



## CITY COUNCIL WORK SESSION

Monday, February 03, 2025 at 6:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
YouTube: <https://bit.ly/3c28p0A>  
Phone Number: (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells  
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager  
Randi Rainey, City Clerk  
Danielle Matricardi, City Attorney

## AGENDA

### VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "**City of Forest Park GA**"

**CALL TO ORDER/WELCOME:**

**ROLL CALL:**

**ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:**

**ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

**CONSENT AGENDA:**

- 1. Council Discussion on a Request for Blanket Purchase Orders-Procurement/Public Works Department**

**Background/History:**

As part of our ongoing efforts to streamline the procurement process, the following contracted or sole-source vendor is being presented to establish Blanket Purchase Orders:

Vendor: Boswell Oil

- [\\$6,500 – Purchase of Fuel/Oil | Fund: 100-27-4900-52-1712](#)
- [\\$285,000 – Purchase of Fuel/Oil | Fund: 100-27-4900-53-1270](#)

- 2. Council Discussion to purchase Three (3) Fire Staff Vehicles - Fire & EMS/Procurement**

**Background/History:**

The Fire and EMS Department requests approval to purchase 3 Vehicles (2 Pickups for Response Vehicles and 1 Admin vehicle) from the DOAS cooperative contract #99999-SPD-40199373 with Hardy Chevrolet Buick GMC. Cost of Vehicles: Two (2) 2025 Chevy Silverado 1500 Pickups at \$48,440 each - Total \$96,880 and One (1) 2025 Chevy Equinox at \$30,095.

This request includes the cost to install lighting packages in the two (2) 2025 Chevy Silverado 1500 Pickups from HG2 Emergency Lighting – cost \$13,200 each - Total \$26,400.

Total Cost: \$153,375.00

Fund: 320-61-3510-54-2502

**3. Council Discussion of Lobbyist Services- Carpri & Clay, Inc.– Executive Offices****Background/History:**

Since 2016, Clayton County Municipalities have engaged with Capri & Clay LLC for lobbyist services to ensure that all entities received a fair share of funding from the lost FAA fuel tax. Staff is seeking approval to continue to participate. The funding for said lobbyist services is shared amongst Clayton County Municipalities, Clayton County Board of Commissioners & the Clayton County School Board. Our share for the City of Forest Park is 5.86%, which equates monthly to \$278.35.

**NEW BUSINESS:****4. Council Discussion on a Budget Amendment: Transfer of Funds for Special Election Expenses - Department of Finance****Background/History:**

Special elections often arise unexpectedly and require additional resources that may not have been accounted for in the original budget. The reallocation from the contingency fund reflects a prudent use of reserved funds to meet this time-sensitive community need without disrupting other critical services or programs.

Key expenses for the special election include:

1. Compensating election staff (Clayton County poll workers, election officials, etc.)
2. Costs associated with election supplies and equipment

This transfer allows the City to uphold its commitment to democratic processes and ensures that all eligible residents have access to a fair and well-organized election.

**5. Council Discussion on an Easement Agreement for Electric Vehicle Charging Infrastructure- Police Department****Background/History:**

The City of Forest Park Police Department is preparing to incorporate several electric vehicles into its fleet. To support these vehicles, charging infrastructure needs to be installed at the department's headquarters located at 320 Cash Memorial Boulevard.

Georgia Power has offered to provide the necessary power installations for the charging stations at no charge. However, the Police Department requires approval for an Easement Agreement to allow Georgia Power to proceed with the work.

- 6. Council Discussion on the City's application submittal for HUD funding through the 2025 Community development Block Grant Program (CDBG) and to accept the HUD funding through the CDBG Program once it becomes available if approved- PCD Department**

**Background/History:**

On Monday, January 6, 2025, Clayton County Office of Grants Administration hosted its 2025 Application Workshops for the County's HUD-funded grant initiatives, which include the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) programs and Home Investment Partnership (HOME). This process was open to County Departments, Local Municipalities currently in Cooperation Agreement with Clayton County, Nonprofits groups, and local businesses serving low- and -moderate income households and/or communities within Clayton County. Source: 24CFR 570.201 The application period opened on January 6th and ends on January 23, at 4:00pm ET. The City of Forest Park will be requesting additional funding for the interior renovation of the old Rite Aid to help culinary entrepreneurs while expanding healthy food options within the city.

- 7. Council Discussion on Appointing Chief Latosha Clemons to the Clayton County Board of Health-Legislative Offices (Mayor Butler)**

**Background/History:**

The Clayton County Board of Health was created to determine the health needs and resources of its jurisdiction through research and by collection, analysis, and evaluation of all data pertaining to the health of the community; develop, in cooperation with the department, programs, activities, and facilities responsive to the needs of its area; secure compliance with the rules and regulations of the department that have local application; and to enforce, or cause enforcement of, all laws pertaining to health unless the responsibility for the enforcement of such laws is that of another agency. Mayor Butler would like to appoint Chief Latosha Clemons to the Clayton County Board of Health.

- 8. Council Discussion on Case # TA-2025-01 Text Amendment to Title 8. – Planning and Development, Chapter 8. Zoning, Article F. – Boards and Commissions, of the City of Forest Park Code of Ordinances to amend such section, adding section 8-8-169 Public Arts Review Board- PCD Department**

**Background/History:**

The purpose of this amendment is to establish the Public Arts Review Board (PARB) and to oversee and promote the integration of art into public spaces within the City of Forest Park. Incorporating art into public spaces cultivates a vibrant, inclusive community that is enriched by diverse cultural expressions. The Public Arts Review Board (PARB) will play a pivotal role in championing local artists, advocating for innovative public art projects, and ensuring that the art in our community reflects and enriches Forest Park's unique identity and values. By fostering creativity, enhancing community engagement, and promoting access to art for all, PARB will also contribute to urban revitalization, boost tourism, and cultivate a deeper appreciation for culture within the city. If Mayor and Council approves this text amendment, the Public Arts Review Board will be established.

- 9. Council Discussion on Task Order FDC 2025.01 for Falcon Design Consultants, LLC to assist the City with Bid Assistance and Construction Administration for the Starr Park Project- Project Manager**

**Background/History:**

Construction Drawings for Starr Park have been completed and ready to be bid. Falcon Design Consultants, LLC will provide construction administration and will assist with the preparation of contract documents and technical specifications (from architect) for the project suitable for bidding by the City's

Procurement Department as outlined in Task Order FDC 2025.01-Task A.. Bidding Assistance and Task B. Construction Administration.

**10. Council Discussion on the Forest Parkway Median Landscape Discussion and Approval of Task Order FDC 2025.02-Project Manager**

**Background/History:**

Contract documents and technical specifications for the Forest Parkway Landscape Project completed by Falcon Design. The City posted the complete set for the purpose of receiving responsive bids from qualified contractors to perform the work proposed. The city received only one bid that exceeded the budget for the project. Staff determined that it would be in the City's best interest to revise the drawings and bid the project into two phases. Falcon Design will provide bid assistance as required, to provide a complete project to the City of Forest Park.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

**In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.**

**File Attachments for Item:**

**1. Council Discussion of a Request for Blanket Purchase Orders**-Procurement/Public Works  
Department

**Background/History:**

As part of our ongoing efforts to streamline the procurement process, the following contracted or sole source vendor is being presented to create Blanket Purchase Orders:

Boswell Oil - 52-1712	\$6,500	Purchase of Fuel/Oil	Fund: 100-27-4900-
Boswell Oil – 53-1270	\$285,000	Purchase of Fuel/Oil	Fund: 100-27-4900-



# City Council Agenda Item

**Title of Agenda Item:** Consent Agenda – Request for Blanket Purchase Orders

**Submitted By:** Nigel Wattley

**Date Submitted:** 1-9-2025

**Work Session Date:** 1-20-2025

**Council Meeting Date:** 1-20-2025

**Background/History:**

As part of our ongoing efforts to streamline the procurement process, the following contracted or sole source vendor is being presented to create Blanket Purchase Orders:

Boswell Oil -	\$6,500	Purchase of Fuel/Oil	Fund: 100-27-4900-52-1712
Boswell Oil –	\$285,000	Purchase of Fuel/Oil	Fund: 100-27-4900-53-1270

**Action Requested from Council:**

Consideration and Approval of Blanket Purchase Orders

**Cost:** \$ 291,500

**Budgeted for:**  Yes  No

**Financial Impact:**

**RESOLUTION NO. 2025-\_\_**

**A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE THE BLANKET PURCHASE ORDERS FROM THE CITY'S PUBLIC WORKS DEPARTMENT.**

**WHEREAS**, the City of Forest Park ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

**WHEREAS**, the City's current purchasing policy allows for blanket purchases for supply commodities and/or services such as motor oil, gasoline, and other items for which monthly or periodic requirements can be reasonably forecast; and

**WHEREAS**, the City's Public Works Department ("Department") requests approval for the contracted and sole source blanket purchase orders ("BPO") in a *total* amount not to exceed Two Hundred and Ninety-One Thousand, Five Hundred Dollars and 00/100 Cents (\$291,500.00); and

**WHEREAS**, the BPO includes the purchase of fuel / oil in the amount of Six Thousand, Five Hundred Dollars and 00/100 Cents (\$6,500.00) from Boswell Oil Co. and the purchase of fuel / oil in the amount of Two Hundred and Eighty-Five Thousand Dollars and 00/100 Cents (\$285,000.00) from Boswell Oil Co.; and

**WHEREAS**, the approval of these blanket purchase orders is necessary to protect the welfare, health, and safety of City citizens.

**THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:**

**Section 1. Approval.** The Department's request to approve the contracted and sole source blanket purchase orders in a total amount of Two Hundred and Ninety-One Thousand, Five Hundred Dollars and 00/100 Cents (\$291,500.00) as presented to the Mayor and City Council on January 21, 2025 is hereby approved; and

**Section 2. Public Record.** This document shall be maintained as a public record by the City Clerk ("Clerk") and shall be accessible to the public during all normal business hours of the City.

**Section 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**Section 4. Attestation.** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

**SO RESOLVED** this 21st day of January, 2025.

**CITY OF FOREST PARK, GEORGIA**

\_\_\_\_\_  
Angelyne Butler, *Mayor*

**ATTEST:**

\_\_\_\_\_  
*City Clerk* (SEAL)

**APPROVED AS TO FORM:**

\_\_\_\_\_  
*City Attorney*



**File Attachments for Item:**

**2. Council Discussion to purchase Three (3) Fire Staff Vehicles - Fire & EMS/Procurement**

**Background/History:**

The Fire and EMS Department requests approval to purchase 3 Vehicles (2 Pickups for Response Vehicles and 1 Admin vehicle) from the DOAS cooperative contract #99999-SPD-40199373 with Hardy Chevrolet Buick GMC. Cost of Vehicles: Two (2) 2025 Chevy Silverado 1500 Pickups at \$48,440 each - Total \$96,880 and One (1) 2025 Chevy Equinox at \$30,095.

This request includes the cost to install lighting packages in the two (2) 2025 Chevy Silverado 1500 Pickups from HG2 Emergency Lighting – cost \$13,200 each - Total \$26,400.

Total Cost: \$153,375.00

Fund: 320-61-3510-54-2502



CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Subject:** Council Approval to purchase Three (3) Fire Staff Vehicles

**Submitted By:** FIRE & EMS

**Date Submitted:** January 13, 2025

**Work Session Date:** January 21, 2025

**Council Meeting Date:** January 21, 2025

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The Fire and EMS Department requests the Council's approval to purchase 3 Vehicles (Two (2) Pickups for Response Vehicles and one (1) Admin vehicle).

The vendor will be Hardy Chevrolet. Cost of Vehicles: Two (2) 2025 Chevy Silverado 1500 Pickups at \$48,440 each (\$96,880) and One (1) 2025 Chevy Equinox at \$30,095.

The two (2) Chevy Silverado pickups will have a lighting package from HG2 Emergency Lighting – cost \$13,200 each (\$26,400).

Total Cost: \$153,375  
Fund 320: 320-61-3510-54-2502

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**Cost: \$** 153,375.00

**Budgeted for:**  Yes  No

**Financial Impact:** 320-61-3510-54-2502

**Action Requested from Council:** Discussion and Approval

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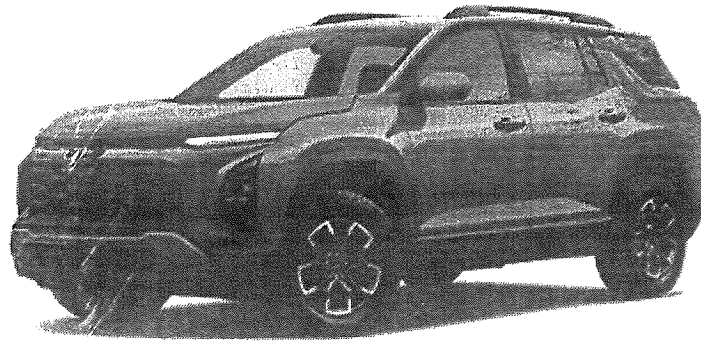


# Hardy Chevrolet Buick GMC Inc

Desmond Delesline | 6787803034 | ddelesline@hardyautomotive.com

Item #2.

Vehicle: [Fleet] 2025 Chevrolet Equinox (1PT26) AWD 4dr LT w/2LT





# Hardy Chevrolet Buick GMC Inc

Desmond Delesline | 6787803034 | ddelesline@hardyautomotive.com

Item #2.

Vehicle: [Fleet] 2025 Chevrolet Equinox (1PT26) AWD 4dr LT w/2LT (  Complete )

## Quote Worksheet

	<b>MSRP</b>
Base Price	\$30,600.00
Dest Charge	\$1,395.00
Total Options	\$0.00
<b>Subtotal</b>	<b>\$31,995.00</b>
FLEET ADJUSTMENT	(\$2,050.00)
DELIVERY	\$150.00
<b>Subtotal Pre-Tax Adjustments</b>	<b>(\$1,900.00)</b>
Less Customer Discount	\$0.00
<b>Subtotal Discount</b>	<b>\$0.00</b>
Trade-In	\$0.00
<b>Subtotal Trade-In</b>	<b>\$0.00</b>
<b>Taxable Price</b>	<b>\$30,095.00</b>
Sales Tax	\$0.00
<b>Subtotal Taxes</b>	<b>\$0.00</b>
<b>Subtotal Post-Tax Adjustments</b>	<b>\$0.00</b>
<b>Total Sales Price</b>	<b>\$30,095.00</b>

Dealer Signature / Date

Customer Signature / Date

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Data Version: 23892. Data Updated: Nov 7, 2024 6:45:00 PM PST.



# Hardy Chevrolet Buick GMC Inc

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Item #2.

Vehicle: [Fleet] 2025 Chevrolet Equinox (1PT26) AWD 4dr LT w/2LT (✔ Complete)

## Selected Model and Options

### MODEL

CODE	MODEL
1PT26	2025 Chevrolet Equinox AWD 4dr LT w/2LT

### COLORS

CODE	DESCRIPTION
GXD	Sterling Gray Metallic

### EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs
NTB	Emissions, Federal	0.00 lbs	0.00 lbs

### ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
LSD	Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (STD)	0.00 lbs	0.00 lbs

### TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
MGH	Transmission, 8-speed automatic (STD)	0.00 lbs	0.00 lbs

### AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
FHB	Axle, 3.47 final drive ratio (AWD only.)	0.00 lbs	0.00 lbs

### PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
2LT	LT Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs

### WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
RSC	Wheels, 17" (43.2 cm) Grazen Metallic machined-face aluminum (STD)	0.00 lbs	0.00 lbs

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Item #2.

Vehicle: [Fleet] 2025 Chevrolet Equinox (1PT26) AWD 4dr LT w/2LT (  Complete )

TIRES		FRONT WEIGHT	REAR WEIGHT
CODE	DESCRIPTION		
RJS	Tires, 235/65R17, all-season blackwall (STD)	0.00 lbs	0.00 lbs
PAINT		FRONT WEIGHT	REAR WEIGHT
CODE	DESCRIPTION		
GXD	Sterling Gray Metallic	0.00 lbs	0.00 lbs
SEAT TYPE		FRONT WEIGHT	REAR WEIGHT
CODE	DESCRIPTION		
AR9	Seats, front bucket (STD)	0.00 lbs	0.00 lbs
SEAT TRIM		FRONT WEIGHT	REAR WEIGHT
CODE	DESCRIPTION		
EKV	Black, Cloth seat trim	0.00 lbs	0.00 lbs
<b>Options Total</b>		<b>0.00 lbs</b>	<b>0.00 lbs</b>

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Item #2.

Vehicle: [Fleet] 2025 Chevrolet Equinox (1PT26) AWD 4dr LT w/2LT (✔ Complete)

## Standard Equipment

### Package

Convenience Package I includes (BTV) Remote Start, (DAE) illuminated visor vanity mirrors, (KA1) driver and front passenger heated seats, (KI3) heated steering wheel and (WLM) remote express-up/-down driver and express-down all passengers

Chevy Safety Assist includes Automatic Emergency Braking, Front Pedestrian Braking, Lane Keep Assist with Lane Departure Warning, Following Distance Indicator, (UEU) Forward Collision Alert and IntelliBeam (Automatic Emergency Braking replaced by (UGN) Enhanced Automatic Emergency Braking. Lane Keep Assist with Lane Departure Warning replaced by (UKM) Enhanced Lane Keep Assist with Lane Departure Warning. Front Pedestrian Braking replaced by standard Front Pedestrian and Bicyclist Braking.)

