



CITY COUNCIL WORK SESSION

Monday, February 07, 2022 at 6:00 PM
Council Chambers and YouTube Livestream

MISSION STATEMENT

It is the mission of the City of Forest Park to enhance, strengthen, and grow our city by collaborating with our community to provide the highest level of service. Striving to be recognized as a diverse community that values and respects all members. We will strive to provide fair, professional, and courteous service through transparency and open communication. As we work to achieve this mission, we will have integrity beyond reproach while employing fiscal discipline and innovation. In this work there are no praises and raises for mediocrity.

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.1555

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Dr. Marc A. Cooper, City Manager
S. Diane White, City Clerk
Mike Williams, City Attorney

AGENDA

VIRTUAL NOTICE

DISCLAIMER: For in-person attendance, all CDC requirements of Masks and Social Distancing is recommended.

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "**City of Forest Park GA**"

CALL TO ORDER/WELCOME:

ROLL CALL - CITY CLERK:

CITY MANAGER'S REPORT: Dr. Marc-Antonie Cooper, City Manager

COVID-19 UPDATE: EMS Coordinator, Andrew Gelmini

NEW BUSINESS:

- 1. Council Discussion on Transferring Previous Year CDBG Funds to Current Year – Executive Offices**

Background/History:

The City of Forest Park was awarded 2019 CDBG funds for architecture and engineering costs for improvements to Rock Cut Road in the amount of \$64, 213 for engineering and design. All engineering and design services have been completed, leaving a balance of approximately \$29,213. If approved by Clayton County HUD Offices to transfer remaining funds to the 2021 Starr Park Improvements award, it is in the city's best interest to do so, so that the funds are not recaptured by the County.

2. Council Discussion on Consideration and Approval for “The Leaf” Monthly Newsletter – Public Information Office

Background/History:

“The Leaf Report” will be the City of Forest Parks way of communicating important, timely information to citizens. The newsletter will be published monthly and electronically distributed to residents and businesses. The newsletter will focus on citywide operations and will not be ward specific but will encompass all operations of the city, covering all projects and issues.

Sending an electronic newsletter is a great way to give residents and businesses "added value" in the form of interesting content, information, and valuable tips, as well as keeping them informed of upcoming matters. The City Manager is seeking approval from Council to adopt “the Leaf” as the official newsletter of the city and begin distributing it via email.

3. Council Discussion to Reduce the Speed Limit on East Bound and West Bound Pineridge Drive – Chief Executive Offices

Background/History:

From April 14 – 18, 2021, the City of Forest Park conducted a speed study on East Bound and West Bound Pineridge Drive to validate a request for installation of Speed Calming Devices. After review by the City Manager, Public Works, and Forest Park Police Department it was determined that the street did not meet the criteria for the devices or to a speed reduced.

The streets current speed limit is 35 mph and vehicle counts are approximately 9,372. Per city ordinance any city street with a speed limit over 30 mph or a traffic count over 4000 vehicles per day would not qualify for a speed calming device. Before a speed clammng device could be installed the speed limit would have to be reduced to 30 mph to bring it within the guideline of the City Ordinance.

However, upon a reduction in speed an independent third party is required to conduct a speed study, it could not be done by the city and that report reviewed by the State. If it cannot justify based criteria form the State's Uniform Rules of the Road a need for the devices it can be denied, and they can restore or increase the speed limit on the road.

Pineridge Road is a proposed City Park location.

The city manager is requesting council's guidance on how it would like to proceed in this matter.

4. Main Street Streetscape Phase IIA – Relocation Agreement Between Georgia Power and City of Forest Park – Department of Planning and Community Development

Background/History:

Main Street Streetscape Project Phase IIA from College Street to Phillips Drive requires a relocation agreement between the City of Forest Park and Georgia Power to relocate existing Georgia Power equipment and to install concrete poles to replace existing wooden poles.

5. Council Discussion on Purchasing New City Street Light Banners – Chief Executive Office

Background/History:

The City of Forest Park has Street Light Banners along the major thoroughfares of the city. The banners are intended to instill a sense of pride in the community, by adding a decorative element to the city's streetscape. The City Manager is seeking council approval to purchase 18 new streetlight banners.

6. Council Discussion and Action Regarding a Councilmember's Missed Meetings and Pay Reduction – Chief Executive Office

Background/History:

Pursuant to council meeting of January 22, 2022 discussion regarding Councilmembers missing meetings. Per the city code of ordinances sec. 2-1-33 - Compensation and expenses of members of the city council. Councilwoman Wells pay was reduced by 10% for each meeting missed which is documented as the workshop and regular meetings of November 15, 2021, and the workshop and regular meetings of December 6, 2021.

Councilwoman Wells is requesting that there be a vote regarding her pay being reinstated and will provide her reasons per the Code of Ordinances to council. The City Manager is seeking direction on how the council would like to proceed in this matter.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.

File Attachments for Item:**1. Council Discussion on Transferring Previous Year CDBG Funds to Current Year – Executive Offices****Background/History:**

The City of Forest Park was awarded 2019 CDBG funds for architecture and engineering costs for improvements to Rock Cut Road in the amount of \$64, 213 for engineering and design. All engineering and design services have been completed, leaving a balance of approximately \$29,213. If approved by Clayton County HUD Offices to transfer remaining funds to the 2021 Starr Park Improvements award, it is in the city's best interest to do so, so that the funds are not recaptured by the County.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: CDBG Funds Transfer – Executive Offices

Submitted By: LaShawn Gardiner

Date Submitted: January 28, 2022

Work Session Date: February 07, 2022

Council Meeting Date: February 07, 2022

Background/History:

The City of Forest Park was awarded 2019 CDBG funds for architecture and engineering costs for improvements to Rock Cut Road in the amount of \$64, 213 for engineering and design. All engineering and design services have been completed, leaving a balance of approximately \$29,213. If approved by Clayton County HUD Offices to transfer remaining funds to the 2021 Starr Park Improvements award, it is in the city's best interest to do so, so that the funds are not recaptured by the County.

