



**CITY OF FOREST PARK MAYOR & COUNCIL
CITY COUNCIL WORK SESSION**

Monday, August 02, 2021 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.1555

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

AGENDA

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James The Honorable Dabouze Antoine
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Dr. Marc-Antonie Cooper, City Manager
S. Diane White, City Clerk
Mike Williams, City Attorney

VIRTUAL NOTICE

DISCLAIMER: For in person attendance CDC requirements of Masks and Social Distancing is recommended.

To watch the meeting via YouTube: <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on
the City's YouTube page "City of Forest Park GA".
Please Subscribe to our YouTube page for notifications!

CALL TO ORDER/WELCOME:

ROLL CALL - CITY CLERK:

CITY MANAGER'S REPORT: Dr. Marc-Antonie Cooper, City Manager

COVID-19 UPDATE: Deputy Fire Chief Clemons

PRESENTATION(S):

1. **Façade Grant Program** – Economic Development Department

Background/History:

The Development Authority of the City of Forest Park recently approved a Facade Grant program to assist local businesses in improving the exteriors of their buildings. The Development Authority is utilizing its own funds for the program. No action by the City Council is necessary.

OLD BUSINESS:**2. Discussion to approve a Sister Cities Program Budget – Department****Background/History:**

On September 8th, 2020, the City Council Approved resolution no. 20-21 giving the city authorization to participate in Sister Cities International with 3 cities in Haiti, Ghana and Senegal. In the Initial request the budgeted dollar amount approved was \$15,000.

NEW BUSINESS:**3. Discussion to Approve Rezoning at 4914 West Street from Commercial to Residential– PBZ****Background/History:**

The Planning Commission held a public meeting on July 15, 2021 to discuss rezoning the property at 4914 West Street from Commercial to Residential to build 18 multi-family units. The Planning Commission Board approved the rezoning at 4914 West Street. The property is currently zoned C-1, due to a rezoning several years ago. Prior to this rezoning, it was zoned RM-85. The property currently houses a daycare and several offices. The owners would like to develop the land behind the existing building. They would like to build multi-family units on the property and eventually rehabilitate the building.

4. Discussion on the Changing of the Organizational Chart for PB&Z - Planning Building and Zoning**Background/History:**

The Department of Planning Building and Zoning is currently advertising for a Planner I. Since the advertisement, we have gotten only three applications. In the field of Planning, Planner I is considered an entry level position, and the duties aligned with the current position are more aligned with a Planner II position. The department is requesting to change the title of the position from Planner I to City Planner to reflect the current duties and needs of the department. The current salary range is competitive with surrounding jurisdictions for a City Planner. The request will not have an impact on the budget.

5. Discussion on Noah's Ark and Forest Avenue Tank Reconditioning – Public Works Department**Background/History:**

The Clayton County Water Authority is about to enter into a contract with an experience and qualified contractor to recondition five ground storage tanks, three of which are located at 1101 Forest Avenue, Forest Park, GA (Forest Avenue Tanks). The City of Forest Park desires to utilize the Authority's contractor to paint its city logo on one of the three Forest Avenue Tanks. The Authority with its own resources has already bid and awarded Sothern Tank & Tower, Inc as the lowest responsible bidder to complete the project. The Authority will pay for the upfront costs, including labor, materials, and equipment to begin the project, in which Forest Park will reimburse the Authority for our portion of our logo totaling \$14,000.00.

- 6. Downtown Development Authority and Urban Redevelopment Authority Board Appointments – Economic Development Department**

Background/History:

There are vacancies on the DDA which also serves as the board for the URA pursuant to O.C.G.A. 35-61-18(b) which states that " If the governing body of a municipality designates members of a downtown development authority as an urban redevelopment agency, the method of appointment, number of commissioners, and terms of office shall be in conformity with the requirements of Code Section 36-42-4."

- 7. Discussion to Approve the Confirmation of Fire Chief – Executive Offices**

Background/History:

Discussion to approve the confirmation of the City of Forest Park, Georgia Fire Chief

- 8. Discussion to approve Resolution 2021-26 with Family Literacy of Georgia to accept a donation of a Little Free Library – Legislative**

Background/History:

It is proposed that the City of Forest Park accept a donation of a Little Free Library from Family Literacy of Georgia for placement at Starr Park. The resolution authorizes the Little Free Library at that location and the terms of the partnership agreement with Family Literacy of Georgia and the Little Free Library Read in Color program.

- 9. Discussion to Approve the Abandonment of Portion of JG Glover Court - Legislative**

Background/History:

The northern portion of JG Glover Court is not needed as a public road by the City of Forest Park. The adjacent property owner has requested that the City abandon the road and sell it to them so that they can further develop their property.

- 10. Discussion for a Ordinance 2021-10 Amending the FY22 Budget for the Approval of a Employee Premium Pay – Executive Offices**

Background/History:

For the fiscal year ending June 20, 2021, the city received funds from the American Rescue Plan Act (ARPA) in the amount of \$3,738,098.00. Under the United States Department of Treasury guidelines Employee Premium Pay is an acceptable use of this funds. This is a ordinance request for a one-time Employee Premium Payment to those on our current payroll in the amount of \$2,500.00 each as of the approval date of the ordinance.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.

File Attachments for Item:

1. Façade Grant Program – Economic Development Department

Background/History:

The Development Authority of the City of Forest Park recently approved a Facade Grant program to assist local businesses in improving the exteriors of their buildings. The Development Authority is utilizing its own funds for the program. No action by the City Council is necessary.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Façade Grant Program – Economic Development Department

Submitted By: Kisha Bundridge

Date Submitted: July 19, 2021

Work Session Date: Month DD, 202Y

Council Meeting Date: August 2, 2021

Background/History:

EnterTextHere

Cost: \$ N/A

Budgeted for: _____ **Yes** _____ **No**

Financial Impact:

EnterTextHere

Action Requested from Council:

Presented by Bruce Abraham



Forest Park Facade Grant Application

Applicant Information:

Applicant Name: _____

Co-Applicant Name: _____

Business Name: _____

Business License Number: _____

Street Address _____ City _____ State/Zip _____

Cell Phone #: _____ Alternative Phone #: _____

Email: _____

Project Description:

Please provide a general description of your project. Include all drawings and plans with application.

If the building is currently not in use, what is the proposed use for the building?



Costs & Expenses

What is the estimated cost for the building improvements? Please include supporting documentation with application.

Grant amount requested: \$ _____

.....
Applicant Acknowledgement:

I _____ acknowledge that the information contained in this application is true and accurate.

I, the undersigned, understand that the façade grant must be used for the project described in this application. I have read and agree to abide by the required guidelines of the Forest Park Façade Grant program. I will adhere to the decision of the Development Authority. I understand that improvements funded by the Development Authority must be maintained for a period of at least three years. I understand that if approved, I will not be eligible for the façade grant for three years once grant funds are disbursed.

Applicant Signature: _____

Co-Applicant Signature: _____

Date: _____

FOR OFFICE USE ONLY

Reviewed by: _____ Date Reviewed: _____

Project Type (Major or Minor Improvement): _____

Date Presented to DA: _____ Date Approved: _____

Amount Approved: \$ _____ Required Completion Date: _____

Notes:



City of Forest Park Facade Grant Eligibility & Application Guidelines

Overview & Purpose

The City of Forest Park Facade Grant Program is intended to stimulate investment in the revitalization of building exteriors in commercial areas of the City of Forest Park.

Matching funds are made available for eligible improvements to business facades that are easily visible to the public via public right of ways, such as those that face a public street. Improvements must meet the design standards set by the Architectural Review Board (ARB) and abide by the City of Forest Park Code of Ordinances.

The Facade Grant Program is funded by the Development Authority (DA) and is administered by the Economic Development Department. The DA will determine the amount of the matching funds based on the proposed facade improvement, grant funds available, and the number of requests under consideration.

