



## CITY COUNCIL REGULAR SESSION

Monday, October 16, 2023 at 7:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
YouTube: <https://bit.ly/3c28p0A>  
Phone Number: (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez  
The Honorable Allan Mears

The Honorable Dabouze Antoine  
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager  
Randi Rainey, City Clerk  
Mike Williams, City Attorney

## AGENDA

### VIRTUAL MEETING NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "**City of Forest Park GA**"

**CALL TO ORDER/WELCOME:**

**INVOCATION/PLEDGE:**

**ROLL CALL - CITY CLERK:**

**PRESENTATIONS:**

- 1. Proclamation In Recognition of National Sickle Cell Awareness Month – Executive Offices**

#### **Background/History:**

Sickle Cell Disease is a group of inherited red blood cell disorders that affect hemoglobin, the protein that carries oxygen through the body. Approximately 100,000 Americans have Sickle Cell Disease that can cause acute, chronic pain and serious health complications, including infections, strokes, organ damage, vision problems, and serious fatigue. In recognition of National Sickle Cell Awareness Month, which is held annually during the month of September, the City of Forest Park would like to acknowledge all those living with Sickle Cell Disease and the many health and medical professionals working to find possible new effective treatments.

- 2. Maulding and Jenkins Presentation of the Annual Comprehensive Financial Report for the Fiscal Year ending June 30, 2022- Finance**

**PUBLIC COMMENTS: (All Speakers will have 3 Minutes)**

**ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

**APPROVAL OF MINUTES:**

- 3. Council Approval of Council Work Session and Regular Meeting Minutes from October 2, 2023 - City Clerk**

**NEW BUSINESS:**

- 4. Council Approval of Final Subdivision Plat – Legal & Planning/Community Development**
- 5. Council Approval of the GEMA Grant Award in the amount of \$49,500 for one project under the "HazMat" Category- Forest Park Fire & EMS**
- 6. Council Approval of IT Hardware Surplus – IT Department**
- 7. Council Approval of Surplus items – Public Works Department**
- 8. Council Approval of a Resolution Cancelling November 20th and December 18th Council meetings- Executive Offices**

**CLOSING COMMENTS BY GOVERNING BODY:**

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk’s Office at least 24 hours prior to the meeting at 404-366-1555.

## **File Attachments for Item:**

### **1. Proclamation In Recognition of National Sickle Cell Awareness Month – Executive Offices**

#### **Background/History:**

Sickle Cell Disease is a group of inherited red blood cell disorders that affect hemoglobin, the protein that carries oxygen through the body. Approximately 100,000 Americans have Sickle Cell Disease that can cause acute, chronic pain and serious health complications, including infections, strokes, organ damage, vision problems, and serious fatigue. In recognition of National Sickle Cell Awareness Month, which is held annually during the month of September, the City of Forest Park would like to acknowledge all those living with Sickle Cell Disease and the many health and medical professionals working to find possible new effective treatments.



CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Subject:** Proclamation In Recognition of National Sickle Cell Awareness Month – Executive Offices

**Submitted By:** Ricky L. Clark, Jr., City Manager

**Date Submitted:** October 12, 2023

**Work Session Date:** October 16, 2023

**Council Meeting Date:** October 16, 2023

---

**Background/History:**

Sickle Cell Disease is a group of inherited red blood cell disorders that affect hemoglobin, the protein that carries oxygen through the body. Approximately 100,000 Americans have Sickle Cell Disease that can cause acute, chronic pain and serious health complications, including infections, strokes, organ damage, vision problems, and serious fatigue. In recognition of National Sickle Cell Awareness Month, which is held annually during the month of September, the City of Forest Park would like to acknowledge all those living with Sickle Cell Disease and the many health and medical professionals working to find possible new effective treatments.

---

**Cost: \$**

**Budgeted for:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**Financial Impact:**

N/A

---

**Action Requested from Council:**

N/A



CITY OF  
**FORESTPARK**

# PROCLAMATION

**WHEREAS:** Sickle Cell Disease is a group of inherited red blood cell disorders that affect hemoglobin, the protein that carries oxygen through the body, and;

**WHEREAS:** Approximately 100,000 Americans have Sickle Cell Disease that can cause acute, chronic pain and serious health complications, including infections, strokes, organ damage, vision problems and serious fatigue, and;

**WHEREAS:** Living with Sickle Cell Disease often means putting the goals and plans of everyday life on hold to accommodate the demands of the disease, enduring frequent unplanned hospital stays and struggling to pay for costly treatments not covered by insurance, and;

**WHEREAS:** Although the disease affects people of all backgrounds, it disproportionately affects Black and Hispanic Americans and can lead to a lack access to specialized care, treatment and critical information about managing the disease, and;

**WHEREAS:** Each September, the nation acknowledges all those living with Sickle Cell Disease and the many health and medical professionals working to find possible new effective treatments.

**NOW, THEREFORE BE IT RESOLVED,** the City Council of Forest Park hereby recognizes the month of September as Sickle Cell Awareness Month.

**IN WITNESS WHEREOF,** we have hereunto set our hand on this 16th day of October 2023 and have caused the Official Seal of the great City of Forest Park to be affixed hereto:

---

Angelyne Butler, MPA  
Mayor

---

Councilmember Kimberly James  
Ward 1

---

Councilmember Dabouze Antoine  
Ward 2

---

Councilmember Hector Gutierrez  
Ward 3

---

Councilmember Latresa Akins-Wells  
Ward 4

---

Councilmember Allan Mears  
Ward 5

**File Attachments for Item:**

**2. Maulding and Jenkins Presentation of the Annual Comprehensive Financial Report for the Fiscal Year ending June 30, 2022-** Finance



## *City of Forest Park, Georgia*



## **Presentation of Audit Results June 30, 2022**



## Agenda

- Engagement Team
- Results of 2022 Audit
- Accounting Recommendations and Related Matters
- Answer Questions





**INSIDE**  
PUBLIC ACCOUNTING  
**TOP 100 FIRMS**  
2021

accountingtoday  
**2022 Top 100 Firms**

CONSISTENTLY RANKED AS A TOP ACCOUNTING FIRM IN THE U.S.

---


**100+ year**  
HISTORY  
OF QUALITY SERVICE

---

**Serve 650+**  
GOVERNMENT CLIENTS


---

GOVERNMENTAL PARTNERS **16**




**140+** TEAM MEMBERS DEDICATED TO SERVING THE GOVERNMENTAL INDUSTRY

---




VISION  
To be a trusted advisor, serving, trust and fulfilling respect through our unwavering commitment to community, excellence, leadership, and integrity.



**225+** SINGLE AUDITS PERFORMED LAST YEAR COVERING OVER \$4 BILLION OF FEDERAL GRANTS

---




**135,000+** HOURS ANNUALLY PROVIDED TO GOVERNMENTAL CLIENTS

---

**150+** CURRENT CLIENTS AWARDED THE GFOA CERTIFICATE OF EXCELLENCE

---

**6** STATES | **13** OFFICES



Engagement Team Leaders

- Ryan Jones, Engagement Director and Doug Moses, Quality Review Partner



## Audit Opinion

- **Our Responsibility Under Auditing Standards Generally Accepted in the United States of America (GAAS)**
  - We considered the internal control structure for the purpose of expressing our opinion on the City of Forest Park, Georgia’s (the “City”) basic financial statements and not for the purpose of providing an opinion on the effectiveness of internal controls.
  - Our audit was performed in accordance with GAAS and *Government Auditing Standards*.
  - Our objective is to provide reasonable—not absolute—assurance that the basic financial statements are free of material misstatement.
  - The basic financial statements are the responsibility of the City’s management.
  
- **Report on Basic Financial Statements**
  - Unmodified (“clean”) opinion on basic financial statements.
  - Presented fairly in accordance with accounting principles generally accepted in the United States of America.
  - Our responsibility does not extend beyond financial information contained in our report.



## Compliance Report and Audit Scopes & Procedures

### • Compliance Report

- The financial report package contains a report on our tests of the City's internal controls and compliance with laws, regulations, etc. The report is not intended to provide an opinion on internal controls and compliance with applicable rules and regulations.
- This report and the procedures performed are required by *Government Auditing Standards*.
- Two (2) material weaknesses in internal control over financial reporting.
- One (1) significant deficiency in internal control over financial reporting.
- One (1) instance of material noncompliance cited.
- One (1) material weakness in internal control over compliance cited in the Uniform Guidance report, resulting in a qualified opinion on the City's major federal program (Coronavirus State and Local Fiscal Recovery Fund Program).



## Required Communications

### • Significant Accounting Policies

- Management is responsible for the selection and use of appropriate accounting policies.
- The significant accounting policies used by the City are described in Note 1 to the respective basic financial statements.
- During the current year, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*.
- The policies used by the City are in accordance with generally accepted accounting principles.
- In considering the qualitative aspects of its policies, the City is not involved in any controversial or emerging issues for which guidance is not available.

### • Management Judgment/Accounting Estimates

- Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events.
- The City uses various estimates as part of its financial reporting process – including actuarial assumptions.



## Required Communications (Continued)

### • Relationship with Management

- We received full cooperation from the City's management and staff.
- There were no disagreements with management on accounting issues or financial reporting matters.

### • Management Representation

- We requested, and received, written representations from management relating to the accuracy of information included in the financial statements and the completeness and accuracy of various information requested by us.

### • Consultation with Other Accountants

- To the best of our knowledge, management has not consulted with, or obtained opinions from, other independent accountants during the year, nor did we face any issues requiring outside consultation.

### • Significant Issues Discussed with Management

- There were no significant issues discussed with management related to business conditions, plans, or strategies that may have affected the risk of material misstatement of the financial statements.



## Required Communications (Continued)

- **Audit Adjustments**

- There was one passed adjustment for \$105,768 where the City chose not to record a liability for payroll taxes, interest, and penalties. Our opinion was not affected by this uncorrected misstatement.

- **Financial Statement Disclosures**

- The footnote disclosures to the financial statements are also an integral part of the financial statements and the process used by management to accumulate the information included in the disclosures was the same process used in accumulating the statements. The overall neutrality, consistency, and clarity of the disclosures was considered as part of our audit.

- **Information in Documents Containing Audited Financial Statements**

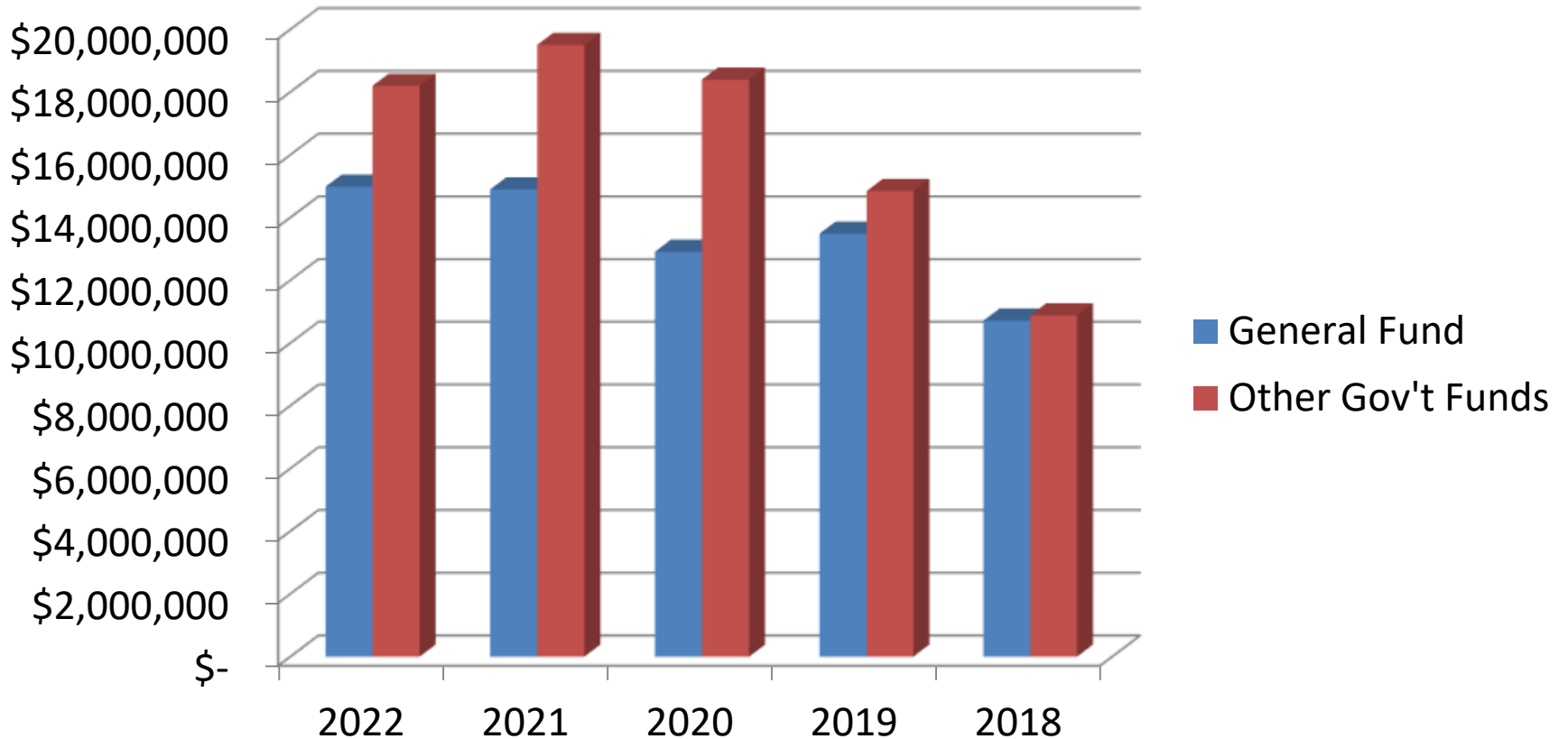
- Our responsibility for other information in documents containing the City's basic financial statements and our report thereon does not extend beyond the information identified in our report. If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, we must be provided with printer's proof for our review and approval before printing. You must also provide us with a copy of the final reproduced material for our approval before it is distributed.

- **Auditor Independence**

- In accordance with AICPA professional standards, M&J is independent with regard to the City and its financial reporting process.



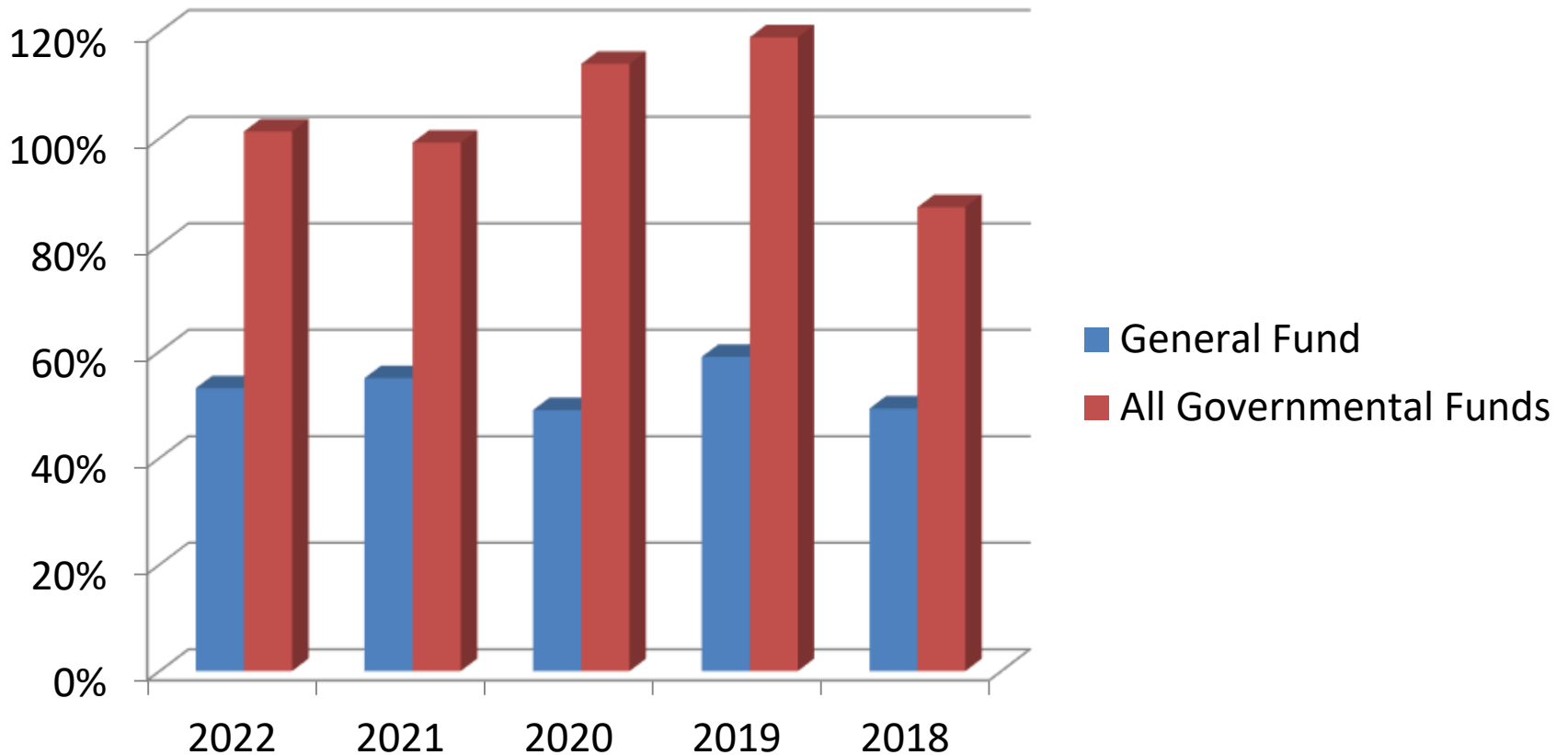
## Financial Trends – Fund Balances – 5-Year Comparison



Source: The City's Annual Financial Reports



## Fund Balance as a Percentage of Total Expenditures – 5-Year Comparison

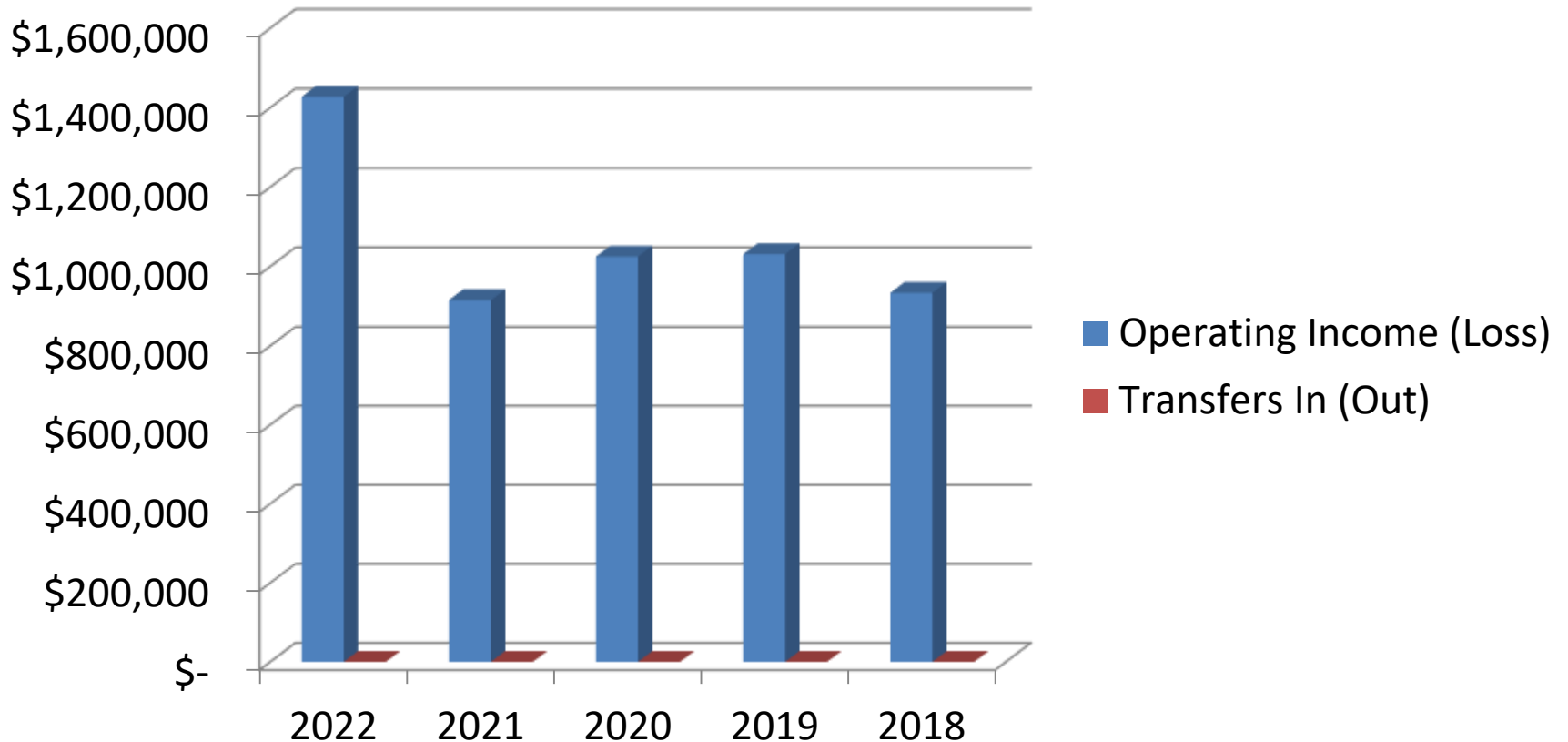


Source: The City's Annual Financial Reports





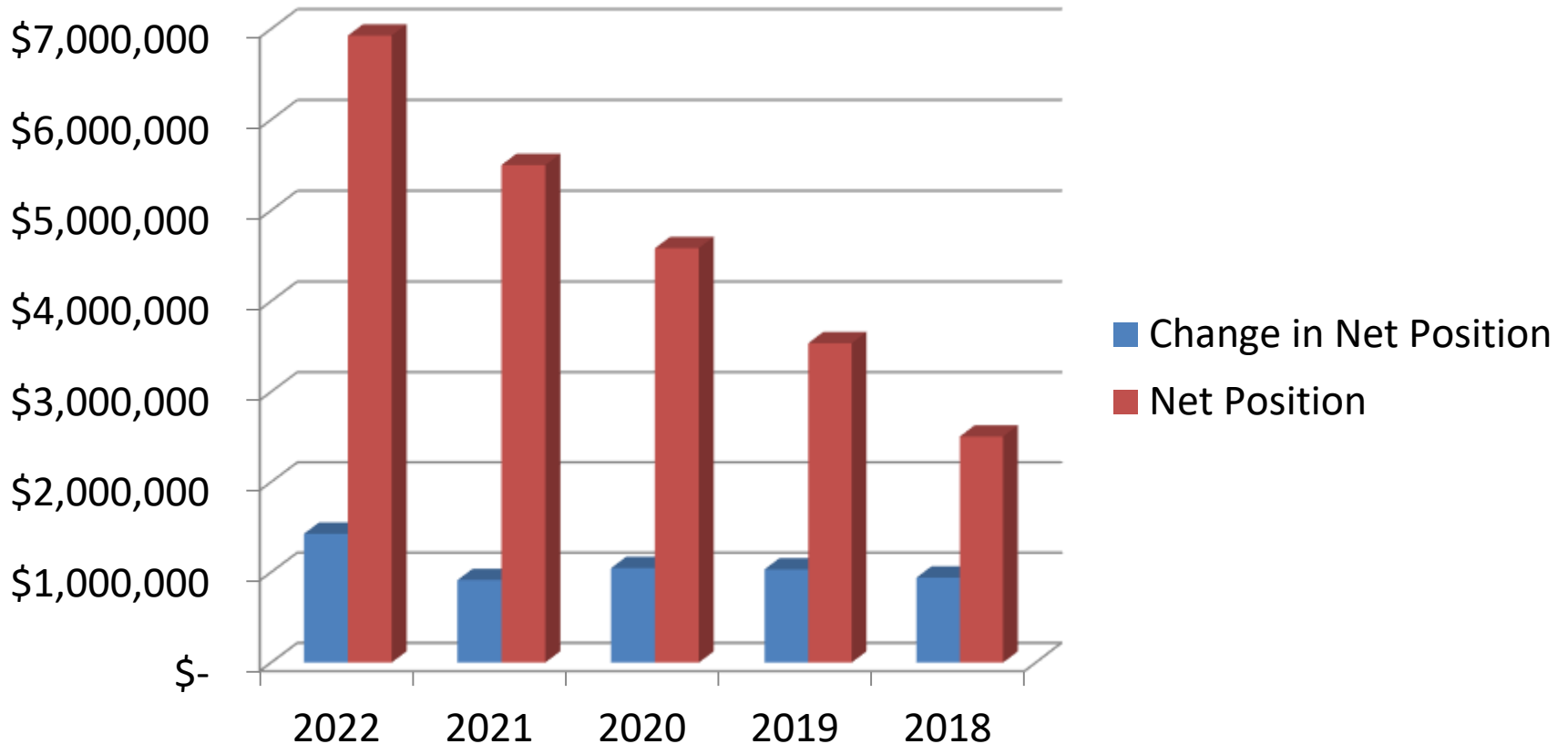
## Financial Trends - Sanitation Fund - Operating Income (Loss) Compared to Transfers In (Out) - 5-Year Comparison



Source: The City's Annual Financial Reports



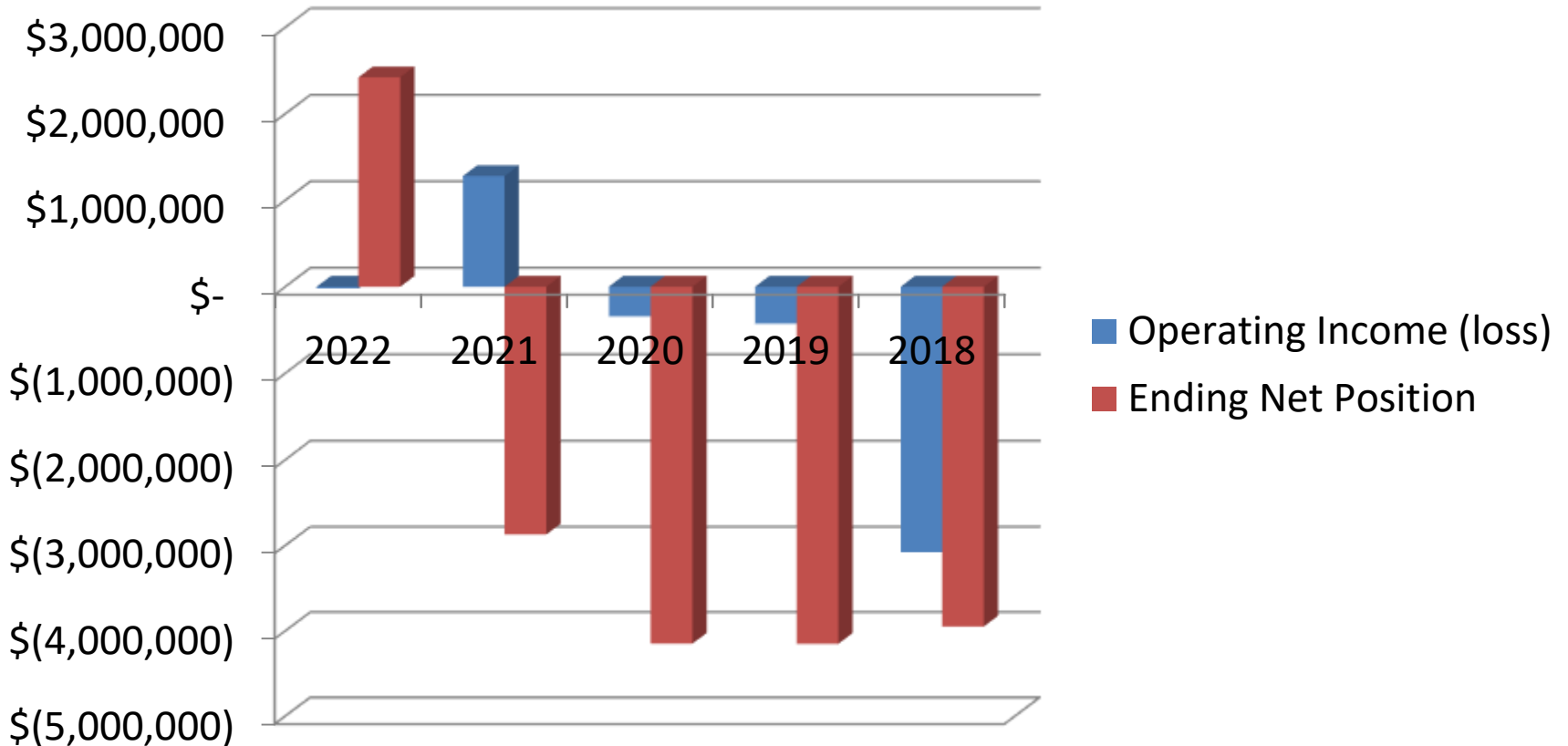
## Financial Trends - Sanitation Fund - Change in Net Position Compared to Net Position - 5-Year Comparison



Source: The City's Annual Financial Reports



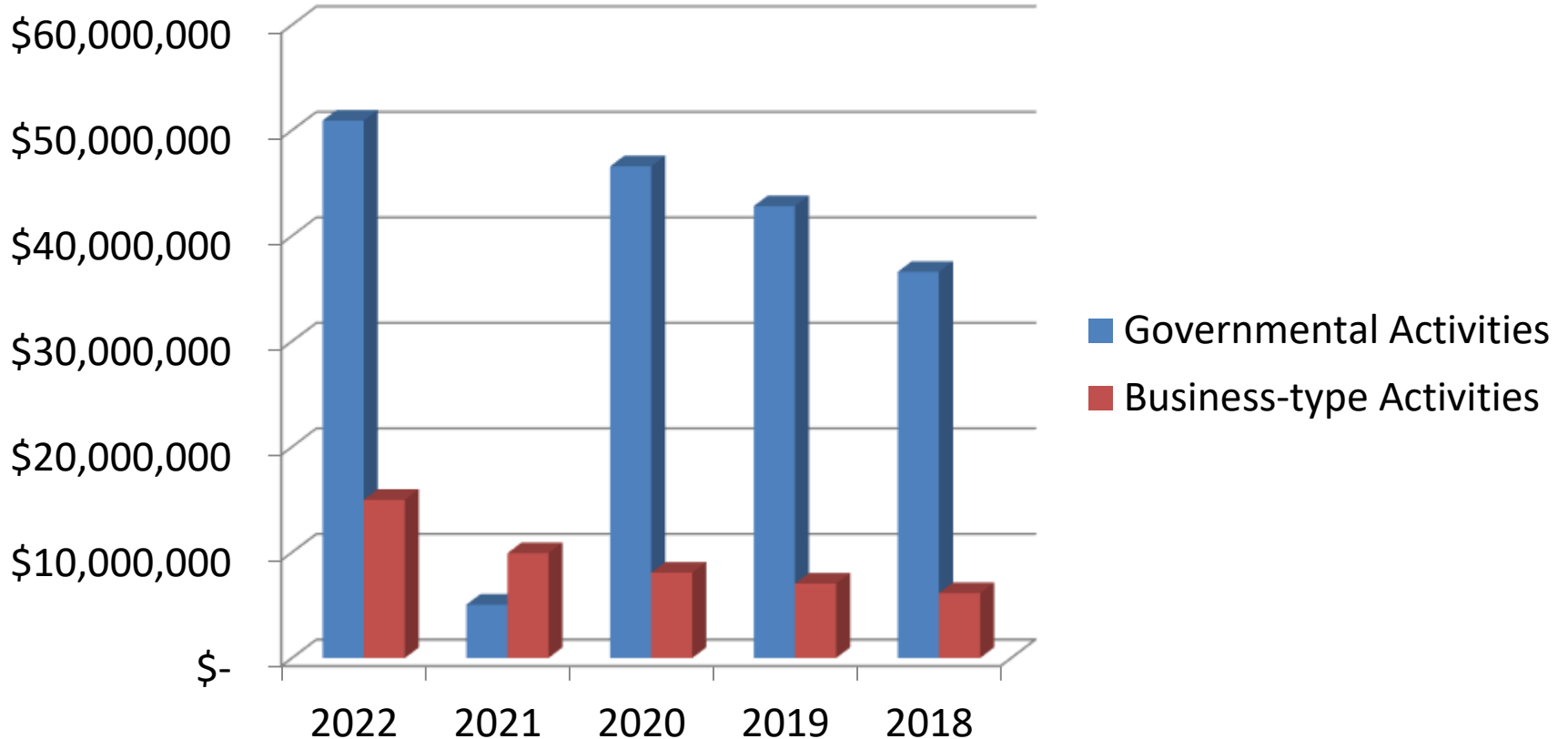
## Financial Trends - Urban Redevelopment Agency Fund- Operating Income and Ending Net Position- 5-Year Comparison



Source: The City's Annual Financial Reports



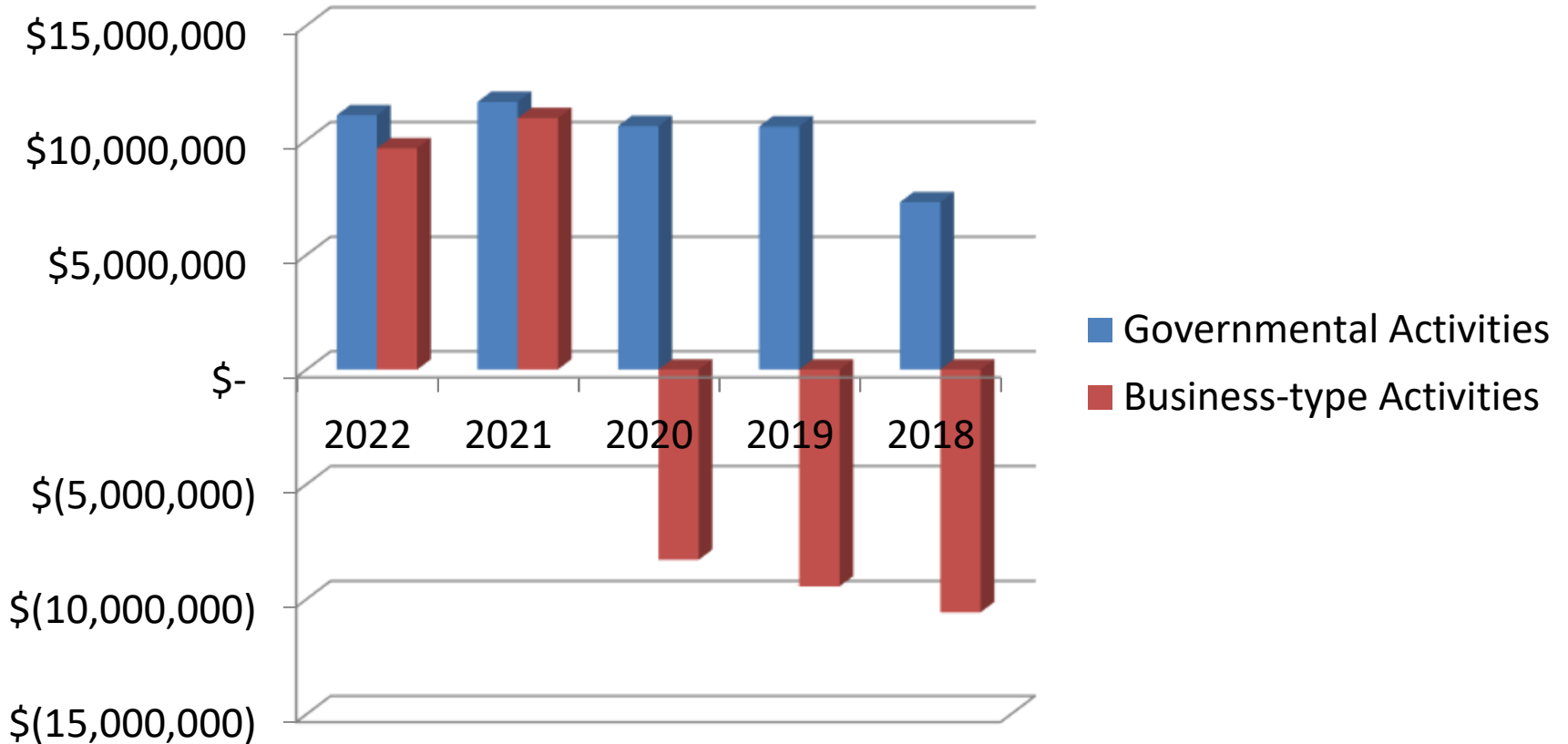
## Financial Trends – Governmental Activities and Business-Type Activities Net Position – Last Five Years



Source: The City's Annual Financial Reports



## Financial Trends – Governmental Activities and Business-Type Activities Unrestricted Net Position – Last Five Years



Source: The City's Annual Financial Reports



## Comments, Recommendations, and Other Issues

### **2022 – 001 Segregation of Duties (Material Weakness)**

**Criteria:** Internal controls should be in place that provide reasonable assurance that an individual cannot misappropriate funds without such actions being detected during the normal course of business.

