



CITY COUNCIL REGULAR SESSION

Monday, September 16, 2024 at 7:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL MEETING NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestreamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

INVOCATION/PLEDGE:

ROLL CALL - CITY CLERK:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

APPROVAL OF MINUTES:

1. Council Approval of Council Work Session and Regular Meeting Minutes from September 3, 2024 -
City Clerk

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

CITY MANAGER'S REPORT:

PRESENTATIONS:

2. Financial Reporting of the FY2024-2025 Monthly Financial Report-Finance Department**Background/History:**

The Finance Department is presenting FY2024-2025 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.

CEREMONIAL:

Council Introduction for newly onboarded recruits at the Forest Park Fire & EMS Department -Introductions Only

Background/History:

The Forest Park Fire & EMS Department has recently recruited four (4) new employees.

Barry Bellamy

Heaven Fagan

Janeya Davis

Tony Taylor

Division Chief Keith King will present the introductions.

PUBLIC HEARINGS:**3. Public Hearing #3 and Approval for the Recommended Proposed Millage Rate**-Finance Department**Background/History:**

The City of Forest Park has tentatively adopted a 2024 millage rate, which will require an increase in property tax by 1.57 percent due to property values increasing. Even though the City of Forest Park proposes to keep the millage rate at 16.74 mills, the increase in property values results in a property tax increase.

This tentative increase will result in a millage rate of 16.74 mills, an increase of 1.57 percent. Without this tentative increase, the millage rate will be no more than 2.6 mills. The proposed tax increase for a home with a fair market value of \$100,000.00 is approximately \$10.40.

CONSENT AGENDA:

Council Approval on the Request for Blanket Purchase Orders-Procurement/Public Works Department

Council Approval on the purchase of firefighter uniforms from a cooperative agreement with Read's Uniforms, LLC-Fire and EMS Department

NEW BUSINESS:

- [4.](#) **Council Approval on a Budget Amendment for All Funds to Conclude Year-End-**Finance Department
- [5.](#) **Council Approval on the Georgia Outdoor Stewardship Grant Pre-Application Request-** Planning and Community Development Department

CLOSING COMMENTS BY GOVERNING BODY:

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.

File Attachments for Item:

- 1. Council Approval of Council Work Session and Regular Meeting Minutes from September 3, 2024**
- City Clerk



CITY COUNCIL WORK SESSION

Tuesday, September 03, 2024 at 6:00 PM
 Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
 745 Forest Parkway
 Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
 The Honorable Hector Gutierrez
 The Honorable Allan Mears

The Honorable Dabouze Antoine
 The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager
 Randi Rainey, City Clerk
 Danielle Matricardi, City Attorney

DRAFT MINUTES

CALL TO ORDER/WELCOME: Mayor Pro Tem Akins Wells called the meeting to order at 6:01 pm.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large	✓	
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

John Wiggins, Finance Director; Jeremi Patterson, Deputy Finance Director; Talisa Adams, Procurement Officer; Shalonda Brown, HR Director; Diane Lewis, Deputy HR Director; Bobby Jinks, Public Works Director; Nigel Watley, Deputy Public Works Director; Fire Chief Geoff May; Fire Dept; Rodney Virgil, Level 2 Support Engineer; Javon Lloyd, PIO; Derry Walker, Code Enforcement Director Marselles Williams, Economic Director; Chief Brandon Criss, Police Dept.; Major Jones, Police Dept; Major Smith, Police Dept.; Dorothy Roper-Jackson, Court Director; Tarik Maxwell, Recreation and Leisure Director; Michelle Hood, Deputy City Clerk; and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to amend the consent agenda to add items #12-15 from New Business and to remove item #2 from the consent agenda to New Business.

Comments/Discussion from Governing Body:

Councilmember James- inquired about having discussions with items on the consent agenda prior to voting. Mr. City Attorney Matricardi noted if a discussion takes place, the item should be moved under new business.

The motion was made by Councilmember James and seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Mears.

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to amend the agenda to remove item #8.

The motion was made by Councilmember James and seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Mears.

CONSENT AGENDA: There was no discussion on these items.**1. Council Discussion on a Blanket Purchase Order for Bennett Fire Products-Procurement Department****Background/History:**

The Fire and EMS Department is requested to approve a Blanket Purchase Order for structural firefighting suppression gear from Bennett Fire Products under Lake County, Florida, cooperative contract #22-730B, with a total amount not to exceed \$85,000.00 for the fiscal year 2024-2025, to be funded from Capital Fund 300-61-3510-52-3718.

2. Council Discussion on the Upgrade of the Agenda Software System Civic Plus-Executive Offices**Background/History:**

The Executive Offices are seeking approval to proceed with the final payment for the upgrade of the Agenda and Minutes Software, which will come from the Executive Office Computer Upgrade Line Item and be \$11,838.05. This software is designed to streamline local governments and public organizations' agenda creation, management, and distribution processes. It also enhances transparency, efficiency, and accessibility in managing public meetings and agendas.

3. Council discussion on the purchase of two (2) vehicles for Senior Services and Maintenance Division – Procurement/Recreation and Leisure Services**Background/History:**

The Recreation and Leisure Service Department would like to purchase a 15-passenger van for the senior division and an F250 pickup truck for the maintenance division. These purchases would help improve the department's operational efficiency.

Staff is requesting approval to purchase from the DOAS cooperative contract # 99999-SPD-ES40199373-002 with Allan Vigil Ford in Morrow, GA. For a total Amount: \$118,706.00; Funding Source: ARPA.

4. Consent Discussion on the Second Street Park Basketball Court Resurfacing Contract – Procurement/Public Works Departments

Background/History:

As part of our ongoing efforts to enhance the pocket parks within the City, the Department of Public Works is seeking consideration and approval to enter into a contract for resurfacing the Second Street Park basketball court. Council recently approved Playworx Playsets LLC to resurface Perkins Park basketball court to the city's standards.

Playworx Playsets LLC, the only quote received, specializes in playground and outdoor sports equipment and successfully completed a previous project. Public Works tried to obtain additional estimates for the resurfacing project, but the other vendors were not responsive (See attached).

Staff is requesting approval to enter into a contract and secure a performance bond with Playworx Playsets LLC for a total amount of \$20,285.00; Funding Source: 100-20-1110-54-2507 Ward #4 Projects.

5. Council Discussion on the Department of Planning & Community Development Surplus Office Furniture-Planning and Community Department

Background/History:

The Department of Planning & Community Development requests Council approval to surplus unused office furniture and an inoperable plotter and to purchase new office furniture—including desks, a file cabinet, and chairs—for new staff members Director Nicole Dozier and Financial Tech Guadalupe Moreno, with an estimated cost of \$3,678.79, while noting that the cost of the replacement plotter is yet to be determined.

6. Council Discussion of a Temporary Easement for Sidewalk Improvements at 790 Linda Way, Forest Park, GA-Public Works Department

Background/History:

In connection with upcoming infrastructure improvements, the City needs to secure a temporary easement for the right-of-way at 790 Linda Way, Forest Park, GA 30297. This easement is necessary to facilitate construction activities, access, and other project-related requirements. The easement will enable the City to perform the necessary work without permanently acquiring the land, thereby reducing costs while achieving the desired improvements.

Staff is seeking Council's approval to enter into an agreement with the resident, as specified in the attached documents, for the temporary easement on the designated parcels of land needed for this project.

7. Council Discussion and Approval of a Temporary Easement for Sidewalk Improvements at 5185 Ellen St, Forest Park, GA-Public Works Department

Background/History:

In connection with upcoming infrastructure improvements, the City needs to secure a temporary easement for the right-of-way at 5185 Ellen St, Forest Park, GA 30297. This easement is necessary to facilitate construction activities, access, and other project-related requirements. The easement will enable the City

to perform the necessary work without permanently acquiring the land, thereby reducing costs while achieving the desired improvements.

Staff is seeking Council's approval to enter into an agreement with the resident, as specified in the attached documents, for the temporary easement on the designated parcels of land needed for this project.

NEW BUSINESS:

8. **Council Discussion for the purchase of lawn care equipment** – Procurement/Recreation and Leisure services-

Background/History:

The City of Forest Park Recreation and Leisure Services Department requests approval to purchase lawn equipment from Campbell's Lawn Equipment, the lowest, responsive, and responsible bidder, for a total amount of \$12,292.84, to be funded through the ARPA allocation. This will assist with maintaining the beautification of the pocket parks and Starr Park sports complex.

9. **Council Discussion on the Conveyance of Property at 5123 Springdale Drive** – Executive Offices
Background/History:

The Clayton County Board of Education has formally requested the Mayor and City Council to convey the property at 5123 Springdale Drive to the Board of Education (BOE). This property is intended for the reconstruction of Fountain Elementary School, which holds significant historical importance as the only historic African American high school in Clayton County.

City Manager Ricky Clark, Jr.- Noted that the property, owned by the Clayton County Land Bank Authority, is needed by the Clayton County Public School District for access and egress related to the renovation of the historic Fountain High School. Mr. Clark, Jr. also noted that the city seeks to convey this property to facilitate the school district's project.

10. **Council Discussion on GMA Pension Plan Agreement and Adoption of Ordinance**-Executive Office

Background/History:

As part of the City Manager's city-wide employee evaluation, a large percentage of employees stated that they would like to see a Pension Plan implemented. Earlier in the year, the City Manager presented the first full read of the proposed pension plan for input from the Governing Body and further approval.

Now that the GMEBS Board of Trustees has finalized the document, the governing body must adopt the restated Adoption Agreement and Service Credit Purchase Addendum. If approved, our plan will begin August 1, 2024, with a service purchase window from September 1 to October 31st.

City Manager Ricky Clark, Jr.- explained that this was a general revision to the pension plan, with the main change being the addition of immediate vesting for department heads. He noted that the GMA legal department required the entire ordinance to be readopted, even though the changes were not substantial beyond what had already been presented.

Comments/Discussion from Governing Body:

Councilmember James- asked if there were any other substantial changes beyond those previously discussed, and Mr. Clark Jr. confirmed there were no other significant changes.

11. Council Discussion on the Citywide Operations and Performance Audit – Executive Office**Background/History:**

In 2021, Mauldin & Jenkins completed a Citywide Operational and Performance Audit that resulted in numerous recommendations. On July 31, 2024, the City Manager hosted the Executive Leadership Retreat to engage the Mayor, council, and Administration's Executive Leadership team on several initiatives. One such initiative included reviewing the Citywide Operational and Performance Audit for implementation.

As a result of the Audit, operational KPIs will be reported monthly beginning October 2024. Staff recommends Approval to adopt the operational recommendations and key performance indicators (KPIs) as recommended by the Auditors and enhanced by the City Manager as operational guidelines and standards of practice for each department.

City Manager Ricky Clark, Jr.- explained that the audit was previously presented during the strategic planning retreat, and the council is now being asked to adopt it formally. Mr. Clark, Jr. noted the goal is to align the city's strategic operations with the policy guidance provided by the governing body and incorporate new key performance indicators (KPIs) around employee culture. He stated the KPIs will be reported externally every month starting in October 2024. Mr. Clark Jr. mentioned the audit has remained the same since the strategic planning retreat.

12. Council Discussion on the Point System Policy for Public Works Employees – Executive Office **Item was removed from the agenda.****Background/History:**

The Public Works Department has long been a cornerstone of the city's operations. It is responsible for maintaining and improving essential services that impact residents' daily lives. Historically, the department has faced challenges related to absenteeism, punctuality, and varying levels of employee engagement. In response to these challenges, previous efforts to address these issues have included informal recognition programs and periodic performance reviews.

Despite these efforts, a more systematic approach to managing attendance, performance, and professional development has been deemed necessary to ensure consistent and equitable treatment of employees. The introduction of a formalized Point System Policy is designed to address these needs by providing a clear and transparent framework for recognizing positive behaviors and addressing performance issues.

13. Council Discussion and Approval regarding Croft and Associate's Fee Proposal to provide architectural renderings and 3D animation services for Starr Park Phase I-Planning Division**Background/History:**

Croft is currently completing design services for the renovation of Starr Park. To give the City Council and Citizens of Forest Park a better perspective and scope of the project, the City is requesting architecture renderings and 3D renderings of the project. The scope is to produce (3) digital still images. The renderings will be 3) bird's eye view of the exterior overall site for each of the three park areas based on the conceptual site plan for the park. The (3) walkthrough animation will be around the exterior of the proposed new buildings.

City Manager Ricky Clark, Jr.- noted that the city is seeking to provide 3D conceptual renderings of the Star Park design before the construction bid goes out. This will allow the city to show the final look of the park to constituents and stakeholders, similar to what was done for the City Center project.

Comments/Discussion from Governing Body:

Councilmember James- asked about the bidding process after the 3D renderings are completed. Mr. Clark Jr. noted that staff is working on finalizing the construction drawings for the project, and the Council will have the renderings before the bid goes out, which are due at the end of September.

Councilmember James- asked if the contractors will be able to bid on something they can't see, and Mr. Clark Jr. clarified that the 3D rendering is more for the city's purposes than the contractors.

Mayor Pro Tem Akins-Wells- asked how long it would take to complete the project. Mr. Clark Jr. noted that Starr Park is about 60% completed with the plans. Mr. Clark Jr. explained that the entire Starr Park would have been redone, which was not financially viable due to being an existing park. He also noted staff were able to remove a lot of the old equipment and apparatus and essentially go back with something more makeshift instead of having the pavilions built ground up; he also noted staff can purchase them like that, but those pavilions. Mr. Maxwell included they are 80-90% completed and are waiting for the final changes to minor details.

14. Council Discussion on a 6-month Strategic Plan and Authority Boards Update - Economic Development Department

Background/History:

The City of Forest Park's Economic Development staff created a six-month strategic plan for its department. This plan encompasses business retention, marketing, internal operations, training, website improvement, and networking. Our goal is to strengthen our relationship with existing businesses, attract new investors, and promote Forest Park as a great place to live, work, and play.

Economic Development Director Marcellus Williams- presented the 6-month strategic plan, which covered areas like business retention, marketing, internal operations, small business improvement, and networking. Some of the key initiatives included: Conducting business retention walks to visit 10 businesses by January 2025; Updating the economic development website, improving the film registry, and creating a business newsletter; Developing standard operating procedures and KPIs for the department; Supporting small businesses through seminars, partnerships, and the business newsletter. Mr. Williams also provided updates on the activities of the Downtown Development Authority, Development Authority, and Urban Redevelopment Agency.

Comments/Discussion from Governing Body:

Councilmember James- requested a copy of the presentation and noted that going on the business tour was a pleasure.

Mayor Pro Tem Akins-Wells- expressed the same sentiments as Councilmember James and noted her appreciation for getting the council involved with the businesses in their wards.

Councilmember Mears- noted that his ward mostly consists of residential areas and does not have businesses to reach. He inquired on how to go about reaching out to a few of those businesses. Mr. Williams noted that there are home-based businesses that could have the opportunity to set up meetings.

Councilmember James-noted for the record she located the economic development presentation.

15. Council Discussion of the allocation of \$250,000 in Tax Allocation District (TAD) funds to support the stormwater infrastructure needs for the proposed new townhome project on Main Street-Projects Division

Background/History:

The proposed townhome project on Main Street is set to be a significant addition to our community, providing modern housing options and contributing to the ongoing revitalization of the downtown area. However, due to the nature of the development site, substantial stormwater management requirements must be addressed to prevent potential flooding, manage runoff, and comply with local and state environmental regulations.

Given the complexity and cost associated with these stormwater needs, the project developers have requested assistance from the City to cover a portion of the infrastructure costs. After careful evaluation, it is recommended that \$250,000 from the TAD funds be allocated to this purpose.

City Manager Ricky Clark, Jr.- noted that the proposed townhome project on Main Street between Lake and Ash Street requires substantial stormwater management infrastructure due to the nature of the development site and the need to build an underwater retention system. Mr. Clark, Jr. noted that the project developers have requested assistance from the city to cover a portion of these infrastructure costs, and it is recommended that \$250,000 from the TAD funds be allocated for this purpose.

Mr. Frank Bailey, Cultivate Communities- Gave a brief presentation, noting that there will be 32 units between Lake Street and Ash Street, with eight (8) buildings broken up into four (4) buildings, a pavilion with grills, and a proposed dog park open to the public. Mr. Bailey also noted that the latest civil set came out with a slight variation on the western side and new quotes due to the subtle variation; however, they are not asking for additional funding.

Mr. Clark, Jr.- Noted that if approved, the staff requests to add a time limit by which the developers break ground. He also noted that Clayton County Water Authority wants to ensure everyone has access to clean water and that the proper guidelines are followed.

Comments/Discussion from Governing Body:

Councilmember Mears- inquired about rainwater runoff and noted several run-ins in the community regarding it. Mr. Bailey noted that it has been taken into consideration and is part of the underground chamber system.

16. Council Discussion on Minister Associations Day of Prayer – Recreation and Leisure Services Department

Background/History:

The Forest Park Minister Association is looking to host its annual Day of Prayer on September 21st in Starr Park and the amphitheater. This event will consist of prayer, worship, and praise. The Minister Association is requesting that the amphitheater be used at no cost.

Director Maxwell, Recreation and Leisure-the event is held annually and will be held on September 21st. The Ministers Association requested that the amphitheater area be used at no cost.