Facade Grant Eligibility Criteria

Eligible projects must be zoned C-1, C-2, or C-3. For information regarding zoning designations, please visit <https://www.forestparkga.gov/planning/page/maps>, or contact the Planning, Building, and Zoning Department at 404-608-2307.

Eligible participants include commercial and mixed-use business owners. Government entities (including any elected officials, city staff, and direct family members), churches, and national franchises of all types are excluded. Additionally, properties owned by the City of Forest Park Development Authority or members of the City of Forest Park Development Authority are not eligible for façade grant funds. If the property is leased, the tenant must submit an application for the proposed project with the property owner as the co-applicant.

Priority will be given to buildings that are visually prominent from the street, and to buildings with inappropriately applied facades that are unsightly or in need of repair.

To qualify for a façade grant, projects must result in improvements that:

- a) Are appropriate for the building and consistent with its current business uses.
- b) Positively contribute to the appearance and vitality of Forest Park's downtown and commercial districts.

Eligible projects must be in accordance with all government rules, regulations, and laws, including but not limited to the City of Forest Park's ordinances and building codes, and the ARB's Architectural Design Standards.

Guidelines for Facade Improvements

Potentially eligible work is limited to exterior improvements only – business facades that are easily visible to the public and within public right of ways, such as those that face a public street, are top priority.

From minor improvements to full-scale restoration, a wide range of investment proposals will be considered, including:

- a) Exterior Painting
- b) Structural Stabilization
- c) Canopies and Awnings
- d) Exterior Walls/Materials - Replacement Damaged Storefronts (Demolition)
- e) Exterior Signs
- f) Gutters and Downspouts
- g) Exterior Door & Window Repair/Replacement and Treatments
- h) Decorative Exterior Architectural Features
- i) Yard Improvements (Landscaping/Pavement)

Ineligible work includes but is not limited to:

- a) Roofs - interior improvements of any type
- b) Security Systems - general maintenance (except painting)
- c) Personal Property/Equipment - interior window/door treatments

Colors should be harmonious with the neighboring structures and comply with ARB design standards.

The size, color, and shape of a sign should complement the building and comply with local sign ordinances.

Final approval of signage must be granted by the Planning, Building, and Zoning Department (PBZ).

Participants assume full responsibility for all aspects of the project, which includes any relationships with contractors and/or suppliers and securing all necessary municipal approvals.

Applicants interested in this program should consult the PBZ, which may be of assistance during project design and proposal.

Application Guidelines

Applications will be reviewed by the Economic Development Department within four weeks of receipt and in the order received. Only complete application packages will be reviewed.

A complete application package includes the application and all supporting materials as specified in the instructions.

Incomplete application packages will be returned to sender within two weeks of receipt.

Applications should be mailed or delivered to:

City of Forest Park
ATTN: Economic Development Department
Ref: Façade Grant Application
745 Forest Parkway
Forest Park, GA 30297

For more information, please contact the Economic Development Department at 404-363-2454.

Application Review

The Economic Development Department, authorized by the Development Authority (DA), shall:

- Review each application package for completeness.
- Determine eligibility.
- Classify the project as either a minor or major improvement.
- Provide a grant recommendation to the DA or deny the project.
- Each application package will be judged by the following standards for review:
 - Priority will be given to buildings that are visually prominent, and/or buildings with inappropriately applied facades that are unsightly or in need of repair.
 - Extent to which the project advances the goals of improving building appearance.
 - Extent to which the project is compatible with ARB design standards for the targeted area.
 - Extent of the project's impact upon the overall streetscape and pedestrian atmosphere.
 - Original condition of the building and the need for the changes of the proposed project.
 - Quality of the work proposed.
 - Level of match participation by the applicant.
 - Range of projects completed and proposed as part of the Façade Grant program.
- Any other relevant factors deemed by the Economic Development Department to be applicable.

Recommendations for facade grants will then be given to the DA for approval.

Within two weeks of a DA meeting, each applicant will receive confirmation via email indicating the grant award decision, or in some cases a request for additional information. In the instance of a decision to deny or table an application, the email will indicate the board's reason for doing so.

The DA reserves the right to table, deny, or request modifications in any or all application packages, in whole or in part, and to negotiate changes in the proposed project. In the case of denial by the DA, the applicant can address any issues identified and re-apply for a grant.

Grant Awards

Approved projects will be funded at up to eighty percent (80%) of the approved project's total cost.

The award will not exceed the amounts shown on the Maximum Grant Schedule (see below) adopted by the DA for a specific project type and scope, with a maximum of \$25,000.

Many factors are considered when determining grant awards. Such factors include grant funds available, the project budget, number of applicants, financial considerations, applicant match, mixture of proposed projects, and the extent to which projects fulfill the goals and standards for eligible projects as set forth above.

Maximum Award Structure

Each project is classified with specific funding limits per category. However, funding may not exceed eighty percent (80%) of the total cost of the project.

- Major Improvement(s):
 - Restoration / Rehabilitation: substantial changes to building's exterior appearance
 - Any project total of \$20,000+ ▪ \$16,000 maximum award
- Minor Improvement(s):
 - Small updates to the exterior, which include, but are not limited to exterior painting, sign/awning replacements or repairs, landscaping, and window/door repairs and updates.
 - \$10,000 maximum award
 - If applying for the grant to make multiple improvements, \$12,000 maximum award.

Grant Disbursement

- Once a project is complete, grant funds are disbursed to the contractor upon:
 - Satisfactory completion of the project with conformance to approved plans.
 - Compliance with all applicable municipal rules, laws, ordinances, and regulations; and
 - Reaffirmation of applicant's commitment to maintain project improvements.
 - Improvements funded by the Development Authority must be maintained for at least three (3) years.
 - Grantees are ineligible for additional funds for three years after project is complete.
- All invoices are to be submitted to:

City of Forest Park
ATTN: Economic Development Department
Ref: Façade Grant Program
745 Forest Parkway Forest
Park, GA 30297.

NOTE: The Economic Development Department and Development Authority reserves the right to increase or decrease a grant award in accordance with receipt of actual expenditures.

**CITY OF FOREST PARK
DEVELOPMENT AUTHORITY FAÇADE GRANT PROCESS
AT A GLANCE**

remodeling Main Street storefronts for a more commercial appearance.

Eligible applicants for **PHASE 1** of the Façade Grant Program, are business owners on
Main Street between West Street and College Street

You can apply for a
Façade Grant from the City of Forest Park Development Authority
by submitting an application in person or via mail to
The City of Forest Park Economic Development Department
785 Forest Parkway
Forest Park, GA 30297
kbundridge@forestparkga.gov

Complete application packets include:

- a completed application
 - description of proposed improvements
 - visuals of proposed changes - drawings, plans, and or pictures
 - a written estimated cost of project from a licensed contractor
1. Application can be found on City of Forest Park website.
<https://www.forestparkga.gov/building/page/facade-grant-program>
towards the bottom of the page under Supporting Documents.
 2. Obtain a written estimate from a licensed contractor for the work to be performed.
 3. Applications that meet requirements will be submitted to the Development Authority Board for consideration.
 4. Applicants approved to receive awards will be notified and instructed on the stipulations for design standards and the release of funds, both of which will be managed by the Economic Development Department.
 5. Completed work will be inspected by the Economic Development Department and approved for payment to the contractor.





Development Authority

Item #1.

785 Forest Parkway
Forest Park, GA 30297
Office: (404)363-2454
www.forestparkga.gov

6. Grant recipients must provide evidence of their 20% cash contribution to the project.
7. Approved projects will be paid 80% a maximum contribution from the city, up to \$25,000.00. Once project is complete and found to have complied with all guidelines, awarded grant funds are distributed to the contractor(s).