Cost: \$ N/A

Budgeted for: _____ **Yes** _____ **No**

Financial Impact: None

Request to transfer previous Program Year funds to current Program Year funded project.

Action Requested from Council:

Approval to transfer funds if County grants request.

**STATE OF GEORGIA
COUNTY OF CLAYTON**

RESOLUTION NO: _____

A RESOLUTION BY THE MAYOR AND COUNCIL OF FOREST PARK, GEORGIA AUTHORIZING REMAINING 2019 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS INITIALLY AWARDED FOR THE ROCK CUT ROAD PROJECT FOR PUBLIC INFRASTRUCTURE IMPROVEMENT ARCHITECTURE AND ENGINEERING COSTS BE TRANSFERRED TO THE 2021 CDBG STARR PARK HUD ELIGIBLE ACTIVITIES §570.201(c) PUBLIC FACILITIES AND IMPROVEMENTS; AND FOR OTHER PURPOSES.

WHEREAS, the Clayton County Community Development Office of HUD Programs awarded the City of Forest Park Community Development Block Grant (“CDBG”) funds for Program Year 2019 in June 2019 and provided a Notice to Proceed July 2019 for public infrastructure improvement architecture and engineering costs for Rock Cut Road; and

WHEREAS, thirty-five thousand dollars (\$35,000.00) of the PY 2019 program funds have been expended, leaving a balance of \$29,213.00; and

WHEREAS, the Clayton County Office of HUD Programs has the discretion to recapture and re-program remaining funds; and

WHEREAS, the city has verified with the consultant firm that was hired to perform the services/work, that all work has been performed; and

WHEREAS, HUD regulations have timeliness in spending criteria; and

WHEREAS, if Clayton County approves the City of Forest Park to transfer remaining 2019 CDBG funds to the 2021 CDBG Starr Park public facilities and improvements project; and

WHEREAS, it is in the City’s best interest to request an amendment to transfer the remaining funds to another HUD eligible activity that meets HUD’s national objectives upon approval by Clayton County.

NOW, THEREFORE, THE MAYOR AND COUNCIL OF THE CITY OF FOREST PARK, GEORGIA, HEREBY RESOLVES, that the Mayor authorizes the remaining 2019 Community Development Block Grant funds initially awarded for the Rock Cut Road Public Infrastructure Improvement Architecture and Engineering costs be transferred to the 2021 CDBG Starr Park Improvements HUD Eligible Activity §570.201(c) Public Facilities and Improvements to expend the Community Development Block Grant funds awarded to the City of Forest Park.

BE IT FURTHER RESOLVED that the Mayor or her designee is hereby authorized to prepare any appropriate documents necessary to implement the request specified in this resolution.

BE IT FINALLY RESOLVED that all resolutions and parts of resolutions in conflict with this resolution are hereby waived to the extent of the conflict.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 7th day of February 2022.

CITY OF FOREST PARK, GEORGIA

Angelyne Butler, Mayor

Dabouze Antoine
Mayor Pro Tem, Ward Two

Kimberly James
Councilmember, Ward One

Hector Gutierrez
Councilmember, Ward Three

Latresa Wells
Mayor Pro-Tem, Ward Four

Allan Mears
Councilmember, Ward Five

ATTEST:

City Clerk

APPROVED BY:

City Attorney

File Attachments for Item:**2. Council Discussion on Consideration and Approval for “The Leaf” Monthly Newsletter – Public Information Office****Background/History:**

“The Leaf Report” will be the City of Forest Parks way of communicating important, timely information to citizens. The newsletter will be published monthly and electronically distributed to residents and businesses. The newsletter will focus on citywide operations and will not be ward specific but will encompass all operations of the city, covering all projects and issues.

Sending an electronic newsletter is a great way to give residents and businesses "added value" in the form of interesting content, information, and valuable tips, as well as keeping them informed of upcoming matters. The City Manager is seeking approval from Council to adopt “the Leaf” as the official newsletter of the city and begin distributing it via email.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Consideration and approval for “The Leaf” Monthly Newsletter – Public Information Office

Submitted By: Javon Lloyd, Public Information Officer

Date Submitted: January 27, 2022

Work Session Date: February 07, 2022

Council Meeting Date: February 07, 2022

Background/History:

“The Leaf Report” will be the City of Forest Parks way of communicating important, timely information to citizens. The newsletter will be published monthly and electronically distributed to residents and businesses. The newsletter will focus on citywide operations and will not be ward specific but will encompass all operations of the city, covering all projects and issues.

Sending an electronic newsletter is a great way to give residents and businesses "added value" in the form of interesting content, information, and valuable tips, as well as keeping them informed of upcoming matters. The City Manager is seeking approval from Council to adopt “the Leaf” as the official newsletter of the city and begin distributing it via email.

Cost: \$ 0

Budgeted for: _____ **Yes** X **No**

Financial Impact:

N/A

Action Requested from Council:

Request approval to adopt “the Leaf Report” as the official newsletter of city operations.