**Condition:** In order to prevent fraudulent misappropriation of assets and the recording of fraudulent financial information, duties regarding the transfer of assets, authorization of transactions, the recording of financial information, and the review of financial information should be segregated. During the fiscal year ended June 30, 2022, appropriate segregation of duties was not noted in the areas of bank reconciliations and journal entries. For the bank reconciliations, we noted that there was no documentation of who prepared them and who reviewed them, or whether they had been reviewed. Finally, during our testing of journal entries, we noted that all sixty (60) journal entries that we tested did not show signs of review and approval by someone other than the preparer.

**Context/Cause:** Although there has been staff turnover and the size of the City's staff is relatively small, it is nevertheless important to ensure that duties are properly segregated to prevent potential fraud. No one employee should handle any combination of the duties involving the authorization and recording of financial information into the general ledger. Bank reconciliations should be subjected to internal controls whereby the preparer and reviewer are separately evidenced on the reconciliation itself.

**Effects:** Failure to properly segregate duties or implement compensating controls can lead to misappropriation of funds or abuse of the system that is not detected in a timely manner by employees in the normal course of performing their assigned functions.

**Recommendation:** We recommend management of the City segregate the duties surrounding authorization and recording and reconciliation of financial information. The City should consider the need for additional staffing or staff cross-training in order to segregate these duties. Additionally, journal entries should be properly approved by an individual who is independent of the journal entry preparation process.



## Comments, Recommendations, and Other Issues (Continued)

### **2022 – 002 Reconciliation of Bank Accounts (Material Weakness)**

**Criteria:** Internal controls should be in place to ensure bank accounts are reconciled in a timely manner throughout the fiscal year.

**Condition:** The City’s cash accounts were not reconciled timely during the fiscal year ended June 30, 2022. The reconciliation for July 2021 was not prepared until April 2022, and the remaining reconciliations were completed in the months of June through August of 2022.

**Context/Cause:** The City has not dedicated sufficient resources and identified a member of the finance staff to perform the monthly cash reconciliations.

**Effects/Possible Effects:** Transactions that occur in the bank accounts are not recorded in the general ledger timely. This can lead to inaccurate budget information when the general ledger is relied upon to create the subsequent fiscal year’s operating budgets. When reconciled cash balances are not available, there is an increased likelihood that disbursements are made with insufficient funds, resulting in additional bank costs and delayed payments to vendors. The risks of errors and misappropriation of assets not being detected are significantly higher.

**Recommendation:** We recommend that City management designate a knowledgeable and experienced individual or individuals within the City to be responsible for preparing the monthly bank reconciliations. We also recommend that these reconciliations be performed in a timely manner, no later than the end of the subsequent month, and be reviewed by an appropriate member of management.



## Comments, Recommendations, and Other Issues (Continued)

### **2022 - 003 Payroll Tax Reporting and Payments (Significant Deficiency)**

**Criteria:** Internal controls should be in place to ensure that quarterly payroll tax reports are filed timely with the Georgia Department of Revenue and that amounts due are properly calculated and remitted within by the statutory deadline.

**Condition/Context/Cause:** The City failed to timely file and remit the appropriate amount of taxes to the Georgia Department of Revenue for seven (7) out of the eight (8) quarters beginning with the quarter ended September 30, 2020 through June 30, 2022. Unpaid taxes and interest totaling \$6,838 and penalties of \$98,930 were determined to be owed to the Georgia Department of Labor at June 30, 2022.

**Effects:** The City's failure to properly report and remit payroll taxes has resulted in a liability of \$105,768 owed to the Georgia Department of Labor at June 30, 2022.

**Recommendation:** We recommend that the City work with its current payroll processor to ensure that future quarterly payroll tax reports are filed timely, and the appropriate amount of taxes is remitted by the statutory deadline.





## Comments, Recommendations, and Other Issues (Continued)

### **2022 – 004 State Compliance – Governmental Budgets (Noncompliance)**

**Criteria:** State of Georgia law (O.C.G.A. 36-81-3) states: a) each unit of local government shall adopt and operate under an annual balanced budget for the General Fund, each special revenue fund, and each debt service fund in use by the local government. The annual balanced budget shall be adopted by ordinance or resolution and administered in accordance with this article; and b) a budget ordinance or resolution is balanced when the sum of estimated revenues and appropriated fund balances is equal to appropriations.

**Condition/Context/Cause:** The City did not adopt budgets for its special revenue funds for the fiscal year ended June 30, 2022.

**Effects:** The City is not in compliance with State code.

**Recommendation:** We recommend that City management work with the City Council to ensure that each special revenue fund is budgeted on an annual basis.



## Comments, Recommendations, and Other Issues (Continued)

### **2022 – 005 Subrecipient Monitoring – Coronavirus State and Local Fiscal Recovery Funds**

**Condition:** Internal controls should be in place to ensure the City is in compliance with all requirements of the federal award program. For the fiscal year ended June 30, 2022, the following conditions existed:

A risk assessment, required by 2 CFR section 200.332(b), was not performed on the City's subrecipient of grant funds.

The City did not verify whether the subrecipient of the grant funds was required to be audited, as required by 2 CFR section 200.331(f).

The agreement between the City and its subrecipient did not include a description of the program's compliance requirements, as required by 2 CFR section 200.331(a), including the specific requirements for the subrecipient's periodic reporting to the City.

**Context/Cause:** The City did not have adequate internal controls to ensure compliance with subrecipient monitoring requirements. Testing was performed over each requirement for the City, who had a single subrecipient for the fiscal year ended June 30, 2022.

**Effect:** Noncompliance at the subrecipient level may occur due to the subrecipient not being aware of all of the grant's requirements. Without a risk assessment being performed on the City's subrecipient for its grant funds, the City will not be aware of problems with staffing or information systems of the subrecipient. Additionally, the City will be unable to effectively monitor the subrecipient if the City is unaware of whether the subrecipient is required to be audited.

**Recommendation:** We recommend the City enhances internal controls to ensure compliance with subrecipient monitoring requirements.



## Comments, Recommendations, and Other Issues (Continued)

### **SPLOST Projects (Recommendation)**

During our audit procedures on the SPLOST project schedule provided by the City as of June 30, 2022, we noted several incomplete projects with no current year expenditures, indicating that either these projects are complete and the revised budget information has not been updated, or potentially that SPLOST projects were started but abandoned. As the source of these funds is voted on by the public, it is important that the projects included in the SPLOST referendums are completed to the best of the City's abilities. We recommend that the City adhere to its plans on spending the remaining SPLOST proceeds to complete the projects identified in the SPLOST referendum.

### **Interfund Balances (Recommendation)**

During our audit we noticed that the \$380,327 due to the Urban Redevelopment Agency in the Forest Park/Ft. Gillem LRA Fund was not repaid during fiscal year 2022. We recommend that City management take steps to move the cash balance from the LRA Fund to the URA Fund.



## Comments, Recommendations, and Other Issues (Continued)

### **URA Project with Clayton County Water Authority (Recommendation)**

During our testing of construction-in-progress (CIP) balances for the City's Urban Redevelopment Agency (URA) Fund, we noted that \$298,600 in CIP was appropriately removed from the URA's capital asset listing as a project (Gillem Lift Station) was completed. As this project was jointly funded by the URA and Clayton County Water Authority (CCWA), we recommend that management communicate the specific costs and assets purchased related to the project to CCWA financial management. This will ensure that the capital assets, which are the property of CCWA, are accurately reported in CCWA's financial statements.

### **Recording Financed Purchases**

During our audit, the City identified that a financed purchase liability and the associated capital assets had not been recorded as of June 30, 2021. This resulted in a current year increase of \$187,772 for the financed purchase liability, \$215,779 for the associated capital asset (cost), and \$35,963 for accumulated depreciation. We recommend that management implement a process to review transactions subsequent to year end to ensure that capitalizable purchases and associated obligations are properly recorded.

## Governmental Advisory Services

### Core Offerings



## IT and Cybersecurity Solutions

### •Cybersecurity Framework Engagements

- Performed as either a SOC for Cybersecurity under AICPA attestation standards, or as a consulting engagement under AICPA consulting standards



### •System Vulnerability Assessment Engagements

- Process of defining, identifying, classifying and prioritizing vulnerabilities in computer systems, applications and network infrastructures, and providing an assessment with necessary knowledge, awareness and risks to understand the threats to determine appropriate reactions

### •Penetration Testing Engagements

- Practice of testing a computer system to find security vulnerabilities that a hacker/attacker could exploit using automation or manual applications





## New Accounting Pronouncements

- **New GASB Pronouncements for Future Years**

- **GASB Statement No. 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements**, requires that Public-Private Partnerships and Public-Public Partnerships (“PPPs”) that meet the definition of a lease apply the guidance in Statement No. 87. All other PPPs that will not apply the guidance in Statement No. 87 will generally use the accounting guidance contained in Statement No. 60 which was superseded by this new Standard. Applicable for December 31, 2023.
- **GASB Statement No. 96, Subscription-Based Information Technology Arrangements**, provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). Applicable for December 31, 2023.
- **GASB Statement No. 99, Omnibus 2022** was issued in April 2022 and reiterates some of the specific guidance for variable payments and the updating of variable payments. Variable payments depending on an index or rate or payments that appear variable but are fixed in substance should be included in the measurement of the lease liability or lease receivable.
- **GASB Statement No. 100, Accounting Changes and Error Corrections** was issued in June 2022 and is effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023, and all reporting periods thereafter.
- **GASB Statement No. 101, Compensated Absences** was issued in June 2022 and is effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter. This statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash items.



## New Accounting Pronouncements (Continued)

- **New GASB Pronouncements for Future Years (Continued)**

- Other Pending or Current GASB Projects:

- **Re-Examination of the Financial Reporting Model.** GASB has added this project to its technical agenda to make improvements to the existing financial reporting model (established via GASB Statement No. 34). Improvements are meant to enhance the effectiveness of the model in providing information for decision-making and assessing a government’s accountability. GASB anticipates issuance of a final standard in late 2023 or early 2024.
    - **Revenue and Expense Recognition** is another long-term project where the GASB is working to develop a comprehensive application model for recognition of revenues and expenses from non-exchange, exchange, and exchange-like transactions. The final standard is expected in mid-2027.
    - **Going Concern Uncertainties and Severe Financial Stress** is a major project where the goal is to address issues related to disclosures regarding going concern uncertainties and severe financial stress. The project will consider (1) improvements to existing guidance for going concern considerations to address diversity in practice and clarify the circumstances under which disclosure is appropriate, (2) developing a definition of severe financial stress and criteria for identifying when governments should disclose their exposure to severe financial stress, and (3) what information about a government’s exposure to severe financial stress is necessary to disclose. This technical topic is being examined by the GASB due to a wide diversity in practice regarding required presentation on the face of the financial statements, disclosures, etc. An exposure draft on this topic is expected by mid-2025.





## Govt. Clients – Free Quarterly Continuing Education

- **Since March of 2009 – For Over 12 Years !!**

- Mauldin & Jenkins provides free quarterly continuing education for all of our governmental clients. Topics are tailored to be of interest to governmental entities. In an effort to accommodate our entire governmental client base, we offer the sessions several times per quarter at a variety of client provided locations resulting in greater networking and knowledge sharing among our governmental clients. We normally see approximately 180 people per quarter. Examples of subjects addressed in the past few quarters include:

- Accounting for Debt Issuances
- Achieving Excellence in Financial Reporting
- Best Budgeting Practices, Policies and Processes
- Budget Preparation
- ACFR Preparation (two (2) day hands-on course)
- Capital Asset Accounting Processes and Controls
- Collateralization of Deposits and Investments
- Component Units
- Cybersecurity Risk Management
- Evaluating Financial and Non-Financial Health of a Govt.
- Financial Report Card – Where Does Your Govt. Stand?
- Financial Reporting Model Improvements
- GASB Nos. 74 & 75, OPEB Standards
- GASB No. 77, Tax Abatement Disclosures
- GASB No. 84, Fiduciary Activities
- GASB Projects & Updates (ongoing & several sessions)
- Human Capital Management
- Grant Accounting Processes and Controls
- Internal Controls Over Accounts Payable, Payroll and Cash Disbursements
- Internal Controls Over Receivables & the Revenue Cycle
- IRS Issues, Primarily Payroll Matters
- Legal Considerations for Debt Issuances & Disclosures
- Policies and Procedures Manuals
- Segregation of Duties
- Single Audits for Auditees
- Special Purpose Local Option Sales Tax (SPLOST)
- Accounting, Reporting & Compliance
- Uniform Grant Reporting Requirements and the New Single Audit

» We appreciate the City's participation in these quarterly sessions.



## *Questions & Comments*



**Thank You for the Opportunity to Serve**

**File Attachments for Item:**

**3. Council Approval of Council Work Session and Regular Meeting Minutes from October 2, 2023 -  
City Clerk**



# CITY COUNCIL WORK SESSION

Monday, October 02, 2023 at 6:00 PM  
 Council Chambers and YouTube Livestream

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**YouTube:** <https://bit.ly/3c28p0A>  
**Phone Number:** (404) 366.4720

**FOREST PARK CITY HALL**  
 745 Forest Parkway  
 Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
 The Honorable Hector Gutierrez  
 The Honorable Allan Mears

The Honorable Dabouze Antoine  
 The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager  
 Randi Rainey, City Clerk  
 Mike Williams, City Attorney

## DRAFT MINUTES

**CALL TO ORDER/WELCOME:** The meeting was called to order at 6:01 p.m. by Mayor Butler.

**ROLL CALL:** A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

Jeremi Patterson, Deputy Finance Director; LaShawn Gardiner, Director Planning & Community Development; Javon Llyod, PIO, Diane Lewis, Deputy HR Director; Bobby Jinks, Public Works Director; Nigel Wattlely, Deputy Public Works Director; Bruce Abrahams, Director Economic Development; Latosha Clemons, Fire Chief, David Halcome, Deputy Fire Chief; Police Chief; Brandon Criss; Tarik Maxwell, Parks and Recreation, and Joshua Cox, IT Director, Michelle Hood, Deputy City Clerk, Derry Walker, Code Enforcement Director.

**NEW BUSINESS:****1. Council Discussion and Approval of Interdev Support Agreement -IT Department****Background/History:**

Interdev has provided IT support to the City of Forest Park for the past four years as a Managed Service Provider to help supplement the City's internal IT staff. Interdev is able to provide resources that are either not economical or difficult to maintain as a single entity with a small IT Department. This updated agreement better aligns with the needs of the City as we will continue to receive the key services an MSP can provide better than we can while also eliminating from the agreement those services we can provide better as an internal department. The updated contract reduces the support agreement costs by roughly \$6,000.00 a month and also changes from the current 36-month agreement to a 12-month agreement with an annual renewal option.

**Josh Cox, IT Director** - noted that it was an update to the current agreement to reduce the time from 36 months to 12 months. There will be an annual review, or they can go out for an RFP.

**2. Council Discussion and Approval of Electronic Equipment Buy Back Policy – IT Department****Background/History:**

There has been a request from several employees to have the option to purchase surplus electronic equipment from the City. This proposed policy would provide an option for City staff to purchase surplus equipment while also setting expectations and guidelines around the hardware being purchased. I am asking that the Council approve the attached policy, which would allow staff to purchase surplus electronic equipment.

**Josh Cox, IT Director** – noted that the goal was to bring them surplus inventory to receive guidance or recommendations on how to handle it. For example, the items can be donated, or employees can purchase them. He noted this is a policy to protect the city and to let people know that the city is not insuring the hardware. This will be a good opportunity for the employees to purchase equipment the city no longer needs at a fair cost.

**Comments/Discussion from Governing Body:**

**Councilmember Gutierrez** – wanted to know what was happening with the surplus before.

**Josh Cox** – stated they had done only one surplus with the equipment that had been collected. They are currently using an electronic recycling vendor that recycles the items, and if there is a profit, they send the check to the city. This is what they do with items that are of no value to the city.

**Ricky Clark, City Manager** – noted that they would make sure that the hardware on the computers, and any data for open records purposes that are on the phone is removed and preserved. The policy would not be just for city employees, but also members of the governing body.

**Councilmember Akins-Wells**- thinks it is a great idea for the employees to have the first choice on all surplus property.

**City Manager** – noted several items are coming up for surplus because they are clearing out some of the storage areas. He noted there will be opportunities, even if they do it in a yard sale, so employees can bid on what they want.

### 3. Council Discussion and Approval of the GA Main Street Program – Executive Offices

#### **Background/History:**

Main Street program started in 1980 and is overseen by the Office of Downtown Development at the Georgia Department of Community Affairs (DCA). Each community is required to be an Affiliate for a year before consideration for the Classic Main Street Program Designation as this will allow time to get several key elements completed. Georgia Main Streets represent some of the strongest central business districts in the state and in the Southeast. Since it started, the designated community programs have been instrumental in leading the state in historic preservation, small business development, expansion of the state's employment base, leveraging private investment, increasing tourism and providing a positive road map for public-private partnerships.

**City Manager, Clark** –noted they are seeking the support of the governing body to participate in the Georgia Main Street Program. Mr. Clark noted, on the state level a Memorandum of Understanding is required from the governing body agreeing to participate. The agreement is being offered through the Department of Economic Development and they are seeking to move forward with this initiative.

#### **Comments/Discussion from Governing Body:**

**Councilmember James** – wanted to know if this was just for Main Street.

**Mike Williams, City Attorney**– noted they would define by the map what the actual area is. He noted after speaking with the City Attorney, that there is already a codified area they could reference.

**City Attorney, Williams** – noted that for the Main Street specific area, most of the Downtown Development area minus the Gillem Area. It would be more of where Main Street and Jonesboro Road cross. This is preliminary and you all would approve the final map in the future.

**Councilmember James** – stated the Jonesboro Road area is not Main Street, but it needs to be spruced up. She would like to know if Jonesboro Road could be a part of this.

**City Manager, Clark** – noted it is not specifically for the Main Street areas, they can delineate by map what those areas are. He and Mr. Shelby spoke with people at Gillem about replacing some of the gateway signs that have been put up and about their desire to clean up that area. While the signs were being installed, they learned that at some point there was a streetscape project that went all the way up Jonesboro Road. Later, we would like to find out what it will cost to do another streetscape along Jonesboro Road to clean up that area. He stated that the Code Enforcement Department is working on plans to keep that area clean.

**Councilmember Gutierrez** – thinks a lot of the focus goes on Main Street. He would like to focus on Jonesboro Road because there are a lot of businesses there.

**City Manager** – noted the sign should start to be uncovered, He also noted he agreed to make sure that the sidewalks with the hanging limbs are cleaned up.

**Councilmember Akins-Wells** – He noted she knows the conversation is about Main Street and Jonesboro Road but would like the same thing done on Old Dixie.

**4. Council Discussion and Approval of Rapid Rental Assistance – Executive Offices**

**Background/History:**

Recently, the Governing Body approved reevaluating the rental assistance program. Given the uptick in COVID cases, and the numerous requests that are coming in, the City Manager is seeking approval to administer the program in-house for an amount not to exceed \$50,000. In July, we received back \$153,722.40 from City Edge relative to rental assistance. Staff would look to relaunch the program no later than October 13, 2023.

**City Manager, Clark** – He noted the amount of money that has been allocated to the program since it was brought in-house. Mr. Clark asked that it not exceed the amount of \$50,000.00. He stated he has received at least 15 applications for rental assistance. He stated the money was there and he would like to use the money where needed.

**Comments/Discussion from Governing Body:**

**Councilmember Antione** – He stated it was good news that the rental assistance was back.

**5. Council Discussion and Approval of Amendments to the City of Forest Park Accident Review Committee – Executive Offices**

**Background/History:**

In July, the City Council adopted revisions to the Safety & Accident Review Committee. Staff is requesting a modification to include two additional departments as voting members: Information Technology & Municipal Court.

**City Manager, Clark** – noted that it is an amendment for the two departments that were omitted to be included on the committee. He stated that Chief Clemons is the Chair and that they have caught up the backlogs of cases from 2023. Mr. Clark noted the department heads are taking things seriously and the brokers are present as they look forward to reducing liability and exposure.

**6. Council Discussion and Approval of Short-Term Rental Compliance Services – Planning & Community Dev. & Executive. Offices**

**Background/History:**

The City approved a short-term rental ordinance to identify and enforce tax compliance on short-term rental properties in the City. To assist in the enforcement, monitoring, and administration of the ordinance, a cloud-based computer software service solution is sought to collect data on the extent of non-compliance issues, address identification, provide a web portal for applying and renewing Accommodation Excise Tax certificates and collection of taxes, and maintain a 24-hour hotline to take complaints.

**Lashawn Gardiner, Director of Community Development & Planning**– noted this is to have a company come in and assist the city, and to complement the short-term rental ordinance that was passed in the previous months. They will monitor short-term rental Air BnB and VRBOs that are here in the city.

**Comments/Discussion from Governing Body:**

**City Manager, Clark** – He asked if the contractors met the terms that were set for the contract, or if they wanted to go up on the price.

**Lashawn Gardiner** – She stated the contract will remain steady at the cost that was presented.

7. **Council Discussion and Approval of Building Permit Inspection Fee Text Amendment** – Planning & Community Development

**Background/History:**

The current language of Chapter 2, Building Regulations, Article A-General Provisions, Section 8-2-2 Permits (F)(1) states that Churches are exempt from paying building inspection permit fees for construction occurring within the incorporated city limits of the City of Forest Park. The proposed legislation request is to amend the language so that churches pay a building inspection fee so that such construction projects can be inspected by the city building inspector.

**Lashawn Gardiner** – She stated these are some of the amendments that staff will bring before you, for consideration and approval. She stated the inspector will not inspect certain projects due to the language that is written in the code, and this is a way to clean up some of that language.

8. **Council Discussion and Approval of a Resolution Rescinding the Condemnation Proceedings Against 314 Forest Parkway** – Legal

**Background/History:**

On February 20, 2023, the City Council adopted Resolution 23-06 authorizing condemnation proceedings for 314 Forest Parkway, which at the time was the proposed site for the new City Hall facility. The Mayor and Council have since found a different location to construct and operate the new City Hall facility.

The attached resolution formally rescinds Resolution 23-06.

**City Attorney, Williams** – stated this is a housekeeping Resolution and there is nothing more to add.

9. **Council Discussion and Approval of Beautification Plan 2023-2028** – Code Enforcement Department

**Background/History:**

This is a request for approval of the Code Enforcement Beautification Plan 2023-2028. The plan includes the purpose, goal & background. The plan focuses on the creation of the Beautification Committee, Neighborhood Enhancement, Litter Control programs, & Demolition of Dilapidated Structures. This plan will assist with moving the city forward with Economic Development. The Code Enforcement Department recommends approval.

**Derry Walker, Code Enforcement Director** – He spoke on the purpose and goals as it relates to beautifying the community. He stated the Beautification Committee would be comprised of a six-citizen committee within the City of Forest Park. There is a line item within his budget to cover this line item.



They plan to enhance the neighborhoods, maintain litter-free communities through litter programs, and demolish dilapidated structures.

**Comments/Discussion from Governing Body:**

**Councilmember James** – stated this is a great thing, and she has a group that is ready for the Litter Control Program. She also stated that they are interested in adopting a road. Councilmember James wanted to thank him.

**Councilmember Antione** – noted he was proud of him.

**Councilmember Gutierrez** – thanked him for putting this together. He noted he is big on things like this and the community. He noted having the support of the staff is going to help. Councilmember Gutierrez likes how the committee is going to be the citizens, so they can take ownership of the community.

**Councilmember Akins-Wells** – thinks this is amazing and gives credit where it is due. She states he came in and hit the ground running and thanked him.

**Councilmember Mears** – thanked him and noted he is doing a great job.

**City Manager, Clark** – noted that once this is adopted, each council member and the mayor would need to submit one name of an individual to serve on the committee. He stated the formation of the board will consist of 6 residents.

**Mayor Butler** – wanted to know if it is six per initiative or six total.

**Derry Walker** – noted six total for the whole committee.

**10. Council Discussion and Approval to Amend the Police Department's Budget to Add a New Position of Communications Operator (Manager) and Remove the Position of Police Analyst - Human Resources**

**Background/History:**

The Police Department is requesting a budget amendment to add the position of Communications Operator (Manager). The Police Department would like to remove the position of Police Analyst and use the salary savings to help fund this new position. This position will oversee the day-to-day operations within the communications unit and address any issues that may arise. This position is also responsible for Quality Assurance and staff training when needed. If there is a staff shortage this person will fill in when needed.

**Shalonda Brown, HR Director** – noted that PD wanted to dissolve the Police Analyst position and use the salary to create a position called the Communications Operator Manager. She noted it would be a leadership role and the person would handle training, and standing in a position when someone is out. She noted he would need more money and to amend the budget for the new position.

**Comments/Discussion from Governing Body:**

**Councilmember James** – wanted to know the salary for this position.

**Shalonda Brown** – noted the salary was budgeted between \$65-\$70,000.

**Councilmember Gutierrez** – noted he is happy he is doing this.

**11. Council Discussion and Approval to Transfer the Staff Assistant Position in Planning & Community Development to the Code Enforcement Department - Human Resources**

**Background/History:**

The Code Enforcement Department was established during the FY23-24 Budget. Since conception, the Staff Assistant in Planning & Community Development has served in the role performing administrative duties and functions within the Code Enforcement Department.

**Shalonda Brown** – noted that the Code Enforcement Director is a new position, and he needed an assistant. The Planning and Community Staff Assistant has been assisting him from conception. She asked that the position be transferred to the Director of Code Enforcement Department, along with the person who is in the role. The salary savings will be removed totally from the organization chart, for Planning and Community Development.

**Comments/Discussion from Governing Body:**

**Councilmember James** – wanted to know if she could get a copy of the organizational chart for all departments.

**Shalonda Brown** – noted she would provide it tomorrow.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was moved to recess into Executive Session at 6:29 p.m. for Personnel, Litigation, or Real Estate matters.

Motion made by Councilmember James, Seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to reconvene back into the Council Work Session at 7:03 pm

Motion made by Councilmember James, Seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**ADJOURNMENT:**

It was moved to adjourn the October 2, 2023, Council Work Session at 7:03 pm

Motion made by Councilmember James, Seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears



# CITY COUNCIL REGULAR SESSION

Monday, October 02, 2023 at 7:00 PM  
 Council Chambers and YouTube Livestream

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**YouTube:** <https://bit.ly/3c28p0A>  
**Phone Number:** (404) 366.4720

**FOREST PARK CITY HALL**  
 745 Forest Parkway  
 Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
 The Honorable Hector Gutierrez  
 The Honorable Allan Mears

The Honorable Dabouze Antoine  
 The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager  
 Michelle Hood, Interim City Clerk  
 Mike Williams, City Attorney

## DRAFT ACTION MINUTES

**CALL TO ORDER/WELCOME:** The meeting was called to order at **6:03** p.m. by Mayor Butler.

**INVOCATION/PLEDGE:** The invocation and pledge were led by Minister Justin Cook.

**ROLL CALL - CITY CLERK:** A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

Jeremi Patterson, Deputy Finance Director; LaShawn Gardiner, Director Planning & Community Development; Javon Llyod, PIO, Diane Lewis, Deputy HR Director; Bobby Jinks, Public Works Director; Nigel Wattley, Deputy Public Works Director; Bruce Abrahams, Director Economic Development; Latosha Clemons, Fire Chief, David Halcome, Deputy Fire Chief; Police Chief; Brandon Criss; Tarik Maxwell, Parks and Recreation, and Joshua Cox, IT Director, Michelle Hood, Deputy City Clerk, Derry Walker, Code Enforcement Director.

## CITY MANAGER'S REPORT

**City Manager, Clark** – noted there are several new members in the Police Department and wanted to introduce and welcome them. He noted that the Police Department is wearing pink in honor of National Breast Awareness Month.

### PRESENTATIONS:

#### 1. Presentation – “Bruh, Let’s Talk About It.” – Leadership Clayton

##### Background/History:

Since 1972, Leadership Clayton has engaged emerging and existing leaders in a nine-month program that broadens their knowledge of community issues, sharpens their leadership skills, and challenges themselves and others to seek solutions to key issues affecting our communities. Leadership Clayton is designed for men and women interested in making Clayton County a better place to live, work, and play. Leadership Clayton has over 800 graduates through the program's 50-year history.

One of the most important and rewarding parts of Leadership Clayton is the completion of the class projects. These projects are typically community service-oriented and are a fundamental part of the Leadership Clayton program. Each project team is responsible for creating and implementing their program with the end goal being a sustainable project for the community at large.

The current Leadership Class has requested to present a short presentation to Mayor & Council on their group project which is a Podcast called, “Bruh, Let’s Talk About It.” Their podcast is geared around men’s health, wealth, mental illness, and more.

**Stacy Tolbert** – noted that Bruh, Let’s Talk About It is a podcast that specifically targets men's health. The goal is to inform, inspire, and impact men’s health inside Clayton County. She noted that they are looking to invest in men's health.

**Deidre Wheeler** – noted they are looking to raise awareness and stimulate dialogue around topics that impact men’s well-being, the family unit, and the community. She noted the targeted audience is 18 years of age, and the demographic for men in Clayton County, was around 48 percent. She noted they were able to reach 5,478 people on Facebook and 103 people on Instagram, the first month that the podcast launched.

##### **Comments/Discussions from Governing Body:**

**Councilmember James**- thanked them for what they are doing. She noted that it takes a lot for men to go to the doctor and that this is important.

**Councilmember Antione** – thinks this is a game-changer, and totally supports it. He noted he would be contacting them, and they could contact him if they needed anything.

**Councilmember Gutierrez** – states that he is a huge fan. He appreciates the genuine effort to bring awareness to men. He thanked them and asked them to contact him if anything was needed.

**Councilmember Akins-Wells**- thanked them and wanted to get some information to post and get the word out. She wanted them to know if there was anything she could do to reach out to her.

**Councilmember Mears** – thanked them for being there and thought it was a wonderful presentation. He stated you have to stay after men because they do not look after themselves.

**Mayor Butler**- echoed the sentiments of her colleagues and thanked them.

## 2. Proclamation – National Hispanic Heritage Month – Executive Offices

### Background/History:

Each year from September 15 – October 15, Hispanic Heritage Month is recognized. This year the focus is on the themes of prosperity, power, and progress, recognizing the significant strides of Hispanics in the economic, political, and social growth of the U.S. under the theme “Latinos: Driving Prosperity, Power, and Progress in America.”

Our population growth, increasing political representation, and economic success pave the way for the rise and recognition of Hispanics as undeniable positive contributors to the country - Hispanic Stars. Despite obstacles, Hispanics persist and thrive, achieving remarkable success in areas that were once considered off-limits. From CEOs of Fortune 500 companies to Pulitzer, Nobel Peace Prize winners and City of Forest Park employees, Hispanics are driving America’s economic prosperity and continuously driving innovation and economic growth.

Mayor Butler, read the proclamation to be presented, recognizing October as National Hispanic Heritage Month, and she and the council took pictures.

### **PUBLIC COMMENTS: (All Speakers will have 3 Minutes)**

There was public one (1) Public Comment Speakers:

**Michelle Copeland** – wanted to know since the Recycling Center has been closed, what are the plans for the residents. She knows the Clean Sweep is coming up and would like to know what information has been given to the residents as to where they can take their trash and debris. She noted the mayor spoke about a home improvement grant and would like an update on that. Ms. Copeland wanted to know if the beautification program was for all of the Forest Park commercial and residents. She wanted to know if the residents would be considered to buy the surplus items also.

### **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was moved to adopt the Council Agenda for October 2, 2023, as printed.

Motion made by Councilmember Mears, Seconded by Councilmember Antione

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

### **APPROVAL OF MINUTES:**

## 3. Council Approval of Council Work Session and Regular Meeting Minutes from September 18, 2023 - City Clerk

It was moved to approve the Council Work Session and Regular Meeting minutes from September 18, 2023.

Motion made by Councilmember Antoine, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### **NEW BUSINESS:**

#### **4. Council Approval of Interdev Support Agreement -IT Department**

It was motioned to approve the Interdev Support Agreement.

Motion made by Councilmember James, Seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### **5. Council Approval of Electronic Equipment Buy Back Policy – IT Department**

It was motioned to approve the Electronic Equipment Buy Back Policy.

Motion made by Councilmember Antoine, Seconded by Councilmember James.

#### **Comments/Discussions from Governing Body:**

**Councilmember James** – wanted to know in reference to the comment made, if it is feasible.

**City Manager, Clark** – would like employees to have the first choice and after that, it could be Gov Deals. Nothing precludes them from having a yard sale and getting rid of the items. At that time, the residents would be able to bid on it. He does not think there would be a legal issue with it if the property is declared surplus.

**City Attorney, Williams** – Yes. He noted if the items are surplus, and it is estimated under \$500.00 there should be no issues.

**Councilmember Gutierrez** – is that per item?

**City Manager** – states if it is more than \$500.00, they would have to seal the bid.

**City Attorney-** noted the process established by the state code.

**Councilmember Wells** – wants to amend it to include the residents as well.

**Mayor Butler** – noted the first motion made by Councilmember James would have to be withdrawn. The feedback was to let the employees have the first right.

**City Manager, Clark** – noted that was correct. He asked Mike, if this were a policy adoption, it would not apply to the residents, correct? Director Cox would have to bring that list of items to be surplus back before the governing body and nothing precludes us from allowing the residents to bid on items \$500.00 and under.