File Attachments for Item:

2. Discussion to approve a Sister Cities Program Budget – Department

Background/History:

On September 8th, 2020, the City Council Approved resolution no. 20-21 giving the city authorization to participate in Sister Cities International with 3 cities in Haiti, Ghana and Senegal. In the Initial request the budgeted dollar amount approved was \$15,000.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Discussion to approve a Sister Cities Program Budget – Department

Submitted By: Dr. Marc-Antonie Cooper

Date Submitted: July 23, 2021

Work Session Date: August 02, 2021

Council Meeting Date: August 02, 2021

Background/History:

On September 8th, 2020, the City Council Approved resolution no. 20-21 giving the city authorization to participate in Sister Cities International with 3 cities in Haiti, Ghana and Senegal. In the Initial request the budgeted dollar amount approved was \$15,000. .

Cost: \$ 15,000

Budgeted for: _____ **Yes** **No**

Financial Impact:

Funds for this request are available in the General Fund under the contingency line item.

Action Requested from Council:

Motion to approve \$15,000 budget for participation and support in Sister Cities International.

File Attachments for Item:**3. Discussion to Approve Rezoning at 4914 West Street from Commercial to Residential– PBZ****Background/History:**

The Planning Commission held a public meeting on July 15, 2021 to discuss rezoning the property at 4914 West Street from Commercial to Residential to build 18 multi-family units. The Planning Commission Board approved the rezoning at 4914 West Street. The property is currently zoned C-1, due to a rezoning several years ago. Prior to this rezoning, it was zoned RM-85. The property currently houses a daycare and several offices. The owners would like to develop the land behind the existing building. They would like to build multi-family units on the property and eventually rehabilitate the building.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Discussion to Approve Rezoning at 4914 West Street from Commercial to Residential– PBZ

Submitted By: Daija Blocker

Date Submitted: July 19, 2021

Work Session Date: August 2, 2021

Council Meeting Date: August 2, 2021

Background/History:

The Planning Commission held a public meeting on July 15, 2021 to discuss rezoning the property at 4914 West Street from Commercial to Residential to build 18 multi-family units. The Planning Commission Board approved the rezoning at 4914 West Street. The property is currently zoned C-1, due to a rezoning several years ago. Prior to this rezoning, it was zoned RM-85. The property currently houses a daycare and several offices. The owners would like to develop the land behind the existing building. They would like to build multi-family units on the property and eventually rehabilitate the building.

Cost: \$ Budgeted for: _____ Yes _____ No

Financial Impact:

NA

Action Requested from Council:

Final approval of the rezoning at 4914 West Street from (C-1) General Commercial District to (RM-85) Residential District.



Planning Building & Zoning Department
785 Forest Parkway
Forest Park, Georgia 30297
(404) 608-2300 Fax: (404) 608-2306

STAFF REPORT – REZONING

Public Hearing Date: July 15, 2021

Case: PC-2021-03

Current Zoning: C-1 General Commercial District

Proposed Request: Rezoning to RM-85 Residential District

Staff Report Compiled By: Caitlyn Hungate, Planner

Staff Recommendation: Approval of Rezoning

APPLICANT INFORMATION

Owner of Record:

Name: Marilyn Lewis
Address: 4914 West Street
City/State: Forest Park, GA 30297

Applicant:

Name: Randy Pimsler
Address: 4914 West Street
City/State: Forest Park, GA 30297

PROPERTY INFORMATION

Parcel Number: 13050A D001

Address: 4914 West Street

Acreage: 1.38 acres

FLU: Duplex Residential

SUMMARY

The applicant is requesting to rezone the property located at 4914 West Street. The property was rezoned to C-1 several years ago. However, the applicant would like to develop the land and build multi-family units on the property.

BACKGROUND

The property located at 4914 West Street is currently zoned C-1, due to a rezoning several years ago. Prior to this rezoning, it was zoned RM-85. The property currently houses a daycare and several offices. The owners would like to develop the land behind the existing building. They would like to build multi-family units on the property and eventually rehabilitate the building.

AERIAL MAP



ZONING MAP



ZONING CLASSIFICATIONS OF CONTIGUOUS PROPERTIES

Direction	Zoning & Use	Direction	Zoning & Use
North	C-3 Commercial	East	RM-85 Residential
South	RM-85 Residential	West	C-3 Commercial

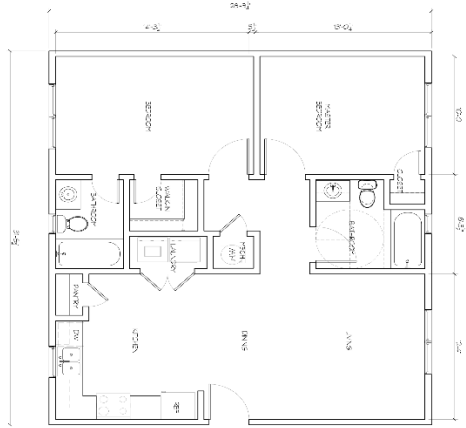
EXISTING SITE PHOTOS



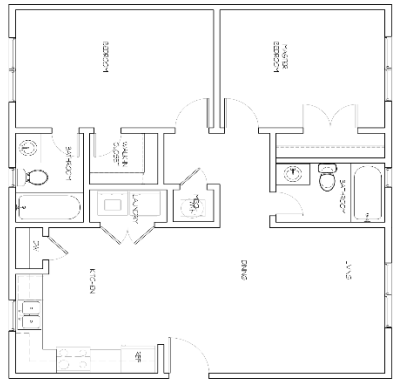




PROPOSED SITE PLANS



PROPOSED ACCESSIBLE FLOOR PLAN
 AREA 876 S.F.
 1/4" = 1'-0"



PROPOSED FLOOR PLAN
 1/4" = 1'-0"

<p>BHA BENTON & BOWLES ARCHITECTS</p>	<p>4914 WEST STREET FOREST PARK, GA. 30297</p>	<p>PROJECT LOCATION</p>	<p>SCALE: 1/4" = 1'-0"</p>	<p>REV. DATE DESCRIPTION</p>	<p>DATE: 04/16/2018</p>
					<p>PROJECT NO: 18-001</p>
<p>PROJECT NO: 18-001</p>	<p>PROJECT NO: 18-001</p>	<p>PROJECT NO: 18-001</p>	<p>PROJECT NO: 18-001</p>	<p>PROJECT NO: 18-001</p>	<p>PROJECT NO: 18-001</p>

