what is happening, news releases will go out.

NEW BUSINESS:**3. Approval of Intergovernmental Agreement Approach**

City Attorney, Mike Williams shared that staff would bring forth a two- part plan to update the Intergovernmental Agreement with the City of Forest Park as it relates to staffing and other issues. The Intergovernmental Agreement from 2018 needs to be updated for the Downtown Development Authority, Urban Redevelopment Authority and the Development Authority boards. The new agreement needs to make clear who is responsible for what. Mr. Williams is considering recommending there be one Intergovernmental Agreement for all three boards, that will lay out what each individual board will do and jointly authorize Economic Development Department strategies and plans. Mr. Williams explained further that the Intergovernmental Agreement would define the role of each board and give a clear understanding as a body as to which board is responsible for what, especially regarding collaborative efforts.

EXECUTIVE SESSION:

Ed Taylor made a motion to recess the Regular Meeting and go into Executive Session to discuss issues concerning Personnel, Litigation or Real Estate at 6:13 PM.

Eliot Lawrence seconded.

Roll call for approval. Motion approved unanimously.

Ed Taylor made a motion to resume the regular meeting at 6:31 PM.

Lois Wright seconded.

Roll call for approval. Motion approved unanimously.

ADJOURNMENT:

Nachae Jones made a motion to adjourn the regular meeting for the Urban Redevelopment Authority at 7:32 PM.

Lois Wright seconded.

Roll call for approval. Motion approved unanimously.

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