Mr. Clark, Jr.- noted that staff would like to add a condition that the Ministers Association list the city of Forest Park as an additional insured on their insurance coverage.

17. Council Discussion on the 6th Annual Youth Empowerment Summit – Recreation and Leisure Services

Background/History:

The City of Forest Park Recreation and Leisure Services Department, along with Everything Works Together, is looking to host its 6th Annual Youth Empowerment Summit. This event will take place on Saturday, September 28th, at 696 Main Street from 10 am – 3 pm. This one-day summit is geared towards girls ages 12-16 years old. Our mission is to expose these pre-teens/teens to women from different backgrounds who are in different stages of life and have different life experiences and exposure to the arts. This event is absolutely FREE!! In addition to the breakout sessions and keynote speaker, we also provide lunch, entertainment, and giveaways.

Director Maxwell, Recreation and Leisure- noted that the staff is looking to have the 6th Annual Youth Empowerment Summit September 28, 2024, at 696 Main Street. Mr. Maxwell included the summit caters to young women, providing them with speakers and information on various life services and encouraging them to explore different career paths.

Comments/Discussion from Governing Body:

Councilmember James- noted that September 28th is a hectic day in the city, with the homecoming parade, 5K, and tailgate event also scheduled. For future events, she suggested considering all of the activities that could be going on. Mr. Clark, Jr. ensured that there would not be any more conflicts with the scheduling of events moving forward.

Councilmember James- noted that the events for that day would be the homecoming, tailgate, and 5k and inquired if there were enough staff members. Mr. Maxwell stated that there will be a staff member at the event; however, the event will be facilitated by an outside source. Mr. Maxwell said the city staff will be there to ensure the facilitator has everything they need.

Mayor Pro Tem Akins-Wells-expressed concerns about the scheduling conflict and had previously discussed it with Mr. Clark. She suggests that the City maintain a calendar of all events to avoid these types of scheduling conflicts in the future. She believes that when a council member is hosting an event in a city park, the park should be reserved for that event to avoid any issues or hiccups. Mayor Pro Tem Akins-Wells emphasizes the importance of better organization when renting out city facilities to ensure everyone knows the schedule and can plan accordingly.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation, or Real Estate).

ADJOURNMENT:

It was moved to adjourn the meeting at 6:50 p.m.

The motion was made by Councilmember Mears and seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Mears.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.



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The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

DRAFT MINUTES

CALL TO ORDER/WELCOME: The meeting was called to order by Mayor Pro-Tem Akins-Wells at 7:01 pm.

INVOCATION/PLEDGE: Elder Cook led the invocation and pledge.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large	✓	
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

John Wiggins, Finance Director; Jeremi Patterson, Deputy Finance Director; Talisa Adams, Procurement Officer; Shalonda Brown, HR Director; Diane Lewis, Deputy HR Director; Bobby Jinks, Public Works Director; Nigel Watley, Deputy Public Works Director; Fire Chief Geoff May, Fire Dept; Rodney Virgil, Level 2 Support Engineer; Javon Lloyd, PIO; Derry Walker, Code Enforcement Director Marselles Williams, Economic Director; Chief Brandon Criss, Police Dept.; Major Jones, Police Dept; Major Smith, Police Dept.; Dorothy Roper-Jackson, Court Director; Tarik Maxwell, Recreation and Leisure Director; and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to adopt the consent agenda, removing #4, Council Approval for the purchase of Lawn Care Equipment, and moving it under New Business as item number 10.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to adopt the agenda, with the removal of #10 Council Approval on the Point System Policy for Public Works Employees and replace it with item #4 Council Approval for the purchase of lawn care equipment.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

APPROVAL OF MINUTES:

- 1. Council Approval of Council Work Session and Regular Meeting Minutes from August 19, 2024 - City Clerk**

It was moved to approve the Work Session and Regular Meeting Minutes from August 19, 2024.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

Elder Cook wanted to know if the old playground equipment could be donated to a NonProfit 501c3. He asked for information regarding the procedure to obtain it. He noted the Rock Church of Atlanta will be celebrating 22 years of ministry, 11 of which has been in Forest Park. He stated Friday, 27- Sunday 29th, they will hold their food feast, and the program is called Sharing. It is designed to help meet the need to feed. Mr. Cook noted they are looking for partnerships, food donations and volunteers.

Samuel Ibanez wanted to know where the Mayor was. He noted he has been asking about the roads for the bicycle riders and has not heard anything. He noted they can put a line on the streets so the bicycles can have a way to travel.

CITY MANAGER'S REPORT:

City Manager Ricky L. Clark, Jr noted he would like to introduce rehire Eric Ellis for the police department. He noted with the Home Program, 35 of the 65 approved Legacy Residents, work has either been completed or are in the process of arranging repair dates. He noted they were able to add-on additional contractors to expedite the process. Mr. Clark addressed the public comment for playground equipment. He noted the Minister Association could get with the public works department, because they do plan to surplus some of that equipment. He noted at the last meeting there was a comment in reference to mosquitos. He stated that the city is spraying and the machine has been fixed as of last Friday. Mr. Clark noted in reference to the bicycle lanes they are limited on some of the roads and because of their size they cannot place bike lanes on them. He noted in the LCI Plan it does talk about it in the feasibility in some areas where it is deemed necessary.

PUBLIC HEARINGS:**2. Public Hearing #1 for the Recommended Proposed Millage Rate-Finance Department****Background/History:**

The City of Forest Park has tentatively adopted a 2024 millage rate, which will require an increase in property tax by 1.57 percent due to property values increasing. Even though the City of Forest Park proposes to keep the millage rate at 16.74 mills, the increase in property values results in a property tax increase.

This tentative increase will result in a millage rate of 16.74 mills, an increase of 1.57 percent. Without this tentative increase, the millage rate will be no more than 2.6 mills. The proposed tax increase for a home with a fair market value of \$100,000.00 is approximately \$10.40.

Director Wiggins presented the proposed millage rate for 2024, explaining that the increase is due to property tax values. He noted that the proposed millage rate remains at 16.74 mills, with no change in the millage rate. He stated there will be a small tax increase of 1.57 percent. He noted that he is asking that the millage stay the same.

Comments/Discussions from Governing Body:

Councilmember James stated if the millage rate stayed the same and what would increase?

Director Wiggins noted that taxes are the only thing that increased. He noted that last year, they were 967, and this year, they are 1,032.

City Manager Clark noted the evaluation of the property increased. Mr. Clark noted according to the law, you have to advertise an increase if there is no desire to leverage a rollback.

There was a motion to close the regular meeting and open the first Public Hearing for Millage Rates.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

There were no speakers for or against the Proposed Millage Rate.

It was motioned to close the Public Hearing and reopen the Regular Meeting.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

CONSENT AGENDA:

It was motioned to approve the consent agenda.

Councilmember James asked if it was the consent agent.

Mr. Clark noted it was and you have to have 3 public hearings, and this is the first one.

Motion made by Councilmember James, Seconded by Councilmember Mears.
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

3. **Council Approval on a Blanket Purchase Order for Bennett Fire Products**-Procurement Department
4. **Council Approval for the purchase of lawn care equipment** – Procurement/Recreation and Leisure services

This item was moved under New Business

5. **Council Approval on the Upgrade of the Agenda Software System Civic Plus**-Executive Offices
6. **Council Approval on the purchase of two (2) vehicles for Senior Services and Maintenance Division** – Procurement/Recreation and Leisure Services

NEW BUSINESS:

7. **Council Approval on the Conveyance of Property at 5123 Springdale Drive** – Executive Offices

It was motioned to approve the Conveyance of Property at 5123 Springdale Drive.

Motion made by Councilmember James, Seconded by Councilmember Mears.
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

8. **Council Approval on GMA Pension Plan Agreement and Adoption of Ordinance**-Executive Office

It was motioned to approve GMA Pension Plan Agreement and Adoption of Ordinance.

Motion made by Councilmember James, Seconded by Councilmember Mears.
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

9. **Council Approval on the Citywide Operations and Performance Audit** – Executive Office

It was motioned to approve the Citywide Operations and Performance Audit.

Motion made by Councilmember James, Seconded by Councilmember Mears.
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

Council Approval on the Point System Policy for Public Works Employees – Executive Office

This item was removed and replaced with item #4.

10. **Council Approval for the purchase of Lawn Care Equipment.**

Council Comments/Discussion

Councilmember James- asked if they had the required staff to run the equipment and is there a place to store it.

City Manager Clark noted this is a byproduct of the last budget cycle conversation. He said 4 positions were allocated in Recreation and Leisure for them to handle parks. He stated the conversation was for them to assist with the pocket parks, or to take some of the workload off of Public Works. He noted since they are now taking care of the Pocket Parks they did an emergency procure to order the necessary equipment for the employees here now. Mr. Clark noted they will store the equipment at recreation and leisure.

Pro-Tem Akins-Wells stated we are buying equipment for public works that is not being utilized, is there a way the directors can come together and see what they can utilize.

Mr. Clark- noted he will let staff answer that. He stated his understanding when they purchased the equipment that there was no excess, and Recreation and Leisure did not have any.

Director Maxwell noted that they are currently removing some of the equipment they have at public works and purchasing their own equipment so they do not have to take public work equipment that they are shorthanded on.

Mr. Clark noted he was not aware they were shorthanded.

Director Maxwell noted what they have now, they are borrowing from public works.

Director Jinks noted he had 4 lawn mowers in the capital that needed to be replaced over the next 3 years. He noted they are able to make both departments work seamlessly until this year rolls around, thinking there will be something in this year's budget. He noted there are no issues now, but if another mower goes down, they will have to shut down a crew because Leisure is using one of their mowers.

Pro-Tem Akins-Wells noted she understand but knows that public works purchased new equipment in public works that is not being utilized. She noted that may be a discussion for Executive Session.

Councilmember James called for a point of order to make a motion to approve the equipment.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

11. Council Approval on a Task Order for Croft to provide architecture renderings and 3D animation services for Starr Park-Projects Division

It was motioned to approve a Task Order for Croft to provide architecture renderings and 3D animation services for Starr Park.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

12. Council Approval on a 6-month Strategic Plan and Authority Boards Update - Economic Development Department

It was motioned to approve a 6-month Strategic Plan and Authority Boards Update.

Mr. Clark noted it can be ratified that the plan was accepted and approved by the governing body.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

13. Council Approval of the allocation of \$250,000 in Tax Allocation District (TAD) funds to support the stormwater infrastructure needs for the proposed new townhome project on Main Street-Projects Division

It was motioned to approve the allocation of \$250,000 in Tax Allocation District (TAD) funds to support the stormwater infrastructure needs for the proposed new townhome project on Main Street.

Motion made by Councilmember Gutierrez, Seconded by Councilmember James.

Council Comments/Discussion

Councilmember James noted that she agree with using the TAD Funds because she knows what the outcome of the project is going to be. She noted that she is frustrated about something that happened in the past. She noted TAD money was needed to help with stormwater and Clayton County Water Authority.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

14. Consent Approval on the Second Street Park Basketball Court Resurfacing Contract – Procurement/Public Works Departments

It was motioned to approve the Second Street Park Basketball Court Resurfacing Contract.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

15. Council Approval on the Department of Planning & Community Development Surplus Office Furniture- Planning and Community Department

It was motioned to approve the Department of Planning & Community Development Surplus Office Furniture.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

16. Council Approval of a Temporary Easement for Sidewalk Improvements at 790 Linda Way, Forest Park, GA-Public Works Department

It was motioned to approve the Temporary Easement for Sidewalk Improvements at 790 Linda Way, Forest Park, GA.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

17. Council Approval of a Temporary Easement for Sidewalk Improvements at 5185 Ellen St, Forest Park, GA-Public Works Department

It was motioned to approve the Council Approval of a Temporary Easement for Sidewalk Improvements at 5185 Ellen St, Forest Park, GA.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

18. Council Approval on Minister Associations Day of Prayer – Recreation and Leisure Services Department

It was motioned to approve the Minister Associations Day of Prayer.

Motion made by Councilmember James, Seconded by Councilmember Mears.

City Manager Clark noted before the vote staff has a condition.

Councilmember James amended her motion to approve this item with the insurance coverage recommendation.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

19. Council Approval on the 6th Annual Youth Empowerment Summit – Recreation and Leisure Services

It was motioned to approve the 6th Annual Youth Empowerment Summit.

Motion made by Councilmember Gutierrez, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

CLOSING COMMENTS BY GOVERNING BODY:

Councilmember James thanked everyone for coming out and asked them to go to the website so they can view the Ward meeting she host every 3rd Thursday of the month. She noted her Ward Party hosted by Code Enforcement will be on October 2nd. Councilmember James noted September 28th will be a busy day. There will be an Annual 5k, at 3 pm there will be a Homecoming Parade, and the Elementary and Middle Schools are invited to participate. She stated they will be at the amphitheater afterwards to watch the band and different organizations perform. She noted that will kick off the Tailgate with the Georgia and Alabama game. Councilmember James asked everyone to come out and help celebrate.

Councilmember Antione thanked everyone for coming out.

Councilmember Gutierrez thanked Mayor Pro-Tem and noted she did a great job filling in. He noted that Food Truck Friday is this Friday and they will be watching a movie, and cleanup will be the next day. He noted the employees are doing an amazing job and welcome the new officer back.

Councilmember Mears noted he had his block party last week and thanked all those who participated and made it a success. He noted they were at the newly renovated park and the kids loved it. He thanked the employees and noted that they work together, and it makes their job easier. He gave Mr. Finch a shoutout for being the oldest member to attend the meetings.

Councilmember Gutierrez noted that they are having the second annual Back in School Giveaway. He noted that he is partnering with school board representative Victoria Williams. This will take place at 4609 Jonesboro Road and if there are any children in need to come out.

Councilmember James thanked Mr. Jonathan for the clear bookbags that he donated. She noted she is still giving them out and the kids are appreciative of them. She stated she is always looking for sponsors to help celebrate the Teachers of the Year, the principal, and the parent liaison of the school.

Councilmember Akins-Wells noted to Councilmember Gutierrez that she had some more book bags donated to her and she will give them to him to go with what they have. She noted the Fall Community Garden workday at the Willie Finch Garden is Tuesday, September 17th, from 9 am to 1 pm. She invited everyone to come out to 5413 Lee Circle and stated lunch will be served. Councilmember Akins-Wells thanked Jonathan Rashmir for giving back to the kids in the Forest Park Community. She thanked the directors and employees for all they do.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation, or Real Estate)

It was moved to recess into Executive Session at 7:39 p.m. for Personnel, Litigation, or Real Estate matters.

Motion made by Councilmember Mears, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to adjourn the Executive Session and reconvene the Regular Session Meeting at 8:21 pm.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

City Manager, Clark noted to reflect the increase and scope and responsibilities, he recommended to the governing body effectuate a change of title for the Procurement Officer. He stated staff is seeking to upgrade this position to the Procurement Manager. He noted staff is also looking to change the Procurement Officer position to the Assistant Procurement agent. This change is budget neutral and results in a saving.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADJOURNMENT:

There was a motion to adjourn the regular meeting at 8:23 pm.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.

File Attachments for Item:

2. Financial Reporting of the FY2024-2025 Monthly Financial Report-Finance Department

Background/History:

The Finance Department is presenting FY2024-2025 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Financial Reporting of the FY2024-2025 Monthly Financial Report

Submitted By: John Wiggins

Date Submitted: 9/12/2024

Work Session Date: 9/16/2024

Council Meeting Date: 9/16/2024

Background/History:

The Finance Department is presenting FY2024-2025 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.

Cost: \$0.00

Budgeted for: _____ **Yes** _____ **No**

Financial Impact:

Action Requested from Council:



Item #2.