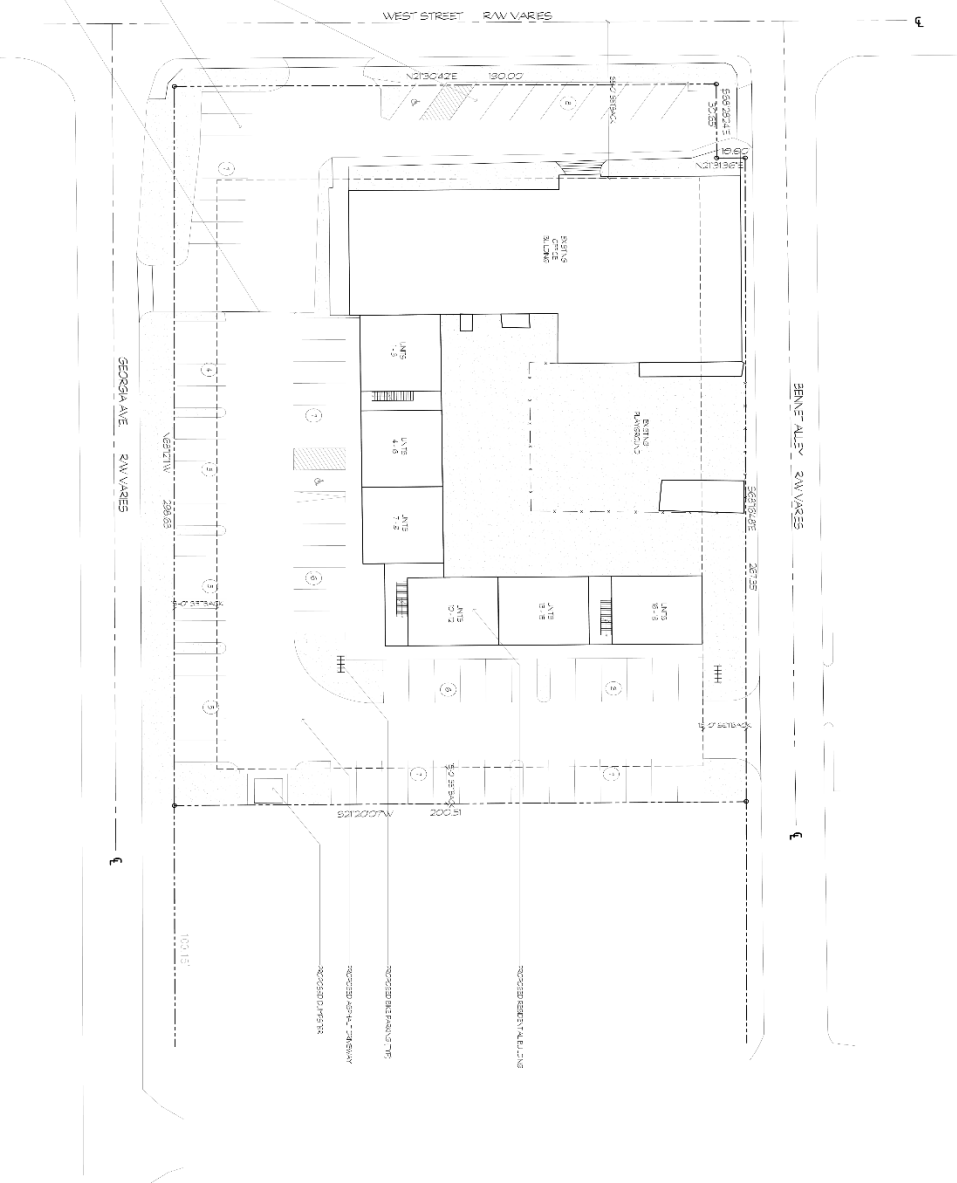
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PROJECT INFORMATION

OWNER: FOREST PARK
ADDRESS: 4914 WEST STREET
CITY: FOREST PARK, GA 30297
CLIENT: C-1
PROJECT NAME: 9 UNITS
EST. VALUE: \$5,447,000
LOT AREA: 8,520.00 SQ. FT.
PERMITTED LOT COVERAGES: 8.50%
PERMITTED HEIGHT: 35.00 FT.
PERMITTED SETBACKS: 10.00 FT.

REQUIREMENTS: 9 UNITS
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REQUIREMENTS: 9 UNITS



1 PROPOSED C-1 ZONING SITE PLAN

 BHA BROWN HILL ASSOCIATES ARCHITECTS 1100 BENTLEY BLVD SUITE 100 ATLANTA, GA 30329 TEL: 404.525.8800 WWW.BHA-ARCHITECTS.COM	4914 WEST ST FOREST PARK 4914 WEST STREET FOREST PARK GA. 30297	PROJECT NUMBER: SCALE: 1"=20' DATE: 12/20/2017	PROPOSED C-1 ZONING SITE PLAN ASP1.0
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REZONING JUSTIFICATION

Applicant Response

“The existing parcel of land at 4914 West Street contains a one story building which provides office and day care space. The building is approximately seven thousand eight hundred feet in area. Fifteen parking spaces are provided along with three curb cuts.

The proposed rezoning would allow for the addition of a total eighteen units, both one and two bedroom units on the property, providing new multifamily housing opportunities for the City of Forest Park. In addition, fifty eight parking spaces would be provided, bringing the required parking for the site in compliance with zoning regulations.

Existing and Proposed Uses

The existing building shall continue to provide for office and day care uses.

The proposed building shall provide multifamily residential units in three story structures.

Proposed Land Use

The existing land use is medium density residential and maintaining that land use is proposed.

Existing Zoning Regulation Restrictions

The existing zoning allows for dwelling units to be constructed in the C 1 Commercial District. The interpretation by the planning department that the residential units are permitted only as an integral component of the commercial use, prohibits the proposed development. By forcing the ground floor to contain a commercial use with residential uses above, limits the potential development of the residential units. There is not a specific need for additional commercial development on this site and it is not possible to integrate the uses to a greater extent than presented at this time.

Zoning Impact on Public Services

The proposed use impacts public services to a limited degree. The commercial uses remain and not modified, so there is no impact on public services for those uses. The proposed multifamily uses would require support from public safety, as might other residential uses. Sanitary waste would be collected privately, so there is no impact on that service. The streets are likely to be impacted in a limited manner, with the additional parking provided on this site. The addition of a curb cut along Bennet Alley likely facilitates traffic flow and alleviates some traffic along West Street and Georgia Avenue, given the orientation of the proposed curb cut. Public transit in the area would be supported and / or enhanced by the addition of eighteen residential units. Schools would not likely be impacted as the units are designed to be one bedroom units and not likely geared towards a family occupancy. The impact on public services would be very limited by the proposed rezoning and subsequent redevelopment.

Environmental Impacts

The proposed development will have positive environmental impacts. Storm water management shall be enhanced by the development meeting current storm water regulations. Landscaping and trees shall enhance the site along the perimeter and at the interior of the site. Bicycle racks shall be installed for occupants of the site, reducing the reliance on the automobile and reducing carbon emissions. Sanitary waste and water shall be integrated into the existing public infrastructure to ensure that waste is disposed of properly and water is utilized in a thoughtful manner.

Effect on Adjacent Properties and Impact on Character of Neighborhood

Currently, the land is mostly vacant and underutilized. The proposed development will bring new structures to the site and enhance the area with new, quality construction. There are other residential structures in the area, so the intent would be to blend and / or compliment the existing structures with new residential units. As noted above, landscaping and limited site lighting will provide for an enhanced streetscape and beautify the area.

The character of the neighborhood will be positively impacted. Again, vacant private land does little to enhance the character of the surrounding area. New residential structures will support the residential character of the area. The buildings are proposed to be in scale with surrounding structures and in no way intend to be an imposition to the existing adjacent structures.

Proffered Conditions to be Applied

Given the constraints of the site, it would be appropriate to condition the rezoning on the site plan as submitted with variations to be administratively reviewed and approved by the planning department staff.

It is requested that the existing certified public accountant offices, located in the existing building be allowed to remain and that the office use be permitted to continue as long as no further modifications are made to the building / property, following the proposed rezoning.”

STAFF RECOMMENDATION

In the applicant’s justification letter, they stated that the rezoning would allow for 18 multi-family units to be constructed. The proposed rezoning is compatible with the City of Forest Park’s future land use and will not cause an adverse effect on the surrounding community. Staff recommends **APPROVAL OF THE REZONING.**

File Attachments for Item:**4. Discussion on the Changing of the Organizational Chart for PB&Z - Planning Building and Zoning****Background/History:**

The Department of Planning Building and Zoning is currently advertising for a Planner I. Since the advertisement, we have gotten only three applications. In the field of Planning, Planner I is considered an entry level position, and the duties aligned with the current position are more aligned with a Planner II position. The department is requesting to change the title of the position from Planner I to City Planner to reflect the current duties and needs of the department. The current salary range is competitive with surrounding jurisdictions for a City Planner. The request will not have an impact on the budget.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Change Organizational Chart- Planning Building and Zoning

Submitted By: James Shelby

Date Submitted: July 27, 2021

Work Session Date: August 2, 2021

Council Meeting Date: August 2, 2021

Background/History:

The Department of Planning Building and Zoning is currently advertising for a Planner I. Since the advertisement, we have gotten only three applications. In the field of Planning, Planner I is considered an entry level position, and the duties aligned with the current position are more aligned with a Planner II position. The department is requesting to change the title of the position from Planner I to City Planner to reflect the current duties and needs of the department. The current salary range is competitive with surrounding jurisdictions for a City Planner. The request will not have an impact on the budget.