### Mechanical

- Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (STD)
- Transmission, 8-speed automatic (STD)
- Axle, 3.47 final drive ratio (AWD only.)
- Fuel, gasoline, E15
- Automatic Stop/Start
- All-wheel drive
- Suspension, front MacPherson strut
- Suspension, rear 4-link
- Battery, 70AH, 12V, 760 cold-cranking amps
- Alternator, 130 amps
- GVWR, 4850 lbs. (2200 kg) (AWD only.)
- Brake, automatic vehicle hold
- Brakes, 16" front sliding caliper disc, 16" rear sliding caliper disc
- Brake lining wear indicator
- Brake rotor, FNC
- Exhaust, turned down, hidden
- Mechanical jack with tools

### Exterior

- Wheels, 17" (43.2 cm) Grazen Metallic machined-face aluminum (STD)
- Tires, 235/65R17, all-season blackwall (STD)
- Wheel, compact spare 17" (43.2 cm) steel
- Tire, compact spare, T125/70R17, blackwall

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## Hardy Chevrolet Buick GMC Inc

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Vehicle: [Fleet] 2025 Chevrolet Equinox (1PT26) AWD 4dr LT w/2LT (  Complete )

### Exterior

Shutters, front upper and lower grille, active  
 Headlamps, LED  
 IntelliBeam, automatic high beam on/off  
 Tail lamps, LED  
 Glass, deep-tinted, rear  
 Window, rear side, solar absorbing, privacy tinting  
 Mirror caps, body-color  
 Mirrors, outside heated power-adjustable, manual-folding  
 Liftgate, rear manual

### Entertainment

Audio system feature, standard speaker system  
 Infotainment, High  
 SiriusXM Trial Subscription (IMPORTANT: The SiriusXM trial subscription is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription is subject to the SiriusXM Customer Agreement and privacy policy, visit [www.siriusxm.com](http://www.siriusxm.com) which includes full terms and how to cancel. All fees, content, features, and availability are subject to change.)  
 5G vehicle connectivity (Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)  
 Wi-Fi Hotspot capable (Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)  
 Wireless Apple CarPlay/Wireless Android Auto  
 Google Automotive Services capable  
 Noise control system, active noise cancellation  
 USB Ports, 2 type-C located on back of center console, charge only  
 USB Ports, 2, one type-A and one type-C data/charge, located in the front area of the center console

### Interior

Seats, front bucket (STD)  
 Seat trim, Cloth  
 Seats, heated driver and front passenger  
 Seat adjuster, driver 6-way manual  
 Seat adjuster, front passenger 4-way manual  
 Headrest, rear center  
 Armrest, rear center, fold-down with 2 cupholders

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Item #2.

Vehicle: [Fleet] 2025 Chevrolet Equinox (1PT26) AWD 4dr LT w/2LT ( Complete )

## Interior

- Floor mats, carpeted rear
- Steering wheel, 3-spoke
- Steering wheel, heated, automatic
- Steering column, tilt and telescoping
- Speedometer, miles/kilometers
- Driver Information Center 11" diagonal Driver Information Center Display, AOS occupant sensing
- 11.3" diagonal advanced color LCD display with Google Built-In compatibility including navigation capability, connected apps, Natural Voice Recognition and Phone Integration for Wireless Apple CarPlay/Wireless Android Auto for compatible phones
- Vehicle health management
- Windows, remote express-up/-down driver and express-down all passengers
- Keyless Open and Start
- Remote Start
- Adaptive Cruise Control
- Remote panic alarm
- Air conditioning, single-zone
- Defogger, rear-window electric
- Air filter, pollutant
- Mirror, inside rearview manual day/night
- Visors, driver and front passenger illuminated vanity mirrors, covered
- Map pocket, driver seatback
- Map pocket, front passenger seatback
- Cargo mat, load floor
- Power outlet, cargo area auxiliary, 12-volt

## Safety-Mechanical

- Enhanced Automatic Emergency Braking
- Intersection Automatic Emergency Braking intersection alert, braking

## Safety-Interior

- Airbags, Dual-stage frontal airbags for driver and front passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal passenger airbag

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Item #2.

Vehicle: [Fleet] 2025 Chevrolet Equinox (1PT26) AWD 4dr LT w/2LT (✔ Complete)

## Safety-Interior

Airbag, Passenger Sensing System sensor indicator inflatable restraint, front passenger/child presence detector (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar Services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. For MY25 vehicles, OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

Rear Park Assist

HD Rear Vision Camera

Forward Collision Alert

Following distance indicator

Front Pedestrian and Bicyclist Braking

Rear Cross Traffic Braking

Reverse Automatic Braking

Blind Zone Steering Assist

Lane Keep Assist with Lane Departure Warning, enhanced

Side Bicyclist Alert

Occupant Presence Detection, front and rear

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use

Safety Alert Seat

Seat Belt Adjustable Guide Loops

Rear Seat Reminder

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Item #2.

Vehicle: [Fleet] 2025 Chevrolet Equinox (1PT26) AWD 4dr LT w/2LT (  Complete )

## WARRANTY

Warranty Note: <<< Preliminary 2025 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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Data Version: 23892. Data Updated: Nov 7, 2024 6:45:00 PM PST.



# Hardy Chevrolet Buick GMC Inc

Desmond Delesline | 6787803034 | ddelesline@hardyautomotive.com

Item #2.

Vehicle: [Fleet] 2025 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck





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Item #2.

Vehicle: [Fleet] 2025 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (  Complete )

## Quote Worksheet

	<b>MSRP</b>
Base Price	\$46,000.00
Dest Charge	\$1,995.00
Total Options	\$4,295.00
<b>Subtotal</b>	<b>\$52,290.00</b>
FLEET ADJUSTMENT	(\$4,000.00)
DELIVERY	\$150.00
<b>Subtotal Pre-Tax Adjustments</b>	<b>(\$3,850.00)</b>
Less Customer Discount	\$0.00
<b>Subtotal Discount</b>	<b>\$0.00</b>
Trade-In	\$0.00
<b>Subtotal Trade-In</b>	<b>\$0.00</b>
<b>Taxable Price</b>	<b>\$48,440.00</b>
Sales Tax	\$0.00
<b>Subtotal Taxes</b>	<b>\$0.00</b>
<b>Subtotal Post-Tax Adjustments</b>	<b>\$0.00</b>
<b>Total Sales Price</b>	<b>\$48,440.00</b>

\_\_\_\_\_  
Dealer Signature / Date

\_\_\_\_\_  
Customer Signature / Date

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## Selected Model and Options

### MODEL

CODE	MODEL
CK10543	2025 Chevrolet Silverado 1500 4WD Crew Cab 147" Work Truck

### COLORS

CODE	DESCRIPTION
GXD	Sterling Gray Metallic

### EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs

### ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
L84	Engine, 5.3L EcoTec3 V8 (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm); featuring available Dynamic Fuel Management that enables the engine to operate in 17 different patterns between 2 and 8 cylinders, depending on demand, to optimize power delivery and efficiency (Not available with C*10703 Regular Cab model. Retail orders require (G80) auto-locking differential. Fleet or Government order types require (G80) auto-locking differential on CC10543 Crew Cab models.)	0.00 lbs	0.00 lbs

### TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
MHT	Transmission, 10-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Included and only available with (L84) 5.3L EcoTec3 V8 engine.)	0.00 lbs	0.00 lbs

### GVWR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
C5Y	GVWR, 7100 lbs. (3221 kg) (Requires Crew Cab 4WD model with (L84) 5.3L EcoTec3 V8 engine.)	0.00 lbs	0.00 lbs

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### AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
GU5	Rear axle, 3.23 ratio (Included and only available with (L84) 5.3L EcoTec3 V8 engine.)	0.00 lbs	0.00 lbs

### PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
1WT	Work Truck Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs

### WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
RCV	Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum (Requires Crew Cab or Double Cab model, (L84) 5.3L EcoTec3 V8 engine, (Z71) Z71 Off-Road Package and (R3O) LT275/65R18 Goodyear Wrangler Territory tires.)	0.00 lbs	0.00 lbs

### TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
R3O	Tires, LT275/65R18C blackwall Goodyear Wrangler Territory MT (Requires Crew Cab or Double Cab, (L84) 5.3L EcoTec3 V8 engine, (Z71) Z71 Off-Road Package and (RCV) 18" Bright Silver painted aluminum wheels.)	0.00 lbs	0.00 lbs

### SPARE TIRE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
XCQ	Tire, spare 265/70R17SL all-season, blackwall (Included and only available with (QDV) 265/70R17 all-terrain blackwall tires or all 18" wheels and tires.)	0.00 lbs	0.00 lbs

### PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
GXD	Sterling Gray Metallic	0.00 lbs	0.00 lbs

### SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	0.00 lbs	0.00 lbs

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### SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
H2G	Jet Black, Vinyl seat trim	0.00 lbs	0.00 lbs

### RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	0.00 lbs	0.00 lbs

### OPTION DISCOUNT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
—	Option/package discount (Requires (L3B) TurboMax engine or (PEB) WT Value Package.) *DISCOUNT*	0.00 lbs	0.00 lbs

### ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
PCV	WT Convenience Package includes (AKO) tinted windows, (C49) rear-window defogger and (DLF) power mirrors (Upgradeable to (DPO) trailer mirrors and includes (DD8) auto dimming rearview mirror.)	0.00 lbs	0.00 lbs
REB	WT Value Package includes (PCV) WT Convenience Package and (Z82) Trailing Package (Not available with (ZW9) pickup bed delete.) *GROSS*	0.00 lbs	0.00 lbs
Z71	Z71 Off-Road Package includes (Z71) Off-Road suspension, (JHD) Hill Descent Control, (NZZ) skid plates and (K47) heavy-duty air filter (Requires Crew Cab or Double Cab 4WD model, (L84) 5.3L EcoTec3 V8 engine and AT or MT tires. Includes Z71 hard badge, (G80) locking differential and (NQH) 2-speed transfer case. Not available with (L3B) TurboMax engine.)	0.00 lbs	0.00 lbs
Z82	Trailing Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (With (L84) 5.3L EcoTec3 V8 engine requires (G80) locking differential. Included with (PEB) WT Value Package.)	0.00 lbs	0.00 lbs

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## ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
G80	Auto-locking rear differential (Required with (L84) 5.3L EcoTec3 V8 engine when (Z82) Trailering Package is ordered. Included with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package.)	0.00 lbs	0.00 lbs
JHD	Hill Descent Control (Included and only available with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package.)	0.00 lbs	0.00 lbs
K47	Air filter, heavy-duty (Included and only available with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package. Available free flow as a SEO.)	0.00 lbs	0.00 lbs
KC4	Cooling, external engine oil cooler (Included and only available with V8 engines.)	0.00 lbs	0.00 lbs
KNP	Cooling, auxiliary external transmission oil cooler (Included and only available with V8 engines.)	0.00 lbs	0.00 lbs
KW7	Alternator, 170 amps (Included and only available with (L84) 5.3L EcoTec3 V8 engine. Not available with (L3B) TurboMax engine or (VYU) Snow Plow Prep Package.)	0.00 lbs	0.00 lbs
NQH	Transfer case, two-speed electronic Autotrac with push button control (4WD models only) (Included and only available with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package. Free flow requires Regular Cab model.)	0.00 lbs	0.00 lbs
NZZ	Skid Plates (Included and only available with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (9C1) Police Pursuit Package. Available free flow with Fleet or Government order type.)	0.00 lbs	0.00 lbs

## ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs
DLF	Mirrors, outside heated power-adjustable (Standard on Regular Cab models. Included and only available with (PCV) WT Convenience Package on Crew Cab and Double Cab models. When (PQA) WT Safety Package is ordered, includes (DP6) high gloss Black mirror caps.)	0.00 lbs	0.00 lbs
QT5	Tailgate, gate function manual with EZ Lift includes power lock and release	0.00 lbs	0.00 lbs

## ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs

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Item #2.

Vehicle: [Fleet] 2025 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (  Complete )

## ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT
CTT	Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Included and only available with (Z82) Trailering Package.)	0.00 lbs	0.00 lbs
<b>Options Total</b>		<b>0.00 lbs</b>	<b>0.00 lbs</b>

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Vehicle: [Fleet] 2025 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✓ Complete)

## Standard Equipment

### Package

Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam

### Mechanical

Durabed, pickup bed

Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.)

Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)

Rear axle, 3.42 ratio

GVWR, 7000 lbs. (3175 kg) (STD) (Requires Crew Cab or Double Cab 4WD model and (L3B) TurboMax engine.)

Push Button Start

Automatic Stop/Start (Not available with (5W4) Special Services Package, (9C1) Police Pursuit Package or (FHS) E85 FlexFuel capability.)

Transfer case, single speed electronic Autotrac with push button control (4WD models only)

Four wheel drive

Battery, heavy-duty 730 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power

Alternator, 220 amps (Included with (L3B) TurboMax engine, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package.)

Recovery hooks, front, frame-mounted, Black

Frame, fully-boxed, hydroformed front section

Suspension Package, Standard

Steering, Electric Power Steering (EPS) assist, rack-and-pinion

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill

Exhaust, single outlet

### Exterior

Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)

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Item #2.

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## Exterior

- Tires, 255/70R17 all-season, blackwall (STD)
- Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.)
- Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare
- Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door
- Bumpers, front, Black (semi-gloss)
- Bumpers, rear, Black (semi-gloss)
- CornerStep, rear bumper
- Cargo tie downs (12), fixed rated at 500 lbs per corner
- Headlamps, halogen reflector with halogen Daytime Running Lamps
- IntelliBeam, automatic high beam on/off
- Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel (incandescent on Regular Cab models, LED on Crew Cab and Double Cab models)
- Taillamps with incandescent tail, stop and reverse lights
- Mirrors, outside manual, Black (Standard on Crew Cab and Double Cab models only. Not available on Regular Cab models.)
- Glass, solar absorbing, tinted
- Door handles, Black
- Tailgate and bed rail protection cap, top
- Tailgate, standard
- Tailgate, locking utilizes same key as ignition and door (Removed when (QT5) EZ Lift power lock and release tailgate is ordered.)
- Tailgate, gate function manual, no EZ Lift

## Entertainment

- Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
- Sirius XM, delete (Can be upgraded to (U2K) SiriusXM.)
- Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)
- Wireless phone projection for Apple CarPlay and Android Auto
- Bluetooth for phone, connectivity to vehicle infotainment system
- Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

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## Interior

- Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)
- Seat trim, Vinyl
- Seat adjuster, driver 4-way manual
- Seat adjuster, passenger 4-way manual
- Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)
- Floor covering rubberized-vinyl (Not available with LPO floor liners.)
- Steering wheel, urethane
- Steering column, Tilt-Wheel, manual with wheel locking security feature
- Steering column lock, electrical
- Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5" diagonal monochromatic display
- Exterior Temperature Display located in radio display
- Compass located in instrument cluster
- Window, power front, drivers express up/down
- Window, power front, passenger express down
- Windows, power rear, express down (Not available with Regular Cab models.)
- Door locks, power
- Remote Keyless Entry, with 2 transmitters
- Cruise control, electronic with set and resume speed, steering wheel-mounted
- Power outlet, front auxiliary, 12-volt
- USB Ports, 2, Charge/Data ports located on instrument panel
- Air conditioning, single-zone manual
- Air vents, rear, heating/cooling (Not available on Regular Cab models.)
- Mirror, inside rearview, manual tilt
- Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

## Safety-Mechanical

- Automatic Emergency Braking
- Front Pedestrian Braking

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## Safety-Mechanical

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

## Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

## Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar Services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. For MY25 vehicles, OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

HD Rear Vision Camera

Lane Keep Assist with Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

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## WARRANTY

Warranty Note: <<< Preliminary 2025 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Silverado TurboMax<sup>TM</sup> engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

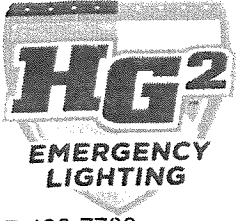
Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Silverado TurboMax<sup>TM</sup> engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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HG2 Emergency Lighting  
 20962 Sheridan St  
 Fort Lauderdale FL 33332

407-426-7700  
 sales@hg2lighting.com

407-426-7700  
 www.hg2lighting.com

Quote Item #2.

Date	Quote No.
12/02/24	4677

Bill To
Forest Park Fire Dept

Ship To
---------

P.O. Number	Terms	REP	Vehicle	Vin#
Silverado			2023 Chevy Silverado	

Item	Description	Quantity	Rate	Amount
HG22PC62RW	Red/White 62" Runner Kit	1	0.00	0.00T
Misc	Black Running Boards Oval	1	0.00	0.00
Front Visor	Front Visor	1	0.00	0.00T
Rear Visor	Rear Visor	1	0.00	0.00T
Misc	Side Door Lights	2	0.00	0.00
Misc	Flash Factory Headlights	1	0.00	0.00
Misc	Grill lights	4	0.00	0.00
Misc	Under tailgate Lights	2	0.00	0.00
Misc	Rear Strobe Lights	2	0.00	0.00
Misc	Siren and Light Controller	1	0.00	0.00
Misc	100 Watt Speaker	1	0.00	0.00
Misc	Rumbler	1	0.00	0.00
Misc	Chevy Silverado Console with Cup Holder Arm Rest	1	0.00	0.00
	Face Plates			
MagMic	Magnetic Mic	2	0.00	0.00T
Tint-2DR	Window Tint 2 Windows 15%	1	0.00	0.00T
Graphics-MCPD	Graphics Packae FPF	1	0.00	0.00T
Labor	Labor/Installation	1	0.00	0.00T
Misc	Spray in Bed Liner	1	0.00	0.00
Misc	Folding Bed Cover	1	0.00	0.00
Misc	Bundle Package Price FPF Silverado	1	13,200.00	13,200.00
			Subtotal	\$13,200.00
			Sales Tax (0.0%)	\$0.00
			Total	\$13,200.00



**RESOLUTION NO. 2025-\_\_\_\_**

**A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE THE PURCHASE OF THREE (3) VEHICLES AND ADDITIONAL LIGHTING INSTALLATION PACKAGES FROM THE CITY'S FIRE AND EMERGENCY SERVICES DEPARTMENT.**

**WHEREAS**, the City of Forest Park ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

**WHEREAS**, the City's Fire and Emergency Services Department ("Department") requests the approval of the purchase of three (3) vehicles and lighting installation packages for the Department's use; and

**WHEREAS**, the three (3) vehicles shall consist of two (2) 2025 Chevy Silverado 1500 Pickups at Forty-Eight Thousand, Four Hundred and Forty Dollars and 00/100 Cents (\$48,440.00) each to act as response vehicles and one (1) 2025 Chevy Equinox at Thirty Thousand, and Ninety-Five Dollars and 00/100 Cents (\$30,095.00) to act as an administrative vehicle; and

**WHEREAS**, the two (2) Chevy Silverado 1500 Pickups shall require lighting installation packages for a total lighting cost of Twenty-Six Thousand, Four Hundred Dollars and 00/100 Cents (\$26,400.00); and

**WHEREAS**, the purchase of the lighting installation packages and the purchase of the three (3) vehicles shall consist of a total cost of One Hundred and Fifty-Three Thousand, Three Hundred and Seventy-Five Dollars and 00/100 Cents (\$153,375.00); and

**WHEREAS**, the purchase of the vehicles and the lighting installation packages for the Department is necessary for the health, safety, and welfare of the City's residents and tourists.

**THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:**

**Section 1. Approval.** The request to approve the purchase of lighting installation packages and three (3) vehicles for a total amount of One Hundred and Fifty-Three Thousand, Three Hundred and Seventy-Five Dollars and 00/100 Cents (\$153,375.00) for the City's Fire and Emergency Services Department as presented to the Mayor and Council on February 3, 2025 is hereby approved.

**Section 2. Public Record.** This document shall be maintained as a public record by the City Clerk ("Clerk") and shall be accessible to the public during all normal business hours of the City.