FY2024-2025 MONTHLY FINANCIAL REPORT

John Wiggins

Finance Director

470-599-8286 | jwiggins@forestparkga.gov



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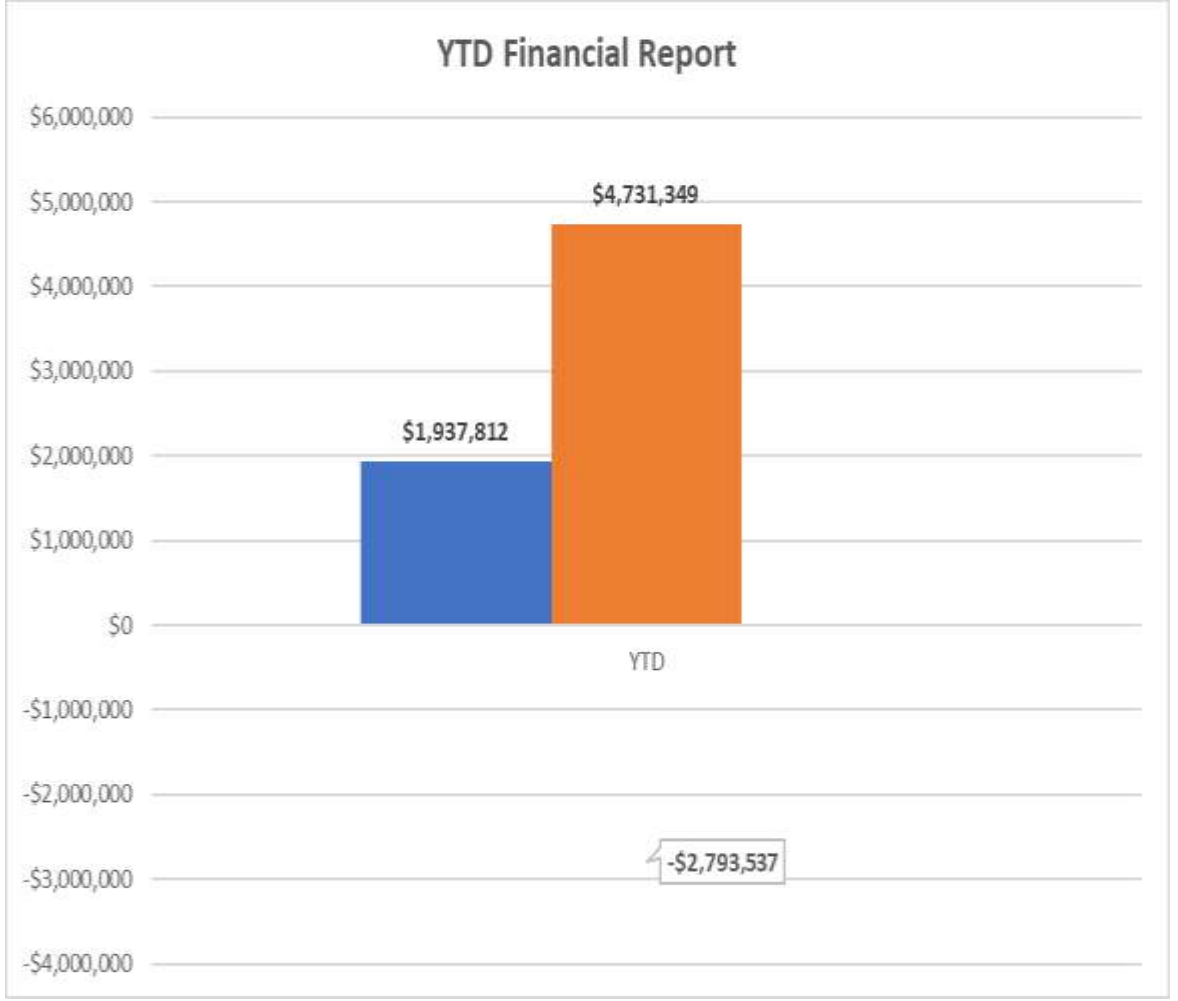
General Fund August Summary by Category

Period 08/31/2024 Beginning Fund Balance --> 22,400,514

Revenue	CATEGORY	Budget	Month	YTD ACTUAL	BALANCE
31 Taxes		\$34,306,218	\$848,434	\$1,030,345	\$33,275,873
32 Licenses and Permits		\$1,022,964	\$9,805	\$135,016	\$887,948
33 Intergovernmental Revenues		\$3,000	-\$17,387	\$7,040	-\$4,040
34 Charges for Services		\$1,302,744	\$37,182	\$89,006	\$1,213,738
35 Fines and Forfeitures		\$1,246,804	\$310,669	\$577,416	\$669,388
36 Investment Income		\$100,000	\$28,773	\$80,479	\$19,521
37 Contributions & Donations		\$2,000	\$0	\$0	\$2,000
38 Miscellaneous Revenue		\$3,710,168	\$16,965	\$18,510	\$3,691,658
39 Other Financing Sources		\$200,000	\$0	\$0	\$200,000
REVENUE TOTAL		\$41,893,898	\$1,234,442	\$1,937,812	\$39,956,086

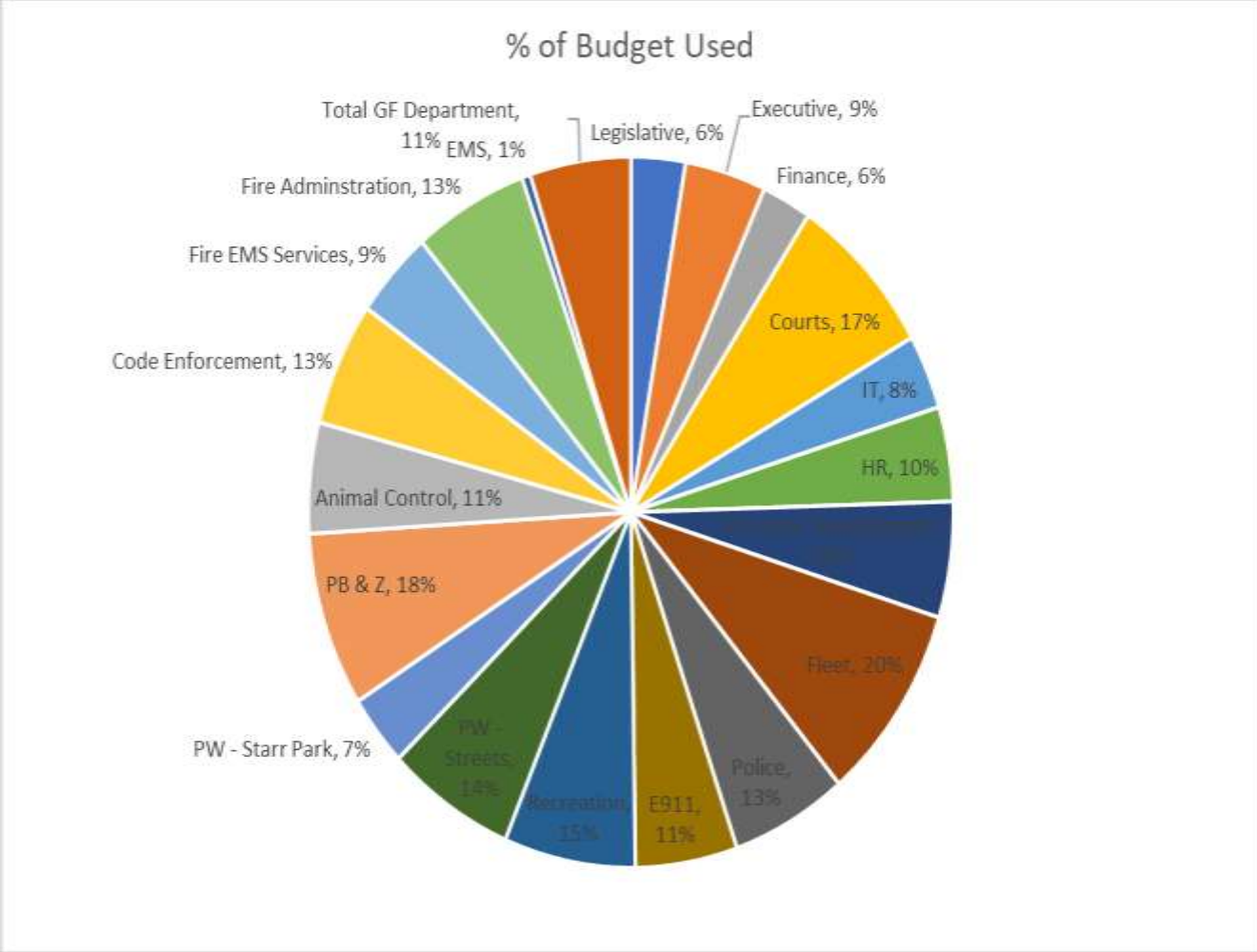
Expenses	CATEGORY	Budget	Month	YTD ACTUAL	BALANCE
51 Personal Services		\$27,458,683	\$2,158,642	\$3,416,975	\$24,041,708
52 Purchased/Contracted Services		\$5,225,900	\$728,883	\$805,027	\$4,420,873
53 Supplies		\$3,669,481	\$263,903	\$356,955	\$3,312,526
54 Capital Outlay		\$283,128	\$0	\$0	\$283,128
57 Other Costs		\$379,730	\$152,391	\$152,391	\$227,339
58 Interest		\$3,790,732	\$0	\$0	\$3,790,732
61 Other Financing Uses		\$1,086,243	\$0	\$0	\$1,086,243
EXPENSE TOTAL		\$41,893,897	\$3,303,818	\$4,731,349	\$37,162,548

REMAINING FUND BALANCE \$19,606,977



General Fund August Summary by Department

Department	Budget	Actual	Balance	% of Budget Used
Legislative	921,428	56,013	865,415	6%
Executive	1,465,945	133,172	1,332,773	9%
Finance	7,696,503	425,519	7,270,984	6%
Courts	817,500	137,708	679,792	17%
IT	1,642,952	124,468	1,518,484	8%
HR	720,990	69,174	651,816	10%
Economic Development	403,070	47,407	355,663	12%
Fleet	1,138,169	229,948	908,221	20%
Police	10,088,780	1,312,482	8,776,298	13%
E911	964,265	109,869	854,396	11%
Recreation	2,012,170	295,927	1,716,243	15%
PW - Streets	2,934,872	422,111	2,512,761	14%
PW - Starr Park	100,000	7,285	92,715	7%
PB & Z	931,260	165,315	765,945	18%
Animal Control	140,130	15,766	124,364	11%
Code Enforcement	574,600	72,518	502,082	13%
Fire EMS Services	2,008,995	180,956	1,828,039	9%
Fire Administration	7,212,819	924,584	6,288,235	13%
EMS	119,450	1,127	118,324	1%
Total GF Department	41,893,898	4,731,349	37,162,549	11%



All Other Funds August Summary Table

FUND	FUND NUMBER	REVENUE BUDGET	REVENUE ACTUAL	REVENUE BALANCE		EXPENSE BUDGET	EXPENSE ACTUAL	EXPENSE BALANCE
Federal DEA Fund	210	8,000.00	3,232.53	4,767.47		8,000.00	-	8,000.00
Local Drug Task Fund	211	20,000.00	1,801.44	18,198.56		20,000.00	-	20,000.00
Federal Dept of Treasury	214	20,000.00	2,195.66	17,804.34		20,000.00	-	20,000.00
E911 Fund	215	300,000.00	-	300,000.00		370,000.00	98,622.51	271,377.49
Multiple Grants Fund	250	250,000.00	-	250,000.00		352,200.00	5,019.58	347,180.42
ARPA Fund	253	2,598,748.00	-	2,598,748.00		3,648,200.00	124,058.00	3,524,142.00
Tax Allocation Dist #1	270	300,000.00	5,220.97	294,779.03		100,500.00	350,070.40	(249,570.40)
Hotel Motel Tax	275	75,000.00	-	2,917.98		75,000.00	-	75,000.00
Capital Improvement Fund	300	1,086,243.00	-	1,086,243.00		1,086,243.00	488,743.00	597,500.00
2008 SPLOST FUND	320	-	22,526.34	(22,526.34)		-	20,824.21	(20,824.21)
2015 SPLOST FUND	325	-	-	-		-	-	-
2021 SPLOST FUND	326	19,361,052.00	85,160.47	19,275,891.53		19,176,052.00	134.41	19,175,917.59
Sanitation	540	1,788,663.00	16,362.86	1,772,300.14		1,788,663.00	58,556.64	1,730,106.36
DA Fund	580	-	350,000.00	(350,000.00)		-	-	-
URA Fund	585	15,520,000.00	4,586.50	15,515,413.50		3,081,050.00	-	3,081,050.00
URA Series 2021	586	-	-	-		-	-	-
DDA Fund	590	1,429,768.00	40,139.85	1,389,628.15		1,429,768.00	4,144.01	1,425,623.99

Key points from Other Funds Summary Table

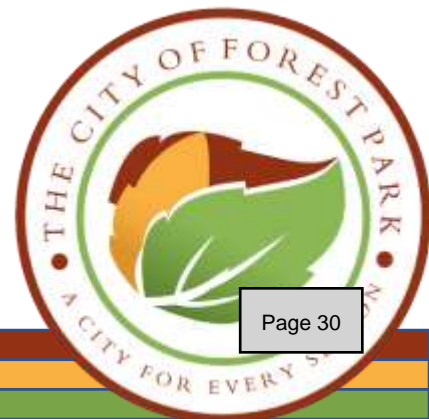
- ARPA Funds - \$3,648,200
- Capital Fund - \$1,788,663
- 2021 SPLOST Fund - \$19,176,052
- Sanitation Fund - \$1,788,663
- URA Fund - \$3,081,050
- DDA Fund - \$1,429,768

Q&A

Item # 2.

THANK YOU!

We Are  #OneForestPark



File Attachments for Item:

**Council Introduction for newly onboarded recruits at the Forest Park Fire & EMS Department -
Introductions Only**

Background/History:

The Forest Park Fire & EMS Department has recently recruited four (4) new employees.

Barry Bellamy

Heaven Fagan

Janeya Davis

Tony Taylor

Division Chief Keith King will present the introductions.



City Council Agenda Item

Subject: Forest Park Fire & EMS – Onboarded four (4) new recruits to the Department – Introductions Only

Submitted By: FIRE & EMS

Date Submitted: September 6, 2024

Work Session Date: September 16, 2024

Council Meeting Date: September 16, 2024

The Forest Park Fire & EMS Department has recently recruited four (4) new employees.

- Barry Bellamy
- Heaven Fagan
- Janeya Davis
- Tony Taylor

Division Chief Keith King will present the introductions.

Cost: \$ N/A

Budgeted for: Yes No

Financial Impact: NONE

Action Requested from Council: NONE – INTRODUCTION GIVEN BY DIVISION CHIEF KEITH KING

File Attachments for Item:

3. Public Hearing #3 and Approval for the Recommended Proposed Millage Rate-Finance Department

Background/History:

The City of Forest Park has tentatively adopted a 2024 millage rate, which will require an increase in property tax by 1.57 percent due to property values increasing. Even though the City of Forest Park proposes to keep the millage rate at 16.74 mills, the increase in property values results in a property tax increase.

This tentative increase will result in a millage rate of 16.74 mills, an increase of 1.57 percent. Without this tentative increase, the millage rate will be no more than 2.6 mills. The proposed tax increase for a home with a fair market value of \$100,000.00 is approximately \$10.40.



CITY OF
FORESTPARK

City Council Agenda Item

Title of Agenda Item: Public Hearing #2 for the Recommended Proposed Millage Rate

Submitted By: Finance

Date Submitted:9/10/24

Work Session Date: 9/16/24

Council Meeting Date:
9/16/24

Background/History:

The City of Forest Park has tentatively adopted a 2024 millage rate, which will require an increase in property tax by 1.57 percent due to property values increasing. Even though the City of Forest Park proposes to keep the millage rate at 16.74 mills, the increase in property values results in a property tax increase.

All concerned citizens are invited to the Public Hearing on the tax increase, which will be held at Forest Park City Hall on September 3, 2024, at 7:00 p.m.

The time and places of additional public hearings on this tax increase are at Forest Park City Hall at 745 Forest Parkway on September 16, 2024, at 6:00 p.m. and 7:00 p.m.

This tentative increase will result in a millage rate of 16.74 mills, an increase of 1.57 percent. Without this tentative increase, the millage rate will be no more than 2.6 mills. The proposed tax increase for a home with a fair market value of \$100,000.00 is approximately \$10.40.

Action Requested from Council: Approval of renewal

Cost: \$

Budgeted for: X Yes No

Financial Impact:

NOTICE OF PROPERTY TAX INCREASE

The City of Forest Park has tentatively adopted a 2024 millage rate that will require an increase in property tax by 1.57 percent due to increasing property values. Even though the City of Forest Park is proposing to keep the millage rate at 16.74 mills, the increase in property values results in a property tax increase.

All concerned citizens are invited to the public hearing on the tax increase at Forest Park City Hall on September 16, 2024, at 5:00 p.m.

Times and places of additional public hearings on this tax increase are at Forest Park City Hall at 745 Forest Parkway on September 16, 2024, at 6:00 p.m. and again at 7:00 p.m.

This tentative increase will result in a millage rate of 16.74 mills, an increase of 1.57 percent. Without this tentative increase, the millage rate will be no more than 2.6 mills. The proposed tax increase for a home with a fair market value of \$100,000 is approximately 10.40.

NOTICE

The Forest Park City Council does hereby announce that the millage rate will be set at a meeting to be held at Forest Park City Hall 745 Forest PKWY, on **September 16, 2024, at (5:00 pm and 7:00 pm)**, and pursuant to the requirements of O.C.G.A. § 48-5-32, does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

CURRENT 2024 PROPERTY TAX DIGEST AND 5-YEAR HISTORY OF LEVY

		COUNTYWIDE	2020	2021	2022	2023	2024
C o u n t y w i d e	V A L U E	Real & Personal	798,201,427	675,235,726	776,940,943	967,553,071	1,032,675,150
		Motor Vehicles	10,365,520	2,085,100	8,208,270	8,281,670	7,848,860
		Mobile Homes	92,189	90,021	91,589	97,073	96,971
		Timber - 100%	0	0	0	0	0
		Heavy Duty Equipment	16,919	3,822	11,489	62,575	64,730
		Gross Digest	808,676,055	677,414,669	897,113,084	975,994,389	1,040,685,711
		Less Exemptions	58,853,644	44,695,519	44,717,195	44,715,846	91,956,833
		NET DIGEST VALUE	749,822,411	632,719,150	852,395,889	931,278,543	948,728,878
A r e a	R A T E	Gross Maintenance & Operation Millage	0.0212	0.0252	0.0201	0.0172	0.0176
		less Rollback (Local Option Sales Tax)	0.0077	0.0034	0.0049	0.0005	0.0009
		NET M&O MILLAGE RATE	0.0167	0.0167	0.0152	0.0167	0.0167
T A X	TOTAL M&O TAXES LEVIED	\$12,522	\$10,594	\$12,968	\$15,590	\$15,834	
		Net Tax\$ Increase	\$1,597	(\$1,928)	\$2,375	\$2,621	\$245
		Net Tax% Increase	14.62%	-15.40%	22.42%	20.21%	1.57%



Item # 3.