Cost: \$

Budgeted for: _____ **Yes** **No**

Financial Impact: None

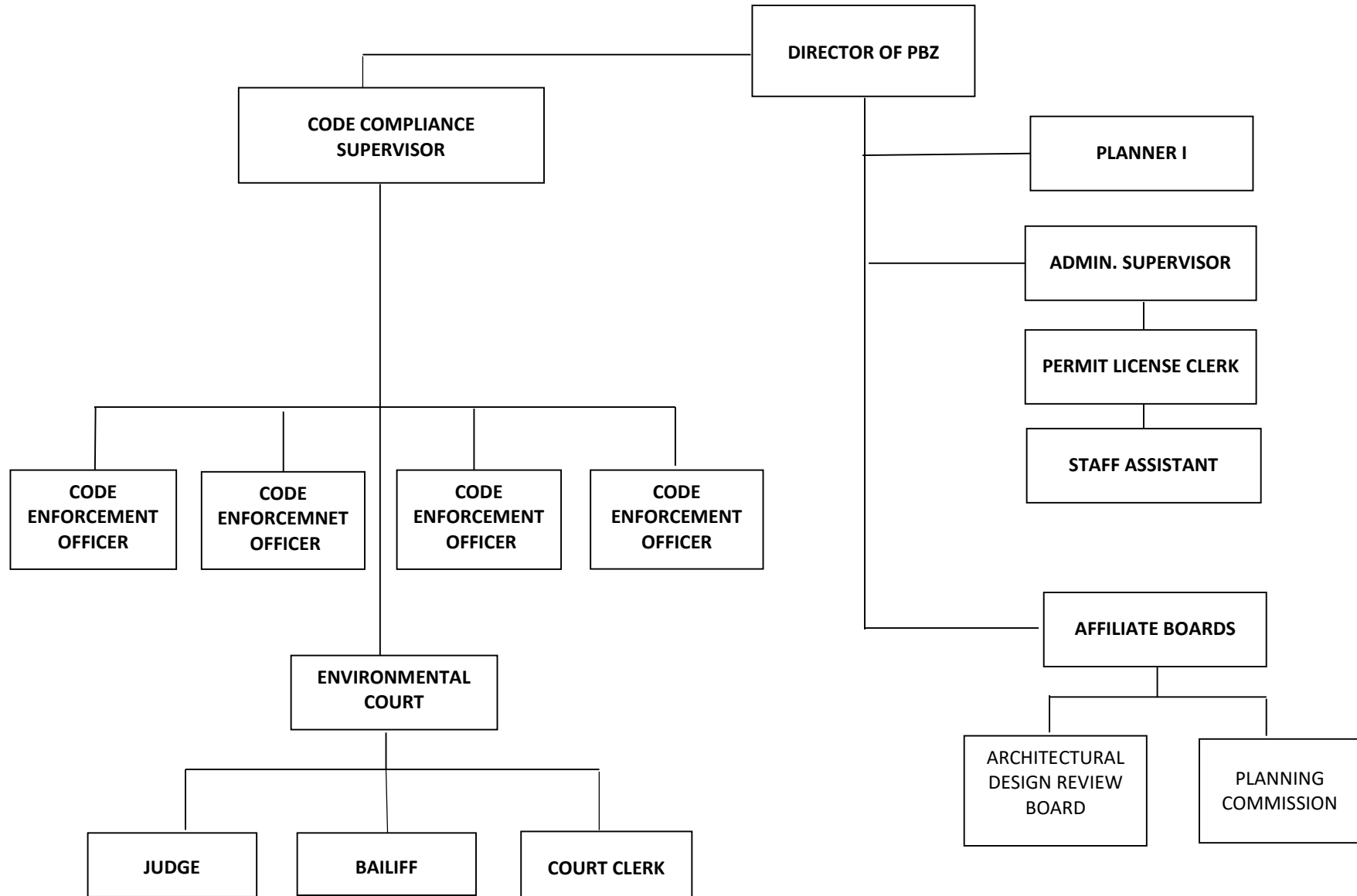
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Action Requested from Council:

The department is requesting approval to change the title of the position in the Organizational Chart from Planner I to City Planner to reflect the current duties and needs of the department.



PLANNING BUILDING AND ZONING ORGANIZATION CHART



File Attachments for Item:**5. Discussion on Noah's Ark and Forest Avenue Tank Reconditioning – Public Works Department****Background/History:**

The Clayton County Water Authority is about to enter into a contract with an experience and qualified contractor to recondition five ground storage tanks, three of which are located at 1101 Forest Avenue, Forest Park, GA (Forest Avenue Tanks). The City of Forest Park desires to utilize the Authority's contractor to paint its city logo on one of the three Forest Avenue Tanks. The Authority with its own resources has already bid and awarded Sothern Tank & Tower, Inc as the lowest responsible bidder to complete the project. The Authority will pay for the upfront costs, including labor, materials, and equipment to begin the project, in which Forest Park will reimburse the Authority for our portion of our logo totaling \$14,000.00.

Division 2

Bid Requirements-Revised

Section 4: Bid Form

Addendum No. 1 & Addendum No. 2

BID: Southeastern Tank & Tower, Inc.

The undersigned proposes to complete, in all respects, sound, complete and conformable with this Contract Document the following work for the following amounts.

Item No.	DESCRIPTION	LUMP SUM AMOUNT (In Figures)
1	Mobilization ⁽¹⁾	\$ 10,000.00
2	Surface Preparation and Application of Protective Coatings to Tank Exterior	\$ 347,750.00
3	CCWA Logo No.1	\$ 32,000.00
4	CCWA Logo No. 2	\$ 8,000.00
5	Site Clean Up and Demobilization	\$ 5,000.00
6	Unforeseen Work Elements Allowance	\$ 10,000.00
TOTAL BID AMOUNT (Items 1 through 6) ⁽²⁾		\$ 412,750.00
OPTIONAL		
7	City of Forest Park Logo	\$ 14,000.00
TOTAL BID AMOUNT (Items 1 through 6)		\$ 412,750.00

⁽¹⁾ Mobilization shall not exceed 5% of the Total Bid Amount.

⁽²⁾ Award of this project shall be made on the "Total Bid Amount".



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Noah's Ark and Forest Avenue Tank Reconditioning – Public Works Department

Submitted By: Girard Geeter

Date Submitted: July 27, 2021

Work Session Date: August 02, 2021

Council Meeting Date: August 02, 2021

Background/History:

The Clayton County Water Authority is about to enter into a contract with an experience and qualified contractor to recondition five ground storage tanks, three of which are located at 1101 Forest Avenue, Forest Park, GA (Forest Avenue Tanks). The City of Forest Park desires to utilize the Authority's contractor to paint its city logo on one of the three Forest Avenue Tanks. The Authority with its own resources has already bid and awarded Sothern Tank & Tower, Inc as the lowest responsible bidder to complete the project. The Authority will pay for the upfront costs, including labor, materials, and equipment to begin the project, in which Forest Park will reimburse the Authority for our portion of our logo totaling \$14,000.00

Cost: \$ 14,00.00

Budgeted for: _____ **Yes** **No**

Financial Impact:

Forest Park must render \$14,000.00 to the Authority within fifteen days after being presented with Contractor's invoice by the Authority.

