



**CITY OF FOREST PARK  
BEAUTIFICATION COMMITTEE REGULAR MEETING**

Monday, March 25, 2024 at 5:30 AM

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**Phone Number:** (404) 366.4720

**PLANNING AND COMMUNITY DEVELOPMENT**  
785 Forest Parkway  
Forest Park, GA 30297

## AGENDA

**Sparkle Adams**

**Lashawn Boykin**

**Ann Keith**

**Billy Lewis**

**Kwadernica Rhea**

**Lois Wright**

### VIRTUAL MEETING NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "[City of Forest Park GA](#)"

**CALL TO ORDER/WELCOME**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**APPROVAL OF MINUTES:**

[Approval](#) Minutes from February 26, 2024, Meeting

**OLD BUSINESS:**

[Cont.](#) Discussion of BYLAWS Approval

**NEW BUSINESS:**

Discussion: Getting Clean Sweep information out to the Public by passing out Flyers

**EXECUTIVE SESSION:**

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

*In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.*

# **Beautification Meeting Notes**

**February 26, 2024**

1. **Article I** – Name: Everyone Agreed
2. **Article II** – Purpose: Everyone Agreed
3. **Article III** – Organization

## **Membership:**

**Sparkle Adams** – Chair (With 3 Votes)

**Lashawn Boykin** – Secretary (With 5 Votes)

**Ann Keith** – Member

**Kwadernica Rhea** - Co Chair Member

**Lois Wright** – Member

**Billy Lewis** – (Voted to Removed)

**Approval of Agenda** (Approved)

**Approval of Minutes:**

**New Business:**

**Agreed to do a Zoom**

**Article IV – Wavier of Notice**

**Article V – Governance Changes: Table this Session (By Laws)**

**Beautiful Committee Meeting Calendar:**

**May 27<sup>th</sup> (Date need to be moved)**

**Come up with some type of**

**“Caring for the community”**

**“No Loitering”**

- **Bags for Educational (With Kids)**
- **Clean up areas**

**Forest Park is the prime location.**

**“Marketing to encourage”**

- **Trash and furniture in front of people’s houses**
- **Some Type of branding or marketing (Keep our city clean)**
- **Clean a block or clean a corner**
- **Parker and North Ave**
- **City has a clean sweep – Through public works**
- **Tree – Décor to bring the people in to care for the community**
- **Clean up in March or other month**
- **Block Parties**
- **School Education – With Kids**
- **Community feels across the across the community**
- **What are Goals to achieve those goals**
- **Bring ideals/concept – Who, What, Where**
- **Lots of Marketing available**

**T-Shirt Size**

**Sparkle – XL/1X**

**Lashawn – Lg/XL**

**Ann – Lg/XL**

**Kwandernica – 1X/2X**

**Lois – M/L**

### **Next Meeting:**

- **Bring Ideals - Who/What/Where/How**
- **Talk about the different roles**
- **Responsibility to direct not take over**
- **Intent for these meeting**
- **One Click – Use for (Public Information and everyone can see)**
- **Agreed to do a Zoom call 2 weeks prior to monthly meetings.**
- **Tabled the By Laws – Discussion**
- **Talk about dates to move May 27, 2024 (Memorial Day)**

**BYLAWS OF THE FOREST PARK BEAUTIFICATION COMMITTEE  
OF THE CITY OF FOREST PARK, GEORGIA**

**ARTICLE I – NAME**

The name of the committee shall be the Forest Park Beautification Committee (the “Committee”).

**ARTICLE II – PURPOSE**

SECTION 1. Purpose. The Committee shall be responsible for initiating projects to assist in beautifying the City of Forest Park, Georgia (the “City”). The Committee shall identify different areas and parks in need of beautification efforts, initiate litter management campaigns, rights-of-ways clean-up projects, and neighborhood “block parties” designed to promote the beautification and aesthetic of the City. The Committee shall also recognize areas of the City in need of aesthetic attention and assist homeowners and business owners with enhancing curb appeal in such neighborhoods and commercial areas.