2024 City of Forest Park Millage Rate Presentation

John Wiggins

Finance Director

470-599-8286 | jwiggins@forestparkga.gov



Page 37

ABOUT THE MILLAGE RATE



The tax rate that is applied to the assessed value of taxable property to calculate the amount of property tax to be paid.



Millage rate of 1 mil is \$1.00 per thousand of assessed value.



For calculation purposes, the millage rate is stated as 0.001.



The millage rate is established by the levying authority each year.

NOTICE OF CURRENT TAX DIGEST AND FIVE-YEAR HISTORY OF LEVY

CURRENT 2024 PROPERTY TAX DIGEST AND 5 YEAR HISTORY OF LEVY

		COUNTY WIDE	2020	2021	2022	2023	2024
		C O U N T Y W I D E	Real & Personal	798,201,427	675,235,726	776,940,943	967,553,071
Motor Vehicles	10,365,520		2,085,100	8,208,270	8,281,670	7,848,860	
Mobile Homes	92,189		90,021	91,589	97,073	96,971	
Timber - 100%	0		0	0	0	0	
Heavy Duty Equipment	16,919		3,822	11,489	62,575	64,730	
Gross Digest	808,676,055		677,414,669	897,113,084	975,994,389	1,040,685,711	
Less Exemptions	58,853,644		44,695,519	44,717,195	44,715,846	91,956,833	
NET DIGEST VALUE	749,822,411		632,719,150	852,395,889	931,278,543	948,728,878	
R A T E	Gross Maintenance & Operation Millage	0.0212	0.0252	0.0201	0.0172	0.0176	
	Less Rollback (Local Option Sales Tax)	0.0077	0.0034	0.0049	0.0005	0.0009	
	NET M&O MILLAGE RATE	0.0167	0.0167	0.0152	0.0167	0.0167	
T A X	TOTAL M&O TAXES LEVIED	\$12,522	\$10,594	\$12,968	\$15,590	\$15,834	
	Net Tax \$ Increase	\$1,597	(\$1,928)	\$2,375	\$2,621	\$245	
	Net Tax % Increase	14.62%	-15.40%	22.42%	20.21%	1.57%	

Notice of Property Tax Increase To The Public

Item # 3.

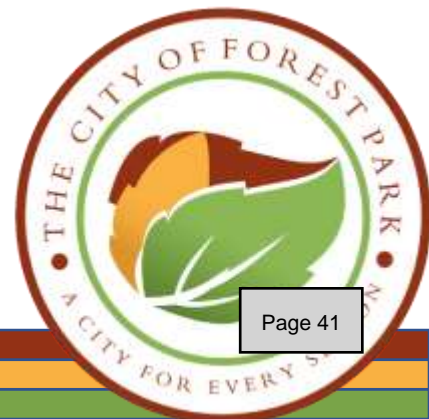
- The City of Forest Park has tentatively adopted a 2024 millage rate which will require an increase in property tax by 1.57 percent due to property values increasing. Even though the City of Forest Park is proposing to keep the millage rate at 16.74 mills, the increase in property values results in a property tax increase.
- All concerned citizens are invited to the public hearing on the tax increase to be held at the Forest Park City Hall on September 3, 2024, at 7:00 p.m.
- Times and places of additional public hearings on this tax increase are at Forest Park City Hall at 745 Forest Parkway on September 16, 2024, at 6:00 p.m. and again at 7:00 p.m.
- This tentative increase will result in a millage rate of 16.74 mills, an increase of 1.57 percent. Without this tentative increase, the millage rate will be no more than 2.6 mills. The proposed tax increase for a home with a fair market value of \$100,000 is approximately 10.40.

Q&A

Item # 3.

THANK YOU!

We Are  #OneForestPark



File Attachments for Item:

**Council Approval on the Request for Blanket Purchase Orders-Procurement/Public Works
Department**



Title of Agenda Item: Consent Agenda – Request for Blanket Purchase Orders

Submitted By: Nigel Wattley

Date Submitted: 9-9-2024

Work Session Date: 9-16-2024

Council Meeting Date: 9-16-2024

Background/History:

As part of our ongoing efforts to streamline the procurement process, the following contracted or single source vendors are being presented to create Blanket Purchase Orders:

Single Source Bellamy Strickland – \$20,000	Repairs for Fleet/Auto	Fund: 100-27-4900-52-1712
Single Source Best Drive – \$18,000	Purchase of Tires	Fund: 100-27-4900-52-1712
DOAS Cooperative Boswell Oil – \$165,000	Purchase of Fuel/Oil	Fund: 100-27-4900-53-1270
LSBD (Forest Park) Campbells – \$22,300	Small tools repairs/parts	
	Fund: 100-51-4210-53-1106	
	Fund: 100-27-4900-52-1712	
	Fund: 100-54-6220-53-1129	
	Fund: 100-51-4210-52-1601	
	Fund: 100-54-6210-53-1602	
OMNIA Cooperative Cintas – \$26,000	Uniforms for PW Employees	
	Fund: 100-27-4900-53-1701	
	Fund: 100-51-4210-53-1702	
DeKalb County Cooperative Atl. Commercial Tires – \$13,000	Purchase of Tires	Fund: 100-27-4900-52-1712
Single Source Fleet Services – \$18,000	Gas Cards	Fund: 100-27-4900-53-1270
OMNIA Cooperative Home Depot – \$14,000	City wide facility repairs	
	Fund: 100-51-4210-53-1106	
	Fund: 100-27-4900-52-1712	
	Fund: 100-51-4210-52-1601	
	Fund: 100-54-6230-53-1127	
Single Source McDonald Collision – \$25,000	Repairs for Fleet/Auto	Fund: 100-27-4900-52-1712
DeKalb County Cooperative O’Reilly Auto Parts – \$15,000	Auto parts for Fleet	Fund: 100-27-4900-52-1712
Single Source Songbird Landscape – \$13,000	Park Maintenance	Fund: 100-54-6230-53-1127
City Contract Waste Management – \$1,300,000	Solid waste Disposal	Fund: 540-72-4530-52-3001
City Contract World Scapes LLC – \$39,500	Cemetery Maintenance	Fund: 100-27-4900-52-1002

Action Requested from Council:

Consideration and approval of Blanket Purchase Orders

Cost: \$ 1,688,800

Budgeted for: X **Yes** **No**

Financial Impact:

File Attachments for Item:

Council Approval on the purchase of firefighter uniforms from a cooperative agreement with Read's Uniforms, LLC-Fire and EMS Department



City Council Agenda Item

Subject: Council Discussion on the purchase of firefighter uniforms from cooperative agreements with Read’s Uniforms, LLC

Submitted By: Procurement Department (on behalf of Fire & EMS Services)

Date Submitted: September 9, 2024

Work Session Date: September 9, 2024

Council Meeting Date: September 16, 2024

Background/History:

Read’s Uniforms, LLC, a business located in Florida and Georgia has a contract with Sarasota County, Florida for Fire Fighter uniforms to include, but not limited to dress pants, dress shirts, t-shirts, polo shirts, shorts, sweatpants, sweatshirts, belts, embroidery, badges, insignias and hats. We are requesting to spend an annual amount not to exceed \$50,000 from Fund 100-61-3510-53-1702.

Cost: \$ **\$50,000**

Budgeted for: **Yes** **No**

Financial Impact: 100-61-3510-53-1702

Action Requested from Council: Discussion and Approval

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

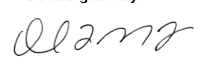
THIS TERM CONTRACT (Contract) is made and entered into as of the date of execution by both parties, by and between **Sarasota County**, a political subdivision of the State of Florida, hereinafter referred to as the "County" and **Read's Uniforms, LLC**, a Delaware limited liability company authorized to do business in the State of Florida, hereinafter referred to as "Contractor."

This Contract, including its Exhibits A, B, C, and Attachments 1 and 2 to Exhibit A, attached hereto, Solicitation #232512TEG and County Purchase Orders, all incorporated herein, represent the entire agreement between Contractor and County with respect to the subject matter hereof and supersedes all prior agreements, negotiations, or understandings between the parties in any way relating to the subject matter of this Contract.

Contractor and County acknowledge having read and understood this Contract and hereby agree to be bound by its terms and conditions.

IN WITNESS WHEREOF, the parties have executed this Contract as of the date last below written.

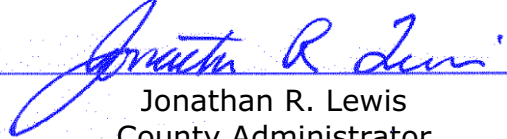
READ'S UNIFORMS, LLC

DocuSigned by:
BY: 
FF0F9333C5744E8
Vice President

12-27-2023

SARASOTA COUNTY

BOARD OF COUNTY COMMISSIONERS
OF SARASOTA COUNTY, FLORIDA

BY: 
Jonathan R. Lewis
County Administrator **2/1/2024**

*Delegated pursuant to motion of the Board of
County Commissioners at a Board Meeting*

Approved as to form and correctness:

BY: 
COUNTY ATTORNEY RWF

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

Terms and Conditions

WITNESSETH

WHEREAS, the County requires the services of a contractor to provide uniforms for emergency services personnel; and,

WHEREAS, the County issued an Invitation for Bids (IFB) # 232512TEG on September 8, 2023; and,

WHEREAS, the County evaluated the responses received and found the Contractor qualified to perform the necessary services; and,

WHEREAS, the County approved a Notice of Recommended Award on November 16, 2023; and,

WHEREAS, the Contractor has reviewed the services required pursuant to this Contract and is qualified, willing and able to provide and perform all such services in accordance with its terms.

NOW, THEREFORE, the County and the Contractor, in consideration of the mutual covenants contained herein, do agree as follows:

I. CONTRACTOR'S SERVICES

The Contractor agrees to diligently provide all materials, services and labor for uniforms for emergency services personnel in accordance with the Scope of Services made part of this Contract as Exhibit A, attached hereto and incorporated herein.

II. TERM

This Contract shall commence on January 29, 2024, and shall continue for a period of three years. This Contract may be renewed for up to two additional one year periods subject to written agreement of both parties.

III. COMPENSATION AND PAYMENT OF CONTRACTOR'S SERVICE

- A. The County shall pay the Contractor for the services rendered hereunder and completed in accordance with the terms and conditions of this Contract a total amount not to exceed One Million One Hundred Eighty Nine Thousand One Hundred Twenty Nine Dollars and Sixty Five Cents (\$1,189,129.65) for the initial three-year term.
- B. Notwithstanding the preceding, Contractor shall perform no work under this Contract until receipt of a purchase order from the County. Contractor acknowledges and agrees that no minimum amount of work is guaranteed under this Contract and County may elect to issue no purchase orders. If

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

a purchase order is issued, the County reserves the right to amend, reduce or cancel the purchase order in its sole discretion.

- C. The County's performance and obligation to pay under this Contract is contingent upon an appropriation of lawfully available funds by the Board of County Commissioners. The County shall promptly notify the Contractor if the necessary appropriation is not made.

IV. METHOD OF PAYMENT

- A. The County shall pay the Contractor through payment issued by the Clerk of the Circuit Court in accordance with the Local Government Prompt Payment Act, §218.70, et seq. F.S., upon receipt of the Contractor's invoice and written approval of same by the County's Administrative Agent indicating that services have been rendered in conformity with this Contract.
- B. The Contractor shall submit invoices for payment to the address indicated on the purchase order for those specific services provided pursuant to Exhibit B, Fee Schedule, attached hereto and incorporated herein.
- C. The Contractor's invoices shall be in a form satisfactory to the Clerk of the Circuit Court, who shall initiate disbursements. The Contractor is responsible for providing all necessary documentation that may be required by the County.

V. ADDITIONAL SERVICES

- A. No changes to this Contract or the performance contemplated hereunder shall be made unless the same are in writing and signed by both the Contractor and the County.
- B. If the County's Administrative Agent requires the Contractor to perform additional services related to this Contract then the Contractor shall be entitled to additional compensation based on the Fee Schedule, as amended, to the extent necessary to accommodate such additional work. The additional compensation shall be agreed upon before commencement of any additional services or changes and shall be incorporated into this Contract by written amendment. The County shall not pay for any additional service or work performed before a written amendment to this Contract.

Notwithstanding the preceding, in the event additional services are required as a result of error, omission or negligence of the Contractor, the Contractor shall not be entitled to additional compensation.

VI. LIABILITY OF CONTRACTOR

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

- A. The Contractor shall save, defend, indemnify and hold harmless the County from and against any and all claims, actions, damages, fees, fines, penalties, defense costs, suits or liabilities which may arise out of any act, neglect, error, omission or default of the Contractor arising out of or in any way connected with the Contractor or subcontractor's performance or failure to perform under the terms of this Contract.
- B. This section shall survive the termination or expiration of this Contract.

VII. CONTRACTOR'S INSURANCE

Contractor shall procure and maintain insurance as specified in Exhibit C, Insurance Requirements, attached hereto and made a part of this Contract.

VIII. RESPONSIBILITIES OF THE CONTRACTOR

- A. The personnel assigned by the Contractor to perform services shall comply with the terms set forth in this Contract. The Contractor shall ensure that all personnel and other agents are fully qualified and capable to perform their assigned tasks. Any change or substitution to the Contractor's key personnel must receive the County's Administrative Agent's written approval before said changes or substitution can become effective.
- B. The Contractor agrees to respond to communication from the County within three working days unless a shorter response time is specified by the County.
- C. The Contractor warrants that it has not employed or retained any company or person (other than a bona fide employee working solely for the Contractor), to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award of this Contract.
- D. The Contractor covenants and agrees that it and its employees shall be bound by the Ethical Standards as set forth in the Sarasota County Procurement Manual. The Contractor agrees to incorporate the provisions of this paragraph in any subcontract into which it might enter with reference to the work performed.
- E. Contractor agrees that it and its employees shall communicate with County employees and members of the public in a civil manner. All aspects of a Contractor's performance, including complaints received from County employees or members of the public, may impact the County's decision to renew or terminate this Contract in accordance with the provisions contained herein. The County further reserves the right to suspend or debar the Contractor from consideration for award of future contracts in

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

accordance with the Sarasota County Procurement Code if the Contractor does not abide by the terms of this subsection.

- F. Pursuant to §287.133(2)(a), F.S., a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in §287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.
- G. The Contractor shall comply with all federal, state, and local laws, regulations and ordinances applicable to the work or payment for work thereof, and shall not discriminate on the grounds of race, color, religion, sex, or national origin in the performance of work under this Contract.
- H. The Contractor shall maintain books, records, documents, and other evidence directly pertaining to or connected with the services under this Contract which shall be available and accessible at the Contractor's offices for the purpose of inspection, audit, and copying during normal business hours by the County, or any of its authorized representatives. Such records shall be retained for a minimum of five (5) fiscal years (from October to September) after completion of the services.
- I. §287.135, F.S., prohibits agencies from contracting with companies for goods or services that are on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel, and from contracting with companies for goods or services of \$1,000,000 or more that are on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or are engaged in business operations in Cuba or Syria. The lists are created pursuant to §215.473 and §215.4725, F.S. Contractor certifies that it is not listed on the Scrutinized Companies that Boycott Israel List, the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and is not engaged in a boycott of Israel or engaged in business operations in Cuba or Syria, and understands that pursuant to §287.135, F.S., the submission of a false certification may subject Contractor to civil penalties, attorney's fees, and/or costs. In accordance with §287.135, F.S., the County may terminate this Contract if a false certification has been made, or the Contractor is subsequently placed on any of these lists, or engages in a boycott of Israel or is engaged in business operations in Cuba or Syria.

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

- J. The Contractor shall notify the County's Administrative Agent at least one (1) day in advance of any meeting between the Contractor and any County Commissioner, regulatory agency or private citizen related to this Contract.
- K. The Contractor is, and shall be, in the performance of all work, services and activities under this Contract, an independent contractor. Contractor is not an employee, agent or servant of County and shall not represent itself as such. All persons engaged in any work or services performed pursuant to this Contract shall at all times, and in all places, be subject to the Contractor's sole direction, supervision and control. The Contractor shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the Contractor's relationship and the relationship of its employees to the County shall be that of an independent contractor and not as employees of the County. The Contractor shall be solely responsible for providing benefits and insurance to its employees.

IX. FORCE MAJEURE

The Contractor specifically agrees that all work performed under the terms and conditions of this Contract shall be completed within the time limits as set forth herein, or as otherwise identified in the County's purchase order or specified by the County's Administrative Agent, subject only to delays caused by force majeure, or as otherwise defined herein. "Force majeure" shall be deemed to be any cause affecting the performance of this Contract arising from or attributable to acts, events, omissions or accidents beyond the reasonable control of the parties.

X. OBLIGATIONS OF COUNTY

- A. The County's Administrative Agent is designated to do all things necessary to properly administer the terms and conditions of this Contract, including, but not limited to:
 - 1. Review of all Contractor payment requests for approval or rejection.
 - 2. Periodic reviews of the work of the Contractor as necessary for the completion of the Contractor's services during the period of this Contract.
- B. The County shall not provide any services to the Contractor in connection with any claim brought on behalf of or against the Contractor.

XI. TERMINATION

- A. The County shall have the right at any time upon thirty (30) calendar days' written notice to the Contractor to terminate the services of the Contractor for convenience. The County shall pay to the Contractor and the Contractor

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

shall accept as full payment for its services, a sum of money equal to the work completed in any commenced but incomplete services.

- B. Any failure of the Contractor to satisfy the requirements of this Contract, as documented by the Administrative Agent, shall be considered a default of the Contract and sufficient reason for termination.
 - 1. For defaults that are curable (as determined by the County), the Contractor shall be notified in writing by the County and shall have an opportunity to cure such default(s) within ten (10) working days after notification.
 - 2. For defaults that are not curable (as determined by the County), notice of the termination date shall be given as deemed appropriate by the County.
- C. In the event the County's termination of this Contract for default is in any way deficient, at the option of the County such termination shall be deemed to be a termination for convenience pursuant to Section XI.A. above.
- D. The parties may mutually agree to terminate this Contract. Such termination shall be evidenced by a notice issued by the County. The County shall pay to the Contractor and the Contractor shall accept as full payment for its services, a sum of money equal to the work completed in any commenced but incomplete services.
- E. In the event that the Contractor has abandoned performance under this Contract, then the County may terminate this Contract upon three (3) calendar days' written notice to the Contractor indicating its intention to do so. Payment for work performed prior to the Contractor's abandonment shall be as stated above. Contractor shall have one hundred and eighty (180) days to submit invoices. Invoices submitted after one hundred and eighty (180) days may not be accepted for payment.
- F. The Contractor shall have the right to terminate services only in the event of the County failing to pay the Contractor's properly documented and submitted invoice within ninety (90) calendar days of the approval by the County's Administrative Agent.
- G. The County reserves the right to terminate and cancel this Contract in the event the Contractor shall be placed in either voluntary or involuntary bankruptcy or an assignment be made for the benefit of creditors.
- H. After consultation with and written notice to the Contractor providing a reasonable opportunity to cure, the County shall have the right to refuse to make payment, in whole or part due to:

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

1. The quality of a portion, or all, of the Contractor's work not performed in accordance with the requirements of this Contract;
2. The quantity of the Contractor's work not delivered or performed as represented in the Contractor's Payment Request, or otherwise;
3. Claims made, or likely to be made, against the County or its property;
4. Damages to the County or a third party caused by the Contractor;
5. The Contractor's failure or refusal to perform any other obligation under this Contract.

XII. DISPUTE RESOLUTION

- A. To the extent Chapter 558, F.S. is applicable, the parties expressly opt out of the requirements of Chapter 558, F.S., within the meaning of §558.005(1), F.S.
- B. In the event of a dispute or claim arising out of this Contract, the parties agree first to try in good faith to settle the dispute by direct discussion. If this is unsuccessful, the parties may enter into mediation in Sarasota County, Florida, with the parties sharing equally in the cost of such mediation.
- C. In the event mediation, if attempted, is unsuccessful in resolving a dispute, the parties may proceed to litigation as set forth below.
- D. Any dispute, action or proceeding arising out of or related to this Contract will be exclusively commenced in the state courts of Sarasota County, Florida, or where proper subject matter jurisdiction exists in the United States District Court for the Middle District of Florida. Each party irrevocably submits and waives any objections to the exclusive personal jurisdiction and venue of such courts, including any objection based on forum non conveniens.
- E. The parties hereby waive all rights to trial by jury for any litigation concerning this Contract.
- F. This Contract and the rights and obligations of the parties shall be governed by the laws of the State of Florida without regard to its conflict of laws principles.
- G. Unless otherwise agreed in writing, the Contractor shall be required to continue its services and all other obligations under this Contract during the pendency of claim or dispute including, but not limited to, actual period of mediation or judicial proceedings.

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

XIII. STOP WORK ORDER

The County's Administrative Agent may at any time, by written order to the Contractor, require the Contractor to stop all or any part of the work called for by this Contract. Any order shall be identified specifically as a stop work order issued pursuant to this clause. This order shall be effective as of the date the order is delivered to the Contractor. Upon receipt of such an order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. The Contractor shall not resume work unless specifically so directed in writing by the County. The Administrative Agent shall take one of the following actions:

1. Cancel the stop work order; or
2. Terminate the work covered by the order; or
3. Terminate the Contract in accordance with provisions contained in Section XI.A.

In the event the County determines to not direct the Contractor to resume work, the stop work order may be converted into a notice of termination for convenience pursuant to Section XI.A. The notice period for such termination shall be deemed to commence on the date of issuance of the stop work order. In the event the County does not direct the Contractor to resume work within ninety (90) days, the Contractor may terminate this Contract.

XIV. PUBLIC RECORDS

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**Sarasota County
Public Records office
1660 Ringling Blvd.
Sarasota, FL 34236**

**Phone: 941-861-5886
Email: publicrecords@scgov.net**

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

XV. MISCELLANEOUS

- A. This Contract constitutes the sole and complete understanding between the parties and supersedes all other contracts between them, whether oral or written with respect to the subject matter. No amendment, change or addendum to this Contract is enforceable unless agreed to in writing by both parties and incorporated into this Contract.
- B. Time is of the essence with regard to each and every aspect of the Contractor's performance under this Contract.
- C. The language of this Contract shall be construed, in all cases, according to its fair meaning and not for or against any party hereto.
- D. The parties hereto do not intend nor shall this Contract be construed to grant any rights, privileges or interest to any third party.
- E. The Contractor shall not assign any interest in this Contract and shall not transfer any interest in same (whether by assignment or novation) without the prior written consent of the County, except that claims for the money due or to become due to the Contractor from the County under this Contract may be assigned to a financial institution or to a trustee in bankruptcy without such approval from the County. Notice of any such transfer or assignment due to bankruptcy shall be promptly given to the County.
- F. The exercise by either party of any rights or remedies provided herein shall not constitute a waiver of any other rights or remedies available under this Contract or any applicable law.
- G. If any term, condition, or covenant of this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Contract shall be valid and binding on each party.
- H. The parties covenant and agree that each is duly authorized to enter into and perform this Contract and those executing this Contract have all requisite power and authority to bind the parties.
- I. Neither the County's review, approval or acceptance of, nor payment for, the services required under this Contract shall be construed to operate as a waiver of any rights under this Contract or of any cause of action arising out of the performance of this Contract.
- J. The rights and remedies of the County provided for under this Contract are in addition to any other rights and remedies provided by law.
- K. If the Contractor is comprised of more than one legal entity, each entity shall be jointly and severally liable hereunder.

**TERM CONTRACT FOR
UNIFORMS FOR EMERGENCY SERVICES PERSONNEL**

- L. This Contract may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.
- M. The County may unilaterally extend this Contract up to ninety (90) days beyond its expiration. The unit prices in effect on the last day of this Contract shall remain in effect for the extension period.
- N. Any notices of default or termination shall be sufficient if sent by the parties via United States certified mail, postage paid, or via a nationally recognized delivery service, to the addresses listed below:

Contractor’s Representative:

County’s Administrative Agent:

Name: Stu Jackson
 Title: Account Manager, Florida – Public Safety
 Address: 705 N. 14TH Street
Leesburg, FL 34748
 Telephone: (860) 302-6570
 E-mail: stu.jackson@readsuniforms.net

Name: Stephen Cantu
 Title: Sarasota County – Emergency Services - Liason
 Address: 1660 Ringling Blvd
Sarasota, FL 34236
 Telephone: (941) 500-4608
(941) 861-5253
 E-Mail: scantu@scgov.net

- O. Any change in the County’s Administrative Agent or the Contractor’s Representative will be promptly communicated by the party making the change.
- P. Paragraph headings are for the convenience of the parties and for reference purposes only and shall be given no legal effect.
- Q. The solicitation and all attachments and addenda thereto are hereby incorporated in the Contract by reference.
- R. In the event of conflicts or inconsistencies, the documents shall be given precedence in the following order:
 1. Contract
 2. Solicitation
 3. County’s Purchase Order

**EXHIBIT A
SCOPE OF SERVICES**

1. CONTRACTOR REQUIREMENTS

- A. Contractor shall supply uniforms for Sarasota County Emergency Services Personnel.
- B. Contractor shall have a representative available onsite for fittings a minimum of once per quarter at a mutually agreed upon time. Fitting will be held at the following address:
 - Sarasota County Fire Department
 - 1805 Apex Road
 - Sarasota, FL 34240
- C. Contractor shall notify the County immediately if any product is discontinued.
- D. Contractor shall have an online catalog, provide the County with access to the online catalog and accept online orders.
- E. If available, Contractor shall ensure that the County's Administrative Agent is supplied with current print catalogs as they are published.

2. SAMPLES AND SAMPLE SETS

- A. Required Samples Submittal
 - i. Samples are requested at the vendors expense so the County can ensure the logo is sewn correctly and that the shirt fabric and the logo look as expected once embroidered. The samples sets must include embroidery and printing on each item and must be delivered to the Sarasota County Fire Department within ten (10) business days of award. Contractor shall make any required updates and return revised samples for the County's review within 10 business days. This process shall repeat until the County is satisfied with the embroidering.

3. PRODUCT SPECIFICATION

- A. Equivalentents will not be accepted by the County. Only the brands specified on the Fee Schedule and further described in Attachment 1 – Uniform Specifications will be accepted by the County. If an item becomes discontinued, the County, at its sole discretion, may approve a suitable substitution or may discontinue the purchase of that item with no substitution.
- B. Contractor shall apply patches, embroidery, or silkscreen to designated items, according to specifications listed in Attachment 2 - Applique.

4. COUNTY RESPONSIBILITIES

- A. The County will provide Contractor with all required patches as needed.
- B. The County will provide Contractor with necessary embroidery and

**EXHIBIT A
SCOPE OF SERVICES**

silkscreen artwork.

5. PACKAGING REQUIREMENTS

- A. Within each shipment, orders shall be internally bundled and labeled by individual name.
- B. All deliveries shall include a packing slip.

6. ORDERING REQUIREMENTS

- A. The County will place orders online, as often as needed. The County reserves the right to place phone orders when necessary.
- B. All orders will include a Purchase Order (PO) number. Contractor shall refer to PO number on all future correspondence, including invoices.
- C. The Contractor shall not require a minimum order.
- D. The County will make every effort to combine orders for more efficient processing and delivery.

7. DELIVERY

- A. Deliveries, including backorders, shall be made within three weeks of placing orders. Exceptions may only be made with written approval from the County's Administrative Agent.
- B. All deliveries shall be made to the following address, unless instructed otherwise, in writing by the County's Administrative Agent:

Sarasota County Fire Department
Attn: Sonja Conover-Kuehn
1805 Apex Road
Sarasota, FL 34240

- C. Deliveries shall be Free On Board (FOB) destination.
- D. Delivery hours shall be defined as Monday – Friday, 7:30 am – 3:30 pm, except on County observed holidays.

8. PRODUCT ACCEPTANCE

- A. Following delivery, Sarasota County will inspect and determine if the delivery of the product is acceptable and as specified.
- B. Incorrect or inferior/defective materials shall be returned to Contractor at Contractor's expense.

9. INVOICING AND PAYMENT

- A. All Contractor invoices shall include a purchase order number.
- B. Items purchased from the Contractor not listed on the Fee Schedule shall

**EXHIBIT A
SCOPE OF SERVICES**

be invoiced by the Contractor at the percentage discount off catalog price, as stated on the Fee Schedule.

- C. Contractor's invoices for items purchased at catalog price less discount shall clearly show the catalog price at the time of purchase (referencing the catalog number and date), and the percentage discount, as stated on the Fee Schedule

10. WARRANTY

- A. All materials provided by the Contractor shall be fully warranted from the date of County's acceptance for a period of one year, or for the standard warranty period provided by the Contractor or by the materials manufacturer, whichever is greater.
- B. Vendor expressly warrants that all goods supplied shall be new, suitable for the use intended, of the grade and quality specified, free from all defects in design, material, and workmanship, in conformance with all samples, descriptions furnished by the Vendor and specifications furnished by the County. Vendor warrants that all goods shall strictly conform to the County's requirements.
- C. Vendor shall immediately replace any goods not conforming to any warranty at the Vendor's expense. If after notice, Vendor fails to replace goods not conforming to the County's requirements, Vendor shall promptly refund to the County the full purchase price paid by the County.

11. PRICE ADJUSTMENTS

- A. The County may consider price adjustments on an annual basis. Requests for price adjustments shall be made in writing at least 60 days prior to the end of each contract year in order to be considered.

(END EXHIBIT A)

ATTACHMENT 1 UNIFORM SPECIFICATIONS

Some or all of the embroidery, patches and silkscreen applications listed below could be placed on uniform items, depending on the purchase order specifications.

- 1.1 Dress Pants (male):
 - a. Navy (NV)
 - b. Flying Cross, MFR: 47280
 - c. Fabric 75% polyester, 25% wool blend

- 1.2 Dress Pants (female):
 - a. Navy (NV)
 - b. Flying Cross, MFR: 47280W
 - c. Fabric 75% polyester, 25% wool blend

- 1.3 Dress Pants (male):
 - a. Navy (NV)
 - b. Flying Cross, MFR: 3900
 - c. Fabric 100% polyester

- 1.4 Dress Pants (female):
 - a. Navy (NV)
 - b. Flying Cross, MFR: 3900W
 - c. Fabric 100% polyester

- 1.5 Pants (male):
 - a. Any color
 - b. Fusion Flex Pant
 - c. Weight 5.9 oz. per square yard
 - d. VERTX, MFR: VTX 1201
 - e. Fabric 42% Lycra, 32% Cotton, 26% Polyester
 - f. Red embroidery centered over left pocket may be SCFD, SCEM or SCES (SCFD)
Example attached as Attachment 2, 1A)

- 1.6 Pants (female):
 - a. Any color
 - b. VERTX
 - c. Fusion Flex Pant
 - d. Fabric 42% Lycra, 32% Cotton, 26% Polyester

ATTACHMENT 1 UNIFORM SPECIFICATIONS

- e. Weight 5.9 oz per square yard
 - f. VERTX, MFR:VTX 1201W
 - g. Red embroidery centered over left pocket may be SCFD, SCEM or SCES (SCFD
Example attached as Attachment 2, 1A)
- 1.7 Shorts (male):
- a. Any color
 - b. Tru-Spec
 - c. Men's Ascent Shorts
 - d. Style: 1108
 - e. Weight 6.5 oz. polyester/cotton micro rip-stop
 - f. Red embroidery centered over left pocket may be SCFD, SCEM, or SCES (SCFD
Example attached as Attachment 2, 1A)
- 1.8 Bike Shorts (unisex)
- a. Navy
 - b. Mocean Tactical
 - c. 1081 Piping Short
 - d. MFR: 1081
 - e. Fabric:100% Taslan nylon
- 1.9 Long-sleeved shirts (male):
- a. White
 - b. Maltese cross on left arm (SCFD logo) – Example attached as Attachment 2, 2A, and 2B
 - i. Full color "Sarasota County Fire Dept" Maltese Cross patch embroidered on left arm measuring 3¾"x3¾" – 18,361 stitches.
 - c. Right arm is blank
 - d. Deluxe tropical weave
 - e. Flying Cross LS shirt, MFR: 35W54
 - f. Fabric 65% polyester, 35% cotton
- 1.10 Long-sleeved shirts (female):
- a. White
 - b. Maltese cross on left arm (SCFD logo) - Example attached as Attachment 2, 2A:
 - i. Full color "Sarasota County Fire Dept" Maltese Cross patch embroidered on left arm measuring 3¾"x3¾" – 18,361 stitches.
 - c. Right arm is blank

ATTACHMENT 1 UNIFORM SPECIFICATIONS

- d. Deluxe tropical weave
 - e. Flying Cross LS shirt, MFR: 126R54
 - f. Fabric 65% polyester, 35% cotton
- 1.11 Short-sleeved shirts (male) - Example attached as Attachment 2 2A, 2B, and 2C:
- a. White shirt, Flying Cross short sleeved shirt, MFR: 85R5400
 - b. Blue shirt, Flying Cross short sleeved shirt, MFR: 85R5435
 - c. Maltese cross on left arm (SCFD logo)
 - i. Full color "Sarasota County Fire Dept" Maltese Cross patch embroidered on left arm measuring 3¾"x3¾" - 18,361 stitches
 - d. Specialty patch on right arm (i.e.: EMT, Paramedic, Special Ops, Reverse Flying Flag)
 - e. Fabric 65% polyester, 35% cotton
- 1.12 Short-sleeved shirts (female) - Example attached as Attachment 2 2A, 2B, and 2C:
- a. White shirt, Flying Cross, MFR: 176R5400
 - b. Blue shirt, Flying Cross, MFR: 176R5435
 - c. Maltese cross patch embroidered on left arm (SCFD logo)
 - i. Full color "Sarasota County Fire Dept" Maltese Cross patch embroidered on left arm measuring 3¾"x3¾" - 18,361 stitches.
 - d. Specialty patch on right arm (i.e.: EMT, Paramedic, Special Ops, Reverse Flying Flag)
 - e. Fabric 65% polyester, 35% cotton
- 1.13 Short-sleeved shirt (unisex):
- a. Mocean Tactical Two-Tone Reflective Bike Polo
 - b. Color: Hi Vis Navy
 - c. Maltese Cross patch embroidered on left chest (SCFD)
 - d. Embroidered up to 3 lines on right chest - Navy thread:
 - i. Job title
 - ii. First initial, last name
 - e. Mfg. 0354
 - f. Fabric: 5.95 oz, 97.5% polyester and 2.5% X-Static silver nylon
- 1.14 Polo Shirts (Unisex) -Example attached as Attachment 2 3A:
- a. VERTX Coldblack Polo
 - b. Fabric 100% polyester
 - c. Full dull yarn
 - d. Weight 6.5 oz double pique weave

ATTACHMENT 1 UNIFORM SPECIFICATIONS

- e. Navy (NV), MFR: VTX 4000 Reg
 - f. Navy (NV), MFR: VTX 4000 Long (Torso)
 - g. White style, MFR: VTX 4000 Reg
 - h. White style VTX 4000 Long (Torso)
 - i. Embroidered up to 3 lines on right chest:
 - i. Job title
 - ii. Specialty
 - iii. First initial, last name
 - j. Maltese Cross patch embroidered on left chest (Example attached as Exhibit 3A)
 - i. Full color "Sarasota County Fire Dept" Maltese Cross patch embroidered on left chest measuring 3¾"x3¾" – 18,361 stitches.
 - k. Back silkscreen 1" font, 2 lines:
 - i. Sarasota County (arched) – Example attached as Attachment 2, 3B.
 - ii. Fire Department
- 1.15 Polo Shirts (Unisex) -Example attached as Attachment 2, 3A:
- a. VERTX Coldblack Long Sleeve Polo
 - b. Fabric 100% polyester
 - c. Full dull yarn
 - d. Weight 6.5 oz double pique weave
 - e. Navy (NV), MFR: VTX 4020 Reg
 - f. Navy (NV), MFR: VTX 4020 Long (Torso)
 - g. White style, MFR: VTX 4020 Reg
 - h. White style VTX 4020 Long (Torso)
 - i. Embroidered up to 3 lines on right chest:
 - i. Job title
 - ii. Specialty
 - iii. First initial, last name
 - j. Maltese Cross patch embroidered on left chest (Example attached as Exhibit 3A)
 - i. Full color "Sarasota County Fire Dept" Maltese Cross patch embroidered on left chest measuring 3¾"x3¾" – 18,361 stitches.
 - k. Back silkscreen 1" font, 2 lines:
 - i. Sarasota County (arched) – Example attached as Exhibit 3B or 8A.
 - ii. Fire Department
- 1.16 Polo Shirts (Unisex) -Example attached as Attachment 2, 3A:
- a. VERTX Coldblack Polo

ATTACHMENT 1 UNIFORM SPECIFICATIONS

- b. Fabric 100% polyester
 - c. Full dull yarn
 - d. Weight 6.5 oz double pique weave
 - e. Any color, MFR: VTX 4000 Reg
 - f. Any color, MFR: VTX 4000 Long (Torso)
 - g. Embroidered up to 3 lines on right chest:
 - i. Job title
 - ii. Specialty
 - iii. First initial, last name
 - h. Maltese Cross patch embroidered on left chest (Example attached as Attachment 2, 3A)
 - i. Full color "Sarasota County Fire Dept" Maltese Cross patch embroidered on left chest measuring 3¾"x3¾" – 18,361 stitches.
- 1.17 Polo Shirts (Unisex) -Example attached as Attachment 2, 3A:
- a. VERTX Coldblack Long Sleeve Polo
 - b. Fabric 100% polyester
 - c. Full dull yarn
 - d. Weight 6.5 oz double pique weave
 - e. Any color, MFR: VTX 4020 Reg
 - f. Any color, MFR: VTX 4020 Long (Torso)
 - g. Embroidered up to 3 lines on right chest:
 - i. Job title
 - ii. Specialty
 - iii. First initial, last name
 - h. Maltese Cross patch embroidered on left chest (Example attached as Attachment 2, 3A)
 - i. Full color "Sarasota County Fire Dept" Maltese Cross patch embroidered on left chest measuring 3¾"x3¾" – 18,361 stitches.
- 1.18 T-shirts (Unisex):
- a. 100% Gildan Classic Pre-Shrunk Cotton
 - b. Available in any color
 - c. No pockets
 - d. Silkscreened Maltese Cross applied on left chest (SCFD logo)
 - e. Back silkscreen 1" font, 2 lines:
 - i. Sarasota County (arched) – Example attached as Attachment 2, 4A.
 - ii. Fire Department
- 1.19 Moisture Wicking Short Sleeve T-shirts (Unisex):
- a. 100% Polyester

ATTACHMENT 1 UNIFORM SPECIFICATIONS

- b. Available in any color
 - c. No pockets
 - d. Silkscreened Maltese cross applied on left chest (SCFD logo)
- 1.20 Moisture Wicking Short Sleeve T-shirts (Unisex):
- a. 100% Polyester
 - b. Available in any color
 - c. No pockets
 - d. Silkscreened Maltese cross applied on left chest (SCFD logo)
 - e. Back silkscreen 1" font, 2 lines:
 - i. Sarasota County (arched) – Example attached as Attachment 2, 4A.
 - ii. Fire Department
- 1.21 Moisture Wicking Long Sleeve T-shirts (Unisex):
- a. 100% Polyester
 - b. Available in any color
 - c. No pockets
 - d. Silkscreened Maltese cross applied on left chest (SCFD logo)
- 1.22 Moisture Wicking Long Sleeve T-shirts (Unisex):
- a. 100% Polyester
 - b. Available in any color
 - c. No pockets
 - d. Silkscreened Maltese cross applied on left chest (SCFD logo)
 - e. Back silkscreen 1" font, 2 lines:
 - i. Sarasota County (arched) – Example attached as Attachment 2, 4A.
 - ii. Fire Department
- 1.23 Jackets:
- a. Elbeco Shield Performance Hi Vis Soft Shell
 - b. Black/Yellow
 - c. 7.6 oz., two-way stretch woven fabric 96% polyester, 4% Spandex, exterior with fleece interior
 - d. Maltese cross patch embroidered on left chest (Example attached as Exhibit 5A)
 - i. Full color "Sarasota County Fire Dept." Maltese Cross patch embroidered on left chest measuring 3¾"x3¾" – 18,361 stitches.
 - e. Embroidered up to 3 lines on right chest:
 - i. Job title
 - ii. Specialty

ATTACHMENT 1 UNIFORM SPECIFICATIONS

- iii. First initial, last name
 - f. Sizes Regular and Long shall be available XSM-4XL
- 1.24 Job Shirt:
- a. 5.11 Job Shirt ¼ Zip 2.0, MFG #72534
 - b. Fire Navy (NV)
 - c. 11.6 oz., polyester, cotton fleece, 100% water repellent
 - d. Fade resistant, multiple pockets
 - e. Mic pockets at both shoulders and pen pockets on the left sleeve
 - f. Maltese cross patch embroidered on left chest (Example attached as Attachment 2, 6A)
 - i. Full color "Sarasota County Fire Dept." Maltese Cross patch embroidered on left chest measuring 3¾"x3¾" – 18,361 stitches.
 - g. Embroidered up to 3 lines on right chest:
 - i. Job title
 - ii. Specialty
 - iii. First initial, last name
 - h. Back silkscreen 1" font, 2 lines:
 - i. Sarasota County (arched) – Example attached as Attachment 2, 8A.
 - ii. Fire Department
 - i. Sizes Regular and Long shall be available XSM-4XL
- 1.25 Belts (Unisex):
- a. Manufacturer: Boston Leather, MFR# 6606
 - i. 1 ½" wide Off Duty Belt
 - ii. 8-9 oz struck through, top grain leather
 - iii. Solid brass snaps
 - iv. Buckles in solid brass or chrome finish
 - v. Leather in black with plain or basket weave finish
 - b. Manufacturer: 5.11 TDU Belt, MFR# 59551
 - i. Non-metallic buckle
 - ii. Nylon webbing is fade and rip resistant
 - iii. Reinforced with triple stitching
 - iv. 1 ½" wide
- 1.26 Women's Crossover Ties:
- a. Navy (NV)
 - b. Fabric 100% polyester
 - c. Size: N/A
 - d. Adjustable band with button snap

ATTACHMENT 1 UNIFORM SPECIFICATIONS

- 1.27 Men's Ties:
 - a. Navy (NV)
 - b. Fabric 100% Polyester
 - c. 57" length

- 1.28 Hat (Flex Fit):
 - a. M2 Performance Pacflex Cap, MFR #498F
 - b. Any color
 - c. Fabric 100% Polyester
 - d. Mid profile, 3 ½" crown, curved visor
 - e. 6 panels
 - f. SCFD embroidery art work (Example attached as Exhibit 7A)
 - g. SCEM embroidery art work option similar to Exhibit 7, no example available

- 1.29 Hat (Adjustable):
 - a. Pacific Headwear M2 Performance Hook and Loop Adjustable Cap, MFR #298M
 - b. Any color
 - c. Fabric 100% Polyester
 - d. Mid profile, 3 ½ " crown, curved visor
 - e. 6 panels
 - f. SCFD embroidery art work (Example attached as Attachment 2, 7A)
 - g. SCEM embroidery art work option similar to Attachment 2, 7A, no example available

- 1.30 Hat (Boonie Style):
 - a. TRU-SPEC Gen 2 Adjustable Boonie Hat, MFR #3312
 - b. Any color
 - c. Fabric 65/35 polyester cotton rip-stop material
 - d. SCFD embroidered Maltese logo (Example attached as Attachment 2, 7A)

(END ATTACHMENT 1)

ATTACHMENT 2 APPLIQUE

1 A. - PANTS (EMBROIDERY)



2 A. - DRESS SHIRT (PATCHES)



ATTACHMENT 2 APPLIQUE

2 B.



2 C.



(Please note that the Special Ops patch should be applied on a diamond)

ATTACHMENT 2 APPLIQUE

3 A. – POLO SHIRT (EMBROIDERY AND SCREEN PRINTING)



3 B.



ATTACHMENT 2 APPLIQUE

4 A. - T-SHIRT (SCREENPRINTING)



4 B.



ATTACHMENT 2 APPLIQUE

5 A. - JOB SHIRT (MALTESE CROSS & NAME, TITLE FRONT EMBROIDERY)



6 A. - MALTESE CROSS SCFD LOGO



**ATTACHMENT 2
APPLIQUE**

7 A. – SCFD HAT LOGO



8 A. – SCFD BACK ARCHED SCREEN PRINTING LOGO



(END ATTACHMENT 2)

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
1	Dress Pants, navy, male, as specified in Attachment 1, Section 1.1.	Flying Cross MFR 47280	28-42	\$83.17
2	Dress Pants, navy, male, as specified in Attachment 1, Section 1.1.	Flying Cross MFR 47280	44+	\$91.49
3	Dress Pants, navy, female, as specified in Attachment 1, Section 1.2.	Flying Cross MFR 47280W	4-22	\$83.17
4	Dress Pants, navy, male, as specified in Attachment 1, Section 1.3.	Flying Cross MFR 3900	28-42	\$46.83
5	Dress Pants, navy, male, as specified in Attachment 1, Section 1.3.	Flying Cross MFR 3900	44+	\$51.51
6	Dress Pants, navy, female, as specified in Attachment 1, Section 1.4.	Flying Cross MFR 3900W	4-22	\$46.83
7	Pants, any color, male, red SCFD embroidery centered over left pocket, as specified in Attachment 1, Section 1.5. Embroidery as specified in Attachment 2, 1A.	VERTX MFR VTX 1201	28-42	\$75.42
8	Pants, any color, male, red SCFD embroidery centered over left pocket, as specified in Attachment 1, Section 1.5. Embroidery as specified in Attachment 2, 1A.	VERTX MFR VTX 1201	44+	\$82.57

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
9	Pants, any color, female, red SCFD embroidery centered over left pocket, as specified in Attachment 1, Section 1.6. Embroidery as specified in Attachment 2, 1A.	VERT MFR VTX 1201W	4-22	\$75.42
10	Shorts, any color, male, red SCFD embroidery centered over left pocket, as specified in Attachment 1, Section 1.7. Embroidery as specified in Attachment 2, 1A.	TruSpec Ascent #1108	30-44	\$50.14
11	Bike Shorts, navy, unisex, as specified in Attachment 1, Section 1.8.	Mocean MFR 1081	S-XL	\$70.00
12	Long-sleeved shirt, white, male, Maltese Cross embroidered on left arm, as specified in Attachment 1, Section 1.9. Embroidery as specified in Attachment 2, 2A and 2B.	Flying Cross MFR 35W54	XS-XL	\$43.63
13	Long-sleeved shirt, white, male, Maltese Cross embroidered on left arm, as specified in Attachment 1, Section 1.9. Embroidery as specified in Attachment 2, 2A and 2B.	Flying Cross MFR 35W54	2X-4X	\$56.71

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
14	Long-sleeved shirt, white, female, Maltese Cross embroidered on left arm, as specified in Attachment 1, Section 1.10. Embroidery as specified in , 2A and 2B.	Flying Cross MFR 126R54	XS-XL	\$43.63
15	Long-sleeved shirt, white, female, Maltese Cross embroidered on left arm, as specified in Attachment 1, Section 1.10. Embroidery as specified in , 2A and 2B.	Flying Cross MFR 126R54	2X-4X	\$56.71
16	Short-sleeved shirt, white, male, Maltese Cross patch applied on left arm and Specialty patch (EMT, Paramedic, Special Ops or Reverse Flying Flag) applied on right arm, as specified in Attachment 1, Section 1.11. Patches as specified in Attachment 2, 2A, 2B, or 2C.	Flying Cross MFR 85R5400	XS-XL	\$38.21
17	Short-sleeved shirt, white, male, Maltese Cross patch applied on left arm and specialty patch (EMT, Paramedic, Special Ops OR Reverse Flying Flag) applied on right arm, as specified in Attachment 1, Section 1.11. Patches as specified in Attachment 2, 2A, 2B, or 2C.	Flying Cross MFR 85R5400	2X-4X	\$49.69

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
18	Short-sleeved shirt, blue, male, Maltese Cross patch applied on left arm and specialty patch (EMT, Paramedic, Special Ops OR Reverse Flying Flag) applied on right arm , as specified in Attachment 1, Section 1.11. Patches as specified in Attachment 2, 2A, 2B, or 2C.	Flying Cross MFR 85R5435	XS-XL	\$38.21
19	Short-sleeved shirt, blue, male, Maltese Cross patch applied on left arm and specialty patch (EMT, Paramedic, Special Ops OR Reverse Flying Flag) applied on right arm, as specified in Attachment 1, Section 1.11. Patches as specified in Attachment 2, 2A, 2B, or 2C.	Flying Cross MFR 85R5435	2X-4X	\$49.69

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
20	Short-sleeved shirt, white, female, Maltese Cross patch applied on left arm and specialty patch (EMT, Paramedic, Special Ops OR Reverse Flying Flag) applied on right arm , as specified in Attachment 1, Section 1.12. Patches as specified in Attachment 2, 2A, 2B, or 2C.	Flying Cross MFR 176R5400	XS-XL	\$38.21
21	Short-sleeved shirt, white, female, Maltese Cross patch applied on left arm and specialty patch (EMT, Paramedic, Special Ops OR Reverse Flying Flag) applied on right arm , as specified in Attachment 1, Section 1.12. Patches as specified in Attachment 2, 2A, 2B, or 2C.	Flying Cross MFR 176R5400	2X-4X	\$49.69

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
22	Short-sleeved shirt, blue, female, Maltese Cross patch applied on left arm and specialty patch (EMT, Paramedic, Special Ops OR Reverse Flying Flag) applied on right arm , as specified in Attachment 1, Section 1.12. Patches as specified in Attachment 2, 2A, 2B, or 2C.	Flying Cross 176R5435	XS-XL	\$38.21
23	Short-sleeved shirt, blue, female, Maltese Cross patch applied on left arm and specialty patch (EMT, Paramedic, Special Ops OR Reverse Flying Flag) applied on right arm , as specified in Attachment 1, Section 1.12. Patches as specified in Attachment 2, 2A, 2B, or 2C.	Flying Cross 176R5435	2X-4X	\$49.69
24	Short-sleeved bike polo shirt, unisex, Color: HiVis/Navy. Maltese Cross embroidered on left chest. Name embroidered on right chest, as specified in Attachment 1, Section 1.13. Embroidery as specified in Attachment 2, 3A.	Mocean 0354	S-XL	\$63.57

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
25	Short-sleeved bike polo shirt, unisex, Color: HiVis/Navy. Maltese Cross embroidered on left chest. Name embroidered on right chest, as specified in Attachment 1, Section 1.13. Embroidery as specified in Attachment 2, 3A.	Mocean 0354	2X-4X	\$71.43
26	Polo Shirt, white, unisex. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B	VERTX VTX 4000 Reg	XS-XL	\$54.20
27	Polo Shirt, white, unisex. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B	VERTX VTX 4000 Reg	2X-4X	\$58.33