Action Requested from Council:

Approve the request to have our city logo added to one of the three forest avenue tanks

**STATE OF GEORGIA
COUNTY OF CLAYTON**

MEMORANDUM OF UNDERSTANDING

This **MEMORANDUM OF UNDERSTANDING** (the “**MOU**”), by and between **CLAYTON COUNTY WATER AUTHORITY**, (the “**Authority**”), a public body corporate and politic of the State of Georgia, and the **CITY OF FOREST PARK** (the “**City**”), a municipal corporation of the State of Georgia, is made and entered into this _____ day of _____, 2021. The City and the Authority may herein be referred to individually as “Party” or collectively as the “Parties.”

WHEREAS, the Authority has entered, or is about to enter, into a contract with an experienced and qualified contractor (“**Contractor**”) to recondition five (5) ground storage tanks, three (3) of which are located at 1101 Forest Avenue, Forest Park, Georgia (“Forest Avenue Tanks”); and

WHEREAS, the City desires to utilize the Authority’s contractor to paint its city logo, as depicted on **Exhibit A** attached hereto and incorporated by reference herein, on one (1) of the three (3) Forest Avenue Tanks; and

WHEREAS, the Authority and the City desire to document the terms and general understandings reached with respect to Contractor’s work, payment, and matters related thereto.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein, the parties above hereby agree to the following terms and conditions:

1. AUTHORITY’S RESPONSIBILITIES.

1.1 The Authority shall cause its Contractor to paint the City’s logo on Forest Avenue Tank #2 (“**Project**”) in conformance with the design depicted on Exhibit A; provided, however, that the Authority makes no representations or warranties regarding the color of the design.

1.2 The Authority shall provide the City with a copy of Contractor’s proposed design layout for review and approval prior to notifying Contractor to proceed with the Project.

1.3 The Authority shall inspect the Project as it is completed by Contractor, and if the Authority determines it has been satisfactorily completed in accordance with the requirements herein, the Authority shall accept Contractor’s work and compensate Contractor on behalf of the City. After payment has been issued to Contractor, the Authority shall submit a copy of the paid invoice to the City for reimbursement.

2. CITY'S RESPONSIBILITIES. In exchange for the services provided by the Authority and its Contractor:

2.1 The City shall promptly review Contractor's proposed design layout and notify the Authority in writing of its approval or if any changes are requested to the layout. The City acknowledges and agrees that such review shall be its only opportunity to request alterations or modifications to the Project and that the Authority has the sole discretion and authority to inspect and accept Contractor's work thereafter.

2.2 The City agrees to reimburse the Authority for all labor, equipment, materials and any incidental costs which are necessary for the Project. Such costs shall not exceed \$14,000.00, unless otherwise authorized by the City in writing. The City shall promptly render payment to the Authority within fifteen (15) days after being presented with Contractor's invoice by the Authority.

3. TERM. This MOU shall be effective as of the day of execution by the parties and shall continue in full force and effect for the duration of the Project, not to exceed a term of one (1) year from the date of execution.

4. TERMINATION FOR CONVENIENCE. Either Party may at any time by written notice terminate all or any part of this MOU for convenience. If this MOU is terminated, in whole or in part, for the City's convenience, the Authority shall be paid an amount, to be mutually agreed upon, which shall be adequate to cover the actual and reasonable cost incurred by the Authority for the actual labor, equipment, materials and incidental costs of its Contractor to perform the work under this MOU to the effective date of termination

5. NON-WAIVER. The failure by either party to enforce any provision of this MOU shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict performance with every provision of this MOU.

6. SEVERABILITY. If any provision of this MOU is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the MOU, which shall remain in full force and effect, and enforceable in accordance with its terms.

7. AMENDMENTS. Any and all modifications or changes to this MOU must be in writing and signed by the parties to this MOU.

8. NOTICES. All notices required or permitted to be given hereunder shall be deemed to be properly given if delivered in writing personally, via e-mail, or sent by United States certified or registered mail addressed to the City or the Authority, as the case may be, with postage thereon fully prepaid. The effective time shall be at the time of mailing.

9. GOVERNING LAW. This MOU and all transactions contemplated by this MOU contains the entire understanding between the parties with respect to the subject matter herein. There are no representations, agreements or understandings, whether oral or written, between or among the parties relating to the subject matter of this MOU which are not fully expressed herein.

10. **COUNTERPARTS AND ELECTRONIC SIGNATURES.** This MOU may be executed in one or more counterparts, each of which will be deemed to be an original, but all of which together will constitute one and the same instrument. An executed signature page delivered via facsimile transmission or electronic signature shall be deemed as effective as an original executed signature page.

[Signatures on Following Page]

IN WITNESS WHEREOF, said parties have hereunto set their seals the day and year written below.

Executed on behalf of:

CLAYTON COUNTY WATER AUTHORITY

CITY OF FOREST PARK

By: _____
Name: _____
Title: General Manager

By: _____
Name: _____
Title: _____

Attest: _____
Name: _____
Title: _____
Date: _____

Attest: _____
Name: _____
Title: _____
Date: _____

[Seal]

[Seal]

EXHIBIT A



File Attachments for Item:

6. Downtown Development Authority and Urban Redevelopment Authority Board Appointments –
Economic Development Department

Background/History:

There are vacancies on the DDA which also serves as the board for the URA pursuant to O.C.G.A. 35-61-18(b) which states that " If the governing body of a municipality designates members of a downtown development authority as an urban redevelopment agency, the method of appointment, number of commissioners, and terms of office shall be in conformity with the requirements of Code Section 36-42-4."



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Downtown Development Authority and Urban Redevelopment Authority Board
Appointments– Economic Development Department

Submitted By: Kisha Bundridge

Date Submitted: July 22, 2021

Work Session Date: Month DD, 202Y

Council Meeting Date: August 2, 2021

Background/History:

There are 2 seats on the DDA, and 2 seats on the URA boards that expired in March 2020.

Cost: \$ N/A

Budgeted for: _____ Yes _____ No

Financial Impact:

N/A

Action Requested from Council:

Appointments for open/ expired board seats for the Downtown Development Authority and Urban Redevelopment Authority Boards

Delores A. Gunn

5098 Park Ave, Forest Park Ga 30297

Delgunn1@gmail.com

Ph:678-549-2575

Objective

To utilize my professional EMR knowledge along with Management, Customer Service and communication skills to continue to grow my career goals.

Skills:

- Epic Systems
- Cadence/Prelube
- ADT/Bed Manager
- ClinDoc
- CPOE/Orders
- MyChart
- Dragon
- Allscript
- KBC
- eMAR
- BCMA
- Structured Notes
- Tokens
- eRX
- CPOE
- Cerner
- PowerChart
- PowerNote
- Dynamic Documentation
- MPages
- CareNet

Sunrise Detox, Alpharetta Ga

Drug Addiction PT 06/2018 - Present

Set Up Logistic for client transports from all states, cities, counties providing safe medical needs with back up support from Nurses, Medical Techs and Councilors.

Inspira Hospital, Woodbury South NJ

Cerner Activation Consultant 02/14/2018 - 03/10/2018

ATE support for Provider, Nurses, and Clerks. Golive in. Meds Orders, CPOE, Power Chart, print prescriptions, workflow initiatives, Discharges, Dragon, IPOC, Powernote, CreatingPatient List and Documentation.

Eisenhower Medical Center, Palm Springs, CA

Epic Activation Consultant 07/2017 – 08/2017

Inpatient– Med Surg Unit

Go Live activation support for CPOE, Med & Orders, Smart Tools Documentation, Flowsheets, MAR admins etc.

SIH Cancer Care Institute, Carbondale, IL**EPIC Support – Ambulatory 06/ 2017 - 07/2017**

Provided ATE support to Physicians, Nurses, Clinic Manager, Front Desk Clerks and Radiation Therapists. Supported with Scheduling & Registration, collecting copay, verifying insurance, Making Template Changes, Checking in Patients, WorkQueues and Snapboard.