**City Attorney** – noted he thinks that will be fine.

**City Manager** – noted that the policy is for employees and does not need to be amended. He noted they bring back the list, at the next meeting.

**Josh Cox** – noted they are working on it. He noted they will bring it to the next meeting with the values and their recommendation.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**6. Council Approval of the GA Main Street Program – Executive Offices**

It was motioned to approve the GA Main Street Program.

Motion made by Councilmember James, Seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**7. Council Approval of Rapid Rental Assistance – Executive Offices**

It was motioned to approve Rapid Rental Assistance.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**8. Council Approval of City of Forest Park Accident Review Committee – Executive Offices**

It was motioned to approve the City of Forest Park Accident Review Committee

Motion made by Councilmember Antoine, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**9. Council Approval of Short-Term Rental Compliance Services – Planning & Community Dev. & Executive Offices**

It was motioned to approve the Short-Term Rental Compliance Services.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**10. Council Approval of Building Permit Inspection Fee Text Amendment – Planning & Community Development**

It was motioned to approve the Building Permit Inspection Fee Text Amendment.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**11. Council Approval of a Resolution Rescinding the Condemnation Proceedings Against 314 Forest Parkway – Legal**

It was motioned to approve the Resolution Rescinding the Condemnation Proceedings Against 314 Forest Parkway.

Motion made by Councilmember James, Seconded by Councilmember Antione.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**12. Council Approval of Beautification Plan 2023-2028 – Code Enforcement Department**

It was motioned to approve the Beautification Plan 2023-2028.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**13. Council Approval to Amend the Police Department's Budget to Add a New Position of Communications Operator (Manager) and Remove the Position of Police Analyst - Human Resources**

It was motioned to approve amending the Police Department's Budget to add a New Position of Communications Operator (Manager).

Motion made by Councilmember Antoine, Seconded by Councilmember James.

**Comments/Discussions from Governing Body:**

**Councilmember James** – wanted to know if anyone was already in the position.

**City Manager, Clark** – noted the position was vacant.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**14. Council Approval to Transfer the Staff Assistant Position in Planning & Community Development to the Code Enforcement Department - Human Resources**

**Background/History:**

The Code Enforcement Department was established during the FY23-24 Budget. Since conception, the Staff Assistant in Planning & Community Development has served in the role performing administrative duties and functions within the Code Enforcement Department.

It was motioned to approve the Council Approval to Transfer the Staff Assistant Position in Planning and community Development to the Code Enforcement Department.

Motion made by Councilmember Antoine, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears



**CLOSING COMMENTS BY GOVERNING BODY:**

**Councilmember James**- thanked everyone for coming out and gave a shoutout to the Forest Park Recreation Department, and the wonderful job they are doing. Mrs. James stated they had an amazing 5k race. She let Mr. Walker address the question about the Beautification Plan and hoped Code Enforcement would get on that.

**Derry Walker** – stated it is targeted at residents and commercial.

**Councilmember James** –agreed with the recycling comments and stated they are still having staffing issues. She welcomed all the new employees. She noted that the 3<sup>rd</sup> Thursday of the month is her Ward meeting, and it will be at 696 Main Street at 5 p.m.

**Councilmember Antione** – welcomed the new employees to the All-Star team and those that are visiting.

**Councilmember Gutierrez** – thanked everyone and the nonprofits that are doing work in the city. He thanked the city manager and the governing body for seeing the importance of recognizing the employees and businesses. He welcomed the new employees. Councilmember Gutierrez gave a shout to one of the residents during the public comments for mentioning residents getting access to the surplus items, which he says will happen. He mentioned the Senior Center will have a soup and cornbread luncheon, on October 20<sup>th</sup> from 11-2 p.m., and the cost is \$5.00. Hispanic Heritage Month continues this Thursday with the Unidos Dual Language School, Fall Festival at the park. Food Truck Friday is this Friday and there will be live performances at Bill Lee Park. Saturday Hispanic Heritage Month will be celebrated at the park, by the governing body. He noted that the clean-up for the week has been canceled, and he will announce the new date soon.

**Councilmember Akins-Wells** – thanked everyone for coming out and welcomed the new employees. She stated she will be supporting the Seniors to raise money. She went down to the Senior Center, and they were having a Gospel singing that she thought was amazing. Councilmember Wells acknowledged Mrs. Myia, for the work she does at the center. She is glad they are having the Clean Sweep. She noted she agreed with the residents. Councilmember Wells would like to know whose idea it was to get rid of the Transfer Station. She noted it is not fair to have a dump station in the community, but not have a transfer station for people to take their things to. She asked the City Manager to bring people to the table and bring this back up, to get the Transfer Station back open. She noted for the last 11 years she has been able to have turkeys donated to the less fortunate. This year she would like to donate turkeys and ham. The last Fun Friday of the year is October 20. Wellness with Wells is back starting November 14<sup>th</sup>, every Tuesday from 6 p.m. to 7 p.m. She thanked everyone for coming out and wished the people a Happy Hispanic Heritage Month.

**Councilmember Mears** – thanked everyone for coming out. He noted this is where the people come to get their business taken care of. He recognized Mr. Finch for being the oldest resident to attend the meeting.

Mayor Butler – welcomed all the new employees to Forest Park. She noted that this was Hispanic Heritage Month and thinks everyday people should celebrate one another. She noted that they decided to bring the Home Improvement Grant in-house, and the person administering it will begin at the end of the month. Mayor Butler noted the program will roll out within the next couple of months.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was moved to recess into Executive Session at 8:02 p.m. for Personnel, Litigation, or Real Estate matters.

Motion made by Councilmember Mears, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to reconvene back into the Regular Session at 8:51 p.m.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to amend the agenda to consider the Moratorium.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to Adopt the Moratorium.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### **ADJOURNMENT:**

It was moved to adjourn the October 2, 2023, Council Work Session at 8:52 p.m.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**File Attachments for Item:**

**4. Council Approval of Final Subdivision Plat – Legal & Planning/Community Development**



# City Council Agenda Item

**Subject:** Final Subdivision Plat – Legal & Planning/Community Development

**Submitted By:** LaShawn Gardiner

**Date Submitted:** October 10, 2023

**Work Session Date:** October 16, 2023

**Council Meeting Date:** October 16, 2023

**Background/History:**

This is the Final Subdivision Plat of the properties located on the former Ft. Gillem Army Installation, now Gillem Logistics Center. The final plat assists in clarifying the parcels and building locations at Gillem.

**Cost: \$** Budgeted for: \_\_\_\_\_ **Yes**  **No**

**Financial Impact:**

N/A

**Action Requested from Council:**

Approval with the noted amendment to include the signature certifications on the first page.

**STAFF REPORT**  
**Special Called Planning Commission Meeting: October 3, 2023**  
**City Council Meeting: October 16, 2023**

**Case:** Final Subdivision Plat Approval (FP-2023-1)  
 Gillem District

**Current Zoning:** GZ (Gillem District)

**Proposed Request:** Accept and approve the final subdivision plat of land parcels within the Gillem Development

**Staff Report Compiled By:** LaShawn Gardiner

**Staff Recommendation:** Approval with Amendment to include signature certifications on page one of plat.

**APPLICANT INFORMATION**

**Owner of Record:** Various Owners/Robinson Weeks  
**Address:** Anvil Block Road  
**City/State:** Atlanta, GA 30315

**PROPERTY INFORMATION**

**Below is a reference guide of the final plat pages regarding most of the platted properties.**

- Sheet 2:** Site 1400 (Recently released by Army – revised plat will show URA ownership.)
- Sheet 3:** Future Development (Recently released by Army – revised plat will show URA ownership.)
- Sheet 4:** Sites 150 and 200
- Sheet 5:** Site 100
- Sheet 6:** Site 700 and Blue Star
- Sheet 7:** Sites 300, 400 and Fire Station
- Sheet 8:** Kroger property
- Sheet 9:** Site 1100
- Sheet 10:** Metcalf Road and Metcalf Road Extension
- Sheet 11:** Anvil Block Road
- Sheet 12:** Sites 500,600, and 650 (United States of America) not released from Army and:  
 1200 (Tracts A & B)
- Sheet 13:** Site 900
- Sheet 14:** Kroger and Technique Concrete

---

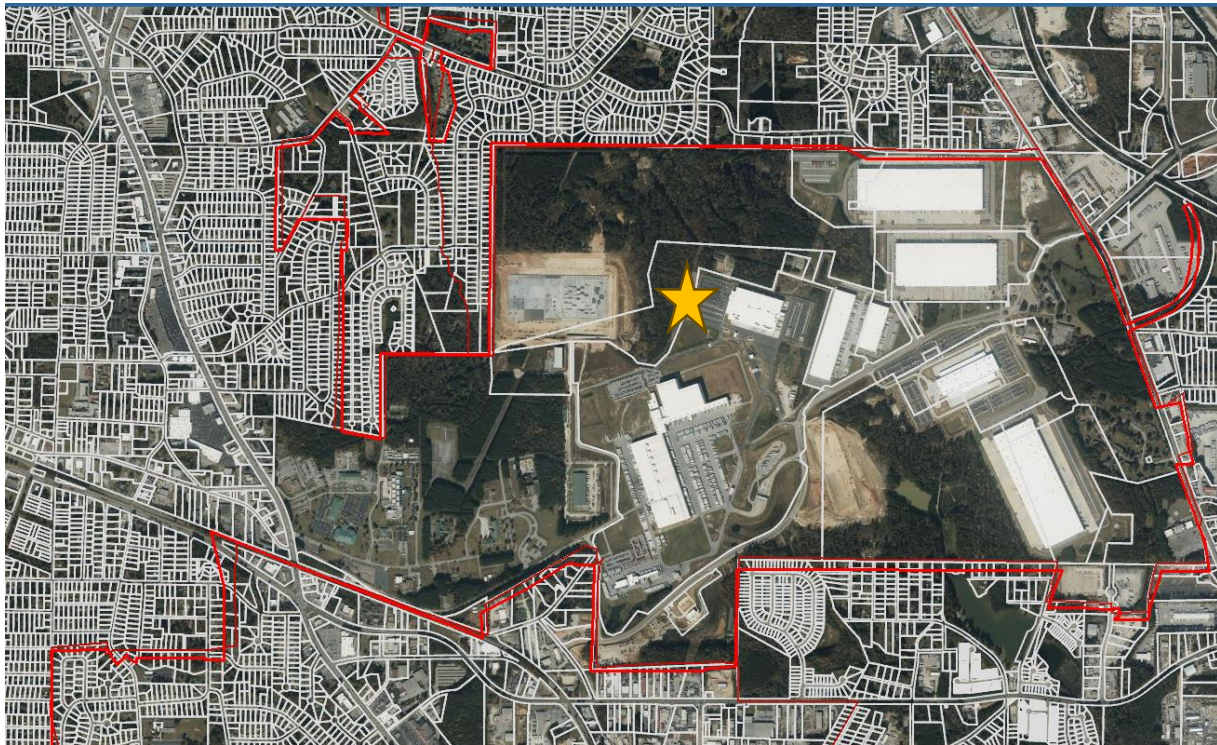
**FLU (Future Land Use) -- Industrial**

**SUMMARY & BACKGROUND**

The subject parcels are located on the Gillem Logistics Center site. The parcels are zoned Gillem District (GZ). A majority of the property has been developed with additional development planned in the future. The total property is 926.507 +/- acres.

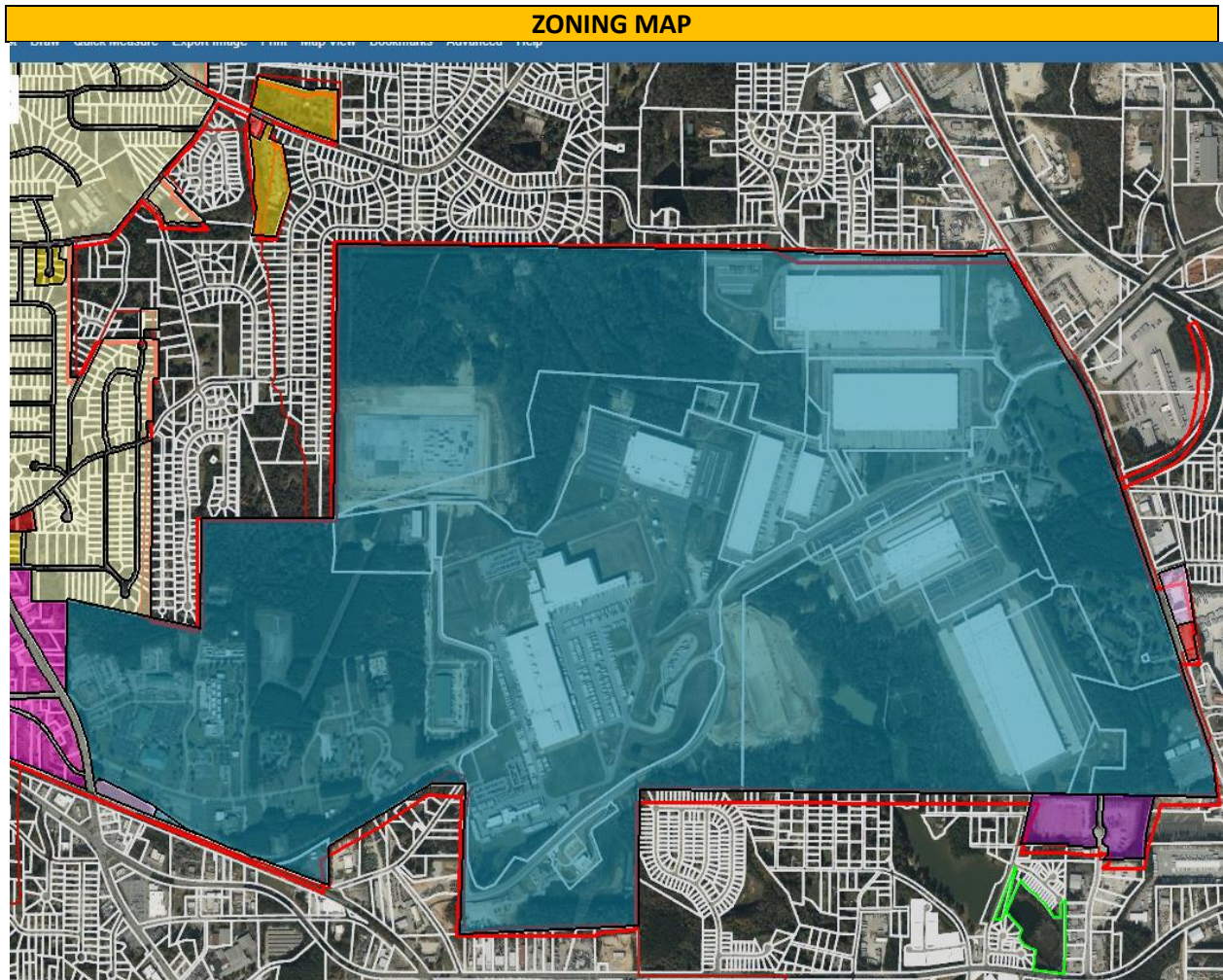
The future land use designates the subject property as industrial, open space, office/professional, residential, and Institutional uses.

**AERIAL MAP**

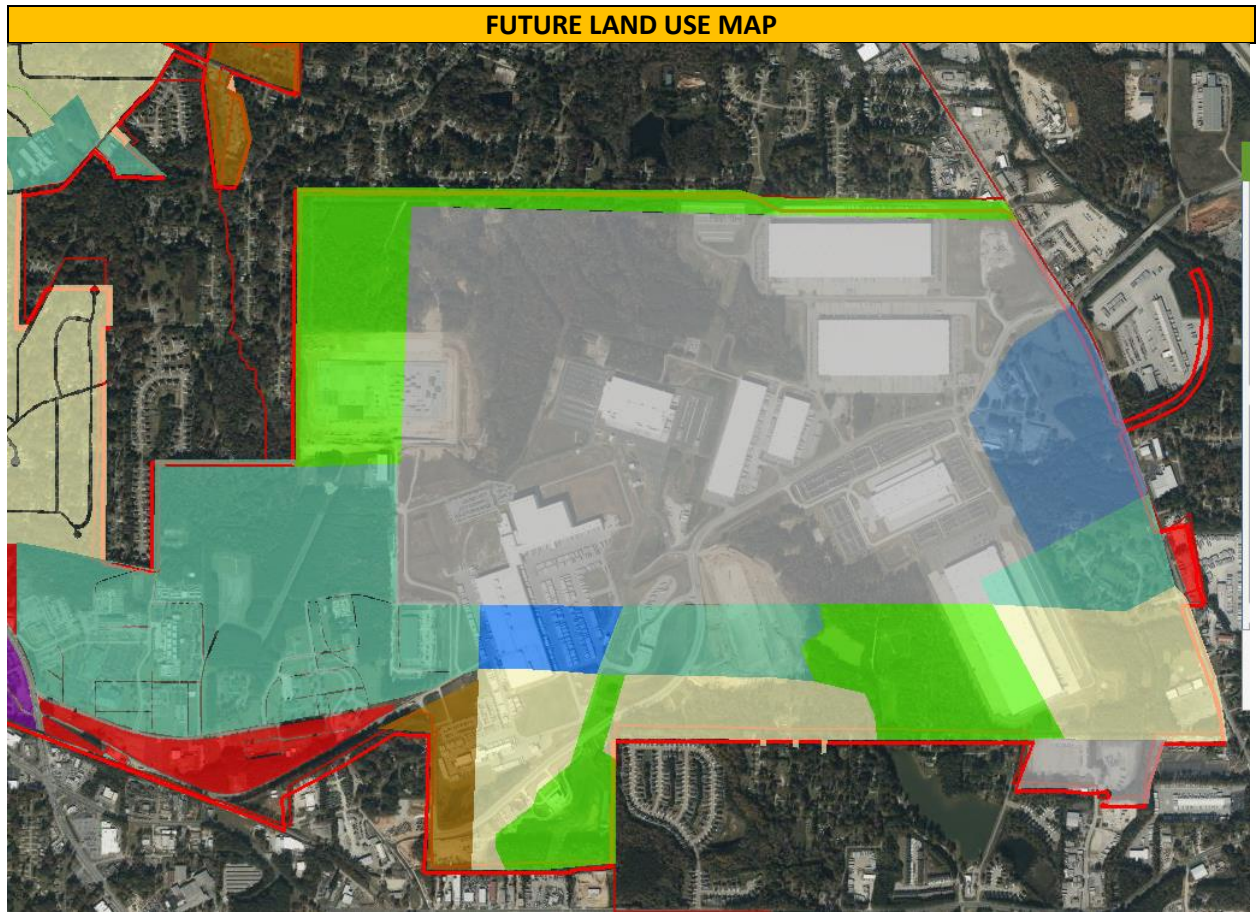


**ZONING CLASSIFICATION OF CONTIGUOUS PROPERTIES**

<b>North</b>	RS (Unincorporated Clayton County)	<b>East</b>	C (Commercial-Unincorporated Clayton County)
<b>South</b>	RS (Single Family Residential)	<b>West</b>	DM (Downtown Mainstreet) & RS (Unincorporated Clayton County)



Current Zoning: GZ (Gillem District)



**Future Land Use:** Combination of industrial, open space, office/professional, residential, and Institutional uses.

**Recommendation**

The recommendation is to approve with the following amendment:

1. Include the appropriate Signature Certifications on page one of the Final Subdivision Plat.
2. Update Northwest property ownership on plat.



GENERAL NOTES

- 1) ACCORDING TO THE F.E.M.A. FLOOD INSURANCE RATE MAP...
2) CURRENT ZONING ACCORDING TO THE CITY OF FOREST PARK...
3) HORIZONTAL AND VERTICAL REFERENCE SHOWN HEREON...
4) ALL DISTANCES SHOWN HEREON ARE "GROUND" DISTANCES...
5) CONTOUR INTERVALS IF SHOWN ARE TWO FEET.
6) THIS SURVEY WAS DONE UNDER MY SUPERVISION...

SPECIAL NOTES

- 1) CERTIFICATION AND DECLARATION IS MADE TO THE ENTITIES AS LISTED IN THE TITLE BLOCK...
2) SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT EXAMINED...
3) THE UNDERSIGNED SURVEYOR HAS MADE NO INVESTIGATION...
4) PURSUANT TO RULE 180-6.09 OF THE GEORGIA STATE BOARD OF REGISTRATION...

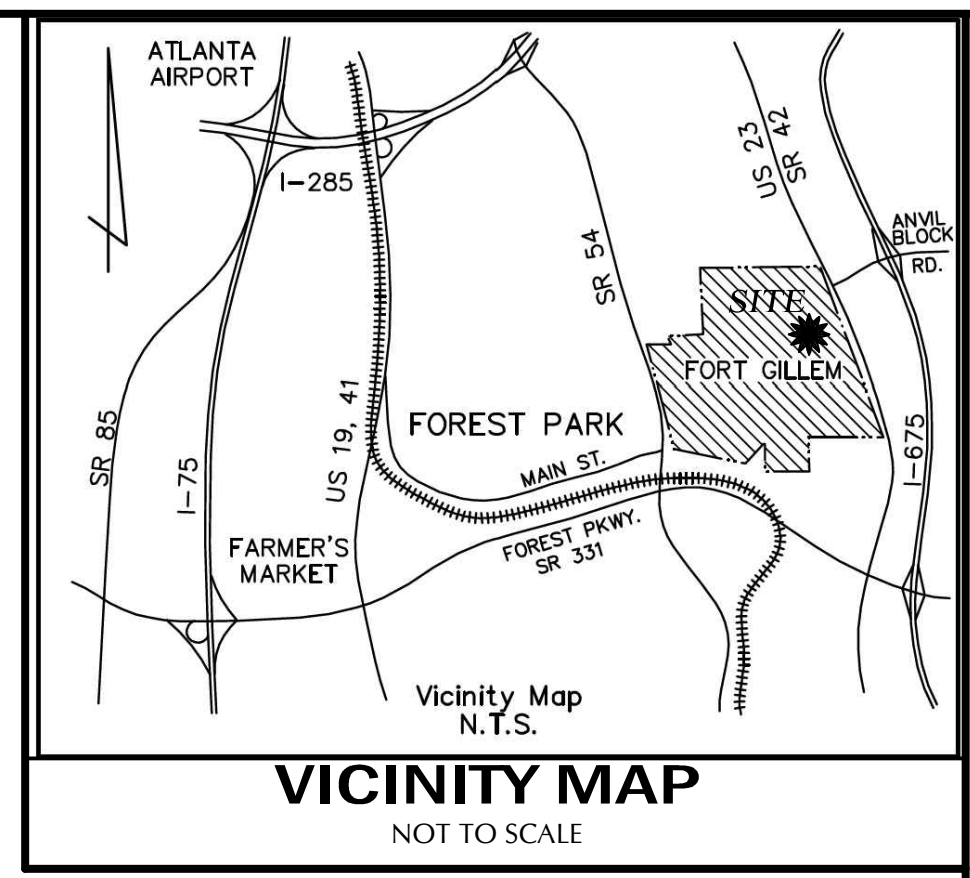
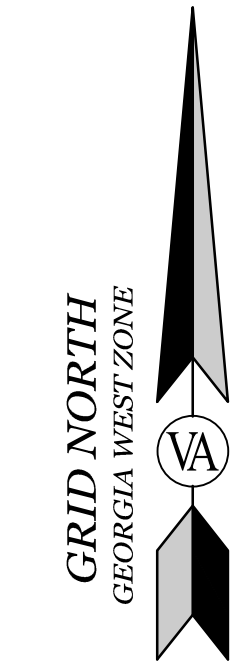
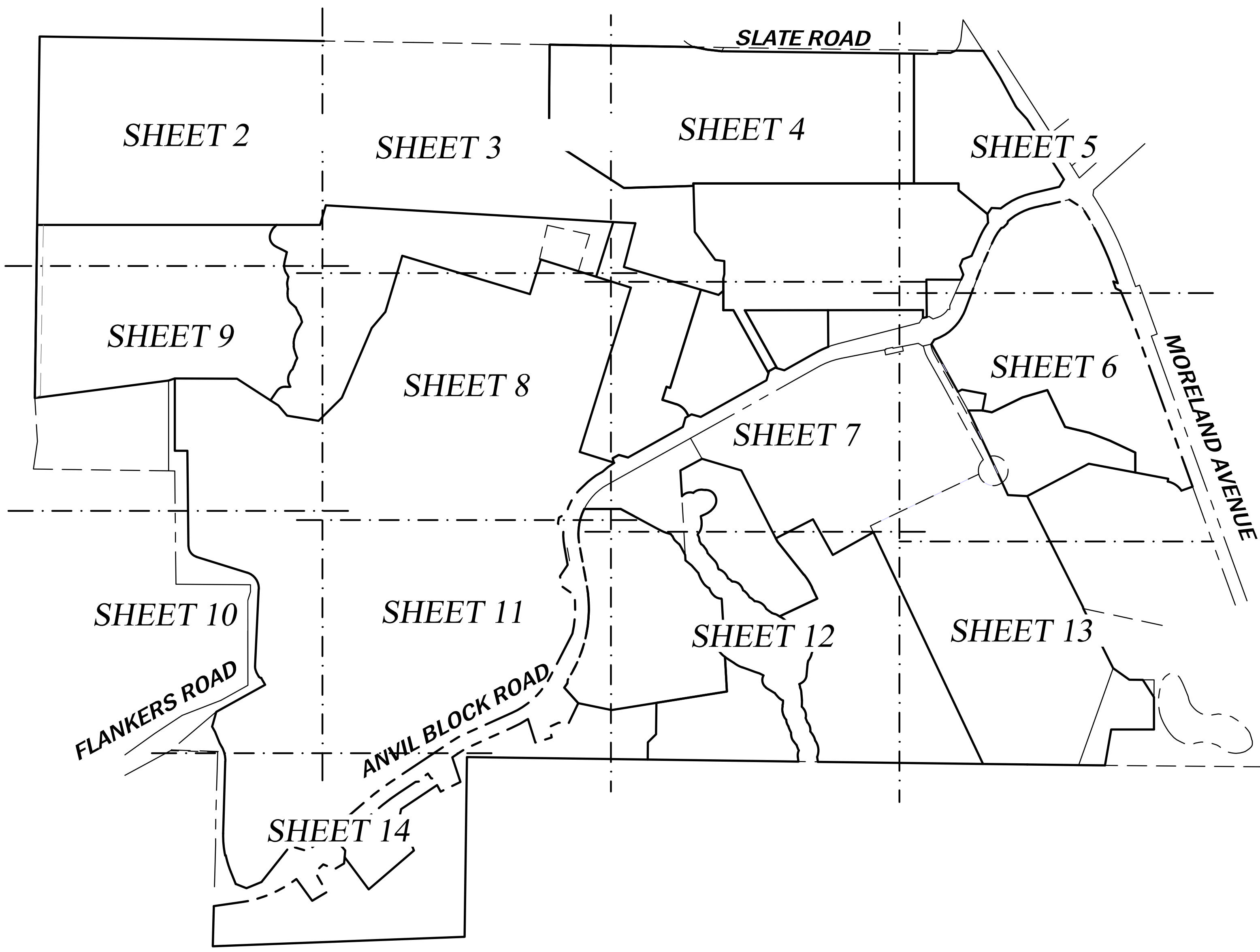
PLAT REFERENCES

1) "A PLAT OF FORT GILLEM (ATLANTA ARMY DEPOT)" PREPARED BY LOWE ENGINEERS, DATED 7/31/2012, LAST REVISED 7/31/2014.

RESERVED FOR CLERK OF COURT

LEGEND

- BROKEN LINE NOT TO SCALE
FENCE LINE
GUARDRAIL
UNDERGROUND GAS LINE
OVERHEAD ELECTRIC LINE
OVERHEAD TELEPHONE LINE
SANITARY SEWER LINE
SANITARY SEWER FORCEMAIN LINE
UNDERGROUND ELECTRIC LINE
UNDERGROUND TELEPHONE LINE
UNKNOWN UNDERGROUND UTILITY LINE
WATER LINE
WETLANDS AREA
CATCH BASIN SINGLE WING
CATCH BASIN DOUBLE WING
COMPUTED POINT
BORING HOLE
CLEANOUT
COMMUNICATION BOX
ELECTRIC BOX
ELECTRIC LINE MARKER
ELECTRIC MANHOLE
ELECTRIC METER
ELECTRIC OUTLET
ELECTRIC SWITCH
FIBER OPTIC BOX
FIBER OPTIC LINE MARKER
FIRE HYDRANT
FLARED END SECTION
GAS LINE MARKER
GAS METER
GAS VALVE
GROUND LIGHT
GUY POLE
GUY WIRE
HEADWALL
HEATING/AIR CONDITIONING UNIT
IRRIGATION CONTROL VALVE
LIGHT POLE
POST INDICATOR VALVE
POWER POLE
SANITARY SEWER MANHOLE
SIGN POST
STORM WATER DROP INLET
STORM WATER JUNCTION BOX
STORM WATER YARD INLET
TELEPHONE MANHOLE
TELEPHONE POLE
TRAFFIC SIGNAL BOX
TRAFFIC SIGNAL POLE
WATER MANHOLE
WATER METER
WATER VALVE
WATER VALVE LINE MARKER
BOLLARD
CONCRETE MONUMENT FOUND
CRIMPED TOP PIPE FOUND
ELECTRIC PANEL
FINISHED FLOOR ELEVATION
IRRIGATION BOX
IRON PIN FOUND
1/2" IRON PIN SET
MAIL BOX
OPEN TOP PIPE FOUND
PK NAIL FOUND
PK NAIL SET
REBAR FOUND
RIGHT-OF-WAY MONUMENT FOUND
RAILROAD SIGNAL BOX
STUB OUT
BUILDING SETBACK LINE
CURB & GUTTER
CONCRETE PAD
CHAIN LINK FENCE
CORRUGATED METAL PIPE
DEED BOOK & PAGE
DUCTILE IRON PIPE
HEADER CURB
HIGH DENSITY POLYETHYLENE PIPE
INVERT ELEVATION
OUTLET CONTROL STRUCTURE
PLAT BOOK & PAGE
PLASTIC PIPE
REINFORCED CONCRETE PIPE
TEMPORARY BENCHMARK



VICINITY MAP NOT TO SCALE

DRAINAGE

THE OWNER OF RECORD, ON BEHALF OF HIMSELF (ITSELF) AND ALL SUCCESSORS IN INTEREST, SPECIFICALLY RELEASES THE CITY OF FOREST PARK FROM ALL LIABILITY AND RESPONSIBILITY FOR FLOODING OR EROSION FROM STORM DRAINS OR FROM FLOODING FROM HIGH WATER OF NATURAL CREEKS, RIVERS, OR DRAINAGE FEATURES...

SUBDIVISION PLAT APPROVAL

THE DIRECTOR OF PLANNING, BUILDING & ZONING FOR THE CITY OF FOREST PARK, GEORGIA CERTIFIES THAT THIS PLAT COMPLIES WITH THE CITY OF FOREST PARK ZONING ORDINANCE AND THE CITY OF FOREST PARK SUBDIVISION REGULATIONS AS AMENDED.

FOR THE DIRECTOR OF PLANNING, BUILDING & ZONING DATE

- a. STATEMENT OF SLOPE EASEMENT
i. THIS PLAT IS APPROVED WITH THE UNDERSTANDING THAT EASEMENT IS GRANTED TO THE CITY OF FOREST PARK ALONG ALL ROAD FRONTAGE FOR THE PURPOSE OF SLOPING CUTS AND FILLS AS FOLLOWS:
ii. 0' TO 5' - NOT LESS THAN 3 TO 1 SLOPE
iii. 5' TO 10' - NOT LESS THAN 2 TO 1 SLOPE

b. APPROVAL OF DEPARTMENT OF HEALTH

OWNER'S ACKNOWLEDGEMENT

STATE OF GEORGIA
CLAYTON COUNTY
CITY OF FOREST PARK

THE OWNER OF THE LAND SHOWN ON THIS PLAT AND WHOSE NAME IS SUBSCRIBED HERETO, AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT ACKNOWLEDGES THAT THIS PLAT WAS MADE FROM AN ACTUAL SURVEY.

OWNER DATE

SURVEYOR'S CERTIFICATE

IT IS HEREBY CERTIFIED THAT THIS SUBDIVISION PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY, MADE BY ME OR UNDER MY SUPERVISION, THAT ALL MONUMENTS SHOWN HEREON ACTUALLY EXIST, OR ARE MARKED AS "FUTURE", AND THEIR LOCATION, SIZE, TYPE AND MATERIAL IS CORRECTLY SHOWN.

Signature of Glenn A. Valentino
GLENN A. VALENTINO GA RLS #2528

APPROVAL OF THE CITY COUNCIL OF FOREST PARK, GA.

THIS PLAT HAVING BEEN APPROVED BY THE PLANNING COMMISSION AND SUBSEQUENT THERETO SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF THE CITY OF FOREST PARK, GEORGIA, THE SAME IS HEREBY APPROVED SUBJECT TO THE PROTECTIVE COVENANTS SHOWN THEREON...

DATED THIS \_\_\_ DAY OF \_\_\_, 20\_\_

BY \_\_\_\_\_, CITY MANAGER

APPROVAL OF THE FOREST PARK PLANNING COMMISSION

THIS PLAT HAS BEEN SUBMITTED TO AND CONSIDERED BY THE FOREST PARK PLANNING COMMISSION AND IS APPROVED BY SUCH COMMISSION SUBJECT TO THE APPROVAL OF THE CITY COUNCIL.

DATED THIS \_\_\_ DAY OF \_\_\_, 20\_\_

THE FOREST PARK PLANNING COMMISSION

BY \_\_\_\_\_, CHAIR

BY \_\_\_\_\_, SECRETARY

STATE OF GEORGIA PLAT ACT CERTIFICATION

AS REQUIRED BY SUBSECTION (b) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON...

Signature of Glenn A. Valentino
GLENN A. VALENTINO GA RLS #2528
DATE OF EXPIRATION: 12/31/2022



Know what's below. Call before you dig. Or Call 800-282-7411 Three working days prior to construction

UTILITY WARNING

INFORMATION REGARDING THE REPUTED PRESENCE, SIZE, CHARACTER, AND LOCATION OF EXISTING UNDERGROUND UTILITIES AND STRUCTURES IS SHOWN HEREON. THERE IS NO CERTAINTY OF THE ACCURACY OF THIS INFORMATION AND IT SHALL BE CONSIDERED IN THAT LIGHT BY THOSE USING THIS DRAWING...

FOREST PARKWAY

FT. GILLEM DEVELOPMENT FOR THE CITY OF FOREST PARK

VA VALENTINO & ASSOCIATES, INC. LAND SURVEYORS 4045 ORCHARD ROAD BUILDING 200 SMYRNA, GEORGIA 30080 PHONE: (770) 438-0015 FAX: (770) 435-6050

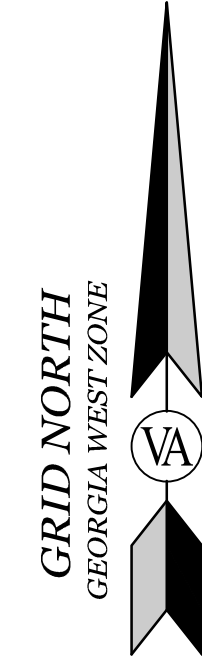
Table with 2 columns: Date, Address Comments. Includes entries for 1/13/23 and 10/04/23.

