



**CITY OF FOREST PARK**  
**DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING**

Thursday, April 25, 2024 at 3:00 PM  
Council Chambers

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**Phone Number:** (404) 363.2454

**ECONOMIC DEVELOPMENT**  
745 Forest Parkway  
Forest Park, GA 30297

## AGENDA

**Angelyne Butler**, *Chairwoman*  
**Eric Stallings**, *Vice Chairwoman*  
**Jacklyn Faith**, *Member*  
**Nancy Howard**, *Member*  
**Tre Holland**, *Member*  
**Dhaval Shah**, *Member*  
**Nachae Jones**, *Member*

**CALL TO ORDER/WELCOME:**

**ROLL CALL:**

**ADOPTION OF THE AGENDA WITH ADDITIONS/DELETIONS:**

**APPROVAL OF MINUTES:**

1. Approval of March 28, 2024 Meeting Minutes
2. Approval of April 4, 2024 Special Called Meeting Minutes

**OLD BUSINESS:**

3. Update: Property Landscaping

**NEW BUSINESS:**

4. Economic Development Update

**EXECUTIVE SESSION:**

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

*In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.*



**CITY OF FOREST PARK  
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING**

Thursday, March 28, 2024 at 3:00 PM  
Council Chambers

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**Phone Number:** (404) 363.2454

**ECONOMIC DEVELOPMENT**  
745 Forest Parkway  
Forest Park, GA 30297

**MINUTES**

- Angelyne Butler, Chairwoman**
- Nachae Jones, Vice Chairwoman**
- Jacklyn Faith, Member**
- Nancy Howard, Member**
- Tre Holland, Member**
- Dhaval Shah, Member**
- Eric Stallings, Member**

**CALL TO ORDER/WELCOME:** Chairwoman Butler called the Downtown Development Authority meeting on March 28, 2024, to order at 3:16pm.

**PRESENT:**

- Angelyne Butler, MPA
- Nachae Jones
- Jacklyn Faith
- Eric Stallings

**ALSO PRESENT:**

- Ricky L. Clark, Jr., City Manager
- John Wiggins, Director of Finance
- Jeremi Patterson, Deputy Director of Finance
- Bobby Jinks, Director of Public Works
- SaVaughn Irons-Kumassah, City Planner
- Rochelle Dennis, Interim Director of Economic Development
- Charise Clay, Economic Development Staff Assistant

**ADOPTION OF THE AGENDA WITH ADDITIONS/DELETIONS:**

Jacklyn Faith made a motion to adopt the agenda as is. Nachae Jones seconded the motion. Motion approved unanimously.

**APPROVAL OF MINUTES:**

1. Approval of February 22, 2024, Meeting Minutes

Jacklyn Faith made a motion to approve the February 22, 2024, meeting minutes. Nachae Jones seconded the motion. Motion approved unanimously.

**OLD BUSINESS:****NEW BUSINESS:**

2. Approval of 2024 Meeting Calendar
  - Nachae Jones made a motion to approve the 2024 meeting calendar with alternative meeting dates in November and December. Eric Stallings seconded the motion. Motion approved unanimously.
3. DDA Film Studio Discussion
  - Nachae Jones made a motion to authorize Leadership Clayton to use the studio for their project. Jacklyn Faith seconded the motion. Motion approved unanimously.
4. Landscaping Update
  - Nachae Jones made a motion to authorize the Chair to execute the contract for landscape services on their behalf. Eric Stallings seconded the motion. Motion approved unanimously.
5. Economic Development Update
  - Rochelle Dennis delivered the update:
    - St. Patrick's Day Street Party was on Friday, March 15, 2024, around 50 community residents and City staff attended the event.
    - The Evolution is a celebration of the redevelopment of Ft. Gillem on March 18, 2024.

**EXECUTIVE SESSION:**

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

Eric Stallings made a motion to adjourn the meeting at 4:50pm. Jacklyn Faith seconded the motion. Motion approved unanimously.

*In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.*



**CITY OF FOREST PARK  
DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL CALLED MEETING**

Thursday, April 04, 2024 at 3:00 PM  
Virtual Meeting Via Zoom

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**Phone Number:** (404) 363.2454

**ECONOMIC DEVELOPMENT**  
745 Forest Parkway  
Forest Park, GA 30297

**MINUTES**

**Angelyne Butler, Chairwoman**  
**Eric Stallings, Vice Chairwoman**  
**Jacklyn Faith, Member**  
**Nancy Howard, Member**  
**Tre Holland, Member**  
**Nachae Jones, Member**  
**Dhaval Shah, Member**

**CALL TO ORDER/WELCOME:** Chairwoman Butler called the Downtown Development Authority Regular Meeting on April 4, 2024, to order at 3:00pm.

**PRESENT:**

Angelyne Butler, MPA  
Eric Stallings  
Jacklyn Faith  
Nachae Jones

**ALSO PRESENT:**

Ricky L. Clark Jr., City Manager  
Danielle Matricardi, City Attorney  
Bobby Jinks, Director of Public Works  
James Shelby, Interim Director of Planning & Community Development  
SaVaughn Irons-Kumassah, City Planner  
Rochelle Dennis, Interim Director of Economic Development  
Charise Clay, Economic Development Staff Assistant

**ADOPTION OF THE AGENDA WITH ADDITIONS/DELETIONS:**

**APPROVAL OF MINUTES:**

**OLD BUSINESS:**

1. Ernest Drive Update

Chairwoman Butler led the discussion:

- If the project exceeds the quoted amount, the contractor will have to come back to present it to the board.
- Jacklyn Faith made a motion to approve the \$15,781.16 needed for architectural renderings with the understanding that the DDA owns all documents. Nachae Jones seconded the motion. Motion approved unanimously.

**NEW BUSINESS:**

**EXECUTIVE SESSION:**

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

Nachae Jones made a motion to adjourn the meeting at 3:12pm. Jacklyn Faith seconded the motion. Motion approved unanimously.

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