



CITY OF FOREST PARK
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING

Thursday, June 27, 2024 at 3:00 PM
Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

AGENDA

Angelyne Butler, *Chairwoman*
Eric Stallings, *Vice Chairman*
Jacklyn Faith, *Member*
Nancy Howard, *Member*
Tre Holland, *Member*
Dhaval Shah, *Member*
Nachae Jones, *Member*

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE AGENDA WITH ADDITIONS/DELETIONS:

APPROVAL OF MINUTES:

1. Approval of May 16, 2024 Special Called Meeting Minutes

OLD BUSINESS:

2. Update: 4523 Ernest Drive

NEW BUSINESS:

3. 819 Forest Parkway Lease Update
4. Approval of Directors & Officers Liability Insurance
5. 964 Main Street Georgia Power Easement
6. DDA Main Street Event Schedule

EXECUTIVE SESSION:

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.



CITY OF FOREST PARK DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL CALLED MEETING

Thursday, May 16, 2024 at 3:30 PM
Virtual Meeting Via Zoom

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Angelyne Butler, *Chairwoman*
Nachae Jones, *Vice Chairwoman*
Jacklyn Faith, *Member*
Nancy Howard, *Member*
Tre Holland, *Member*
Dhaval Shah, *Member*
Eric Stallings, *Member*

CALL TO ORDER/WELCOME: Chairwoman Butler called the Downtown Development Authority meeting on May 16, 2024, to order at 3:31pm.

PRESENT:

Angelyne Butler, MPA
Nachae Jones
Nancy Howard
Tre Holland
Eric Stallings

ALSO PRESENT:

Ricky L. Clark, Jr., City Manager
Danielle Matricardi, General Counsel
John Wiggins, Director of Finance
James Shelby, Interim Director of Planning & Community Development
Rochelle Dennis, Interim Director of Economic Development
Charise Clay, Economic Development Staff Assistant

ADOPTION OF THE AGENDA WITH ADDITIONS/DELETIONS: Eric Stallings made a motion to adopt the agenda as is. Nachae Jones seconded the motion. Motion approved unanimously.

APPROVAL OF MINUTES:

1. Approval of March 28, 2024 Meeting Minutes

2. Approval of April 4, 2024 Special Called Meeting Minutes

Tre Holland made a motion to approve the March 28 & April 4 meeting minutes. Eric Stallings seconded the motion. Motion approved unanimously.

OLD BUSINESS:

3. Update: Property Landscaping

Interim Director Dennis delivered the update:

- 4 quotes from landscaping companies were received. The goal is to have DDA lots cut on the same cadence as the DA and the City of Forest Park. WCC Landscape is the DDA's current landscaping contractor for the City Plaza around the fountain on Main Street. Staff recommends moving forward with a contract for Anderson Lawn Care for the upkeep of the DDA lots.

Eric Stallings made a motion to approve the landscaping contract with Anderson Lawn Care. Nachae Jones seconded the motion. Motion approved unanimously.

4. Update: Property Demolition

Interim Director Dennis delivered the update:

- The demolition of 4950 Courtney Dr. should take around 2^{1/2} days to complete. Once that project is completed, the demolition crew will move to 4882 Hale Rd. to start the demolition of that property.

NEW BUSINESS:

5. Economic Development Update

Interim Director Dennis delivered the update:

- The City of Forest Park has been moved from the *interest* level status to being approved to move forward with the submission of an application for the Georgia Main Street Program. The deadline to submit the application is July 1. The DDA budget for FY24-25 is being drafted and will be ready for the board's review soon.

EXECUTIVE SESSION:

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

Eric Stallings made a motion to exit the Special Called Meeting and enter executive session at 3:57pm. Tre Holland seconded the motion. Motion approved unanimously.

Tre Holland made a motion to exit Executive Session and reconvene the Special Called Meeting at 4:41pm. Nachae Jones seconded the motion. Motion approved unanimously.

Tre Holland made a motion to authorize the Chair to execute a purchase & sale agreement with Nouveau Jonesboro for the purchase of .46 acres on Main Street. Nachae Jones seconded the motion. Motion approved unanimously.

ADJOURNMENT:

Nachae Jones made a motion to adjourn the meeting at 4:43pm. Tre Holland seconded the motion. Motion approved unanimously.

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