10/12/23: ADDRESS COMMENTS.



Table with 2 columns: Field, Value. Includes SCALE (1" = 100'), DATE (10/20/2022), JOB NUMBER (15-074), FILE NUMBER (15-074-5D), PLOTTED (10/12/2023).

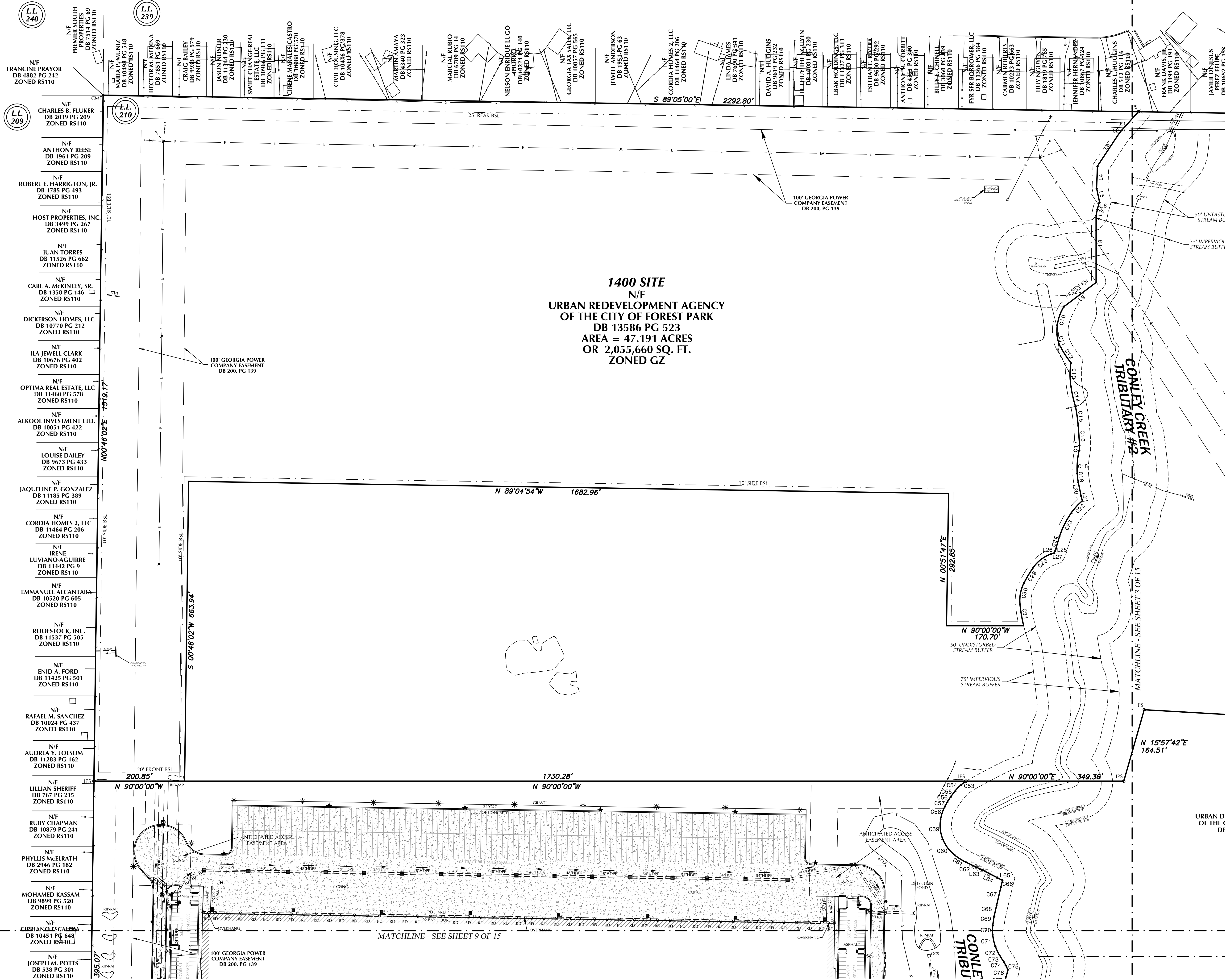
FINAL SUBDIVISION PLAT



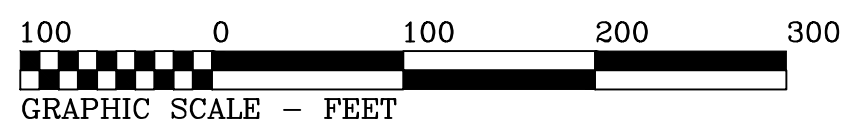
RESERVED FOR CLERK OF COURT

LEGEND

- BROKEN LINE NOT TO SCALE
- X- FENCE LINE
- G- GUARDRAIL
- G- UNDERGROUND GAS LINE
- T- OVERHEAD ELECTRIC LINE
- T- OVERHEAD TELEPHONE LINE
- S- SANITARY SEWER LINE
- FM- SANITARY SEWER FORCEMAIN LINE
- UE- UNDERGROUND ELECTRIC LINE
- UT- UNDERGROUND TELEPHONE LINE
- UNK- UNKNOWN UNDERGROUND UTILITY LINE
- W- WATER LINE
- WET- WETLANDS AREA
- ▲ CATCH BASIN SINGLE WING
- ▲ CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- CLEANOUT
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE/LINE MARKER
- BOLLARD
- BO CONCRETE MONUMENT FOUND
- CTF CRIMPED TOP PIPE FOUND
- E-PAN ELECTRIC PANEL
- FFE FINISHED FLOOR ELEVATION
- IRB IRRIGATION BOX
- IPF IRON PIN FOUND
- IPS 1/2" IRON PIN SET
- MB MAIL BOX
- OTF OPEN TOP PIPE FOUND
- PKF PK NAIL FOUND
- PKS PK NAIL SET
- RBF REBAR FOUND
- RMF RIGHT-OF-WAY MONUMENT FOUND
- RRSB RAILROAD SIGNAL BOX
- SO STUB OUT
- BSL BUILDING SETBACK LINE
- C&G CURB & GUTTER
- CP CONCRETE PAD
- CLF CHAIN LINK FENCE
- CMP CORRUGATED METAL PIPE
- DB PG DEED BOOK & PAGE
- DIP DUCTILE IRON PIPE
- HC HEADER CURB
- HDPE HIGH DENSITY POLYETHYLENE PIPE
- INV INVERT ELEVATION
- OCS OUTLET CONTROL STRUCTURE
- PB PG PLAT BOOK & PAGE
- PVC PLASTIC PIPE
- RCP REINFORCED CONCRETE PIPE
- TBM TEMPORARY BENCHMARK



**1400 SITE**  
 N/F  
 URBAN REDEVELOPMENT AGENCY  
 OF THE CITY OF FOREST PARK  
 DB 13586 PG 523  
 AREA = 47,191 ACRES  
 OR 2,055,660 SQ. FT.  
 ZONED GZ



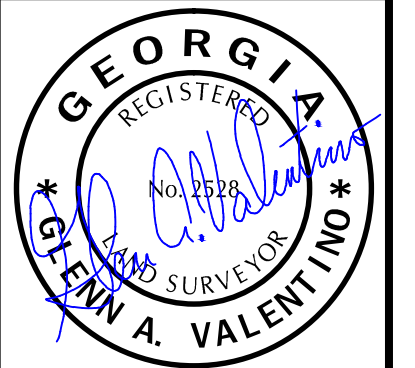
FOR ALL NOTES SEE SHEET 1

SUBDIVISION PLAT OF:  
**FT. GILLEM DEVELOPMENT**  
 FOR  
**THE CITY OF FOREST PARK**

**VA**  
 VALENTINO & ASSOCIATES, INC.  
 LAND SURVEYORS  
 4045 ORCHARD ROAD  
 BUILDING 200  
 SMYRNA, GEORGIA 30080  
 PHONE: (770) 438-0015  
 FAX: (770) 435-6050  
 WEB: VALENTINOSURVEY.COM  
 STATE OF GEORGIA LAND SURVEYING FIRM LICENSE NO. LSF000794

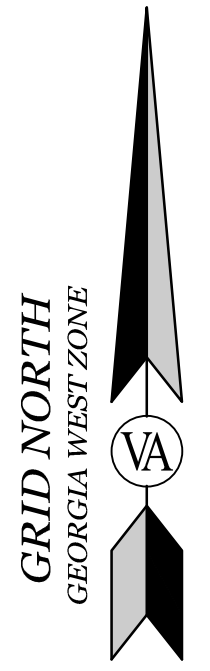
**REVISIONS**

1/13/23:	ADDRESS COMMENTS.
10/04/23:	ADDED CERTIFICATIONS.
10/12/23:	ADDRESS COMMENTS.



SCALE:	1" = 100'
DATE:	10/20/2022
JOB NUMBER:	15-074
FILE NUMBER:	15-074-SD
PLOTTED:	10/12/2023

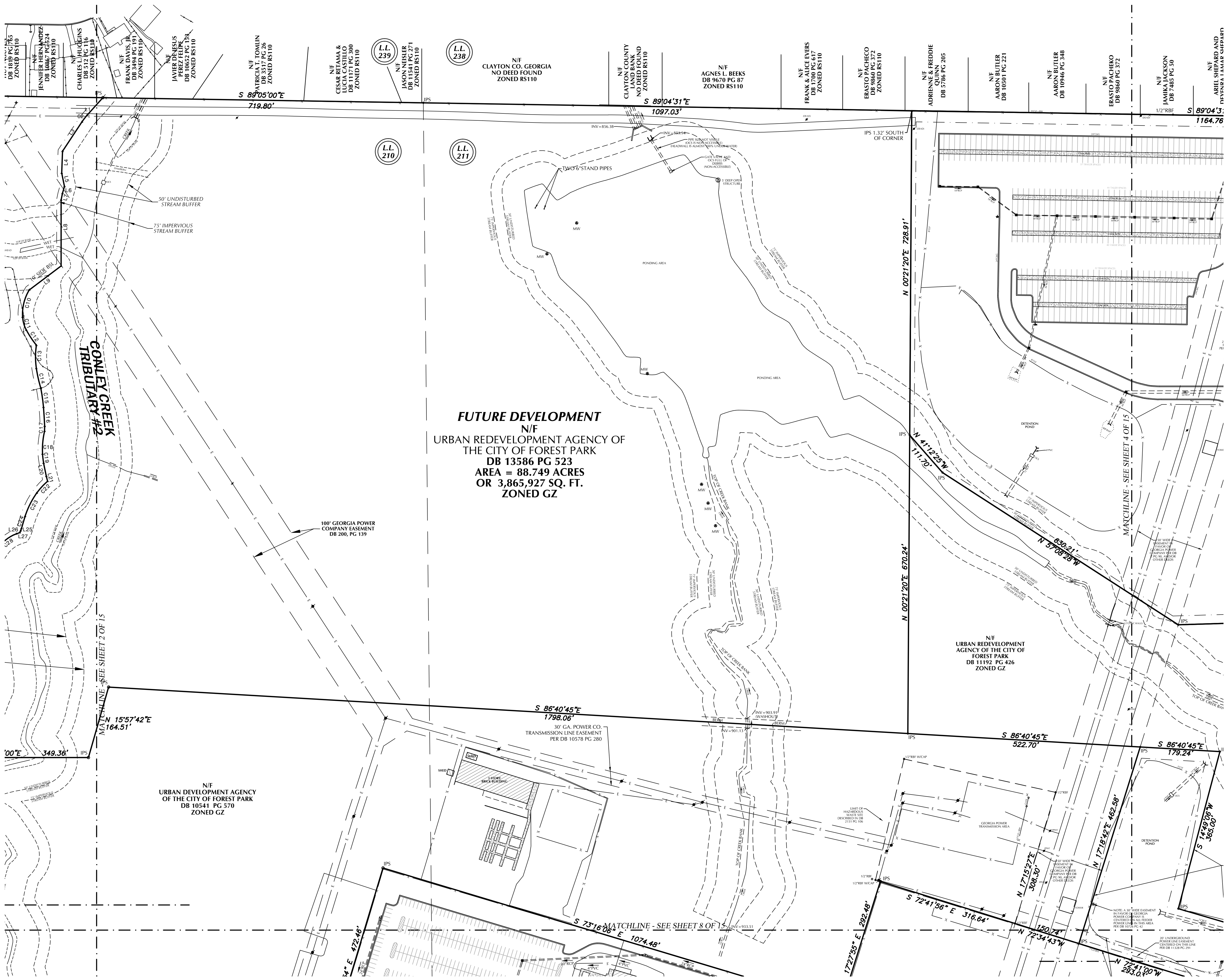
**FINAL SUBDIVISION PLAT**  
 SHEET  
**2 OF 15**



RESERVED FOR CLERK OF COURT

LEGEND

- BROKEN LINE NOT TO SCALE
- - - FENCE LINE
- - - GUARDRAIL
- - - UNDERGROUND GAS LINE
- - - OVERHEAD ELECTRIC LINE
- - - OVERHEAD TELEPHONE LINE
- - - SANITARY SEWER LINE
- - - SANITARY SEWER FORCEMAIN LINE
- - - UNDERGROUND ELECTRIC LINE
- - - UNDERGROUND TELEPHONE LINE
- - - UNKNOWN UNDERGROUND UTILITY LINE
- - - WATER LINE
- - - WETLANDS AREA
- - - CATCH BASIN SINGLE WING
- - - CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- CLEAN-OUT
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE/LINE MARKER
- BOLLARD
- CONCRETE MONUMENT FOUND
- CRIMPED TOP PIPE FOUND
- CTF
- E-PAN
- FINISHED FLOOR ELEVATION
- IRB
- IRRIGATION BOX
- IPF
- IRON PIN FOUND
- IPS
- 1/2" IRON PIN SET
- MB
- MAIL BOX
- OTF
- OPEN TOP PIPE FOUND
- PKF
- PK NAIL FOUND
- PKF
- PK NAIL SET
- RBF
- REBAR FOUND
- RMF
- RIGHT-OF-WAY MONUMENT FOUND
- RRSB
- RAILROAD SIGNAL BOX
- STUB OUT
- SO
- BUILDING SETBACK LINE
- CURB & GUTTER
- CP
- CONCRETE PAD
- CLF
- CHAIN LINK FENCE
- CMP
- CORRUGATED METAL PIPE
- DB PG
- DEED BOOK & PAGE
- DIP
- DUCTILE IRON PIPE
- HC
- HEADER CURB
- HDPE
- HIGH DENSITY POLYETHYLENE PIPE
- INV
- INVERT ELEVATION
- OCS
- OUTLET CONTROL STRUCTURE
- PB PG
- PLAT BOOK & PAGE
- PVC
- PLASTIC PIPE
- RCP
- REINFORCED CONCRETE PIPE
- TBM
- TEMPORARY BENCHMARK

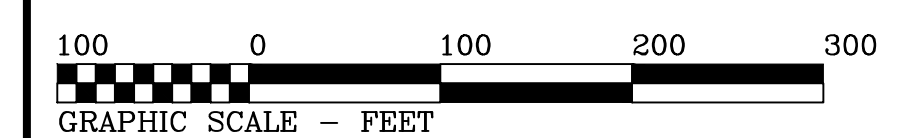


**FUTURE DEVELOPMENT**  
 N/F  
 URBAN REDEVELOPMENT AGENCY OF  
 THE CITY OF FOREST PARK  
 DB 13586 PG 523  
 AREA = 88.749 ACRES  
 OR 3,865,927 SQ. FT.  
 ZONED GZ

N/F  
 URBAN REDEVELOPMENT AGENCY OF THE CITY OF FOREST PARK  
 DB 11192 PG 426  
 ZONED GZ

N/F  
 URBAN DEVELOPMENT AGENCY OF THE CITY OF FOREST PARK  
 DB 10541 PG 570  
 ZONED GZ

S 86°40'45"E  
 1798.06'  
 30' GA. POWER CO.  
 TRANSMISSION LINE EASEMENT  
 PER DB 10578 PG 280



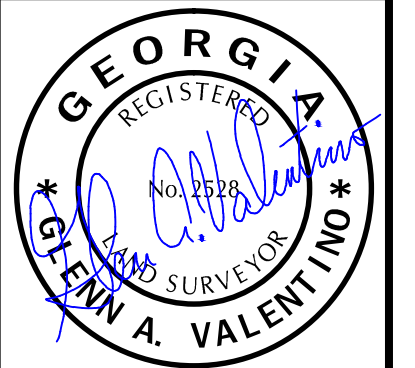
FOR ALL NOTES SEE SHEET 1

SUBDIVISION PLAT OF:  
**FT. GILLEM DEVELOPMENT**  
 FOR  
**THE CITY OF FOREST PARK**

**VA**  
**VALENTINO & ASSOCIATES, INC.**  
 LAND SURVEYORS  
 4045 ORCHARD ROAD  
 BUILDING 200  
 SMYRNA, GEORGIA 30080  
 PHONE: (770) 438-0015  
 FAX: (770) 435-6050  
 WEB: VALENTINOSURVEY.COM  
 STATE OF GEORGIA LAND SURVEYING FIRM LICENSE NO. LSF000794

**REVISIONS**

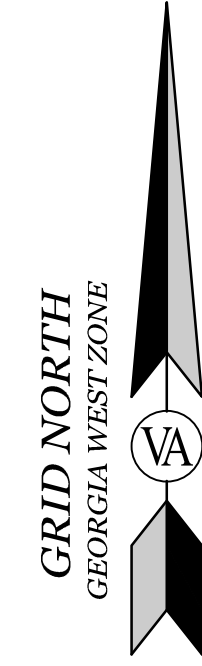
1/13/23:	ADDRESS COMMENTS.
10/04/23:	ADDED CERTIFICATIONS.
10/12/23:	ADDRESS COMMENTS.



SCALE: 1" = 100'  
 DATE: 10/20/2022  
 JOB NUMBER: 15-074  
 FILE NUMBER: 15-074-SD  
 PLOTTED: 10/12/2023

**FINAL SUBDIVISION PLAT**

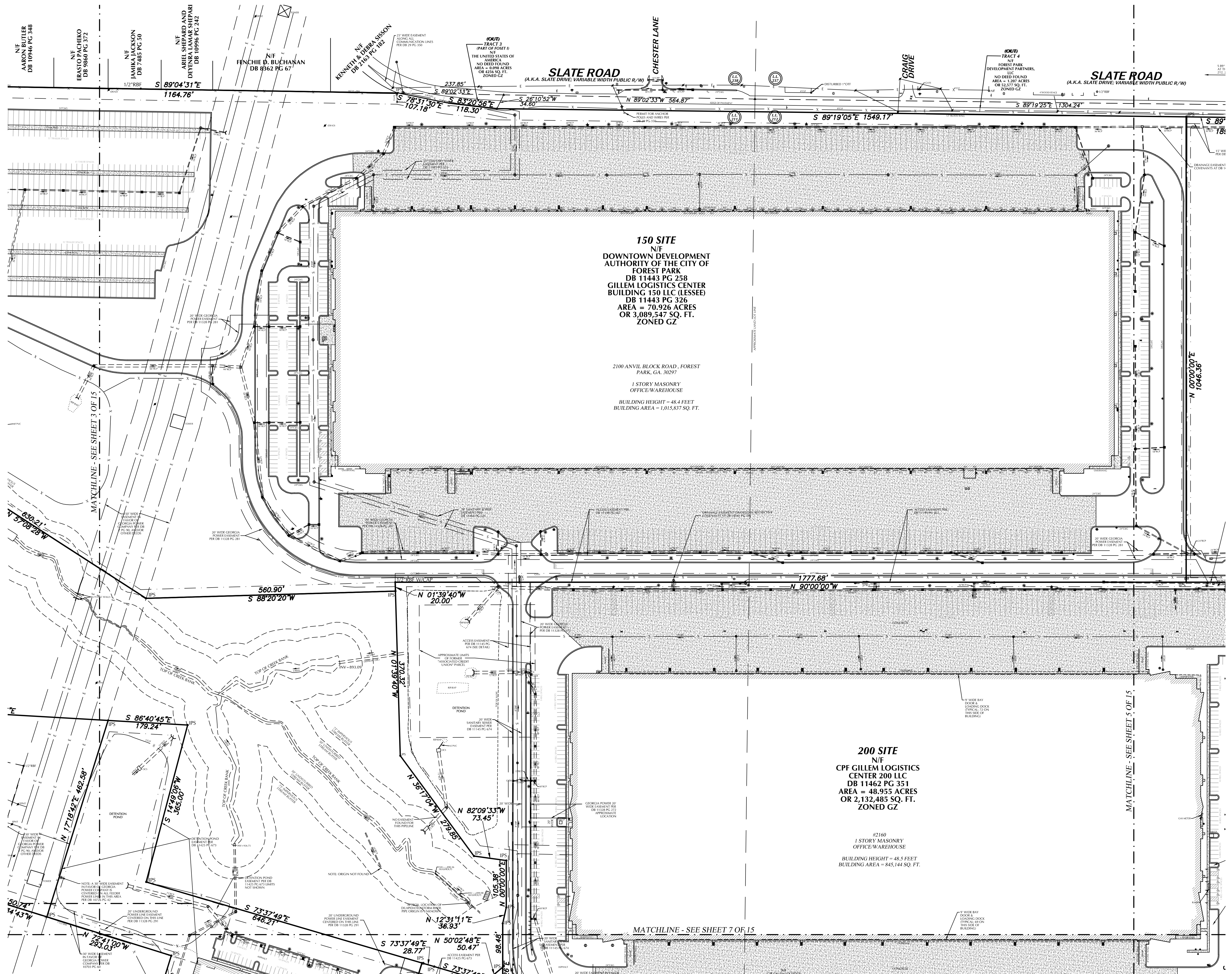
LAND LOTS 178,179,204,205,206,207,210,211 & 212 12TH DISTRICT CITY OF FOREST PARK, CLAYTON COUNTY, GEORGIA



RESERVED FOR CLERK OF COURT

LEGEND

- BROKEN LINE NOT TO SCALE
- - - FENCE LINE
- - - GUARDRAIL
- - - UNDERGROUND GAS LINE
- - - OVERHEAD ELECTRIC LINE
- - - OVERHEAD TELEPHONE LINE
- - - SANITARY SEWER LINE
- - - FM SANITARY SEWER FORCEMAIN LINE
- - - UNDERGROUND ELECTRIC LINE
- - - UT UNDERGROUND TELEPHONE LINE
- - - UNK UNKNOWN UNDERGROUND UTILITY LINE
- - - WATER LINE
- - - WET WETLANDS AREA
- ▲ CATCH BASIN SINGLE WING
- ▲ CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- CLEANOUT
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE/VALVE MARKER
- BOLLARD
- CMF CONCRETE MONUMENT FOUND
- CTF CRIMPED TOP PIPE FOUND
- E-PAN ELECTRIC PANEL
- + FFE FINISHED FLOOR ELEVATION
- IRB IRRIGATION BOX
- IPF IRON PIN FOUND
- IPS 1/2" IRON PIN SET
- MB MAIL BOX
- OTF OPEN TOP PIPE FOUND
- PKF PK NAIL FOUND
- PMS PK NAIL SET
- RBF REBAR FOUND
- RMF RIGHT-OF-WAY MONUMENT FOUND
- RRSB RAILROAD SIGNAL BOX
- SO STUB OUT
- BSL BUILDING SETBACK LINE
- C&G CURB & GUTTER
- CP CONCRETE PAD
- CLF CHAIN LINK FENCE
- CMP CORRUGATED METAL PIPE
- DB PG DEED BOOK & PAGE
- DIP DUCTILE IRON PIPE
- HC HEADER CURB
- HDPE HIGH DENSITY POLYETHYLENE PIPE
- INV INVERT ELEVATION
- OCS OUTLET CONTROL STRUCTURE
- PB PG PLAT BOOK & PAGE
- PVC PLASTIC PIPE
- RCP REINFORCED CONCRETE PIPE
- TBM TEMPORARY BENCHMARK

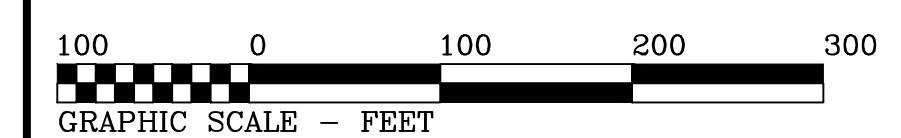


**150 SITE**  
 N/F  
 DOWNTOWN DEVELOPMENT  
 AUTHORITY OF THE CITY OF  
 FOREST PARK  
 DB 11443 PG 258  
 GILLEM LOGISTICS CENTER  
 BUILDING 150 LLC (LESSEE)  
 DB 11443 PG 326  
 AREA = 70.926 ACRES  
 OR 3,089,547 SQ. FT.  
 ZONED GZ

2100 ANVIL BLOCK ROAD, FOREST  
 PARK, GA. 30297  
 1 STORY MASONRY  
 OFFICE/WAREHOUSE  
 BUILDING HEIGHT = 48.4 FEET  
 BUILDING AREA = 1,015,837 SQ. FT.

**200 SITE**  
 N/F  
 CPF GILLEM LOGISTICS  
 CENTER 200 LLC  
 DB 11462 PG 351  
 AREA = 48.955 ACRES  
 OR 2,132,485 SQ. FT.  
 ZONED GZ

92160  
 1 STORY MASONRY  
 OFFICE/WAREHOUSE  
 BUILDING HEIGHT = 48.5 FEET  
 BUILDING AREA = 845,144 SQ. FT.



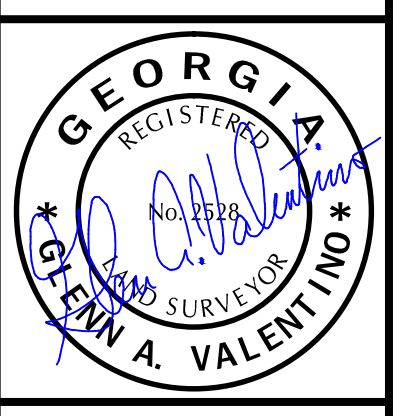
FOR ALL NOTES SEE SHEET 1

SUBDIVISION PLAT OF:  
**FT. GILLEM DEVELOPMENT**  
 FOR  
**THE CITY OF FOREST PARK**

**VA**  
 VALENTINO &  
 ASSOCIATES, INC.  
 LAND SURVEYORS  
 4045 ORCHARD ROAD  
 BUILDING 200  
 SMYRNA, GEORGIA 30080  
 PHONE: (770) 438-0015  
 FAX: (770) 435-6050  
 WEB: VALENTINOSURVEY.COM  
 STATE OF GEORGIA LAND  
 SURVEYING FIRM LICENSE  
 NO. LSF000794

**REVISIONS**

1/13/23:	ADDRESS COMMENTS.
10/04/23:	ADDED CERTIFICATIONS.
10/12/23:	ADDRESS COMMENTS.



SCALE:	1" = 100'
DATE:	10/20/2022
JOB NUMBER:	15-074
FILE NUMBER:	15-074-SD
PLOTTED:	10/12/2023

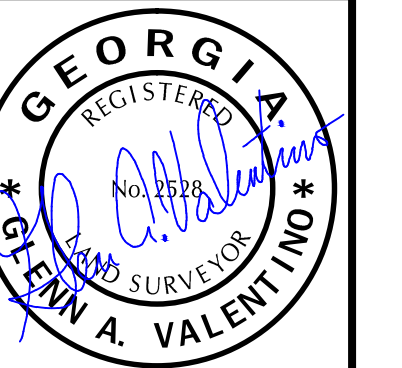
**FINAL**  
**SUBDIVISION**  
**PLAT**  
 SHEET  
**4 OF 14**

SUBDIVISION PLAT OF:  
**FT. GILLEM DEVELOPMENT**  
FOR  
**THE CITY OF FOREST PARK**



**VA**  
**VALENTINO & ASSOCIATES, INC.**  
LAND SURVEYORS  
4045 ORCHARD ROAD  
BUILDING 200  
SMYRNA, GEORGIA 30080  
PHONE: (770) 438-0015  
FAX: (770) 435-6050  
WEB: VALENTINOSURVEY.COM  
STATE OF GEORGIA LAND SURVEYING FIRM LICENSE NO. LS9000794

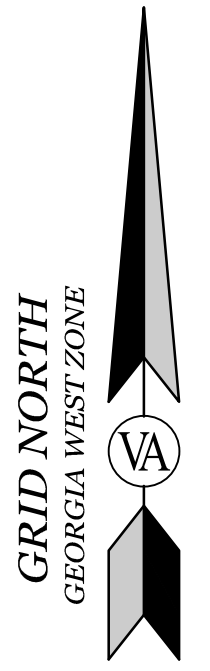
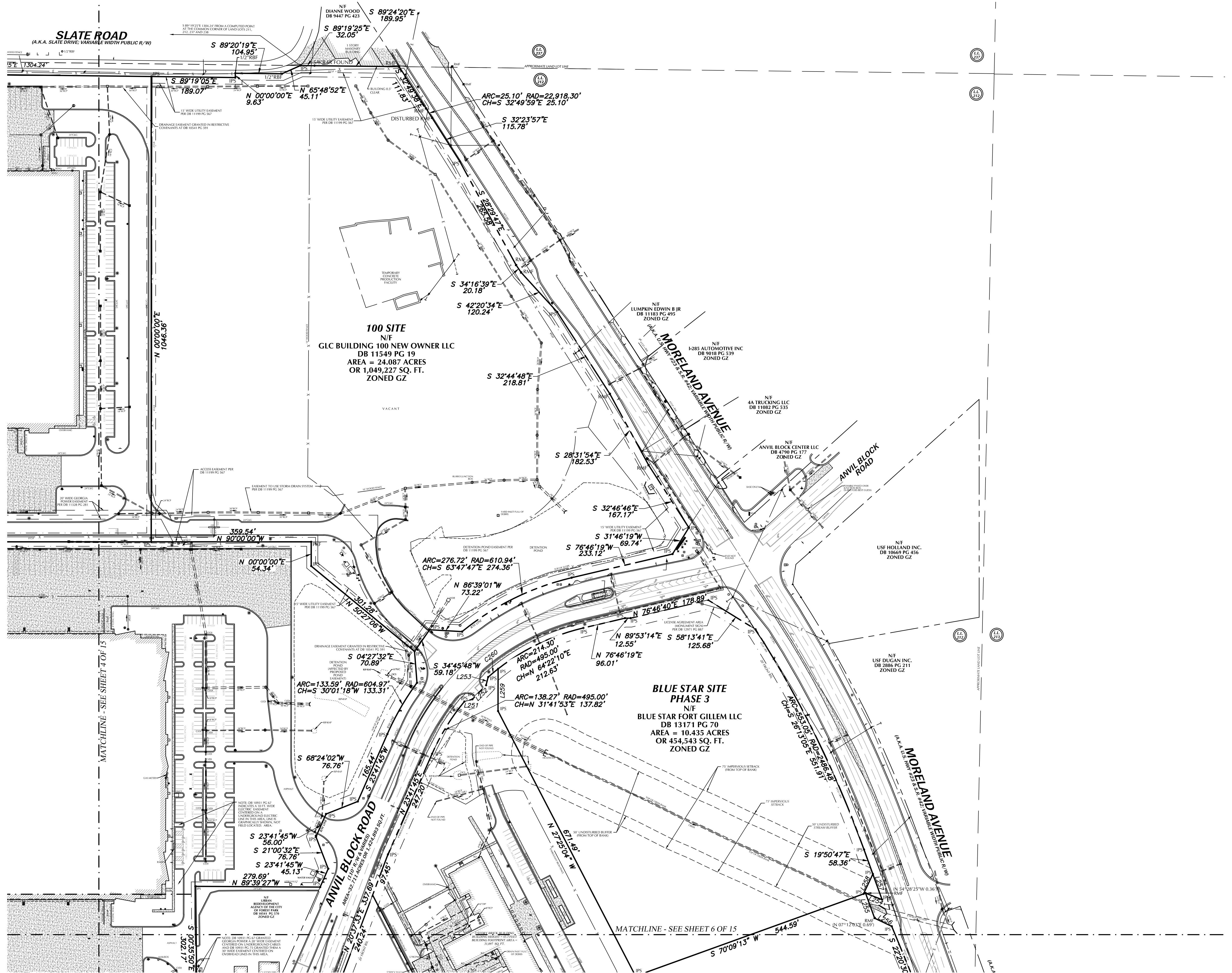
REVISIONS
1/13/23: ADDRESS COMMENTS.
10/04/23: ADDED CERTIFICATIONS.
10/12/23: ADDRESS COMMENTS.