LEAF REPORT

January 2022
Monthly Newsletter



From left to right: Councilwoman Kimberly James, Ward 1; Councilman Dabouze Antoine, Ward 2; Mayor Angelyne Butler, MPA; Councilman Hector Gutierrez, Ward 3; Councilwoman Latresa Akins-Wells, Ward 4; and Councilman Allan Mears, Ward 5.

Happy New Year From Mayor Angelyne Butler, MPA!

Greetings City of Forest Park:

A new year is upon us! As we enter 2022, my administration remains focused on producing results and working diligently to deliver on our ambitious vision for our great city. Together, along with our city council members, community partners and private-sector businesses, we have been able to accomplish many goals that have helped moved the needle for both short-term and long-term success.

To our city employees and frontline workers, including police officers, fire rescue and first responders who put their lives on the line each and every day, we say thank you. Your dedication and commitment during these uncertain times have shown us all that when faced with adversity, we remain truly stronger together.

The City of Forest Park remains committed to listening to the people we serve, addressing challenges head on and creating a vibrant community where residents and businesses are able to thrive. Thank you for your continued confidence in the work that we do on behalf of and alongside our citizens. From my family to yours, have a wonderful and prosperous 2022!

Sincerely,

Mayor Angelyne Butler, MPA
City of Forest Park



City Seeking Developer For New Public Safety Building



The City of Forest Park is currently accepting bids and proposals for the construction of a new, mixed-use public safety building off Anvil Block Road at the Gillem Logistics Center. The proposed modern facility includes a new fire station, mini-police precinct, state-of-the-art conference room and better accommodations for public safety personnel. At more than 13,200 square feet, the building would replace Fire Station No. 3, which was built in 1942 and served as the fire station and telegraph exchange for the Fort Gillem military base.

Bids and proposals are due to the city by 2 p.m. on Tuesday, January 18, 2022. For questions or to access the contract documents and specifications, as well as renderings for the proposed project, visit www.forestparkga.gov/finance/page/gillem-public-safety-building.

City Employees Receive Finance Management Certification From The University of Georgia

A huge congratulations goes out to city employees Nakeeta Davis and Leigh Corley, who both received their Finance Officer Level 1 certification from the University of Georgia's Carl Vinson Institute of Government. The institute's local financial management training program provides city and county officials with the skills and resources needed to establish sound accounting practices and strong financial foundations in their governments.

Participants are required to complete 108 hours of instruction covering a variety of topics, such as government budgeting, purchasing, accounting and other public finance issues. Since the program's inception in 1972, more than 1,540 local finance officers and others have graduated with certificates and almost 3,600 have received training.



Featured Job Openings

Looking for your next career move? The City of Forest Park has several job openings available. Below are a few of our featured employment opportunities (click the job titles to learn more).



- [Director of Finance](#)
- [Fleet Maintenance Supervisor](#)
- [Trades Specialist](#)
- [Fire Fighter / Paramedic](#)
- [Communications Officer \(part-time position\)](#)

[Click Here To View All Current City Job Postings](#)

About the City of Forest Park

Located roughly 10 miles south of Atlanta, the City of Forest Park is home to a population of more than 20,000 residents in Clayton County, Georgia, as well as many flourishing small, medium and large businesses. The City was incorporated in 1908 and is conveniently located approximately five miles from the Hartsfield-Jackson International Airport, with easy access to I-75, I-285 and I-675. For more information, visit www.forestparkga.gov.



Media Contact:

Javon Anthony Lloyd
Public Information Officer
(470) 817-6381
jlloyd@forestparkga.gov

JOIN THE CONVERSATION & FOLLOW US ON SOCIAL MEDIA!



File Attachments for Item:**3. Council Discussion to Reduce the Speed Limit on East Bound and West Bound Pineridge Drive –**
Chief Executive Offices**Background/History:**

From April 14 – 18, 2021, the City of Forest Park conducted a speed study on East Bound and West Bound Pineridge Drive to validate a request for installation of Speed Calming Devices. After review by the City Manager, Public Works, and Forest Park Police Department it was determined that the street did not meet the criteria for the devices or to a speed reduced.

The streets current speed limit is 35 mph and vehicle counts are approximately 9,372. Per city ordinance any city street with a speed limit over 30 mph or a traffic count over 4000 vehicles per day would not qualify for a speed calming device. Before a speed clamming device could be installed the speed limit would have to be reduced to 30 mph to bring it within the guideline of the City Ordinance.

However, upon a reduction in speed an independent third party is required to conduct a speed study, it could not be done by the city and that report reviewed by the State. If it cannot justify based criteria form the State's Uniform Rules of the Road a need for the devices it can be denied, and they can restore or increase the speed limit on the road.

Pineridge Road is a proposed City Park location.

The city manager is requesting council's guidance on how it would like to proceed in this matter.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Discussion and request to reduce the speed limit on East Bound and West Bound Pineridge Drive – Chief Executive Offices

Submitted By: Dr. Marc-Antonie Cooper

Date Submitted: January 31, 2022

Work Session Date: February 07, 2022

Council Meeting Date: February 07, 2022

Background/History:

From April 14 – 18, 2021, the City of Forest Park conducted a speed study on East Bound and West Bound Pineridge Drive to validate a request for installation of Speed Calming Devices. After review by the City Manager, Public Works, and Forest Park Police Department it was determined that the street did not meet the criteria for the devices or to a speed reduced.