**Section 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**Section 4. Attestation.** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

**SO RESOLVED** this 21st day of January 2025.

**CITY OF FOREST PARK, GEORGIA**

\_\_\_\_\_  
Angelyne Butler, *Mayor*

**ATTEST:**

\_\_\_\_\_ (SEAL)  
*City Clerk*

**APPROVED AS TO FORM:**

\_\_\_\_\_  
*City Attorney*

**File Attachments for Item:**

**3. Council Discussion of Lobbyist Services- Capri & Clay, Inc.– Executive Offices**

**Background/History:**

Since 2016, Clayton County Municipalities have engaged with Capri & Clay LLC for lobbyist services to ensure that all entities received a fair share of funding from the lost FAA fuel tax. Staff is seeking approval to continue to participate. The funding for said lobbyist services is shared amongst Clayton County Municipalities, Clayton County Board of Commissioners & the Clayton County School Board. Our share for the City of Forest Park is 5.86%, which equates monthly to \$278.35.



To: Marshall Mitchell, Denmark Ashby, on behalf of the Clayton County Entities  
From: Channon Hanna, Carpi & Clay  
Date: January 14, 2025  
Re: Legislative Opportunities to Advance the Aviation Fuel Tax Issue

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## OVERVIEW

Clayton County has faced significant challenges due to the FAA's 2014 policy change regarding general sales taxes on aviation fuel. This policy stripped the county of millions of dollars in annual revenue that had been critical for funding essential services, infrastructure, and education. The impact on the county's financial stability and the well-being of its residents has been profound, making it imperative to pursue a resolution at the federal level.

Since beginning federal advocacy in 2016, we have employed a multi-faceted legislative strategy to address this issue, leveraging support of our Congressional delegation, building coalitions, and introducing legislation aimed at restoring Clayton County's rights to tax revenues on aviation fuel. Key milestones include filing stand-alone bills, collaborating on FAA reauthorization language, and utilizing other legislative vehicles to advance this cause. Our advocacy efforts have resulted in huge legislative milestones up against a powerful industry in Congress. By continuing our targeted advocacy and exploring a range of legislative pathways, we work toward a successful legislative outcome.

## LEGISLATIVE PATHWAYS

### **1. Stand-Alone Bill**

Filing a stand-alone bill that mirrors the Senate FAA language, including the Clayton County carve-out, is an essential step forward. Senator Warnock and Senator Ossoff can demonstrate their commitment to Clayton County by introducing this legislation in the Senate. This move would signal to Congress that the issue remains a priority for both Senator Warnock and Senator Ossoff and that Congress should take action. Representative Scott's filing of a companion bill in the House would further strengthen the initiative by showing bicameral support across the delegation.

This approach will help keep the momentum we built during the FAA Reauthorization debate for the carve-out language and ensure that Clayton County's unique position as a host to the world's largest airport. The stand-alone bill serves as a strong statement of support for the community, laying the groundwork for inclusion in broader legislative efforts.

## **2. Surface Transportation Reauthorization**

Congress will begin working on the reauthorization of surface transportation programs, which are set to expire on September 30, 2026. This legislation presents a significant opportunity to include language that addresses Clayton County's aviation fuel tax issue. The Senate Commerce Committee, which has jurisdiction over a large portion of the bill, will play a pivotal role in shaping its provisions.

By collaborating with Senators Warnock and Ossoff, we can emphasize the importance of including the carve-out language in the reauthorization bill. Highlighting the revenue's impact on local infrastructure and essential services will reinforce the need for federal support. Advocacy efforts should focus on engaging key members of the Senate Commerce Committee to build consensus around the importance of this provision for Clayton County.

## **3. National Defense Authorization Act (NDAA)**

included provisions related to civil aviation and FAA issues. This legislative vehicle offers another opportunity to address Clayton County's aviation fuel tax issue.

Working through both House and Senate offices, we can advocate for an amendment that incorporates the carve-out language. By framing the issue as one of fairness and economic stability, we can gain support from lawmakers who recognize the importance of ensuring local governments are not unfairly burdened by federal policies. The inclusion of this language in the NDAA would provide a timely and impactful resolution.

## **4. Disaster Relief Legislation**

In response to natural disasters such as the recent wildfires in California, Congress is likely to pass a comprehensive disaster relief bill. These bills often serve as vehicles for additional legislative priorities, offering an avenue for addressing Clayton County's aviation fuel tax issue.

Engaging with Georgia's Congressional delegation, we can advocate for the inclusion of the carve-out language in the disaster relief package. By connecting the issue to broader themes of community resilience and recovery, we can position the language as a necessary measure to support local stability and growth.

## **5. Other Major Legislative Packages**

Major legislative efforts, including the Farm Bill and potential tax legislation, provide additional opportunities to advance Clayton County's interests. These packages often carry amendments addressing a wide range of issues, making them viable options for including the aviation fuel tax language.

Monitoring the progress of these bills will be crucial in identifying opportunities for inclusion. By working closely with Congressional staff and leveraging our relationships within the Georgia delegation, we can ensure that Clayton County's priorities remain at the forefront of these legislative discussions.

### CONCLUSION

The importance of sustained advocacy cannot be overstated. The aviation fuel tax issue represents not only a critical financial matter for Clayton County but also a significant challenge to its ability to fund essential services and infrastructure that residents depend on daily. Resolving this issue is not just a fiscal imperative—it's a commitment to securing equitable treatment and long-term stability for the county.

By strategically aligning our efforts with Senator Ossoff's re-election priorities and continuing to cultivate our strong relationships with Senator Warnock, Rep. Scott, and Rep. Williams, we are well-positioned to amplify our message and build on the progress already achieved. This proactive approach will help ensure that Clayton County's voice is heard loud and clear in Washington, and that its unique needs are fully recognized.

Clayton County's residents deserve to see their community made whole. Our unwavering dedication to this cause reflects a broader commitment to protecting and advancing their interests, fostering economic growth, and ensuring a prosperous future. By pursuing thoughtful and targeted legislative solutions, we can solidify Clayton County's ability to thrive in the years to come.

**EXHIBIT A**  
**MEMORANDUM**

**June 19, 2024**

To: Delta Air Lines' Clayton County Working Group  
 From: The Office of Senator Reverend Raphael Warnock  
 CC: Delta Air Lines Government Relations Staff

**Re: Inaugural Meeting**

Happy Juneteenth! Thank you for convening this working group to address the needs of Clayton County, Georgia. In advance of the working group's inaugural meeting, the Office of Senator Reverend Raphael Warnock has compiled important data and perspectives to assist this working group. We encourage the working group to consider this information as it expeditiously develops strategies and recommendations for Delta Air Lines to demonstrate support for Clayton County.

**Guiding Principle**

The working group should focus its discussions and recommendations on how Delta Air Lines ("Delta") can reinstate meaningful and sufficient financial contributions to Clayton County. By doing so, Delta would not only support the financial health of Hartsfield-Jackson Atlanta International Airport (ATL) and Delta, but also uplift the county that hosts these industry leaders.

**Delta CEO Ed Bastian's Commitment**

On May 2, 2024, as the Federal Aviation Administration (FAA) Reauthorization Act of 2024 was pending on the floor of the U.S. Senate, Senator Warnock and Mr. Ed Bastian discussed Senator Warnock's work to champion Delta's FAA priorities, and his narrow amendment to reverse a 2014 FAA policy change that uniquely harmed Clayton County, which Delta opposed.<sup>1</sup> Following this call and Mr. Bastian's pledge to revisit Delta's financial commitments and general support to Clayton County, Senator Warnock did not call up his amendment for a vote.

**Clayton County Needs**

As host of both ATL, the world's busiest airport, and Delta, the world's largest airline, Clayton County is tasked with supporting both its communities and two aviation giants.<sup>2</sup> This responsibility includes providing the following services with direct and indirect benefit to Delta, the airport, and their employees:

- Educating 55,000 students at the fifth-largest school district in Georgia, including the children of ATL and Delta employees.
- Maintaining transportation infrastructure and services to and from the airport, including \$73 million in capital improvement projects since 2021.
- Unreimbursed costs related to law enforcement, prosecution, incarceration, and court services to ensure the safety of airline passengers and staff – a \$2 million annual expenditure.

Despite supporting ATL, Delta, and their employees' success in Georgia, Clayton County sees minimal positive economic benefits from hosting these entities. Instead, Clayton County faces

<sup>1</sup> S. Amdt. 1943 to S. Amdt. 1911 to H.R. 3935.

<sup>2</sup> Sabrina Guerrieri, *Top 10 Busiest Airports In the World Shift With The Rise of International Air Travel Demand*, Airports Council International (April 14, 2024), <https://aci.aero/2024/04/14/top-10-busiest-airports-in-the-world-shift-with-the-rise-of-international-air-travel-demand>; Andrea Murphy and Matt Schifrin, *The Global 2000 2024* (June 6, 2024), <https://www.forbes.com/lists/global2000/?sh=4ba7120d5ac0>.

significant challenges, including a **25% child poverty rate, the highest food insecurity in metro Atlanta, persistently high unemployment, and low per-capita incomes.**

Following a 2014 FAA policy change strongly supported by Delta, Clayton County became *the only local government in the country* responsible for the numerous costs associated with hosting a major airport and its operations, but unable to collect aviation tax revenues to offset those costs or even support the nearby airport.

This policy change financially devastated Clayton County and has cost Clayton County and Clayton County Public Schools (CCPS) nearly **\$15 million each in 2023** and over **\$74 million since 2020**.<sup>3</sup> This has crippled Clayton County's ability to:

- Fund critical education capital projects for CCPS, like modernizing its bus fleet.
- Borrow funds through revenue bonds.
- Expand wages for CCPS's 7,300 teachers, administrators, support staff, and other employees.
- Support economic development programs.
- Fully staff local government positions, including law enforcement.
- Support career pathways for new air traffic controllers and other airport operations.

### **Delta's Support for Clayton County**

Recognizing the harmful effects of this FAA policy on its host community, in 2018 Delta pledged to make contributions to CCPS through the Delta Foundation "due to the cessation of collections...on aviation fuel sales."<sup>4</sup> As part of this pledge, Delta emphasized its "[keen] interest in the success of CCPS."<sup>5</sup>

These payments unfortunately ceased during the COVID-19 pandemic. However, due in large part to support from Congress, the airline industry has rebounded in full force with \$23.3 billion in net profit in 2023 and an anticipated 4.7 billion passenger trips in 2024.<sup>6</sup> In 2023, Delta brought in a record \$58 billion in revenue and posted a \$4.6 billion net profit, following a \$54 billion taxpayer bailout across the industry during the pandemic.<sup>7</sup>

Therefore, we strongly urge Delta's Clayton County Working Group to recommend Delta reinstate financial contributions to Clayton County and CCPS, using the **approximately \$30 million (\$15 million each) in lost revenues experienced in 2023 as a baseline for discussions.**

<sup>3</sup> Figures calculated by combining fuel usage and price data from the Bureau of Transportation Statistics at <https://transtats.bts.gov/fuel>, usage rates at Hartsfield-Jackson as reported by Delta Air Lines in a Delta Foundation Letter to Dr. Morcease Beasley dated June 18, 2018, and the 1% sales taxes imposed by CCPS and Clayton County.

<sup>4</sup> Delta Foundation Letter to Dr. Morcease Beasley dated June 18, 2018.

<sup>5</sup> Id.

<sup>6</sup> Marisa Garcia, *IATA Eyes Airline Record \$964 Billion 2024 Revenue, As 4.7 Billion Fly*, Forbes (Dec. 6, 2023), <https://www.forbes.com/sites/marisagarcia/2023/12/06/iata-sees-airline-record-964-billion-2024-revenue-as-47-billion-fly>.

<sup>7</sup> Kelly Yamanouchi, *Delta Reports Record 2023 Revenue, \$4.6 Billion Profit For The Year*, Atlanta Journal-Constitution (Jan. 12, 2024), <https://www.ajc.com/news/atlanta-airport-blog/delta-reports-record-2023-revenue-46-billion-profit-for-the-year/PC2BN3PHZJGMVDYOIFWUP4WPIE>; David Shepardson, *U.S. Airlines To Defend \$54 Billion COVID-19 Government Lifeline*, Reuters (Dec. 15, 2021), <https://www.reuters.com/business/aerospace-defense/us-airlines-defend-54-billion-covid-19-government-lifeline-2021-12-15>.



Delta proudly trumpets its support for “the communities where we live, work and serve” and its commitment to contribute 1% of its net income, including \$60 million in 2023 donations, to the communities on which it relies.<sup>8</sup> We hope this commitment will extend to Clayton County.

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<sup>8</sup> See 2023 ESG Report, Delta Air Lines, <https://www.delta.com/content/dam/esg/2023/pdf/Delta-2023-ESG-Report.pdf> at 4 and 49.

**LEGISLATIVE HISTORY OF BILLS AND AMENDMENTS SEEKING TO OVERTURN FAA’S POLICY ON GENERAL SALES TAXES**

[FAA-2013-0988 Federal Aviation Administration Policy and Procedures Concerning the Use of Airport Revenue; Proceeds from Taxes on Aviation Fuel](#)

- **November 21, 2013** – FAA proposes “Policy and Procedures Concerning the Use of Airport Revenue” with comments due by January 21, 2014.
- **January 31, 2014** – FAA reopens the comment period until March 3, 2014
- **November 7, 2014** – FAA posts final policy effective on December 8, 2014.

CONGRESS	AMENDMENT/BILL	SPONSOR	CO-SPONSOR	DESCRIPTION	ACTION
114 <sup>th</sup>	<a href="#"><u>Amendment #21</u></a> to H.R. 4441	Napolitano (D-CA)	None	Overturns FAA policy	02.11.16 - filed in House T&I markup; withdrawn
115 <sup>th</sup>	<a href="#"><u>Amendment #17</u></a> to H.R. 2997	Lowenthal (D-CA)	Napolitano (D-CA)	Overturns FAA policy	06.27.17 –filed in House T&I markup; withdrawn
115 <sup>th</sup>	<a href="#"><u>Amendment #27</u></a> to H.R. 2997	Lowenthal (D-CA)	Napolitano (D-CA) Garamendi (D-CA) Huffman (D-CA) Bass (D-CA) Lewis (D-GA) Scott (D-GA)	Grandfathers in current voter approved sales taxes from the FAA policy and clarifies the policy so that funds can be reinvested in transportation projects	10.05.17 – filed in House Rules Committee
115 <sup>th</sup>	<a href="#"><u>Amendment #154</u></a> to H.R. 2997	Lewis (D-GA)	None	Overturns FAA policy and restores the right of local governments that do not own or operate an airport to collect general sales taxes that capture jet fuel sales within their jurisdiction.	10.05.17 – filed in House Rules Committee

115 <sup>th</sup>	<a href="#">Language in Report 115-138 to accompany S.1655</a> , FY 2018 THUD Appropriations bill	Feinstein (D-CA)	None	Encourages DOT to postpone enforcement and work with local governments to develop a path forward to allow the use of local sales tax purposes consistent with their enactment	Enacted; was not removed by final FY 2018 bill or conference report
116 <sup>th</sup>	<a href="#">H.R. 2939 – the State and Local General Sales Tax Protection Act</a>	Napolitano (D-CA)	Scott (D-GA) Lewis (D-GA) Lowenthal (D-CA) Huffman (D-CA) Rouda (D-CA) Carbajal (D-CA) Garamendi (D-CA) Schiff (D-CA) Eshoo (D-CA)	Exempts state and local sales general sales taxes from FAA policy	05.23.19 – Introduced; referred to House T&I Committee, Aviation Subcommittee
116 <sup>th</sup>	<a href="#">Amendment #133</a> to H.R. 2	Napolitano (D-CA)	Scott (D-GA) Lewis (D-GA) Lowenthal (D-CA) Huffman (D-CA) Garamendi (D-CA) Rouda (D-CA) Schiff (D-CA)	Overturns a 2014 FAA policy change and reestablishes previous FAA interpretation and enforcement that the restriction on the use of aviation fuel tax revenues for airport purposes applies to excise taxes and not general sales taxes.	06.25.20 – filed in the House Rules Committee  06.29.20 – <a href="#">Made In Order by the House Rules Committee and included in En Bloc Group C to H.R. 2</a>  06.30.20 – Amendment (En Bloc C) approved by voice vote.  07.02.20 – H.R. 2 approved in House

					by a roll call vote of 233-188.
116 <sup>th</sup>	<a href="#">Language in the Explanatory Statement</a> that accompanied the Senate FY 2021 THUD Appropriations bill	Feinstein (D-CA)	None	Encourages DOT to continue to work with state and local governments to develop a path forward allow the use of local sales tax revenues generated on the sale of aviation fuel that is consistent with their enactment.	Explanatory Statement was attached to Committee introduced bill.  Bill did not see action in Committee or in full Senate.
116 <sup>th</sup>	<a href="#">Language in the Explanatory Statement</a> that accompanied Division L of H.R. 133, the FY 2021 Omnibus and COVID Relief and Response Act	Feinstein (D-CA)	None	Encourages DOT to continue to work with state and local governments to develop a path forward allow the use of local sales tax revenues generated on the sale of aviation fuel that is consistent with their enactment.	12.21.20 – H.R. 133 approved in House by vote of 359-53  12.21.20 – Approved in Senate by vote of 92-6
117 <sup>th</sup>	<a href="#">H.R. 3618 – the State and Local General Sales Tax Protection Act</a>	Napolitano (D-CA)	Scott (D-GA) Garamendi (D-CA) Huffman (D-CA) Lowenthal (D-CA) Schiff (D-CA) Williams (D-GA)	Exempts state and local sales general sales taxes from FAA policy.	05.28.21 – Introduced; referred to House T&I Committee
117 <sup>th</sup>	<a href="#">S. 2859 - a bill to amend title 49, United States</a>	Warnock (D-GA)	Ossoff (D-GA) Padilla (D-CA)	Exempts state and local sales general sales taxes from FAA policy.	09.27.21 – Introduced; referred to the

	<a href="#">Code, to clarify the use of certain taxes and revenues</a>				Senate Commerce Committee
118 <sup>th</sup>	<a href="#">H.R. 695 – the State and Local General Sales Tax Protection Act</a>	Napolitano (D-CA)	Williams (D-GA) Huffman (D-CA) Garamendi (D-CA) Scott (D-GA)	Exempts state and local sales general sales taxes from FAA policy.	02.02.23 – Introduced; referred to House T&I Committee
118 <sup>th</sup>	<a href="#">S. 882 – a bill to amend title 49, United States Code, to clarify the use of certain taxes and revenues</a>	Warnock (D-GA)	Ossoff (D-GA) Padilla (D-CA)	Exempts state and local sales general sales taxes from FAA policy.	03.21.23 – Introduced; referred to the Senate Commerce Committee
118 <sup>th</sup>	<a href="#">Amendment #12</a> to H.R. 3935	Napolitano (D-CA)	None	Exempts state and local sales general sales taxes from FAA policy.	06.13.23 – filed in House T&I markup; withdrawn
118 <sup>th</sup>	<a href="#">S.1939</a> – FAA Reauthorization Act of 2023 (Section 624)	Cantwell (D-WA)	Cruz (R-TX) Duckworth (D-IL) Moran (R-KS)	Exempts Clayton County local general sales taxes from FAA policy.	06.12.23 – Introduced; referred to Senate Commerce Committee
118 <sup>th</sup>	<a href="#">Amendment #86</a> to H.R. 3935	Napolitano (D-CA)	Scott (D-GA) Williams (D-GA) Garamendi (D-CA) Huffman (D-CA)	Exempts state and local sales general sales taxes from FAA policy.	07.12.23 – filed in House Rules Committee

**File Attachments for Item:**

**4. Council Discussion on a Budget Amendment: Transfer of Funds for Special Election Expenses -**  
Department of Finance

**Background/History:** Special elections often arise unexpectedly and require additional resources that may not have been accounted for in the original budget. The reallocation from the contingency fund reflects a prudent use of reserved funds to meet this time-sensitive community need without disrupting other critical services or programs.