SCALE: 1" = 100'  
DATE: 10/20/2022  
JOB NUMBER: 15-074  
FILE NUMBER: 15-074-SD  
PLOTTED: 10/12/2023

**FINAL SUBDIVISION PLAT**

SHEET  
**5 OF 14**



**SLATE ROAD**  
(A.K.A. SLATE DRIVE; VARIABLE WIDTH PUBLIC R/W)

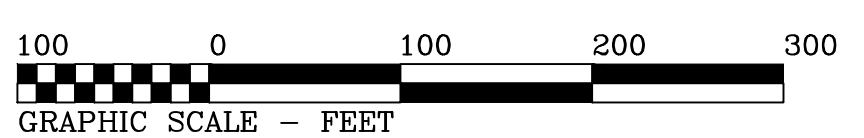
**100 SITE**  
N/F  
GLC BUILDING 100 NEW OWNER LLC  
DB 11549 PG 19  
AREA = 24.087 ACRES  
OR 1,049,227 SQ. FT.  
ZONED GZ

**BLUE STAR SITE PHASE 3**  
N/F  
BLUE STAR FORT GILLEM LLC  
DB 13171 PG 70  
AREA = 10.435 ACRES  
OR 454,543 SQ. FT.  
ZONED GZ

RESERVED FOR CLERK OF COURT

**LEGEND**

- BROKEN LINE NOT TO SCALE
- - - FENCE LINE
- - - GUARDRAIL
- - - UNDERGROUND GAS LINE
- - - OVERHEAD ELECTRIC LINE
- - - OVERHEAD TELEPHONE LINE
- - - SANITARY SEWER LINE
- - - FM SANITARY SEWER FORCEMAIN LINE
- - - UNDERGROUND ELECTRIC LINE
- - - UNDERGROUND TELEPHONE LINE
- - - UNKNOWN UNDERGROUND UTILITY LINE
- - - WATER LINE
- - - WETLANDS AREA
- ▲ CATCH BASIN SINGLE WING
- ▲ CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- CLEANOUT
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE/VALVE MARKER
- BOLLARD
- CMF CONCRETE MONUMENT FOUND
- CTF CRIMPED TOP PIPE FOUND
- E-PAN ELECTRIC PANEL
- FFE FINISHED FLOOR ELEVATION
- IRB IRRIGATION BOX
- IPF IRON PIN FOUND
- IPS 1/2" IRON PIN SET
- MB MAIL BOX
- OTF OPEN TOP PIPE FOUND
- PKF PK NAIL FOUND
- PMS PK NAIL SET
- RBF REBAR FOUND
- RMF RIGHT-OF-WAY MONUMENT FOUND
- RRSB RAILROAD SIGNAL BOX
- SO STUB OUT
- BSL BUILDING SETBACK LINE
- C&G CURB & GUTTER
- CP CONCRETE PAD
- CLF CHAIN LINK FENCE
- CMP CORRUGATED METAL PIPE
- DB PG DEED BOOK & PAGE
- DIP DUCTILE IRON PIPE
- HC HEADER CURB
- HDPE HIGH DENSITY POLYETHYLENE PIPE
- INV INVERT ELEVATION
- OCS OUTLET CONTROL STRUCTURE
- PB PG PLAT BOOK & PAGE
- PVC PLASTIC PIPE
- RCP REINFORCED CONCRETE PIPE
- TBM TEMPORARY BENCHMARK

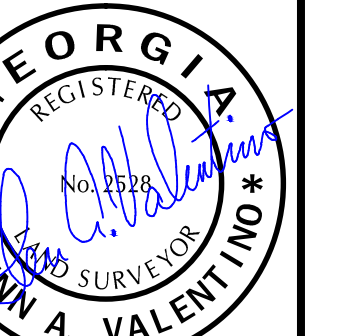


FOR ALL NOTES SEE SHEET 1

SUBDIVISION PLAT OF:  
**FT. GILLEM DEVELOPMENT**  
FOR  
**THE CITY OF FOREST PARK**

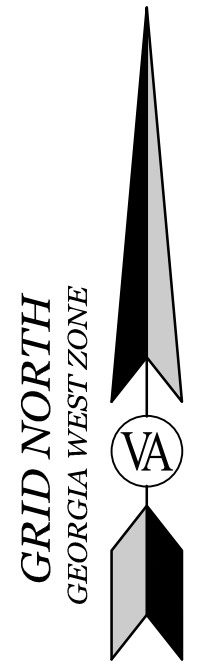
**VA**  
**VALENTINO & ASSOCIATES, INC.**  
LAND SURVEYORS  
4045 ORCHARD ROAD  
BUILDING 200  
SMYRNA, GEORGIA 30080  
PHONE: (770) 438-0015  
FAX: (770) 435-6050  
WEB: VALENTINOSURVEY.COM  
STATE OF GEORGIA LAND SURVEYING FIRM LICENSE NO. LSF000794

**REVISIONS**  
1/13/23: ADDRESS COMMENTS  
10/04/23: ADDED CERTIFICATIONS.  
10/12/23: ADDRESS COMMENTS



SCALE: 1" = 100'  
DATE: 10/20/2022  
JOB NUMBER: 15-074  
FILE NUMBER: 15-074-SD  
PLOTTED: 10/12/2023

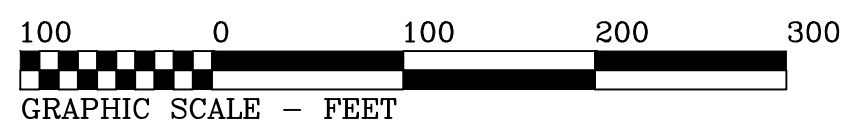
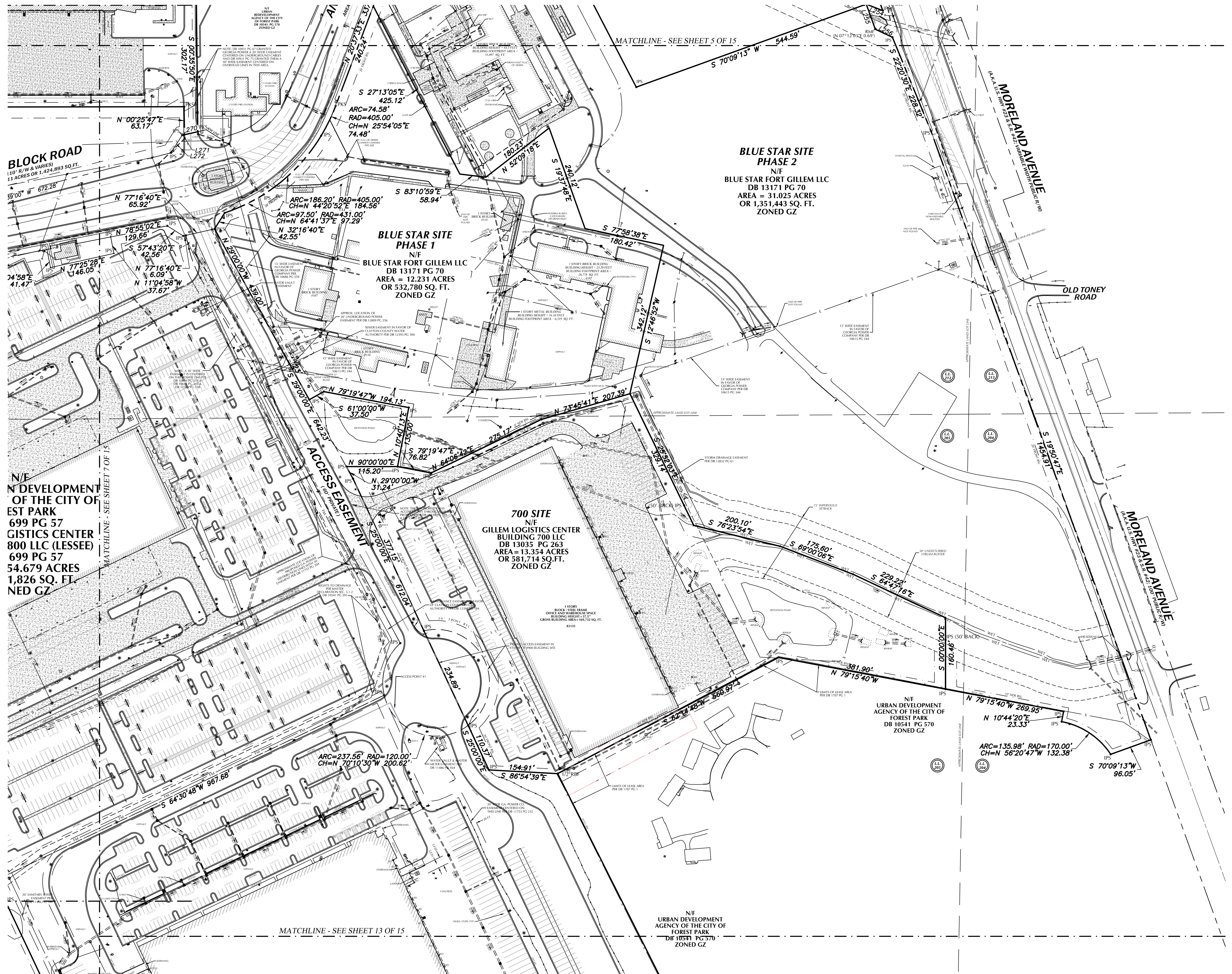
**FINAL SUBDIVISION PLAT**



RESERVED FOR CLERK OF COURT

**LEGEND**

- BROKEN LINE NOT TO SCALE
- FENCE LINE
- GUARDRAIL
- UNDERGROUND GAS LINE
- OVERHEAD ELECTRIC LINE
- OVERHEAD TELEPHONE LINE
- SANITARY SEWER LINE
- FM SANITARY SEWER FORCEMAIN LINE
- UNDERGROUND ELECTRIC LINE
- UT UNDERGROUND TELEPHONE LINE
- UNK UNKNOWN UNDERGROUND UTILITY LINE
- WATER LINE
- WET WETLANDS AREA
- ▲ CATCH BASIN SINGLE WING
- ▲ CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- CLEANOUT
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE/LINE MARKER
- BOLLARD
- CMF CONCRETE MONUMENT FOUND
- CTF CRIMPED TOP PIPE FOUND
- E-PAN ELECTRIC PANEL
- F-FE FINISHED FLOOR ELEVATION
- IRB IRRIGATION BOX
- IPF IRON PIN FOUND
- IPS 1/2" IRON PIN SET
- MB MAIL BOX
- OTF OPEN TOP PIPE FOUND
- PKF PK NAIL FOUND
- PMS PK NAIL SET
- RBF REBAR FOUND
- RMF RIGHT-OF-WAY MONUMENT FOUND
- RRSB RAILROAD SIGNAL BOX
- STUB OUT
- SO BUILDING SETBACK LINE
- C&G CURB & GUTTER
- CP CONCRETE PAD
- CLF CHAIN LINK FENCE
- CMP CORRUGATED METAL PIPE
- DB PG DEED BOOK & PAGE
- DIP DUCTILE IRON PIPE
- HC HEADER CURB
- HDPE HIGH DENSITY POLYETHYLENE PIPE
- INV INVERT ELEVATION
- OCS OUTLET CONTROL STRUCTURE
- PB PG PLAT BOOK & PAGE
- PVC PLASTIC PIPE
- RCP REINFORCED CONCRETE PIPE
- TBM TEMPORARY BENCHMARK



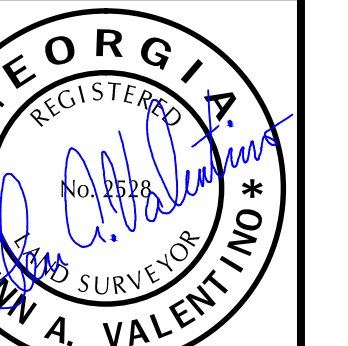
FOR ALL NOTES SEE SHEET 1

FT. GILLEM DEVELOPMENT  
FOR  
THE CITY OF FOREST PARK



VA  
VALENTINO & ASSOCIATES, INC.  
LAND SURVEYORS  
4045 ORCHARD ROAD  
BUILDING 200  
SMYRNA, GEORGIA 30080  
PHONE: (770) 438-0015  
FAX: (770) 435-6050  
WEB: VALENTINOSURVEY.COM  
STATE OF GEORGIA LAND SURVEYING FIRM LICENSE NO. LSF000794

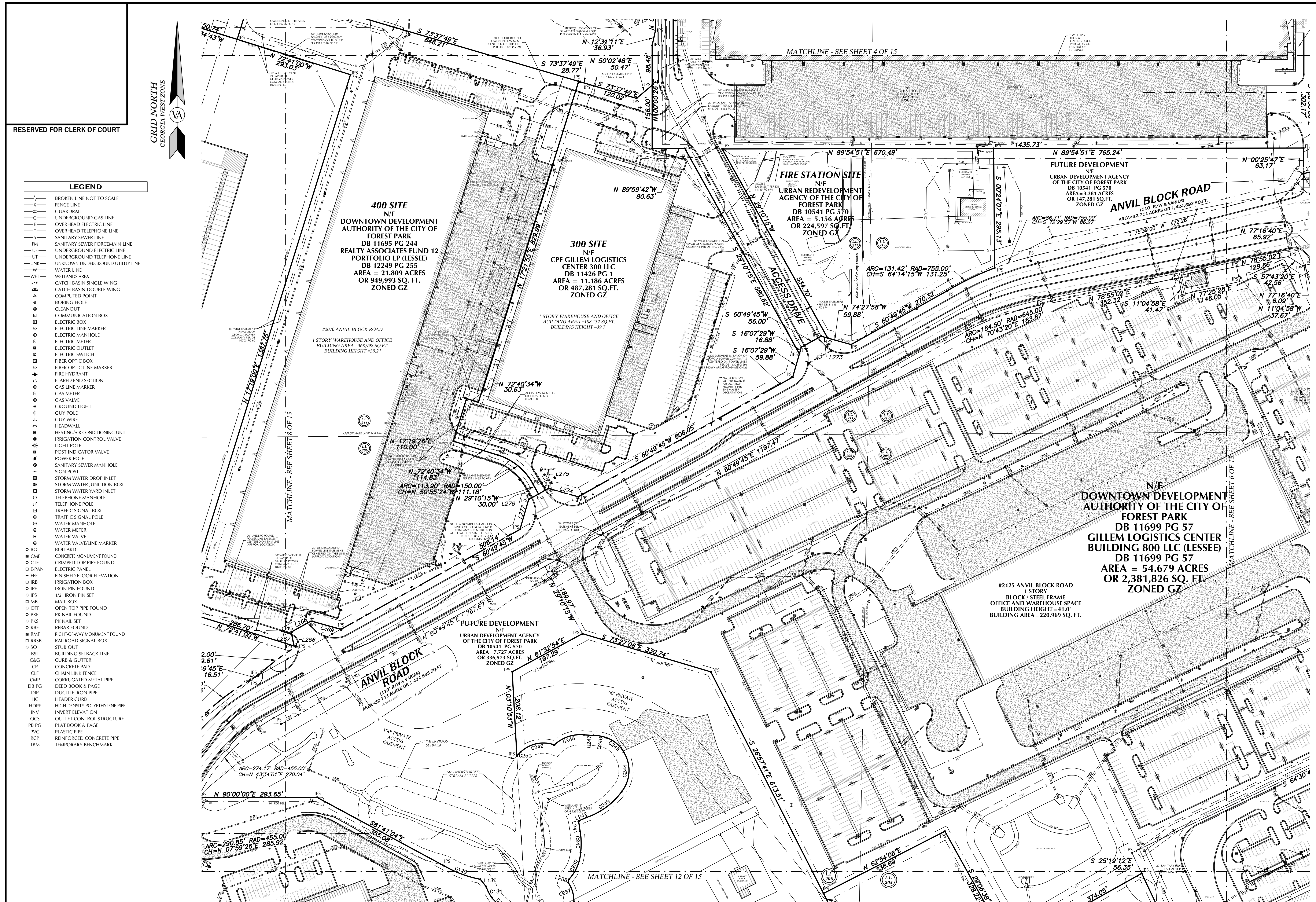
REVISIONS  
1/13/23: ADDRESS COMMENTS  
10/04/23: ADDED CERTIFICATIONS.  
10/12/23: ADDRESS COMMENTS



SCALE: 1" = 100'  
DATE: 10/20/2022  
JOB NUMBER: 15-074  
FILE NUMBER: 15-074-SD  
PLOTTED: 10/12/2023

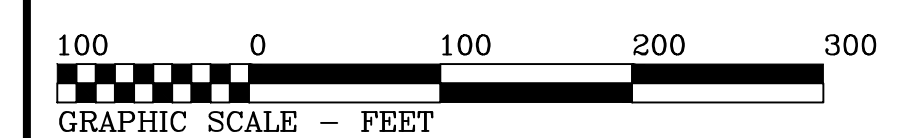
FINAL SUBDIVISION PLAT

SHEET 7 OF 14

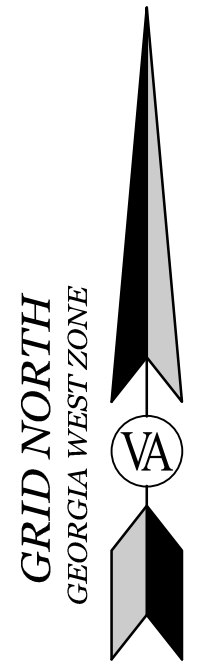


LEGEND

- BROKEN LINE NOT TO SCALE
FENCE LINE
GUARDRAIL
UNDERGROUND GAS LINE
OVERHEAD ELECTRIC LINE
OVERHEAD TELEPHONE LINE
SANITARY SEWER LINE
SANITARY SEWER FORCEMAIN LINE
UNDERGROUND ELECTRIC LINE
UNDERGROUND TELEPHONE LINE
UNKNOWN UNDERGROUND UTILITY LINE
WATER LINE
WETLANDS AREA
CATCH BASIN SINGLE WING
CATCH BASIN DOUBLE WING
COMPUTED POINT
BORING HOLE
CLEANOUT
COMMUNICATION BOX
ELECTRIC BOX
ELECTRIC LINE MARKER
ELECTRIC MANHOLE
ELECTRIC METER
ELECTRIC OUTLET
ELECTRIC SWITCH
FIBER OPTIC BOX
FIBER OPTIC LINE MARKER
FIRE HYDRANT
FLARED END SECTION
GAS LINE MARKER
GAS METER
GAS VALVE
GROUND LIGHT
GUY POLE
GUY WIRE
HEADWALL
HEATING/AIR CONDITIONING UNIT
IRRIGATION CONTROL VALVE
LIGHT POLE
POST INDICATOR VALVE
POWER POLE
SANITARY SEWER MANHOLE
SIGN POST
STORM WATER DROP INLET
STORM WATER JUNCTION BOX
STORM WATER YARD INLET
TELEPHONE MANHOLE
TELEPHONE POLE
TRAFFIC SIGNAL BOX
TRAFFIC SIGNAL POLE
WATER MANHOLE
WATER METER
WATER VALVE
WATER VALVE/VALVE MARKER
BOLLARD
CONCRETE MONUMENT FOUND
CRIMPED TOP PIPE FOUND
ELECTRIC PANEL
FINISHED FLOOR ELEVATION
IRRIGATION BOX
IRON PIN FOUND
1/2" IRON PIN SET
MAIL BOX
OPEN TOP PIPE FOUND
PK NAIL FOUND
PK NAIL SET
REBAR FOUND
RIGHT-OF-WAY MONUMENT FOUND
RAILROAD SIGNAL BOX
STUB OUT
BUILDING SETBACK LINE
CURB & GUTTER
CONCRETE PAD
CHAIN LINK FENCE
CORRUGATED METAL PIPE
DEED BOOK & PAGE
DUCTILE IRON PIPE
HEADER CURB
HIGH DENSITY POLYETHYLENE PIPE
INVERT ELEVATION
OUTLET CONTROL STRUCTURE
PLAT BOOK & PAGE
PLASTIC PIPE
REINFORCED CONCRETE PIPE
TEMPORARY BENCHMARK



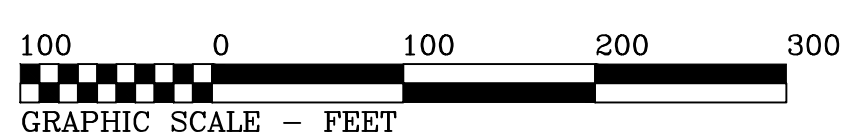
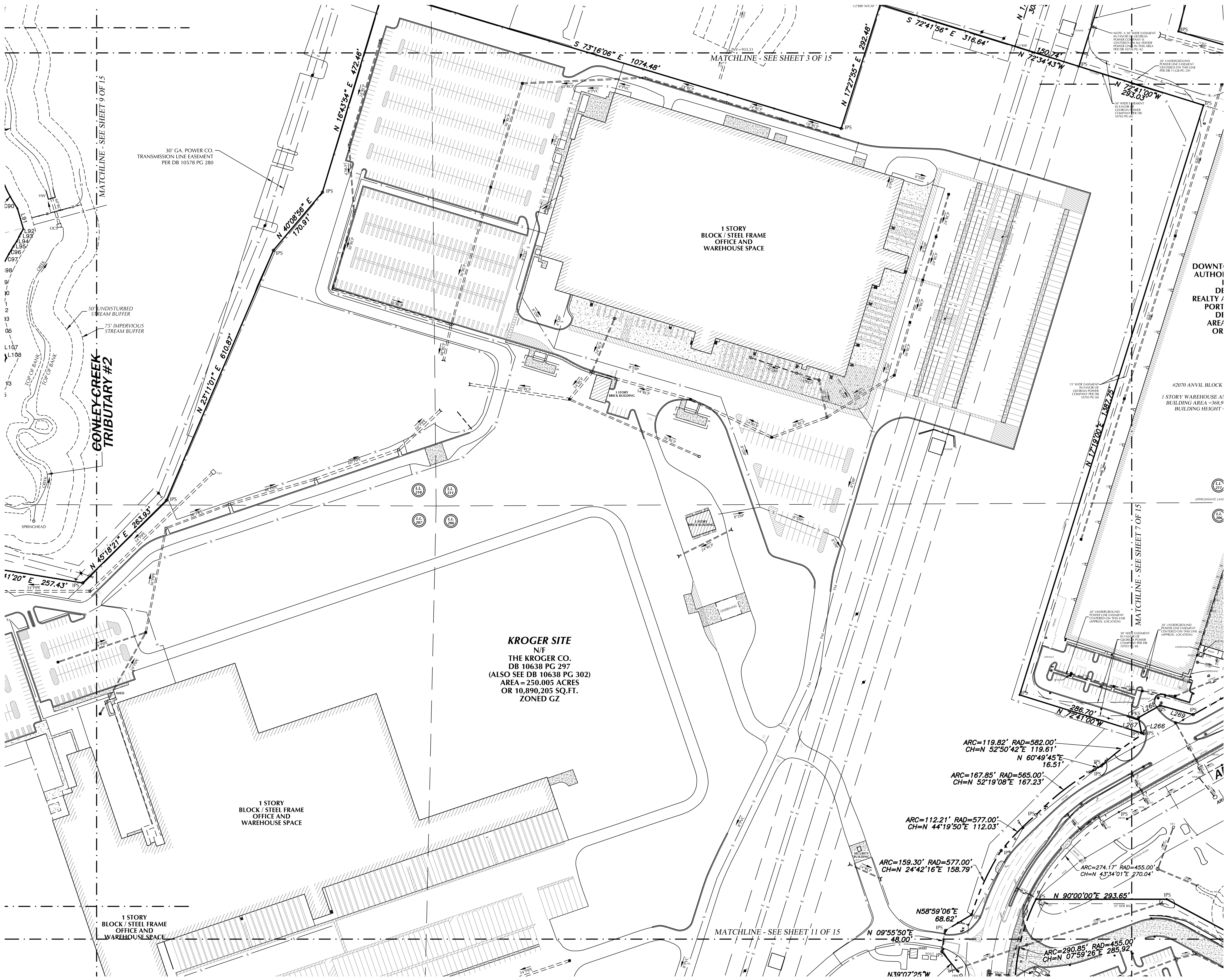
FOR ALL NOTES SEE SHEET 1



RESERVED FOR CLERK OF COURT

LEGEND

- BROKEN LINE NOT TO SCALE
- - - FENCE LINE
- - - GUARDRAIL
- - - UNDERGROUND GAS LINE
- - - OVERHEAD ELECTRIC LINE
- - - OVERHEAD TELEPHONE LINE
- - - SANITARY SEWER LINE
- - - FM SANITARY SEWER FORCEMAIN LINE
- - - UNDERGROUND ELECTRIC LINE
- - - UT UNDERGROUND TELEPHONE LINE
- - - UNK UNKNOWN UNDERGROUND UTILITY LINE
- - - W WATER LINE
- - - WET WETLANDS AREA
- ▲ CATCH BASIN SINGLE WING
- ▲ CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- CLEANOUT
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE/VALVE MARKER
- BOLLARD
- BO CONCRETE MONUMENT FOUND
- CMF CRIMPED TOP PIPE FOUND
- CTF
- E-PAN ELECTRIC PANEL
- FFE FINISHED FLOOR ELEVATION
- IRB IRRIGATION BOX
- IPF IRON PIN FOUND
- IPS 1/2" IRON PIN SET
- MB MAIL BOX
- OTF OPEN TOP PIPE FOUND
- PKF PK NAIL FOUND
- PMS PK NAIL SET
- RBF REBAR FOUND
- RMF RIGHT-OF-WAY MONUMENT FOUND
- RRSB RAILROAD SIGNAL BOX
- SO STUB OUT
- BSL BUILDING SETBACK LINE
- C&G CURB & GUTTER
- CP CONCRETE PAD
- CLF CHAIN LINK FENCE
- CMP CORRUGATED METAL PIPE
- DB PG DEED BOOK & PAGE
- DIP DUCTILE IRON PIPE
- HC HEADER CURB
- HDPE HIGH DENSITY POLYETHYLENE PIPE
- INV INVERT ELEVATION
- OCS OUTLET CONTROL STRUCTURE
- PB PG PLAT BOOK & PAGE
- PVC PLASTIC PIPE
- RCP REINFORCED CONCRETE PIPE
- TBM TEMPORARY BENCHMARK

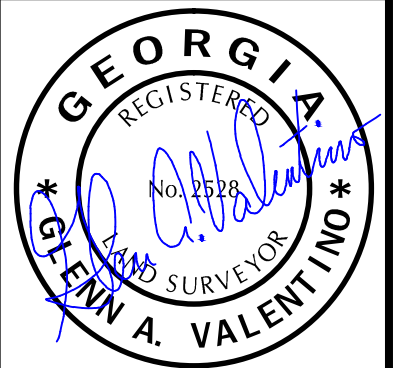


SUBDIVISION PLAT OF:  
**FT. GILLEM DEVELOPMENT**  
 FOR  
**THE CITY OF FOREST PARK**

**VA**  
**VALENTINO & ASSOCIATES, INC.**  
 LAND SURVEYORS  
 4045 ORCHARD ROAD  
 BUILDING 200  
 SMYRNA, GEORGIA 30080  
 PHONE: (770) 438-0015  
 FAX: (770) 435-6050  
 WEB: VALENTINOSURVEY.COM  
 STATE OF GEORGIA LAND SURVEYING FIRM LICENSE NO. LSF000794

**REVISIONS**

1/13/23: ADDRESS COMMENTS
10/04/23: ADDED CERTIFICATIONS.
10/12/23: ADDRESS COMMENTS

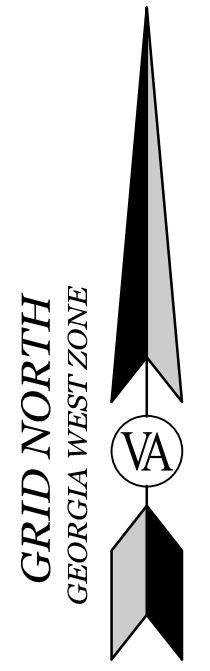


SCALE: 1" = 100'  
 DATE: 10/20/2022  
 JOB NUMBER: 15-074  
 FILE NUMBER: 15-074-SD  
 PLOTTED: 10/12/2023

**FINAL SUBDIVISION PLAT**



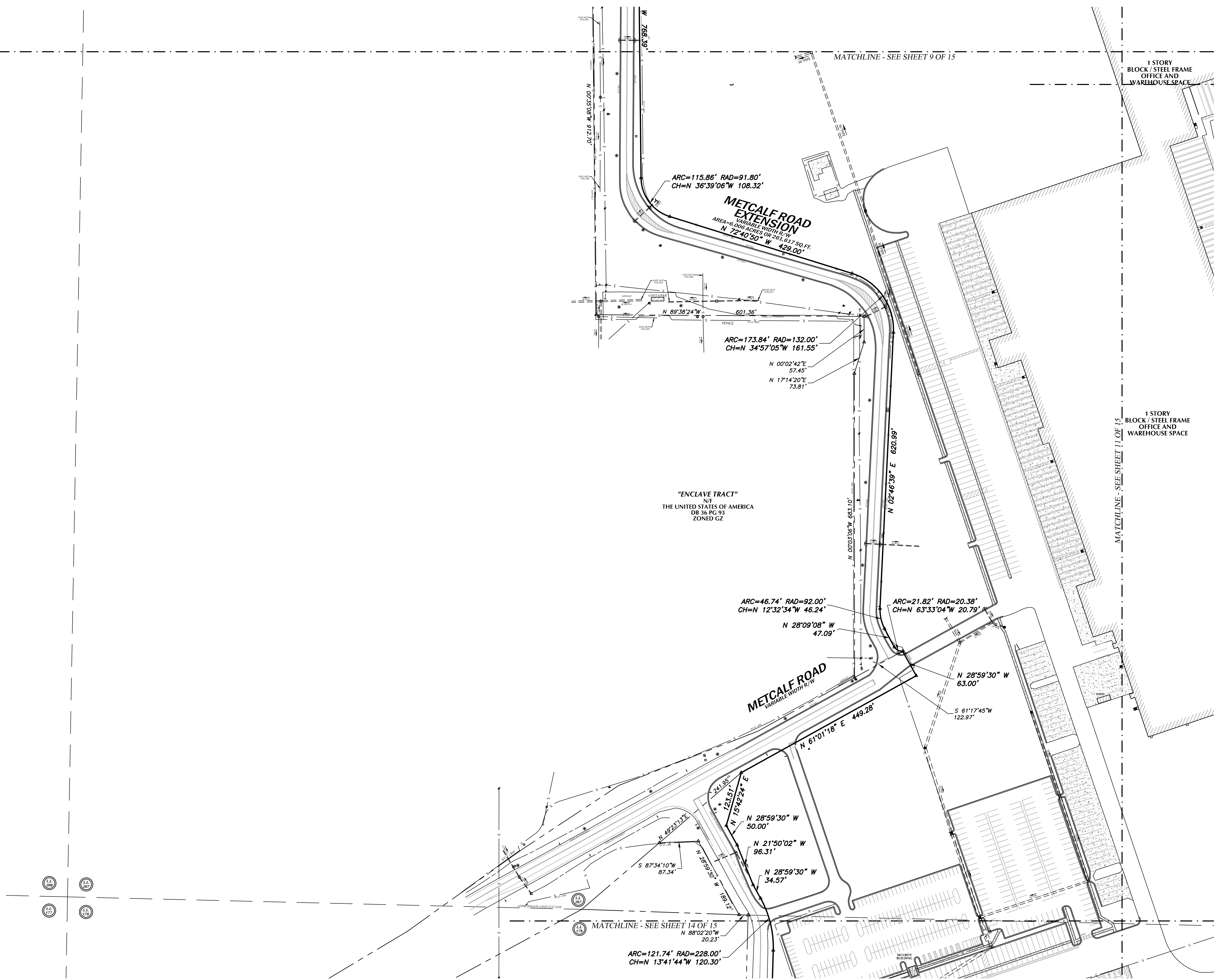
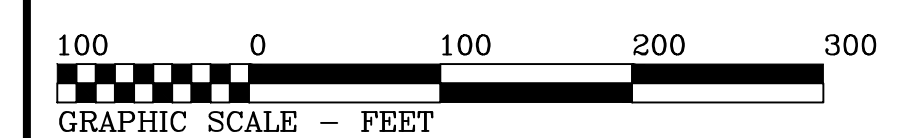




RESERVED FOR CLERK OF COURT

LEGEND

- BROKEN LINE NOT TO SCALE
- X- FENCE LINE
- G- GUARDRAIL
- G- UNDERGROUND GAS LINE
- E- OVERHEAD ELECTRIC LINE
- T- OVERHEAD TELEPHONE LINE
- S- SANITARY SEWER LINE
- FM- SANITARY SEWER FORCEMAIN LINE
- UE- UNDERGROUND ELECTRIC LINE
- UT- UNDERGROUND TELEPHONE LINE
- UNK- UNKNOWN UNDERGROUND UTILITY LINE
- W- WATER LINE
- WET- WETLANDS AREA
- ▲ CATCH BASIN SINGLE WING
- ▲ CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- CLEANOUT
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- △ FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE/LINE MARKER
- BOLLARD
- CMF CONCRETE MONUMENT FOUND
- CTF CRIMPED TOP PIPE FOUND
- E-PAN ELECTRIC PANEL
- + FFE FINISHED FLOOR ELEVATION
- IRB IRRIGATION BOX
- IPF IRON PIN FOUND
- IPS 1/2" IRON PIN SET
- MB MAIL BOX
- OTF OPEN TOP PIPE FOUND
- PKF PK NAIL FOUND
- PMS PK NAIL SET
- RBF REBAR FOUND
- RMF RIGHT-OF-WAY MONUMENT FOUND
- RRSB RAILROAD SIGNAL BOX
- SO STUB OUT
- BSL BUILDING SETBACK LINE
- C&G CURB & GUTTER
- CP CONCRETE PAD
- CLF CHAIN LINK FENCE
- CMP CORRUGATED METAL PIPE
- DB PG DEED BOOK & PAGE
- DIP DUCTILE IRON PIPE
- HC HEADER CURB
- HDPE HIGH DENSITY POLYETHYLENE PIPE
- INV INVERT ELEVATION
- OCS OUTLET CONTROL STRUCTURE
- PB PG PLAT BOOK & PAGE
- PVC PLASTIC PIPE
- RCP REINFORCED CONCRETE PIPE
- TBM TEMPORARY BENCHMARK



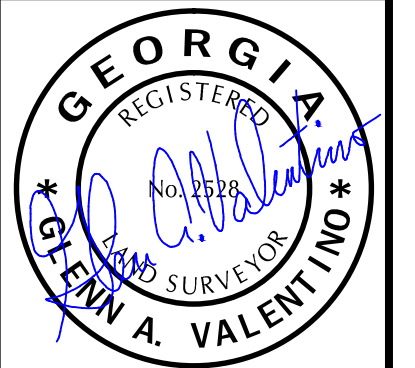
SUBDIVISION PLAT OF:  
**FT. GILLEM DEVELOPMENT**  
 FOR  
**THE CITY OF FOREST PARK**

LAND LOTS 178,179,204,205,206,207,210,211 & 212 12TH DISTRICT CITY OF FOREST PARK, CLAYTON COUNTY, GEORGIA

**VA**  
**VALENTINO & ASSOCIATES, INC.**  
 LAND SURVEYORS  
 4045 ORCHARD ROAD  
 BUILDING 200  
 SMYRNA, GEORGIA 30080  
 PHONE: (770) 438-0015  
 FAX: (770) 435-6050  
 WEB: VALENTINOSURVEY.COM  
 STATE OF GEORGIA LAND SURVEYING FIRM LICENSE NO. LSF000794

**REVISIONS**

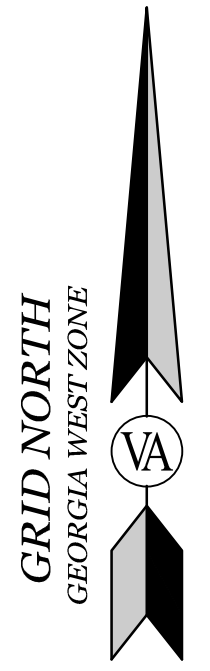
1/13/23:	ADDRESS COMMENTS
10/04/23:	ADDED CERTIFICATIONS.
10/12/23:	ADDRESS COMMENTS