**ARTICLE III - ORGANIZATION**

SECTION 1. Membership. The Committee shall consist of six (6) members of the Committee (“Members”) and one (1) ex-officio member (“Ex-officio Member) who shall be the Director of Code Enforcement. The six (6) Members must be residents of the City. Of the six (6) Members, five (5) shall be appointed by each Forest Park City Council member from their respective wards, and one (1) Member shall be appointed by the Mayor.

SECTION 2. Terms of Members. Persons appointed as Committee Members shall serve for a term of one (1) year. Committee Members shall serve for their respective terms of office as specified herein until their respective successors are appointed and qualified.

SECTION 3. Quorum. A majority of the six (6) Committee Members shall constitute a quorum. The Ex-officio Member shall vote in the event of a three (3) to three (3) tie.

SECTION 4. Appointments. The Committee Members shall annually “elect” from one of their number a Chairperson, a Vice-Chairperson, and Secretary.

SECTION 5. Vacancies. A vacancy on the Committee shall exist in the event of any member of the Committee being convicted of a felony, or entering a plea of nolo contendere thereto; a member being convicted of a crime which involves moral turpitude or who enters a plea of nolo contendere thereto; a member being convicted of any act of malfeasance, misfeasance, or nonfeasance of such person's duties as a Committee Member; or who fails to attend three (3) consecutive regular meetings of the Committee without an excused approval by the Committee Chair. A vacancy on the Committee shall also exist in the event of death, resignation, or relocation of a member outside of the City of Forest Park, Georgia area. A vacancy shall be filled by appointment by the Mayor and Council of the City.

SECTION 6. Meetings. The Committee shall at least hold a regular monthly meeting (“Meeting”) at such time, place, and date as may be determined by the Committee Members. Notice of Committee Meetings, including the time and place, therefore, shall be provided to the Committee Members at least two (2) business days ahead of the scheduled Committee Meeting.

SECTION 7. Annual Responsibilities. The Committee Members shall set the annual schedule. Additionally, the Committee Members shall also submit and recommend a beautification plan to the Mayor and Council each year for approval and adoption along with the City’s annual budget.

**ARTICLE IV - WAIVER OF NOTICE**



To the extent legally permissible, whenever any notice is required to be given under the provisions of these bylaws, or under the provisions of any other laws of the State of Georgia, waiver thereof in writing, signed by the person, or persons, entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. This does not modify the provisions for notice.

## **ARTICLE V – GOVERNANCE CHANGES**

SECTION 1. Establishment of Bylaws. These bylaws are established pursuant to further efficiency and operation of the Committee and shall become effective upon a majority vote of the Committee Members provided, however, that as and to the extent of any inconsistency between the provisions of these bylaws and state law, the provisions of state law shall prevail.

SECTION 2. Amendment of Bylaws. These bylaws may be amended or repealed upon the affirmative vote of the majority of the Committee Members; provided such amendment or repeal is not inconsistent with state law applicable to the Committee. Such an amendment or repeal shall be proposed at a prior Committee Meeting and further provided that notice of the meeting, at which the vote is to be taken, shall set forth the proposal to be acted upon.



City of  
**FOREST PARK**  
Georgia

# Beautification Committee Meeting Calendar

Meetings will be held on the 4<sup>th</sup> Monday of each month.  
(with the exception of November & December's meeting)

Monday – February 26<sup>th</sup>

Monday – March 25<sup>th</sup>

Monday – April 22<sup>nd</sup>

Monday – May 27<sup>th</sup>

Monday- June 24<sup>th</sup>

Monday – July 22<sup>nd</sup>

Monday – August 26<sup>th</sup>

Monday – September 23<sup>rd</sup>

Monday – October 28<sup>th</sup>

Monday – November 18<sup>th</sup> (3<sup>rd</sup> Monday)

Monday – December 16<sup>th</sup> (3<sup>rd</sup> Monday)