Key expenses for the special election include: 1. Compensating election staff (Clayton County poll workers, election officials, etc.) 2. Costs associated with election supplies and equipment. This transfer allows the City to uphold its commitment to democratic processes and ensures that all eligible residents have access to a fair and well-organized election.



# City Council Agenda Item

**Subject:** Budget Amendment: Transfer of Funds for Special Election Expenses

**Submitted By:** Jeremi K. Patterson

**Date Submitted:** 01/14/2025

**Work Session Date:** 01/21/2025

**Council Meeting Date:** 01/21/2025

**Background/History:**

Special elections often arise unexpectedly and require additional resources that may not have been accounted for in the original budget. The reallocation from the contingency fund reflects a prudent use of reserved funds to meet this time-sensitive community need without disrupting other critical services or programs.

Key expenses for the special election include:

- Compensating election staff (poll workers, election officials, etc.)
- Costs associated with election supplies and equipment

This transfer allows the City to uphold its commitment to democratic processes and ensures that all eligible residents have access to a fair and well-organized election.

**Cost:** \$73,000.00

**Budgeted for:** \_\_\_\_\_ Yes  No

**Financial Impact:**

The reallocation of \$73,000.00 from the contingency fund will not compromise the City's ability to address other unforeseen circumstances, as sufficient reserves remain for emergencies. The transfer ensures the City fulfills its legal obligation to facilitate the special election while maintaining fiscal responsibility.

**Action Requested from Council:**

City Council approval is required to authorize the budget amendment. Upon approval, the Finance Department will process the transfer:

Details of the Amendment:

1. Amount to Transfer: \$73,000.00
2. From Account: GL#100-22-1510-57-9000 (Reserved for Contingency)
3. To Account: GL#100-20-1110-52-1106 (Elections - Personnel Costs)



Elections and Registration

# MARCH 2025 CLAYTON COUNTY PUBLIC SCHOOLS & CITY OF FOREST PARK SPECIAL ELECTION COST ESTIMATE

Item #4.

<b>Advanced Voting Cost</b>								
	HRLY Rate	Reg Hrs	OT Hrs	Cost/Wk	# of Week	# Needed	Cost per Site	Total Cost
Manager	\$ 17.00	40	20	\$ 1,190.00	3	1	\$ 3,570.00	
Asst Mgr	\$ 16.00	40	20	\$ 1,120.00	3	2	\$ 6,720.00	
Clerk	\$ 15.00	40	20	\$ 1,050.00	3	3	\$ 9,450.00	
Labor Cost per Site							\$ 19,740.00	
Supply Cost per Site							\$ 1,000.00	
Total Cost per site							\$ 20,740.00	
Total Cost for 6 Sites							\$ 124,440.00	\$ 124,440.00
<b>Election Day Cost</b>								
Manager	\$ 365.00					1	\$ 365.00	
Assistant Manager	\$ 290.00					2	\$ 580.00	
Clerk	\$ 215.00					3	\$ 645.00	
Labor Cost per Site							\$ 1,590.00	
Supply Cost per Site							\$ 100.00	
Total Cost per Election Day Site							\$ 1,690.00	
Total Cost for 70 Sites							\$ 118,300.00	\$ 118,300.00
<b>Administrative Cost</b>								
Support Labor Cost								
FT Overtime Cost	\$ 20.00		20	\$ 600.00	3	8	\$ 14,400.00	
PT Regular	\$ 16.50	40		\$ 660.00	6	6	\$ 23,760.00	
PT Overtime	\$ 16.50		20	\$ 495.00	3	6	\$ 8,910.00	
Absentee by Mail and Office Supply Cost							\$ 1,500.00	
Total Support Labor Cost							\$ 48,570.00	\$ 48,570.00
<b>Estimate Cost School Board and City of Forest Park Election</b>								<b>\$ 291,310.00</b>
City of Forest Park Administrative Fee 1.2%								\$ 3,495.72
Estimate Cost for City of Forest Park 1.2%								\$ 3,537.67
Estimate Total Cost without 7th Advance Voting Location								<b>\$ 7,033.39</b>
Additional 7th Advance Voting Location								\$ 20,740.00
Total Estimated Cost City of Forest Park Election								<b>\$ 27,773.39</b>







Elections and Registration

Item #4.

# MARCH 2025 CLAYTON COUNTY PUBLIC SCHOOLS & CITY OF FOREST PARK SPECIAL ELECTION COST ESTIMATE

March Special Runoff Election								
<b>Advanced Voting Estimate Cost</b>								
	HRLY Rate	Reg Hrs	OT Hrs	Cost/Wk	# of Week	# Needed	Cost per Site	
Manager	\$ 17.00	40	20	\$ 1,190.00	1	1	\$ 1,190.00	
Asst Mgr	\$ 16.00	40	20	\$ 1,120.00	1	2	\$ 1,120.00	
Clerk	\$ 15.00	40	20	\$ 1,050.00	1	3	\$ 1,050.00	
Labor Cost per Site							\$ 3,360.00	
Supply Cost per Site							\$ 500.00	
Total Cost per site							\$ 7,220.00	
Total Cost for 2 Sites							\$ 14,440.00	<b>\$ 14,440.00</b>
<b>Election Day Estimate Cost</b>								
Manager	\$ 365.00					1	\$ 365.00	
Assistant Manager	\$ 290.00					2	\$ 580.00	
Clerk	\$ 215.00					3	\$ 645.00	
Labor Cost per Site							\$ 1,590.00	
Supply Cost per Site							\$ 100.00	
Total Cost per Election Day Site							\$ 1,690.00	
Total Cost for 2 Sites							\$ 3,380.00	<b>\$ 3,380.00</b>
<b>Administrative Estimate Cost</b>								
Support Labor Cost								
FT Overtime Cost	\$20.00		20	\$ 600.00	3	8	\$ 14,400.00	
PT Regular	\$ 16.50	40		\$ 660.00	6	6	\$ 23,760.00	
PT Overtime	\$ 16.50		20	\$ 495.00	3	6	\$ 8,910.00	
Absentee by Mail and Office Supply Cost							\$ 750.00	
Total Administrative Cost							\$ 47,820.00	<b>\$ 47,820.00</b>
<b>Administrative Fee</b>								<b>\$ 6,564.00</b>
<b>Estimate Cost for Forest Park Election</b>								<b>\$ 65,640.00</b>
<b>Total Estimate Cost for Forest Park Election</b>								<b>\$ 72,204.00</b>



**CITY OF FOREST PARK  
FY2023-2024 BUDGET AMENDMENTS**

DEPARTMENT: Legislative Office  
 FUND: General Fund

DATE: 1/14/2025

Amendment Number
520

**TRANSFER FROM: FINANCE**

Fund	Account Number	Account Name	Transfer Amount	Original Budget	Amended Budget	Expenses To Date	Current Balance	Amended Balance
100	22-1510-57-9000	Reserve For Contingencies	\$73,000.00	\$199,730.00	\$126,730.00	\$0.00	\$199,730.00	\$126,730.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>			\$73,000.00	\$199,730.00	\$126,730.00	\$0.00	\$199,730.00	\$126,730.00

**TRANSFER TO:**

Fund	Account Number	Account Name	Transfer Amount	Original Budget	Amended Budget	Expenses To Date	Current Balance	Amended Balance
100	20-1110-52-1106	Election Expense	\$73,000.00	\$0.00	\$73,000.00	\$0.00	\$0.00	\$73,000.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>			\$73,000.00	\$0.00	\$73,000.00	\$0.00	\$0.00	\$73,000.00

**JUSTIFICATION:**

In order to accommodate the unanticipated expenses related to a special election, the department of finance proposes the transfer of \$73,000.00 from the General Ledger Account #100-22-1510-57-9000 (Reserve for Contingency) to General Ledger Account #100-20-1110-52-1106 (Election Expense). This transfer ensures adequate funding is available for staffing, polling operations, and other logistical needs required to conduct the election.

Department Director: John W. Wiggins  Date: 01/14/2025	Finance: Jeremi K. Patterson Recommend Approval: Approved Date: 01/14/2025	City Manager: Ricky L. Clark Jr. Recommend Approval: Yes Date: 1/14/2025	Date Incode Updated: Date: 1/14/2025 Action: <u>Draft in Incode pending Council</u>
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PACKET: 00357-ELECTION EXPENSE

BUDGET CODE: CB-Current Budget

Item #4.

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
Budget Adj. # 000520							
100 22-1510-57-9000	1/14/2025		73,000.00-	199,730.00	0.00	126,730.00	126,730.00
		RESERVE FOR CONTINGENCIES					
100 20-1110-52-1106	1/14/2025		73,000.00	0.00	0.00	73,000.00	73,000.00
		ELECTION EXPENSE					
		TOTAL IN PACKET--				0.00	

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

**RESOLUTION NO. 2025-\_\_\_\_**

**A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE THE TRANSFER OF FUNDS FOR SPECIAL ELECTION EXPENSES FROM THE CITY'S FINANCE DEPARTMENT.**

**WHEREAS**, the City of Forest Park ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

**WHEREAS**, special elections often arise unexpectedly and require additional resources that may not have been accounted for in the original budget; and

**WHEREAS**, special election key expenses include compensating the election staff and officials, and costs associated with election supplies and equipment; and

**WHEREAS**, the City's Finance Department ("Department") requests the transfer of Seventy-Three Thousand Dollars and 00/100 Cents (\$73,000.00) from the contingency fund (GL#100-22-1510-57-9000) to the personnel fund (GL#100-20-1110-52-1106) for all special election expenses; and

**WHEREAS**, the approval of this transfer of funds for special election expenses shall ensure that all eligible residents have access to a fair and well-organized election.

**THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:**

**Section 1. Approval.** The Department's request to approve the transfer of Seventy-Three Thousand Dollars and 00/100 Cents (\$73,000.00) from the contingency fund for all special election expenses as presented to the Mayor and Council on January 21, 2025 is hereby approved.

**Section 2. Public Record.** This document shall be maintained as a public record by the City Clerk ("Clerk") and shall be accessible to the public during all normal business hours of the City.

**Section 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**Section 4. Attestation.** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

**SO RESOLVED** this 21st day of January 2025.

**CITY OF FOREST PARK, GEORGIA**

\_\_\_\_\_  
Angelyne Butler, *Mayor*

**ATTEST:**

\_\_\_\_\_ (SEAL)  
*City Clerk*

**APPROVED AS TO FORM:**

\_\_\_\_\_  
*City Attorney*

**File Attachments for Item:**

**5. Council Discussion on an Easement Agreement for Electric Vehicle Charging Infrastructure-  
Police Department**

**Background/History:**

The City of Forest Park Police Department is preparing to incorporate several electric vehicles into its fleet. To support these vehicles, charging infrastructure needs to be installed at the department's headquarters located at 320 Cash Memorial Boulevard.

Georgia Power has offered to provide the necessary power installations for the charging stations at no charge. However, the Police Department requires approval for an Easement Agreement to allow Georgia Power to proceed with the work.



CITY OF  
**FORESTPARK**

# City Council Agenda Item

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**Title of Agenda Item:**

**Submitted By:** Chief Brandon Criss

**Date Submitted:** January 13, 2025

**Work Session Date:** January 21, 2025

**Council Meeting Date:** January 21, 2025

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**Background/History:**

The City of Forest Park Police Department is preparing to incorporate several electric vehicles into its fleet. To support these vehicles, charging infrastructure needs to be installed at the department's headquarters located at 320 Cash Memorial Boulevard.

Georgia Power has offered to provide the necessary power installations for the charging stations at no charge. However, the Police Department requires approval for an Easement Agreement to allow Georgia Power to proceed with the work.

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**Action Requested from Council: Vote for Approval**

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**Cost: 0**

**Budgeted for:** \_\_\_\_\_ **Yes**   x   **No**

**Financial Impact: Not applicable**

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After recording, return to:  
 Georgia Power Company  
 Attn: Land Acquisition (Recording)  
 241 Ralph McGill Blvd NE  
 Bin 10151  
 Atlanta, GA 30308-3374

-----  
 PROJECT 2024100280      LETTER FILE      DEED FILE      MAP FILE  
 ACCOUNT NUMBER      11047464-GPC9596-VBS-GP141E16524  
 NAME OF LINE/PROJECT: 320 CASH MEMORIAL BLVD / CITY OF FOREST PARK POLICE DEPARTMENT  
 (CLAYTON COUNTY) DISTRIBUTION LINE  
  
 PARCEL NUMBER 001  
 -----

STATE OF GEORGIA  
 CLAYTON COUNTY

## E A S E M E N T

For and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, in hand paid by GEORGIA POWER COMPANY, a Georgia corporation (the "Company"), the receipt and sufficiency of which are hereby acknowledged, THE CITY OF FOREST PARK, GEORGIA, OF THE COUNTY OF CLAYTON (the "Undersigned", which term shall include heirs, successors and/or assigns), whose mailing Address is 320 CASH MEMORIAL BLVD., FOREST PARK, GA 30297, does hereby grant and convey to the Company, its successors and assigns, the right, privilege and easement to go in, upon, along, across, under and through the Property (as defined below) for the purposes described herein.

The "Property" is defined as that certain tract of land owned by the Undersigned at 320 CASH MEMORIAL BLVD., FOREST PARK, GA 30297 (Tax Parcel ID No. 13078D B011) in Land Lot 78, of the 13 District of Clayton County, Georgia.

The "Easement Area" is defined as any portion of the Property located (a) within fifteen (15) feet of the centerline of the overhead distribution line(s) as installed in the approximate location(s) shown on "Exhibit A" attached hereto and made a part hereof, (b) within ten (10) feet of the centerline of the underground distribution line(s) as installed in the approximate location(s) shown on "Exhibit A," and (c) within ten (10) feet from each side of any related above-ground equipment and facilities, including without limitation cubicles, transformers and service pedestals, as installed in the approximate location(s) shown in "Exhibit A."

The rights granted herein include and embrace the right of the Company to construct, operate, maintain, repair, renew and rebuild continuously upon and under the Easement Area its lines for transmitting electric current with poles, wires, transformers, service pedestals, anchors, guy wires and other necessary apparatus, fixtures, and appliances; the right to attach communication









## RESOLUTION NO. 2025-\_\_

**A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE THE EASEMENT FROM GEORGIA POWER FROM THE CITY'S POLICE DEPARTMENT.**

**WHEREAS**, the City of Forest Park ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

**WHEREAS**, the City is preparing to incorporate several electric vehicles into its fleet that require electric charging infrastructure to be installed at the City's Police Department ("Department") headquarters located at 320 Cash Memorial Boulevard, Forest Park, Georgia ("Property"); and

**WHEREAS**, Georgia Power has offered to provide the necessary charging station installations at no charge; and

**WHEREAS**, for Georgia Power to complete the required work, the City shall enter into an easement with Georgia Power, more particularly described in **Exhibit A** attached hereto and incorporated herein; and

**WHEREAS**, the approval of this easement is necessary to protect the welfare, health, and safety of City citizens.

**THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:**

**Section 1. Approval.** The Department's request to approve and enter into an easement with Georgia Power for the completion of the necessary charging installations for electric vehicles as presented to the Mayor and City Council on January 21, 2025 is hereby approved; and

**Section 2. Public Record.** This document shall be maintained as a public record by the City Clerk ("Clerk") and shall be accessible to the public during all normal business hours of the City.

**Section 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**Section 4. Attestation.** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

**SO RESOLVED** this 21st day of January, 2025.

**CITY OF FOREST PARK, GEORGIA**

\_\_\_\_\_  
Angelyne Butler, *Mayor*

**ATTEST:**

\_\_\_\_\_ (SEAL)  
*City Clerk*

**APPROVED AS TO FORM:**

\_\_\_\_\_  
*City Attorney*



**EXHIBIT A**

After recording, return to:  
Georgia Power Company  
Attn: Land Acquisition (Recording)  
241 Ralph McGill Blvd NE  
Bin 10151  
Atlanta, GA 30308-3374

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PROJECT **2024100280**      LETTER FILE      DEED FILE      MAP FILE  
ACCOUNT NUMBER    **11047464-GPC9596-VBS-GP141E16524**  
NAME OF LINE/PROJECT: **320 CASH MEMORIAL BLVD / CITY OF FOREST PARK POLICE DEPARTMENT**  
**(CLAYTON COUNTY) DISTRIBUTION LINE**  
  
PARCEL NUMBER **001**  
-----

STATE OF GEORGIA  
CLAYTON COUNTY

**E A S E M E N T**

For and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, in hand paid by GEORGIA POWER COMPANY, a Georgia corporation (the "Company"), the receipt and sufficiency of which are hereby acknowledged, **THE CITY OF FOREST PARK, GEORGIA, OF THE COUNTY OF CLAYTON** (the "Undersigned", which term shall include heirs, successors and/or assigns), whose mailing Address is **320 CASH MEMORIAL BLVD., FOREST PARK, GA 30297**, does hereby grant and convey to the Company, its successors and assigns, the right, privilege and easement to go in, upon, along, across, under and through the Property (as defined below) for the purposes described herein.

The "Property" is defined as that certain tract of land owned by the Undersigned at **320 CASH MEMORIAL BLVD., FOREST PARK, GA 30297** (Tax Parcel ID No. **13078D B011**) in Land Lot **78**, of the **13** District of **Clayton** County, Georgia.