SCALE: 1" = 100'  
 DATE: 10/20/2022  
 JOB NUMBER: 15-074  
 FILE NUMBER: 15-074-SD  
 PLOTTED: 10/12/2023

**FINAL SUBDIVISION PLAT**

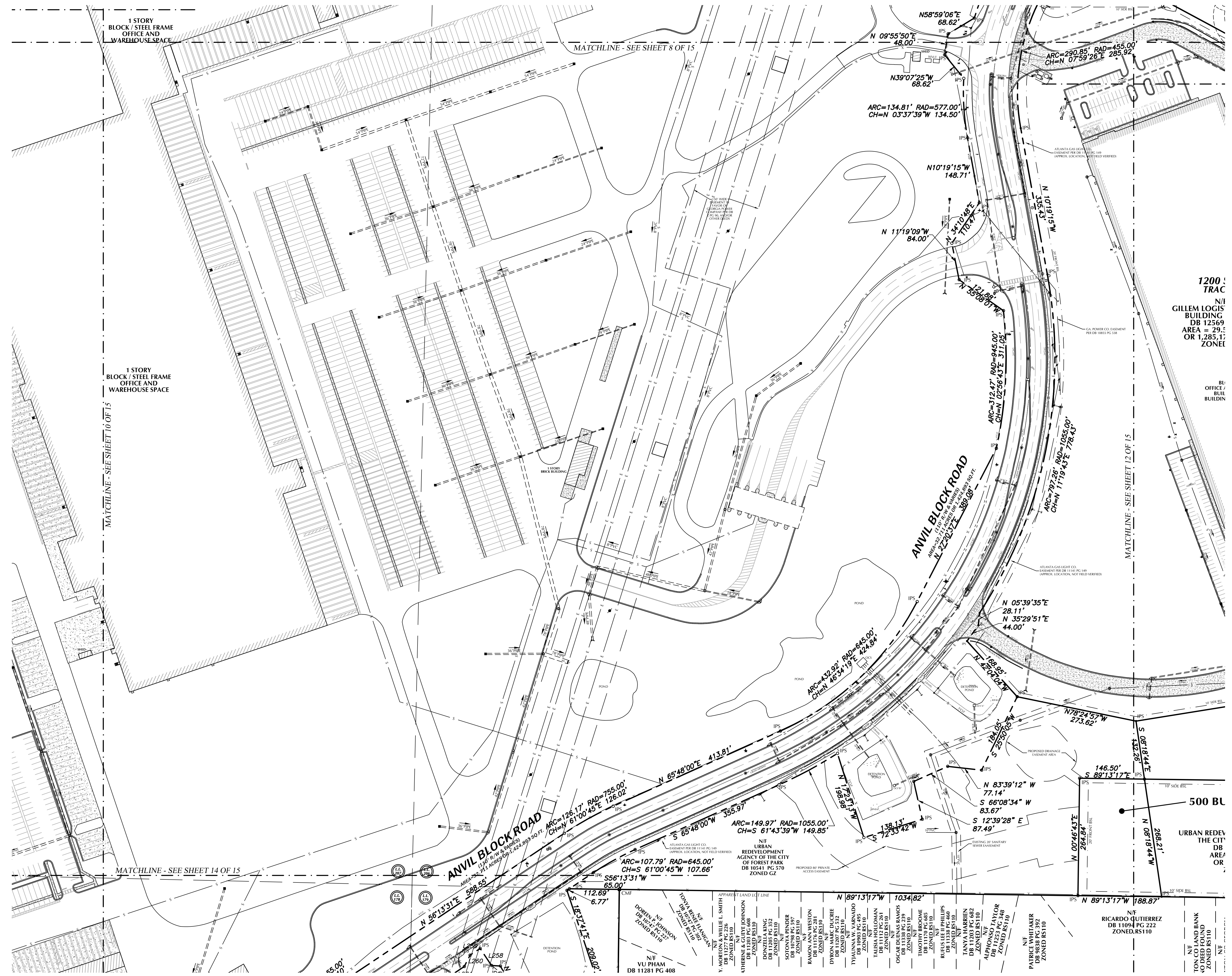
FOR ALL NOTES SEE SHEET 1



RESERVED FOR CLERK OF COURT

LEGEND

- BROKEN LINE NOT TO SCALE
- - - FENCE LINE
- - - GUARDRAIL
- - - UNDERGROUND GAS LINE
- - - OVERHEAD ELECTRIC LINE
- - - OVERHEAD TELEPHONE LINE
- - - SANITARY SEWER LINE
- - - SANITARY SEWER FORCEMAIN LINE
- - - UNDERGROUND ELECTRIC LINE
- - - UNDERGROUND TELEPHONE LINE
- - - UNKNOWN UNDERGROUND UTILITY LINE
- - - WATER LINE
- - - WETLAND AREA
- - - CATCH BASIN SINGLE WING
- - - CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- CLEANOUT
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE/LINE MARKER
- BOLLARD
- CONCRETE MONUMENT FOUND
- CRIMPED TOP PIPE FOUND
- CT
- E-PAN
- FINISHED FLOOR ELEVATION
- IRB
- IRRIGATION BOX
- IPF
- IRON PIN FOUND
- IPS
- 1/2" IRON PIN SET
- MB
- MAIL BOX
- OTF
- OPEN TOP PIPE FOUND
- PKF
- PK NAIL FOUND
- PK NAIL SET
- RBF
- REBAR FOUND
- RMF
- RIGHT-OF-WAY MONUMENT FOUND
- RRSB
- RAILROAD SIGNAL BOX
- STUB OUT
- SO
- BSL
- BUILDING SETBACK LINE
- CURB & GUTTER
- CP
- CONCRETE PAD
- CLF
- CHAIN LINK FENCE
- CMP
- CORRUGATED METAL PIPE
- DB PG
- DEED BOOK & PAGE
- DIP
- DUCTILE IRON PIPE
- HC
- HEADER CURB
- HDPE
- HIGH DENSITY POLYETHYLENE PIPE
- INV
- INVERT ELEVATION
- OCS
- OUTLET CONTROL STRUCTURE
- PB PG
- PLAT BOOK & PAGE
- PVC
- PLASTIC PIPE
- RCP
- REINFORCED CONCRETE PIPE
- TBM
- TEMPORARY BENCHMARK



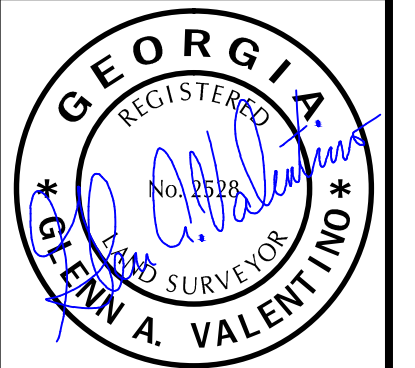
1200' TRAC  
 N/I GILLEM LOGIS BUILDING  
 DB 12569  
 AREA = 29.5  
 OR 1,285.17 ZONE

SUBDIVISION PLAT OF:  
**FT. GILLEM DEVELOPMENT**  
 FOR  
**THE CITY OF FOREST PARK**

**VA**  
**VALENTINO & ASSOCIATES, INC.**  
 LAND SURVEYORS  
 4045 ORCHARD ROAD  
 BUILDING 200  
 SMYRNA, GEORGIA 30080  
 PHONE: (770) 438-0015  
 FAX: (770) 435-6050  
 WEB: VALENTINOSURVEY.COM  
 STATE OF GEORGIA LAND SURVEYING FIRM LICENSE NO. LSF000794

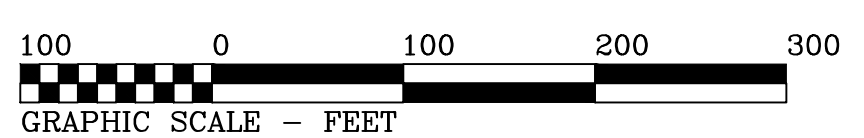
**REVISIONS**

1/13/23: ADDRESS COMMENTS
10/04/23: ADDED CERTIFICATIONS.
10/12/23: ADDRESS COMMENTS

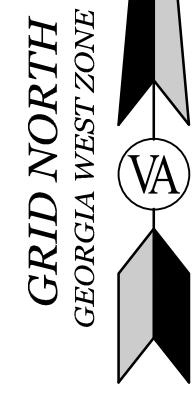


SCALE: 1" = 100'  
 DATE: 10/20/2022  
 JOB NUMBER: 15-074  
 FILE NUMBER: 15-074-SD  
 PLOTTED: 10/12/2023

**FINAL SUBDIVISION PLAT**



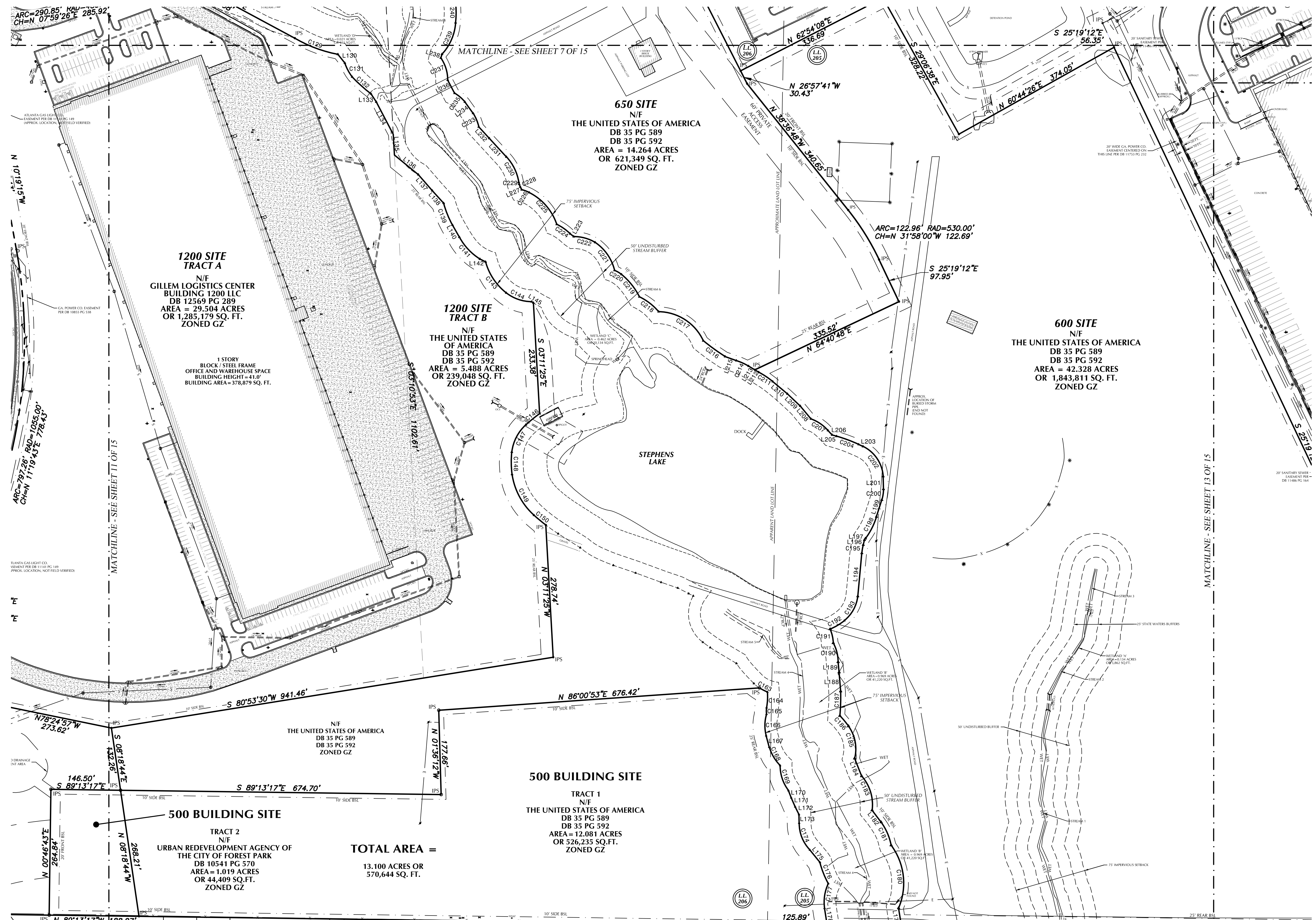
FOR ALL NOTES SEE SHEET 1



RESERVED FOR CLERK OF COURT

LEGEND

- BROKEN LINE NOT TO SCALE
- - - FENCE LINE
- - - GUARDRAIL
- - - UNDERGROUND GAS LINE
- - - OVERHEAD ELECTRIC LINE
- - - OVERHEAD TELEPHONE LINE
- - - SANITARY SEWER LINE
- - - SANITARY SEWER FORCEMAIN LINE
- - - UNDERGROUND ELECTRIC LINE
- - - UNDERGROUND TELEPHONE LINE
- - - UNKNOWN UNDERGROUND UTILITY LINE
- - - WATER LINE
- - - WETLANDS AREA
- ▲ CATCH BASIN SINGLE WING
- ▲ CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE/LINE MARKER
- BOLLARD
- BO CONCRETE MONUMENT FOUND
- CT CRIMPED TOP PIPE FOUND
- E-PAN ELECTRIC PANEL
- + FFE FINISHED FLOOR ELEVATION
- IRB IRRIGATION BOX
- IPF IRON PIN FOUND
- IPS 1/2" IRON PIN SET
- MB MAIL BOX
- OTF OPEN TOP PIPE FOUND
- PKF PK NAIL FOUND
- PKS PK NAIL SET
- RBF REBAR FOUND
- RMF RIGHT-OF-WAY MONUMENT FOUND
- RRSB RAILROAD SIGNAL BOX
- SO STUB OUT
- BSL BUILDING SETBACK LINE
- C&G CURB & GUTTER
- CP CONCRETE PAD
- CLF CHAIN LINK FENCE
- CMP CORRUGATED METAL PIPE
- DB PG DEED BOOK & PAGE
- DIP DUCTILE IRON PIPE
- HC HEADER CURB
- HDPE HIGH DENSITY POLYETHYLENE PIPE
- INV INVERT ELEVATION
- OCS OUTLET CONTROL STRUCTURE
- PB PG PLAT BOOK & PAGE
- PVC PLASTIC PIPE
- RCP REINFORCED CONCRETE PIPE
- TBM TEMPORARY BENCHMARK

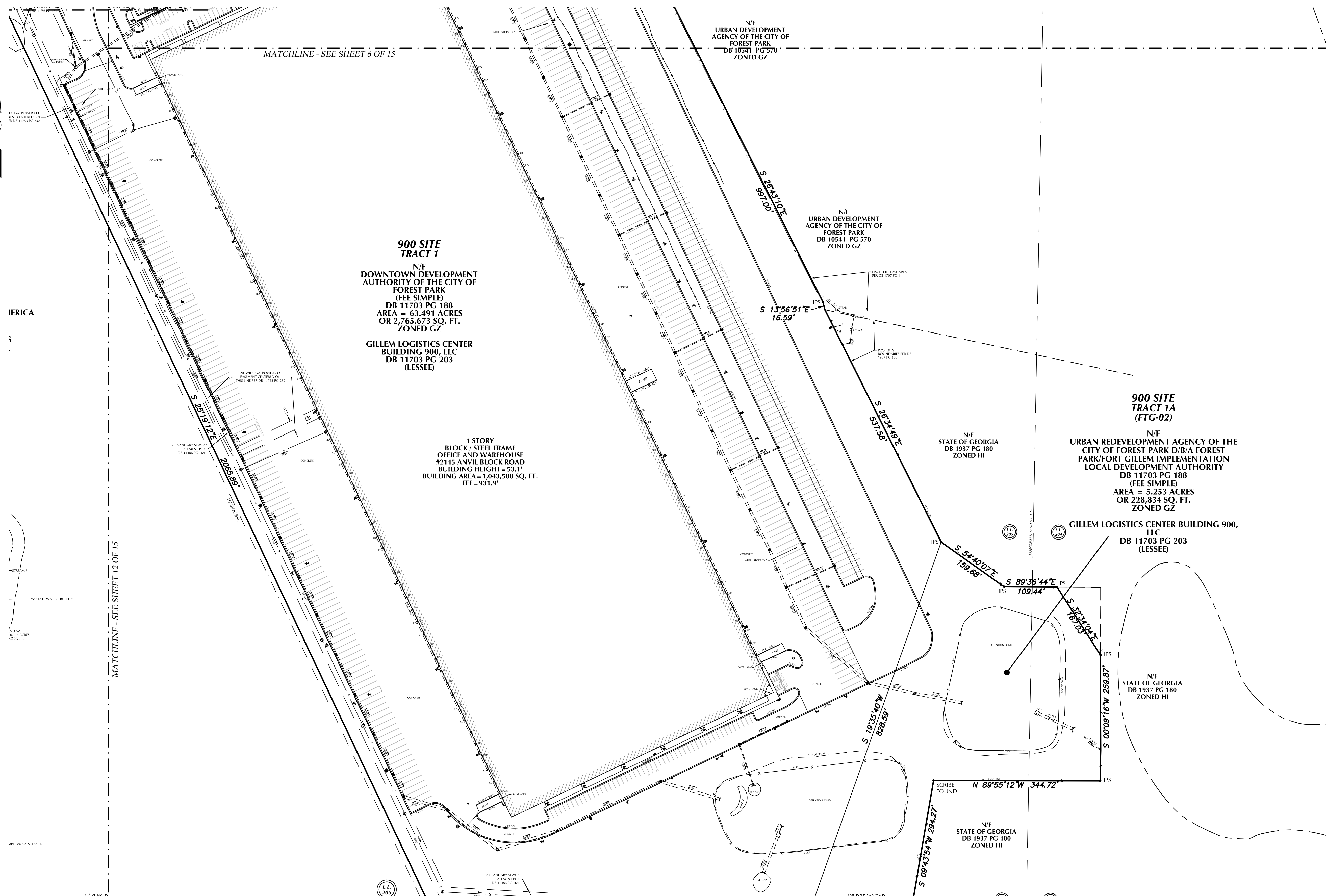




RESERVED FOR CLERK OF COURT

LEGEND

- BROKEN LINE NOT TO SCALE
- - - FENCE LINE
- - - GUARDRAIL
- - - UNDERGROUND GAS LINE
- - - OVERHEAD ELECTRIC LINE
- - - OVERHEAD TELEPHONE LINE
- - - SANITARY SEWER LINE
- - - FM SANITARY SEWER FORCEMAIN LINE
- - - UNDERGROUND ELECTRIC LINE
- - - UT UNDERGROUND TELEPHONE LINE
- - - UNKN UNKNOWN UNDERGROUND UTILITY LINE
- - - WATER LINE
- - - WET WETLANDS AREA
- ▲ CATCH BASIN SINGLE WING
- ▲ CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- CLEANOUT
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE/LINE MARKER
- BOLLARD
- BO CONCRETE MONUMENT FOUND
- CTF CRIMPED TOP PIPE FOUND
- E-PAN ELECTRIC PANEL
- + FFE FINISHED FLOOR ELEVATION
- IRB IRRIGATION BOX
- IPF IRON PIN FOUND
- IPS 1/2" IRON PIN SET
- MB MAIL BOX
- OTF OPEN TOP PIPE FOUND
- PKF PK NAIL FOUND
- PKS PK NAIL SET
- RBF REBAR FOUND
- RMF RIGHT-OF-WAY MONUMENT FOUND
- RRSB RAIL ROAD SIGNAL BOX
- SO STUB OUT
- BSL BUILDING SETBACK LINE
- C&G CURB & GUTTER
- CP CONCRETE PAD
- CLF CHAIN LINK FENCE
- CMP CORRUGATED METAL PIPE
- DB PG DEED BOOK & PAGE
- DIP DUCTILE IRON PIPE
- HC HEADER CURB
- HDPE HIGH DENSITY POLYETHYLENE PIPE
- INV INVERT ELEVATION
- OCS OUTLET CONTROL STRUCTURE
- PB PG PLAT BOOK & PAGE
- PVC PLASTIC PIPE
- RCP REINFORCED CONCRETE PIPE
- TBM TEMPORARY BENCHMARK



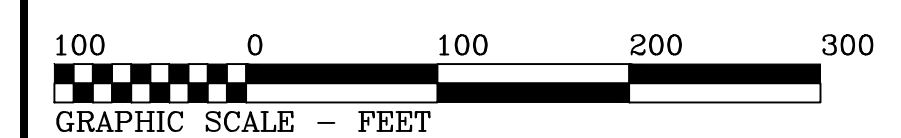
**900 SITE TRACT 1**  
 N/F  
 DOWNTOWN DEVELOPMENT  
 AUTHORITY OF THE CITY OF  
 FOREST PARK  
 (FEE SIMPLE)  
 DB 11703 PG 188  
 AREA = 63.491 ACRES  
 OR 2,765,673 SQ. FT.  
 ZONED GZ

**GILLEM LOGISTICS CENTER  
 BUILDING 900, LLC  
 DB 11703 PG 203  
 (LESSEE)**

**1 STORY  
 BLOCK / STEEL FRAME  
 OFFICE AND WAREHOUSE  
 #2145 ANVIL BLOCK ROAD  
 BUILDING HEIGHT = 53.1'  
 BUILDING AREA = 1,043,508 SQ. FT.  
 FFE = 931.9'**

**900 SITE TRACT 1A (FTG-02)**  
 N/F  
 URBAN REDEVELOPMENT AGENCY OF THE  
 CITY OF FOREST PARK D/B/A FOREST  
 PARK/FORT GILLEM IMPLEMENTATION  
 LOCAL DEVELOPMENT AUTHORITY  
 DB 11703 PG 188  
 (FEE SIMPLE)  
 AREA = 5.253 ACRES  
 OR 228,834 SQ. FT.  
 ZONED GZ

**GILLEM LOGISTICS CENTER BUILDING 900,  
 LLC  
 DB 11703 PG 203  
 (LESSEE)**



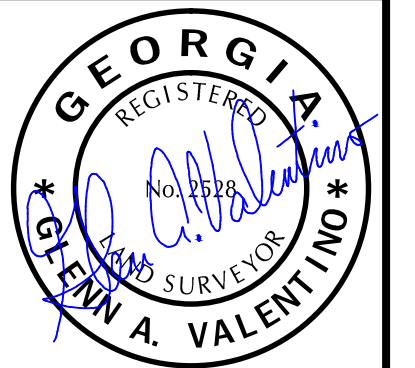
FOR ALL NOTES SEE SHEET 1

SUBDIVISION PLAT OF:  
**FT. GILLEM DEVELOPMENT**  
 FOR  
**THE CITY OF FOREST PARK**

**VA**  
**VALENTINO & ASSOCIATES, INC.**  
 LAND SURVEYORS  
 4045 ORCHARD ROAD  
 BUILDING 200  
 SMYRNA, GEORGIA 30080  
 PHONE: (770) 438-0015  
 FAX: (770) 435-6050  
 WEB: VALENTINOSURVEY.COM  
 STATE OF GEORGIA LAND SURVEYING FIRM LICENSE NO. LSF000794

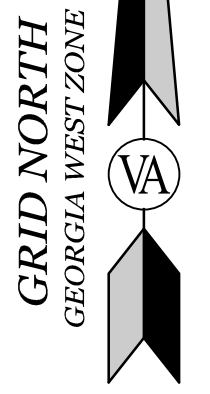
**REVISIONS**

1/13/23:	ADDRESS COMMENTS
10/04/23:	ADDED CERTIFICATIONS.
10/12/23:	ADDRESS COMMENTS



SCALE: 1" = 100'  
 DATE: 10/20/2022  
 JOB NUMBER: 15-074  
 FILE NUMBER: 15-074-SD  
 PLOTTED: 10/12/2023

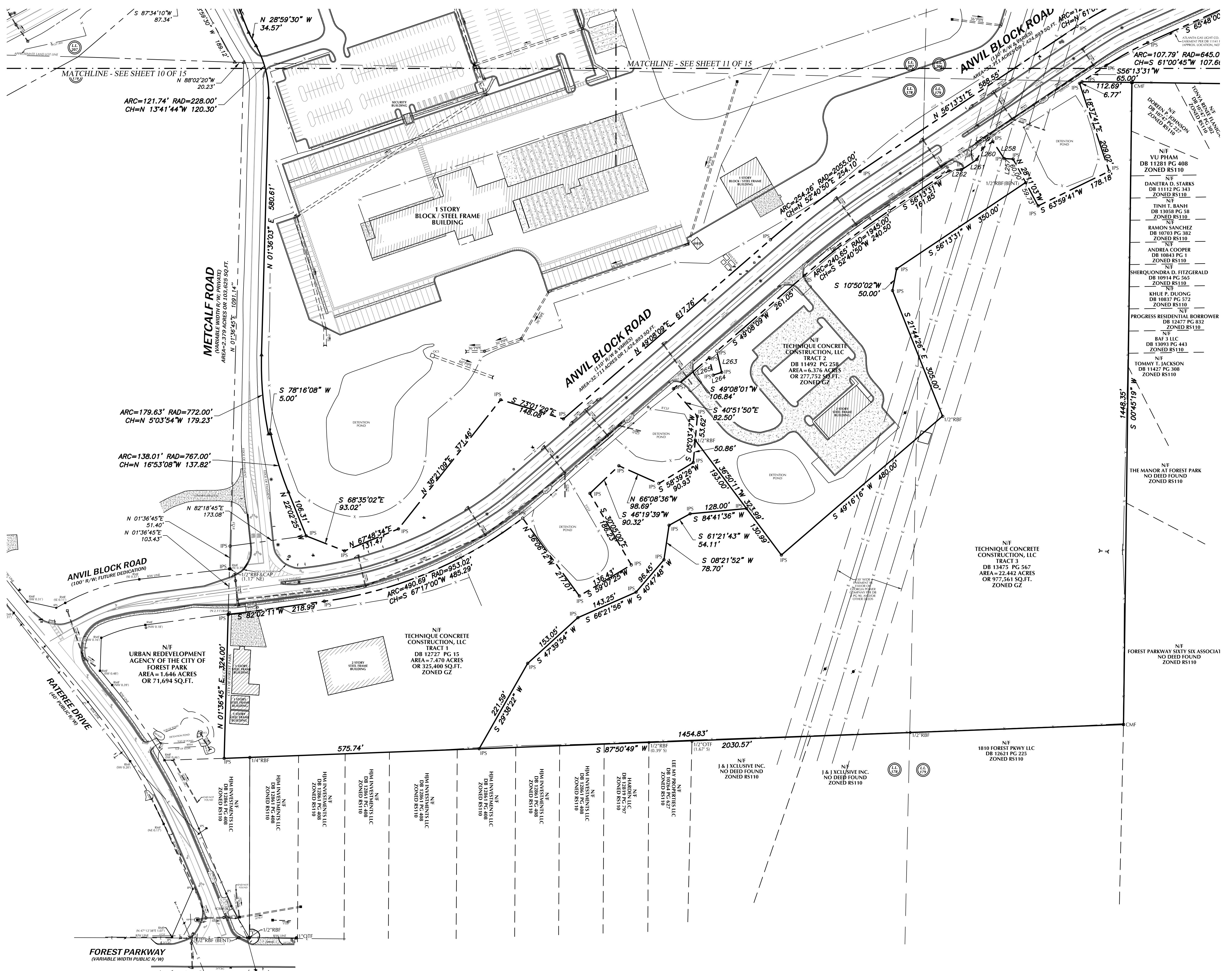
**FINAL SUBDIVISION PLAT**  
 SHEET  
**13 OF 14**



RESERVED FOR CLERK OF COURT

LEGEND

- BROKEN LINE NOT TO SCALE
- - - FENCE LINE
- - - GUARDRAIL
- - - UNDERGROUND GAS LINE
- - - OVERHEAD ELECTRIC LINE
- - - OVERHEAD TELEPHONE LINE
- - - SANITARY SEWER LINE
- - - SANITARY SEWER FORCMAIN LINE
- - - UNDERGROUND ELECTRIC LINE
- - - UNDERGROUND TELEPHONE LINE
- - - UNKNOWN UNDERGROUND UTILITY LINE
- - - WATER LINE
- - - WETLANDS AREA
- - - CATCH BASIN SINGLE WING
- - - CATCH BASIN DOUBLE WING
- COMPUTED POINT
- BORING HOLE
- CLEANOUT
- COMMUNICATION BOX
- ELECTRIC BOX
- ELECTRIC LINE MARKER
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC OUTLET
- ELECTRIC SWITCH
- FIBER OPTIC BOX
- FIBER OPTIC LINE MARKER
- FIRE HYDRANT
- FLARED END SECTION
- GAS LINE MARKER
- GAS METER
- GAS VALVE
- GROUND LIGHT
- GUY POLE
- GUY WIRE
- HEADWALL
- HEATING/AIR CONDITIONING UNIT
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- POST INDICATOR VALVE
- POWER POLE
- SANITARY SEWER MANHOLE
- SIGN POST
- STORM WATER DROP INLET
- STORM WATER JUNCTION BOX
- STORM WATER YARD INLET
- TELEPHONE MANHOLE
- TELEPHONE POLE
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- WATER MANHOLE
- WATER METER
- WATER VALVE
- WATER VALVE LINE MARKER
- BOLLARD
- BO CONCRETE MONUMENT FOUND
- CTF CRIMPED TOP PIPE FOUND
- E-PAN ELECTRIC PANEL
- FFE FINISHED FLOOR ELEVATION
- IRB IRRIGATION BOX
- IPF IRON PIN FOUND
- IPS 1/2" IRON PIN SET
- MB MAIL BOX
- OTF OPEN TOP PIPE FOUND
- PKF PK NAIL FOUND
- PMS PK NAIL SET
- RBF REBAR FOUND
- RMF RIGHT-OF-WAY MONUMENT FOUND
- RRSB RAILROAD SIGNAL BOX
- SO STUB OUT
- BSL BUILDING SETBACK LINE
- C&G CURB & GUTTER
- CP CONCRETE PAD
- CLF CHAIN LINK FENCE
- CMP CORRUGATED METAL PIPE
- DB PG DEED BOOK & PAGE
- DIP DUCTILE IRON PIPE
- HC HEADER CURB
- HDPE HIGH DENSITY POLYETHYLENE PIPE
- INV INVERT ELEVATION
- OCS OUTLET CONTROL STRUCTURE
- PB PG PLAT BOOK & PAGE
- PVC PLASTIC PIPE
- RCP REINFORCED CONCRETE PIPE
- TBM TEMPORARY BENCHMARK



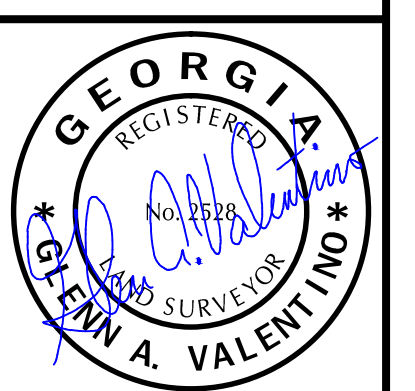
SUBDIVISION PLAT OF:  
**FT. GILLEM DEVELOPMENT**  
 FOR  
**THE CITY OF FOREST PARK**

LAND LOTS 178,179,204,205,206,207,210,211 & 212 12TH DISTRICT CITY OF FOREST PARK, CLAYTON COUNTY, GEORGIA

**VA**  
**VALENTINO & ASSOCIATES, INC.**  
 LAND SURVEYORS  
 4045 ORCHARD ROAD  
 BUILDING 200  
 SMYRNA, GEORGIA 30080  
 PHONE: (770) 438-0015  
 FAX: (770) 435-6050  
 WEB: VALENTINOSURVEY.COM  
 STATE OF GEORGIA LAND SURVEYING FIRM LICENSE NO. LS9000794

**REVISIONS**

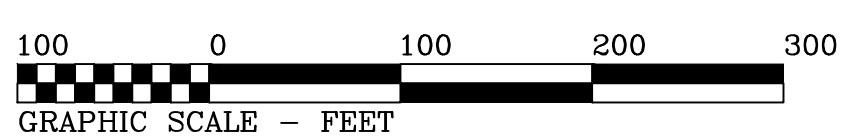
1/13/23:	ADDRESS COMMENTS
10/04/23:	ADDED CERTIFICATIONS.
10/12/23:	ADDRESS COMMENTS



SCALE: 1" = 100'  
 DATE: 10/20/2022  
 JOB NUMBER: 15-074  
 FILE NUMBER: 15-074-SD  
 PLOTTED: 10/12/2023

**FINAL SUBDIVISION PLAT**

SHEET  
**14 OF 14**



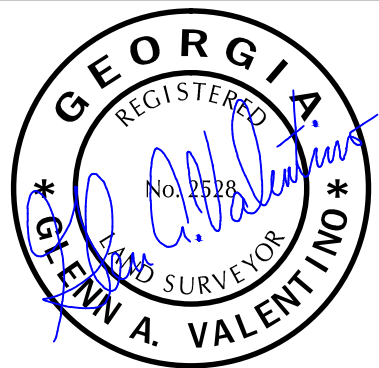
FOR ALL NOTES SEE SHEET 1

# CALL TABLES

LAND LOTS 178,179,204,205,206,207,210,211 & 212 12TH DISTRICT CITY OF FOREST PARK, CLAYTON COUNTY, GEORGIA

FT. GILLEM DEVELOPMENT  
FOR  
THE CITY OF FOREST PARK

SUBDIVISION PLAT OF:



SCALE: 1" = 100'  
DATE: 10/20/2022  
JOB NUMBER: 15-074  
FILE NUMBER: 15-074-SD  
PLOTTED: 10/12/2023

FINAL  
SUBDIVISION  
PLAT

SHEET  
15 OF 15

FOR ALL NOTES SEE SHEET 1

600 SITE		
Course	Bearing	Distance
C179	N 08°54'41" W	39.30'
C180	Rod: 133.59'	ARC: 139.56'
	Chd: N 06°45'26" W	131.30'
C181	Rod: 121.96'	ARC: 53.31'
	Chd: N 2°29'34" W	52.88'
L182	N 37°08'40" W	31.44'
C183	Rod: 91.77'	ARC: 77.60'
	Chd: N 17°03'17" W	75.28'
L184	N 21°25'52" W	40.04'
C185	Rod: 82.82'	ARC: 71.14'
	Chd: N 10°49'15" W	68.92'
C186	Rod: 194.72'	ARC: 28.45'
	Chd: N 39°36'48" W	28.43'
C187	Rod: 424.86'	ARC: 51.70'
	Chd: N 01°48'04" E	51.62'
L188	N 04°38'19" W	40.21'
C189	N 05°37'31" W	21.60'
C190	Rod: 83.12'	ARC: 41.67'
	Chd: N 14°17'14" W	41.23'
C191	Rod: 83.96'	ARC: 30.23'
	Chd: N 12°49'16" W	30.06'
C192	Rod: 117.66'	ARC: 34.95'
	Chd: N 59°18'27" E	34.85'
C193	Rod: 77.67'	ARC: 60.23'
	Chd: N 28°50'45" E	56.73'
C194	N 05°20'52" E	90.99'
C195	Rod: 89.27'	ARC: 17.94'
	Chd: N 09°46'27" E	17.91'
L196	N 13°25'16" E	10.35'
L197	N 33°32'25" E	4.05'
C198	Rod: 147.38'	ARC: 51.47'
	Chd: N 26°44'23" E	51.21'
L199	N 17°44'16" E	37.21'
C200	Rod: 81.05'	ARC: 22.91'
	Chd: N 08°42'15" E	22.83'
L201	N 01°27'55" W	26.93'
C202	Rod: 75.91'	ARC: 79.38'
	Chd: N 35°43'30" W	75.81'
L203	N 65°16'04" W	10.03'
C204	Rod: 330.05'	ARC: 49.80'
	Chd: N 69°35'25" W	49.75'
L205	N 73°29'56" W	9.71'
L206	N 43°14'54" W	12.75'
C207	Rod: 85.81'	ARC: 43.81'
	Chd: N 55°41'20" W	43.34'
L208	N 39°39'25" W	35.26'
L209	N 46°42'01" W	37.05'
L210	N 49°59'14" W	40.32'
C211	Rod: 162.66'	ARC: 35.45'
	Chd: N 56°11'48" W	35.38'
L212	N 58°50'50" W	9.79'