The streets current speed limit is 35 mph and vehicle counts are approximately 9,372. Per city ordinance any city street with a speed limit over 30 mph or a traffic count over 4000 vehicles per day would not qualify for a speed calming device. Before a speed clammng device could be installed the speed limit would have to be reduced to 30 mph to bring it within the guideline of the City Ordinance.

However, upon a reduction in speed an independent third party is required to conduct a speed study, it could not be done by the city and that report reviewed by the State. If it cannot justify based criteria form the State's Uniform Rules of the Road a need for the devices it can be denied, and they can restore or increase the speed limit on the road.

The city manager is requesting council's guidance on how it would like to proceed in this matter.

Cost: \$ 0

Budgeted for: _____ **Yes** _____ **No**

Financial Impact:

N/A

Action Requested from Council:

Guidance from Council on how it would like to proceed.

EnterTextHere



Dr. Marc-Antonie Cooper
City Manager

745 Forest Parkway
Forest Park, GA 30297
Phone: 404-388-1555

macooper@forestparkga.gov



To: City Council

From: Dr. Marc-Antonie Cooper, City Manager

Date: 01/31/2022

RE: *Speed Calming devices/Speed Limit alteration*

For adding SPEED CALMING devices such as speed cushions, speed bumps, tabletops or stop signs, the city would conduct the same study and follow the same steps as they would for a speed limit reduction as listed above. I can find no State Law that prohibits adding SPEED CALMING devices to City Street that is not part the State Highway system.

The City Ordinance 10-2-40 and 10-2-41 outline what is considered as a city street.

- A) City Steet---Primarily used for direct access to residential property:
- B) Those streets where the adjacent land use is deemed residential in nature:
- C) Those streets where the speed limit is 25 mph or 30 mph.: and
- D) Those streets with and average daily traffic count is between 400 to 4000 vehicles per day. Volumes above 4000 vehicles per day would be considered a major road.

Any City Street with a speed limit over 30 mph or a traffic count over 4000 vehicles per day would not qualify for a speed calming device. Before a speed clamming device could be installed the speed limit would have to be reduced to 30 mph to bring it within the guideline of the City Ordinance.

For reducing the SPEED LIMIT on City streets will fall into one of two categories. The category will depend on if the city street is approved for the use of speed detection equipment. (i.e., Laser or Radar)

If the city street is NOT approved for the use of speed detection, the following steps can be taken to add a speed calming device or for reducing the speed limit:

- 1.) A request/application is made by a neighborhood, homeowners' group, or associations.
- 2.) Public Works will review the application to ensure it meets the definition of City Street.

City Street---Primarily used for direct access to residential property:

- A) Those streets where the adjacent land use is deemed residential in nature:
- B) Those streets where the speed limit is 25 mph or 30 mph.: and
- C) Those streets with an average daily traffic count is between 400 to 4000 vehicles per day. Volumes above 4000 vehicles per day would be considered a major road.

- 3.) Public Works would conduct a traffic study of the street which would include the average daily traffic, average speeds of vehicles and the identification of any hazards found.
- 4.) Findings would be presented to the City for final approval

If the city street is approved for the use of speed detection equipment, additional steps must be taken.

- 1) An engineering and traffic study must be completed by an independent third-party organization. (The study cannot be completed by the city.)
- 2) The 85th percentile must be determined. (85th percentile is the speed at which 85 percent of the vehicles travel at)
- 3) The pace speed must be determined. (Pace speed is the 10 mph range most vehicles travel on the street.
- 4) Street geometrics will be noted. (Width, clearance, sight distance, sidewalks, shoulders. Etc.)
- 5) 12-month accident study will be completed.
- 6) Test drive to confirm the conditions found.

File Attachments for Item:

4. Main Street Streetscape Phase IIA – Relocation Agreement Between Georgia Power and City of Forest Park – Department of Planning and Community Development

Background/History:

Main Street Streetscape Project Phase IIA from College Street to Phillips Drive requires a relocation agreement between the City of Forest Park and Georgia Power to relocate existing Georgia Power equipment and to install concrete poles to replace existing wooden poles.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Main Street Streetscape Phase IIA – Relocation Agreement Between Georgia Power and City of Forest Park – Department of Planning and Community Development

Submitted By: James Shelby

Date Submitted: January 25, 2022

Work Session Date: February 7, 2022

Council Meeting Date: February 7, 2022

Background/History:

Main Street Streetscape Project Phase IIA from College Street to Phillips Drive requires a relocation agreement between the City of Forest Park and Georgia Power to relocate existing Georgia Power equipment and to install concrete poles to replace existing wooden poles.

Cost: \$ 1,017,093.00

Budgeted for: X Yes No

Financial Impact:

Project already budgeted.

Action Requested from Council:

Approval of agreement between City of Forest Park and Georgia Power.

RELOCATION AGREEMENT
City of Forest Park
Main Street & Courtney Drive Project

THIS AGREEMENT, made and entered into as of the [redacted] day of [redacted], 20 [redacted], by and between City of Forest Park, State of Georgia (hereinafter referred to as the "City"), and GEORGIA POWER COMPANY (hereinafter referred to as the "Company").