The "Easement Area" is defined as any portion of the Property located (a) within fifteen (15) feet of the centerline of the overhead distribution line(s) as installed in the approximate location(s) shown on "Exhibit A" attached hereto and made a part hereof, (b) within ten (10) feet of the centerline of the underground distribution line(s) as installed in the approximate location(s) shown on "Exhibit A," and (c) within ten (10) feet from each side of any related above-ground equipment and facilities, including without limitation cubicles, transformers and service pedestals, as installed in the approximate location(s) shown in "Exhibit A."

The rights granted herein include and embrace the right of the Company to construct, operate, maintain, repair, renew and rebuild continuously upon and under the Easement Area its lines for transmitting electric current with poles, wires, transformers, service pedestals, anchors, guy wires and other necessary apparatus, fixtures, and appliances; the right to attach communication





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PARCEL <b>001</b>	NAME OF	<b>320 CASH MEMORIAL BLVD / CITY OF FOREST PARK</b>
	LINE/PROJECT:	<b>POLICE DEPARTMENT (CLAYTON COUNTY) DISTRIBUTION</b>
		<b>LINE</b>

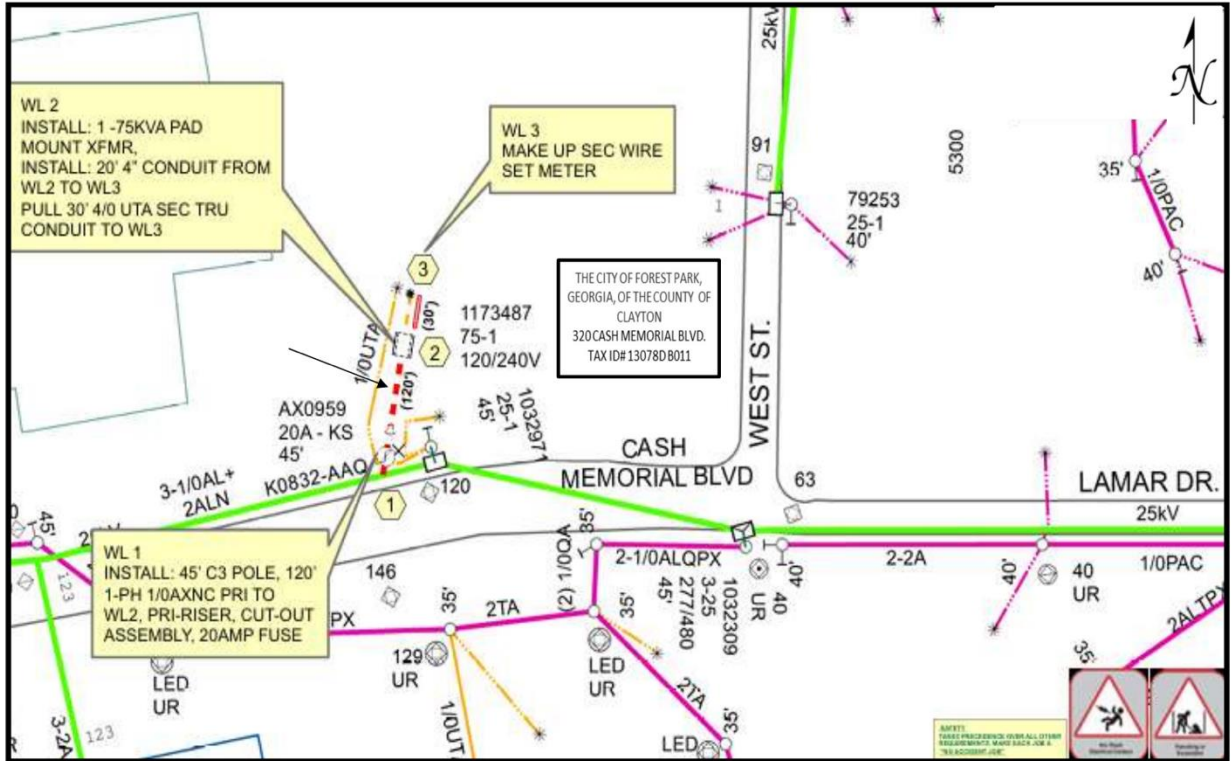
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IN WITNESS WHEREOF, the Undersigned has/have hereunto set his/her/their hand(s) and seal(s), this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed, sealed and delivered in the presence of: \_\_\_\_\_ THE CITY OF FOREST PARK, GEORGIA, OF THE COUNTY OF CLAYTON

_____	By: _____ (SEAL)
Witness	Name: _____
	Title: _____
 _____	Attest: _____ (SEAL)
Notary Public	Name: _____
	Title: _____

[CORPORATE SEAL]



**Georgia Power**  
Land Department

*Exhibit "A"*  
Parcel 001

DRAWING NOT TO SCALE

**320 CASH MEMORIAL BLVD / CITY OF FOREST  
PARK POLICE DEPARTMENT  
(CLAYTON COUNTY) DISTRIBUTION LINE  
LIMS #2024100280  
Work Location(s): 1-3**

**File Attachments for Item:**

**6. Council Discussion on the City's application submittal for HUD funding through the 2025 Community development Block Grant Program (CDBG) and to accept the HUD funding through the CDBG Program once it becomes available if approved- PCD Department**

**Background/History:**

On Monday, January 6, 2025, Clayton County Office of Grants Administration hosted its 2025 Application Workshops for the County's HUD-funded grant initiatives, which include the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) programs and Home Investment Partnership (HOME). This process was open to County Departments, Local Municipalities currently in Cooperation Agreement with Clayton County, Nonprofits groups, and local businesses serving low- and -moderate income households and/or communities within Clayton County. Source: 24CFR 570.201 The application period opened on January 6th and ends on January 23, at 4:00pm ET. The City of Forest Park will be requesting additional funding for the interior renovation of the old Rite Aid to help culinary entrepreneurs while expanding healthy food options within the city.



CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Subject:** Council Discussion to approve the City’s application submittal for HUD funding through the 2025 Community Development Block Grant Program (CDBG) and to accept the HUD funding through the CDBG Program once it becomes available if approved.

**Submitted By:** SaVaughn Irons-Kumassah, Principal Planner, Planning & Community Development Department

**Date Submitted:** January 13, 2025

**Work Session Date:** February 3, 2025

**Council Meeting Date:** February 3, 2025

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**Background/History:**

On Monday, January 6, 2025, Clayton County Office of Grants Administration hosted its 2025 Application Workshops for the County’s HUD-funded grant initiatives, which include the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) programs and Home Investment Partnership (HOME). This process was open to County Departments, Local Municipalities currently in Cooperation Agreement with Clayton County, Nonprofits groups, and local businesses serving low- and -moderate income households and/or communities within Clayton County. Source: 24CFR 570.201 The application period opened on January 6th and ends on January 23, at 4:00pm ET. The City of Forest Park will be requesting additional funding for the interior renovation of the old Rite Aid to help culinary entrepreneurs while expanding healthy food options within the city.

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**Cost:**

**Budgeted for:**   N/A   **Yes**        **No**

**Financial Impact:** TBD

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**Action Requested from Council:** Approval to apply for and receive an allocation of Community Development Block Grant (CDBG funding from the Clayton County Office of HUD Programs for projects that are eligible under the national objectives that benefit low-to-moderate income households or communities, projects that meet an urgent need, or projects that eliminate slum or blight in the City of Forest Park.



**RESOLUTION NO.**

**A RESOLUTION BY THE MAYOR AND COUNCIL OF FOREST PARK, GEORGIA, TO APPLY FOR HUD FUNDING THROUGH THE 2025 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) AND TO ACCEPT THE HUD FUNDING THROUGH THE CDBG PROGRAM ONCE IT BECOMES AVAILABLE IF APPROVED; TO REPEAL ALL RESOLUTIONS AND PARTS OF RESOLUTIONS IN CONFLICT HERewith; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Clayton County Office of HUD Programs has issued a notice of funding availability for its Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership Programs; and

**WHEREAS**, the Mayor and City Council of Forest Park, Georgia desires to apply for and receive an allocation of funding from the Clayton County Office of HUD Programs for projects that are eligible under the national objectives; and

**WHEREAS**, the national objectives that benefit low-to-moderate income households or communities, projects that meet an urgent need, or projects that eliminate slum or blight; and

**WHEREAS**, a requirement for applying for funding from the Clayton County Office of HUD Programs is a Resolution by Mayor and Council to accept the funding once it is presented to the City of Forest Park; and

**WHEREAS**, the Mayor and Council of Forest Park, Georgia intend to accept HUD funds applied for once it is received and authorized by the Mayor to execute the subrecipient agreement; and

**WHEREAS**, HUD regulations have timeliness in spending criteria and the City is not required to match HUD funding.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**Section 1: Authority to Submit**

The Mayor and Council of Forest Park, Georgia, hereby authorize the submittal of appropriate documents and applications to the Clayton County Office of HUD Programs so that the City is eligible to receive funds allocated through the CDBG, ESG, and HOME programs.

**Section 2: Authority to Execute Sub-Recipient Agreements.**

The Mayor or Mayor Pro Tempore is hereby authorized to execute, in the name of the City of Forest Park, all necessary applications and documents for the purpose of securing funds from the HUD programs and to implement and carry out the purposes specified in the 2025 Consolidated Application.

**Section 3: Severability**

If any section, sentence, clause, or phrase of this Resolution is for any reason held to be invalid or unconstitutional by a decision of the court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution, and such remainder shall remain in full force and effect.

**SO RESOLVED** this 21st day of January 2025.

\_\_\_\_\_  
**Mayor Angelyne Butler**

**ATTEST:**

\_\_\_\_\_ (SEAL)  
**City Clerk**

**File Attachments for Item:**

**7. Council Discussion on Appointing Chief Latosha Clemons to the Clayton County Board of Health-Legislative Offices (Mayor Butler)**

**Background/History:**

The Clayton County Board of Health was created to determine the health needs and resources of its jurisdiction through research and by collection, analysis, and evaluation of all data pertaining to the health of the community; develop, in cooperation with the department, programs, activities, and facilities responsive to the needs of its area; secure compliance with the rules and regulations of the department that have local application; and to enforce, or cause enforcement of, all laws pertaining to health unless the responsibility for the enforcement of such laws is that of another agency.

Mayor Butler would like to appoint Chief Latosha Clemons to the Clayton County Board of Health.





CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Title of Agenda Item:** Council Discussion on Appointing Latosha Clemons to the Clayton County Board of Health

**Submitted By:** Legislative Offices

**Date Submitted:** 01/13/2025

**Work Session Date:** 01/21/2025

**Council Meeting Date:**01/21/2025

**Background/History:**

The Clayton County Board of Health was created to determine the health needs and resources of its jurisdiction through research and by collection, analysis, and evaluation of all data pertaining to the health of the community; develop, in cooperation with the department, programs, activities, and facilities responsive to the needs of its area; secure compliance with the rules and regulations of the department that have local application; and to enforce, or cause enforcement of, all laws pertaining to health unless the responsibility for the enforcement of such laws is that of another agency.

Mayor Butler would like to appoint Latosha Clemons to the Clayton County Board of Health.

**Action Requested from Council:**

**Cost: \$**

**Budgeted for:**

**Yes**

**No**

\_\_\_\_\_

**Financial Impact:**

## Sec. 50-2. Board of health regulations.

- (a) It shall be unlawful for any natural person or persons or any legal entity including, but not limited to, a corporation, partnership, firm or trust, to violate any rule or regulation of the county board of health adopted in accordance with state law and which has been accepted and approved for enforcement by the governing authority.
- (b) Pursuant to O.C.G.A. § 31-3-5, the rules and regulations, as described and entitled as set out below, including any revisions, updates and amendments thereto, are hereby declared to have been adopted in accordance with state law by the county board of health and are hereby accepted and approved for enforcement by the county board of commissioners and incorporated into this subsection as if set out in full:
- (1) A booklet entitled 'Clayton County Board of Health, On-Site Sewage Management Systems Rules and Regulations,' which includes the Rules of the Department of Public Health, Public Health Chapter 511-3-1, "On-Site Sewage Management Systems," and Attachment A, "Minimum Lot Size Requirements in Clayton County," and includes a provision that it was adopted and approved by the Clayton County Board of Health on October 18, 2018; and
  - (2) A booklet entitled 'Clayton County Board of Health, Food Service Regulations,' which includes the Rules of the Department of Public Health, Public Health Chapter 511-6-1, and includes a provision that it was adopted and approved by the Clayton County Board of Health on June 20, 2019; and
  - (3) A booklet entitled 'Clayton County Board of Health, Tourist Accommodations Regulations,' which includes the Rules of the Department of Public Health, Public Health Chapter 511-6-2, and includes the provision that it was adopted and approved by the Clayton County Board of Health on September 29, 2015."
  - (4) A booklet entitled "Clayton County Board of Health, Swimming Pool Regulations," which includes the provision that it was adopted and approved by the Clayton County Board of Health on August 23, 2018; and
  - (5) A booklet entitled "Nuisance Regulation, Clayton County Board of Health," which includes the provision that it was adopted and approved by the Clayton County Board of Health on February 14, 2002.
  - (6) A booklet entitled "Clayton County Board of Health, Body Art Rules and Regulations," which includes the provision that it was adopted and approved by the Clayton County Board of Health on December 17, 2013.
  - (7) A booklet entitled 'Clayton County Board of Health, Portable Sanitation Regulations,' which includes the Rules of the Department of Public Health, Public Health Chapter 511-3-6, and includes the provision that it was approved by the Clayton County Board of Health on August 16, 2016.
- (c) Said booklets, including any revisions, updates and amendments thereto, hereby are made public records and are required to be fully accessible to members of the public who are, or may be, affected by them. An official copy of each booklet named above is on file in the office of the clerk of the county board of commissioners, where the same is available for inspection and copying.
- (d) Pursuant to O.C.G.A. § 31-3-5.2, the rules and regulations, as described and entitled as set out below, are hereby declared to have been adopted in accordance with state law by the county board of health and are hereby accepted and approved for enforcement by the board of commissioners and incorporated into this subsection:
- (1) *Purpose.* The purpose of this subsection is to provide provisions for the hand watering of residential gray water.

- (2) *Definition.* Gray water means waste water generated from residential lavatories, bathtubs, showers, clothes washers, and laundry trays.
- (3) *General provisions.* Private residential direct reuse of gray water shall be lawful if the following conditions are met:
- a. Gray water originating from the residence shall be used and contained within the property boundary for household gardening, composting, lawn watering, or landscape irrigation;
  - b. Gray water shall not be used for irrigation of food plants;
  - c. The gray water shall not contain hazardous chemicals derived from activities such as cleaning car parts, washing greasy or oily rags, or disposing of waste solutions from home photo labs or similar hobbyist or home occupational activities;
  - d. The application of gray water shall be managed to minimize standing water on the surface;
  - e. The application of gray water shall be outside of a floodway;
  - f. The gray water shall not contain water used to wash diapers or similarly soiled or infectious garments unless the gray water is disinfected before irrigation; and
  - g. The gray water shall be applied only by hand watering using garden watering cans or similar hand-held containers.
- (e) Notwithstanding any language to the contrary in any of the said booklets named in subsection (b), any person in violation of the rules and regulations hereby accepted and approved for enforcement in this section shall, upon conviction, be punished as provided in section 1-12, except that the penalty for each violation of subsection (d)(3) above shall not exceed a \$100.00 fine. Violations may be brought before the county magistrate court by citation issued by the director, the county health department, or any of the director's duly appointed representatives.

(Ord. No. 97-33, § 1, 3-18-97; Ord. No. 01-66, § 1, 6-19-01; Res. No. 02-33, § 1, 3-19-02; Ord. No. 2004-48, § 1, 4-20-04; Ord. No. 2004-71, § 1, 5-18-04; Ord. No. 06-125, § 1, 9-19-06; Ord. No. 2007-14, § 1, 1-9-07; Ord. No. 2009-51, § 1, 4-7-09; Ord. No. 2009-86, § 1, 6-2-09; Ord. No. 2014-20, § 1, 1-21-14; Ord. No. 2016-172, § 1, 11-1-16; Ord. No. 2018-96, § 1, 9-4-18; Ord. No. 2018-111, § 1, 11-6-18; Ord. No. 2019-76, § 1, 7-2-19)

Cross reference(s)—Boards, commissions and authorities, § 2-56 et seq.

**RESOLUTION NO. 2025-\_\_\_\_**

**A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPOINT LATOSHA CLEMONS TO THE CLAYTON COUNTY BOARD OF HEALTH FROM THE CITY’S LEGISLATIVE OFFICES.**

**WHEREAS**, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

**WHEREAS**, the Clayton County Board of Health was created to determine the health needs and resources of its jurisdiction in cooperation with departments, programs, activities, and facilities responsive needs of its area; and

**WHEREAS**, the City’s Legislative Offices requests approval of the appointment of Latosha Clemons to the Clayton County Board of Health; and

**WHEREAS**, the approval this appointment to the Clayton County Board of Health is necessary for the safety, health, and welfare of the City’s citizens.

**THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:**

**Section 1. Approval.** The request to appoint Latasha Clemons to the Clayton County Board of Health as presented to the Mayor and Council on February 3, 2025 is hereby approved.

**Section 2. Public Record.** This document shall be maintained as a public record by the City Clerk (“Clerk”) and shall be accessible to the public during all normal business hours of the City.

**Section 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**Section 4. Attestation.** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

**SO RESOLVED** this 3rd day of February 2025.

**CITY OF FOREST PARK, GEORGIA**

\_\_\_\_\_  
Angelyne Butler, *Mayor*

**ATTEST:**

\_\_\_\_\_ (SEAL)  
*City Clerk*

**APPROVED AS TO FORM:**

\_\_\_\_\_  
*City Attorney*

**File Attachments for Item:**

**8. Council Discussion on Case # TA-2025-01 Text Amendment to Title 8. – Planning and Development, Chapter 8. Zoning, Article F. – Boards and Commissions, of the City of Forest Park Code of Ordinances to amend such section, adding section 8-8-169 Public Arts Review Board-PCD Department**

**Background/History:**

The purpose of this amendment is to establish the Public Arts Review Board (PARB) and to oversee and promote the integration of art into public spaces within the City of Forest Park. Incorporating art into public spaces cultivates a vibrant, inclusive community that is enriched by diverse cultural expressions. The Public Arts Review Board (PARB) will play a pivotal role in championing local artists, advocating for innovative public art projects, and ensuring that the art in our community reflects and enriches Forest Park's unique identity and values. By fostering creativity, enhancing community engagement, and promoting access to art for all, PARB will also contribute to urban revitalization, boost tourism, and cultivate a deeper appreciation for culture within the city. If Mayor and Council approves this text amendment, the Public Arts Review Board will be established.



CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Subject:** Council Discussion to Approve Case # TA-2025-01 Text Amendment to Title 8. – Planning and Development, Chapter 8. Zoning, Article F. – Boards and Commissions, of the City of Forest Park Code of Ordinances to amend such section, adding section 8-8-169 Public Arts Review Board.

**Submitted By:** SaVaughn Irons-Kumassah, Principal Planner, Planning & Community Development Department

**Date Submitted:** January 23, 2025

**Work Session Date:** February 03, 2025

**Council Meeting Date:** February 03, 2025

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**Background/History:**

The purpose of this amendment is to establish the Public Arts Review Board (PARB) and to oversee and promote the integration of art into public spaces within the City of Forest Park. Incorporating art into public spaces cultivates a vibrant, inclusive community that is enriched by diverse cultural expressions. The Public Arts Review Board (PARB) will play a pivotal role in championing local artists, advocating for innovative public art projects, and ensuring that the art in our community reflects and enriches Forest Park’s unique identity and values. By fostering creativity, enhancing community engagement, and promoting access to art for all, PARB will also contribute to urban revitalization, boost tourism, and cultivate a deeper appreciation for culture within the city. If Mayor and Council approves this text amendment, the Public Arts Review Board will be established.

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**Cost:**

**Budgeted for:**   N/A   **Yes**        **No**

**Financial Impact:**

TBD

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**Action Requested from Council:**

To Approve Case # TA-2025-01 Text Amendment, Establishing the Public Arts Review Board.

STATE OF GEORGIA  
COUNTY OF CLAYTON

**ORDINANCE 2025-\_\_\_\_\_**

1 AN ORDINANCE BY MAYOR ANGELYNE BUTLER AND COUNCILMEMBERS  
2 KIMBERLY JAMES, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN  
3 MEARS OF THE CITY OF FOREST PARK, GEORGIA TO AMEND TITLE 8 (PLANNING  
4 AND DEVELOPMENT), CHAPTER 8 (ZONING), ARTICLE F (BOARDS AND  
5 COMMISSIONS) OF THE CITY’S CODE OF ORDINANCES; TO PROVIDE AN ADOPTION  
6 DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER LAWFUL PURPOSES.

7 **WHEREAS**, the duly elected governing authority of the City of Forest Park, Georgia  
8 (“City”) is the Mayor and Council thereof; and

9 **WHEREAS**, these changes adhere to all zoning procedures as well as notice and hearing  
10 requirements pursuant to O.C.G.A. § 36-66-1, *et seq.*; and

11 **WHEREAS**, the City Council desires to establish the Public Arts Review Board which  
12 shall be responsible for administering the City’s public art program “Forest Park Arts”, reviewing  
13 Public Art Displays for installation within public spaces and other designated areas within the city;  
14 and

15 **WHEREAS**, the amendments contained herein would benefit the health, safety, morals,  
16 and welfare of the citizens of the City.

17 **BE IT AND IT IS HEREBY ORDAINED** by the Mayor and Council of the City of Forest  
18 Park, Georgia, and by the authority thereof:

19 **Section 1.** Title 8 (“Planning and Development”), Chapter 8 (“Zoning”), Article F (“Boards  
20 and Commissions”) in the City’s Code of Ordinances is hereby amended to be read and codified  
21 as set forth in **Exhibit A** attached hereto and incorporated herein.

22           **Section 2.** The preamble of this Ordinance shall be considered to be and is hereby  
23 incorporated by reference as if fully set out herein.

24           **Section 3.** This Ordinance shall be codified in a manner consistent with the laws of the  
25 State of Georgia and the City of Forest Park.

26           **Section 4.** (a) It is hereby declared to be the intention of the Mayor and Council that all  
27 sections, paragraphs, sentences, clauses, and phrases of this Ordinance are or were, upon their  
28 enactment, believed by the Mayor and Council to be fully valid, enforceable, and constitutional.

29           (b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest  
30 extent allowed by law, each and every section, paragraph, sentence, clause, or phrase of this  
31 Ordinance is severable from every other section, paragraph, sentence, clause, or phrase of this  
32 Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the  
33 greatest extent allowed by law, no section, paragraph, sentence, clause, or phrase of this Ordinance  
34 is mutually dependent upon any other section, paragraph, sentence, clause, or phrase of this  
35 Ordinance.

36           (c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance  
37 shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable  
38 by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of  
39 the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the  
40 greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any  
41 of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to  
42 the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and  
43 sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and  
44 effect.



45            **Section 5.** All ordinances and parts of ordinances in conflict herewith are hereby expressly  
46 repealed.

47            **Section 6.** This ordinance shall become effective immediately upon its adoption by the  
48 Mayor and City Council of the City of Forest Park as provided in the City Charter.

49            **Section 7.** The City Clerk, with the concurrence of the City Attorney, authorized to correct  
50 any scrivener’s errors found in this Ordinance, including any exhibits, as enacted.

51            **ORDAINED** this 21st day of January, 2025.

**CITY OF FOREST PARK, GEORGIA**

\_\_\_\_\_  
Angelyne Butler, *Mayor*

**ATTEST:**

\_\_\_\_\_  
*City Clerk* (SEAL)

**APPROVED AS TO FORM:**

\_\_\_\_\_  
*City Attorney*

## EXHIBIT A

52 TITLE 8 – PLANNING AND DEVELOPMENT

53 [...]

54 CHAPTER 8. – ZONING

55 [...]

56 ARTICLE F. – BOARDS AND COMMISSIONS

57 [...]

58 Sec. 8-8-169. - Public Arts Review Board.

59           The City of Forest Park, Georgia (“City”) hereby establishes the Public Arts Review Board  
60 which shall conduct business consistent with all requirements of this article.

61 Sec. 8-8-170. – Purpose and Duties.

62           (a) *Purpose.* The Public Arts Review Board shall be responsible for administering the City’s  
63 public art program “Forest Park Arts” which is responsible for reviewing and approving  
64 Public Art Displays submitted for installation within public spaces and other designated  
65 areas within the city. For the purposes of this article, “*Public Art Display*” means artwork,  
66 including murals, statues, and sculptures, that are exhibited in public spaces, for the  
67 enjoyment and engagement of the public.

68           (b) *Duties.* The Public Arts Review Board shall:

69           (1) Review and render decisions for all Public Art Display proposals submitted by artists,  
70 organizations, or property owners as set forth in Section 8-8-172.

71           (2) Ensure that all Public Art Displays comply with the guidelines set forth in this article;

72           (3) Ensure that all Public Art Displays reflect the aesthetic and cultural values of the City;

73           (4) Provide feedback to applicants regarding necessary revisions, if applicable;

74           (5) Maintain a record of all Public Art Displays approved and their locations within the  
75 City;

76 (6) Elect officers consisting of a Chairperson (“Chair”), a Vice-Chairperson (“Vice-  
77 Chair”), a Secretary, and a Treasurer, and shall adopt rules and guidelines for review  
78 of applications; and

79 (7) Ensure all Public Arts Review Board meetings are open to the public and held at such  
80 times as the board may determine on an as-needed basis.

81 Sec. 8-8-171. – Membership and Term.

82 (a) *Membership.* The Public Arts Review Board shall consist of a total of five (5) directors,  
83 which shall consist of one (1) director from the City’s Downtown Development Authority,  
84 one (1) director from Arts Clayton, Inc., two (2) local artists, and one (1) member of the  
85 Forest Park community. All directors must be eighteen (18) years or older and must be  
86 residents within the City. A director shall not be a member of the City’s governing  
87 authority.

88 (b) *Term.* Directors shall serve for a term of two (2) years and may be reappointed. Any  
89 vacancy in the Public Arts Review Board shall be filled for the unexpired term in the same  
90 manner as the initial appointment.

91 Sec. 8-8-172. – Rules and Procedures.

92 (a) *Eligibility.*

93 (1) The following criteria will be used by the Public Arts Review Board to evaluate Public  
94 Art Display proposals: (i) the Public Art Display should be of high artistic quality and  
95 demonstrate a thoughtful design approach; or (ii) the Public Art Display should reflect  
96 the values, history, and culture of the City and contribute positively to the City’s visual  
97 environment.

98 (2) The following Public Art Displays are eligible for review: (i) Public Art Displays on  
99 private property visible from a public space or right-of-way; and (ii) Public Art  
100 Displays on public property. The location for all Public Art Displays shall be approved  
101 by the Public Arts Review Board, ensuring it is consistent with the urban fabric and  
102 existing architecture.

103 (3) The following Public Art Displays are not eligible for review: (i) Public Art Displays  
104 that contain offensive, obscene, or discriminatory imagery or language; (ii) Public Art  
105 Displays that advocate or appear to advocate for violence, illegal activities, or political  
106 campaigns; (iii) Public Art Displays that do not comply with local, state, and federal  
107 laws; (iv) Public Art Displays that are not designed with materials durable and suitable  
108 for the environmental conditions of the installation location; (v) Public Art Displays

109 that pose any safety hazards to pedestrians, drivers, or the surrounding environment;  
110 and (vi) Public Art Displays that obstruct traffic visibility, signage, or other essential  
111 City infrastructure.

112 (b) *Process and Requirements for Public Art Display Applications.*

113 (1) *Pre-application meeting.* Prior to applying for approval of a design plan, the applicant  
114 may meet with the Planning and Community Development Director or a member of  
115 the Public Arts Review Board. The purpose of this informal meeting is to ensure the  
116 applicant understands all eligibility standards, application requirements, policies and  
117 standards, and to provide an opportunity for review of any preliminary artwork and site  
118 plans.

119 (2) *Application requirements.* The specific administrative requirements for any  
120 application for design plan approval shall be established by the City. Applicants  
121 wishing to install a Public Art Display must submit a complete application to the Public  
122 Arts Review Board, including: (i) the title of the proposed Public Art Display; (ii) a site  
123 map or plan detailing the proposed location of the Public Art Display; (iii) a detailed  
124 rendering of the proposed Public Art Display in color with all dimensions; (iv) a  
125 description of the Public Art Display's meaning, theme, or cultural significance; (v)  
126 information regarding the Public Art Display's materials; and (vi) a general timeline  
127 for installation and maintenance plans. All applications must be submitted in triplicate  
128 to the Planning and Community Development Director for review to ensure compliance  
129 with provisions of this article. Additionally, two (2) copies of the application must be  
130 submitted to the Public Arts Review Board for review and final action. The application  
131 must be submitted in completion by the second (2<sup>nd</sup>) Wednesday of each month by  
132 close of business to be reviewed on the following calendar month.

133 (3) *Decisions.* Within three (3) business days after the date of the formal review meeting,  
134 the Public Arts Review Board shall take final action on the application. If the Public  
135 Arts Review Board fails to take final action upon the application within the time  
136 allotted, the application shall be deemed to be approved. However, the Public Arts  
137 Review Board may extend the deadline to the next open meeting by a majority vote of  
138 those members present. The Public Arts Review Board shall take final action by  
139 rendering one of the following decisions on the Public Art Display design plan: (i) the  
140 application is approved and authorized to file for appropriate building permits in  
141 accordance with the approved design plan; (ii) the applicant is authorized to file for  
142 appropriate building permits subject to adhering to all approved conditions or  
143 modifications to the design plan (conditional approval); or (iii) the application has been  
144 denied and shall not be granted a building permit. If the application is denied, the Public

145 Arts Review Board shall specify in writing to the applicant and to the governing body  
146 the reasons for denial.

147 (4) *Design Approval.* Upon approval or conditional approval of the application, the Chair  
148 shall notify both the applicant and the Planning and Community Development Director  
149 of the approval or conditional approval and transmit a copy of the application, with any  
150 conditions noted. Please note that approval for a design plan submitted under provisions  
151 of this section shall expire or be extended subject to provisions in section 8-8-235,  
152 building permit process.

153 (5) *Administrative waiver.* The Public Arts Review Board may waive any and all  
154 administrative requirements of this article as needed to facilitate the review process,  
155 where such requirements are inappropriate or unnecessary.

156 Sec. 8-8-173. – Enforcement and Preservation.

157 (a) All exterior design, landscaping, and other on-site improvements shall be completed in  
158 accordance with the approved design plan. The building inspector and/or code compliance  
159 department shall make periodic field inspections as required. If a violation is found to exist,  
160 the code compliance department shall take immediate appropriate action.

161 (b) The Public Art Display applicant is responsible for all expenses in maintaining the Public  
162 Art Display in good condition for a minimum of five (5) years after installation.

163 (c) The Public Arts Review Board reserves the right to review and recommend repairs or  
164 removals if the Public Art Display becomes damaged, deteriorates, or becomes inconsistent  
165 with city standards. If the Public Art Display becomes a public safety issue, the Public Arts  
166 Review Board has the authority to recommend immediate remediation or removal to the  
167 City's governing body.

168 Sec. 8-8-174. - Fees and Funding.

169 (a) *Funding Sources.* The City may allocate funds for Public Art Display projects or seek  
170 sponsorships, grants, or private donations to support Public Art Display installations. The  
171 City may also provide partial funding or matching funds for eligible Public Art Display  
172 projects.

173 (b) *Permit Fees.* Applicants may be required to pay a reasonable permit fee to cover the cost  
174 of processing the Public Art Display application and review.

175 Sec. 8-8-175. – Appeals.

176 Any party aggrieved by the decision of the Public Arts Review Board shall be entitled to  
177 file an appeal with the mayor and city council.

178 (1) Said appeal must be submitted in writing and addressed to the mayor and city council of the City  
179 of Forest Park.

180 (2) Said appeal shall set forth each and every basis upon which the application was denied and shall  
181 set forth each and every reason that the said denial should be overruled.

182 (3) The governing body shall then set a time and date at the next regular meeting of the governing body  
183 whereby the aggrieved party may come before it and submit proof to said governing body that the  
184 denial is improper.

185 (4) The governing body shall afford the applicant sufficient time in which the applicant may address  
186 each reason that said contends the Public Arts Review Board was in error. The governing  
187 body shall then hear from the director and/or a member of the Public Arts Review Board  
188 as to why said application was originally denied, and what negative impact said Public Art  
189 Display would have on the City.

190 (5) The governing body may question either the applicant, the Public Arts Review Board member, or  
191 all, in order to clarify or expand upon the position taken by either the applicant or the board.

192 (6) Thereafter, the mayor and city council shall vote and decide whether to overrule the initial decision  
193 of the Public Arts Review Board or whether to permit the decision of same to stand.

194 Secs. 8-8-176—8-8-184. – Reserved.

**STAFF REPORT – Text Amendments**  
**Public Hearing Date: January 16, 2025**  
**City Council Meeting: February 3, 2025**

**Case:** TA-2025-01

**Proposed Request:** Text Amendments to The City of Forest Park Zoning Code of Ordinance

**Staff Report Compiled By:** SaVaughn Irons-Kumassah, Principal Planner

**Staff Recommendation:** Approval to amend Zoning Ordinance

**PROPOSED TEXT AMENDMENTS**

1. The Planning & Community Development Department is proposing a text amendment to the Code of Ordinances. Case # TA-2025-01 includes an amendment to Title 8. – Planning and Development, Chapter 8. Zoning, Article F. – Boards and Commissions, of the City of Forest Park Code of Ordinances to amend such section, adding section 8-8-169 Public Arts Review Board.

**BACKGROUND**

The purpose of this amendment is to establish the Public Arts Review Board (PARB) and to oversee and promote the integration of art into public spaces, which fosters a vibrant, inclusive, and culturally enriched community. The board will work to support local artists, advocate for public art projects, and ensure that art reflects and enhances the identity and values of the community. Establishing the Public Arts Review Board will promote creativity, community engagement, and the accessibility of art for all, while contributing to urban revitalization, tourism, and a deeper appreciation of culture within the city of Forest Park.

The following text amendments have been proposed:

1. An amendment to Title 8. – Planning and Development, Chapter 8. Zoning, Article F. – Boards and Commissions, of the City of Forest Park Code of Ordinances to amend such section, adding section 8-8-169 Public Arts Review Board.

**ARTICLE F. BOARDS & COMMISSIONS**

**Section 8-8-169 Public Arts Review Board.**

*The City of Forest Park hereby establishes the Public Arts Review Board (PARB) which shall be responsible for administering the city public arts program “Forest Park Arts.” The PARB is responsible for reviewing and approving public art proposals submitted for installation within public spaces and other designated areas within the city and shall conduct business consistent with all requirements of this chapter:*

- 1) **Composition of Board:** *The Public Arts Review board shall consist of five (5) members, one representative from the Downtown Development Authority (Appointed by the Mayor or City Manager), one representative from the Urban Redevelopment Agency (Appointed by the Mayor or City Manager), one (1) Arts Clayton Representative, one (1) local artist (selected by application process) and one (1) member of the community (selected by application process). The planning and community development director shall provide advice and recommendations per approval and qualifications of individuals considered by appointment/application selection to the board. On and after the effective date of this section, each person appointed to the board shall meet either one (1) of the two (2) following minimum preferred requirements:*
- a) *He or she shall possess a demonstrated interest in and commitment to the arts, culture, and public art, and be educated and/or experienced in the field of visual arts, arts and culture, architecture, community engagement, public policy, arts administration, or similar professional field; or*
  - b) *He or she shall be a design professional with expertise in the fields of visual arts, or related disciplines, possessing a demonstrated commitment to public art and community engagement.*

2) **Term of Service**

*Board members shall serve for a term of two (2) years and may be reappointed. Any vacancy in the membership of the Public Arts Review Board will be filled for the unexpired term in the same manner as the initial appointment. board members may serve without compensation.*

**Section 8-8-170. – Powers and duties.**

- a) *Duties of the Public Arts Review Board. The Public Arts Review Board shall elect officers consisting of a chairperson, a vice-chairperson, and a secretary and shall adopt rules and guidelines for review of applications. Meetings of the board shall be held at such times as the board may determine on an as-needed basis. All meetings shall be open to the public. The board shall review and approve or disapprove development proposals as set forth in Section 8-8-170(b).*
- b) *Regulation of all murals citywide. The Public Arts Review Board shall review all proposed public art displays and shall approve or disapprove all in accordance with the requirements set forth in the following subsections.*

**Section 8-8-171. - Public Arts Review Boards Responsibilities**

*The Boards shall:*

- a) *Review and approve public art display proposals submitted by artists, organizations, or property owners.*
- b) *Ensure that proposed public art displays comply with the guidelines set forth in this ordinance.*
- c) *Ensure that the public art displays reflect the aesthetic and cultural values of the City of Forest Park.*
- d) *Provide feedback to applicants regarding necessary revisions, if applicable.*
- e) *Maintain a record of all public art approved and their locations within the city.*

**Section 8-8-172. – Public Art Display Guidelines for Approval**

a. **Eligibility**

*The following art displays are eligible for review and approval:*

- 1. *Murals and/or statues on private property visible from a public space or right-of-way.*



2. *Murals and/or statues on public property, including city-owned buildings, parks, or other designated locations.*

**b. General Guidelines**

*The following criteria will be used by the Public Arts Review Board to evaluate proposals:*

*a. Artistic Quality: The display should be of high artistic quality and demonstrate a thoughtful design approach.*

*b. Community Relevance: The display should reflect the values, history, and culture of The City of Forest Park or contribute positively to the city's visual environment.*

*c. Content Restrictions:*

1. *Art displays must not contain offensive, obscene, or discriminatory imagery or language.*
2. *Art displays must not advocate violence, illegal activities, or political campaigns.*
3. *Art displays must comply with all applicable local, state, and federal laws.*
4. *Durability and Materials: Public art displays must be designed with materials that are durable and suitable for the environmental conditions of the installation location.*
5. *Safety: The Display must not pose any safety hazards to pedestrians, drivers, or the surrounding environment.*
6. *Site Considerations: The location for the art display should be approved by the Public Arts Review Board, ensuring it is consistent with the urban fabric and existing architecture.*
7. *Displays should not obstruct traffic visibility, signage, or other essential city infrastructure.*

**Section 8-8- 173. - Process for Public Art displays Submission and Approval**

*a. **Pre-application meeting.** Prior to submitting an application for approval or design plan, the applicant may meet with the planning and community development director, building official, or Public Arts Review Board member(s). The purpose of this informal meeting is to ensure the artists understanding of this section and design plan application requirements; to inform the applicant of city public art program design policies and standards; and to provide an opportunity for review of any preliminary artwork and site plans.*

*b) **Application review.** A Public Art Display application shall be submitted in triplicate to the planning and community development director for review to ensure compliance with provisions of this section and/or transmission of two (2) copies to the Public Arts Review Board for review and final action. The arts display application is to be submitted in completion by the second (2<sup>nd</sup>) Wednesday of each month by close of business to be reviewed on the following month calendar. The chairperson of the board shall call a formal meeting once each month on the third Wednesday of each month of the application's acceptance. Within seventy-two (72) hours after the date of the formal review meeting, the board shall take final action on the mural plan application. If the board shall fail to take final action upon the application, the application shall be deemed to be approved. The board may extend this deadline by a majority vote of those members present. When circumstances necessitate, the board may defer action on an application until its next meeting.*

*c) **Decisions of the Board.** The Public Arts Review Board shall take final action by rendering one (1) of the following decisions on the mural design plan:*

*1. Approval. The applicant shall be authorized to file for appropriate building permits in accordance with the approved design plan.*

*2. Conditional Approval. The applicant shall be authorized to file for appropriate building permits with approved conditions or modifications to the design plan. Conditions imposed by the board shall be to achieve public purposes and shall still permit development as accorded high-quality similar developments within the City of Forest Park.*

*3. Denial. The applicant shall not be granted a building permit. The board shall specify in writing to the applicant and governing body the reasons for denial. The reasons for denial shall include negative impacts on the environment, property values, surrounding properties, or public health, safety, or welfare.*

*d) **Design approval.** Upon approval of the design plan, the chairperson of the board shall notify the planning and community development director of the approval and transmit a copy of the approved design plan, with any conditions noted.*

*1. Approval Notification: The applicant shall be notified in writing of the Public Arts Review Board's decision.*

*e) **Enforcement.** All exterior architectural design and landscaping and other on-site improvements shall be completed in accordance with the approved design plan. The building inspector and/or code compliance department shall make periodic field inspections as required. If a violation is found to exist, the building inspector and/or code compliance department shall take immediate appropriate action to ensure compliance.*

*f) **Approval duration and extension.** Approval for a design plan submitted under provisions of this section shall expire or be extended subject to provisions in [section 8-8-235](#), building permit process.*

*g) **Application Submission Requirements:** The specific administrative requirements for any pre-application and final application for design plan approval shall be established by the City of Forest Park; however, Artists, property owners, or organizations wishing to install a mural must submit a complete application to the Board, including:*

- (1) Title of Proposed Public Art Display*
- (2) A site map or plan detailing the proposed location of the mural. (specifying the wall or area for proposed mural or statue)*
- (3) A detailed rendering of the proposed display in color, showing dimensions of the mural.*
- (4) A description of the art displays meaning, theme, or cultural significance.*
- (5) Information about the materials and techniques to be used.*
- (6) A timeline for installation and maintenance plans.*

*h) **Administrative waiver.** The Public Arts Review Board may waive administrative requirements of this section as needed to facilitate the review process, where such requirements are inappropriate or unnecessary.*

**Section 8-8-174. - Maintenance and Preservation**

- a. *The applicant displaying art on a private structure or location is responsible for maintaining the display in good condition for a minimum of 5 years after installation.*
- b. *The Public Arts Review Board reserves the right to review and recommend repairs or removals if the display becomes damaged, deteriorates, or becomes inconsistent with city standards.*
- c. *If the display becomes a public safety issue, the Board may recommend immediate remediation or removal.*

**Section 8-8-175. - Fees and Funding**1. *Funding Sources*

*The City may allocate funds for projects or seek sponsorships, partnerships, grants, or private donations to support installations. The City may also provide partial funding or matching funds for eligible projects.*

2. *Permit Fees*

*Applicants may be required to pay a reasonable permit fee to cover the cost of processing the application and review.*

**Section 8-8-176. - Appeals**

*Any party aggrieved by the decision of the Public Arts Review Board shall be entitled to file an appeal with the mayor and city council.*

- 1) *Said appeal must be submitted in writing and addressed to the mayor and city council of the City of Forest Park.*
- 2) *Said appeal shall set forth each and every basis upon which the application was denied and shall set forth each and every reason that the said denial should be overruled.*
- 3) *The governing body shall then set a time and date at the next regular meeting of the governing body whereby the aggrieved party may come before it and submit proof to said governing body that the denial is improper.*
- 4) *The governing body shall afford the applicant sufficient time in which the applicant may address each reason that said party contends the board was in error. The governing body shall then hear from the director and/or a representative of the urban design review board as to why said application was originally denied, and what negative impact said structure would have on the city.*
- 5) *The governing body may question either the applicant, the director, the board representative, or all, in order to clarify or expand upon the position taken by either the applicant or the board.*
- 6) *Thereafter, the mayor and city council shall vote and decide whether to overrule the initial decision of the Public Arts Review Board or whether to permit the decision of same to stand.*

December 24, 2024

Clayton News Daily  
P.O. Box 368  
Jonesboro, GA 30253

Please run the following Public Hearings Section of the January 1, January 08, and January 15, 2025, Editions.

**TO THE CITIZENS OF FOREST PARK, CLAYTON COUNTY, GEORGIA, AND OTHER INTERESTED PARTIES:**

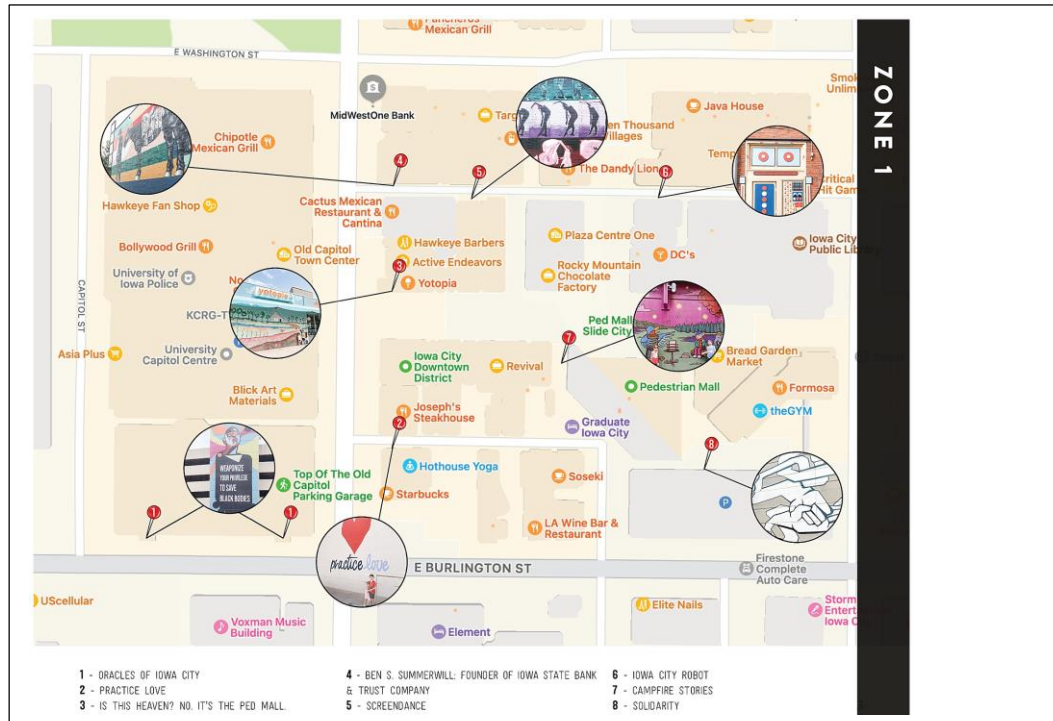
NOTICE IS HEREBY GIVEN: The City of Forest Park Planning Commission will conduct a meeting on a series of Public Hearings for the purpose of considering the matters listed below. The Public Hearings will be held on Thursday, January 16, 2025, at 6:00 p.m. in the Forest Park City Hall Council Chambers located at 745 Forest Parkway, Forest Park, GA 30297. The Mayor and City Council will conduct a meeting of Public Hearings for the listed Text Amendment, recommended by the Planning Commission at Forest Park City Hall Council Chambers, 745 Forest Parkway, on February 03, 2025, at 6:00 p.m.

- Case # VAR-2025-01 Variance request for 5240 Old Dixie Highway., Parcel # **13077B A005**. The applicant, Jennifer Wolfe, is requesting a variance to increase the maximum height requirements for ground signs from the required ten (10) feet to twelve (12) feet to allow the installation of a replacement sign totaling a square footage of 32 square feet within the Light Industrial District (LI).
- Case #TA-2025-01 Text Amendment for Title 8. – Planning and Development, Chapter 8. Zoning, Article F. – Boards and Commissions, of the City of Forest Park Code of Ordinances to amend such section, adding section 8-8-169 Public Arts Review Committee.

SaVaughn Irons-Kumassah, Principal Planner  
Planning & Community Development Department  
404-366-4720

# PUBLIC ART DISPLAY TYPES & LOCATIONS

1. **City Public Art Display Project Guide** (we will do something similar, but instead of zones, do council ward districts)
  - **Example:** A comprehensive guide and maps to the Iowa City downtown murals (shows where all the murals within the city are located)
  - Example <https://blog.emilycraill.com/2022/07/iowa-city-mural-guide/>



2. **Provide possible opportunities** for community Public Art Display's for kids in the community to be expressive and open to individuals who apply by application.
3. **Type of Public Art Display Ideas:**

## FIRE HYDRANTS



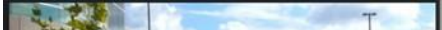
### SIDES OF BUILDINGS



### CROSSWALKS



### PARKS



### POSSIBLE PUBLIC ART DISPLAY LOCATIONS WITHIN THE CITY



858 Main St



850 Main St



Police Department – 320 Cash Memorial Blvd



771 Main St



771 Main St



11 Forest Pkwy



803 Main St



Fire Station 2 - 785 Linda Way



Fire Station 2 - 785 Linda Way



CITY OF  
**FORESTPARK**

# Forest Park Arts





Forest Park Arts is a program developed to promote the integration of art into public spaces. The art reflects and enhances the identity and values of the Forest Park community. The purpose of this program is to:

- Create a sense of place.
- Add human-scale to larger spaces.
- Invite experiences and interactivity for people walking.
- Grow civic pride and connection to the community while supporting local artists.
- Attract new businesses and residents to the city.

Acceptable public art displays are:

- Murals
- Monuments
- Mosaics
- Interactive sculptures
- Crosswalk Art (As outlined in attachment 1)
- Traffic Signal Box Art (As outlined in attachment 2)
- Hydrant Art
- Environmental Sculptures



A Call for Artists will be released to invite artists to apply for a project. Artists may be commissioned directly or through the competitive process.

This program will be funded by a combination of general funds and grants.

Forest Park Arts is administered by the Public Arts Review Board (PARB). This five-member board will recommend and review all public art displays. The (PARB) may approve or disapprove public art displays in accordance with Article F Section 8-8-169 Public Arts Review Board.

Some potential public art locations are:



**858 Main St**



**4374 Thurman Rd (rear)/ Theater Park**



**771 Main St**



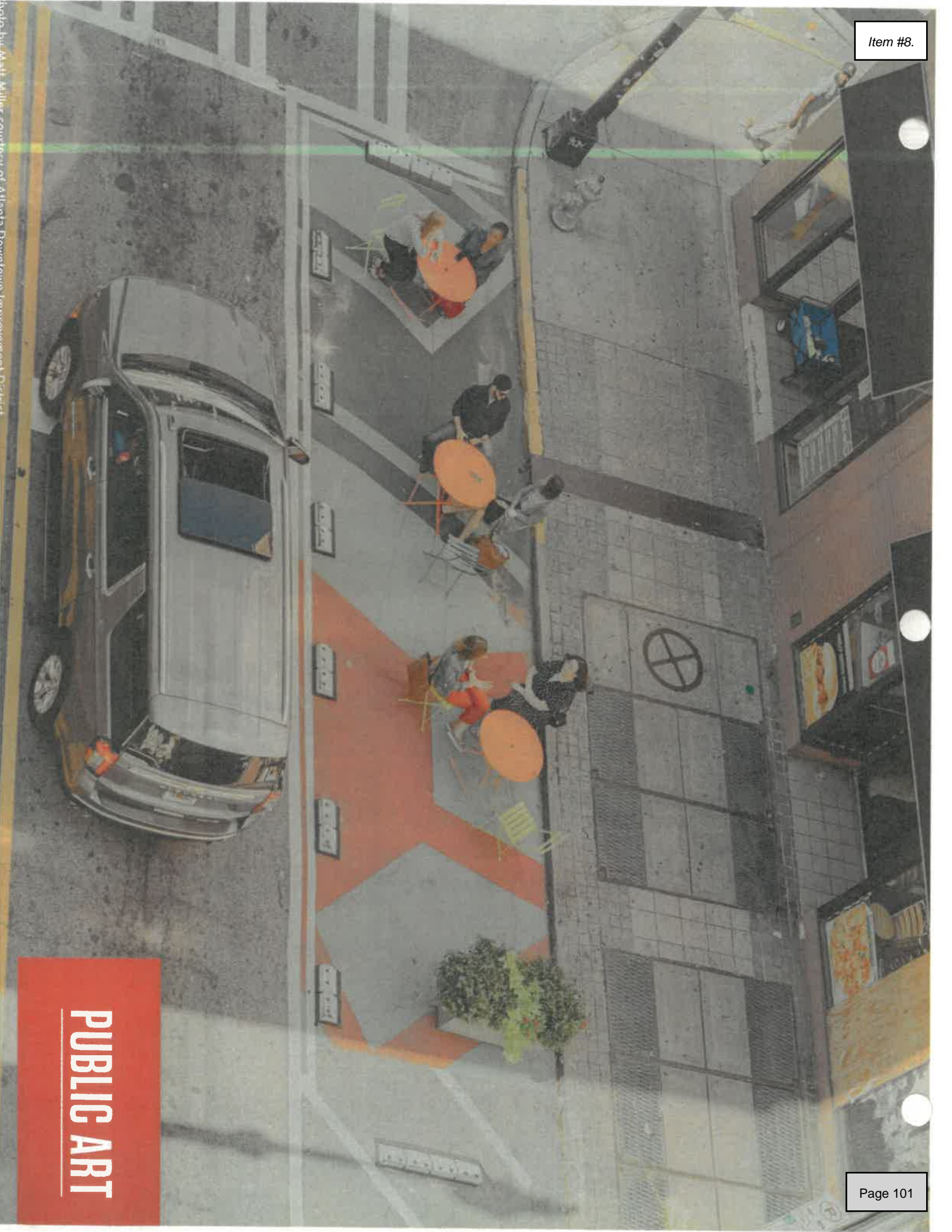
**771 Main St**

The PARB will work closely with Economic Development- Main St. Manager regarding site selection.

Establishing the PARB will promote creativity, community engagement and accessibility of art for all, while contributing to urban revitalization, tourism and a deeper appreciation of culture within the City of Forest Park.

ATTACHMENT 1

ATTACHMENT 2



**PUBLIC ART**

Arts & Culture Department of Atlanta Board of Arts

# 10 CROSSWALK ART

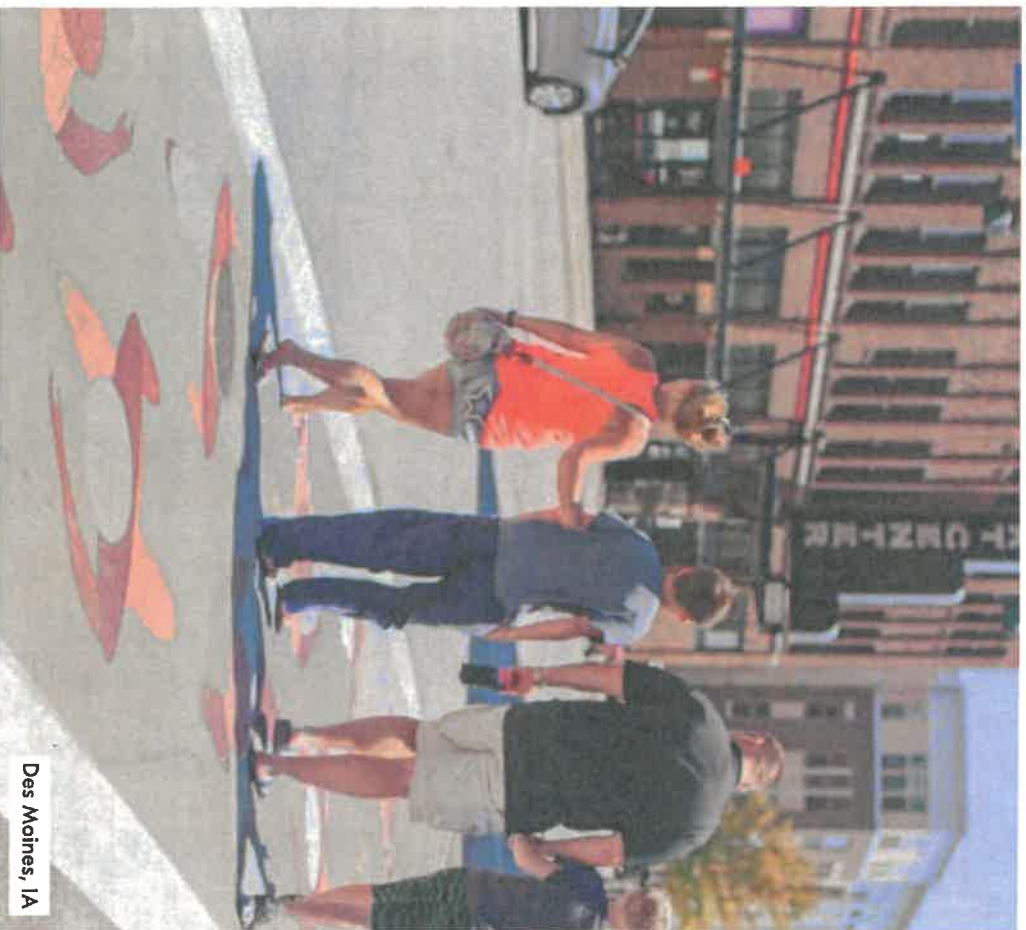
## WHAT IS CROSSWALK ART?

Artistic crosswalks are creative designs installed on the roadway to highlight pedestrian crossings and can create and/or improve pedestrian infrastructure.

Crosswalk art takes advantage of the city's most extensive public space, streets, to improve pedestrian safety, activate and beautify the public realm, and revitalize public spaces.



East Atlanta Village



Des Moines, IA

## WHERE IS IT PERMITTED?

Artistic crosswalks are permitted at crossings that meet the following criteria:

- City-owned right-of-way (see [map](#))
- Within an existing crosswalk
- (contact ATLDOT to apply for a crosswalk)
- ADA accessible ramps exist on both ends of crosswalk
- Sidewalks in good repair exist on both ends of crosswalk
- Asphalt is in state of good repair

ATLDOT will review all design submissions and request revisions as needed prior to installation. However, the City of Atlanta is not responsible for maintaining the crosswalk after it is painted.

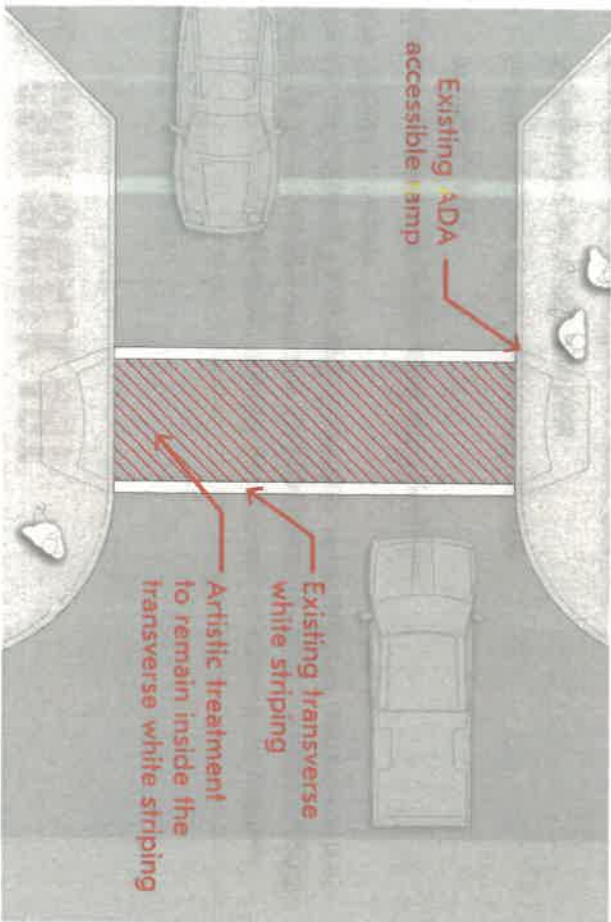
Permissible paint types:

- Sherwin Williams Armorseal Tred-Plex
- Sherwin Williams Resilience Exterior Acrylic Latex
- GAF StreetBond SB150

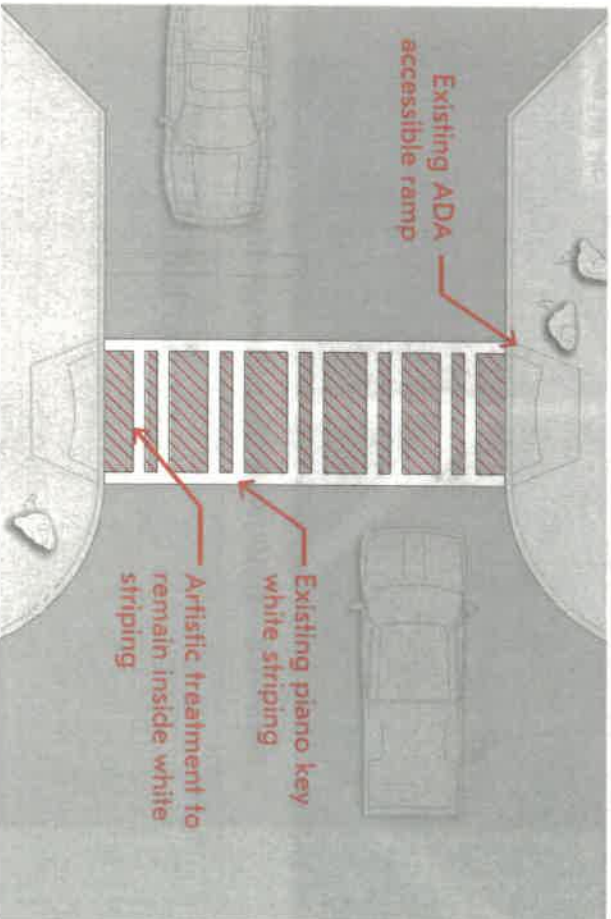
## EXISTING STREET CONDITIONS

Artistic crosswalk treatments may be applied to two types of crosswalks:

### TRANSVERSE STRIPING



### PIANO KEY STRIPING



# CROSSWALK ART

## PARAMETERS

Artistic crosswalk designs should be uniform, consistent, repetitive patterns as to comply with the Federal Highway Administration's 2013 Memo on Colored Pavement. Examples of acceptable patterns are in the following pages.

Artistic crosswalk designs shall NOT include:

- Words or text
- Colors outside of the approved palette
- Pictographs or traffic symbols
- Any elements resembling roadway signage
- Advertisements or logos
- Optical illusions and three-dimensional (3D) visuals
- Retroreflective colors or elements

## PATTERN EXAMPLES

Below are examples of pattern types for artistic crosswalks.



Chapel Hill, NC



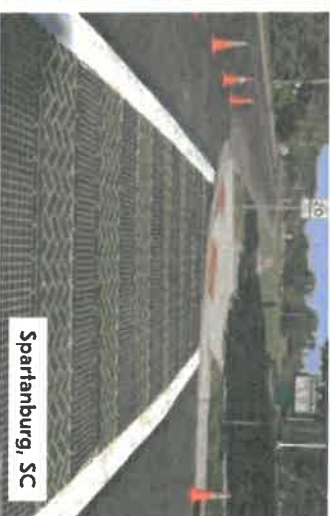
Seattle, WA



Calgary, AB



Dallas, TX



Spartanburg, SC



ATTACHMENT 2



## 12 TRAFFIC SIGNAL BOX ART

### WHAT IS TRAFFIC SIGNAL BOX ART?

Artistic traffic signal boxes leverage this piece of infrastructure as an art canvas.



City of Atlanta, Atlanta Urbanism Guide

Above-ground traffic signal boxes are often considered eyesores at street corners. By using the boxes as canvases for art, this necessary infrastructure equipment contributes not only to traffic safety, but also to the vibrancy of the public realm.



Irwin Street



**File Attachments for Item:**

**9. Council discussion on Task Order FDC 2025.01 for Falcon Design Consultants, LLC to assist the City with Bid Assistance and Construction Administration for the Starr Park Project-** Project Manager

**Background/History:**

Construction Drawings for Starr Park have been completed and ready to be bid. Falcon Design Consultants, LLC

will provide construction administration and will assist with the preparation of contract documents and technical specifications (from architect) for the project suitable for bidding by the City's Procurement Department as outlined in Task Order FDC 2025.01-Task A.. Bidding Assistance and Task B. Construction Administration.



CITY OF FORESTPARK

# City Council Agenda Item

**Subject: - Council Discussion and Approval of a Task Order for Falcon Design Consultants, LLC to assist the City of Forest Park with Bid Assistance and Construction Administration for the Starr Park Project**

**Submitted By:** James Shelby, Project Manager

**Date Submitted:** January 23, 2025

**Work Session Date:** February 3, 2025

**Council Meeting Date:** February 3, 2025

**Background/History:**

Construction Drawings for Starr Park has been completed and ready to be bid. Falcon Design Consultants, LLC will provide construction administration and will assist with the preparation of contract documents and technical specifications (from architect) for the project suitable for bidding by the City's Procurement Department as outlined in Task Order FDC 2025.01-Task A.. Bidding Assistance and Task B. Construction Administration.

Budgeted for:  Department  No  
 Yes

**Cost: Bidding Assistance 6,500.00**

**Construction Administration 1.5% (base bid of warded contract)**

**Financial Impact:** There is no budgetary impact on the City's General Funds. The project will be funded from SPLOST 2021 Bonds (326-26-7520-54-1200) SPLOST 2015 (325-51-4110-54-1201)

URA Bonds (586-613510-54-1301)

**Action Requested from Council:** Staff recommends the approval of the Task Order for Falcon Design to provide Bidding Assistance and Construction Administration for Starr Park.

**Task Order FDC 2025.01**

To: City of Forest Park  
745 Forest Pkwy.  
Forest Park, GA 30297

Date: January 16, 2025  
From: Falcon Design Consultants, LLC

Attn: Mr. Ricky L. Clark, Jr.

Project: **Starr Park**

TO No.: **FDC 2025.01**

**Background Information**

*Falcon Design Consultants, LLC* has prepared this Task Order (TO) to assist the City of Forest Park with Bid Assistance and Construction Administration on the Starr Park Project.

**Project Description**

Boundary Survey, Topographic Survey, Underground Utility Locate, and Construction Drawings will be produced for the City of Forest Park. This will not include Pavilion Architectural Plans provided by Croft under separate task order.

**Task – A. Bidding Assistance**

- Prepare Contract Documents and Technical Specifications (from Architect) for the project suitable for bidding by the City’s Procurement Department.
- Assist the City’s Procurement Department with conducting a pre-bid meeting for the project.
- Assist the City’s Procurement Department with responses to written questions for the project.
- Assist the City’s Procurement Department with developing project addenda, as required.
- Assist the City’s Procurement Department with bid opening.
- Develop a Bid Tabulation sheet for the project.
- Assist the City’s Procurement Department with issuing the contract.
- Review bidder’s references and provide recommendation of award to the City as requested by the City’s Procurement Department.

**Task – B. Construction Administration**

- Phone and email communications with Client and Contractor.
- Review shop-drawing and product submittals for general conformance with the intent of construction documents.
- Make site visits (observations) appropriate to the stage, progress and quality of the work. These include a pre-construction meeting, two normal construction observation site visits, a substantial completion inspection, and a final inspection.
- Produce written reports, as necessary, for site observation visits and make recommendations relative to the progress of the work.
- Assist the Client in the preparation of change orders relating to the site construction items, if required.
- Shop drawing review.

**Fee Estimate**

The budget below includes staff time and expenses necessary to perform the scope of work outlined above.

**Task Order FDC 2025.01**

**Design Services:**

- A. Bidding Assistance
- B. Construction Administration

**Estimated Budget:**

\$6,500.00  
 1.5% (Total base bid of awarded contract)

Additional services, which are not included in this task order as defined by the scope of work, will be treated as extra work. The Owner will be given notice of any additional services requested by the Owner's Staff to complete the project.

**Authorized:**

As authorization to proceed with the scope of work, schedule and fee structure outlined herein, please sign in the space provided below and return one copy to this office for our records.

**AUTHORIZATION TO PROCEED – THIS TASK ORDER ONLY**

**Using Department PBZ**

Authorized by: \_\_\_\_\_

Title: City Manager

Print Name: Ricky L. Clark, Jr.

Date: \_\_\_\_\_

**Approved for Funding**

Authorized by: \_\_\_\_\_

Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Budget Line Item # \_\_\_\_\_

Project # \_\_\_\_\_

Authorized by: 

Title: Managing Partner

Print Name: Adam L. Price, P.E.

Date: 1/16/2025





**File Attachments for Item:**

**10. Council Discussion on the Forest Parkway Median Landscape Discussion and Approval of Task Order FDC 2025.02-Project Manager**

**Background/History:**

Contract documents and technical specifications for the Forest Parkway Landscape Project completed by Falcon Design. The City posted the complete set for the purpose of receiving responsive bids from qualified contractors to perform the work proposed. The city received only one bid that exceeded the budget for the project. Staff determined that it would be in the City's best interest to revise the drawings and bid the project into two phases. Falcon Design will provide bid assistance as required, to provide a complete project to the City of Forest Park.



CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Subject: - Council Discussion and Approval of a Task Order FDC 2025.02) to assist the City of Forest Park with bid assistance for landscape improvements along the median of Forest Parkway within the city limits of Forest Park-Executive Offices**

**Submitted By:** James Shelby, Project Manager

**Date Submitted:** January 24, 2025

**Work Session Date:** February 3, 2025

**Council Meeting Date:** February 3, 2025

**Background/History:**

Contract documents and technical specifications for the Forest Parkway Landscape Project completed by Falcon Design. The City posted the complete set for the purpose of receiving responsive bids from qualified contractors to perform the work proposed. The city received only one bid that exceeded the budget for the project. Staff determined that it would be in the City’s best interest to revise the drawings and bid the project into two phases. Falcon Design will provide bid assistance as required, to provide a complete project to the City of Forest Park.

**Cost: \$3,500.00**

**Budgeted for:**  **Yes**  **No**

**Financial Impact:** There is no budgetary impact on the City’s General Funds. The project will be funded from SPLOST 2015 (325-22-4224-1210)

**Action Requested from Council:** Staff recommends the approval of Task Order FDC 2025.02 to assist the City of Forest Park with bid assistance for landscape improvements along the median of Forest Parkway within the city limits of Forest Park

**Task Order FDC 2025.02**

To: City of Forest Park  
 745 Forest Pkwy.  
 Forest Park, GA 30297  
 Attn: Mr. Ricky L. Clark, Jr.

Date: January 16, 2025  
 From: Falcon Design Consultants, LLC

Project: **Forest Parkway Median/Monument Sign Landscape Plan**  
 TO No.: **FDC 2025.02**

**Background Information and Project Scope**

*Falcon Design Consultants, LLC (FDC)* has prepared this Task Order (TO) to assist the City of Forest Park with bid assistance, for landscape improvements along the median of Forest Parkway within the city limits of Forest Park. The total centerline distance of the project limits is approximately 9,900 L.F. or 1.875 miles. The project will consist of developing Contract Plans utilizing existing GIS photographic data to develop plans and also create a complete set of Contract Documents and Technical Specifications for the City of Forest Park. The City will post the complete set for the purpose of receiving responsive bids from qualified contractors to perform the work proposed. Additionally, FDC will provide bid assistance as required, to provide a complete project to the City of Forest Park. Based on meeting with GDOT, FDC will prepare plans using local GIS and aerial data.

**Task – A. Bid Assistance**

- Prepare Contract Documents and Technical Specifications for the project suitable for bidding by the City’s Procurement Department.
- Assist the City’s Procurement Department with conducting a Pre-Bid meeting for the project.
- Assist the City’s Procurement Department with responses to written questions for the project.
- Assist the City’s Procurement Department with developing project addendums as required.
- Assist the City’s Procurement Department with bid opening.
- Develop a Bid Tabulation sheet for the project.
- Assist the City’s Procurement Department with issuing the contract.
- Review bidder’s references and provide a recommendation of award to the City as requested by the City’s Procurement Department.

**Fee Estimate**

The budget below includes staff time and expenses necessary to perform the scope of work outlined above. This budget is for the scope of work referenced above.

<b><u>Design and Bid Services:</u></b>	<b><u>Estimated Budget</u></b>
A. Bid Assistance:	\$ 3,500.00

**Authorized:**

As our authorization to proceed with the scope of work, schedule and fee structure outlined herein, please sign in the space provided below and return one copy to this office for our records.

**Task Order FDC 2025.02**

**AUTHORIZATION TO PROCEED – THIS TASK ORDER ONLY**

Authorized by: \_\_\_\_\_

Title: City Manager

Print Name: Ricky L. Clark, Jr.

Date: \_\_\_\_\_

**Approved for Funding**

Authorized by: \_\_\_\_\_

Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Budget Line Item # \_\_\_\_\_



Authorized by: \_\_\_\_\_

Title: Managing Partner

Print Name: Adam Price, P.E.

Date: 01/16/2025

**RESOLUTION NO. 2025-\_\_\_\_**

**A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE FALCON DESIGN CONSULTANTS, LLC’S TASK ORDER (FDC 2025.02) FOR THE FOREST PARKWAY MEDIAN LANDSCAPE PROJECT FROM THE CITY’S EXECUTIVE OFFICES.**

**WHEREAS**, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

**WHEREAS**, Falcon Design Consultants, LLC (“FDC”) completed contract documents and technical specifications for the Forest Parkway Median Landscape Project (“Project”); and

**WHEREAS**, the City’s Executive Offices recommends approval of Task Order FDC 2025.02 in the amount of Three Thousand, Five Hundred Dollars and 00/100 Cents (\$3,500.00) which shall be funded from SPLOST 2015 (325-22-4224-1210) to assist the City with bid assistance for landscape improvements for the Project; and

**WHEREAS**, the approval of Task Order FDC 2025.02 for the Project is necessary for the health, safety, and welfare of the citizens.

**THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:**

**Section 1. Approval.** The request to approve Task Order FDC 2025.02 in the amount of Three Thousand, Five Hundred Dollars and 00/100 Cents (\$3,500.00) for the Forest Parkway Median Landscape Project as presented to the Mayor and Council on February 3, 2025 is hereby approved.

**Section 2. Public Record.** This document shall be maintained as a public record by the City Clerk (“Clerk”) and shall be accessible to the public during all normal business hours of the City.

**Section 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**Section 4. Attestation.** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

**SO RESOLVED** this 3rd day of February 2025.

**CITY OF FOREST PARK, GEORGIA**

\_\_\_\_\_  
Angelyne Butler, *Mayor*

**ATTEST:**

\_\_\_\_\_ (SEAL)  
*City Clerk*

**APPROVED AS TO FORM:**

\_\_\_\_\_  
*City Attorney*