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
28	Polo Shirt, navy, unisex. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 2, Section 1.14. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 8A	VERTX VTX 4000 Reg	XS-XL	\$55.67
29	Polo Shirt, navy, unisex. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B	VERTX VTX 4000 Reg	2X-4X	\$59.80

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
30	Polo Shirt, white, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B	VERTX VTX 4000 Long	XS-XL	\$54.20
31	Polo Shirt, white, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B	VERTX VTX 4000 Long	2X-4X	\$58.33

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
32	Polo Shirt, navy, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B	VERTX VTX 4000 Long	XS-XL	\$55.67
33	Polo Shirt, navy, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B	VERTX VTX 4000 Long	2X-4X	\$59.80
34	Polo Shirt, any color, unisex. Name embroidered on right chest and Maltese Cross on left chest as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Reg any color	XS-XL	\$51.34

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
35	Polo Shirt, any color, unisex. Name embroidered on right chest and Maltese Cross on left chest as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Reg any color	2X-4X	\$55.47
36	Polo Shirt, any color, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Long any color	XS-XL	\$51.34
37	Polo Shirt, any color, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, as specified in Attachment 1, Section 1.14. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Long any color	2X-4X	\$55.47
38	Polo Shirt, white, unisex. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B.	VERTX VTX 4020 Reg	XS-XL	\$57.62

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
39	Polo Shirt, white, unisex. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B.	VERTX VTX 4020 Reg	2X-4X	\$62.09
40	Polo Shirt, navy, unisex. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 8A.	VERTX VTX 4020 Reg	XS-XL	\$59.09

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
41	Polo Shirt, navy, unisex. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 8A.	VERTX VTX 4020 Reg	2X-4X	\$63.56
42	Polo Shirt, white, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B.	VERTX VTX 4020 Long	XS-XL	\$57.62

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
43	Polo Shirt, white, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 3B.	VERTX VTX 4020 Long	2X-4X	\$62.09
44	Polo Shirt, navy, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 8A.	VERTX VTX 4020 Long	XS-XL	\$59.09

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
45	Polo Shirt, navy, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, Sarasota County Fire Dept silkscreen on back, as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A; silkscreen as specified in Attachment 2, 8A.	VERTX VTX 4020 Long	2X-4X	\$63.56
46	Polo Shirt, any color, unisex. Name embroidered on right chest and Maltese Cross on left chest as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4020 Reg any color	XS-XL	\$54.76
47	Polo Shirt, any color, unisex. Name embroidered on right chest and Maltese Cross on left chest as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4020 Reg any color	2X-4X	\$59.23

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
48	Polo Shirt, any color, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4020 Long any color	XS-XL	\$54.76
49	Polo Shirt, any color, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, as specified in Attachment 1, Section 1.15. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4020 Long any color	2X-4X	\$59.23
50	Polo Shirt, any color, unisex. Name embroidered on right chest and Maltese Cross on left chest as specified in Attachment 1, Section 1.16. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Reg any color	XS-XL	\$51.34
51	Polo Shirt, any color, unisex. Name embroidered on right chest and Maltese Cross on left chest as specified in Attachment 1, Section 1.16. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Reg any color	2X-4X	\$55.47

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
52	Polo Shirt, any color, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, as specified in Attachment 1, Section 1.16. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Long any color	XS-XL	\$51.34
53	Polo Shirt, any color, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, as specified in Attachment 1, Section 1.16. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Long any color	2X-4X	\$55.47
54	Polo Shirt, any color, unisex. Name embroidered on right chest and Maltese Cross on left chest, as specified in Attachment 1, Section 1.17. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Reg any color	XS-XL	\$51.34
55	Polo Shirt, any color, unisex. Name embroidered on right chest and Maltese Cross on left chest, as specified in Attachment 1, Section 1.17. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Reg any color	2X-4X	\$55.47

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
56	Polo Shirt, any color, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, as specified in Attachment 1, Section 1.17. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Long any color	XS-XL	\$51.34
57	Polo Shirt, any color, unisex, long torso. Name embroidered on right chest and Maltese Cross on left chest, as specified in Attachment 1, Section 1.17. Embroidery as specified in Attachment 2, 3A.	VERTX VTX 4000 Long any color	2X-4X	\$55.47
58	T-Shirt, any color, unisex, 100% Gildan ultra cotton, no pockets. Silkscreen Maltese Cross on left chest, silkscreen Sarasota County Fire Dept. on back as specified in Attachment 1, Section 1.18. silkscreen as specified in Attachment 2, 4A.	Gildan Preshrunk Cotton (any color)	XS-XL	\$9.92

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
59	T-Shirt, any color, unisex, 100% Gildan ultra cotton, no pockets. Silkscreen Maltese Cross on left chest, silkscreen Sarasota County Fire Dept. on back as specified in Attachment 1, Section 1.18. silkscreen as specified in Attachment 2, 4A.	Gildan Preshrunk Cotton (any color)	2X-4X	\$12.71
60	T-Shirt, white, unisex, 100% Gildan pre-shrunk ultra cotton, no pockets. Silkscreen Maltese Cross on left chest, as specified in Attachment 1, Section 1.18. Silkscreen as specified in Attachment 2, 4B.	Gildan Preshrunk Cotton (white)	XS-XL	\$6.42
61	T-Shirt, white unisex, 100% Gildan pre-shrunk ultra cotton, no pockets. Silkscreen Maltese Cross on left chest, as specified in Attachment 1, Section 1.18. Silkscreen as specified in Attachment 2, 4B.	Gildan Preshrunk Cotton (white)	2X-4X	\$9.21

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
62	Moisture Wicking Short-sleeve T-shirt, any color, unisex, no pockets. Silkscreen Maltese Cross on left chest as specified in Attachment 1, Section 1.19. Silkscreen as specified in Attachment 2, 4A and 4B.	any color	XS-XL	\$8.88
63	Moisture Wicking Short-sleeve T-shirt, any color, unisex, no pockets. Silkscreen Maltese Cross on left chest as specified in Attachment 1, Section 1.19. Silkscreen as specified in Attachment 2, 4A and 4B.	any color	2X-4X	\$10.48
64	Moisture Wicking Short-sleeve T-shirt, any color, unisex, no pockets. Silkscreen Maltese Cross on left chest and silkscreen Sarasota County Fire Dept. on back, as specified in Attachment 1, Section 1.20. Silkscreen as specified in Attachment 2, 4A.	any color	XS-XL	\$12.38

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
65	Moisture Wicking Short-sleeve T-shirt, any color, unisex, no pockets. Silkscreen Maltese Cross on left chest and silkscreen Sarasota County Fire Dept. on back, as specified in Attachment 1, Section 1.20. Silkscreen as specified in Attachment 2, 4A.	any color	2X-4X	\$13.98
66	Moisture Wicking Long-sleeve T-shirt, any color, unisex, no pockets. Silkscreen Maltese Cross on left chest, as specified in Attachment 1, Section 1.21. Silkscreen as specified in Attachment 2, 4A 4B.	any color	XS-XL	\$12.70
67	Moisture Wicking Long-sleeve T-shirt, white, unisex, no pockets. Silkscreen Maltese Cross on left chest, as specified in Attachment 1, Section 1.21. Silkscreen as specified in Attachment 2, 4A 4B.	any color	2X-4X	\$14.87

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
68	Moisture Wicking Long-sleeve T-shirt, any color, unisex, moisture wicking, no pockets. Silkscreen Maltese Cross on left chest, silkscreen Sarasota County Fire Dept. on back, as specified in Attachment 1, Section 1.22. Silkscreen as specified in Attachment 2, 4A.	any color	XS-XL	\$16.20
69	Moisture Wicking Long-sleeve T-shirt, any color, unisex, moisture wicking, no pockets. Silkscreen Maltese Cross on left chest, silkscreen Sarasota County Fire Dept. on back, as specified in Attachment 1, Section 1.22. Silkscreen as specified in Attachment 2, 4A.	any color	2X-4X	\$18.37
70	Jacket - Hi Vis Soft Shell. Maltese Cross embroidered on left chest and Name embroidered on right chest, as specified in Attachment 1, Section 1.23. Embroidery as specified in Attachment 2, 6A.	Elbeco Shield Performance HiVis Soft Shell (black/yellow)	XS-XL	\$175.03

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
71	Jacket - Hi Vis Soft Shell. Maltese Cross embroidered on left chest and Name embroidered on right chest, as specified in Attachment 1, Section 1.23. Embroidery as specified in Attachment 2, 6A.	Elbeco Shield Performance HiVis Soft Shell (black/yellow)	2X-4X	\$175.03
72	Job Shirt, navy. Maltese Cross embroidered on left chest and Name embroidered on right chest, silkscreen Sarasota County Fire Dept. on back, as specified in Attachment 1, Section 1.24. Embroidery as specified in Attachment 2, 5A; silkscreen as specified in Attachment 2, 8A.	5.11 Tactical MFR 72534	XS-XL	\$69.27
73	Job Shirt, navy. Maltese Cross embroidered on left chest and Name embroidered on right chest, silkscreen Sarasota County Fire Dept. on back, as specified in Attachment 1, Section 1.24. Embroidery as specified in Attachment 2, 5A; silkscreen as specified in Attachment 2, 8A.	5.11 Tactical MFR 72534	2X-4X	\$77.94

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
74	Belt, unisex - 1.5" wide leather, solid brass snaps, solid brass Sam Browne buckles, chrome finish. Black plain, clarion or basket weave finishes, as specified in Attachment 1, Section 1.25.	Boston Leather MFG 6606	22-42	\$17.93
75	Belt, unisex - 1.5" wide leather, solid brass snaps, solid brass Sam Browne buckles, chrome finish. Black plain, clarion or basket weave finishes, as specified in Attachment 1, Section 1.25.	Boston Leather MFG 6606	44+	\$19.73
76	Belt - 1.5" wide Tactical Duty Uniform (TDU), non-metallic buckle, as specified in Attachment 1, Section 1.25.	5.11 Tactical TDU Belt 59551	28-42	\$15.67
77	Women's Crossover Tie, navy - 100% polyester, Adjustable band with button snap as specified in Attachment 1, Section 1.26.	N/A	One size fits all	\$6.64
78	Men's Tie, navy - 57" long, as specified in Attachment 1, Section 1.27.	N/A	57"	\$5.45
79	Hat - FlexFit Performance Pacflex Cap, any color, SCFD embroidery, as specified in Attachment 1, Section 1.28. Embroidery as specified in Attachment 2, 7A.	FlexFit MFR 498F	One size fits all	\$18.08

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
80	Hat - Adjustable, Pacific Headwear M2 Performance Hook and Loop Adjustable Cap, any color, SCFD embroidery, as specified in Attachment 1, Section 1.29. Embroidery as specified in Attachment 2, 7A.	MFR 298M	One size fits all	\$17.15
81	Hat - Boonie Style, any color, SCFD embroidery, as specified in Attachment 1, Section 1.30. Embroidery as specified in Attachment 2, 7A.	Tru Spec Adjustable MFG 3312	One size fits all	\$17.08
82	Hemming of pants to even or odd sizes	N/A	N/A	\$10.00
83	Additional Embroidery work other than that specified in Exhibit A. Price for up to 20,000 stitches per applique.	N/A	N/A	\$9.00

**EXHIBIT B
FEE SCHEDULE**

LINE ITEM	DESCRIPTION	MANUFACTURER ITEM #	SIZE	UNIT PRICE
84	Discount off catalog price for the purchase of additional uniform items not listed in the individual line terms (1-81)	N/A	N/A	21.00%

(END EXHIBIT B)

EXHIBIT C INSURANCE REQUIREMENTS

CONTRACTOR'S INSURANCE

Contractor shall, on a primary basis and at its sole expense, maintain in full force and effect, at all times during the life of this Contract, insurance coverage (including endorsements) and limits as described herein. These requirements, as well as the County's review or acceptance of insurance maintained by Contractor, are not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under this Contract.

Insurance requirements itemized in this Contract and required of the Contractor shall extend to all subcontractors to cover their operations performed under this Contract. The Contractor shall be responsible for any modifications, deviations, or omissions in these insurance requirements as they apply to subcontractors.

Insurance carriers providing coverage required herein must be licensed to conduct business in the State of Florida and must possess a current A.M. Best's Financial Strength Rating of A- Class VII or better.

Each insurance policy required by this Contract shall apply separately to each insured against whom claim is made and suit is brought, except with respect to limits of the insurer's liability.

The Contractor shall be solely responsible for payment of all premiums for insurance contributing to the satisfaction of this Contract and shall be solely responsible for the payment of all deductibles and retentions to which such policies are subject.

Contractor shall furnish Certificates of Insurance to the County Administrative Agent evidencing the types and amounts of coverage, including endorsements, required by this Contract prior to commencement of work and prior to expiration of the insurance contract, when applicable. Such Certificate(s) of Insurance shall, to the extent allowable by the insurer, include a minimum thirty (30) day notice of cancellation (10 days for non-payment of premium) or non-renewal of coverage. Notwithstanding these notification requirements, the Contractor will be required to provide County with 5-day prior written notice of any policy cancellation or non-renewal.

The County reserves the right to review, modify, reject, or accept any required policies of insurance, including limits, coverage, or endorsements, herein from time to time throughout the term of this Contract. County reserves the right, but not the obligation, to review and reject any insurer providing coverage due to its poor financial condition or failure to operate legally.

A. WORKERS' COMPENSATION: Contractor agrees to maintain Workers' Compensation insurance in accordance with Florida Statutes, Chapter 440. Employers Liability to be included with a minimum limit of \$500,000.00 per accident/per disease/per employee. If work is to be performed over or adjacent to navigable water and involves maritime exposure, applicable LHWCA, Jones Act, or other maritime law coverage shall be included.

In the event the Contractor has "leased" employees, the Contractor or the employee leasing company must provide evidence of a Workers' Compensation policy for all personnel on the worksite.

**EXHIBIT C
INSURANCE REQUIREMENTS**

Contractors who are exempt from Florida's Workers' Compensation law must provide proof of such exemption issued by the Florida Department of Financial Services, Bureau of Workers' Compensation.

- B. COMMERCIAL GENERAL LIABILITY:** Contractor agrees to maintain Commercial General Liability per ISO form CG0001 or its equivalent, including but not limited to coverage for premises and operations, personal injury, products & completed operations, liability assumed under an insured contract, and independent contractors with limits of not less than \$1,000,000.00 each occurrence, \$2,000,000.00 aggregate covering all work performed under this Contract. Contractor agrees to endorse **Sarasota County Government** as an additional insured on the Commercial General Liability coverage.
- C. BUSINESS AUTOMOBILE LIABILITY:** Contractor agrees to maintain Business Automobile Liability with limits not less than \$500,000.00 combined single limit for each accident covering all Owned, Non-Owned & Hired automobiles used in the performance of this Contract. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

If the Contractor is shipping a product via common carrier, the contractor shall be responsible for any loss or damage sustained in delivery/transit.

(END EXHIBIT C)

The City of Forest Park, Georgia has permission to utilize (piggyback) on the Sarasota County, Florida, Solicitation #232512TEG for Emergency Service Personnel.

Copy of signed contract is below and complete document is attached.

TERM CONTRACT FOR UNIFORMS FOR EMERGENCY SERVICES PERSONNEL

THIS TERM CONTRACT (Contract) is made and entered into as of the date of execution by both parties, by and between **Sarasota County**, a political subdivision of the State of Florida, hereinafter referred to as the "County" and **Read's Uniforms, LLC**, a Delaware limited liability company authorized to do business in the State of Florida, hereinafter referred to as "Contractor."

This Contract, including its Exhibits A, B, C, and Attachments 1 and 2 to Exhibit A, attached hereto, Solicitation #232512TEG and County Purchase Orders, all incorporated herein, represent the entire agreement between Contractor and County with respect to the subject matter hereof and supersedes all prior agreements, negotiations, or understandings between the parties in any way relating to the subject matter of this Contract.

Contractor and County acknowledge having read and understood this Contract and hereby agree to be bound by its terms and conditions.

IN WITNESS WHEREOF, the parties have executed this Contract as of the date last below written.

READ'S UNIFORMS, LLC

Delegated by
BY: 
Vice President
12-27-2023


SARASOTA COUNTY

BOARD OF COUNTY COMMISSIONERS
OF SARASOTA COUNTY, FLORIDA

BY: 
Jonathan R. Lewis
County Administrator 2/1/2024

Delegated pursuant to motion of the Board of County Commissioners at a Board Meeting

Approved as to form and correctness:

BY: 
COUNTY ATTORNEY RWF

Please let us know if you have any questions.

David George | Read's Uniforms

VP of Public Safety
4 Sweeten Creek Crossing
Asheville, NC 28803
Direct: 828.412.8950

Talisa Clark

From: Stephen Cantu <scantu@scgov.net>
Sent: Wednesday, August 28, 2024 5:05 PM
To: Talisa Clark; stu.jackson@readsuniforms.net
Subject: RE: Permission to Piggyback on Contract #SR 2512

CAUTION: This email originated from outside of the organization. Please use caution when interacting with this email.

Talisa,

There is nothing in our policies and procedures that would prohibit the City of Forest Park from piggybacking on this contract. Please refer to your organizations policies and procedures for more information.

If you need anything further please do not hesitate to contact me.