W I T N E S S E T H :

WHEREAS, the City proposes under the above written Project to construct the Main Street & Courtney Drive Project (hereinafter "Project");

WHEREAS, due to the construction of this Project, it will become necessary for the Company to make certain adjustments to the Company's existing facilities, in accordance with the estimate of One Million, One-Hundred Forty-Six Thousand, Seven Hundred and Seventy Dollars (\$1,146,770.00), a copy of which estimate is attached hereto, and incorporated into this Agreement as Exhibit "A" (the "Estimate");

WHEREAS, in accordance with that certain Franchise Agreement between the City and the Company, the City agrees to bear NINETY percent (90%) of the estimated costs of said relocation expenses, which amounts to One Million, Seventeen Thousand and Ninety-Three Dollars (\$1,017,093.00) (the "Payment Amount"); The Payment Amount has been adjusted to reflect the Preliminary Engineering Payment made previously.

WHEREAS, the location of Company's presently existing facilities and the proposed new location of such facilities are shown on the Company plans previously provided to the City; and

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth and other good and valuable consideration, it is agreed:

Section 1. The City will make payment to the Company of the Payment Amount prior to the Company commencing any portion of the work contemplated hereunder. The Estimate and the Payment Amount are valid only for a period of one (1) year following the date set forth on the Estimate.

Section 2. The Company, with its regular construction or maintenance crews and personnel, at its standard schedule of wages and working hours (as may be applicable from time to time during this Agreement), and working in accordance with the terms of its agreements with such employees, will make such changes in its facilities as are set forth in the Scope of Work section of Exhibit "A". The Company may elect to contract any portion of the work contemplated. Notwithstanding the foregoing, the Company shall not be obligated to commence any work unless the City both makes payment to the Company of the Payment Amount and authorizes commencement of the work prior to the date that is one (1) year following the date set forth on the Estimate.

Section 3. The City further agrees to be responsible to the Company for one hundred percent (100%) of any and all costs incurred in acquiring additional easements for rights of way, including without limitation, easements for lines, access, tree trimming, guy wires, anchors, and other devices, appliances and facilities, and any and all other such easements and property rights as may be necessary for the Company's installation, operation and maintenance of its facilities.

Section 4. The Company shall make a reasonable effort to provide signing and other traffic control measures during construction as contemplated under this Agreement in accordance with PART VI of the U.S. Department of Transportation Manual on Uniform Traffic Control Devices, current edition, all at the expense of the City.

Section 5. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

Section 6. It is mutually agreed between the parties hereto that this document shall be deemed to have been executed in Georgia.


Section 7. In the event the City fails to execute and return this Agreement to Company before January 1, 2023, this Agreement shall be void and of no effect whatsoever.

IN WITNESS WHEREOF, the parties hereto acting through their duly authorized agents have caused this Agreement to be signed, sealed and delivered.

Witness

Notary Public
Manager

(SEAL)

“COMPANY”
GEORGIA POWER COMPANY
By: 
Name: William Howard
Title: Centralized Engineering Services

(SEAL)

Witness

Notary Public

(SEAL)

“CITY”
CITY OF FOREST PARK
By: _____ (SEAL)
Name: _____
Title: Mayor
Date: _____
Attest: _____ (SEAL)
Name: _____
Title: _____

Approved as to Form: _____
City Attorney

File Attachments for Item:

5. Council Discussion on Purchasing New City Street Light Banners – Chief Executive Office

Background/History:

The City of Forest Park has Street Light Banners along the major thoroughfares of the city. The banners are intended to instill a sense of pride in the community, by adding a decorative element to the city's streetscape. The City Manager is seeking council approval to purchase 18 new streetlight banners.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: New City Street Light Banners – Chief Executive Office

Submitted By: Dr. Marc-Antonie Cooper

Date Submitted: February 02, 2022

Work Session Date: February 07, 2022

Council Meeting Date: February 07, 2022

Background/History:

The City of Forest Park has Street Light Banners along the major thoroughfares of the city. The banners are intended to instill a sense of pride in the community, by adding a decorative element to the city's streetscape. The City Manager is seeking council approval to purchase 18 new streetlight banners.

Cost: \$ 23,000

Budgeted for: Yes No

Financial Impact:

Funds will come out of the Executive Offices

Action Requested from Council:

Request approval of the Street Light Banners.



Front View



Back View



DISPLAYSALES

Sales Specialist: Nathan
Artist: Victoria

Not an accurate representation of color or resolution

PROOF RESPONSIBILITY

Every effort has been made to create this proof accurately. We request that you review this proof carefully. Please review size, spelling, designation of ink color, and the placement of the design on the product.

ANY CRITICAL COLORS MUST HAVE A PMS NUMBER ASSIGNED. Display Sales cannot guarantee colors called out as CMYK or other formats. The appearance of colors may vary depending on your computer screen, the fabric, or printing process.

TO APPROVE THIS PROOF you may either *reply to the proof email* saying that you approve of a specified proof (e.g., "I approve of Proof A"), or print, sign, and return it via email or fax. We also accept Adobe E- Signatures.

ALL CUSTOM WORK IS A FINAL SALE. Printing trade customs relieve Display Sales of responsibility if work is printed per customer's approval.

NAME: _____ DATE: _____

FAX to Display Sales at 952-885-0099 **EMAIL** to proofs@displaysales.com

PROOF A 2/1/2022

A22019 Forest Park, GA

Product: Custom Pole Banner

Finished Size: 18"w x 36"h

Process: Digital Other

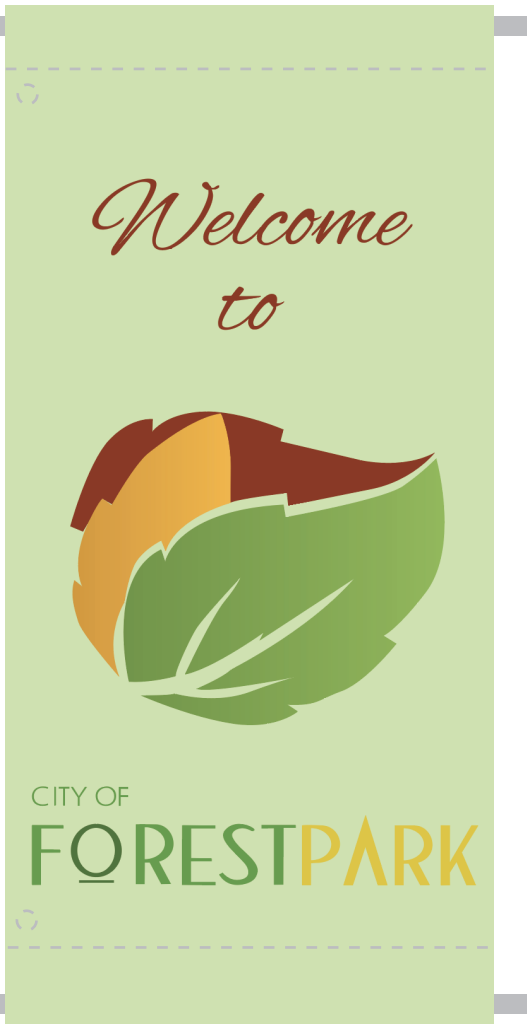
Media: Vinyl Poly Canvas Other

Assigned Ink Colors: All colors not assigned a PMS number will print in CMYK.

	PMS		PMS
	PMS		PMS
	PMS		PMS

Notes For Production:

3" Pole Pockets
2 Grommets



Front View



Back View



DISPLAYSALES

Sales Specialist: Nathan
Artist: Victoria

Not an accurate representation of color or resolution

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NAME: _____ DATE: _____

FAX to Display Sales at 952-885-0099 **EMAIL** to proofs@displaysales.com

PROOF B 2/1/2022

A22019 Forest Park, GA

Product: Custom Pole Banner

Finished Size: 24"w x 48"h

Process: Digital Other

Media: Vinyl Poly Canvas Other

Assigned Ink Colors: All colors not assigned a PMS number will print in CMYK.

	PMS		PMS
	PMS		PMS
	PMS		PMS

Notes For Production:

3" Pole Pockets
2 Grommets



Front View



Back View



DISPLAYSALES

Sales Specialist: Nathan
Artist: Victoria

Not an accurate representation of color or resolution

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ALL CUSTOM WORK IS A FINAL SALE. Printing trade customs relieve Display Sales of responsibility if work is printed per customer's approval.

NAME: _____ DATE: _____

FAX to Display Sales at 952-885-0099 **EMAIL** to proofs@displaysales.com

PROOF C 2/1/2022

A22019 Forest Park, GA

Product: Custom Pole Banner

Finished Size: 29" w x 60" h

Process: Digital Other

Media: Vinyl Poly Canvas Other

Assigned Ink Colors: All colors not assigned a PMS number will print in CMYK.

	PMS		PMS
	PMS		PMS
	PMS		PMS

Notes For Production:

3" Pole Pockets
2 Grommets



Front View



Back View



DISPLAYSALES

Sales Specialist: Nathan
Artist: Victoria

Not an accurate representation of color or resolution

PROOF RESPONSIBILITY

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PROOF D 2/1/2022

A22019 Forest Park, GA

Product: Custom Pole Banner

Finished Size: 18"w x 36"h

Process: Digital Other

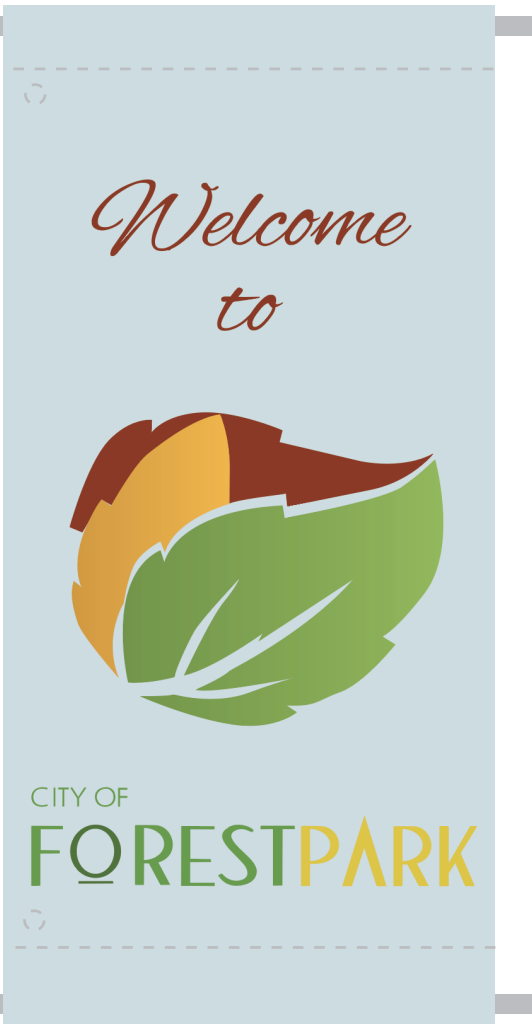
Media: Vinyl Poly Canvas Other

Assigned Ink Colors: All colors not assigned a PMS number will print in CMYK.

	PMS		PMS
	PMS		PMS
	PMS		PMS

Notes For Production:

3" Pole Pockets
2 Grommets



Front View



Back View



DISPLAYSALES

Sales Specialist: Nathan
Artist: Victoria

Not an accurate representation of color or resolution

PROOF RESPONSIBILITY

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FAX to Display Sales at 952-885-0099 **EMAIL** to proofs@displaysales.com

PROOF E 2/1/2022

A22019 Forest Park, GA

Product: Custom Pole Banner

Finished Size: 24"w x 48"h

Process: Digital Other

Media: Vinyl Poly Canvas Other

Assigned Ink Colors: All colors not assigned a PMS number will print in CMYK.

	PMS		PMS
	PMS		PMS
	PMS		PMS

Notes For Production:

3" Pole Pockets
2 Grommets



Front View



Back View



DISPLAYSALES

Sales Specialist: Nathan
Artist: Victoria

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NAME: _____ DATE: _____

FAX to Display Sales at 952-885-0099 **EMAIL** to proofs@displaysales.com

PROOF F 2/1/2022

A22019 Forest Park, GA

Product: Custom Pole Banner

Finished Size: 29" w x 60" h

Process: Digital Other

Media: Vinyl Poly Canvas Other

Assigned Ink Colors: All colors not assigned a PMS number will print in CMYK.

	PMS		PMS
	PMS		PMS
	PMS		PMS

Notes For Production:

3" Pole Pockets
2 Grommets



Front View



Back View



DISPLAYSALES

Sales Specialist: Nathan
Artist: Victoria

Not an accurate representation of color or resolution

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NAME: _____ DATE: _____

FAX to Display Sales at 952-885-0099 **EMAIL** to proofs@displaysales.com

PROOF G 2/1/2022

A22019 Forest Park, GA

Product: Custom Pole Banner

Finished Size: 18"w x 36"h

Process: Digital Other

Media: Vinyl Poly Canvas Other

Assigned Ink Colors: All colors not assigned a PMS number will print in CMYK.

	PMS		PMS
	PMS		PMS
	PMS		PMS

Notes For Production:

3" Pole Pockets
2 Grommets



Front View



Back View



DISPLAYSALES

Sales Specialist: Nathan
Artist: Victoria

Not an accurate representation of color or resolution

PROOF RESPONSIBILITY

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NAME: _____ DATE: _____

FAX to Display Sales at 952-885-0099 **EMAIL** to proofs@displaysales.com

PROOF H 2/1/2022

A22019 Forest Park, GA

Product: Custom Pole Banner

Finished Size: 24"w x 48"h

Process: Digital Other

Media: Vinyl Poly Canvas Other

Assigned Ink Colors: All colors not assigned a PMS number will print in CMYK.

	PMS		PMS
	PMS		PMS
	PMS		PMS

Notes For Production:

3" Pole Pockets
2 Grommets



Front View



Back View



DISPLAYSALES

Sales Specialist: Nathan
Artist: Victoria

Not an accurate representation of color or resolution

PROOF RESPONSIBILITY

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NAME: _____ DATE: _____

FAX to Display Sales at 952-885-0099 **EMAIL** to proofs@displaysales.com

PROOF I 2/1/2022

A22019 Forest Park, GA

Product: Custom Pole Banner

Finished Size: 29"w x 60"h

Process: Digital Other

Media: Vinyl Poly Canvas Other

Assigned Ink Colors: All colors not assigned a PMS number will print in CMYK.

	PMS		PMS
	PMS		PMS
	PMS		PMS

Notes For Production:

3" Pole Pockets
2 Grommets



DISPLAYSALES

Display Sales

10925 Nesbitt Avenue S
Bloomington, MN 55437
P: 800-328-6195
F: 952-885-0099
www.displaysales.com

ESTIMATE QO-038237-7
DATE 1/31/2022
EXPIRATION DATE 2/21/2022
CUSTOMER ID 136467

Ship Bruce Robinson
To: City of Forest Park
5230 Jones Rd
Forest Park, GA 30297

Bill Bruce Robinson
To: City of Forest Park
745 Forest Pkwy
Forest Park, GA 30297

PREPARED BY	JOB	PAYMENT TERMS	REQUEST DELIVERY DATE
Nathan Engfer		Net 20	1/31/2022
QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
136	Custom Pole Banner Size: 18 x 36" Fabric: 18oz Vinyl, 2-Ply Process: Digital Same Image Front & Back 3" Pole Pocket - Top & Bottom 2 grommets Art #: TBD Size : 18x36 Style : Vinyl	51.00	6,936.00
43	Custom Pole Banner Size: 24 x 48" Fabric: 18oz Vinyl, 2-Ply Process: Digital Same Image Front & Back 3" Pole Pocket - Top & Bottom 2 grommets Art #: TBD Size : 24x48 Style : Vinyl	81.00	3,483.00
108	Custom Pole Banner Size: 30 x 60" Fabric: 18oz Vinyl, 2-Ply Process: Digital Same Image Front & Back 3" Pole Pocket - Top & Bottom 2 grommets Art #: TBD Size : 30x60 Style : Vinyl	95.00	10,260.00
3	Banner Printer Setup Fee: - Rate: \$60.00/design (qty. 1-3), \$40.00/design (qty. 4-8), & \$20.00/design (qty. 9+) Style : Setup	60.00	180.00
20	Windscale 12 Silver Casting Size : None Color : Silver Style : 98 Casting	17.00	340.00
20	Windscale 8 Black Casting Size : None Color : Black Style : 45 Casting	16.00	320.00
50	Banner Pin Size : None Color : None Style : Pins	1.25	62.50



DISPLAYSALES

PREPARED BY		JOB	PAYMENT TERMS		REQUEST DELIVERY DATE
Nathan Engfer			Net 20		1/31/2022
QUANTITY	DESCRIPTION	UNIT PRICE			AMOUNT
1	Art Time Fee: - Rate: \$31.25/0.25 Hours - Total: 1.00 Hours Style : Art	125.00			125.00
SUBTOTAL					21,706.50
SHIPPING & HANDLING					675.00
SALES TAX					0.00
TOTAL					22,381.50

Financing available.