Methodist - Willowbrook, Houston, TX**Epic Activation Consultant 05/2017 – 06/2017**

Epic Consultant – Inpatient– Pediatric Unit

Go Live activation support for CPOE, Med & Orders, Smart Tools, Notewriter

Documentation, Flowsheets, MAR admins etc.

SIU School of Medicine, Springfield, IL**Allscripts Consultant, 9/2015 – 10/ 2015**

Sunrise Clinical Manager Go-Live

Clinical software Version 6.1 according to a predefined project plan and documentation

Provide Big Bang Go-Live support for Med Surg & Hospice units

Patient lists; Inter-disciplinary documentation - Knowledge Based Charting (KBC); Computerized

•Provider Order Entry (CPOE); Pharmacy (Medications Manager) and the Electronic Medication Administration Record (eMAR);

Dana Faber Cancer Center, BWH Hospital – Boston, MA**Epic AMB Go-Live Support, 05/2015 – 07/2015**

Go-Live float support for inpatient floors on Oncology Units & Ambulatory Outpatient Center

Instructed Physicians & Nursing on utilization of Epic system and documenting patient care

Supported Front Desk in scheduling and registration of new and existing patients

Analyzed, troubleshoot, logged all issues and provided temporary workaround

IU Health - Indianapolis, IN**Cerner Activation Consultant, 08/2016– 07/2016**

Cerner Go-Live Support

Provided physician's support for setting up favorites

Troubleshoot single sign on credentials for providers

Assist end-users in powerchart and Carenet Med/Surg Units and out-patient HOD clinics

Reporting and escalating issue to help desk, reviewing results and patient charting

Carolina East Medical Center | New Bern, NC**Cerner ATE Support 1//2016 – 3/2016**

Provided support to Physicians utilizing Dynamic Doc, Power Orders, print prescriptions, and view past medical/surgical history, as well as Med Rec and Discharge.

Support for clinical staff (RN, CNA, LPN) -navigating m-pages, i-view, managing task list etc.

Hands on with Charge Nurse and Unit Secretary -ensuring unit work flow initiatives.

Analyzed, troubleshoot, logged all issues and provided temporary system workaround

Heritage Valley Health System at Sewickley Hospital, Pittsburgh, PA**Allscripts SCM Consultant 8/ 2014 – 10/2014**

Go-Live

Clinical software Version 6.1 according to a predefined project plan and documentation

Provide Big Bang Go-Live support for MICU units/ IP

Patient lists; Inter-disciplinary documentation - Knowledge Based Charting (KBC); Computerized

•Provider Order Entry (CPOE); Pharmacy (Medications Manager) and the Electronic Medication Administration Record (eMAR)

Education

Acts Consulting Inc, Marietta Ga
Atlanta Area Technical College Atlanta, Georgia
Westwood College Atlanta, Georgia

File Attachments for Item:

7. Discussion to Approve the Confirmation of Fire Chief – Executive Offices

Background/History:

Discussion to approve the confirmation of the City of Forest Park, Georgia Fire Chief



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Discussion to Approve the Confirmation of Fire Chief – Executive Offices

Submitted By: Dr. Marc-Antonie Cooper

Date Submitted: July 23, 2021

Work Session Date: August 02, 2021

Council Meeting Date: August 02, 2021

Background/History:

Discussion to approve the confirmation of the City of Forest Park, Georgia Fire Chief

Cost: \$ 0

Budgeted for: **Yes** **No**

Financial Impact:

This is a currently budgeted position.

Action Requested from Council:

The City Manager requests approval of the Confirmation of the fire chief candidate.

File Attachments for Item:

8. Discussion to approve Resolution 2021-26 with Family Literacy of Georgia to accept a donation of a Little Free Library – Legislative

Background/History:

It is proposed that the City of Forest Park accept a donation of a Little Free Library from Family Literacy of Georgia for placement at Starr Park. The resolution authorizes the Little Free Library at that location and the terms of the partnership agreement with Family Literacy of Georgia and the Little Free Library Read in Color program.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Discussion to approve MOU with Family Literacy of Georgia to accept a donation of a Little Free Library – Legislative

Submitted By: Dr. Marc-Antonie Cooper, Kimberly James

Date Submitted: July 23, 2021

Work Session Date: August 02, 2021

Council Meeting Date: August 02, 2021

Background/History:

It is proposed that the City of Forest Park accept a donation of a Little Free Library from Family Literacy of Georgia for placement at Starr Park. The resolution authorizes the Little Free Library at that location and the terms of the partnership agreement with Family Literacy of Georgia and the Little Free Library Read in Color program.

Cost: \$ 0

Budgeted for: _____ **Yes** **No**

Financial Impact:

None

Action Requested from Council:

It is requested that the city approve the resolution to accept a donation of a Little Free Library from Family Literacy of Georgia.





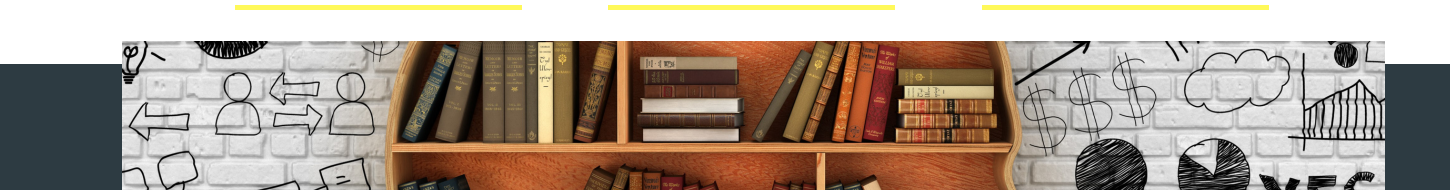
Thank you for agreeing to join our **Family Literacy of Georgia** and **Little Free Library's Read in Color®** program. What a great opportunity for building literacy awareness and stewardship in **Forest Park**! As with any great partnership, there are roles and responsibilities between the entities. We kindly ask that you review the expectations for both parties. If you feel there is anything we need to adjust, don't hesitate to let me know.

- “In collaboration with **Little Free Library®**, a nonprofit organization that builds community, inspires readers, and expands book access for all through a global network of volunteer-led little libraries, **Family Literacy of Georgia** aims to strengthen minority communities by increasing their access to books and other literacy resources.”

Roles and Responsibilities

Family Literacy of Georgia, Inc. will-

- Produce at least one community activity with you in the first year of service, such as holding a story hour for kids or a book-centered gathering for your citizens.





Family Literacy of Georgia, Inc. will-

- Register and add your library's location to the Little Free Library's national/international world locator map. <https://littlefreelibrary.org/ourmap/>
- Photograph and post pictures of your Little Free Library on social media.

Little Free Library® (Minneapolis) will supply-

- 175 new books for the year. The books will be sent to your organization divided among four quarters from the Little Free Library® organization in Minneapolis, MN.

The City of Forest Park will-

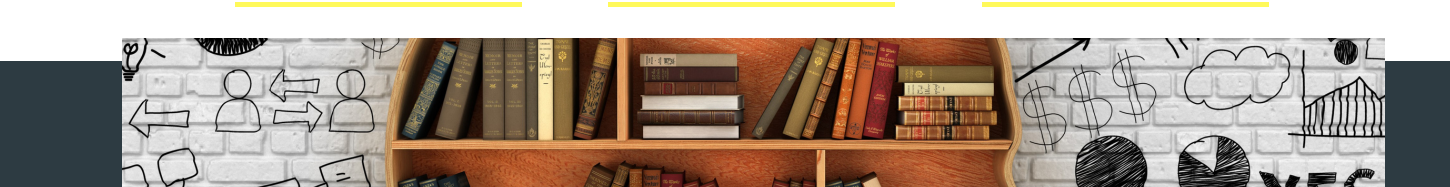
- **Steward.** This means your organization will maintain the appearance of the structure.
- Install the Little Free Library® branded Read in Color™ structure.
- Stock the structure with books provided by Little Free Library®.
- Stock the Little Free Library® with diverse books provided by your staff and/or guests to your facility.





