



**CITY OF FOREST PARK**  
**DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING**

Thursday, August 22, 2024 at 3:00 PM  
City Hall-Council Chambers, Virtual Meeting Via Zoom

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**Phone Number:** (404) 363.2454

**ECONOMIC DEVELOPMENT**  
745 Forest Parkway  
Forest Park, GA 30297

**AGENDA**

**Angelyne Butler**, *Chairwoman*  
**Eric Stallings**, *Vice Chairman*  
**Jacklyn Faith**, *Member*  
**Nancy Howard**, *Member*  
**Tre Holland**, *Member*  
**Dhaval Shah**, *Member*  
**Nachae Jones**, *Member*

**Topic: Downtown Development Authority Meeting**

Time: Aug 22, 2024 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82699268525?pwd=So0LLCGTFEo4h7dcq8FYJv4q4B5acP.1>

Meeting ID: 826 9926 8525

Passcode: 550614

One tap mobile

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• +1 646 931 3860 US

• +1 929 205 6099 US (New York)

• +1 301 715 8592 US (Washington DC)

• +1 564 217 2000 US

• +1 669 444 9171 US

• +1 669 900 6833 US (San Jose)

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US

Meeting ID: 826 9926 8525

Passcode: 550614

Find your local number: <https://us06web.zoom.us/j/kno5Fg4OV>

**CALL TO ORDER/WELCOME:**

**ROLL CALL:**

**ADOPTION OF THE AGENDA WITH ADDITIONS/DELETIONS:**

**APPROVAL OF MINUTES:**

1. Approval of May 16, 2024 Special Called Meeting Minutes

**OLD BUSINESS:**

2. Update on Fiscal Year 24-25 Budget
3. Review of Main Street Event Schedule
4. Approval of 964 Main St. GA Power Easement
5. Review of Directors & Officers Liability Insurance

**NEW BUSINESS:**

6. Economic Development Update
7. 819 Forest Pkwy Lease Update
8. Update on 4987 East Street
9. Update on 868 Forest Pkwy
10. Update on 4523 Ernest Drive

**EXECUTIVE SESSION:**

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

*In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.*



# CITY OF FOREST PARK DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL CALLED MEETING

Thursday, May 16, 2024 at 3:30 PM  
Virtual Meeting Via Zoom

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
Phone Number: (404) 363.2454

**ECONOMIC DEVELOPMENT**  
745 Forest Parkway  
Forest Park, GA 30297

## MINUTES

**Angelyne Butler**, *Chairwoman*  
**Nachae Jones**, *Vice Chairwoman*  
**Jacklyn Faith**, *Member*  
**Nancy Howard**, *Member*  
**Tre Holland**, *Member*  
**Dhaval Shah**, *Member*  
**Eric Stallings**, *Member*

**CALL TO ORDER/WELCOME:** Chairwoman Butler called the Downtown Development Authority meeting on May 16, 2024, to order at 3:31pm.

**PRESENT:**

Angelyne Butler, MPA  
Nachae Jones  
Nancy Howard  
Tre Holland  
Eric Stallings

**ALSO PRESENT:**

Ricky L. Clark, Jr., City Manager  
Danielle Matricardi, General Counsel  
John Wiggins, Director of Finance  
James Shelby, Interim Director of Planning & Community Development  
Rochelle Dennis, Interim Director of Economic Development  
Charise Clay, Economic Development Staff Assistant

**ADOPTION OF THE AGENDA WITH ADDITIONS/DELETIONS:** Eric Stallings made a motion to adopt the agenda as is. Nachae Jones seconded the motion. Motion approved unanimously.

**APPROVAL OF MINUTES:**

1. Approval of March 28, 2024 Meeting Minutes

2. Approval of April 4, 2024 Special Called Meeting Minutes

Tre Holland made a motion to approve the March 28 & April 4 meeting minutes. Eric Stallings seconded the motion. Motion approved unanimously.

**OLD BUSINESS:**

3. Update: Property Landscaping

Interim Director Dennis delivered the update:

- 4 quotes from landscaping companies were received. The goal is to have DDA lots cut on the same cadence as the DA and the City of Forest Park. WCC Landscape is the DDA's current landscaping contractor for the City Plaza around the fountain on Main Street. Staff recommends moving forward with a contract for Anderson Lawn Care for the upkeep of the DDA lots.

Eric Stallings made a motion to approve the landscaping contract with Anderson Lawn Care. Nachae Jones seconded the motion. Motion approved unanimously.

4. Update: Property Demolition

Interim Director Dennis delivered the update:

- The demolition of 4950 Courtney Dr. should take around 2<sup>1/2</sup> days to complete. Once that project is completed, the demolition crew will move to 4882 Hale Rd. to start the demolition of that property.

**NEW BUSINESS:**

5. Economic Development Update

Interim Director Dennis delivered the update:

- The City of Forest Park has been moved from the *interest* level status to being approved to move forward with the submission of an application for the Georgia Main Street Program. The deadline to submit the application is July 1. The DDA budget for FY24-25 is being drafted and will be ready for the board's review soon.

**EXECUTIVE SESSION:**

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

Eric Stallings made a motion to exit the Special Called Meeting and enter executive session at 3:57pm. Tre Holland seconded the motion. Motion approved unanimously.

Tre Holland made a motion to exit Executive Session and reconvene the Special Called Meeting at 4:41pm. Nachae Jones seconded the motion. Motion approved unanimously.

Tre Holland made a motion to authorize the Chair to execute a purchase & sale agreement with Nouveau Jonesboro for the purchase of .46 acres on Main Street. Nachae Jones seconded the motion. Motion approved unanimously.

**ADJOURNMENT:**

Nachae Jones made a motion to adjourn the meeting at 4:43pm. Tre Holland seconded the motion. Motion approved unanimously.

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