Thank you.

Steve

From: Talisa Clark <tclark@forestparkga.gov>
Sent: Wednesday, August 28, 2024 1:38 PM
To: Stephen Cantu <scantu@scgov.net>; stu.jackson@readsuniforms.net
Subject: Permission to Piggyback on Contract #SR 2512
Importance: High

Caution: This email originated from an external source. Be Suspicious of Attachments, Links and Requests for Login Information

Good afternoon,

The City currently procures our Public Safety Uniforms for employees from Read's Uniform via open market. We are requesting to piggyback from this contract to continue utilizing Read's Uniform and submit to our governing body approval to use this contract as a cooperative contract. We need both contractual parties consensus to this request.

Please let me know if the County of Sarasota and Read's Uniforms agree to this request.

Thanks,

RESOLUTION NO. 2024-__

A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, DABOUZE ANTOINE, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE THE PURCHASE OF FIREFIGHTER UNIFORMS FROM THE COOPERATIVE AGREEMENT WITH READ’S UNIFORMS, LLC FROM THE CITY’S FIRE AND EMS DEPARTMENT.

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the City’s Fire and Emergency Services Department (“Department”) requests approval to purchase firefighter uniforms from the cooperative agreement with Read’s Uniforms, LLC in an amount not to exceed Fifty Thousand Dollars and 00/100 Cents (\$50,000.00) from fund 100-61-3510-53-1702; and

WHEREAS, the purchase of these uniforms is necessary for the safety of City citizens.

THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:

Section 1. Approval. The Department’s request to purchase firefighter uniforms from the cooperative agreement with Read’s Uniforms, LLC in an amount not to exceed Fifty Thousand Dollars and 00/100 Cents (\$50,000.00) from fund 100-61-3510-53-1702 as presented to the Mayor and City Council on September 16, 2024 is hereby approved; and

Section 2. Public Record. This document shall be maintained as a public record by the City Clerk (“Clerk”) and shall be accessible to the public during all normal business hours of the City.

Section 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 4. Attestation. The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this ____ day of _____, 2024.

CITY OF FOREST PARK, GEORGIA

Angelyne Butler, *Mayor*

ATTEST:

City Clerk (SEAL)

APPROVED AS TO FORM:

City Attorney

File Attachments for Item:

4. Council Approval on a Budget Amendment for All Funds to Conclude Year-End-Finance
Department



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Budget Amendment for All Fund to conclude Year-end

Submitted By: John Wiggins

Date Submitted: 9/9/2024

Work Session Date: 9/16/2024

Council Meeting Date: 9/16/2024

Background/History:

The City of Forest Park's FY23-24 Operating Budget was unanimously adopted by the city council on June 29th, 2023. Prior to the adoption of the budget, city staff advised that funding and revenues would continuously be monitored for accuracy and reporting purposes. Staff is recommending that the understated funds be added to the operating budget, for General Fund, Special Funds, Capital Funds, City Authorities, and Sanitation yearend closure procedure for the Annual Audit which will decrease/increase the current revenues to amend the decrease/increase of expenditures. Once the funds have been added to the operating budget, it is also recommended that City Council approve a budget amendment to accurately reflect the corrected operating revenue budget amount for General Fund - \$38,411,454, Special Fund - \$5,310,848, Capital Fund - \$7,309,689, City Authorities - \$6,701,456, and Sanitation - \$1,760,523 for FY23-24.

Cost: Budgeted for: _____ Yes No

Financial Impact:

The correction will decrease the stated General Fund revenue previously amended on June 17th, 2024, from \$39,788,185.00 to \$38,411,454 and decrease expenditures from \$39,788,185.00 to \$38,411,545. Also, will improve the City's audit findings for the next fiscal year audit for the General Fund.

Action Requested from Council:

The request of Council is to approve the Budget Amendment for All Fund Revenues & Expenditures.

Capital Funds 2023-2024 Budget Amendn

Revenue

FUND Number	FUND Name	Current Budget	Amended Budget
300	Capital Improvement Fund	\$ 1,575,083	\$ 915,421
320	2008 SPLOST	\$ -	\$ 36,861
325	2015 SPLOST	\$ -	\$ 115,296
326	2021 SPLOST	\$ 5,704,115	\$ 6,242,111
Total Revenue		\$ 7,279,198	\$ 7,309,689

Expenditures

FUND Number	FUND Name	Current Budget	Amended Budget
300	Capital Improvement Fund	\$ 1,874,251	\$ 878,527
320	2008 SPLOST	\$ 1,442,381	\$ 238,588
325	2015 SPLOST	\$ -	\$ 430,370
326	2021 SPLOST	\$ -	\$ 11,172
Total Expense		\$ 3,316,632	\$ 1,558,657
Net Surplus (Deficit)		\$ 3,962,565.67	\$ 5,751,032.30

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Increase (Decrease)	
\$	(659,662)
\$	36,861
\$	115,296
\$	537,996
\$	-
\$	-
\$	-
\$	-
\$	-
\$	30,491

Increase (Decrease)	
\$	(995,724)
\$	(1,203,793)
\$	430,370
\$	11,172
\$	-
\$	-
\$	-
\$	-
\$	-
\$	(1,757,975)
\$	1,788,466.63

City Authorities Funds 2023-2024 Budget Amen

Revenue

FUND Number	FUND Name	Current Budget	Amended Budget
580	Development Authority	\$ -	\$ 1,551,682
585	URA	\$ 12,266,263	\$ 260,136
586	URA Series SPLOST	\$ (398,182)	\$ 1,218,586
590	DDA	\$ 522,913	\$ 3,671,051
Total Revenue		\$ 12,390,994	\$ 6,701,456

Expenditures

FUND Number	FUND Name	Current Budget	Amended Budget
580	Development Authority	\$ -	\$ 1,533,009
585	URA	\$ 5,019,373	\$ 4,312,347
586	URA Series SPLOST	\$ -	\$ 886,620
590	DDA	\$ 878,910	\$ 3,805,975
Total Expense		\$ 5,898,283	\$ 10,537,952
Net Surplus (Deficit)		\$ 6,492,710.42	\$ (3,836,496.28)

Item

Increase (Decrease)	
\$	1,551,682
\$	(12,006,127)
\$	1,616,768
\$	3,148,138
\$	-
\$	-
\$	(5,689,538)

Increase (Decrease)	
\$	1,533,009
\$	(707,026)
\$	886,620
\$	2,927,065
\$	-
\$	-
\$	4,639,669
\$	(10,329,206.70)

Special Funds 2023-2024 Budget Amenc

Revenue

FUND Number	FUND Name	Current Budget	Amended Budget
210	DEA Fed Funds	\$ 7,575	\$ 15,748
211	Drug Task Force Fund	\$ 161,141	\$ 110,693
212	212	\$ 500	\$ 717
214	Federal Funds	\$ 20,185	\$ 34,497
215	E911	\$ 566,135	\$ 462,225
250	Multi Grant Funds	\$ 2,753,530	\$ 740,991
253	ARPA Funds	\$ 5,098,748	\$ 3,544,076
270	Tax Allocation District	\$ 63,000	\$ 355,240
275	Hotel Motel Tax	\$ 155,309	\$ 46,660
Total Revenue		\$ 8,826,123	\$ 5,310,848

Expenditures

FUND Number	FUND Name	Current Budget	Amended Budget
210	DEA Fed Funds	\$ 1,000	\$ 795
211	Drug Task Force Fund	\$ 125,000	\$ 110,693
212	212	\$ 1,000	\$ 717
214	Federal Funds	\$ 295,190	\$ 345,885
215	E911	\$ 365,727	\$ 462,225
250	Multi Grant Funds	\$ 6,000	\$ 476,088
253	ARPA Funds	\$ 5,109,010	\$ 3,544,076
270	Tax Allocation District	\$ 63,000	\$ 68,546
275	Hotel Motel Tax	\$ 155,309	\$ 6,884
Total Expense		\$ 6,121,236	\$ 5,015,909
Net Suplus (Deficit)		\$ 2,704,887.00	\$ 294,938.91

Item

Increase (Decrease)	NOTES
\$ 8,173	
\$ (50,448)	Using Fund Balance
\$ 217	Using Fund Balance
\$ 14,312	
\$ (103,910)	Using Fund Balance
\$ (2,012,539)	
\$ (1,554,672)	
\$ 292,240	
\$ (108,649)	
\$ (3,515,275)	

Increase (Decrease)	NOTES
\$ (205)	
\$ (14,307)	
\$ (283)	
\$ 50,695	Using Fund balance reserves
\$ 96,498	
\$ 470,088	
\$ (1,564,934)	
\$ 5,546	Using Fund balance reserves
\$ (148,425)	
\$ (1,105,327)	
\$ (2,409,948.09)	

Sanitation Fund 2023-2024 Budget Amendment

Revenue

FUND Number	FUND Name	Current Budget	Amended Budget
540	Sanitation	\$ -	\$ 1,760,523
Total Revenue		\$ -	\$ 1,760,523

Expenditures

FUND Number	FUND Name	Current Budget	Amended Budget
540	Sanitation	\$ 3,457,747	\$ 1,760,523
Total Expense		\$ 3,457,747	\$ 1,760,523
Net Surplus (Deficit)		\$ (3,457,747.00)	\$ -

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Increase (Decrease)	NOTES
\$ 1,760,523	Using Fund Balance
\$ -	
\$ -	
\$ -	
\$ 1,760,523	

Increase (Decrease)	NOTES
\$ (1,697,224)	
\$ -	
\$ -	
\$ (1,697,224)	
\$ 3,457,747.00	

2023-2024 Budget Amendment

Department	Current Budget	AMENDED BUDGET
Legislative Office	\$ 777,050	\$ 547,588
Chief Executive Office	\$ 1,242,600	\$ 1,187,147
Finance	\$ 6,529,856	\$ 3,285,758
Municipal Court	\$ 858,900	\$ 883,001
Information Technology	\$ 1,207,700	\$ 1,541,374
Code Enforcement	\$ 397,532	\$ 349,602
Human Resources	\$ 613,150	\$ 599,674
Economic Development	\$ 352,200	\$ 348,697
Planning and Community Development	\$ 890,239	\$ 869,777
Recreation and Leisure	\$ 2,151,903	\$ 2,009,354
Public Works - Streets	\$ 2,903,237	\$ 3,112,357
Public Works - Parks	\$ 63,200	\$ 59,542
Public Works - Fleet	\$ 509,200	\$ 272,351
Fire - EMS Services	\$ 2,125,734	\$ 2,015,587
Fire - Fire Administration	\$ 7,400,721	\$ 7,893,675
Fire - Emergency Management	\$ 25,700	\$ 20,777
Police Services	\$ 9,848,926	\$ 10,986,606
E-911 Communications	\$ 884,900	\$ 899,676
Animal Control	\$ 112,875	\$ 107,551
Estimated Contingency	\$ 765,408	\$ 1,421,361
Total for General Fund	\$ 39,661,031	\$ 38,411,454
Total Revenue	\$ 39,688,186	\$ 36,318,917
Other Financing Sources	\$ 50,000	\$ 2,092,537
Surplus (Deficit)	\$ 77,154	\$ 0

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	INCREASE (DECREASE)	NOTES
\$	(229,462)	
\$	(55,453)	
\$	(3,244,098)	See contingency below
\$	24,101	
\$	333,674	
\$	(47,930)	
\$	(13,476)	
\$	(3,503)	
\$	(20,462)	
\$	(142,549)	
\$	209,120	
\$	(3,658)	
\$	(236,849)	
\$	(110,147)	
\$	492,954	
\$	(4,923)	
\$	1,137,680	
\$	14,776	
\$	(5,324)	
\$	655,953	
\$	(1,249,577)	
\$	(3,369,269)	
\$	2,042,538	
\$	(77,154)	

RESOLUTION NO. 2024-__

A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, DABOUZE ANTOINE, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE THE FISCAL YEAR 2023-2024 BUDGET AMENDMENT FOR ALL FUND REVENUES AND EXPENDITURES.

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the City’s Fiscal Year 2023-2024 Operating Budget (“Budget”) was unanimously adopted by the City Council on June 29, 2023; and

WHEREAS, prior to the adoption of the Budget, it was stated that funding and revenues would continuously be monitored for accuracy and reporting purposes; and

WHEREAS, City staff recommends the understated funds be added to the Budget for general fund, special funds, capital funds, City authorities, and sanitation year-end closure procedure for the annual audit which will decrease/increase the current revenues to amend the decrease/increase of expenditures; and

WHEREAS, this Budget amendment shall show a new revenue Budget amount of Thirty-Eight Million, Four Hundred and Eleven Thousand, Four Hundred and Fifty-Four Dollars and 00/100 Cents (\$38,411,454.00) for the general fund; and

WHEREAS, this Budget amendment shall show a new revenue Budget amount of Five Million, Three Hundred and Ten Thousand, Eight Hundred and Forty-Eight Dollars and 00/100 Cents (\$5,310,848.00) for the special fund; and

WHEREAS, this Budget amendment shall show a new revenue Budget amount of Seven Million, Three Hundred and Nine Thousand, Six Hundred and Eighty-Nine Dollars and 00/100 Cents (\$7,309,689.00) for the capital fund; and

WHEREAS, this Budget amendment shall show a new revenue Budget amount of Six Million, Seven Hundred and One Thousand, Four Hundred and Fifty-Six Dollars and 00/100 Cents (\$6,701,456.00) for the City authorities; and

WHEREAS, this Budget amendment shall show a new revenue Budget amount of One Million, Seven Hundred and Sixty Thousand, Five Hundred and Twenty-Three Dollars and 00/100 Cents (\$1,760,523.00) for sanitation; and

WHEREAS, the approval of this Budget amendment is necessary to protect the welfare, health, and safety of City citizens.

THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:

Section 1. Approval. The request to approve the Fiscal Year 2023-2024 budget amendment for all fund revenues and expenditures as presented to the Mayor and City Council on September 16, 2024 is hereby approved; and

Section 2. Public Record. This document shall be maintained as a public record by the City Clerk (“Clerk”) and shall be accessible to the public during all normal business hours of the City.

Section 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 4. Attestation. The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this _____ day of _____, 2024.

CITY OF FOREST PARK, GEORGIA

Angelyne Butler, *Mayor*

ATTEST:

_____ (SEAL)
City Clerk

APPROVED AS TO FORM:

City Attorney

File Attachments for Item:

5. Council Approval on the Georgia Outdoor Stewardship Grant Pre-Application Request- Planning and Community Development Department



FORESTPARK

MEMORANDUM

Date: 9/3/24
To: Mayor and City Council
City Manger Clark
From: Nicole C.E. Dozier, P&CD Director
Re: Georgia Outdoor Stewardship Pre-Application Request

To assist with funding for the city’s park improvement plans, staff is requesting authorization (in the form of a resolution) to pre- apply for the Georgia Outdoor Stewardship Program. I have attached a copy of quick facts regarding the grant for reference.



FORESTPARK

ATTACHMENT #1 – GRANT QUICK FACTS SHEET

Quick Facts

Program Name	Georgia Outdoor Stewardship Program
Funding Allocation	Dependent on State sales and use tax collected by sporting goods stores
Eligible Applicants	Qualified local governments; Constituted recreation authorities; State agencies; and certain nongovernmental entities
Permissible Uses	<ul style="list-style-type: none"> - Stewardship and acquisition projects that support local parks and trails - Stewardship projects that improve and maintain state owned land and facilities - Acquisition projects that protect critical conservation areas
Minimum Conserve Georgia Grant Amount	<p>Local Parks & Trails Projects: \$500,000</p> <p>State Projects: No min. amount</p>
Maximum Conserve Georgia Grant Amount	<p>Local Parks & Trails Projects: \$3,000,000</p> <p>State Projects: No max. amount</p>
Match Requirements	25% Match Required (Minimum) \$125k
Retainage	25% held
Grant Term	2 years

GOSP.

RESOLUTION NO. 2024-__

A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, DABOUZE ANTOINE, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE THE PRE-APPLICATION OF THE TWO-YEAR GEORGIA OUTDOOR STEWARDSHIP GRANT PROGRAM FROM THE CITY'S PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT.

WHEREAS, the City of Forest Park ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the City's Planning and Community Development Department ("Department") requests approval to pre-apply for the two-year Georgia Outdoor Stewardship Grant Program ("Grant") which supports the acquisition, improvement, and maintenance of local parks and trails; and

WHEREAS, the minimum Grant amount is Five Hundred Thousand Dollars and 00/100 Cents (\$500,000.00) with a required match at twenty-five percent (25%); and

WHEREAS, the pre-application of this Grant is necessary to protect the welfare, health, and safety of City citizens.

THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:

Section 1. Approval. The Department's request to pre-apply for the two-year Georgia Outdoor Stewardship Grant Program to support the acquisition, improvement, and maintenance of local parks and trails as presented to the Mayor and City Council on September 16, 2024 is hereby approved; and

Section 2. Public Record. This document shall be maintained as a public record by the City Clerk ("Clerk") and shall be accessible to the public during all normal business hours of the City.

Section 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 4. Attestation. The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this ____ day of _____, 2024.

CITY OF FOREST PARK, GEORGIA

Angelyne Butler, *Mayor*

ATTEST:

_____ (SEAL)

City Clerk

APPROVED AS TO FORM:

City Attorney