To accept this quotation, sign here and return.

Thank you for your business.



DISPLAYSALES

Terms & Conditions

GRAPHIC ART SERVICE:

Display Sales encourages customers to provide vector-based artwork so that the process of proofing and printing may proceed quickly without interruption. Otherwise, if artwork is unusable, graphic art services will be billed at \$125 per hour to correct unusable art, redraw non-formatted art, or design and create custom imagery (per customer request). Alterations are \$50 per hour. You will be contacted by one of our Graphic Arts team members and provided a proof. Send your artwork to: artwork@displaysales.com

PRODUCTION TIMEFRAMES:

Normal production time is 14 working days AFTER art proof is approved and down payment is received. Upon approval, rush requests will include a \$50 fee.

TERMS:

- 50% down payment on orders for new customers.
- Check or credit card accepted for down payment.
- Balance due Net 20 days after final invoice.
- F.O.B. Display Sales - shipping & handling charges based on destination and size of order.
- Financing available for orders greater than \$5,000.

SHIPPING & FREIGHT RESPONSIBILITY:

FOR ALL SMALL PACKAGE DELIVERIES (UPS, FEDEX, USPS, ETC): All shipments MUST be inspected at the time of delivery. The customer has 48 hours from the time of delivery to notify Display Sales of any shortage or damage to the order. After 48 hours it will be at the discretion of Display Sales to decide how to proceed.

FOR LTL/TRUCKLOAD DELIVERIES: Any damage or visible loss to your shipment MUST be noted on the delivery receipt (signed by the customer) at the time of delivery. In the event of loss or damage this must be done to file a claim. Display Sales is ineligible to file a claim on behalf of the customer if this is not done and the customer will be responsible for all replacement and/or repair costs

Display Sales is not liable for shipments lost, delayed, or damaged in transit. Claims be filed by the purchaser within 10 days to Transit Company. Purchaser is responsible for reviewing merchandise upon receipt to verify order and condition

RETURN POLICY:

Returns are accepted within 30 days of delivery (excluding shipping charges). The customer must contact Display Sales for a Return Merchandise Authorization (RMA) number before sending back the items. The customer is responsible for returning the merchandise and all related shipping costs. A restocking fee may apply, up to 25% of the product cost. If there is an issue with the shipment (other than loss or damage) the customer must contact Display Sales within 30 days of receiving the shipment to resolve the issue.

Returns are NOT accepted for custom or modified merchandise.

WARRANTIES for BANNERS & DECORATIONS:

Display Sales stands behind our products, however, on an occasion an issue may arise with a product. Please contact your sales representative at 800-328-6195 to discuss the issue and to see the details of warranty coverage.

Pictures of the product will be requested before we can fully determine the issue and attempt to resolve.

Customer is responsible for the cost of removal, reinstallation and shipping incurred for merchandise being repaired or replaced. Customer participation is required to troubleshoot product issues, which will provide a timely resolution.

All issues must be pre-approved by Display Sales for repairs or replacement.

File Attachments for Item:**6. Council Discussion and Action Regarding a Councilmember's Missed Meetings and Pay Reduction** – Chief Executive Office**Background/History:**

Pursuant to council meeting of January 22, 2022 discussion regarding Councilmembers missing meetings. Per the city code of ordinances sec. 2-1-33 - Compensation and expenses of members of the city council. Councilwoman Wells pay was reduced by 10% for each meeting missed which is documented as the workshop and regular meetings of November 15, 2021, and the workshop and regular meetings of December 6, 2021.

Councilwoman Wells is requesting that there be a vote regarding her pay being reinstated and will provide her reasons per the Code of Ordinances to council. The City Manager is seeking direction on how the council would like to proceed in this matter.



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Discussion and action regarding a Council member missed meetings and pay reduction – Chief Executive Office

Submitted By: Dr. Marc-Antonie Cooper

Date Submitted: February 01, 2022

Work Session Date: February 07, 2022

Council Meeting Date: February 07, 2022

Background/History:

Pursuant to council meeting of 01/18/2022 discussion regarding Councilmembers missing meetings. Per the city code of ordinances sec. 2-1-33. - Compensation and expenses of members of the city council. Councilwoman Wells pay was reduced by 10% for each meeting missed which are documented as the workshop and regular meetings of November 15, 2022, and the workshop and regular meetings of December 6, 2022.

Councilwoman Wells is requesting that there be a vote regarding her pay being reinstated and will provide her reasons per the Code of Ordinances to council. The City Manager is seeking direction on how the council would like to proceed in this matter.

Cost: \$ 0

Budgeted for: Yes No

Financial Impact:

N/A

Action Requested from Council:

Directions on how this matter should be resolved.