PAGE 3

- **The City of Forest Park will-**
- Create activities to encourage clients to Take a Book and Share a Book. That can include something as simple as directing them to the Little Library while they wait for service; making it clear that the books are free, and encouraging your clients to take a book and enjoy it at home.
- Affix Family Literacy of Georgia stickers to books you receive from the Little Free Library® organization. Family Literacy will provide the stickers.
- Install book-sharing structure OUTDOORS at Starr Park, Forest Park, GA.
- Respond to requests from local media if contacted. Please be aware that Little Free Library® may notify your local media outlets (print, broadcast, and online) that you are a recipient of the **Read in Color®** Library. (Please clarify the **point of contact** for MEDIA PURPOSES).
- Host with *Family Literacy of Georgia* a community activity in the first year of service to promote literacy.
- Keep the library in good condition and filled with books focusing on diverse content when possible.



RESOLUTION NO. _____

**A RESOLUTION TO APPROVE THE PLACEMENT OF A LITTLE FREE
LIBRARY ON CERTAIN CITY PROPERTY**

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City Council desires to authorize the placement of a “little free library” on property owned by the City of Forest Park at Starr Park;

THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:

SECTION 1. Approval. The placement of a “little free library” on property owned by the City of Forest Park is hereby approved subject to the terms and conditions set forth on the attached Exhibit “A.”

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Forest Park.

SECTION 3. Authorization of Execution. The Mayor or is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO REOLVED this _____ day of _____, 2021.

Mayor Angelyne Butler

Council Member Kimberly James, Ward 1

Council Member Dabouze Antoine, Ward 2

Council Member Hector Gutierrez, Ward 3

Council Member Latresa Wells, Ward 4

Council Member Allan Mears, Ward 5

ATTEST:

_____ (SEAL)
City Clerk

APPROVED AS TO FORM:

City Attorney

EXHIBIT A
Little Library MOU

File Attachments for Item:

9. Discussion to Approve the Abandonment of Portion of JG Glover Court - Legislative

Background/History:

The northern portion of JG Glover Court is not needed as a public road by the City of Forest Park. The adjacent property owner has requested that the City abandon the road and sell it to them so that they can further develop their property.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Discussion to Approve the Abandonment of Portion of JG Glover Court - Legislative

Submitted By: Mike Williams

Date Submitted: July 26, 2021

Work Session Date: Aug. 2, 2021

Council Meeting Date: Aug. 2, 2021

Background/History:

The northern portion of JG Glover Court is not needed as a public road by the City of Forest Park. The adjacent property owner has requested that the City abandon the road and sell it to them so that they can further develop their property.

Cost: \$ Budgeted for: _____ **Yes** _____ **No**

Financial Impact: None

Action Requested from Council:

File Attachments for Item:**10. Discussion for a Ordinance 2021-10 Amending the FY22 Budget for the Approval of a Employee Premium Pay – Executive Offices****Background/History:**

For the fiscal year ending June 20, 2021, the city received funds from the American Rescue Plan Act (ARPA) in the amount of \$3,738,098.00. Under the United States Department of Treasury guidelines Employee Premium Pay is an acceptable use of this funds. This is a ordinance request for a one-time Employee Premium Payment to those on our current payroll in the amount of \$2,500.00 each as of the approval date of the ordinance.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Discussion to approve Employee Premium Pay – Executive Offices

Submitted By: Dr. Marc-Antonie Cooper

Date Submitted: July 23, 2021

Work Session Date: August 02, 2021

Council Meeting Date: August 02, 2021

Background/History:

For the fiscal year ending June 20, 2021, the city received funds from the American Rescue Plan Act (ARPA) in the amount of \$3,738,098.00. Under the United States Department of Treasury guidelines Employee Premium, Pay is an acceptable use of this funds. This is a resolution request for a one-time Employee Premium Payment to those on our current payroll in the amount of \$2,500.00 each as of the approval date of the resolution.

Cost: \$ 662,500.00

Budgeted for: _____ Yes X No

Financial Impact:

Funds will come from the American Rescue Plan Act (ARPA) funding received by the city.

Action Requested from Council:

The City Manager Requests approval of the Employee Premium Resolution.

ORDINANCE NO. 2021-10

**AN ORDINANCE AMENDING THE CITY BUDGET FOR FISCAL YEAR
2021-2022 FOR THE CITY OF FOREST PARK TO PROVIDE FOR
PREMIUM PAY FOR ESSENTIAL CITY EMPLOYEES; TO REPEAL
CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE;
AND FOR OTHER PURPOSES**

WITNESSETH:

WHEREAS the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

WHEREAS the American Rescue Plan Act (“ARPA”) allocated billions of dollars to state and local governments to assist in responding to the COVID-19 public health emergency and its negative impacts;

WHEREAS, the City of Forest Park received its first allocation of \$3,738,098.00 under the ARPA on July 8, 2021;

WHEREAS, under Section 35.6(c) of the interim final rule adopted by the U.S. Department of the Treasury on May 17, 2021, local governments may provide premium pay to eligible workers who perform essential work during the COVID-19 public health emergency on a retrospective basis;

WHEREAS, the Mayor and Council have determined that each City employee performed essential services during the COVID-19 public health emergency placing them at heightened risk because their in-person work involved regular contact with members of the public and regular physical handling of items that were handled by others;

WHEREAS, Mayor has designated each department of the city as critical to protect the health and well-being of the residents of the City of Forest Park;

WHEREAS, each City employee was needed to maintain continuity of operations of the City of Forest Park as is therefore deemed to be an eligible worker as defined by the ARPA;

WHEREAS, having complied with all necessary legal requirements, the City Council wishes to amend the 2021-2022 budget to provide for premium pay for essential City employees;

THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY ORDAINS:

SECTION 1. Approval of Premium Pay; Adoption by Reference. A one-time payment of \$2,500 for each essential City Employee as premium pay is hereby authorized. The document attached hereto as Exhibit “A” comprised of a budget amendment is incorporated

herein by reference and is hereby adopted as an amendment to the Budget for Fiscal Year 2021-2022 for the City of Forest Park, Georgia.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Forest Park.

SECTION 3. Approval of Execution. The mayor is hereby authorized to sign all documents necessary to effectuate this Ordinance.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Codification and Severability.

(a) It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses, and phrases of this Ordinance are and were upon their enactment believed by the City Council to be fully valid, enforceable, and constitutional.

(b) It is hereby declared to be the intention of the City Council that to the greatest extent allowed by law each and every section, paragraph, sentence, clause, or phrase of this ordinance is severable from every other section, paragraph, sentence, clause, or phrase of this ordinance. It is hereby further declared to be the intention of the City Council that to the greatest extent allowed by law no section, paragraph, sentence, clause, or phrase of this ordinance is mutually dependent upon any other section, paragraph, sentence, clause, or phrase of this ordinance.

(c) In the event that any section, paragraph, sentence, clause or phrase of this ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the ordinance and that to the greatest extent allowed by law all remaining Sections, paragraphs, sentences, clauses, or phrases of the ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 6. Repeal of Conflicting Provisions. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 7. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO ORDAINED this 2nd day of August 2021.

Mayor Angelyne Butler

Council Member Kimberly James, Ward 1

Council Member Dabouze Antoine, Ward 2

Council Member Hector Gutierrez, Ward 3

Council Member Latresa Wells, Ward 4

Council Member Allan Mears, Ward 5

ATTEST:

_____ (SEAL)
City Clerk

APPROVED AS TO FORM:

City Attorney

Exhibit A
Budget Amendment