650 SITE		
Course	Bearing	Distance
L213	N 58°50'50" W	15.17'
C214	Rod: 117.62'	ARC: 28.37'
	Chd: N 65°45'27" W	28.30'
L215	N 70°17'50" W	25.21'
C216	Rod: 448.95'	ARC: 56.83'
	Chd: N 54°43'32" W	56.79'
C217	Rod: 105.17'	ARC: 118.18'
	Chd: N 56°54'41" W	112.06'
C218	Rod: 122.71'	ARC: 51.54'
	Chd: N 52°19'12" W	51.16'
C219	Rod: 145.82'	ARC: 60.73'
	Chd: N 38°37'03" W	60.29'
C220	Rod: 33.66'	ARC: 17.04'
	Chd: N 59°39'49" W	16.97'
C221	Rod: 99.30'	ARC: 73.28'
	Chd: N 34°46'06" W	71.63'
C222	Rod: 122.71'	ARC: 51.54'
	Chd: N 74°47'56" W	46.63'
L223	N 51°38'48" W	9.49'
C224	Rod: 107.87'	ARC: 34.84'
	Chd: N 54°45'59" W	34.68'
C225	Rod: 116.23'	ARC: 90.55'
	Chd: N 40°51'45" W	88.28'
C226	Rod: 82.08'	ARC: 17.16'
	Chd: N 69°10'17" W	17.13'
L227	N 26°50'55" W	6.73'
C228	Rod: 33.54'	ARC: 6.21'
	Chd: N 21°32'41" W	6.20'
C229	Rod: 33.54'	ARC: 4.11'
	Chd: N 12°43'50" W	4.11'
C230	Rod: 102.64'	ARC: 60.03'
	Chd: N 25°58'29" W	59.17'
L231	N 42°37'49" W	43.13'
L232	N 42°32'59" W	32.81'
C233	Rod: 91.98'	ARC: 31.08'
	Chd: N 22°44'11" W	30.93'
L234	N 35°50'18" W	29.92'
C235	Rod: 81.11'	ARC: 28.50'
	Chd: N 49°38'09" W	28.35'
L236	N 27°42'50" W	31.34'
C237	Rod: 81.95'	ARC: 49.47'
	Chd: N 17°14'05" W	48.72'
L238	N 17°04'36" E	8.39'
C239	Rod: 107.99'	ARC: 73.60'
	Chd: N 23°19'33" E	72.19'
C240	Rod: 192.06'	ARC: 52.11'
	Chd: N 01°20'37" W	51.95'
L241	N 08°32'15" W	25.76'
L242	N 66°47'06" E	21.16'
C243	Rod: 179.94'	ARC: 109.84'
	Chd: N 53°42'29" E	108.14'
C244	Rod: 84.82'	ARC: 104.67'
	Chd: N 02°38'26" E	98.15'
C245	Rod: 79.09'	ARC: 55.42'
	Chd: N 50°13'42" W	54.29'
C246	Rod: 84.82'	ARC: 32.58'
	Chd: N 79°44'38" W	32.43'
L247	N 86°24'39" W	23.44'
C248	Rod: 93.20'	ARC: 80.55'
	Chd: N 71°29'09" W	78.07'
C249	Rod: 81.44'	ARC: 87.93'
	Chd: S 78°28'51" W	83.72'
C250	Rod: 143.87'	ARC: 14.78'
	Chd: S 44°36'31" W	14.78'

1200 SITE		
Course	Bearing	Distance
C129	Rod: 283.85'	ARC: 97.24'
	Chd: S 69°28'36" E	96.77'
L130	S 38°42'57" E	23.28'
C131	Rod: 101.93'	ARC: 53.24'
	Chd: S 27°51'47" E	53.09'
C132	Rod: 322.76'	ARC: 53.27'
	Chd: S 48°02'54" E	53.21'
L133	S 32°53'08" E	20.38'
L134	S 27°42'30" E	77.12'
L135	S 03°10'53" E	43.73'
L136	S 50°41'53" E	65.00'
L137	S 41°02'05" E	44.68'
L138	S 42°09'47" E	35.58'
C139	Rod: 207.75'	ARC: 49.84'
	Chd: S 22°00'24" E	49.72'
L140	S 29°44'31" E	29.32'
C141	Rod: 122.75'	ARC: 63.93'
	Chd: S 43°10'34" E	63.91'
L142	S 63°56'56" E	13.20'
C143	Rod: 125.22'	ARC: 80.01'
	Chd: S 33°37'03" E	78.65'
C144	Rod: 87.07'	ARC: 97.67'
	Chd: S 70°54'34" E	96.62'
L145	S 56°47'50" E	4.42'
C146	Rod: 368.66'	ARC: 37.46'
	Chd: S 50°51'55" W	37.44'
C147	Rod: 92.70'	ARC: 65.67'
	Chd: S 27°20'43" W	64.30'
C148	Rod: 203.18'	ARC: 47.31'
	Chd: S 00°40'51" E	47.20'
C149	Rod: 144.40'	ARC: 99.69'
	Chd: S 28°12'47" E	97.72'
C150	Rod: 391.74'	ARC: 32.35'
	Chd: S 50°21'25" E	32.34'

500 SITE		
Course	Bearing	Distance
C163	Rod: 89.72'	ARC: 18.83'
	Chd: S 62°40'42" E	18.80'
C164	Rod: 127.56'	ARC: 33.03'
	Chd: S 03°00'37" W	32.94'
C165	Rod: 40.78'	ARC: 13.74'
	Chd: S 00°45'57" W	13.68'
C166	Rod: 84.03'	ARC: 45.91'
	Chd: S 01°03'15" W	45.34'
L167	S 15°16'57" E	24.93'
C168	Rod: 94.89'	ARC: 45.43'
	Chd: S 30°28'11" E	45.00'
C169	Rod: 85.36'	ARC: 56.54'
	Chd: S 18°28'18" E	55.51'
L170	S 21°06'44" E	16.27'
L171	S 23°36'55" E	20.73'
L172	S 26°17'40" E	18.12'
L173	S 01°09'29" E	16.08'
C174	Rod: 80.15'	ARC: 62.44'
	Chd: S 21°46'59" E	60.88'
L175	S 38°53'19" E	33.63'
C176	Rod: 192.16'	ARC: 48.03'
	Chd: S 21°34'30" E	47.90'
C177	Rod: 91.34'	ARC: 53.46'
	Chd: S 08°37'37" W	52.70'
L178	S 08°54'41" E	36.94'

BLUE STAR SITE		
Course	Bearing	Distance
L251	N 73°47'10" E	18.86'
L252	N 44°08'55" E	44.00'
L253	N 14°30'40" E	18.86'
L254	N 68°39'36" W	39.88'
L255	S 19°50'42" E	60.00'
L256	S 64°50'44" E	42.51'
L257	S 19°50'42" E	61.25'
L258	S 25°09'12" W	49.50'
L259	N 00°05'05" E	94.94'
C260	Rod: 495.00'	ARC: 29.11'
	Chd: N 50°16'55" E	29.11'

HOOD AVENUE		
Course	Bearing	Distance
L257	N 86°32'29" W	20.13'
L258	N 33°46'29" W	46.33'
L259	S 56°13'31" W	27.40'
L260	S 26°58'35" W	26.65'
L261	S 58°13'31" W	42.00'
L262	S 85°28'26" W	28.65'
L263	S 12°49'20" E	49.10'
L264	S 71°45'33" W	20.09'
L265	N 12°49'20" W	40.35'
L266	N 72°41'00" W	5.61'
L267	N 11°19'51" W	35.00'
L268	N 60°49'45" E	56.00'
L269	S 74°27'58" E	76.76'
L270	S 77°16'40" W	31.85'
L271	S 77°16'40" W	4.20'
L272	S 32°16'40" W	46.85'
L273	N 74°27'58" W	16.88'
L274	N 74°27'58" W	76.76'
L275	S 60°49'45" W	28.00'
L276	S 60°49'45" W	28.00'
L277	S 16°07'29" W	76.76'

1100 SITE		
Course	Bearing	Distance
C53	Rod: 71.30'	ARC: 14.13'
	Chd: S 62°57'52" W	14.11'
C54	Rod: 96.05'	ARC: 18.21'
	Chd: S 44°17'17" W	18.18'
C55	Rod: 245.69'	ARC: 16.34'
	Chd: S 16°57'06" W	16.33'
C56	Rod: 188.39'	ARC: 12.88'
	Chd: S 33°05'15" W	12.88'
C57	Rod: 181.42'	ARC: 12.81'
	Chd: S 28°02'11" W	12.80'
C58	Rod: 95.83'	ARC: 30.13'
	Chd: S 18°04'37" W	30.00'
C59	Rod: 82.47'	ARC: 43.62'
	Chd: S 08°04'54" E	43.11'
C60	Rod: 84.36'	ARC: 46.27'
	Chd: S 36°56'53" E	45.70'
C61	Rod: 150.24'	ARC: 28.75'
	Chd: S 58°08'40" W	28.71'
C62	Rod: 678.19'	ARC: 24.23'
	Chd: S 64°39'59" E	24.22'
L63	S 64°29'56" E	15.70'
L64	S 62°54'06" E	37.82'
L65	S 62°03'19" E	12.50'
C66	Rod: 1538.80'	ARC: 16.01'
	Chd: S 13°45'57" W	16.01'
C67	Rod: 4382.60'	ARC: 40.94'
	Chd: S 13°14'40" W	40.94'
C68	Rod: 1430.15'	ARC: 23.82'
	Chd: S 12°29'59" W	23.82'
C69	Rod: 197.77'	ARC: 20.29'
	Chd: S 09°05'00" W	20.28'
C70	Rod: 110.93'	ARC: 21.06'
	Chd: S 00°42'18" W	21.03'
C71	Rod: 96.45'	ARC: 26.87'
	Chd: S 12°42'56" E	26.78'
C72	Rod: 135.35'	ARC: 22.43'
	Chd: S 23°28'44" E	22.41'
C73	Rod: 173.64'	ARC: 17.71'
	Chd: S 33°06'55" E	17.70'
C74	Rod: 166.96'	ARC: 7.78'
	Chd: S 27°58'06" E	7.78'
C75	Rod: 650.47'	ARC: 11.07'
	Chd: S 26°08'42" E	11.07'
C76	Rod: 135.14'	ARC: 14.92'
	Chd: S 14°05'06" W	14.92'
C77	Rod: 130.40'	ARC: 29.34'
	Chd: S 10°48'15" W	29.27'
C78	Rod: 123.46'	ARC: 16.01'
	Chd: S 00°48'05" W	16.01'
C79	Rod: 272.93'	ARC: 17.51'
	Chd: S 04°54'39" E	17.51'
C80	Rod: 155.99'	ARC: 22.60'
	Chd: S 10°33'55" E	22.58'
C81	Rod: 233.33'	ARC: 36.40'
	Chd: S 04°12'42" W	36.36'
C82	Rod: 308.51'	ARC: 35.15'
	Chd: S 02°29'59" E	35.15'
C83	Rod: 82.71'	ARC: 35.90'
	Chd: S 17°10'42" E	35.82'
C84	Rod: 91.50'	ARC: 20.08'
	Chd: S 35°54'46" E	20.08'
C85	Rod: 178.58'	ARC: 15.64'
	Chd: S 44°43'13" E	15.64'
C86	Rod: 344.58'	ARC: 26.78'
	Chd: S 49°27'21" E	26.77'
L87	S 49°02'09" E	15.79'
L88	S 22°36'56" E	20.33'
C89	Rod: 255.86'	ARC: 28.68'
	Chd: S 26°03'39" E	28.66'
C90	Rod: 424.11'	ARC: 30.92'
	Chd: S 31°21'38" E	30.92'
L91	S 16°26'48" E	48.13'
L92	S 30°02'27" W	12.11'
L93	S 26°59'29" W	7.30'
L94	S 26°39'37" W	12.55'
L95	S 33°28'11" W	13.59'
C96	Rod: 317.41'	ARC: 19.31'
	Chd: S 31°12'11" W	19.31'
C97	Rod: 568.38'	ARC

STATE OF GEORGIA

CITY OF FOREST PARK

**RESOLUTION NO.**

A RESOLUTION TO APPROVE A FINAL PLAT FOR THE GILLEM LOGISTICS CENTER; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING RESOLUTIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**WHEREAS**, the governing authority of the City of Forest Park is the Mayor and Council thereof;

**WHEREAS**, the owners of various properties at the Gillem Logistics Center seek the approval of a final plat to reflect the previous division of the properties located at the Gillem Logistics center;

**WHEREAS**, the City staff has reviewed the final plat and has recommended its approval;

**WHEREAS**, the City Council desires to approve such plat but specifically WITHOUT accepting any roads, rights-of-way or similar areas for dedication; and

**WHEREAS**, the health, safety, and welfare of the citizens of Forest Park, Georgia, will be positively impacted by the adoption of this Resolution.

NOW THEREFORE, THE COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:

**Section 1.** The final plat for the Gillem Logistics Center, as shown on the Exhibit “A,” a copy of which is attached hereto and incorporated herein by reference, is hereby approved. The City of Forest Park explicitly DOES NOT accept for dedication any roads, rights of way or similar



areas. The Zoning Administrator is authorized to take all necessary steps to effectuate the purposes of this Resolution.

**Section 2.** The preamble of this Resolution shall be considered to be and is hereby incorporated by reference as if fully set out herein.

**Section 3.** (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Resolution are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Resolution is severable from every other section, paragraph, sentence, clause or phrase of this Resolution. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Resolution.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Resolution and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Resolution shall remain valid, constitutional, enforceable, and of full force and effect.

**Section 4.** All resolutions and parts of resolutions in conflict herewith are hereby expressly repealed.

**Section 5.** The effective date of this Resolution shall be the date of adoption unless otherwise specified herein.

**RESOLVED** this 16<sup>th</sup> day of October, 2023.

**CITY OF FOREST PARK, GEORGIA**

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**EXHIBIT "A"**

Final Plat for 103 Carrie Mae Lane

**File Attachments for Item:**

**5. Council Approval of the GEMA Grant Award in the amount of \$49,500 for one project under the "HazMat" Category- Forest Park Fire & EMS**



Subject: Acceptance of SHSP FY2023 Grant from GEMA/HS

Department: Fire / EMA

Date Submitted: 10/03/2023

Work Session Date: 10/16/2023

Council Meeting Date: 10/16/2023

Background/History: The fire department and EMA division applied for a grant available the State Homeland Security Program through the Georgia Emergency Management Agency and Homeland Security office. The department was awarded a total of \$49,500 for one project under the "HazMat" category. This grant is 100% reimbursed by the State and will assist the department in obtaining vital equipment necessary for safe operations in this area.

Cost: \$ 49,500

Budgeted for: \_\_\_ Yes \_\_\_X\_\_\_ No

Financial Impact: The City will provide initial cost until reimbursement from the State. These Grants are 100% Reimbursed by the State. No long- term financial impact on the City.

Action Requested from Council: \_\_\_ Discussion Only \_\_\_ Approval at Regular Meeting



**FISCAL YEAR 2023  
HOMELAND SECURITY GRANT PROGRAM**

**AGREEMENT BETWEEN  
THE STATE OF  
GEORGIA  
GEORGIA EMERGENCY MANAGEMENT AND  
HOMELAND SECURITY AGENCY**

**AND**

**Forest Park Fire & EMS**

---

**GRANT NO: 37**

The United States Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), approved the application and awarded grant funding from the Fiscal Year (FY) 2023 Homeland Security Grant Program to the Georgia Emergency Management and Homeland Security Agency (GEMA/HS) on behalf of the State of Georgia, in accordance with *The Homeland Security Act of 2002* (Public Law 107-296), as amended by section 101 of the *Implementing Recommendations of the 9/11 Commission Act of 2007* (Public Law 110-53). The Catalog of Federal Domestic Assistance (CFDA) number for this grant is 97.067.

GEMA/HS will maintain overall responsibility and accountability to the federal government for the duration of the program. GEMA/HS, as Recipient, has awarded the amount of \$49,500.00 to Forest Park Fire & EMS, as Subrecipient, in accordance with the Fiscal Year 2023 Homeland Security Grant Program (HSGP), State Homeland Security Program (SHSP), and/or Urban Area Security Initiative (UASI).

Under this Agreement, GEMA/HS will execute the interests and responsibilities of the Recipient. The individual designated to represent the State is **James C. Stallings, Authorized Recipient Official**. The State has designated **Linda Criblez** as the **Program Manager** of this program. The Subrecipient's Authorized Official has the authority to legally bind the Subrecipient and will execute the interests and responsibilities of the Subrecipient. The Subrecipient's Authorized Official is the person whose name and signature appear on page twelve (12) of this agreement.

**PURPOSE:** The Subrecipient agrees to use allocated funds only as approved; to comply with the terms, conditions, and guidelines, as stated within this agreement; and to request reimbursement only for expenditures made in accordance with the Approved Budget Cost Lines. Any modification to the Budget must be requested in writing by the Subrecipient and must be approved by the Program Manager or other authorized representative prior to the execution of that modification.

After all approved items on the approved Budget have been reimbursed to the Subrecipient, this Subrecipient Agreement shall be terminated. Any remaining funds shall be forfeited by the Subrecipient and de-obligated and reallocated by GEMA/HS.

**PERIOD OF PERFORMANCE:** This Agreement shall become effective on October 1, 2023, or on the date when the Agreement has been signed by all parties and returned to GEMA/HS, whichever is later and shall continue through September 30, 2025. No modifications to the Budget can be made after the termination date, September 30, 2025 or when all funds have been used.

Spending of grant funds, may not commence until this Agreement is effective. The Subrecipient agrees that all purchases and expenditures authorized under this program must be completed by the effective end date. Extensions are at the discretion of GEMA/HS and will only be granted for cause when requested in EM Grants Manager before the end date of this Agreement. Extensions should be requested 30 days before the end of this agreement, but no longer than 30 days after the end date.

**Caveat:** DHS/FEMA has reserved the right to change the FY23 HSGP grant; including shortening the performance period and/or grant end date. Any change in the grant and/or performance period of the FY23 HSGP award will be passed through to the Subrecipient by GEMA/HS.

**EXHIBITS:** Exhibits are attached or attainable via the internet and made a part of this agreement by reference:

- Exhibit A      Standard Assurances - Standard Form 424B (Non-Construction) or Standard Form 424D (Construction), as applicable  
(COMPLETE, SIGN, AND RETURN With AGREEMENT)
- Exhibit B      National Incident Management System (NIMS) Compliance Form  
(COMPLETE, SIGN, AND RETURN With AGREEMENT)
- Exhibit C      Certifications Regarding Lobbying; Debarment, Suspension And Other Responsibility Matters; And Drug-Free Workplace Requirements  
(COMPLETE, SIGN, AND RETURN With AGREEMENT)
- Exhibit E      Tangible Property Report  
(KEEP FOR REFERENCE)
- Exhibit F      Department of Homeland Security, HSGP, Grant Agreement Number EMW-2023-SS-00099, Agreement Articles (KEEP FOR REFERENCE)
- Exhibit G      Approved Budget Cost Line(s) (LOCATED IN EM GRANTS MANAGER)
- Exhibit H      DHS/FEMA Fiscal Year 2023 HSGP Notice of Funding Opportunity Announcement (DHS/FEMA NOFO), located at:

<https://www.fema.gov/grants/preparedness/homeland-security/fy-22-nofo>

## PURCHASES, REIMBURSEMENT, AND REPORTING REQUIREMENTS:

- A. Purchasing:** Subrecipient must follow federal, state, and local procurement guidance and regulations as standards for purchasing or acquiring equipment and services. All spending or purchases must be made in accordance with the agreed spending plan as outlined on the Budget Cost Lines and all equipment purchases must be in accordance with the Department of Homeland Security Authorized Equipment List (DHS/AEL) located on the internet at: <https://www.fema.gov/grants/guidance-tools/authorized-equipment-list>
- B. Payment Requests:** Payments to the Subrecipients will be made only upon presentation of the approved Payment Request. Reimbursements from invoices and applicable proof of payment (or other justifying documentation) will only be made for eligible equipment, materials, expenses, and costs upon approval of the Program Manager. Omission of pertinent documentation will constitute justification for non-payment of any amounts submitted on the Payment Request.
- C. State Purchases on behalf of Subrecipient:** GEMA/HS may, with the written consent of the Subrecipient, retain and expend grant funding on behalf of the Subrecipient. Before the State will make purchases on behalf of local jurisdictions, the Subrecipient must provide justification, receive approval from GEMA/HS and provide GEMA/HS with a Memorandum of Understanding authorizing GEMA/HS to expend these funds. If GEMA/HS does agree to retain and expend grant funding on behalf of the Subrecipient, the Subrecipient is required to submit documentation to verify receipt and acceptance of the goods or services on the Acknowledgment Form and provide any other documentation or information requested by GEMA/HS. If the Acknowledgment Form is not returned to GEMA/HS in a timely manner, the Subrecipient will be held accountable for payment to the vendor. The Subrecipient is still accountable for submitting the Quarterly Progress Reports in the EM Grants Manager System in a timely manner according to the guidelines in the section below.
- D. Quarterly Progress Report (PROGRESS REPORT):** The disposition of grant funds, including all obligations and expenditures, must be reported to GEMA/HS on a quarterly basis through the Progress Report module in the EM Grants Manager System, which is due within 30 days of the end of each calendar quarter.
- E. The following reporting periods and due dates apply:**

• First Quarter	October 1 - December 31	Due January 31
• Second Quarter	January 1 - March 31	Due April 30
• Third Quarter	April 1 - June 30	Due July 31
• Fourth Quarter	July 1 - September 30	Due October 31

FAILURE TO HAVE A CURRENT PROGRESS REPORT ON FILE AT GEMA/HS WILL RESULT IN WITHHOLDING OF REIMBURSEMENT UNTIL THE PROGRESS REPORT IS RECEIVED.

- F. Biannual Strategy Implementation Reports (BSIR):** The Subrecipient shall complete and submit any other reports as requested by GEMA/HS and cooperate and assist GEMA/HS in complying with the DHS tracking and reporting requirements. Specifically, without limitation, Subrecipient shall submit information at the request of GEMA/HS to assist in the submission of the BSIR, and any other reports, as required.



**MONITORING AND AUDITS:** The Subrecipient shall permit persons duly authorized by GEMA/HS access to inspect and copy all records, books papers, documents, facilities, goods, and services related to this Agreement, and to interview clients, employees, and subcontractors of the Subrecipient concerning the performance of this Agreement. If the Subrecipient fails to provide access to such materials, GEMA/HS may terminate this Agreement.

**LAWS, REGULATIONS, FINANCIAL AND ADMINISTRATIVE REQUIREMENTS, AND PROGRAM GUIDANCE:** The Subrecipient shall comply with all applicable federal and state laws, regulations, and financial and administrative requirements. A non-exclusive list of regulations is listed below. Code of Federal Regulations (CFR) sections may be accessed online at <http://www.ecfr.gov/>.

**A. Administrative Requirements**

2 CFR Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments

2 CFR Part 200, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations

**B. Cost Principles**

2 CFR Part 200, Subpart E, Cost Principles for State, Local and Indian Tribal Governments

2 CFR Part 200, Subpart E, Cost Principles for Education Institutions

2 CFR Part 200, Subpart E, Cost Principles for Non-Profit Organizations

48 CFR 31.2, Federal Acquisition Regulations (FAR) Contracts with Commercial Organizations

**C. Organizational Audit Requirements:** The Subrecipient agrees to comply with the organizational audit requirements of 2 CFR Part 200, Subpart F, Audits of States, Local Governments, and Non-Profit Organizations.

Subrecipients that expend \$750,000.00 or more of federal funds during their fiscal year are required to submit an organization-wide financial and compliance audit report. The audit must be performed in accordance with the Government Accountability Office's (GAO's) Government Auditing Standards, which may be accessed online at <https://www.gao.gov/>, and in accordance with 2 CFR §200.514 Scope of Audit. Audit reports are currently due to the Federal Audit Clearinghouse no later than nine months after the end of the recipient's fiscal year.

In addition, Subrecipients must submit the audit report to the State of Georgia, by sending a copy to the Georgia Department of Audits and Accounts, Nonprofit and Local Governments Audits, 270 Washington Street, SW, Room I-156, Atlanta, Georgia 30334-8400.

If required to submit an audit report under the requirements of 2 CFR Part 200, Subpart F, the Subrecipient shall provide GEMA/HS with written documentation showing that it has complied with the single audit requirements. Such documentation shall be returned to GEMA/HS with this signed Agreement. The Subrecipient shall immediately notify GEMA/HS in writing at any time that it is required to conduct a single audit and provide documentation within a reasonable time period showing compliance with the single audit requirement.

**D. Selected Items of Cost:** The Subrecipient agrees to comply with the requirements of OMB 2 CFR Part 225, Selected Items of Cost. Physical inventories must be taken at least once every two years to ensure that assets received through this Agreement exist and are in use. Governmental units will manage and maintain equipment in accordance with State laws and procedures.

**E. The Build America, Buy America Act (BABAA):** Subrecipient agrees to only use iron, steel, manufactured products, and construction materials produced in the United States for all infrastructure projects. The Act requires the following “Buy America” preference:

1. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
2. All manufactured products used in the project are produced in the United States. This means the manufactured product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.

Additional information regarding the BABAA requirements can be found at <https://www.fema.gov/grants/policy-guidance/buy-america#interpretation>

**F. Unique Entity Identifier (UEI) Number Requirement:** No entity may receive a subgrant under this award unless GEMA/HS has received the UEI number for the prospective Subrecipient.

**G. Accounting System:** The Subrecipient agrees to maintain an accounting system integrated with adequate internal fiscal and management controls to capture and report grant data with accuracy, providing full accountability for revenues, expenditures, assets, and liabilities. This system shall provide reasonable assurance that the Subrecipient is managing federal and state financial assistance programs in compliance with all applicable laws and regulations.

**H. Retention and Maintenance of Records:** The Subrecipient shall maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices that sufficiently and properly reflect all revenues and expenditures of grant funds. All such records must be retained by the Subrecipient for a minimum of three years from the date that the DHS closes the State of Georgia's 2023 HSGP grant. GEMA/HS will notify the Subrecipient in writing when the retention period begins.

**I. Withholding and Repayment of Funds:** In addition to any other remedies provided by law or the terms of this Agreement, if the Subrecipient fails to comply with any of the terms or conditions of this Agreement, including all exhibits hereto, or with any applicable federal or state law or regulation, GEMA/HS may withhold or require repayment of grant funds in connection with which the violation occurred. In addition, GEMA/HS may withhold or require repayment of all or any portion of the financial award which has been or is to be made available to the Subrecipient. Specifically, without limitation, GEMA/HS will be entitled to payment from the Subrecipient for any funds paid by the State or that the State is responsible to pay on behalf of the Subrecipient for which GEMA/HS is unable to receive payment or required to repay due to the Subrecipient's failure to cooperate in providing the required documentation showing receipt of the goods or services, purchasing of equipment in the time required, submitting a request for reimbursement with complete supporting documents, or any other activity that GEMA/HS deems a failure by the Subrecipient

under this Agreement.

**National Initiatives:**

1. The Subrecipient agrees to comply with all applicable terms and conditions of the FY 2023 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity Announcement (NOFO) (Exhibit H), including without limitation, adoption, and implementation of the National Incident Management System (NIMS). Refer to NOFO, page 5, "NIMS Implementation section." Other NIMS resources are at the following locations:

<https://www.fema.gov/resource-management-mutual-aid>

<http://www.fema.gov/nims-doctrine-supporting-guides-tools>

2. In order to assure compliance with NIMS requirements, all terms, and conditions of this agreement are predicated and conditional upon the Subrecipient's assurance by completing and signing the NIMS Compliance Form (Exhibit B) and returning the completed and signed form to GEMA/HS with the original signed Agreement.
3. The Subrecipient agrees to institutionalize the use of the Incident Command System (ICS) as required by Georgia law and the NIMS minimum compliance requirements.
4. The Subrecipient agrees that any exercises conducted with grant funds will be managed and executed in compliance with the Homeland Security Exercise and Evaluation Program (HSEEP). All exercises are to be planned, conducted, and evaluated with the implementation of improvement in accordance with the guidance from the HSEEP, available at <http://www.fema.gov/national-exercise-program>.
  - a. Any exercises implemented with grant funds must be threat and performance-based and should evaluate the performance of critical tasks required to respond to the exercise scenario.
  - b. All funded exercises are encouraged to be posted in the Multiyear Exercise Plan calendar, added to the National Exercise Schedule, located at <https://www.fema.gov/emergency-managers/national-preparedness/exercises/about>, and must be preapproved by the GEMA/HS Exercise Program Manager.
  - c. The Subrecipient must report to the GEMA/HS Exercise Program Director prior to conducting scheduled exercises and provide the Program Director with an After Action Report (AAR) and Improvement Plan for each exercise conducted within 90 days following completion of the exercise in accordance with the FY23 HSGP DHS/FEMA NOFO (Exhibit H).
  - d. Exercises conducted using HSGP funding must be NIMS compliant, as defined by the current NIMS compliance matrices. Further information is available on the NIMS Integration Center Web site at <https://www.fema.gov/emergency-managers/nims>.
5. The Subrecipient agrees to coordinate with GEMA/HS to maintain and update the Threat and Hazard Identification and Risk Assessment (THIRA) and agrees to provide GEMA/HS any information and access to records upon request.

**FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA):** All new subawards under this grant of \$30,000 or more are subject to FFATA reporting requirements. The Subrecipient is responsible for providing any information requested by GEMA/HS to complete the required report.

- A. Unless exempt, the Subrecipient shall report the names and total compensation of its five most highly compensated executives for its preceding completed fiscal year. This report is only required if:
1. In the Subrecipient's preceding fiscal year, the Subrecipient received 80 percent or more of its annual gross revenues from federal procurement contracts and subcontracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
  2. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 61104 of the Internal Revenue Code of 1986.
1. Additional information regarding the FFATA requirements can be found at <http://www.fema.gov/pdf/government/grant/bulletins/info350.pdf> and [www.frs.gov](http://www.frs.gov).

**SPECIAL CONDITIONS:**

- A. The Subrecipient agrees to use all grant funding awarded from the Fiscal Year 2023 Homeland Security Grant Program (HSGP) for costs related to preparedness activities associated with implementing the findings of the State Preparedness Report, including goals and objectives, and any Urban Areas Security Initiative strategies.
- B. The Subrecipient agrees that all allocations and use of funds under this grant will be in accordance with the FY 2023 HSGP DHS/FEMA NOFO (Exhibit H), and to comply with all DHS/FEMA requirements and cooperate with GEMA/HS to comply with federal and state requirements related to the grant funding.
- C. The Subrecipient understands and agrees that any allocations and use of grant funding must support and may only be used to fund the investments identified in the Fiscal Year 2023 HSGP grant application submitted by GEMA/HS to DHS/FEMA and to use grant funding only for projects pre-approved by GEMA/HS.
- D. The Subrecipient agrees to comply with the FY 2023 Homeland Security Grant Program Agreement Articles, included with this agreement as Exhibit F. References in the exhibit to "recipient" apply to the Subrecipient's requirements as subrecipient. The Subrecipient agrees to sign and comply with the terms and conditions of GEMA/HS's Statewide Mutual Aid and Assistance Agreement and to render mutual aid for a suspected or real attack or in the case of weapons of mass destruction or other event, as determined by GEMA/HS. The Subrecipient shall sign any other Mutual Aid Agreements GEMA/HS or DHS/FEMA shall deem necessary in order to assure the Subrecipient will fulfill its obligations to render mutual aid.
- E. Any Subrecipient receiving funding for purposes of explosive ordnance disposal (EOD) agrees to utilize the **Georgia Bureau of Investigations and GEMA/HS** paging system whenever

responding outside of its jurisdiction.

- F. The Subrecipient will maintain an inventory of all grant-funded equipment and provide a copy to GEMA/HS at the end of the grant performance period. The Subrecipient will submit an updated inventory every year thereafter or as the equipment is disposed of. Equipment must be used for the intended purpose for the life of the equipment. There must be a decal on all equipment funded by GEMA/HS which states "Funded by GEMA/HS". The decal will be provided. GEMA/HS must be given a written disposition plan for any equipment that has a value of \$5,000 or more at least 30 days prior to disposal or at the end of its useful life, whichever date is sooner. Also, the GEMA/HS Program Manager will review the disposition plan within 30 days of receipt and provide approval or other instructions for disposal to the Subrecipient.
- G. Non-Supplanting Requirement: The Subrecipient agrees that federal grant funds received under this award will not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources. Applicants or Recipients may be required to demonstrate if a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds. The Subrecipient will be expected to demonstrate how these funds will be used to supplement, but not supplant, state or local funds for the same purposes.
- H. The Subrecipient agrees to cooperate with any assessments, national evaluation efforts, requests for information or data collection, including, but not limited to, the provision of any information regarding any activities within this agreement that may be required for the assessment or evaluation.
- I. Federal funds under this grant program are provided through reimbursement of all eligible expenditures. The Subrecipient shall follow procurement standards as stated in federal and state laws and regulations.
- J. Sole Source Procurement: The Subrecipient's procurement procedures and regulations must conform to federal procurement laws and standards. All procurement transactions without regard to dollar value, whether negotiated or through a competitive bid process shall be conducted in such a manner as to provide maximum open and free competition.
- K. Should the Subrecipient elect to award a non-competitive proposal, justification must be provided and include a description of the program and why it is necessary to enter into a non-competitive agreement. All sole-source procurements as defined in 2 CFR§200.320(f) must receive prior written approval from GEMA/HS.
- L. The Subrecipient understands and agrees that compensation for individual consultant services is to be reasonable and consistent and should represent fair market value for services. Time and effort reports for consultant services are required, and competitive bidding is encouraged, as explained in 2 CFR §200.317-326.
- M. The Subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government, without the express prior written approval of GEMA/HS and DHS.
- N. No elected or appointed official or employee of the Subrecipient shall be admitted to any share or part of any benefit, directly or indirectly, from this agreement or grant award. This provision shall not be construed to extend to any contract made with a corporation for its general benefit.
- O. If the Subrecipient is found to be in violation of any of the conditions of this agreement, including

any exhibits hereto, or of applicable federal and state laws or regulations, in addition to any other recourse available, GEMA/HS shall notify the Subrecipient that additional funds in connection with which the violation occurred will be withheld until such violation has been corrected to the satisfaction of GEMA/HS. In addition, GEMA/HS may withhold or require repayment of any portion of the financial award which has been or is to be made available to the Subrecipient or retained and obligated or expended on behalf of the Subrecipient, for other projects under this program until adequate corrective action is taken.

- P. The Subrecipient understands and agrees that for any copyrightable work based on or containing data first produced under this Agreement, the Subrecipient shall grant the government a royalty-free, nonexclusive and irrevocable license to reproduce, display, distribute, perform, disseminate, or prepare derivative works, and to authorize others to do so, for government purposes on all such copyrighted works. The Subrecipient shall affix the applicable copyright notices of 17 U.S.C. §401 or 402 and an acknowledgment of government sponsorship, including the grant award number, to any work first produced under this grant award.

Q. Environmental Historical Preservation (EHP)

1. The Subrecipient shall comply with all applicable federal, state, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA or GEMA/HS to ensure compliance with applicable laws and regulations, including: Federal EHP regulations, laws, and Executive Orders; National Environmental Policy Act; National Historic Preservation Act; Endangered Species Act; and Executive Orders on Floodplains (11988), Wetlands (11990), and Environmental Justice (12898). Failure of the Subrecipient to meet federal, state, and local EHP requirements and obtain applicable permits may jeopardize federal funding. The Subrecipient shall not undertake any project having the potential to impact EHP resources without prior approval from FEMA, through GEMA/HS, including but not limited to communications towers, physical security enhancements, new construction, modifications to buildings, and replacement of facilities. The Subrecipient shall coordinate with GEMA/HS regarding any activities using grant funding that requires specific documentation of compliance with federal laws and/or regulations.
2. The Subrecipient shall provide any information requested by GEMA/HS or FEMA to ensure compliance with applicable federal EHP requirements. Any change to the approved project or scope of work will require re-evaluation for EHP compliance. If ground-disturbing activities may occur during project implementation, the Subrecipient must ensure monitoring of ground disturbance, and, if any potential archeological resources are discovered, the recipient will immediately cease construction in that area and notify GEMA/HS, and the Georgia Department of Natural Resources, Georgia State Historic Preservation Division.
3. The Subrecipient shall not undertake any project using HSGP funding to which the National Environmental Policy Act (NEPA) requirements are applicable without first obtaining written approval from FEMA, through GEMA/HS. The Subrecipient shall coordinate with GEMA/HS regarding any activities using grant funding that requires specific documentation of NEPA compliance. Any construction activities initiated prior to the full environmental and historic preservation review and evaluation will result in a non-compliance finding and will not be eligible for HSGP funding.

For more information regarding FEMA's EHP requirements, the Subrecipient should refer to the DHS/FEMA FY23 NOFO (Exhibit H) and FEMA's Information Bulletins 329, 345, 356, 371, and 404 available at <https://www.fema.gov/grants/preparedness/about/informational-bulletins>.

- R. The Subrecipient agrees to cooperate with GEMA/HS in assuring that any training using HSGP funds is reported through the Training Information Reporting System ("Web-Forms") located at <https://www.firstrespondertraining.gov/frts/>
- S. The Subrecipient agrees that funds from the FY 2023 HSGP utilized to establish or enhance state and local fusion centers will be used in compliance with the requirements and restrictions in the DHS/FEMA NOFO (Exhibit H) and with FEMA's Information Bulletins 281 and 288. Specifically, without limitation, the Subrecipient receiving funding to be used for costs related to a fusion center agree to comply with the following:
1. To use such funds to support the development of a statewide fusion process that corresponds with the Global Justice/Homeland Security Advisory Council (HSAC) Fusion Center Guidelines and the National Strategy for Information Sharing, and achievement of a baseline level of capability as defined by Global's *Baseline Capabilities for State and Major Urban Area Fusion Centers*, a supplement to the Fusion Center Guidelines, located at <http://www.it.ojp.gov/documents/baselinecapabilitiesa.pdf>.
  2. To use such funds to support the achievement of baseline levels of capability as defined in the fusion capability planning tool.
  3. The Subrecipient shall provide GEMA/HS with a certification stating that the Subrecipient will assume responsibility for supporting the costs of any hired analysts following the three-year federal funding period or the termination of the Subrecipient Agreement, whichever occurs first.
  4. The Subrecipient shall provide GEMA/HS with certificates of completion of training for each intelligence analyst hired with grant funding to enable information/intelligence sharing capabilities in accordance with Global's *Minimum Criminal Intelligence Training Standards for Law Enforcement and Other Criminal Justice Agencies in the United States*, as required under the DHS/FEMA FY23 NOFO (Exhibit H) and Information Bulletin 288.
  5. All Subrecipients leveraging FY 2023 HSGP funds in support of information sharing and intelligence fusion and analysis centers must leverage available federal information-sharing systems, including Law Enforcement Online (LEO) and the Homeland Security Information Network (HSIN), and comply with 28 CFR 23.
- T. Any Subrecipient receiving HSGP grant funding for purchasing or upgrading a mobile communication vehicle (MCV), equipment for an MCV, or other MCV related costs, agrees to comply with the following requirements:
1. Each agency receiving an MCV funded with HSGP funding will be required to participate with the MCV in at least one regional GEMA/HS sponsored MCV exercise annually and at least one GEMA/HS sponsored statewide MCV exercise biennially. Any agency that cannot meet this compliance requirement due to an unforeseen event in any year must request approval from GEMA/HS, providing a reasonable justification for failing to remain in compliance.

2. Each agency receiving an HSGP funded MCV will provide GEMA/HS with updated vehicle equipment capability and inventory data as requested.
- U. In the event that the Subrecipient uses subcontractors or contractors, the Subrecipient shall use small, minority, women-owned or disadvantaged business concerns and contractors or subcontractors to the extent practicable as prescribed by applicable Federal and State laws.
  - V. The Subrecipient understands that any public contracts and subcontracts funded by the HSGP must comply with the requirements of O.C.G.A. §13-10-90, et seq., and Georgia Department of Labor Rules 300-10-1, et seq., to verify the contractor's or subcontractor's new employees' work eligibility through a federal work authorization program. The Subrecipient shall utilize the U.S. DHS E-Verify System to verify the employment eligibility of all persons hired during the Agreement term.

**CHANGES TO AGREEMENT:** The Subrecipient understands and agrees that, in addition to the provisions in the "Termination" section below, GEMA/HS shall have the right to make unilateral changes, cancel, or terminate this agreement in the event that FEMA and/or DHS makes changes to the FY23 HSGP grant awarded to GEMA/HS. With the exception of termination or changes included in this agreement, there shall be no other changes to this Agreement unless mutually agreed upon by all parties to the Agreement.

**EMPLOYMENT:** The employment of unauthorized aliens by the Subrecipient Agency is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the Subrecipient Agency knowingly employs unauthorized aliens, such violation shall cause the unilateral cancellation of the Agreement. Any services performed by any such unauthorized aliens shall not be paid.

The Subrecipient Agency shall utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all persons hired during the Agreement term.

**TERMINATION:** This agreement may be terminated for any or all of the following reasons:

- A. **Cause/Default:** This agreement may be terminated for cause, in whole or in part, at any time by the State of Georgia for the failure of the Subrecipient to perform any of the provisions or to comply with any of the terms and conditions herein. If the State exercises its right to terminate this agreement under the provisions of this paragraph, the termination shall be accomplished in writing and specify the reason and termination date. The Subrecipient will be required to submit the final invoice no later than 30 days after the effective date of written notice of termination. Upon termination of this agreement, the State shall not incur any new obligations after the effective date of the termination and shall cancel outstanding obligations, as possible. The above remedies are in addition to any other remedies provided by law or the terms of this agreement.
- B. Notwithstanding and without waiving any other remedies available for the Subrecipient's failure to comply with the terms and conditions of this agreement, if the Subrecipient fails to meet its obligations, voluntarily or otherwise, as part of a GEMA/HS program, GEMA/HS will have the right, privilege, and option to immediately terminate this Agreement. Failure to exercise the right of termination for previous occurrences or omissions will not act as a waiver for future noncompliance by the Subrecipient. Should GEMA/HS exercise the right, privilege, and option to terminate this Agreement, the Subrecipient shall immediately transfer ownership of any HSGP grant-funded vehicle(s) and related equipment purchased under this agreement to GEMA/HS or to whomever GEMA/HS shall designate, including the transfer of title, tag, and related documents, and shall deliver and turn over possession and title of said vehicle(s) and related equipment, without



cost, as directed by GEMA/HS.

C. Convenience: This agreement may be canceled or terminated by either of the parties without cause; however, the party seeking to terminate or cancel this agreement must give written notice of its intention to do so to all other parties at least 30 days prior to the effective date of cancellation or termination.

D. Non-Availability of Funding: Notwithstanding any other provision of this agreement, in the event that either of the sources of funding for reimbursement under this agreement (appropriations from the General Assembly of the State of Georgia or the Congress of the United States of America) no longer exist, in the event, the sum of all obligations of GEMA/HS incurred under this and all other agreements entered into for this program exceeds the balance of such funding, then this agreement shall immediately terminate without further obligation of GEMA/HS. The certification by the Director of GEMA/HS of the occurrence of either of the events stated above shall be conclusive.

IN WITNESS WHEREOF, the **GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY** and Forest Park Fire & EMS have executed this Agreement:

GEORGIA EMERGENCY MANAGEMENT AND  
HOMELAND SECURITY AGENCY

SUBRECIPIENT

NEEDS CM  
OR MAYOR'S  
SIGNATURE  
ALSO

Signature

Signature, Authorizing or Highest Official

LATOSHA CLEMONS / FIRE CHIEF, EMA DIRECTOR

Printed Name and Title of Signatory

Printed Name and Title of Signatory

09 / 24 / 2023

Date of Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Date of Signature

58-6002562

Agency FEID (XX-XXXXXXX)

V4UWJTZVJ2H1

Agency UEI Number (XXXXXXXXXX)

**File Attachments for Item:**

**6. Council Approval of IT Hardware Surplus – IT Department**



CITY OF  
**FORESTPARK**

## City Council Agenda Item

**Subject:** IT Hardware Surplus – IT Department

**Submitted By:** Josh Cox, IT Director

**Date Submitted:** October 11<sup>th</sup>, 2023

**Work Session Date:** October 16<sup>th</sup>, 2023

**Council Meeting Date:** N/A

### Background/History:

The IT department has accumulated equipment through scheduled upgrades and hardware replacements over the past few months. We are bringing this equipment before Mayor and Council for direction how to dispose of the equipment. Attached to the agenda item is a spreadsheet containing the details of the surplus inventory along with estimated values, conditions, and our recommendation for each item.

**Cost:** \$

**Budgeted for:** \_\_\_\_\_ Yes \_\_\_\_\_ No

N/A

None

**Action Requested from Council:** The IT department is seeking guidance for how to divide and dispose of surplus IT equipment. We are also asking that the equipment as inventoried be allocated as surplus.

Make	Model	Category	S/N	Harddrive
APC	XS-1500	UPS	4B1139P35931	no
Aruba	J9729A	POE Switch	SG65FLZDGW	no
Avaya	9650	Desktop Phone	11N531601738	no
Avaya	9650	Desktop Phone	11N530206467	no
Avaya	9650	Desktop Phone	11N513201978	no
Avaya	9650	Desktop Phone	11N513204980	no
Avaya	9650	Desktop Phone	11N531506052	no
Avaya	9650	Desktop Phone	11N530205411	no
Avaya	9650	Desktop Phone	11N530205510	no
Avaya	9650	Desktop Phone	11N530205496	no
Avaya	9650	Desktop Phone	11N531601876	no
Avaya	9650	Desktop Phone	11N531601723	no
Avaya	9650	Desktop Phone	11N531601615	no
Avaya	9650	Desktop Phone	11N530206470	no
Avaya	9650	Desktop Phone	11N530202421	no
Avaya	9650	Desktop Phone	11N531601605	no
Avaya	9650	Desktop Phone	11N530206522	no
Avaya	9650	Desktop Phone	11N531601608	no
Avaya	9650	Desktop Phone	11N531601606	no
Avaya	9650	Desktop Phone	11N531601424	no
Avaya	9650	Desktop Phone	11N513102648	no
Avaya	9650	Desktop Phone	14N542314385	no
Avaya	9650	Desktop Phone	11N531601458	no
Avaya	9650	Desktop Phone	11N531601566	no
Avaya	9650	Desktop Phone	11N513102503	no
Avaya	9650	Desktop Phone	11N512004317	no
Avaya	9650	Desktop Phone	11N513202002	no
Avaya	9650	Desktop Phone	11N513201962	no
Avaya	9650	Desktop Phone	11N512003768	no
Avaya	9650	Desktop Phone	11N513404915	no
Avaya	1616-I	Desktop Phone	11WZ264507BC	no
Avaya	7311h14g	Desktop Phone	A21644013542	no
Avaya	9608G	Desktop Phone	17WZ46300J3N	no
Avaya	BM32	Button Expansion	11WZ196505FY	no
Avaya	Magic on Hold	Misc	11X553000002	no
Brother	HL-5370DW	Printer	U62248C0J579857	no
Canon	MP11DX	Printing Calculator		no
ata Transfer Switch		Switch	1237498	no
DVR/DVS	AR314-4	DVR	645347914	No
HP	9015e	printer	CN2BDBWGF05KD	no
Kyocera	DuraXVlte	CellPhone	990006158571926	no
Lenovo	40AJ	Docking Station	1S40AJM2H0DXAR	no
Lenovo	M625q	Desktop	MJ07NY7X	Yes
Lenovo	M710q	Desktop	MJ06NJQA	Yes
Lenovo	M710q	Desktop	MJ05HFZ4	Yes

Lenovo	M715q	Desktop	MJ06FJWK	yes
Lenovo	M73	Desktop	MG00183Y	Yes
Lenovo	M73	Desktop	MG00184M	Yes
Lenovo	M73	Desktop	MJ00EJ3N	Yes
Lenovo	M92p	Desktop	MJ912EL	Yes
Leviton	GigaMax 5e	Patch Panel		no
Leviton	GigaMax 5e	Patch Panel		no
Linksys	EF2H16	HUB		no
Linksys	NH1005	HUB	R87204B001899	no
Plantronics	CO54	Headset	09LP3K	no
Tripplite	Eco350	UPS	9940KY0BC705800784	no
Tripplite	Eco350	UPS	9940KY0BC705800783	no
Tripplite	Eco850lcd	UPS	2212BY0BC794200001	no
Tripplite	Eco850lcd	UPS	2708AVHBC879800239	no
Tripplite	Eco850lcd	UPS	2213BY0BC794200210	no
Tripplite	Eco850lcd	UPS	2552AVHBC879800906	no
Tripplite	Eco850lcd	UPS	2707AVHBC879800213	no
Tripplite	Eco850lcd	UPS	2444AVHBC879800513	no
Tripplite	SM500rt1u	UPS	2423NLC628400381	no
Tripplite	SU1000RTXLCD2U	UPS	2616FLCPS795000074	no
Unifi	UAP-LR	Access Point		no
Unifi	Unifi-AP	Access Point		no
Verizon	Mifi4620LE	JetPack	990003294482266	no
Verizon	Mifi5510L	JetPack	990003313356426	no
Verizon	Mifi5510L	JetPack	990003317801898	no
Verizon	Mifi6620L	JetPack	990006378899206.00	no
Verizon	Mifi6620L	JetPack	990006371551911	no
Verizon	Mifi6620L	JetPack	990003323870747	no
Verizon	Mifi6620L	JetPack	990006371536391	no
Verizon	Mifi8800L	JetPack	990016870739602	no
Verizon	Mifi8800L	JetPack	990015598466118	no
Verizon	Mifi8800L	JetPack	990015598933380	no
Verizon	Mifi8800L	JetPack	990009313338280	no
Verizon	Mifi8800L	JetPack	990015593099534	no
Verizon	Mifi8800L	JetPack	990009313224563	no
Verizon	Mifi8800L	JetPack	990009313347067	no
Verizon	Mifi8800L	JetPack	990009312805271	no
Verizon	Mifi8800L	JetPack	990009313327457	no
Verizon	Mifi8800L	JetPack	990009313348057	no
Verizon	Mifi8800L	JetPack	990009313327440	no
Verizon	Mifi8800L	JetPack	990009313351382	no
Verizon	Mifi8800L	JetPack	990009313354352	no
Verizon	Mifi8800L	JetPack	990009313289871	no
Avaya	9611G	Desktop Phone	17WZ38400KDM	
Avaya	BM12	Button Expansion	17N5154070JD	
Tripplite	Eco850lcd	UPS	2437EVHBC794200405	
Topaz	T-s460-hsb-r	E-sign	TS460HP15A3918	

Viewsonic	VA2746m-led	monitor	U2A163560594
Lenovo	LS2221wa	monitor	V222991
Lenovo	L2250p	monitor	V8Z6274
Lenovo	l197wa	monitor	V1CAK75
Asus	VS228	monitor	CBLMTF025773
Acer	V246L	monitor	90305499785
Lenovo	L2021wa	monitor	V210832
Lenovo	L2021wa	monitor	V211259
Lenovo	l197wa	monitor	V1DMX94
Lenovo	L171pc	monitor	VNAG2FX
Dell	1708fpf	monitor	CNOPM3727287276S1MUI
Lenovo	l197wa	monitor	V1HND64
Lenovo	l197wa	monitor	V1TRG89
Lenovo	L2250p	monitor	V6-X1089
Lenovo	l197wa	monitor	V1DMX74
Lenovo	M91p	Desktop	MJDCLDM
Lenovo	M91p	Desktop	MJHFYNG
Lenovo	M91p	Desktop	MJHFYPF
Canon	Faxphone L190	Printer	LZY28766
Canon	Faxphone L190	Printer	LZY11685
Lenovo	L2250p	monitor	V6-X1079
Lenovo	l197wa	monitor	V1KH818
Lenovo	l197wa	monitor	V1hND62
Lenovo	l197wa	monitor	V1DMX64
Asus	VE228	monitor	H4LMQS057897
Asus	VE229	monitor	H4LMQS057895
Dell	SE2419HX	monitor	JWJ3LDX
Dell	SE2419HX	monitor	JWH1HLD3
Lenovo	l197wa	monitor	V1DMX33
Lenovo	l197wa	monitor	VX1TM03
Asus	VE248	monitor	F6LMQS065806
Dell	SE2419HX	monitor	JWH3LD3
Dell	SE2419HX	monitor	JWH2LD3
Neovo	C-19	monitor	D1C19002B0400549
Neovo	C-19	monitor	D1C19002B0400551
Asus	VS248	monitor	F5LMQS095542
Verizon	Mifi8800L	JetPack	990009313353594

Recommendation	Condition	Value	Inventory by Model
Recycle/Destroy	Poor	\$0	<b>Item Name</b>
Recycle/Destroy	Poor	\$0	APC XS-1500
Recycle/Destroy	Poor	\$0	Aruba J9729A
Recycle/Destroy	Poor	\$0	Avaya 1616-l
Recycle/Destroy	Poor	\$0	Avaya 7311h14g
Recycle/Destroy	Poor	\$0	Avaya 9608g
Recycle/Destroy	Poor	\$0	Avaya 9650
Recycle/Destroy	Poor	\$0	Avaya BM32
Recycle/Destroy	Poor	\$0	Avaya Magic on Hold
Recycle/Destroy	Poor	\$0	Brother HL-5370DW
Recycle/Destroy	Poor	\$0	Canon MP11DX
Recycle/Destroy	Poor	\$0	Data Transfer Switch
Recycle/Destroy	Poor	\$0	HP 9015e
Recycle/Destroy	Poor	\$0	Keyboards
Recycle/Destroy	Poor	\$0	Kyocera DuraXVlte
Recycle/Destroy	Poor	\$0	Lenovo"40AJ"
Recycle/Destroy	Poor	\$0	Leviton GigaMax 5e
Recycle/Destroy	Poor	\$0	Linkys EF2H16
Recycle/Destroy	Poor	\$0	Linkys NH1005
Recycle/Destroy	Poor	\$0	Mice
Recycle/Destroy	Poor	\$0	Plantronics CO54
Recycle/Destroy	Poor	\$0	Speakers
Recycle/Destroy	Poor	\$0	Surge Protector
Recycle/Destroy	Poor	\$0	Tripplite Eco350lcd
Recycle/Destroy	Poor	\$0	Tripplite ECO850lcd
Recycle/Destroy	Poor	\$0	Tripplite SU1000RTXLCD2U
Recycle/Destroy	Poor	\$0	Unifi UAP-LR
Recycle/Destroy	Poor	\$0	Unifi Unifi-AP
Recycle/Destroy	Poor	\$0	Verizon Mifi4620LE
Recycle/Destroy	Poor	\$0	Verizon Mifi5510L
Recycle/Destroy	Poor	\$0	Verizon Mifi6620L
Recycle/Destroy	Poor	\$0	Verizon Mifi8800L
Recycle/Destroy	Poor	\$0	Tripplite SM500rt1u
Recycle/Destroy	Poor	\$0	Lenovo M73
Recycle/Destroy	Poor	\$0	Lenovo M710q
Recycle/Destroy	Poor	\$0	Lenovo M92p
Donate	Good	\$0	Lenovo M625q
Recycle/Destroy	Poor	\$0	Lenovo M715q
Recycle/Destroy	Poor	\$0	DVR/DVS AR314-4
Recycle/Destroy	Poor	\$0	Avaya 9611G
Recycle/Destroy	Poor	\$0	Avaya BM12
Recycle/Destroy	Poor	\$0	Topaz T-s460-hsb-r
Recycle/Destroy	Poor	\$0	Viewsonic VA2746m-led
			Lenovo LS2221wa
Recycle/Destroy	Poor	\$0	Lenovo L2250p





Employee Buyback	Good	\$60
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Employee Buyback	Fair	\$50
Employee Buyback	Good	\$50
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Employee Buyback	Good	\$50
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Donate	Fair	\$0
Employee Buyback	Good	\$40
Employee Buyback	Good	\$40
Employee Buyback	Good	\$50
Employee Buyback	Good	\$50
Donate	Fair	\$0
Donate	Fair	\$0
Employee Buyback	Good	\$40
Employee Buyback	Good	\$50
Employee Buyback	Good	\$50
Recycle/Destroy	Poor	\$0
Recycle/Destroy	Poor	\$0
Employee Buyback	Good	\$40
Recycle/Destroy	Poor	\$0

**Inventory by Catagory**

Count
1
1
1
1
1
28
1
1
1
1
1
1
1
1
18
1
1
2
1
1
19
1
4
2
2
7
1
1
1
1
2
4
15
1
3
2
1
1
1
1
1
1
1
1
1
3

Item	Count
UPS	12
POE Switch	1
Desktop Phone	32
Button Expansion	2
Misc	1
Printer	4
Printing Calculator	1
Switch	1
Cellphone	1
Docking Station	1
Patch Panel	2
HUB	2
Headset	1
Access Point	2
Jetpack	22
Keyboards	18
Mice	19
Speakers	4
Surge Protectors	2
Desktop	11
DVR	1
Esign	1
Monitor	31
Sum	172

10
1
1
2
1
1
3
2
1
4
1
2
1
1
172

Make	Model	Category
Item Type.	Item quantity.	Serial #.
Computer Drive	26 items	
Digital cartridge	26 Items	9QE82KM7
15 " Printer	20 items	CNB1003349
Digital cartridge	36 items	
Joy Phones	15 items	11K1885901
Computer Chargers	11 Items	
Phones	15 Items	
DictaPhone Tapes	33 Items	
Printer	1 item	
DictaPhone Communication System	1 Item , with 2 tapes	No visible serial
Computer Monitor	1 Item	78N4196
Cash Register	1 Item	No visible serial
Microphone	1 item	
Record machine	1 Item	No visible serial
Keyboards	10 Items	MISC.
Speakers	1 set	60-20000HZ
System storage unit	1 item , Multiple Compartments	
Wires	Multiple items	
Television 20 inch	1 Item	424510213
Computer Montior	1 Item	AS1009221164
Computer Monitor	1 Item	2127FLCPS725500056
Computer Montior	1 item	2248DY05M820700173
Receipt printer	1 Item	No visible serial
Fax Machine	2 items	MY56AIXOYQ
Bionaire fan	1 Item	No visible serial
100 GB cartridge compartment	1 Item	
Vectron POS color touch	1 Item	
Flatscreen Monitor	1 Item	6BDZP61
Auxiliary Function	1 Item	
Dated Cartridges	15 Items	
Stereo	1 Item	
Padlock	1 Item	
Printer	1 Item	No visible serial
Vision Graphic	1 Item	No visible serial
Fax Machine	1 Item	SG7AMB8ICA
Counter	1 Item	HUCTCS16805140045
Metal Detection System	1 Item	11549 visible
CPU		D8KG891
CPU		9VOT891
CPU		H7KG891
CPU		DELL PRECISION
CPU		IJTZMHI
CPU		COHOHB1
CPU		HKG13891

CPU  
IBM CPU  
Misc. wires

1 Item  
1 Item  
3 Boxes

83964982AQ  
T3500

S/N	Harddrive	Recommendation	Condition	Value
Model #. Or Name		Recycle/Destroy	Poor	\$0
		Recycle/Destroy	Poor	\$0
Western		Recycle/Destroy	Poor	\$0
MISC.		Recycle/Destroy	Poor	\$0
WPAC1170/ Western		Recycle/Destroy	Poor	\$0
Joy		Recycle/Destroy	Poor	\$0
MISC.		Recycle/Destroy	Poor	\$0
Meridian A0397281		Recycle/Destroy	Poor	\$0
		Recycle/Destroy	Poor	\$0
C9692A/ HP		Recycle/Destroy	Poor	\$0
no visible model		Recycle/Destroy	Poor	\$0
IBM INFO Window		Recycle/Destroy	Poor	\$0
M325X		Recycle/Destroy	Poor	\$0
P054000/ Axion		Recycle/Destroy	Poor	\$0
Prime		Recycle/Destroy	Poor	\$0
MISC.		Recycle/Destroy	Poor	\$0
DELL		Recycle/Destroy	Poor	\$0
XSC200830/ IBM		Recycle/Destroy	Poor	\$0
		Recycle/Destroy	Poor	\$0
RCA		Recycle/Destroy	Poor	\$0
Tripp-Lite		Recycle/Destroy	Poor	\$0
Tripp-Lite		Recycle/Destroy	Poor	\$0
Tripp-Lite		Recycle/Destroy	Poor	\$0
VITAL		Recycle/Destroy	Poor	\$0
Canon		Recycle/Destroy	Poor	\$0
Bionaire		Recycle/Destroy	Poor	\$0
		Recycle/Destroy	Poor	\$0
DELL		Recycle/Destroy	Poor	\$0
18 in. DELL		Recycle/Destroy	Poor	\$0
		Recycle/Destroy	Poor	\$0
		Recycle/Destroy	Poor	\$0
PIONEER		Recycle/Destroy	Poor	\$0
		Recycle/Destroy	Poor	\$0
Brother		Recycle/Destroy	Poor	\$0
Vision		Recycle/Destroy	Poor	\$0
HP		Recycle/Destroy	Poor	\$0
Hawking		Recycle/Destroy	Poor	\$0
Mark 100		Recycle/Destroy	Poor	\$0
		Recycle/Destroy	Poor	\$0
OT7570/ Dell		Recycle/Destroy	Poor	\$0
OKZGVD/ Dell		Recycle/Destroy	Poor	\$0
OT7570/ Dell		Recycle/Destroy	Poor	\$0
MJCN373/ Dell		Recycle/Destroy	Poor	\$0
D8KG891/ Dell		Recycle/Destroy	Poor	\$0
9VQT891/ Dell		Recycle/Destroy	Poor	\$0
H7kG891/ Dell		Recycle/Destroy	Poor	\$0

Acer	Recycle/Destroy	Poor	\$0
78N4196	Recycle/Destroy	Poor	\$0
	Recycle/Destroy	Poor	\$0

Make / Color	Model	Graded	S/N	Est. Value
iphone Black	SE	A	F71Y4N9LHG6W	\$100
iphone Black	SE	A	FFWDCHEMPLJM	\$100
iphone Black	SE	A	FFMCQMRLPLJM	\$100
iphone Black	SE	A	DX3YR3KRHG6W	\$100
iphone Black	SE	A	DX2FLLXDPLJM	\$100
iphone Black	SE	A	FFMCQMKJPLJM	\$100
iphone Black	SE	A	DX3Y7A8QHG6W	\$100
iphone Black	SE	A	F71Y4FB9HG6W	\$100
iphone Black	SE	A	PD-F17F37JRPLJM	\$100
iphone Black	SE	A	PD-F17CLB02PLJM	\$100
iphone Black	SE	A	PD-DX3YJVGCHG6W	\$100
iphone Black	SE	A	F17DCUR9PLJM	\$100
iphone Black	SE	A	FFNZL1GKJC6C	\$100
iphone Black	SE	A	F71Y4D6VHG6W	\$100
iphone Black	SE	A	FFMD5Z9DPLM	\$100
iphone Black	SE	A	FFWD3WMNPLJM	\$100
iphone Black	SE	A	PD-M41991QC4M	\$100
iphone Black	SE	A	FFND501NPLJM	\$100
iphone Black	SE	A	FFXDC56BPLJM	\$100
iphone Red	SE	A	FFWD35BXPLJP	\$100
iphone Red	SE	A	FFWD2BQNPLJP	\$100
iphone Red	SE	A	FFWD34TJPLJP	\$100
iphone White	SE	A	FFXCX18NPLJN	\$100
iphone White	SE	A	F17D45RMPLJN	\$100
iphone White	SE	A	FFXCX23RPLJN	\$100



**UPDATED**

10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023  
10/11/2023

## RESOLUTION

A RESOLUTION DECLARING CERTAIN PROPERTY TO SURPLUS PROPERTY; AUTHORIZING APPROPRIATE MEASURES FOR DISPOSAL OF SAID PROPERTY; AUTHORIZING APPROPRIATE ENTRY ON THE FINANCIAL RECORDS OF THE CITY WITH RESPECT TO SUCH PROPERTY; AUTHORIZING MAYOR TO SIGN ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS RESOLUTION; AUTHORIZING CITY CLERK TO ATTEST SIGNATURES AND AFFIX THE OFFICIAL SEAL OF THE CITY, AS NECESSARY; REPEALING INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City Council has determined that the City has no further use for those items set forth on Exhibit A;

WHEREAS, pursuant to Section 3-1-21(b) of the Code of Ordinances, City of Forest Park, Georgia, surplus property of the city with an estimated resale value of five hundred dollars (\$500.00) or less may be sold at the discretion of the purchasing agent by negotiated sale without advertisement and the acceptance of bids. the City Council may determine that certain items are unserviceable and therefore surplus property; and

WHEREAS, it is proposed that certain property any surplus IT equipment valued at \$500 or less may be made available first to employees and then to residents of the City.

NOW THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST PARK, GEORGIA, AS FOLLOWS:

1. **Determination of Unserviceability.** The City Council hereby determines that the property listed on the attached Exhibit A can no longer be used advantageously by the City and has therefore become unserviceable and surplus. The City staff is authorized to make available for purchase, first by City employees and second by Forest Park residents, any items valued at \$500 or less. All other items shall be disposed of in a manner consistent with State law and/or Forest Park ordinances.
2. **Documents.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate the Agreement, subject to approval as to form by the City Attorney.
3. **Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable or non-binding, that shall not affect the remaining portions of this Resolution.

- 4. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
- 5. **Effective Date.** This Resolution shall be effective on the date of its approval by the City Council and Mayor as provided in the City Charter.

SO BE IT RESOLVED this 16<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk (SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**EXHIBIT A**

**File Attachments for Item:**

**7. Council Approval of Surplus items – Public Works Department**



CITY OF  
**FORESTPARK**

## City Council Agenda Item

**Subject:** Council Discussion of Surplus items – Public Works Department

**Submitted By:** Bobby Jinks

**Date Submitted:** October 10, 2023

**Work Session Date:** October 16, 2023

**Council Meeting Date:** October 16, 2023

---

### Background/History:

The Public Works Department has received approval from the appropriate departments to surplus vehicles. The vehicles will be placed on public surplus for auction.

Please see attached documents for the listings we are requesting councils' approval on, so we can move forward with auction.

---

**Cost: \$** Budgeted for: \_\_\_\_\_ Yes  No

**Financial Impact: Zero.**

---

**Action Requested from Council:**

## Approved Vehicles for Salvage Auction Fire Department

9/25/2023

- ✓ Fire Safety Trailer -Tag # 147350
- ✓ 1999 Ford Wheeled Coach Ambulance –  
VIN # 1FDXE45F7YHA20744 Tag # 147324
- ✓ Ford Explorer – VIN # 1FMDU32X4MU304759 - Tag Stolen
- ✓ 1999 Blue Bird Bus – VIN # 4UZ6CFAA9XCA75489  
Tag # GV2981C

## Approved List Police Surplus Vehicles

7	2012	Chevrolet	Tahoe-LS	1GNLC2E03CR318808
39	2011	Chevrolet	Tahoe-LS	1GNLC2E03BR187300
50	2011	Chevrolet	Tahoe-LS	1GNLC2E07BR190555
52	2009	Chevrolet	Tahoe-LS	1GNEC03049R268834
53	2009	Chevrolet	Tahoe-LS	1GNEC03049R267067
54	2009	Chevrolet	Tahoe-LS	1GNEC03069R267037
55	2010	Chevrolet	Tahoe-LS	1GNMCAE03AR193093
15	2010	Chevrolet	Tahoe-LS	1GNMCAE09AR195914
713	2009	Chevrolet	Tahoe	1GNECO3099R265492
717	2005	Nissan	Maxima	1N4BA41E75C867088
1201	1991	Gmc	Safari	1GTDM15Z6MB522838
12	1999	Ford	Explorer	1FMZU34E3XUC16278
57	2010	Chevrolet	Tahoe-LS	1GNMCAE06AR193119
70	2003	Nissan	Murano	JN8AZ08T83W117243
706	2003	Chevrolet	Trailblazer	1GNDS13SX32156738
716	1999	Chevrolet	Silverado	1GCEC19T6XZ204128
9	2012	Chevrolet	Tahoe-LS	1GNLC2E03CR319358
715	2008	Ford	Expedition	1FMFU15538LA49630
51	2011	Chevrolet	Tahoe-LS	1GNLC2E03BR190634
711	2002	Chevrolet	Tahoe	1GNEC13Z62J297342
4	2015	Chevrolet	Tahoe-LS	1GNLC2EC9FR267555





## RESOLUTION

A RESOLUTION DECLARING CERTAIN PROPERTY TO SURPLUS PROPERTY; AUTHORIZING APPROPRIATE MEASURES FOR DISPOSAL OF SAID PROPERTY; AUTHORIZING APPROPRIATE ENTRY ON THE FINANCIAL RECORDS OF THE CITY WITH RESPECT TO SUCH PROPERTY; AUTHORIZING MAYOR TO SIGN ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS RESOLUTION; AUTHORIZING CITY CLERK TO ATTEST SIGNATURES AND AFFIX THE OFFICIAL SEAL OF THE CITY, AS NECESSARY; REPEALING INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City Council has determined that the City has no further use for those items set forth on Exhibit A;

NOW THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST PARK, GEORGIA, AS FOLLOWS:

- Determination of Unserviceability.** The City Council hereby determines that the property listed on the attached Exhibit A can no longer be used advantageously by the City and has therefore become unserviceable and surplus. All items shall be disposed of in a manner consistent with State law and/or Forest Park ordinances.
- Documents.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate the Agreement, subject to approval as to form by the City Attorney.
- Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable or non-binding, that shall not affect the remaining portions of this Resolution.
- Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
- Effective Date.** This Resolution shall be effective on the date of its approval by the City Council and Mayor as provided in the City Charter.

SO BE IT RESOLVED this 16<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_ (SEAL)  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**EXHIBIT A**

**File Attachments for Item:**

**8. Council Approval of a Resolution Cancelling November 20th and December 18th Council meetings-** Executive Offices

**RESOLUTION NO. \_\_\_\_\_****A RESOLUTION TO CANCEL THE NOVEMBER 20<sup>th</sup> and  
DECEMBER 18<sup>th</sup> 2023 CITY COUNCIL MEETINGS**

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, the November 20, 2023 meetings of the City Council will occur on the Monday before Thanksgiving;

WHEREAS, the December 18<sup>th</sup>, 2023 meetings of the City Council will occur on the Monday before Christmas;

WHEREAS, it is proposed that the July 3, 2023 Council meeting be cancelled in order to reduce any potential disruption in the City employees’ holiday and vacation plans in November and December; and

WHEREAS, the Mayor and Council reserve the right to issue a call for a special meeting in each of those months in the event circumstances require it.

THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:

**SECTION 1. City Council Meetings Cancelled.** The November 20<sup>th</sup> and December 18<sup>th</sup> 2023 City Council meetings are hereby cancelled.

**SECTION 2. Public Record.** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Forest Park.

**SECTION 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

**SECTION 4. Attestation.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**SECTION 5. Effective Date.** This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 16<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Mayor Angelyne Butler

ATTEST:

\_\_\_\_\_  
City Clerk (SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney