



## CITY COUNCIL REGULAR SESSION

Monday, April 15, 2024 at 7:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
YouTube: <https://bit.ly/3c28p0A>  
Phone Number: (404) 366.4720

FOREST PARK CITY HALL  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James

The Honorable Hector Gutierrez

The Honorable Allan Mears

The Honorable Dabouze Antoine

The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager

Randi Rainey, City Clerk

Danielle Matricardi, City Attorney

## AGENDA

### VIRTUAL MEETING NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "*City of Forest Park GA*"

**CALL TO ORDER/WELCOME:**

**INVOCATION/PLEDGE:**

**ROLL CALL - CITY CLERK:**

**ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

**APPROVAL OF MINUTES:**

1. Council Approval of Council Work Session and Regular Meeting Minutes from April 1, 2024-City Clerk

**PUBLIC COMMENTS: (All Speakers will have 3 Minutes)**

**CITY MANAGER'S REPORT:**

**CEREMONIAL:**

**[Proclamation](#) recognizing Georgia Cities Week April 21-27, 2024**

**Background/History:**

Georgia Cities Week is an annual event in the state of Georgia dedicated to celebrating and raising awareness about the importance of cities and local government. Typically held during a designated week in April, it aims to highlight cities' role in providing essential services, fostering community engagement, and driving economic growth.

During Georgia Cities Week, municipalities across the state organize various activities and events to engage residents and promote civic pride. These activities may include open houses at city facilities, educational programs about local government functions, community service projects, environmental initiatives, arts and cultural events, and recreational activities for residents of all ages.

**Proclamation recognizing the City of Forest Park as a Purple Heart City-Legislative Offices****Background/History:**

The Purple Heart is a military decoration awarded to members of the armed forces who are wounded or killed in action. Designating a city as a Purple Heart City allows communities to express gratitude and support for veterans and their families. Mayor Butler would like to present a Proclamation proclaiming the City of Forest Park as a Purple Heart City.

**Proclamation in Recognition of our Communication Officers for Telecommunicators Week-Police Department****Background/History:**

The Forest Park Police Department currently employs 11 Communication Operators who handle incoming emergency and non-emergency calls from citizens 24/7, 365 days a year. These operators are responsible for dispatching calls for service to both police and fire personnel.

Each year, during the second week of April (April 14-20, 2024), the telecommunications personnel within the public safety community are honored. This week-long event, established in 1981 by Patricia Anderson of the Contra Costa County Sheriff's Office in California, serves as a time to recognize and express gratitude to those who dedicate their lives to serving the public. It's an important week dedicated to raising awareness of their hard work and unwavering commitment.

**Proclamation recognizing Steaven L. Misher as the official Poet Laureate for the City of Forest Park****Background/History:**

Mr. Steaven L. Misher is a professional poet with a passion for poetry; he is also the author of four poetry books and the founder of The Poetic Outreach that Empowers & Transforms (P.O.E.T.) Foundation and the co-founder of The Poets' Place, LLC, and has been chosen to be the City's official Poet Laureate.

**PRESENTATIONS:**

- 2. Presentation by The Forest Park Ministers Association and Proclamation presented to The Forest Park Ministers Association on behalf of Councilwoman James-Legislative Offices**

**Background/History:**

The Forest Park Ministers Association is a non-profit organization that supports the City of Forest Park's vision by partnering with elected governmental officials, businesses, charities, and local and surrounding

communities. To highlight its purpose, the Forest Park Ministers Association would like to give a brief presentation. Followed by receiving a proclamation on behalf of Councilwoman James.

**3. Presentation on Autism Awareness Month 2024: Building Community Within Forest Park-Recreation and Leisure**

**Background/History:**

Autism Spectrum Disorder, also known as ASD, is a developmental disability caused by differences in the brain. Individuals with ASD often have problems with social communication and interaction or restrictive or repetitive behaviors or interests. According to studies conducted by the CDC in 2020, within Georgia, around 1 in 46 children aged 8 were identified with Autism. Studies also show that early detection can help children with Autism achieve optimum health and reach their full potential when they reach adulthood. April is Autism Awareness Month where it strives to bring social and community awareness about autism acceptance and promotes inclusion and connectedness for people with autism as cases continue to rise. On Saturday, April 27, 2024 at 9:00am in the rear parking lot of the Elaine Corley Recreation Center, the Recreation & Leisure Services Department will host its first annual Autism Awareness Walk to bring more awareness to the City of Forest Park.

**4. Presentation on the February FY23-24 Financial Report-Finance Department**

**Background/History:**

The Finance Department is presenting FY2023-2024 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.

**NEW BUSINESS:**

- 5. Council Approval of a Property & Liability Brokerage Services – Executive Offices**
- 6. Council Approval of the Budget Amendment for Special Revenue-Finance Department**
- 7. Council Approval to enter into a contract with Garrard Construction to make exterior repairs to the Rite Aid Building in the amount of \$28,319.00-Planning and Community Development Department**
- 8. Council Approval of certain Purchases for the Fire Department-Fire Department**
- 9. Council Approval to Authorize the Police Department to Submit and Accept an Explosive Ordnance Disposal (EOD) Canine Grant- Police Department**
- 10. Council Approval to Accept the Donation of a Bloodhound-Police Department**
- 11. Council Approval of the Special Facilities Request at Starr Park and sponsored by Legendary WIGO 1570 AM and Operation Push Too, LLC for Saturday, May 11, 2024 between 12pm-6pm–Recreation and Leisure Department**

**CLOSING COMMENTS BY GOVERNING BODY:**

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.

**ADJOURNMENT:**



**File Attachments for Item:**

- 1. Council Approval of Council Work Session and Regular Meeting Minutes from April 1, 2024-City Clerk**



## CITY COUNCIL WORK SESSION

Monday, April 01, 2024 at 6:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
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Ricky L. Clark Jr, City Manager

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### DRAFT MINUTES

#### VIRTUAL NOTICE

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YouTube page - "**City of Forest Park GA**"

**CALL TO ORDER/WELCOME:** Mayor Pro Tem Akins-Wells called the meeting to order at 6:01 p.m.

**ROLL CALL - CITY CLERK:** A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large	✓	
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3- <b>Via Zoom</b>		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

John Wiggins, Finance Director; Jeremi Patterson, Deputy Finance Director; James Shelby, Interim Director of Planning & Community Development; Shalonda Brown, HR Director; Diane Lewis, Deputy HR Director; Nigel Watley; Deputy Public Works Director; Latosha Clemons, Fire Chief; Geoff May, Deputy Fire Chief; Joshua Cox, IT Director; Rodney Virgil, Level 2 Support Engineer; Pauline Warrior, Senior Management Analyst; Jacon Llyod, PIO; Arthur Geeter, Purchasing; Brandon Criss, Polic Chief; Captain Smith, PD; Dorothy Roper-Jackson, Court Director and Danielle Matricardi, City Attorney.

### **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was moved to amend the agenda to add Item #9- GA Cities Week Resolution.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Antoine, Councilmember Gutierrez, Councilmember Mears.

### **NEW BUSINESS:**

1. **Council Discussion and Approval on the Renewal of the GEMA/Homeland Security Statewide Mutual Aid Agreement-Executive Offices**

**Background/History:** Pre-existing agreements for mutual aid assistance in emergencies help to ensure the timely provision of mutual aid assistance and reimbursement of costs incurred by those parties who render such assistance. This agreement also provides the framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a Participating Party, whether arising from a natural disaster, technological hazard, human-caused disaster, civil emergency, community disorders, or other significant events or homeland security activities.

The City of Forest Park has been a Participating Party in this agreement, which was most recently renewed in 2020. This agreement must be renewed/approved every four years.

GEMA/HS Area 7 Field Coordinator Sheri Russo is available to help further explain and/or answer additional questions.

**Ioana Armstrong, Fire Department, noted that it is a statewide mutual aid agreement that is renewed every four (4) years. She also said that the city has been in accordance with GEMA/Homeland Security since 2008.**

### **Comments/Discussion from Governing Body:**

**Councilmember Gutierrez-** noted making sure the citizens know the emergency plan. Mr. Clark said there are plans to inform the general public in the upcoming months. Mr. Clark pointed out there have been plans to educate the general public. Ms. Armstrong included the plan for starting small and growing big with small tabletop exercises, small drills, and eventually full-scale exercises.

2. **Council Discussion and Approval of an Emergency Requisition Associated with the Public Safety Building – Planning and Community Development Department**

**Background/History:**

This emergency requisition is a proposal and recommendation from Grounded Engineering Services based on a geotechnical investigation of undeveloped portions of property associated with the Gillem Public Safety Building, precisely the concrete trash dumpster at the edge of the parking lot. The geotechnical investigation was in response to the appearance of subsidence/sinkholes on the property in areas outside the construction limits and disturbance for the project. Site Mix Pressure Grouting LLC will inject cement-based, high-mobility geotechnical grout through driven injection pipes and into the soils surrounding the concrete trash dumpster pad at the edge of the parking lot to protect it from sinking.

**Interim Director of PCD James Shelby-** noted that a month ago, staff noticed sinkholes in the undeveloped area behind the new fire station. Interim Director Shelby pointed out having the soil tested before building the new fire station and stated that the emergency order is so that staff can shore up the garbage receptacles in the back. Interim Director Shelby also noted Grounded Engineering Services conducted a geological investigation on the undeveloped portion and introduced Chris Settles to explain more.

**Chris Settles, Grounded Engineering Services Representative-** explained that the plan was to conduct soil test boardings; however, due to the shallowness compared to what was expected, a track-mounted excavator was brought out to conduct test bits. Mr. Settles noted that they found a layer of boulder fill underneath and mentioned the soil fill was collecting moisture and water every time it rains; when the water drains through the boulder fill, it takes material with it, causing the sink and subsidence that is being seen. Mr. Settles noted cracking in the pavement, and rotation and movement can be seen in the carbon gutter. Mr. Settles said the proposal is to mix grouting to fill the voids and grout the area to help the dumpster pad from continuous movements.

**Comments/Discussion from Governing Body:**

**Councilmember James-** inquired about a border field. Mr. Settles stated that it is called a boulder fill or shot rock fill, made of big rocks from dynamite to excavate materials.

**Councilmember Mears-** noted that a compact soil test was supposed to be completed, and the company that completed the slab work missed the mark. Mr. Settles stated that the fire station was not tested; however, it appears the fire station structure and pavement seem to be performing well. Mr. Settles also noted that the structural areas of the site could have been tested, but not the non-structural areas.

**Councilmember Mears-** inquired if the subsidence was running towards the fire station. Mr. Settles noted that the subsidence diverts off somewhere else. Mr. Clark also included that this is not the first time that this has happened; the first time was filled with dirt. Mr. Settles noted that it's currently doing what it is supposed to do. He also added two (2) or three (3) areas showing indications of failure, one adjacent to the dumpster pad. Mr. Shelby included an area of concrete that must be fixed in front of the dumpster pad; a task order will be presented to the council later.

**Mr. Clark-** noted that the area that needs fixing is in the undeveloped area and inquired about things possibly happening closer to the building. Mr. Settles pointed out that his best guess is that he doubts the building itself was built on poorly soil-compacted materials.

3. **Council Discussion and Approval of the City Center Boundary Topographic and Utility Survey-**Planning and Community Development Department/Capital Projects

**Background/History:**

Precision Planning Inc. (PPI) is working with the City to design and prepare plans for the City Center project, including City Hall, Municipal Court, Police Headquarters, and a Recreation Facility. The new facility will be based on Preliminary Design drawings completed by Precision Planning, Inc. in December 2023. Falcon Design Consultants, LLC (FDC) has prepared a Task Order (TO) to assist the City of Forest Park with a boundary/topographic survey and underground utility locate for the future City Center location.

**Interim Director of PCD James Shelby-** noted that 745 Forest Pkwy, 785 Forest Pkwy, and the vacant lot properties will be included in the survey.

4. **Council Discussion and Approval to Upfit seventeen (17) Police Vehicles-** Police Department

**Background/History:**

Due to an aging fleet, the Mayor and Council approved the police department's purchase of new patrol vehicles. Once the vehicles above were acquired, they needed to be upfitted with equipment. The equipment installed on the vehicles will include, but not be limited to, emergency lights, emergency sirens, storage racks, computer mounts, etc.

The Forest Park Police Department intends to proceed with HG2, a vendor already serving the city of Forest Park, to install. The funding for this upfit, totaling \$241,043.00, has already been approved as part of the Capital Improvements Vehicles budget.

**Mr. Geeter, Procurement Division,** gave a brief history of the purchase of the vehicles, noting that the vehicles were going to Prologic at first but would sit for long periods due to the GA State Troopers contract with Prologic. Mr. Geeter noted seeking three (3) other companies that outfitted police cars, and Ford Legacy recommended HG2.

**Comments/Discussion from Governing Body:**

**Councilmember Mears-** Inquired about purchasing new vehicles. Chief Criss noted that this would allow them to put the equipment in the vehicles that had already been purchased.

5. **Council Discussion and Approval to Purchase seven (7) portable Radios for the Police Department-**Police Department

**Background/History:**

The Forest Park Police Department has 95 sworn positions allocated to it. When the portable radios were initially ordered a few years ago, the order did not cover all the sworn positions, nor did it factor in potential losses or damages to the equipment. With all allotted positions now spoken for, the police department needs additional radios for incoming police officers and radios to keep as spares.

Therefore, the department requests approval to purchase seven (7) extra portable radios to meet its equipment requirements.

**Mr. Geeter, Procurement Division-** noted being a state contract using Motorola.

**6. Council Discussion and Approval to purchase one (1) Police Vehicle-Police Department****Background/History:**

Historically, vehicle acquisitions were tailored to meet staffing needs. Still, the existing fleet does not align with the current requirements due to the recent decrease in vacancies and the recent loss of a vehicle. All positions (excluding the deputy chief position) are spoken for in the Police Department.

The Forest Park Police Department is aiming to procure one Dodge Challenger at a total cost of \$47,140. The funds for this purchase have already been approved via Capital Improvements. This investment addresses immediate vehicle needs, aligns with the current staffing levels, and contributes to the police department's overarching mission.

**Mr. Geeter, Procurement Division-** noted Ford manufacturing is the only manufacturing company on a state contract; he also reported obtaining three (3) bids for this particular Dodge Challenger for \$52,4800.00 and the lowest rate at \$47,000.00.

**Comments/Discussion from Governing Body:**

**Councilmember Mears inquired-** if the vehicle would be used for something other than street services. Chief Criss noted that it would be an unmarked car for undercover operations and community engagements. Chief Criss also pointed out that the vehicle will replace a recently wrecked vehicle.

**Mayor Pro Tem Akins-Wells-** mentioned whether the type of vehicle should be mentioned if it's an undercover vehicle. Chief Criss noted that the make and model can be identified but will not go into detail about the actual vehicle.

**7. Council Discussion and Approval for the Purchase of Playground Equipment for Pocket Parks-Public Works Department**

**Background/History:**

In line with our ongoing efforts to enhance the parks throughout the City, the staff proposes purchasing new playground equipment for the pocket parks in Wards 3, 4, and 5. The details of the proposal are outlined below:

**Proposal Details:**

Total Cost: \$275,271.25

**Allocation by Ward:**

Ward #3 – Theater Park: \$68,817.81

Ward #4 – Perkins Park: \$68,817.81

Ward #4 – Second St Park: \$68,817.81

Ward #5 – Alder Park: \$68,817.81

**Components of Playground Equipment:** Each playground equipment consists of over 13 unique components directly attached to the main playground structure, offering various play experiences for children.

**Additional Equipment:** ADA compliant Single Spigot water fountain (except Alder Park, due to lack of water source).

Recycled 6' plastic bench.

Plastic border timbers and 1 ADA border half ramp for each site (this holds mulch in place).

Loose-fill rubber mulch (to be installed on top of existing mulch, saving the City money).

**Contract Details:** The proposed purchasing agreement is with PlaySouth Playground Creator under the following contract:

Burke Sourcewell Contract #010521-BUR

Forest Park member #77837

**Funding:** The funding for this proposal will be drawn from each Ward's Project line item to cover the total cost.

**Conclusion:** This proposal includes all materials and labor, excluding the water fountains, which Public Works will replace upon delivery. The initiative aims to provide safe and engaging play spaces for children across the City.

**Mr. Geeter, Procurement Division**—noted that this is a state contract and will be using the same type of equipment for each park.

**Mr. Wattlely, Public Works Deputy Director-** noted that this is a continuation of enhancing all of the pocket parks and noted they all cost \$68,817.81 with a one-piece structure and will have 13 workstations attached to them.

**Mr. Clark-** included that the project is under the initiative “Forest Parks are Us”; the city received excess funds from delinquent taxes and appropriated funds for all of the renovations of the parks. Mr. Clark noted that it would require a subsidy based upon the allocation provided through the Capital Ward funds and could be used in the current budgeted fiscal year. Mr. Clark noted for Ward 1 park, staff recognized the information is underway, and staff did not think the park would be completed by the end of the fiscal year, so funds will be reallocated to next year's budget and will move forward with the plans. For Ward 2, Starr Park is currently underway and should have a finalized plan before summer, and there are no recommendations for Bill Lee Park. Mr. Clark noted that Ward 4 has two (2) parks, Perkins Park and Second Street Park; Ward 5 Alder Park has recently been renovated. Mr. Clark pointed out every swing set would be replaced and easy to maintain due to being under the same warranty, and every pocket park would be done entirely by July 2024.

**Comments/Discussion from Governing Body:**

**Councilmember Gutierrez-** inquired if his ward park would be fixed. Mr. Clark noted that Theater Park is listed on the list and is the park that made staff go around all the parks. Mr. Clark pointed out concerns about Theater Park and said that staff will have everything ripped out and redone, including the concrete slabs. Mr. Clark also included that every pavilion would have the same color for city branding.

**Councilmember Gutierrez-** noted that they should ensure it is correct and that staff should allow the community's design input before paying for equipment. Mr. Clark mentioned asking the council about the design roughly two (2) months ago and noted that there could be a community approach to creating a new park in Ward 1. Mr. Clark also noted little time is left before the budget cycle runs out and funding disappears. Mr. Clark included having plans for a new park in Ward 3 off of Jonesboro Rd.

8. **Council Discussion and Approval - CPRG Grant Agreement with Clayton County-Public Works Department**

**Background/History:**

The City of Forest Park is committed to fostering cleaner air and a healthier environment for our residents. As part of this commitment, we are exploring the possibility of participating in a project with Clayton County to apply for grant funds through the EPA Climate Pollution Grant program. This grant would enable us to acquire EV vehicles and establish charging infrastructure within our community.

**Project Objectives:**

Phasing out aging government vehicles with zero-emissions electric vehicles.



Installing charger stations.

Building out utilities and power infrastructure to support EV usage.

Purchasing electric vehicles to replace traditional combustion engine vehicles.

Grant Details:

No local match is required for this grant, making it a financially advantageous opportunity for the City.

The project will involve collaborating with nine localities across the Atlanta metropolitan region to reduce greenhouse gas emissions in the transportation sector collectively. Staff recommends that the City Council discuss and approve our participation in entering into a grant agreement with Clayton County for the Climate Pollution Grant program to build a greener and more sustainable future for Forest Park.

**Mr. Wattle, Public Works Deputy Director-** noted that staff is requesting to enter into an agreement with Clayton County as part of a coalition between nine (9) local regions across Atlanta's Metro region with grants funds coming from the EPA Climate Pollution Grant program. Mr. Wattle explained that the purpose is to purchase electric vehicles, convert some of the existing fleet vehicles from gas to electric, and upgrade the power infrastructure to support new electric vehicles.

9. **Council Discussion and Approval of Georgia Cities Week-** Executive Offices

**Ms. Rainey, City Clerk-** described Georgia Cities Week and noted that it is a week to raise public awareness about cities' services and educate the public on how city governments work. Mr. Clark included most cities in the state that participate in Georgia Cities Week. He wanted the City of Forest Park to participate in planning a week-long event with the possibility of having a Town Hall meeting starting that Monday and an open house allowing the community to come inside and tour all of the offices. Mr. Clark also mentioned that on Wednesday, there will be a pinning ceremony for all employees promoted to the fire and police departments. On Thursday, both chiefs will host "Coffee with the Chiefs." The Office of Economic Development is planning a wine crawl on Main Street and will have all of the city vehicles on display.

Comments/Discussion from Governing Body:

**Councilmember James-** inquired about the date for GA Cities Week. Ms. Rainey noted it will be April 21-27, 2024.

**Councilmember Gutierrez-** noted it was a good thing and asked to do an Instagram takeover to highlight the different departments. Mr. Clark stated that staff will work with the PIO to create content.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation, or Real Estate)

**ADJOURNMENT:**

It was moved to adjourn the meeting at 6:37 pm.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Mears.

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The Honorable Dabouze Antoine  
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager  
Randy Rainey, City Clerk  
Danielle Matricardi, City Attorney

## DRAFT REGULAR MINUTES

**CALL TO ORDER/WELCOME:** Mayor Pro-Tem Akins-Wells called the meeting to order at 7:00 p.m.

**INVOCATION/PLEDGE:** The invocation and pledge were led by Pastor Clinksdale.

**ROLL CALL - CITY CLERK:** A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large	√	
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		zoom
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

Jeremi Patterson, Deputy Finance Director; John Wiggins; Finance Director; Nina Robinson; James Shelby, Interim Director of Planning & Community Development; Shalonda Brown, HR Director, Diane Lewis, Deputy HR Director; Nigel Whatley, Deputy Public Works Director, Dorthy Roper-Jackson, Court Administrator, Rodney Virgil, Level 2 Support Engineer; Pauline Warrior; Senior Management Analyst, Chief Criss, PD; and Danielle Matricardi, City Attorney, Deputy Chief May, Major Smith and Ioana Armstrong.

**ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was moved to approve the agenda with the amendment of Removing item number 2 and replacing it with the Georgia Cities Week Resolution.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**APPROVAL OF MINUTES:**

1. **Council Approval of Council Work Session and Regular Meeting Minutes from March 18, 2024 -**  
City Clerk

It was moved to approve the Council Work Session and Regular Meeting Minutes from March 18, 2024.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**PUBLIC COMMENTS: (All Speakers will have 3 Minutes)**

There were two (2) Public Comment Speakers:

**Louis Wright-** noted that people are coming to her about the recycling center. There is a close sign on it and the citizens need it. She would like an update, she noted she would like them to put the City Managers' report on the screen so that those at home can follow along.

**Sam Ibenez-** noted he has some concerns about some of the tickets that are being issued. He asked the council to open the Recycling center back up because they needed it. He noted 240 thousand is going to the police but why and how. He noted it is a lot of money and he does not like that. He noted his friend went to jail and was found dead and they do not have any answers yet. He noted his name is Dewayne Briscoe. He noted all his friend talked about was happiness. He noted that someone spoke about a police car being wrecked. He would like to know where the car is and to whom they are selling it to. He stated let us start working together instead of fighting each other.

**CITY MANAGER'S REPORT:**

**City Manager Clark-** recognized the new hires within the Police Department: Amar McIntosh, Jordan Parish, Jaydon Brown, Corey Grant Jones, Marcus Van, and police recruits Quan Don and Jonathan Carol. He noted Mr. Don is the first Vietnamese police officer here in the City of Forest Park. He noted that the Police Department is made up of a diverse group of people. He sent out prayers to Mayor Butler who laid her father to rest today. Mr. Clark noted there was a celebration for Ms. Yvonne Braswell's retirement, after serving 15 years. He noted they will start the budget proceedings next week with the different departments. He noted he will soon plan a date for the retreat and go over with the mayor and Council what the presentation will include for the 2024-2025 budget year. He noted that Mr. James Shelby has been appointed Interim Director for the Planning and Economic Department.

He recognized the recipient of 270 thousand dollars through the local Maintenance and Improvement grants. This will help do more street and infrastructure projects throughout the community. He noted that this is the first time that GDOT is not requiring matching funds.

He noted that they have been in conversation about the recycling Center, and it requires a part-time position. He noted as they commence the budget it is something that will be discussed. He noted that the Home Program has 122 pre-qualified people: Ward 1- 22 people, Ward 2 -28, Ward 3- 22, Ward 4- 32, and Ward 5-18. He noted due to people not having computers Ms. Pauline and the Council Aides have been individually assisting them in the chambers with uploading their information. He noted they will not know if there will be any remaining funds until they go through the entire cycle.

## PRESENTATIONS:

### **(Replaced) Presentation on the Geotechnical Investigation for the Public Safety Building-Planning and Community Development Department**

#### **Background/History:**

Falcon Design/Grouped Engineering Services (GES) investigated undeveloped portions of the property associated with the Gillem Public Safety Building. This investigation was in response to the appearance of subsidence/sinkholes on the property in areas that were outside the limits of construction and disturbance for the project. The original geotechnical report was utilized solely for the actual areas requiring construction for the parking and building areas for this site.

- 2. It was motioned to Approve a Resolution of the City of Forest Park recognizing the Georgia Cities Week April 21<sup>st</sup> – April 27<sup>th</sup> and encourage all residents to support the celebration and corresponding activities.**

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

- 3. FOREST PARK FIRE & EMS – OFFICER PROMOTIONS AND NEWLY APPOINTED OFFICERS**

The Forest Park Fire & EMS Department has recently promoted Captain Ian Hogan to Battalion Chief and Lieutenant Conway Ferguson to Captain.

Chief Latosha Clemons will present the introductions.

**Chief Clemmons** noted that Mr. Hogan will report directly to Deputy Chief May.

**Ian Hogan-** noted it has been an honor and privilege so far and he looks to do right by the gentleman in the back of the room, so they continue to do right by the city.

**Chief Clemmons** – noted they are doing a quick presentation of a shield, or a helmet and the official pinning will be during Georgia Cities Week.

**Conway Ferguson** -thanked the City Manager, the Council, and the Chief. He noted it has been 26 years and he hopes to continue to serve to the best of his ability and take care of his crew.

There were also two newly appointed officers: Tad Busby to Training Division Lieutenant and Charles Morris to Lieutenant.

**NEW BUSINESS:****4. Council Approval on the Renewal of the GEMA/Homeland Security Statewide Mutual Aid Agreement-Executive Offices**

It was moved to approve the Renewal of the GEMA/Homeland Security Statewide Mutual Aid Agreement.

Motion made by Councilmember Mears, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**5. Council Approval of an Emergency Requisition Associated with the Public Safety Building – Planning and Community Development Department**

It was moved to approve an Emergency Requisition Associated with the Public Safety Building.

Motion made by Councilmember Mears, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**6. Council Approval of the City Center Boundary Topographic and Utility Survey-Planning and Community Development Department/Capital Projects**

It was moved to approve the City Center Boundary Topographic and Utility Survey.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**7. Council Approval to upfit seventeen (17) Police Vehicles- Police Department**

It was moved to approve to upfit seventeen (17) Police Vehicles.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**8. Council Approval to Purchase seven (7) portable Radios for the Police Department-Police Department**

It was moved to approve to Purchase seven (7) portable Radios for the Police Department.

Motion made by Councilmember Mears, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**9. Council Approval to purchase one (1) Police Vehicle-Police Department**

It was moved to approve to purchase one (1) Police Vehicle.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**10. Council Approval for the Purchase of Playground Equipment for Pocket Parks**-Public Works Department

It was moved to approve the Purchase of Playground Equipment for Pocket Parks.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**11. Council Approval - CPRG Grant Agreement with Clayton County**-Public Works Department

It was moved to approve CPRG Grant Agreement with Clayton County.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**CLOSING COMMENTS BY GOVERNING BODY:**

**Councilmember James-** thanked everyone for coming out and she is looking forward to the new Spring season.

**Councilmember Gutierrez-** sends his condolences to the Mayor on the loss of her father. He noted he was proud of his city and everything that they are doing.

**Councilmember Mears-** noted he understands they are selling the parking lot for the Amphitheatre. He noted he just wants everyone to know because it is coming. He acknowledged Mr. Willie as the oldest person in the room and thanked everyone

**Councilmember James-** noted if you have not RSVP for April 18<sup>th</sup> to please do so, for the Evolution Celebration of Fort Gillem. She noted she would like those who have served in the service or on the URA board present and past to register.

**Councilmember Akins Wells-** thanked everyone for coming. She welcomed the new hires and congratulated those that were promoted. She thanked the Fire and Police Chief for doing an amazing job. She thanked Ms. Warrior for the program and for helping move the city forward. She thanked Mr. Shelby for standing up again. She noted April 5<sup>th</sup> from 6:00 pm to 8:00 pm in 2<sup>nd</sup> Street Park there will be the Tree Dedication. She noted the recipient was a resident of Forest Park and he lost his life at a young age in 2016. She thanked everyone for coming.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was moved to recess into Executive Session at 7:26 p.m. for Personnel, Litigation, or Real Estate matters.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to reconvene into the Council Regular Session at 7:33 p.m.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to purchase the DDA property located at 650 Main Street for 350k.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### **ADJOURNMENT:**

It was moved to adjourn the Regular Session at 7:34 p.m.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.



**File Attachments for Item:**

**Proclamation recognizing Georgia Cities Week April 21-27, 2024**

**Background/History:**

Georgia Cities Week is an annual event in the state of Georgia dedicated to celebrating and raising awareness about the importance of cities and local government. Typically held during a designated week in April, it aims to highlight cities' role in providing essential services, fostering community engagement, and driving economic growth.

During Georgia Cities Week, municipalities across the state organize various activities and events to engage residents and promote civic pride. These activities may include open houses at city facilities, educational programs about local government functions, community service projects, environmental initiatives, arts and cultural events, and recreational activities for residents of all ages.



# City Council Agenda Item

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**Title of Agenda Item:** Proclamation recognizing Georgia Cities Week April 21-27, 2024

**Submitted By:** Randi Rainey

**Date Submitted:** 04-8-2024

**Work Session Date:** 04-15-2024

**Council Meeting Date:** 04-15-2024

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**Background/History:**

Georgia Cities Week is an annual event in the state of Georgia dedicated to celebrating and raising awareness about the importance of cities and local government. Typically held during a designated week in April, it aims to highlight cities' role in providing essential services, fostering community engagement, and driving economic growth.

During Georgia Cities Week, municipalities across the state organize various activities and events to engage residents and promote civic pride. These activities may include open houses at city facilities, educational programs about local government functions, community service projects, environmental initiatives, arts and cultural events, and recreational activities for residents of all ages.

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**Action Requested from Council:**

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**Cost: \$**

**Budgeted for:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**Financial Impact:**

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CITY OF  
**FORESTPARK**

# PROCLAMATION

**WHEREAS:** Across the State of Georgia, city governments are administered for and by their respective citizens and are dependent upon the public's commitment to and understanding of their many responsibilities, and;

**WHEREAS:** Local municipal officials and employees share the responsibility of passing along their understanding of public service and its benefits to their constituents, to whom they have the most direct impact on, and;

**WHEREAS:** In its 25<sup>th</sup> year, Georgia Cities Week is an exciting time to recognize the important role played by city government and offers a significant opportunity to spread the word to Georgians across the state that they, too, can help shape, influence and contribute to the success of their local branch of government, and;

**WHEREAS:** During Georgia Cities Week, city officials have the chance to share information, provide an inside look into city operations and highlight successful community projects and neighborhood enhancements, with Forest Park hosting a Food and Wine Crawl, Coffee with the Chiefs and a special public safety pinning ceremony.

**NOW, THEREFORE BE IT RESOLVED,** the Forest Park City Council hereby recognizes April 21 through April 27, 2024, as Georgia Cities Week and encourages all Forest Park residents, businesses and families to join their governing body in celebrating what makes our community unique, special and above all, beloved by so many.

**IN WITNESS WHEREOF,** we have hereunto set our hand on this 15th day of April 2024 and have caused the Official Seal of the great City of Forest Park to be affixed hereto:

---

Angelyne Butler, MPA  
Mayor

---

Councilmember Kimberly James  
Ward 1

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Councilmember Dabouze Antoine  
Ward 2

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Councilmember Hector Gutierrez  
Ward 3

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Councilmember Latresa Akins-Wells  
Ward 4

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Councilmember Allan Mears  
Ward 5

**File Attachments for Item:**

**Proclamation recognizing the City of Forest Park as a Purple Heart City-Legislative Offices**

**Background/History:**

The Purple Heart is a military decoration awarded to members of the armed forces who are wounded or killed in action. Designating a city as a Purple Heart City allows communities to express gratitude and support for veterans and their families. Mayor Butler would like to present a Proclamation proclaiming the City of Forest Park as a Purple Heart City.



# City Council Agenda Item

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**Title of Agenda Item:** Proclamation recognizing the City of Forest Park as a Purple Heart City on behalf of Mayor Butler

**Submitted By:** Randi Rainey

**Date Submitted:** 04-8-2024

**Work Session Date:** 04-15-2024

**Council Meeting Date:** 04-15-2024

---

**Background/History:**

The Purple Heart is a military decoration awarded to members of the armed forces who are wounded or killed in action. Designating a city as a Purple Heart City allows communities to express gratitude and support for veterans and their families. Mayor Butler would like to present a Proclamation proclaiming the City of Forest Park as a Purple Heart City.

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**Action Requested from Council:**

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**Cost: \$**

**Budgeted for:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**Financial Impact:**

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CITY OF  
**FORESTPARK**

# PROCLAMATION

**WHEREAS:** The City of Forest Park has a long proud history of supporting active military serviceman, servicewoman, veterans and those who served our great nation, and;

**WHEREAS:** In 1941, Fort Gillem was established in Forest Park, Georgia, as a satellite installation base to house various supply and support units, including the U.S. Army's Criminal Investigation Division Crime Lab, a forensic laboratory located at the 250-acre Gillem Enclave which remains open at this present day, and;

**WHEREAS:** The Purple Heart Medal is the oldest military decoration in present use and was initially created in 1782 as a Badge of Military Merit by our nation's first president, George Washington, and;

**WHEREAS:** It is the mission of the Military Order of the Purple Heart to foster an environment of goodwill amongst combat-wounded veteran members and their families, promote patriotism, support legislative initiatives and most importantly, make sure we never forget the cost of defending freedom, and;

**WHEREAS:** The City of Forest Park continues to pay tribute to the sacrifices made by Purple Heart recipients and firmly believes that it is important to acknowledge them for their courage, honor and dedication to our country.

**NOW, THEREFORE BE IT RESOLVED,** the Forest Park City Council hereby proclaims the City of Forest Park to be a Purple Heart City and honors all those who courageously served and made the ultimate sacrifice for our nation's freedom.

**IN WITNESS WHEREOF,** we have hereunto set our hand on this 15th day of April 2024 and have caused the Official Seal of the great City of Forest Park to be affixed hereto:

\_\_\_\_\_  
Angelyne Butler, MPA  
Mayor

\_\_\_\_\_  
Councilmember Kimberly James  
Ward 1

\_\_\_\_\_  
Councilmember Dabouze Antoine  
Ward 2

\_\_\_\_\_  
Councilmember Hector Gutierrez  
Ward 3

\_\_\_\_\_  
Councilmember Latresa Akins-Wells  
Ward 4

\_\_\_\_\_  
Councilmember Allan Mears  
Ward 5

**File Attachments for Item:**

**Proclamation in Recognition of our Communication Officers for Telecommunicators Week-Police Department**

**Background/History:**

The Forest Park Police Department currently employs 11 Communication Operators who handle incoming emergency and non-emergency calls from citizens 24/7, 365 days a year. These operators are responsible for dispatching calls for service to both police and fire personnel.

Each year, during the second week of April (April 14-20, 2024), the telecommunications personnel within the public safety community are honored. This week-long event, established in 1981 by Patricia Anderson of the Contra Costa County Sheriff's Office in California, serves as a time to recognize and express gratitude to those who dedicate their lives to serving the public. It's an important week dedicated to raising awareness of their hard work and unwavering commitment.



# City Council Agenda Item

**Subject:** Recognition of our Communication Officers for Telecommunicators Week

**Submitted By:** Brandon Criss (Police Chief)

**Date Submitted:** April 8, 2024

**Work Session Date:** April 15, 2024

**Council Meeting Date:** April 15, 2024

**Background/History:**

The Forest Park Police Department currently employs 11 Communication Operators who handle incoming emergency and non-emergency calls from citizens 24/7, 365 days a year. These operators are responsible for dispatching calls for service to both police and fire personnel.

Each year, during the second week of April, the telecommunications personnel within the public safety community are honored. This week-long event, established in 1981 by Patricia Anderson of the Contra Costa County Sheriff’s Office in California, serves as a time to recognize and express gratitude to those who dedicate their lives to serving the public. It's an important week dedicated to raising awareness of their hard work and unwavering commitment.

<b>Cost: \$</b>	<b>Budgeted for:</b>	<input checked="" type="checkbox"/> <b>X</b>	<input type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>
0		_____	_____	

**Financial Impact: 0**

**Action Requested: Recognition of our Communication Operators**





CITY OF  
**FORESTPARK**

# PROCLAMATION

**WHEREAS:** The City of Forest Park recognizes the critical role that telecommunicators play in ensuring public safety and emergency response within our community, and;

**WHEREAS:** National Telecommunicators Week is observed annually to honor the dedication, professionalism and commitment of telecommunicators who serve as the vital link between citizens in need and emergency services, and;

**WHEREAS:** Telecommunicators serve tirelessly – often behind the scenes – to provide crucial assistance and support to citizens and first responders during emergencies, medical crises, natural disasters, and other critical situations, and;

**WHEREAS:** The City of Forest Park extends its deepest gratitude to telecommunicators for their unwavering service, compassion, and professionalism in safeguarding the lives and property of our residents, and;

**WHEREAS:** National Telecommunicators Week serves as an opportunity for our community to express appreciation for the invaluable contributions of telecommunicators and to raise awareness of the vital role they play in maintaining public safety.

**NOW, THEREFORE BE IT RESOLVED,** the Forest Park City Council hereby recognizes April 14 through April 20, 2024, as National Telecommunicators Week and urges Forest Park residents, businesses and families to join their governing body in celebrating those who keep our community safe.

**IN WITNESS WHEREOF,** we have hereunto set our hand on this 15th day of April 2024 and have caused the Official Seal of the great City of Forest Park to be affixed hereto:

---

Angelyne Butler, MPA  
Mayor

---

Councilmember Kimberly James  
Ward 1

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Councilmember Dabouze Antoine  
Ward 2

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Councilmember Hector Gutierrez  
Ward 3

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Councilmember Latresa Akins-Wells  
Ward 4

---

Councilmember Allan Mears  
Ward 5

**File Attachments for Item:**

**Proclamation recognizing Steaven L. Misher as the official Poet Laureate for the City of Forest Park**

**Background/History:**

Mr. Steaven L. Misher is a professional poet with a passion for poetry; he is also the author of four poetry books and the founder of The Poetic Outreach that Empowers & Transforms (P.O.E.T.) Foundation and the co-founder of The Poets' Place, LLC, and has been chosen to be the City's official Poet Laureate.



# City Council Agenda Item

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**Title of Agenda Item:** Proclamation recognizing Steaven L. Misher as the official Poet Laureate for the City of Forest Park

**Submitted By:**

**Date Submitted:** 04-11-2024

**Work Session Date:** 04-15-2024

**Council Meeting Date:** 04-15-2024

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**Background/History:**

Mr. Steaven L. Misher is a professional poet with a passion for poetry; he is also the author of four poetry books and the founder of The Poetic Outreach that Empowers & Transforms (P.O.E.T.) Foundation and the co-founder of The Poets' Place, LLC, and has been chosen to be the City's official Poet Laureate.

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**Action Requested from Council:**

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**Cost: \$**

**Budgeted for:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**Financial Impact:**

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CITY OF  
**FORESTPARK**

# PROCLAMATION

**WHEREAS:** Mr. Steaven L. Misher is a professional poet with a passion for poetry, who is also a scholar, family man, veteran and most important, a man of faith, and;

**WHEREAS:** Mr. Misher is the author of four poetry books, as well as the founder of The Poetic Outreach that Empowers & Transforms (P.O.E.T.) Foundation and the co-founder of The Poets' Place, LLC, and;

**WHEREAS:** Mr. Misher, who is the husband of Dr. Lashonda Micher and proud father of three wonderful children, has recited his original works of poetry for several notable dignitaries, including Forest Park Mayor Angelyne Butler, MPA, former Congressman John Lewis, Senator Raphael Warnock, Congressman Hank Johnson, Stacey Abrams, Ambassador Andrew Young and Dr. Christine King Farris.

**WHEREAS:** Mr. Misher is a graduate of Morehouse College and has also earned two master's degrees from Phoenix University and Clark Atlanta University, and has written and recited poems for all occasions such as anniversaries, graduations, funerals, birthdays, retirements and even the Gospel Choice Awards – all with the goal of someday having his poetry heard around the world.

**NOW, THEREFORE BE IT RESOLVED,** the Forest Park City Council hereby proclaims Mr. Steaven Misher as the official poet laureate for the City of Forest Park, Georgia – Clayton County's largest municipality.

**IN WITNESS WHEREOF,** we have hereunto set our hand on this 15th day of April 2024 and have caused the Official Seal of the great City of Forest Park to be affixed hereto:

---

Angelyne Butler, MPA  
Mayor

---

Councilmember Kimberly James  
Ward 1

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Councilmember Dabouze Antoine  
Ward 2

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Councilmember Hector Gutierrez  
Ward 3

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Councilmember Latresa Akins-Wells  
Ward 4

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Councilmember Allan Mears  
Ward 5

**File Attachments for Item:**

**2. Presentation by The Forest Park Ministers Association and Proclamation presented to The Forest Park Ministers Association on behalf of Councilwoman James-Legislative Offices**

**Background/History:**

The Forest Park Ministers Association is a non-profit organization that supports the City of Forest Park's vision by partnering with elected governmental officials, businesses, charities, and local and surrounding communities. To highlight its purpose, the Forest Park Ministers Association would like to give a brief presentation. Followed by receiving a proclamation on behalf of Councilwoman James.



CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Title of Agenda Item:** Presentation by The Forest Park Ministers Association and Proclamation presented to The Forest Park Ministers Association on behalf of Councilwoman James

**Submitted By:** Randi Rainey

**Date Submitted:** 04-8-2024

**Work Session Date:** 04-15-2024

**Council Meeting Date:** 04-15-2024

---

**Background/History:**

The Forest Park Ministers Association is a non-profit organization that supports the City of Forest Park's vision by partnering with elected governmental officials, businesses, charities, and local and surrounding communities. To highlight its purpose, the Forest Park Ministers Association would like to give a brief presentation. Followed by receiving a proclamation on behalf of Councilwoman James.

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**Action Requested from Council:**

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**Cost: \$**

**Budgeted for:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**Financial Impact:**

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# FOREST PARK MINISTERS ASSOCIATION

3/29/2024

# MISSION STATEMENT

- As a nonprofit organization, our mission is to build positive development within the community of Forest Park, Georgia and other surrounding communities and abroad.
- Our association believes that positive growth in the community is based on improving the communication between citizens, government, religious organizations, and businesses.
- We function as a service corporation, ministering to the whole life; the physical, mental, economical and spiritual needs of mankind in low income communities, the homeless, under privileged youth, veterans and senior citizens.
- We enhance the quality of life, by establishing and facilitating programs that address health-welfare, shelter, education, job training, and transportation to make them accessible to the target population.



# HISTORY

- FPMA-CDC INC/Forest Park Ministries Association was founded by Dr. Leon D. Beeler, CEO and Pastor of Gateway Restoration Church located in Forest Park, GA, after having a conversation with the Mayor of Forest Park in 2004. FPMA was created to offer fellowship for local churches who wanted to pray for the city and remain connected to all involvement concerning Forest Park.
- Dr. Beeler immediately formed the Forest Park Ministers Association with a hand full of ministers from the Forest Park community of churches, businesses, and community leaders to meet once a month to join in this effort.
- One of the most important missions of FPMA was to help unify the city by bringing partnership between the community, businesses, and government of the city of Forest Park.

# GOALS

- To be an association that creates and helps unify the city to enhance the quality of life in Forest Park, Georgia. We will do this by meeting needs of the citizens, congregations, government representatives and business owners.
- To make sure that no homeless or under privileged child goes hungry.
- To help feed other cities in the United States, and other locations across the world that are in need, through our Project Pack-A-Thon.

# PURPOSE



*Over the years, the sole purpose of FPMA has been to support the vision of the city of Forest Park by partnering with elected governmental officials, businesses, charities, local and surrounding communities.*

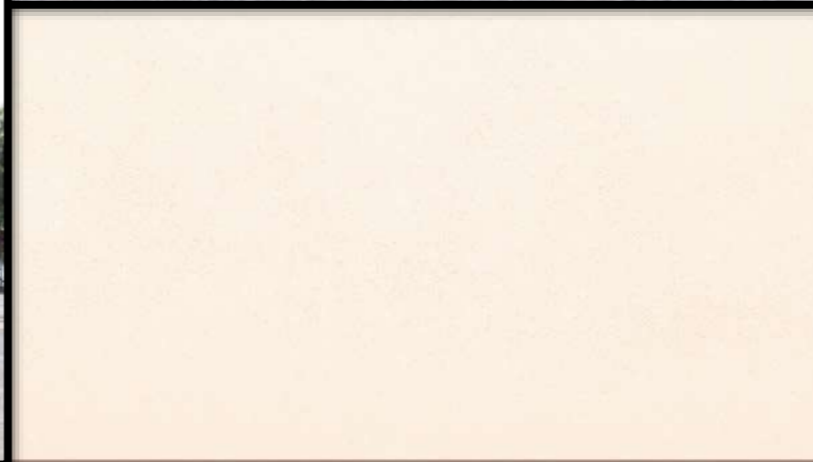


# FPMA SPONSORED CHARITIES

- **Stevens House Assisted Living** (Vivian Hughes)
- **Prison Re-Entry Program** (Toni Jordan)
- **Principal Dinner's** (Council Woman Kimberly James)
- **Safe Haven Transitional Living, Senior Center Feeding** (Dr. Hoyt)
- **Hearts to Nourish Hope** (Debbie Anglin)

# DAY OF PRAYER

*Local Churches come together and pray on specific areas such as the School System, Race Relations, Church Unity, City Government, National Government, etc.*





# CHRISTMAS GIFTS

## Christmas Gifts for the Forest Park Police and Fire Departments

*Bags full of office items, snacks, and gift cards are given to show support and gratitude for first responders in Forest Park.*





# COMMUNITY CLEAN-UP

## Community Clean-Up

*Community, Church, Government, and youth programs come together to help keep Forest Park beautiful by picking up trash and offering lawn services for disabled and senior citizens.*





# LIVING LEGENDS EVENT

## Living Legends Event

*A formal banquet event recognizing outstanding citizens in our community.*





# CITY WIDE REVIVAL

## City Wide Revival

*Two day church service where community and local churches come together for worship.*





# BACK TO SCHOOL YOUTH GATHERING

## Back To School Youth Gathering

*Partnering with the City of Forest Park, an annual event where youth throughout the City are given book bags, school supplies, and an opportunity to share their creative gifts and talents to glorify God (rap, dance, Mime, poetry, singing etc.)*





# MONTHLY MEETINGS

## *Forest Park Ministers Association Monthly Meetings*

*Every second Wednesday of the month, community leaders and residents come to hear about legislation and goals of implementation that affects us as citizens.*

*\*\*Due to the COVID-19 pandemic, our monthly meetings are currently being held via Zoom\*\**





# PACK-A-THON

## Feed The Hunger Pack-A-Thon

*Partnering with Feed The Hunger, we produce thousands of nutritious meals that are distributed to families in need in America and abroad (30,000 stay in Clayton County, 60,000 sent to other communities)*





# EVANGELISM EXPLOSION

*FPMA hosted an Evangelism Explosion where churches came together as world-renown Evangelist Willie Clinkscales taught on the topic of Evangelism. After studying Scripture and completing his Evangelism manual, leaders were sent out into the Forest Park community to minister and win souls.*





# CITY-WIDE PRAYER

*Every 3rd Friday, we come together to touch and agree as we pray for our City, Our Government, Families and much more!*





# CITY HALL PROCLAMATION

*FPMA was honored by Forest Park's Mayor and Council with a proclamation celebrating our service for the city and its citizens.*



# OTHER PROGRAMS/SERVICES

## **Community Thanksgiving Baskets**

- *Each year, we offer Thanksgiving Baskets for families in need within the Forest Park community.*

## **Adopt-A-School**

- *Each School in Forest Park is assigned a church partner to help support and meet any needs that may arise, which includes but is not limited to: School Supplies, Teacher Appreciation events, PTSO programs, student mentorship, and the school's athletic programs.*

## **Weekend School Lunch Program**

- *Partnering with Operation Lunchbox to serve seven schools in Forest Park, we offer non-perishable food bags to students that have been identified by the school system as homeless.*

## **Political Forum**

- *An open forum for council members to come and share their political views with the community, giving community members opportunity to hear their platforms and ask questions.*





CITY OF  
**FORESTPARK**

# PROCLAMATION

**WHEREAS:** The Forest Park Ministers Association, located at 1000 Main St., was established in 2004 by Dr. Leon D. Beeler as a collaborative approach to help build positive relations within the City of Forest Park while also working to bridge the gap amongst the community, businesses, churches and local government, and;

**WHEREAS:** The Forest Park Ministers Association is made up of several churches from different denominations, businesses, and community leaders – all with the sole purpose of coming together to enhance the quality of life for constituents in both Forest Park and Clayton County and;

**WHEREAS:** the current Chief Executive Officer and leadership team for the Forest Park Ministers Association oversees the planning of community events, meetings, outreach efforts, local projects and sponsor recruitment, and;

**WHEREAS:** Every 3<sup>rd</sup> Friday of each month at noon, Forest Park Ministers Association gathers outside on Main Street to pray for the City, its staff, residents, and businesses and;

**WHEREAS:** Each year, the Forest Park Ministers Associations hosts several popular community events that make a huge impact on the lives of Forest Park residents, including the annual Feed the Hunger Pack-A-Thon, National Day of Prayer, Forest Park Revival event, Pray and Clean event and many others.

**NOW, THEREFORE BE IT RESOLVED,** the Forest Park Governing body hereby recognizes The Forest Park Ministers Association for its dedication, commitment, and exemplary service to the residents, businesses, and constituents of Forest Park, Georgia.

**IN WITNESS WHEREOF,** we have hereunto set our hand on this 15th day of April 2024 and have caused the Official Seal of the great City of Forest Park to be affixed hereto:

---

Angelyne Butler, MPA  
Mayor

---

Councilmember Kimberly James  
Ward 1

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Councilmember Dabouze Antoine  
Ward 2

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Councilmember Hector Gutierrez  
Ward 3

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Councilmember Latresa Akins-Wells  
Ward 4

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Councilmember Allan Mears  
Ward 5

**File Attachments for Item:**

**3. Presentation on Autism Awareness Month 2024: Building Community Within Forest Park-  
Recreation and Leisure**

**Background/History:**

Autism Spectrum Disorder, also known as ASD, is a developmental disability caused by differences in the brain. Individuals with ASD often have problems with social communication and interaction or restrictive or repetitive behaviors or interests. According to studies conducted by the CDC in 2020, within Georgia, around 1 in 46 children aged 8 were identified with Autism. Studies also show that early detection can help children with Autism achieve optimum health and reach their full potential when they reach adulthood. April is Autism Awareness Month where it strives to bring social and community awareness about autism acceptance and promotes inclusion and connectedness for people with autism as cases continue to rise. On Saturday, April 27, 2024 at 9:00am in the rear parking lot of the Elaine Corley Recreation Center, the Recreation & Leisure Services Department will host its first annual Autism Awareness Walk to bring more awareness to the City of Forest Park.



CITY OF FORESTPARK

# City Council Agenda Item

**Subject:** Autism Awareness Month 2024: Building Community Within Forest Park – Recreation & Leisure Services

**Submitted By:** ReShai Reeves

**Date Submitted:** April 08, 2024

**Work Session Date:** April 15, 2024

**Council Meeting Date:** April 15, 2024

**Background/History:**

Autism Spectrum Disorder, also known as ASD, is a developmental disability caused by differences in the brain. Individuals with ASD often have problems with social communication and interaction or restrictive or repetitive behaviors or interests. According to studies conducted by the CDC in 2020, within Georgia, around 1 in 46 children aged 8 were identified with Autism. Studies also show that early detection can help children with Autism achieve optimum health and reach their full potential when they reach adulthood. April is Autism Awareness Month where it strives to bring social and community awareness about autism acceptance and promotes inclusion and connectedness for people with autism as cases continue to rise. On Saturday, April 27, 2024 at 9:00am in the rear parking lot of the Elaine Corley Recreation Center, the Recreation & Leisure Services Department will host its first annual Autism Awareness Walk to bring more awareness to the City of Forest Park.

**Cost:** \$ 0

**Budgeted for:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**Financial Impact:**

N/A

**Action Requested from Council:**

No action is needed from Council.

# AUTISM AWARENESS MONTH



*April 2024*

**Presented by:** *ReShai Reeves, Program Coordinator*  
*Recreation & Leisure Services Department*



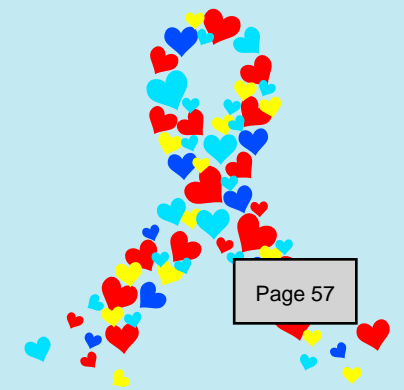
# KNOW THE FACTS...

**3  
years old**

**boys  
vs.  
girls**

**Every  
race**

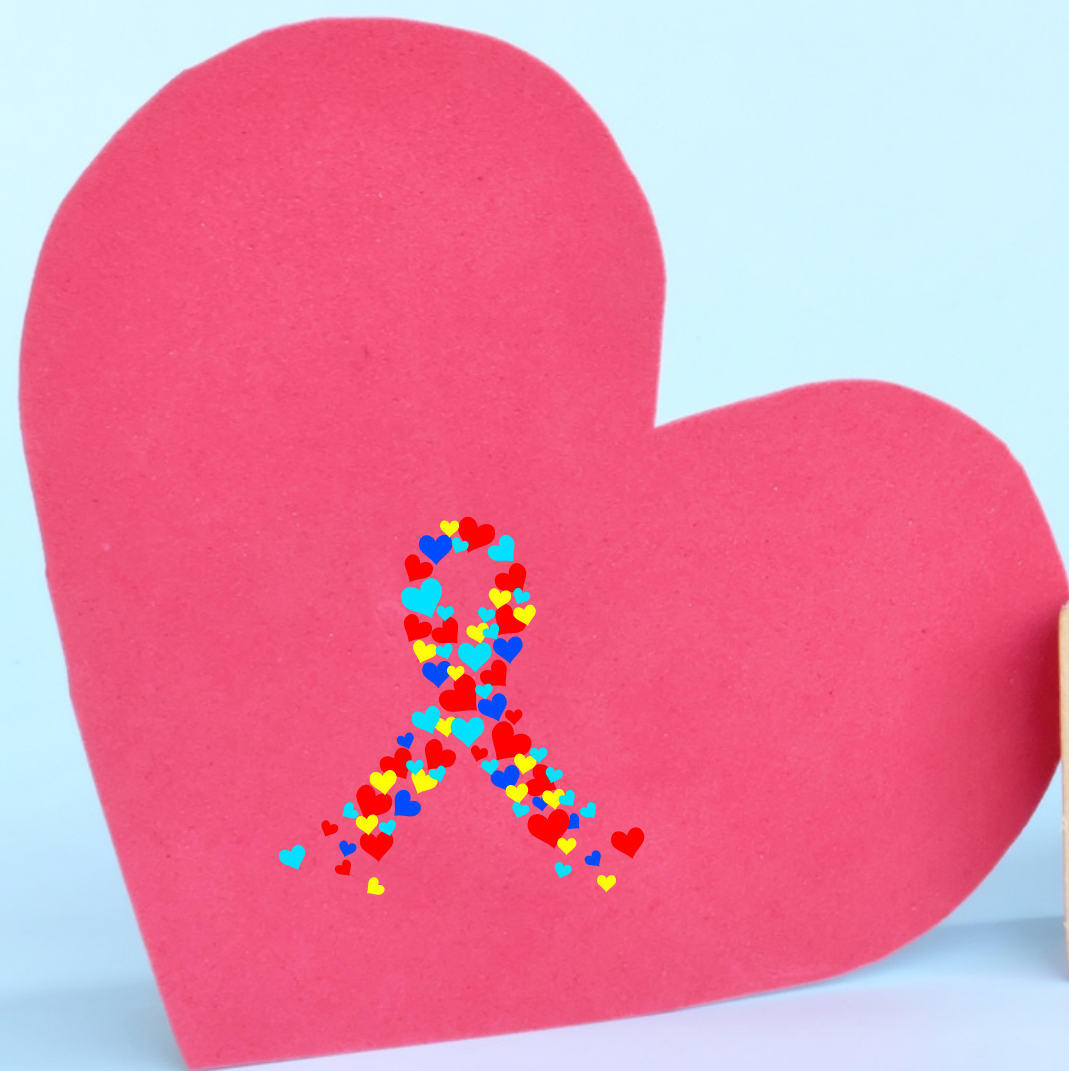
**3 levels**





# SIGNS & SYMPTOMS

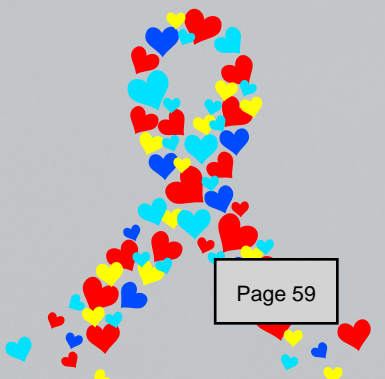
- **Poor eye contact**
- **Trouble with pretend play**
- **Delayed communication skills**
- **Regression of skills**





# BUILDING COMMUNITY WITHIN FOREST PARK 101

EMBRACE  
DIFFERENCES



# JOIN THE COMMUNITY

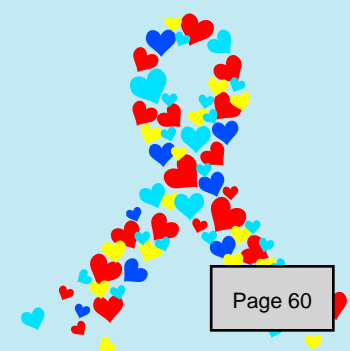
A blue poster for the Autism Awareness Walk 2024. At the top center is the logo for the City of Forest Park Recreation and Leisure, featuring a stylized globe with a bicycle wheel and a leaf. Below the logo, the word "AUTISM" is written in large white letters, with a horizontal line underneath. Below the line, the words "AWARENESS" and "WALK 2024" are written in white. The background features several colorful handprints in shades of red, orange, yellow, green, blue, and purple. The poster is decorated with colorful dots in the corners. At the bottom, there is text about vendors, resources, and support, including the date and time of the event, the location at the Elaine Corley Recreation Center, and contact information for vendors.

  
**AUTISM**  
AWARENESS  
WALK 2024

**Vendors | Resources | Support**  
Saturday, April 27, 2024  
9:00AM

**Elaine Corley Recreation Center\***  
Rear Parking Lot  
803 Forest Parkway  
Forest Park, GA 30297  
*\*Rain location: Gymnasium*

Interested in becoming a vendor contact us today!  
RecreationLeisure@forestparkga.gov





**File Attachments for Item:**

**4. Presentation on the February FY23-24 Financial Report**-Finance Department

**Background/History:**

The Finance Department is presenting FY2023-2024 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.



CITY OF  
**FORESTPARK**

# City Council Agenda Item

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**Subject:** Financial Reporting of the FY2023-2024 Monthly Financial Report

**Submitted By:** John Wiggins

**Date Submitted:** 4/10/2024

**Work Session Date:** 4/15/2024

**Council Meeting Date:** 4/15/2024

---

**Background/History:**

The Finance Department is presenting FY2023-2024 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.

---

**Cost:** \$0.00

**Budgeted for:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**Financial Impact:**

---

**Action Requested from Council:**



# **FY2023-2024 MONTHLY FINANCIAL REPORT**

**John Wiggins**

Finance Director

470-599-8286 | [jwiggins@forestparkga.gov](mailto:jwiggins@forestparkga.gov)



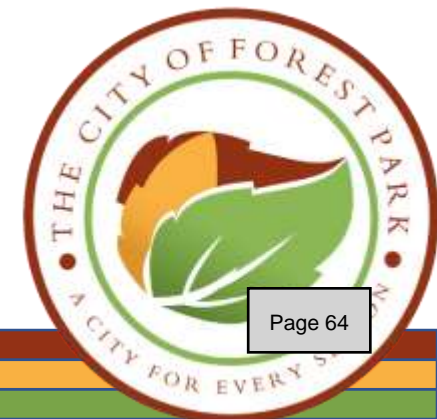


# About the City of Forest Park

Item # 4.



- Located roughly 10 miles south of downtown Atlanta, the City of Forest Park is home to a population of nearly 20,000 residents in Clayton County, Georgia, as well as many flourishing small, medium and large businesses.
- The city was incorporated in 1908 and is approximately five miles from the Hartsfield-Jackson Atlanta International Airport, with easy access to I-75, I-285 and I-675.
- Notable area attractions include:
  - BlueStar Studios
  - Atlanta State Farmers Market
  - Jonesy's Place
  - Starr Park
  - Gillem Logistics Center



# Mayor and Forest Park City Council



**Councilwoman Kimberly James (Ward 1)**



**Mayor Angelyne Butler, MPA**



**Councilman Dabouze Antoine (Ward 2)**



**Councilman Hector Gutierrez (Ward 2)**



**Councilwoman Latresa Akins-Wells (Ward 4)**



**Councilman Allan Mears (Ward 5)**

# City Manager & Department Directors



**Ricky L. Clark, Jr.**, City Manager

**Randi Rainey**, City Clerk

**Javon Anthony Lloyd**, Public Information Officer

**John Wiggins**, Director of Finance

**James Shelby**, Capital Projects Manager

**Tarik Maxwell**, Director of Recreation and Leisure Services

**Josh Cox**, Director of Information Technology

**Derry Walker**, Director of Code Enforcement

**Shalonda Brown**, Director of Human Resources

**Cedric McEachin**, Director of Municipal Court Services

**Chief Brandon Criss**, Forest Park Police Department

**Chief Latosha Clemons**, Forest Park Fire and Emergency Services

**Bobby Jinks**, Director of Public Works

**LaShawn Gardiner**, Director of Planning & Community Development

**Bruce Abraham**, Director of Economic Development

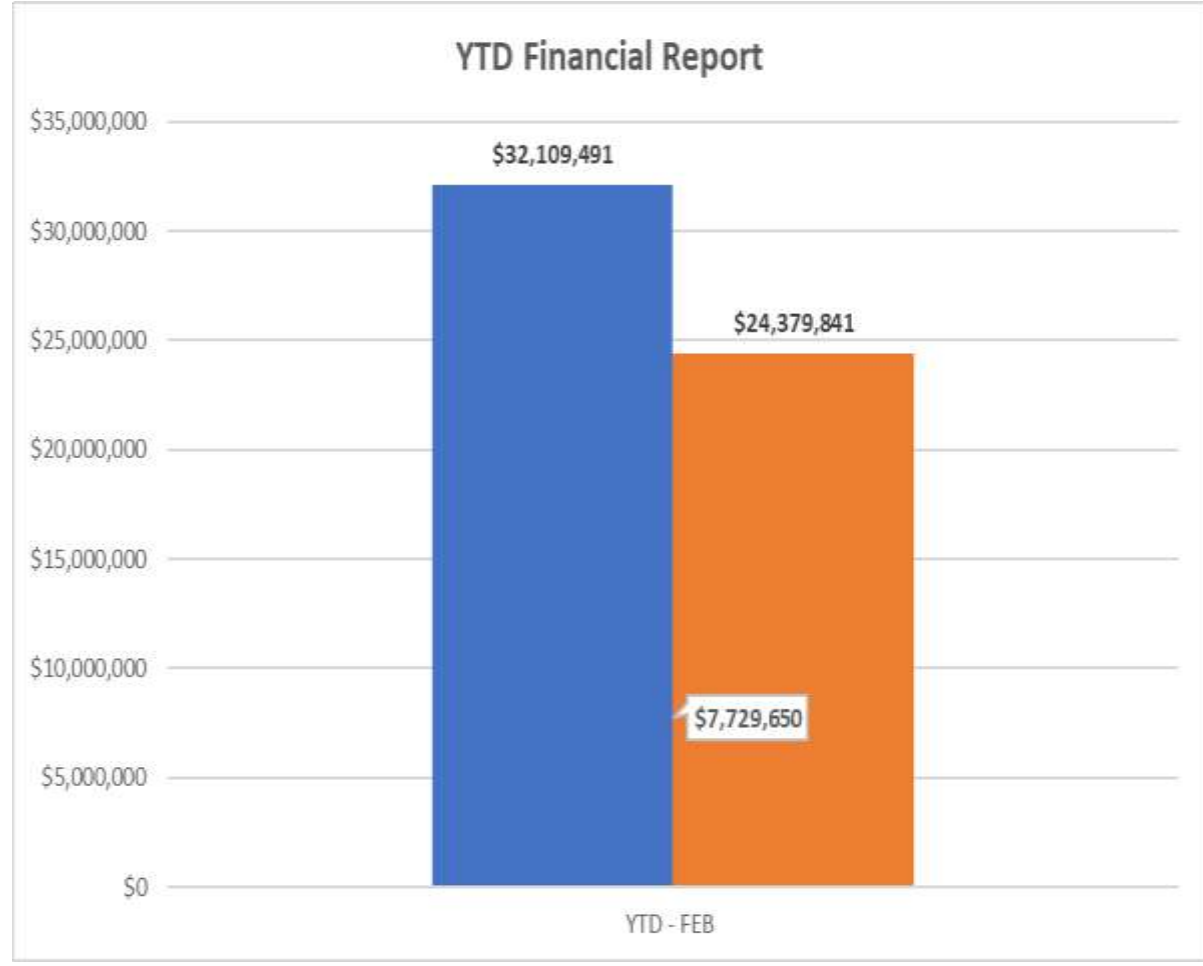
# General Fund March Summary by Category

Period 03/31/2024      Beginning Fund Balance per Audit -->      **22,400,514**

Revenue	CATEGORY	Budget	Month	YTD ACTUAL	BALANCE
31	Taxes	\$32,097,557	\$1,897,077	\$29,051,373	\$3,046,184
32	Licenses and Permits	\$1,012,838	\$13,394	\$449,348	\$563,490
33	Intergovernmental Revenues	\$0	\$0	\$3,727	-\$3,727
34	Charges for Services	\$1,128,992	\$34,308	\$643,149	\$485,842
35	Fines and Forfeitures	\$861,687	\$325,953	\$1,587,205	-\$725,518
36	Investment Income	\$4,354	\$1,282	\$121,357	-\$117,003
37	Contributions & Donations	\$0	\$0	\$1,000	-\$1,000
38	Miscellaneous Revenue	\$3,378,973	\$26,136	\$252,332	\$3,126,641
<b>REVENUE TOTAL</b>		<b>\$38,484,401</b>	<b>\$2,298,149</b>	<b>\$32,109,491</b>	<b>\$6,374,909</b>

Expenses	CATEGORY	Budget	Month	YTD ACTUAL	BALANCE
51	Personal Services	\$23,930,313	\$1,663,206	\$17,741,053	\$6,189,260
52	Purchased/Contracted Services	\$5,207,547	\$862,302	\$3,144,766	\$2,062,781
53	Supplies	\$5,015,346	\$512,484	\$2,990,154	\$2,025,192
54	Capital Outlay	\$530,000	\$10,225	\$703,799	-\$173,799
57	Other Costs	\$620,046	\$0	\$41,950	\$578,096
58	Interest	\$3,251,715	\$0	\$0	\$3,251,715
61	Other Financing Uses	-\$640,000	-\$241,881	-\$241,881	-\$398,119
<b>EXPENSE TOTAL</b>		<b>\$37,914,967</b>	<b>\$2,806,336</b>	<b>\$24,379,841</b>	<b>\$13,535,126</b>

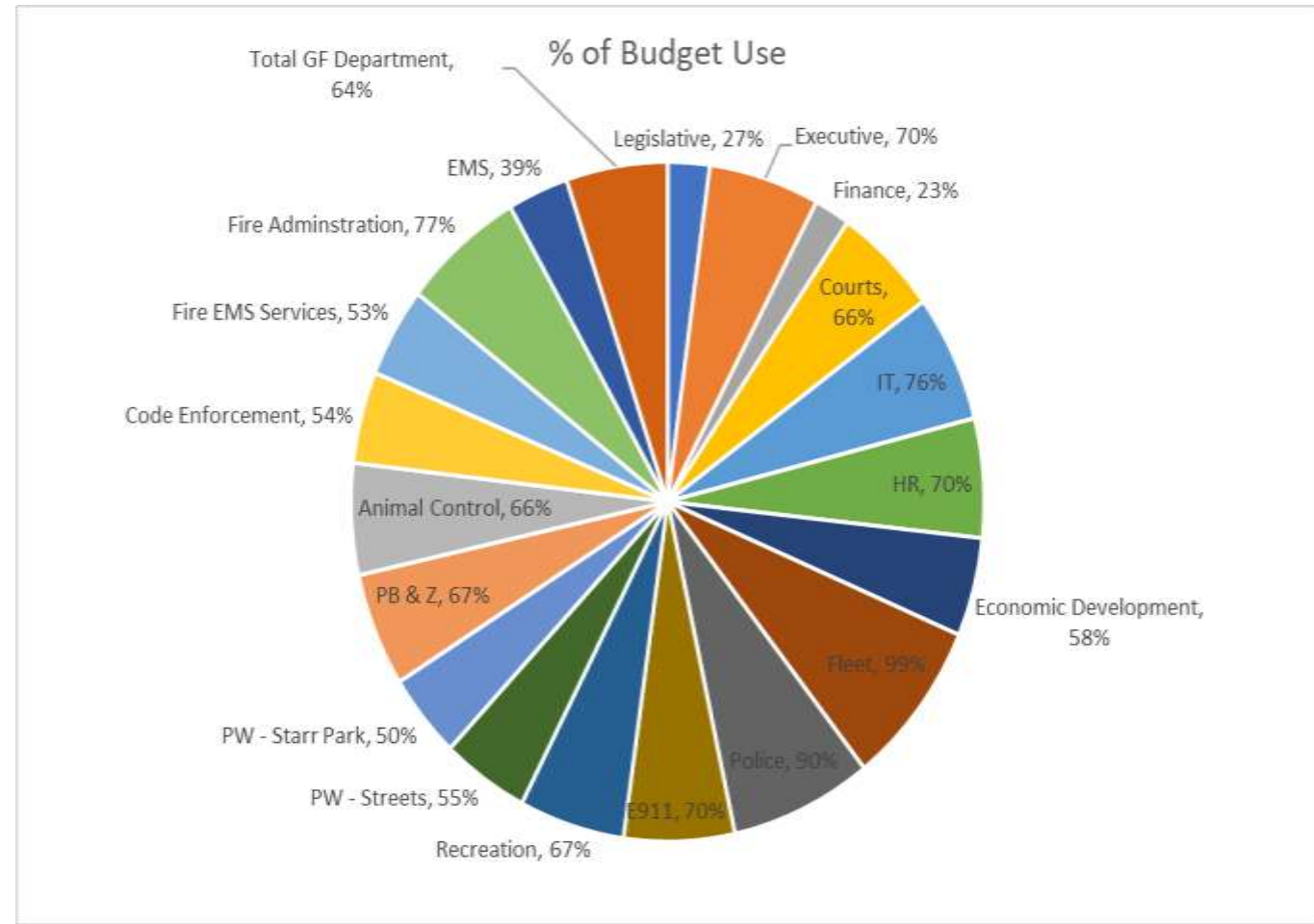
**REMAINING FUND BALANCE**      **\$30,130,164**





# General Fund March Summary by Department

Department	Budget	Actual	Balance	% of Budget
Legislative	1,121,850	297,573	824,278	27%
Executive	1,111,640	781,757	329,883	70%
Finance	6,082,275	1,379,310	4,702,965	23%
Courts	689,868	457,489	232,379	66%
IT	1,608,480	1,215,351	393,129	76%
HR	609,150	429,109	180,041	70%
Economic Development	399,847	233,559	166,288	58%
Fleet	625,475	616,195	9,280	99%
Police	8,405,573	7,562,544	843,029	90%
E911	848,015	595,043	252,972	70%
Recreation	2,037,988	1,363,031	674,957	67%
PW - Streets	3,947,783	2,179,629	1,768,154	55%
PW - Starr Park	69,000	34,636	34,364	50%
PB & Z	901,632	607,099	294,533	67%
Animal Control	115,920	76,346	39,574	66%
Code Enforcement	389,456	211,565	177,891	54%
Fire EMS Services	2,348,847	1,255,386	1,093,461	53%
Fire Administration	6,565,968	5,070,276	1,495,692	77%
EMS	36,200	13,944	22,256	39%
<b>Total GF Department</b>	<b>37,914,967</b>	<b>24,379,841</b>	<b>13,535,126</b>	<b>64%</b>





# All Other Funds March Summary Table

FUND	FUND NUMBER	REVENUE BUDGET	REVENUE ACTUAL	REVENUE BALANCE		EXPENSE BUDGET	EXPENSE ACTUAL	EXPENSE BALANCE
Federal DEA Fund	210	-	3,074.95	(3,074.95)		-	351.80	(351.80)
Local Drug Task Fund	211	156,620.00	10,939.20	145,680.80		-	82,334.58	(82,334.58)
Fund 212	212	1,062,664.00	-	1,062,664.00		20,000.00	716.80	19,283.20
Federal Dept of Treasury	214	460,185.00	14,131.40	446,053.60		-	295,189.80	(295,189.80)
E911 Fund	215	191,135.00	182,916.31	8,218.69		128,527.00	355,459.40	(226,932.40)
Grants Fund	220	1,978,652.00	-	1,978,652.00		-	-	-
Multiple Grants Fund	250	2,753,530.00	13,943.83	2,739,586.17		16,036.00	-	16,036.00
Cares Act Fund	252	-	-	-		2,589.00	-	2,589.00
ARPA Fund	253	5,098,748.00	5,098,748.00	-		5,098,748.00	176,830.30	4,921,917.70
Tax Allocation Dist #1	270	775,689.00	(151,795.56)	927,484.56		-	(105,604.71)	105,604.71
Hotel Motel Tax	275	155,309.00	36,326.58	118,982.42		155,309.00	4,132.62	151,176.38
Capital Improvement Fund	300	1,575,083.00	46,592.96	1,528,490.04		1,994,396.00	1,059,533.72	934,862.28
2008 SPLOST FUND	320	-	18,988.99	(18,988.99)		1,442,381.00	16,539.73	1,425,841.27
2015 SPLOST FUND	325	-	60,547.29	(60,547.29)		-	337,514.40	(337,514.40)
2021 SPLOST FUND	326	5,704,115.00	3,568,411.81	2,135,703.19		-	88.43	(88.43)
Sanitation	540	-	1,681,851.52	(1,681,851.52)		3,457,747.00	1,051,161.68	2,406,585.32
DA Fund	580	-	343,091.52	(343,091.52)		-	-	-
URA Fund	585	12,266,263.00	7,732,797.98	4,533,465.02		5,019,373.00	180,771.85	4,838,601.15
URA Series 2021	586	-	428,990.21	(428,990.21)		-	868,005.31	(868,005.31)
DDA Fund	590	522,912.50	3,391,284.44	(2,868,371.94)		878,910.08	250,037.30	628,872.78

# Stay Informed & Connect With Us Online!

Item # 4.



 Introducing  
**ONEClick Forest Park**



Download the new ONEClick Forest Park App to easily report concerns and submit requests – all from the palm of your hand!

  **DOWNLOAD TODAY!**

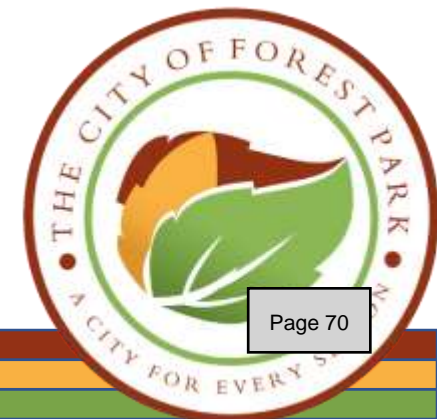


**SCAN**  
TO CONNECT WITH US

*We Are* **#OneForestPark** 

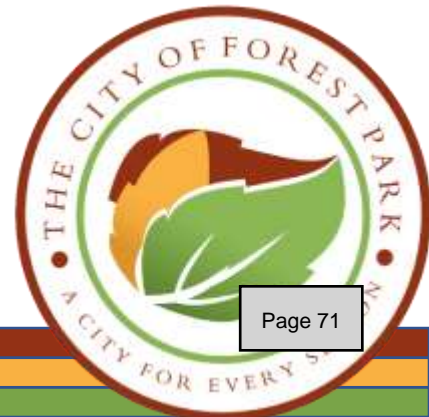


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# Q&A

Item # 4.

# THANK YOU!



**File Attachments for Item:**

**5. Council Approval of a Property & Liability Brokerage Services – Executive Offices**





CITY OF  
**FORESTPARK**

## City Council Agenda Item

**Subject:** Property & Liability Brokerage Services – Executive Offices

**Submitted By:** Ricky L. Clark, Jr., City Manager

**Date Submitted:** April 11, 2024

**Work Session Date:** April 15, 2024

**Council Meeting Date:** April 15, 2024

### Background/History:

As part of the Executive Offices commitment to reviewing any/all contractual services for the City of Forest Park, we have come to the realization that property and liability brokerage services have not been bid out in over a decade. To address this issue, the staff recently issued a Request for Qualifications (RFQ) inviting applications from experienced and professionally licensed brokers to assist the City. However, Stearling & Seacrest, the incumbent broker, did not submit an RFQ.

After reviewing all the submissions received, the staff is seeking authorization to immediately confirm Gallagher Risk Management Services as the Broker of Record. The purpose of this request is to allow sufficient time for Gallagher to properly market their services to ensure that the City of Forest Park obtains the best possible renewal.

Gallagher Risk Management Services is a globally recognized insurance brokerage, risk management, and consulting firm. The City of Forest Park will join over 11,600 public entities who believe that their risk management needs can be best served by working with a broker that specializes in the Public Sector. Gallagher's current clients include municipalities such as the City of College Park, Clayton County Water Authority, the City of Hapeville, Cobb County Board of Commissioners, and the City of Waycross.

The staff recommends that the City City Council approve the item, authorizing the engagement of a one-year contract for broker services and the immediate termination of the current brokerage.

**Cost:** \$

**Budgeted for:** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Financial Impact:**

---

**Action Requested from Council:**



**Gallagher**

Insurance | Risk Management | Consulting

**RFQ - 12292023**

## **City of Forest Park**

Property and Liability  
Insurance Brokerage Services

February 8, 2024

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Item # 5.



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THE FOLLOWING RESPONSE IS PRESENTED BY:

**Arthur J. Gallagher**

1050 Crown Pointe Pkwy, Ste. 600. Atlanta, GA 30338

**Matt Simmons**

*Senior Director | Public Sector & K-12 Education Practice*

D: 678.393.5205

M: 770.265.1482

[Matt\\_Simmons@ajg.com](mailto:Matt_Simmons@ajg.com)

**Scott Thomason**

*Regional Director | Public Sector & K-12 Education Practice*

M: 770.557.6670

[Scott\\_Thomason@ajg.com](mailto:Scott_Thomason@ajg.com)

**Daniel Duhart**

*Broker, Public Sector & K-12 Education Practice*

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[ajg.com](http://ajg.com)



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*This information was developed from proprietary sources and constitutes the confidential work product of Arthur J. Gallagher & Co. (Gallagher). By accepting delivery of this information, City of Forest Park agrees to maintain the contents as confidential. No part of this information may be reproduced or distributed to any other party beyond City of Forest Park, its members, and its consultant without the written permission of Gallagher.*

## Executive Summary

Arthur J. Gallagher Risk Management Services, LLL (“Gallagher”) is pleased to present our response to the City of Forest Park’s (“the City”) request for qualifications for Property & Liability Insurance Brokerage Services, RFQ - 12292023. Gallagher has the ability to perform all services requested and we have specifically demonstrated our experience and qualifications within our response.

Gallagher is one of the world’s largest insurance brokerage, risk management and consulting firms. As a community insurance broker and trusted local consultant, we help people and businesses move forward with confidence. With more than 39,000 people working around the globe, we’re connected to the places where we do business and to every community we call home. Managing risk with customized solutions and a full spectrum of services, helping you foster a thriving workforce, and always holding ourselves to the highest standards of ethics to help you face every challenge for more than 90 years—that’s *The Gallagher Way*.

By choosing Gallagher, the City will join a group of approximately 11,600+ Public Entities who believe their risk management needs can be best served by working with a broker who specializes in the Public Sector. Public Entities are dynamic, innovative environments, and the risks emerging from these settings require creative approaches to risk management. We look forward to the opportunity to be your partner, and the following represents the key strengths that Gallagher brings to the table:

Our response to the City’s RFP builds on our strong foundation in Public Sector, but more importantly focuses on the future. We demonstrate why Gallagher is best suited to be the City’s risk management partner and place your program. In addition to our risk management services, Gallagher has provided similar entities with supplemental insurance coverages and creative risk transfer insurance policies to fill gaps in emerging exposures. Our metro clients, including Gwinnett, Cherokee, Cobb, Hall, Newton, Barrow, and Forsyth Counties, and the cities of Hapeville, Roswell and Canton have each benefited from the Gallagher approach.



# THE GALLAGHER WAY

The Gallagher Way is a one-page document written in 1984 by our former chairman and CEO, Robert E. Gallagher, which defines the Gallagher culture. It describes the principles, behaviors and beliefs that have produced great work at Gallagher—and great working relationships—since the company was founded. The document’s 25 shared values guide business conduct for each of us as individuals, and all of us as a team.

#3 We push for professional excellence.

The Gallagher Way. Since 1927.

### HIGHLIGHTED BELOW IS OUR THREE-PART VALUE PROPOSITION.

- 1. Minimize Total Cost of Risk (TCOR)** through our CORE360® approach and provide professional, consistent delivery of brokerage, risk management and administrative services, combined with our creative risk financing solutions that help save you money.
- 2. Understand risk challenges** and how our services are deployed to improve your internal Risk Management capacity. Gallagher provides direct access to experienced public sector risk management professionals, timely analysis of risk management issues, and effective use of technology that can save you time and strengthen your ability to respond to risk.
- 3. Proactive risk management consulting** ensures a strategic approach to supporting your organization. Moving beyond the placement of insurance alone, Gallagher focuses on intentional efforts to improve the risk profile of your organization. From improving property exposures to enhancing existing safety procedures, we work with you to elevate risk management within your organization.

One of the most important pieces to our client relationships is consistency and communication. As your partner, we will coordinate a team structure and service approach that offers the City the following advantages:

**Experience in the Public Sector Marketplace** – Our practice group has 180 consultants across the country to service public entity clients. Your Gallagher Atlanta team works with more public entities in Georgia than any other broker, giving them a vast understanding of the risks you face and the services you require. With more than 50 years’ experience combined in advising public sector clients, you will be well served.

PARTIAL GEORGIA CLIENT LISTING:

GEORGIA PUBLIC SECTOR RISK POOLS & PROGRAMS	PUBLIC SCHOOL DISTRICTS	COUNTY GOVERNMENTS	MUNICIPALITIES & SPECIAL DISTRICTS
<ul style="list-style-type: none"> <li>GIRMA (GMA- Property &amp; Casualty Self-Insurance Fund)</li> <li>Georgia Municipal Association Workers' Compensation Self-Insurance Fund)</li> <li>GHARRP (Housing Authority Risk Retention Program)</li> </ul>	<ul style="list-style-type: none"> <li>Gwinnett</li> <li>Clayton</li> <li>Columbia</li> <li>Hall</li> <li>Atlanta Public Schools</li> <li>Bulloch</li> <li>Greene</li> <li>Harris</li> <li>Sumter</li> </ul>	<ul style="list-style-type: none"> <li>Gwinnett</li> <li>Cobb</li> <li>Forsyth</li> <li>Hall</li> <li>Cherokee</li> <li>Barrow</li> <li>Augusta-Richmond</li> <li>Pierce</li> <li>Ware</li> </ul>	<ul style="list-style-type: none"> <li>Stockbridge</li> <li>Fairburn</li> <li>College Park</li> <li>Hapeville</li> <li>Valdosta</li> <li>Dublin</li> <li>Roswell</li> <li>Waycross</li> <li>Clayton County Water Authority</li> <li>Atlanta Housing Authority</li> </ul>

**Total Cost of Risk Approach** – Gallagher provides a more comprehensive approach to insurance brokerage and risk management consulting than our competitors through our **CORE360®** model. **CORE360®** considers your total cost of risk across six cost drivers – insurance premiums, program structure, coverage gaps, uninsured & uninsurable losses, loss prevention & claims, and contractual liability. The intent of our **CORE360®** approach is to help you execute **three critical objectives**:

- Determine your optimal risk management program.
- Minimize your total cost of risk.
- Improve your profitability. Gallagher will help the City to understand and manage its total cost of risk by aggressively attacking all aspects of its program to optimize efficiency and realize increased insurance coverage at the most competitive pricing possible.



**Market Access** – We believe we have the broadest number of direct markets which will write public sector accounts. Gallagher is uniquely positioned to evaluate the entire marketplace on your behalf. If selected, we will start the partnership off with a full marketing effort complete with Gallagher's coverage specifications and leverage our position to bring you the best program possible.

**Improve Your Risk Profile. Improve Your Results** – Gallagher has a specific focus on risk profile improvement to drive financial results for your program. Through our step-by-step approach, we leverage partner and proprietary analytical tools to analyze you historical data and develop a strategic roadmap to improve your position in the marketplace. Year over year, we strive to make you a better risk to receive better results from the insurance marketplace.

**Understanding your Risk** – Our experience working with public sector clients to lower total cost of risk while improving program structure and offering tailored solutions will further bring significant benefits to the City when applied across all lines of your program. By engaging experts in complex program design, using state-of-the-art modeling software and leveraging our strong relationships with the largest players in the industry, we are able to ensure that the City's program is placed with the most competitive pricing and broadest coverage available in the market.

**Tailored Solutions for the Public Sector** – At Gallagher, we are continually innovating to identify and develop creative solutions for our public sector clients. Our clients have benefitted from utilizing many of our existing tools and resources, and we are creating new solutions on a regular basis. Our experience has produced a high level of professionalism and respect within the public sector community. We bring turnkey risk management experience and resources to our accounts.

**Effective Use of Sovereign Immunity** – Sovereign immunity is an often-misunderstood concept that most insurance brokers simply just do not understand. Gallagher Atlanta prides itself in being a leader in understanding and advising public entities on the effective use of the privilege of sovereign immunity afforded by the U.S. Constitution and the Constitution of the State of Georgia.

**Strong Cultural Fit** – We believe Gallagher presents the best cultural fit for the City of any broker competing for your business. Just as you live and breathe your mission and vision every day, Gallagher was founded on the principle that people working together in an atmosphere of mutual respect can solve problems and improve risk management. Our commitment to integrity has not gone unnoticed. Gallagher is the only insurance broker named an *Ethisphere® Institute World's Most Ethical Company™* not just once, but 13 times.

**We are an award-winning brokerage** – In addition to being honored by the *Ethisphere*® Institute as one of the World’s Most Ethical Companies™, for the fifth year in a row, we have received a top score of 100 on the Human Rights Campaign Foundation’s Corporate Equality Index (CEI), earning recognition as a “Best Place to Work for LGBTQ+ Equality”, as well as Forbes 2023 America’s Best Large Employers. In addition, Gallagher earned Mental Health America’s Bell Seal for Workplace Mental Health Certification at the highest level: Platinum, and was been named one of Forbes 2022 Best Employers for Diversity.



**We are committed to Integrity, Equality & Authenticity** – We understand the importance of partnering with experienced and talented service providers who, along with us, reflect the clients and communities we serve. As needed, Gallagher partners strategically through our Gallagher Connect Partners program, a network of specialized minority, women, and other diverse certified partners selected by Gallagher based on their unique experience and capabilities.

Gallagher was founded on the pillars of integrity, innovation, teamwork, and empathy. We continue to live these values at every level of our organization. Our ability to adapt to an ever-changing world while remaining true to those values is a testament to the strength of Gallagher’s culture. We look forward to the opportunity to share our values and talents with you.

We appreciate the opportunity to present the following to the City of Forest Park.

Sincerely,

*Gallagher Atlanta Public Sector & K-12 Education Team*



## MANAGEMENT PLAN

1. Briefly describe the level of service and support that will be provided by your firm to our company on a day- to-day basis.

### Gallagher Client Service Model

The primary goal of our service offering is to act as an extension of your risk management team. We do this by leveraging our core strengths in providing both day-to-day services and tailored projects to your team. Below is a snapshot of our value added client service model.

#### CORE STRENGTHS

- ✓ We are a cohesive member of your Risk Management Team
- ✓ High Level of Service – Your team has a manageable account workload
- ✓ Stability – 20 year average employee experience
- ✓ Team Expertise & Innovation – Creativity from the most experienced industry staff in the business
- ✓ Client Focused – We are committed to being known as one of the best customer service companies in the U.S.
- ✓ Fully Integrated Placement Capabilities – Full access to all markets
- ✓ We provide the tools and resources to analyze and reduce your cost of risk
- ✓ Market Leverage – Gallagher is the largest Public Sector broker in the U.S. and develops relationships with insurers to benefit our clients



#### DAILY SERVICES

- ✓ Communication – 24/7 availability of our team to answer questions, coordinate exposure data, discuss pressing issues and provide claim support during a crisis
- ✓ Certificate Issuance
- ✓ Contract Review and Recommendations
- ✓ Holistic Approach – Continuous monitoring of exposures and coverage to prevent duplication, address coverage gaps, and ensure policy issuance is accurate
- ✓ We organize our information and resources to fit your needs – Not the other way around
- ✓ We invest in technology to reduce the administration burden for our clients

#### RECURRING SERVICES

- ✓ Budget Forecasting / Projections – We assist you in projecting and meeting your budgeting requirements
- ✓ Communicate market conditions and projections
- ✓ Pre-renewal discussions and appetite for risk
- ✓ Data Collection – Exposure analysis – Identify goals and objectives for the renewal
- ✓ Detailed Submissions with meaningful analysis
- ✓ Marketing – Provide options for consideration
- ✓ Benchmarking upon request – Historical/Peer Measurement, both regionally & nationally

#### PROJECT SPECIFIC

- ✓ Annual Stewardship Reports – Summarizing successes of your program
- ✓ Resources available – Claims advocacy & loss control specializing in Public Sector
- ✓ Support in claims dealing with FEMA and the Emergency Management Division in determining “insured losses” vs. uninsured losses
- ✓ Loss Control Recommendations – Focus on historical cost drivers
- ✓ Manuscript forms and endorsements tailored to fit your needs
- ✓ Whitepaper discussions on emerging issues & risks – Both local & national
- ✓ Coordinate catastrophe modeling, appraisal services and engineering reports to strengthen exposure data

2. What makes your organization unique from other organizations that may submit proposals?

## Our Competitive Difference

Many of the Gallagher team professionals came from competing large brokerage firms. We all joined Gallagher for the same reasons and are invested in *The Gallagher Way*. It is about teamwork, comradery, friendship, collaboration, collective intelligence, unity in strength, and having common goals. *The Gallagher Way* was written by Robert Gallagher in 1984, and it carries on his legacy. The principles influence us daily and are posted on the walls of our offices. Below are a couple of our favorites:

- **Tenet 2:** We support one another. We believe in one another. We acknowledge and respect the ability of one another.
- **Tenet 16:** Loyalty and respect are earned - not dictated.
- **Tenet 20:** We run to problems - not away from them.
- **Tenet 21:** We adhere to the highest standards of moral and ethical behavior.
- **Tenet 23:** We are a warm, close company. This is a strength - not a weakness.

	Key Differentiators	The Forest Park Advantage
1	Gallagher's dedicated Practice Group offers unmatched experience in the Public Sector Marketplace.	As the largest Public Sector broker in the U.S., Gallagher is able to provide resources from around the country to develop a best-in-class program for the City. We position our clients to have the lowest total cost of risk compared to our peer brokers.
2	Gallagher has advanced risk analytics and predictive modeling capabilities for data driven business intelligence sharing.	Our combined business intelligence, market placement analytics, data science approaches, and risk analytics platforms provide industry-leading KPIs, data driven recommendations, and reports.  Gallagher Drive is our premier platform for peer benchmarking, data analytics and data visualization. When used as part of <b>CORE360</b> <sup>®</sup> , Gallagher Drive creates meaningful insights for maximum impact on client's total cost of risk.
3	Gallagher has a modern approach to insurance and risk management.	Public entities face different risks and challenges than they did 30 years ago. We utilize industry knowledge, national resources, benchmarking data and an advanced understanding of <b>Sovereign Immunity</b> to put forth structures and plans to protect against modern and emerging risks.
4	Our loss control and claims advocacy team have developed specialized governmental risk control and loss prevention services.	Our level of experience with other local governments has created a large selection of tailored risk control services entirely focused to your risks. The City can leverage our experience with other entities and similar programs as it looks to implement various risk control measures across the program.
5	Integrity and transparency is embedded as part of our culture at Gallagher.	Since our founding in 1927, leading with integrity is a critical part of what has made Gallagher successful. No other insurance broker can claim receiving this award. Gallagher has received this award for 13 years.



## ORGANIZATION STRUCTURE AND RESUMES

1. Describe your organizational structure (i.e. publicly held corporation, partnership, etc.). Please briefly describe your company's organization, philosophy, and management. Also, provide a brief company history.

### About Gallagher

Gallagher started as a single office in Chicago and has grown to a publicly traded global organization with more than \$9.5 billion in adjusted revenues, 860+ offices globally, more than 52,000 team members with service capabilities in 150-plus countries.

Gallagher was one of the first brokers to transition from simply brokering insurance to providing true risk management services by identifying exposures, then developing and implementing ways to reduce those risks. In 1938, we designed the first retrospective rating program, which gave clients credit for holding down their losses. Gallagher once again broke new ground in 1963 by forming the first non-workers' compensation self-insurance program and formed Gallagher Bassett Services, Inc. to administer claims and loss control services.

In 1984, Gallagher became a publicly-traded company (NYSE: AJG). Our most recent financial report can be found on our website [www.ajg.com](http://www.ajg.com) under the "Investor Relations" tab.

As one of the world's leading insurance brokers, Gallagher plans and administers a full array of insurance, risk management, self-insurance, claims management and employee benefit products and services through a group of specialized companies whose operating units are illustrated below. These companies can be accessed anytime the resources are needed to serve our clients.

#### Our Structure & Benefits to the City

Through our structure, the City is provided the benefit of a global broker with access to highly specialized resources through our sister companies, account service delivered by local expertise, and a client-focused corporate model unencumbered by management bureaucracy

As one of the world's leading insurance brokers, Gallagher designs, negotiates and administers a full array of insurance, risk management, self-insurance, claims management and employee benefit products and services through a group of specialized companies across three categories:

#### RETAIL RISK MANAGEMENT BROKERAGE & CONSULTING

Retail risk management brokerage & consulting operates in 68 countries and through a network of strategic network partners in more than 150 countries

#### WHOLESALE INSURANCE BROKERAGE

This group operates in the U.S., U.K. and Bermuda and focuses on placing specialized and hard-to-place insurance

#### THIRD-PARTY CLAIMS ADMINISTRATION AND SERVICES

Third-party claims administration & services operates in the U.S., Canada, U.K., Australia and New Zealand



## Gallagher's Mission

We are an international Sales and Marketing company that plans and administers cost-effective, differentiated property/casualty and human resource risk management programs as brokers, consultants and third-party administrators.

- Provide superior, cost-effective risk management products and services that meet the ever-changing needs of our current and prospective clients, while continuing to strive for the highest professional excellence in the delivery of those products and services.
- Provide our employees with an opportunity for professional growth, personal satisfaction and financial security.
- Build and maintain long-lasting, consistent, honest and profitable relationships with our insurance markets, who we recognize play a crucial role in meeting our clients' risk management needs.
- Grow shareholder value by increasing our client base, dedicating ourselves to increased productivity, profitability and professionalism resulting in long-term earnings-per-share growth.
- We will accomplish our mission with the kind of leadership that will ensure perpetuation of our corporate culture. We will also adhere to rigid moral and ethical standards in all of our dealings as we look to the challenges of the future with confidence in our ability to create and maintain a Gallagher Team that is the very best at what we do.

## Our Culture

Our leadership position in the insurance industry has remained grounded in one word: **culture**. Our industry has witnessed tremendous change in the past 35 years – top risks faced by most organizations are different; underwriting capital has changed; technology and use of data have transformed underwriting, and so on, but through all of these changes, Gallagher's culture has remained unchanged. Our culture of embracing and leading through these changes has allowed us to thrive and become the global organization we are today, delivering tremendous value to our clients and being a destination employer in the industry. Our enduring principles, articulated in The Gallagher Way, have served as the guidepost in navigating change.



## Gallagher Gives Back

### 200-DAY SUSTAINABILITY CHALLENGE

Launched in 2021, our annual 200-Day Sustainability Challenge program is aimed at promoting sustainable practices, raising awareness about environmental conservation, adopting sustainable habits, and making a positive impact on the planet. From its inception, our goal was to create a lasting impact in our offices, homes, and communities. One of the key features of the 200-Day Sustainability Challenge is its focus on collaboration and collective action. Participants are encouraged to form teams and work together to achieve sustainability goals.

With a physical global presence, our workforce aims to enrich the many communities they call home. Through volunteerism, pro bono work, contributions, and working with independent nongovernmental organizations (NGOs), we are dedicated to making a meaningful global impact. Three years into this initiative, we are not slowing down. Together, we are driving meaningful change.

### This year's 200 Days of Sustainability Challenge had some incredible results:

- Kept 422,000+ items from reaching landfills
- Recycled & Donated over 50,700 clothing items
- 17,000+ hours volunteered to our local communities
- Donated over 5,800 books

## Recognition

- Gallagher receives the recognition of Equality 100 from The Human Rights Campaign Corporate Equality Index 2023, earning the top score for the fifth consecutive year.
- Recognized for the 13th time as one of the World's Most Ethical Companies® by the Ethisphere Institute.
- Forbes lists Gallagher as one of America's Best Large Employers 2023.
- Gallagher earns Mental Health America's Bell Seal for Workplace Mental Health Certification at the highest level: Platinum.
- Fortune Magazine recognizes Gallagher on the Fortune 500 list for the eighth consecutive year.





## 2. Please provide bios of individual brokerage staff that would provide services to the City.



### Scott K. Thomason

*Senior Vice President | Southeast Regional Practice Leader, Public Sector & K-12 Education Practice  
Atlanta, GA*

Scott leads Gallagher's southeast efforts working on large self-insured governmental entities, large schools, small schools, public entity risk pools, charter schools, and other public sector accounts. The Gallagher team is led by Scott Thomason, who is the primary coordinator of all Gallagher resources to public sector clients. Scott will have the ultimate responsibility to ensure the insured organization receives exceptional service and expertise from the Gallagher network. He will work hand-in-hand with other team members to ensure effective execution of the entire team.

Scott brings over 30 years' experience to the Gallagher team with expertise in risk financing, risk analysis, risk innovation, and creative program design. Scott has converted over entities to self-insured programs, brought in alternative risk financing solutions, and provides industry leading risk analytic reports. Scott is a member of the Gallagher Public Sector leadership team bringing insights and solutions to the entire country.

Previous to Gallagher, Scott has worked with Alliant and Willis Towers Watson serving the public sector in various capacities. **Some highlights of Scott's experience and expertise in the past 30 years:**

- Managed public entity insurance portfolios in over 10 states
- Created a national charter schools insurance program that insured over 80 schools
- Excess Casualty and Workers Comp specialist
- Expertise in conversions of large entities to self-insured or hybrid programs
- Experienced in layered property programs, dealing with London and Bermuda markets
- Developed NEW coverage solutions through manuscripted forms and endorsements (School Bus Route Displacement, Tax Interruption, Immunity Preservation)
- Developed new Law Enforcement/School Resource Officer Accident and off-duty Coverage

He is considered one of the leading public entity and educational risk experts and brokers in the Southeast and has been speaking to various clients, groups, and industry associations for many years, most notably for public entities on elected officials training, risk financing and retention level analysis, and general risk management procedures. Scott is also an active participant in national associations such as ASBO, PRIMA, and AGRIP and many of the state chapters.

#### Recent publications and speaking engagements since 2015 include topics on:

- Quantifying terrorism and contingent tax interruption exposures
- Drones in the public sector
- Choose your broker first whitepaper
- Establishing and managing effective safety committees
- Enterprise risk management for public entities
- To self-insure or not – national PRIMA presentation
- Emerging Risks – Georgia PRIMA presentation

Scott earned his B.S. in Risk Management & Insurance from Fresno State University, California. He is a member of the Georgia and National PRIMA organizations. He is a Property & Casualty Agent, Insurance Counselor, and Surplus Lines Agent (*Georgia License Number: 491429*).



### **Matt Simmons**

*Senior Director | Public Sector Practice & K-12 Education Practice  
Atlanta, GA*

Matt Simmons is responsible for providing risk management and insurance brokerage services to municipalities, counties and schools. As the Georgia Director of the practice group, he is charged with business development, client service and strategic planning throughout the state. Working with clients to reduce their Total Cost of Risk, Matt leverages the **CORE360** platform to not only provide comprehensive and competitive insurance brokerage option but also works to bolster, develop or transform impactful risk management programs for his clients. With his breadth of knowledge of risks throughout the state, Matt is able to leverage understandings of immunity, client experience and similar program to design his approach to be customized to the client.

Matt has experience in roles ranging from client service to brokerage. In addition to his role as practice director, he also works specifically with risk management accounts on Cyber risk consulting. In the ever changing landscape, we he works with clients to bolster their cyber security programs to protect against intrusion and to position each account as strongly as possible for underwriter reviews.

He is a member of the GA Public Risk Management Association Board of Directors and has been sought after for speaking engagements including: Cyber Risk Best Practices, Domestic Terrorism, and Engaging Supervisors in Risk Management for K-12 Schools.

#### **Education and Affiliations:**

- Bachelor of Arts, Loyola University – Mass Communications and Public Relations
- Board Member – Public Risk Management Association | GA Chapter
- Licensed Property and Casualty Insurance Broker
  - License Number: 2737365

#### **Recent speaking engagements include topics on:**

- Engaging Supervisors and Managers in Safety Risk Management
- Cyber Risks in the Public Sector
- Crisis Management, Active Shooter, and Domestic Terrorism
- Best Practices in Soliciting Insurance Brokerage and Risk Management Services



### **Daniel Duhart**

*Broker | Public Sector Practice & K-12 Education Practice  
Atlanta, GA*

Daniel joined the Gallagher team in the early fall of 2023. Prior to joining Gallagher he worked with municipalities in Georgia to provide strategic risk management and insurance brokerage consulting services. Daniel will assist in the delivery and implementation of risk management resources.

Originally from Macon, Ga. and a graduate of Alabama State University, Daniel has worked as the Head of Risk Management with Genesis Asset Management (GAMSG), specializing in commercial insurance and personal lines. He has been providing brokerage and risk management services to entities and organizations in Georgia for three years.

#### **Education and Affiliations:**

- Bachelor of Science, Alabama State University – Business and Communications
- Member – Public Risk Management Association | GA Chapter
- Licensed Property and Casualty Insurance Broker
  - License Number: 3074461

**John Beckett**

*Client Account Executive | Public Sector & K-12 Education Practice  
Atlanta, GA*

John Beckett is responsible for the design and execution of client service strategy for the Georgia Public Sector & K-12 Education Practice. As the Client Account Executive, he is charged with understanding the ins and outs of each client to identify service and resource needs across the state. From standard marketing to deployment of Gallagher technology and resources.

With more than fifteen years as a professional, John has developed a strategic approach to client services to ensure each account's needs and expectation are met on their terms. From marketing coverages to an ability to effectively and efficiently provide top tier service to his clients, he brings structure and clarity to each client account.

Prior to joining Gallagher, John held account management roles with USI Insurance Services and Aon focusing on account management and placement. A graduate of Furman University, John's client service experience extends beyond the insurance world to encompass providing service to organizations of all sizes for the past 14 years.

**Yvette Jones, CIC, CISR**

*Senior Client Service Manager | Public Sector & K-12 Education Practice  
Atlanta, GA*

Yvette brings more 25 years of experience in the insurance industry to the account team. Over her career she served in roles ranging from administrative support to compliance management to client account management. As a Senior Client Service Manager, she is tasked with supporting clients in day-to-day administration of their insurance program. She plays an integral role in developing renewal strategy, execution and the deployment of various resources. Yvette is a Certified Insurance Counselor and a Certified Insurance Service Representative.

## EXPERIENCE/PAST PERFORMANCE

### 1. How long has your organization been providing insurance brokerage services?

Arthur J. Gallagher Risk Management Services, Inc. was established in 1927 and has been providing risk management and brokerage services for over 95 years. Gallagher has been providing services in Georgia since 2001.

### 2. Describe your contractual relationships, if any, with organizations or entities necessary to your proposal's implementation (i.e. insurance companies, TPA firms, actuarial services, data information services, etc.).

Gallagher has a full spectrum of risk management, TPA, risk consulting and wholesale companies as part of the Gallagher corporate family, but we do not have any conflicts of interest as we provide our client options for all types of services. We have no ownership of any insurance companies and are a true independent commercial insurance broker.

#### WHOLESALE: RISK PLACEMENT SERVICES, INC.

Risk Placement Services, Inc. (RPS) is the largest Managing General Agent/Underwriting Manager in the United States, a leading Specialty Insurance Wholesaler, and a Standard Lines Aggregator. With over 65 locations nationwide, RPS has dedicated employees who get to know our client's business and specific specialty needs. RPS' full range of products and services include, but are not limited to:

- Analytics
- Casualty
- Environmental
- Executive Lines
- Healthcare
- Nonprofit
- Personal Lines
- Property
- Public Entity
- Religious
- Sports & Leisure Programs
- Technology & Cyber
- Transportation & Garage
- Workers' Compensation

#### THIRD-PARTY CLAIMS ADMINISTRATION: GALLAGHER BASSETT

Gallagher Bassett (GB) is the largest property/casualty third-party administrator, offering strategic insights and services in the areas of risk management. GB continually strives to go beyond industry norms and client expectations in the continuous pursuit of a better way. This team assists over 3,500 clients worldwide through more than 110 branches and over 4,700 skilled professionals by providing services including, but not limited to:

- Claims Management
- Risk Management Systems
- Information Management Systems
- Medical Cost Containment
- Consultative Services (Risk Control & Appraisals)

#### CAPTIVES AND ALTERNATIVE RISKS: ARTEX RISK SOLUTIONS, INC.

Artex Risk Solutions, Inc., is Gallagher's division that is dedicated to providing access to the many specialized insurance and reinsurance companies operating within a marketplace that includes North America, Bermuda and the Caribbean, performs risk analysis and claims advocacy, and acts as a captive manager and an intermediary in providing services to pools, captives, rent-a-captives, risk retention groups and self-insurance arrangements.

#### REINSURANCE: GALLAGHER RE

Gallagher Re is the dedicated reinsurance team for Gallagher and third-party clients, able to support all Property, Casualty, and Specialty classes, and Wholesale as required. Launched in December 2013, Gallagher Re has since grown to become the world's 5<sup>th</sup> largest reinsurance broker. Combining the market access of a global broker with the niche expertise and hands-on service of a specialist team, this powerful strategic partnership between Gallagher and Gallagher Re provides a world-class Reinsurance platform to our clients, fully aligning the reinsurance business with Gallagher's retail and wholesale insurance brokering operations around the world.



3. How many public municipality entities does your firm service. Please provide their name and length of service each?

## Gallagher's Public Sector & K-12 Education Practice

Gallagher established our commitment to the K-12 Education Sector 40 years ago, when we formed our dedicated practice group, which now has more than 180 risk management professionals from 43 branches. We're invested in the public sector and associations. We have access to all insurance markets that specialize in the public sector and maintain an excellent reputation in the industry. We are dedicated to providing excellent service in a highly ethical manner.

This division has grown to become the largest Public Entity broker in the U.S., placing over \$1.5B of Public Sector insurance premiums each year with the key Public Sector insurance companies and underwriters. Gallagher associates remain on the forefront of Public Sector risk management – from ERM and ISO 31000 engagements to tailored risk financing structures in order to address impacts of climate change and other emerging risks.

Much of our company's growth and success can be attributed to our innovation of new risk financing strategies and alternatives for our Public Entity clients. In the early 1970s, Gallagher designed the first integrated, multi-line "protected self-insurance" program (a single policy providing both specific and aggregate protection). This growth gives us a broad perspective when we focus on risks. We help our clients consider risks across their entire enterprise as we advise them on insurance placements, risk management services, healthcare and pharmacy benefits, and human resources consulting.

Gallagher is the preeminent provider of brokerage and risk management services in the public sector. Our expertise and knowledge is unparalleled in the industry. Gallagher is consistently recognized by key professional associations (such as NBOA) for our commitment to public sector and K-12 schools and expertise in risk management.



### GALLAGHER'S PUBLIC ENTITIES CAN BE SUMMARIZED IN A FEW QUICK NUMBERS:

- 2,660 stand-alone public, private, independent and charter schools
- 120 Public Sector and K-12 Education pools (covering 5,000+ pool members)
- 3,200 Public Entities; including: cities, counties, towns, housing authorities, special districts, and state and tribal governments

### PARTIAL GEORGIA CLIENT LISTING

GEORGIA PUBLIC SECTOR RISK POOLS & PROGRAMS	PUBLIC SCHOOL DISTRICTS	COUNTY GOVERNMENTS	MUNICIPALITIES & SPECIAL DISTRICTS
<ul style="list-style-type: none"> <li>• GIRMA (GMA- Property &amp; Casualty Self-Insurance Fund)</li> <li>• Georgia Municipal Association Workers' Compensation Self-Insurance Fund)</li> <li>• GHARRP (Housing Authority Risk Retention Program)</li> </ul>	<ul style="list-style-type: none"> <li>• Gwinnett</li> <li>• Clayton</li> <li>• Columbia</li> <li>• Hall</li> <li>• Atlanta Public Schools</li> <li>• Bulloch</li> <li>• Greene</li> <li>• Harris</li> <li>• Sumter</li> </ul>	<ul style="list-style-type: none"> <li>• Gwinnett</li> <li>• Cobb</li> <li>• Forsyth</li> <li>• Hall</li> <li>• Cherokee</li> <li>• Barrow</li> <li>• Augusta-Richmond</li> <li>• Pierce</li> <li>• Ware</li> </ul>	<ul style="list-style-type: none"> <li>• Stockbridge</li> <li>• Fairburn</li> <li>• College Park</li> <li>• Hapeville</li> <li>• Valdosta</li> <li>• Dublin</li> <li>• Roswell</li> <li>• Waycross</li> <li>• Clayton County Water Authority</li> <li>• Atlanta Housing Authority</li> </ul>

Gallagher's Atlanta Public Sector team works with more than 50 Georgia Public Entities. Lengths of service vary for our clients. We will provide additional detail for provided references.

4. Please provide a minimum of three verifiable client references of similar scope and industry, all of whom are able to comment on your organization's relevant experience. This list should include at least three active client references in the public entity/ municipality sector. Please include company names, address, contact name, telephone number and a complete description of the insurance services and dates provided. It is the broker's responsibility to provide valid reference information and our company reserves the right to use reference checks in its evaluation of proposals.

<b>Reference 1</b>	<b>City of College Park</b>
<b>Address</b>	3667 Main Street. College Park, GA 30337
<b>Contact Name</b>	Chris Wilson
<b>Contact Phone</b>	404.767.1537 x1401
<b>Contact Email</b>	Chris.wilson@collegeparkga.com
<b>Service Dates</b>	2023 – Present
<b>Description of Services</b>	Property and Casualty Insurance Brokerage, Claims Consulting, Strategic Risk Management Consulting

<b>Reference 2</b>	<b>Clayton County Water Authority</b>
<b>Address</b>	1600 Battle Creek Road. Jonesboro, GA 30260
<b>Contact Name</b>	Michelle Jordan
<b>Contact Phone</b>	770.960.5239
<b>Contact Email</b>	<a href="mailto:Michelle.jordan@ccwa.us">Michelle.jordan@ccwa.us</a>
<b>Service Dates</b>	2022 – Present
<b>Description of Services</b>	Property and Casualty Insurance Brokerage, Claims Consulting, Strategic Risk Management Consulting

<b>Reference 3</b>	<b>City of Hapeville</b>
<b>Address</b>	3468 North Fulton Ave. Hapeville, GA 30354
<b>Contact Name</b>	Tim Young
<b>Contact Phone</b>	770.462.2988
<b>Contact Email</b>	<a href="mailto:tyoung@hapeville.org">tyoung@hapeville.org</a>
<b>Service Dates</b>	2013 – Present
<b>Description of Services</b>	Property and Casualty Insurance Brokerage, Claims Consulting, Strategic Risk Management Consulting

<b>Reference 4</b>	<b>Cobb County Board of Commissioners</b>
<b>Address</b>	100 Cherokee Street, Ste 430. Marietta, GA 30090
<b>Contact Name</b>	Ordale Randall
<b>Contact Phone</b>	770.528.1587
<b>Contact Email</b>	<a href="mailto:Ordale.randall@cobbcounty.org">Ordale.randall@cobbcounty.org</a>
<b>Service Dates</b>	2017 – Present
<b>Description of Services</b>	Property and Casualty Insurance Brokerage, Claims Consulting, Strategic Risk Management Consulting

5. Please provide examples of recent solutions you have provided to public sector clients with regards to insurance program structure, premium reductions, and/or a risk management solution

**SIMILAR MUNICIPAL PROJECTS**

**City of College Park**

After making a change to Gallagher this past Spring, the City of College Park charged us with making improvements to their Total Cost of Risk. Taking over the renewal, with a very short window, Gallagher’s coverage design, recommendations and market negotiation provided a net 10% reduction on their up-front costs, while simultaneously improving coverage over their expiring programs and previously proposed renewals on several lines of coverage.

Over the past six months, Gallagher has worked with the City to overhaul and formalized their safety program. Our approach will focus on improving the culture of risk and safety while simultaneously improving their risk profile. These include assisting in the development of an Accident Review Board, evaluation of Fleet Management/Safety, and Claims Advocacy services. These enhancements will be leveraged to reduce their Total Cost of Risk with future renewals.

Recently, we entered into a Cyber risk consulting project with one of our Gallagher Connect Partners to complete a full Cyber risk assessment and produce a risk management plan to ensure the security of the City’s network.

**City of Hapeville**

As the City’s broker, we regularly discuss emerging issues, coverage gaps and exposures. During these discussions, we uncovered a concern regarding the City’s anxiety due to proximity to the airport and the potential for terrorist acts. We introduced a first party terrorism property policy to cover extra expenses and loss of revenue including domestic and foreign terrorists, and for nuclear, biological, and chemical radiation (NCBR).

With increasing costs and retentions for Excess Workers Compensation coverage, we worked with the City to procure a Buffer Layer program which allows for the carriers to increase their retentions but protects the City by allowing them to “buy down” the retentions. This results in improved renewal terms while staying away from added risk for the City.

**Clayton County Water Authority**

The Authority made a broker change to Gallagher in the fall of 2022 after having been with the previous broker for more than 20 years. In the past year, we have increased the Authority’s coverage, restructured the approach to managing claims to increase immunity preservation and leveraged Gallagher’s internal services to build out their risk management program.

With the 2023 renewal, we restructured the program for immunity preservation. This included a recommendation to purchase less coverage in certain areas to maximize immunity utilization. The reductions they received allowed them to purchase additional coverages in areas where gaps existed under the previous program. Through our efforts, the Authority only received a 2.9% net increase. The results provided budgetary flexibility to evaluate and purchase coverage for previously uninsured exposures.

In early 2023, we worked with Risk and Procurement to overhaul insurance requirements and procurement guidelines for all contracts. By modernizing the way in which the Authority “buys,” they are taking a proactive approach to evaluating contracts to ensure risk transfers are in place, adequate and impactful.

**City of Waycross**

Gallagher first became the Broker of Record for the City following their renewal which produced high results in part due to adverse loss experience. Our first act was to renegotiate the terms with the incumbent carrier and cancel/rewrite their program which resulted in a net reduction over the previous broker’s proposal along with increased coverages. Gallagher’s focus on managing risk and improving the risk profile is well known with the commercial carriers. They were able to provide better results based on our approach and market presences.

Recently, we restructured their program to combine certain lines of coverage to increase leverage with the insurance markets to deliver improved results and a reduced Total Cost of Risk.

## QUALITY CONTROL

### 1. Describe your firm's capabilities regarding loss forecasting and reserve analysis.

## Our Analytical Approach

We will deliver quantitative and qualitative measurements/metrics to help the City's team make informed decisions on which risks to retain and which risks to transfer. We will illustrate and demonstrate how the City can secure the most flexible and cost-effective risk financing program available in the global marketplace. Gallagher's Risk Services team has several analytic tools and processes to assist our clients in making informed decisions about their loss projections, allocating loss costs by location, risk planning and retention strategies. These include:

- **Actual vs. Expected Development Analysis** – This is a comparison of loss activity expected during a specific period to actual development, which gives an early indication of potential adverse loss development.
- **Advised Benchmarking** – Limits, total cost of risk, and premium benchmarking, excess liability evaluation
- **Cash Flow Analysis** – The payout of projected losses can be estimated by year, and the present value of the losses at various discount rates can be provided.
- **Cost & Premium Allocation Analysis** – An entity's cost of risk is allocated to the department based upon an actuarially sound methodology that combines both an exposure-based and loss-based allocation.
- **Loss Reserve Analysis** – This is prepared for financial statement reporting, annual statement preparation, reserve certifications and analyses of collateral requirements.
- **Losses within your Retention Forecasts (Loss Picks)** – This tool will assist the City in developing loss costs per location when allocating costs within the retention. It is our way of estimating ultimate incurred losses by policy year. Losses can also be forecasted for current or future policy periods using the client's historical loss and exposure data. These analyses are prepared for budgeting purposes and evaluating retentions.
- **Trend Analysis** – We analyze your data to provide specific recommendations on your current risk management program. In analyzing your data, we present claim trends that exist within your organization's loss history.
- **Loss Projections/Stratifications** – A loss pick is an estimation of future losses based on past losses. Our specialists review at least five years of historical data in order to predict your future losses.
- **Mod Analysis, Projections & Validation** – It is important to understand and monitor your experience modification rating because it directly correlates how much you pay in workers' compensation. The lower your experience mod, the less you pay in assessments and surcharges.
- **Collateral Analysis & Required Reserve Study** – A required reserve study will ensure ample funds are available through the close of your policy years. We identify the current status of the reserve fund and ultimately determine how your loss history will appear when all claims are closed.
- **Deductible Threshold Analysis** – We examine your loss history at various incurred levels, in order to determine a comfortable deductible level for your program. In analyzing your losses, we have the ability to demonstrate how your program will look at various deductible levels.
- **ClaimSCORE** – A data analytics program that can evaluate and predict workers' compensation claim payment and cost experience, target the true drivers that enhance the claim costs. By using this tool, we can assist in developing loss control measures and claim management programs to eliminate the total cost of claims.
- **Other** – Rate adequacy analyses, acquisition due diligence, loss projections for excess layers of insurance.

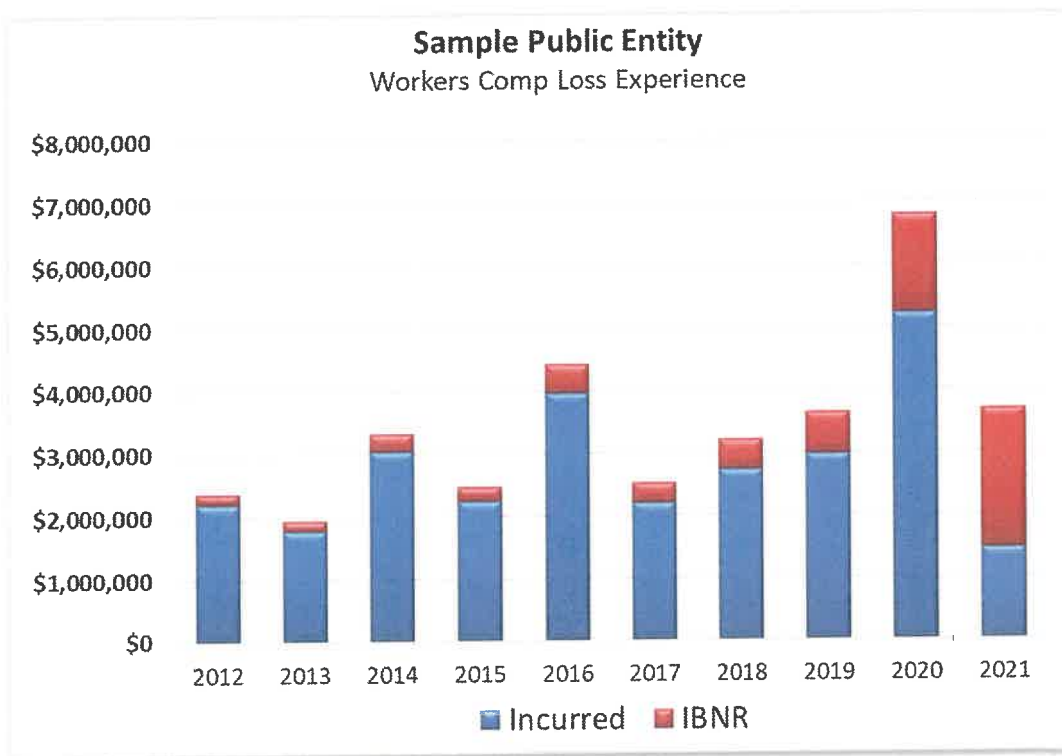


## Loss Forecasting

Another critical area we would evaluate is your costs/coverage as compared to other similar peers. Gallagher maintains in-depth program information for all clients and uses comparative program metrics to ensure all clients are receiving the best possible costs for the coverage they purchase. We have three levels of loss forecasting:

- 1. Public Sector Loss Analytics** – Our proprietary loss modelling system provides for an easy way to determine your loss picture, trends, and future losses.
- 2. Gallagher Loss Forecast** – part of our National Risk Control services, we leverage our proprietary data and industry standard software to loss trend and analyze loss projections, reserves, and forecasted values
- 3. Actuarial Services** – Licensed actuaries are available to perform full actuarially determined reserve analysis and loss projections. Note this service is fee based and not included in standard fees and commissions.

We find it extremely valuable to help public entities manage their risks by establishing measurable total cost of risks. Trending and forecasting losses are critical to casualty and workers compensation lines.



### Sample Loss Projection Summary

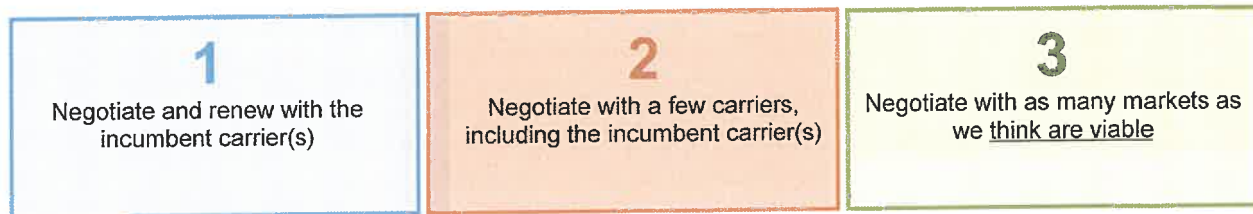
Loss Projections		Incurred	Developed	Pure Loss	Selected
Policy Year	Est Payroll	Loss Pick	Loss Pick	Method	Loss Pick
2022	130,700,718	\$2,781,252	\$3,436,680	\$4,659,103	\$4,047,891

2. Describe your organization's anticipated involvement in the annual review process. Include information regarding process timeframes, negotiation of rates and vendor selection.

## Marketing Strategy & Plan

At least 120 days prior to renewal, we review your goals and objectives as we develop our marketing strategy together. In general, we believe it's prudent to market an account at least once every three years. Of course, if conditions warrant, more frequent marketing may be necessary. We've found that "over-marketing" an account hurts your ability to obtain favorable terms from insurance company underwriters.

Every year, we should consider three "go to market" strategies by line of coverage:



The reasoning behind each strategy is:

1. Negotiate and renew with the incumbent carrier(s). This is preferred if we:
  - a. Believe we can achieve the renewal goals without additional competition – this is best confirmed with a pre-renewal discussion with the carrier
  - b. Tested this carrier with a competition in the last few years
  - c. Recently paid a large claim or had a bad loss year and are willing to be fair and competitive at renewal
  
2. Negotiate with a few carriers, including the incumbent. This is preferred if:
  - a. We are trying to consolidate the number of carriers on all your policies
  - b. We are ready to test the market for a variety of reasons, but keep the competition contained and are confident this short list will be competitive
  - c. There are not many markets as options due to the risk or line of business
  
3. Negotiate with as many markets as we think are viable. This is preferred if:
  - a. The incumbent market is non-renewing or is driving you to move
  - b. The incumbent has had no competition for more than five years
  - c. There have been significant changes of risk or risk appetite by the City or your carrier
  - d. Alternative program structures are desired

### Marketing of the Insurance Program

Our team will present the City's submission to the marketplace. Gallagher has a hands-on approach to the marketing of our accounts. ***Your insurance specifications will never be handed over to a marketing center for "processing". Your Gallagher service team outlined in this proposal will handle your account from start to finish.*** This means the people with the most knowledge of your account are the same people with the market relationships to get the job done. We have access to the right people, we know the marketplace, and know your account. We are in the best position to negotiate the best possible terms for your program.

### Liaison with Insurance Carriers

Your Gallagher Service Team will act as a liaison between you and your insurance carriers with respect to all aspects of the program. We will act as an intermediary in all phases of account management from underwriting, to inspections, to loss control, to claims issues. Your Gallagher Service Team is always available to talk or to meet in person with the City and/or the insurance carriers regarding any issues or concerns.

## Identifying Carrier Partners

We perform a thorough analysis of risk identification and loss analysis in order to have a complete understanding of your risk profile. Once that is performed, we will design the appropriate structure for your program. We own our wholesale network and thus have access to virtually every insurance market through our networks located in the U.S., London, and Bermuda.

## CORE360<sup>®</sup> Marketing Strategy and Plan

At least 150 days prior to renewal, we review the City's goals and objectives as we develop our marketing strategy together. In general, we believe it's prudent to market an account at least once every three years. Of course, if conditions warrant, more frequent marketing may be necessary. We've found that "over-marketing" an account hurts the client's ability to obtain favorable terms from insurance company underwriters.

**Our CORE360<sup>®</sup> marketing strategy and insurance placement process is summarized below:**

The first step in marketing the City's account is a pre-renewal or pre-marketing meeting held with the City 150 days to 180 days in advance of your renewal. During this meeting we discuss the current market situation and any projected rate changes from the incumbent carriers and discuss new carriers to consider. We will also analyze your claims history and review your exposures, benchmark limits, discuss the City's strategic plan, and any changes in your organizations. We will survey your building(s) – inside and out—to intimately get to know your premises. We will also review prior underwriting applications and loss control reports.

Concurrent with this phase, we will review your current insurance policies and assemble updated underwriting information including building values, auto schedules, estimated payrolls, etc. We will suggest alternatives and enhancements with you, and structure an insurance program that accurately reflects your risk appetite and profile, as well as current exposures and unique program features. At this time, we will also ask you about any special relationships with defense counsel that are important to the City, and share your claims settlement and handling preferences with the carriers.

The next step in the marketing/placement process involves the creation of a thorough, high-quality submission. Our goal is to make the City stand out in the eyes of underwriters who may have 50-60 competing submissions on their desk or in their inbox. We do this by providing all relevant information to the underwriter: underwriting information, explanations of important or unusual exposures, detailed loss summary, photographs, flood maps, etc. We also outline our coverage and pricing expectations.

If desired, we can review our submissions with you in advance of going to the market.

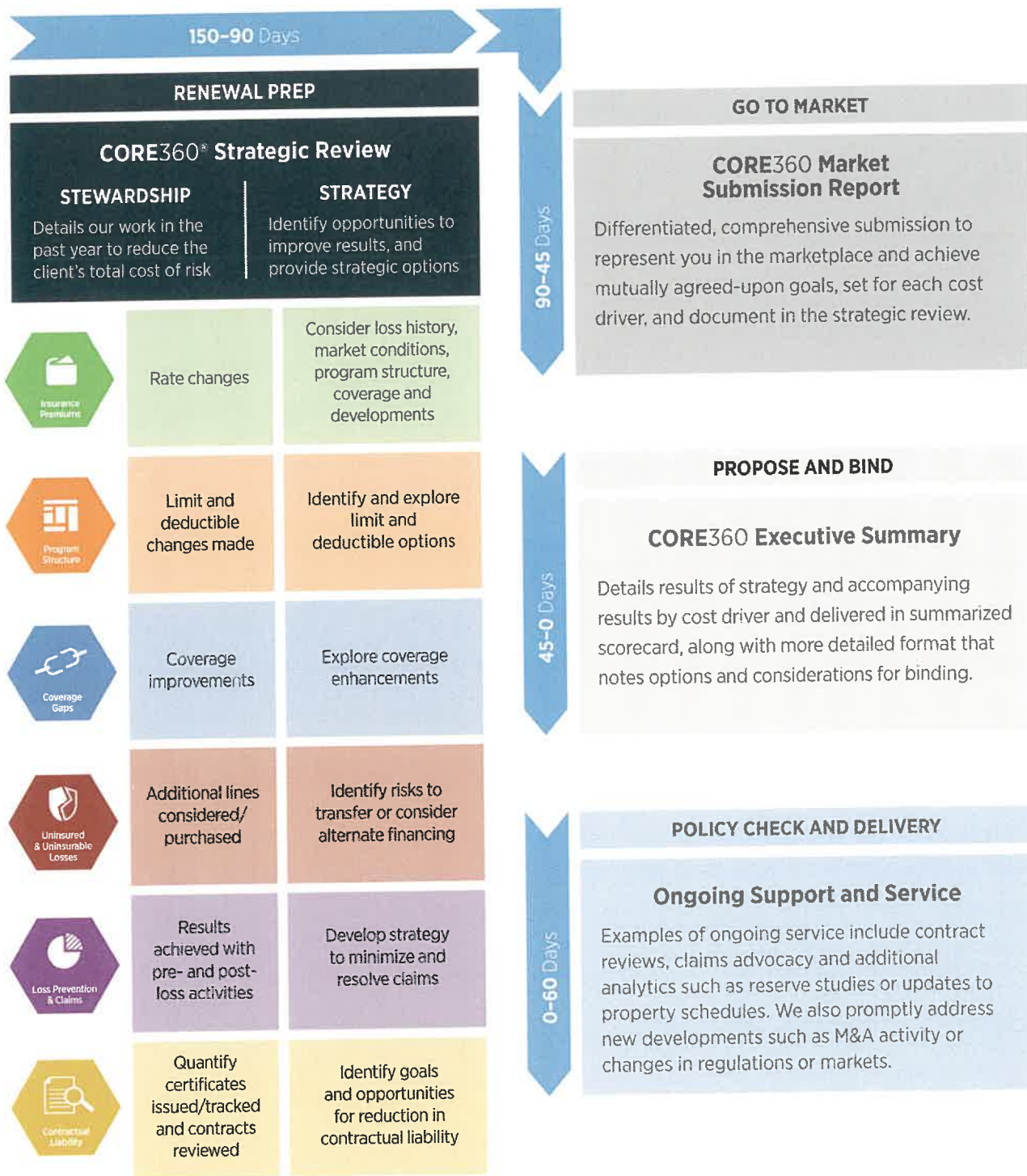
We will meet with key underwriters and loss control representatives early to discuss your account, our coverage and pricing objectives, and the timeline for the delivery of quotes. When possible, we like to bring underwriters to meet with you and see your facilities. These meetings are important in forming a personal relationship and enhancing mutual understanding between the City and the carriers, allowing us to achieve the best possible terms and pricing.

Once quotations are received from the carriers, we review them for accuracy and negotiate with all potential insurers to determine final terms, conditions, and premiums. We will copy you on relevant correspondence so you are fully part of the process. Our goal is to deliver the renewal proposal to you 30 days in advance of the renewal date, giving you time to consider all options. Our proposals contain all quotations from the insurance companies so that you can see what the carriers offer.

Upon your instructions, we will bind coverage with the carriers on your behalf, and issue the City's binders after we've checked them for accuracy. Our goal is to bind coverage no later than three weeks before your renewal date so there is enough time to issue certificates of insurance to your vendors and others. This will also assist in obtaining your insurance policies from the carriers promptly, so that we can meet our goal of delivering policies to you within 60 days of your renewal, after we've checked them for accuracy.

Once coverage is bound, and throughout the policy term, we will coordinate claims review sessions with insurance carriers, monitor carrier strength and service, and assist the City with any new insurance or risk management issues that arise.

## Gallagher Standard Service & Renewal Timeline





3. How would your firm assist the City in developing coverage and design specifications? Explain your process for providing plan recommendations to your clients.

Gallagher takes a targeted and modern approach to developing coverage specifications. Utilizing our CORE360™ program, we breakdown your program into component parts to identify areas of improvement. Benchmarking you against peers and leveraging our national expertise in program design, we identify the optimal risk management program. Our full list of coverage specifications is commonly between 40 and 100 data points on property & casualty lines of business.

Once we receive quotes, we do a detailed review of each term and condition, policy definition, and all exclusions compared to our coverage specifications to ensure we maximize available coverages and provide a tailored program for you.

Gallagher has a three-step approach to close any gaps in your coverage:

1. We conduct a thorough analysis of your current policies to identify any potential areas of opportunity;
2. We've worked with numerous trusted carrier partners to create pre-negotiated best-in-class terms and conditions; and
3. Our team has deep industry and coverage expertise, and understands the needs of your unique business and where potential gaps might be hidden.

With this multi-step approach, Gallagher is able to place great coverage for your business, minimizing any uncovered losses and providing the broadest terms and conditions possible.

Gallagher Policy Analysis

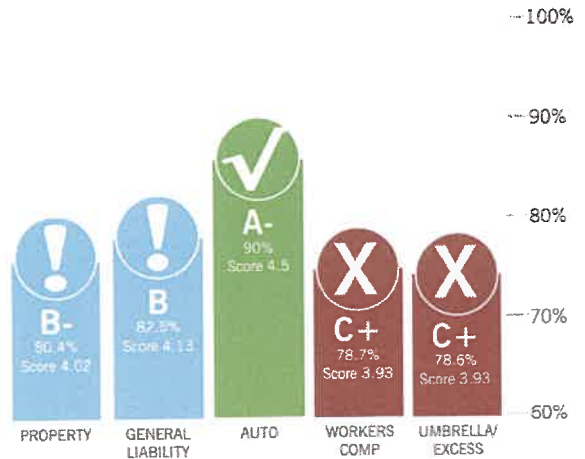
What is Gallagher Policy Analysis?

GPA is a detailed review of your current insurance policies to identify areas of improvements and uncover any coverage gaps.

- At the time of a loss - **Words matter**. That's why we review not only your limits and deductibles, but the actual policy language including all related endorsements.

What does this do for the City?

- After a comprehensive review of your insurance policies, we will share our findings outlining any areas of possible concern or critical coverage issues.
- Solutions may be available with your existing carriers at no additional cost.



## Strategic Reviews

120 to 150 days prior to your renewal, Gallagher and the City will sit down for our annual Strategic Review. The purpose of this report and our meeting is to strategically set the stage for your upcoming renewals with you. The report summarizes the key accomplishments from your last renewal (current program) and it examines the current marketplace, our past results, and any changes to your organization or risk appetite. It also challenges our past work and suggests future improvements.


We highlight each CORE360® cost driver, beginning with Insurance Premiums and ending with Contractual Liability. This approach not only organizes the report document, but also ensures we are thorough and deliberate in driving value to each of your six cost drivers which represent your total cost of risk. Within the report we make plan recommendations based on our analysis of your current program and external influencers.

This is an interactive process, and we encourage a collaborative nature with both of our thoughts and input to ensure a successful renewal. The results of this strategy will then be summarized in the Executive Summary, which will accompany your renewal proposal.

Combining all of our data (Stewardship Scorecard, current State of the Market, changes in risk or risk appetite), the overriding goal of our meeting is to answer these essential questions:

- ✓ What is our go-to-market strategy by line of coverage?
- ✓ Do we approach additional markets, and if so, which ones?
- ✓ What are our renewal expectations or goals by cost driver?
- ✓ What additional tools or resources do we need to implement?

## SAMPLE STRATEGIC REVIEW



### Commercial Property/Casualty Market Index – Q4/2019


The following are key takeaways from The Council of Insurance Agents & Brokers' Commercial Property/Casualty Market Report Q4 2019 (October 1—December 31):

- Premium pricing across all-sized accounts increased by an average of 7.5% in Q4 2019, the ninth consecutive quarter of rate increases. Large and medium-sized accounts experienced significant increases, at 9.4% and 8.0%, respectively.
- The market continued to harden in Q4 2019, with all major lines except for Workers' Compensation reporting moderate-to-significant increases. Umbrella pricing was impacted the most, with premiums increasing by an average of 13.6%, alongside the perennially problematic Commercial Auto, which saw an increase of 10.5%. Overall, the average increase across all lines was 7.6%.
- More than three-quarters (76%) of respondents noted they saw an increase in demand for cyber insurance in Q4 2019, suggesting that brokers' clients believe in the importance of having insurance to insulate a firm from the effects of a cyber breach or attack.
- "Future premium increases" was one of the top concerns 62% of respondents said they heard from their clients, followed by "limitations on coverage" and "high current premium," reflecting the trend of carriers reducing limits and increasing pricing for lines such as Commercial Auto seen in previous survey results.

**Rate Change for Five Major Lines Ranged From -1.9% to +13.6% in Q4 2019**

	Commercial Auto	Workers Comp	Commercial Property	General Liability	Umbrella	Average
Fourth Quarter 2019	10.5%	-1.9%	9.7%	5.8%	13.6%	7.6%
Third Quarter 2019	9.1%	-2.7%	8.8%	4.6%	9.8%	5.9%
Second Quarter 2019	8.4%	-2.5%	8.5%	3.2%	5.7%	4.6%
First Quarter 2019	8.8%	-3.3%	5.9%	2.0%	3.3%	3.4%
Fourth Quarter 2018	7.0%	-3.3%	2.9%	1.4%	2.3%	2.1%
High	28.6%	24.9%	45.4%	28.0%	51.9%	35.3%
Low	-11.6%	-12.3%	-15.0%	-13.6%	-13.5%	-13.2%

\*Source: The Council of Insurance Agents & Brokers. Chart Prepared by Barclays Research.



### Risk Update

It's important that we discuss any changes in your operations that may have a bearing on the validity and/or adequacy of your insurance. The types of changes include, but are not limited to, those listed below.

**BUSINESS AND OPERATIONS RISKS**

- Growth strategy and other strategic initiatives
- Changes in profile information such as address, email, revenue, etc.
- Changes in Client team or leadership
- Changes in risk appetite due to C-level or other buyer team changes
- Changes in Safety/Risk Control Manager or Human Resources representative leading safety efforts
  - Do you have safety programs in place to mitigate claims?
- Changes in any operation such as expansion to other states or new products
- Mergers and/or acquisition of new companies
- Changes in existing premises, including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, consider any new premises purchased, constructed, or occupied

**CONTRACTUAL – THIRD PARTY**

- Newly assumed contractual liability, granting of indemnities, or hold harmless agreements
- Circumstances or regulations which may require increased liability insurance limits
- Immediate advice of any changes to scheduled equipment such as contractors' equipment, electronic data processing, etc.
- Any Exposure from a supplier or customer for dependent or contingent business income
- If the Insured leases workers or uses temporary staffing, can we review the contract?
- Does the insured receive certificate of insurance listing them as an additional insured but they do not have a written contract in place?

**INSURANCE EXPOSURE UPDATES**

- Auto risk update – Are the current automobile symbols on their policies correct? What do the Uninsured and Underinsured Motorist rejection/selection mean for the Insured? Does the Insured have a Drive-Other-Car Exposure?
- Property risk update - If the insured leases building space from a landlord but is not required to provide the property insurance, is Fire Damage Legal Liability limit adequate and coverage broad enough to cover the insured's obligations in the lease?
- What is the retroactive date on the EBL coverage, if applicable, does it match the date of start of benefit plans in US?
- Review Named insured List of Legal Entities
  - Is the First Named Insured correct? Is it the highest point on legal hierarchical chart?
  - Are there entities that need to be listed as they don't fall under First Named Insured?
  - Does the client have any JV's or LLC's?

**QUESTIONS:**

**1. If retained by the City of Forest Park, what would be your first priority?**

At the onset of our engagement, we will execute a policy audit and benchmarking report that will compare and contrast your coverages to our best practices for public entities insurance coverages. As with the Total Cost of Risk (TCOR) report, this provides you with a clear and comprehensive view of your insurance program and its coverages. We identify any gaps in coverages, opportunities for improvement, and benchmarking compared to your peers. The intent is to show provide a data drive picture of your approach to risk management to inform decisions on paths forward. A sample of the report is as follows:

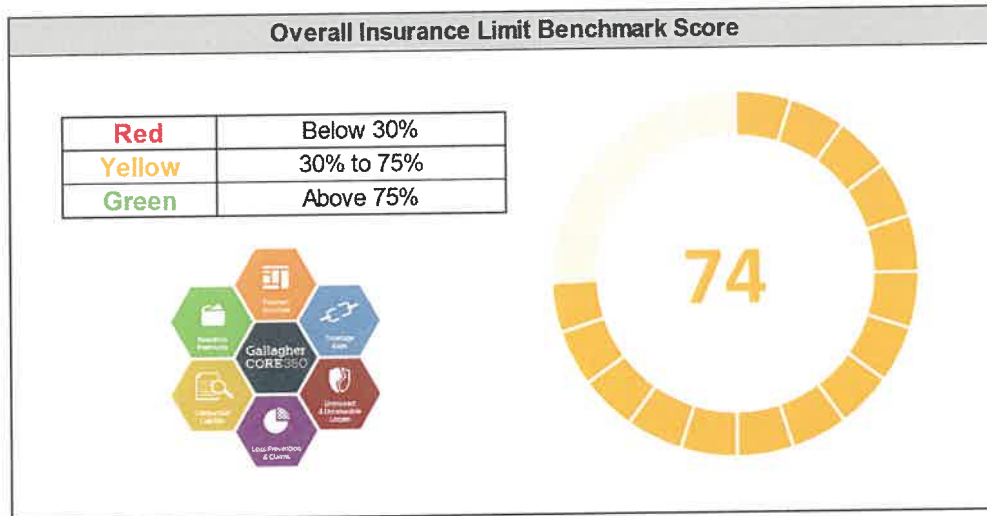
*SAMPLE SECTION REPORT:*

C. Workers Compensation Coverages		Limit	Score	Metric
1	Part 1: Workers Comp limit	Statutory	100%	<div style="width: 100%;"></div>
2	Part 2: Employers Liability	\$1,000,000	100%	<div style="width: 100%;"></div>
3	Broad Form All-States	Included	100%	<div style="width: 100%;"></div>
4	Minimum Earned Premium	90%	100%	<div style="width: 100%;"></div>
5	Foreign Voluntary Coverage	Included	100%	<div style="width: 100%;"></div>

**C. Workers Compensation Coverages Summary** 100%

D. Crime/Fidelity		Limit	Score	Metric
1	Employee Dishonesty	\$500,000	50%	<div style="width: 50%;"></div>
2	Forgery or Alteration	\$500,000	75%	<div style="width: 75%;"></div>
3	Money & Securities	\$500,000	100%	<div style="width: 100%;"></div>
4	Computer Fraud	\$500,000	75%	<div style="width: 75%;"></div>
5	Funds Transfer Fraud	\$500,000	75%	<div style="width: 75%;"></div>
6	Social Engineering	\$25,000	25%	<div style="width: 25%;"></div>

**D. Crime/Fidelity Summary** 67%



Once we have completed the review and benchmarking of your current program, we will develop our Risk Management Project Plan. Below is an example of how we start off with our risk management accounts.

## Risk Management Project Plan

### 1. Develop Total Cost of Risk to Set Baseline and Measurable KPIs

- a. We will develop TCOR baseline and key KPIs
- b. Benchmark program against peer municipalities and leverage market position
- c. Implement or enhance Safety Committee meetings to manage and measure
- d. Institute Executive Risk Committee to provide oversight and direction

### 2. Identify Hazards, Uninsured Loss Exposures, and any Coverage Gaps

- a. Analyze Climate Change Factors & Property Sub-Limits
- b. Analyze and discuss the erosion of Sovereign (Qualified) Immunity
- c. Conduct Gap Analysis of insurance program for vulnerabilities
- d. Discuss *Emerging Topics* to be proactive

### 3. Immunity Preservation: Review Immunity Whitepaper and Emerging Trends

- a. Leverage Immunity for state-torts – but consider federal tort trends and loss scenarios
- b. Compare benchmarked limits and coverages with peers

### 4. Leverage Gallagher Resources to Modernize Risk Management:

- a. Modernized Safety Manual for Cities & Counties – issued in 2020
- b. Perspectives of Sovereign Immunity – whitepaper completed in 2021
- c. Modern Contractual Insurance Requirements guidelines – issued in 2022

### 5. Conduct Risk Assessment and Gap Analysis

- a. Meet with individual departments to review policies and procedures to implement or enhance
- b. Implement Gallagher Policy Audit to identify gaps in current insurance program

### 6. Risk Profile Improvement

- a. Conduct historical analysis to identify factors having greatest impact on your risk profile
- b. Conduct discovery meetings with senior management to discuss known/unknown risks
- c. Conduct strategy sessions with risk and claims consultants to identify analytical tools to improve profile
- d. Develop action plan for City risk management and program marketing

### 7. Annually analyze TCOR and risk financing methods

- a. Discuss *Emerging Topics* to be proactive
- b. Quantify and budget for deductibles; optimize risk retention levels





## 2. Describe your organization's Quality Assurance/Peer Review process.

### Quality Assurance and Client Satisfaction Tools

Gallagher has established professional standards along with internal and external auditors to ensure compliance and execution. Our peer review program ensures our work product is compliant, professionally communicated, comprehensive, technically accurate, responsive to client needs, and consistent with the Gallagher operating standards.

Prompt response and immediate accessibility are critical to exceptional account service, and client inquiries and service requirements are a top priority at Gallagher. Our standard service commitments are as follows:

TECHNICAL SERVICE STANDARDS	WITHIN
Return phone calls	Same day or within 24 hours
Issue invoices and related documents	8 work days of binding coverage or final terms are confirmed
Incorporate policy changes	Date of receipt or date coverage needed
Issue certificates	24 hours of receipt or as needed
Process endorsements	10 work days of receipt from carrier
Process agency bill audits	7 work days of receipt from carrier
Issue auto ID cards	24 hours or as needed
Check policies	Check 90 work days of effective date; deliver them within 10 work days of checking

While we recognize these corporate service standards, we strive to go above and beyond them for our clients. We understand the time-sensitive nature of the Public Sector industry and will work diligently to be as responsive and as available as possible to ensure your needs are met.

To further ensure a quality work product and client satisfaction, we use the following tools:

- **Marketing Checklist** –Outlines our standard activities for your underwriting submission
- **Submission Checklist** –Answers 88 questions to address loss trends, state licensing requirements, use of approved intermediaries, policy wording and definitions, deductibles, drop-down provisions for exhausted policy limits, valuation clauses, retroactive dates for claims-made forms, defense costs and foreign exposures
- **Proposal Checklist** –Ensures accuracy across 70 points including the A.M. Best's rating of carriers, presentation of coverages, coinsurance and claim reporting requirements. Contains clear notation of policy exclusions and valuation clauses as well as an outline of claims-made provisions, rating basis (if applicable) and any TPA provisions
- **Policy Checklist** –Compares the policy or reinsurance agreement with the proposal you accepted including accuracy of named insureds, premiums, coverages, limits, deductibles, schedules, classifications, surplus lines requirements and claims-made requirements
- **File Audit** –Confirms internal procedures have been followed such as proper countersignatures, licensing, solvency requirements, policy setup and checklists
- **Annual Service Plan** – Documents our agreed upon goals for the policy year
- **Corporate Audit** –Reinforces our Professional Standards requirements for uniform procedures throughout the corporation

3. Provide us an implementation and reporting schedule for the establishment of a new or renewal of an existing Commercial Property and Casualty insurance plan.

If selected by the City of Forest Park, we would be prepared to being our partnership from day one with discussions regarding the current program and pending renewal. Below is a sample timeline we would construct, in conjunction with the City, to prepare for the coming renewal. Our typical structure is to begin 150-180 days out with our Strategic Review meeting to develop the strategy for the year.

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
<b>RISK MANAGEMENT</b>												
<b>Pre-Renewal Strategy</b>												
Prepare Renewal Packet												
Order Loss Runs												
Meet with Forest Park to Develop Go To Market Strategy												
Request Renewal Information												
Receive Renewal Information from City												
Prepare Updated Submission												
Submission Out to Market												
Strategize with Team												
<b>Renewal Strategy Update</b>												
Address Carrier Questions & Concerns												
Attend Loss Control Inspection												
Follow Up for Quotations												
<b>Proposal Presentation</b>												
Prepare Proposal												
Present to Forest Park												
<b>Delivery of Invoices, Binders, Auto ID Cards, etc.</b>												
Bind Coverage												
Deliver Binders, Invoices, Auto ID Cards, Certificates, etc to Forest Park												
<b>Policy Delivery and Review</b>												
Policy Received Date												
Complete Quality Checklist												
Prepare Policy Binder												
Deliver Policy Binder to Forest Park & Review												
<b>Stewardship Meeting</b>												
Contact with Forest Park to Review Services												
<b>Claims Management/Review</b>												
Claims Review	Ongoing											
Claims Advocacy	Ongoing											
<b>Annual Reports</b>												
Annual review of loss exposures/recommendations	As Requested											
Annual review of sovereign immunity	As Requested											
Annual risk/insurance benchmark survey	As Requested											
Provide budget planning estimates												
Prepare an annual market analysis and forecast												
<b>Safety Activities</b>												
Loss Control	As Needed											
General Consulting	Ongoing											

We recognize that no two entities are alike, and the City has many moving parts. Understanding your needs and preferences is paramount in developing a communication structure. Below, you will see our standard annual communication framework. If selected, this will be further developed in coordination with the City to ensure your needs are met.

Led by Scott Thomason, Matt Simmons & Daniel Duhart, Gallagher’s approach is to structure our team in a manner to provide the most effective communication channels for the City. If selected, the onset of our partnership will begin with a deep dive into the needs and expectations of the City. From there, we will develop a communication strategy to identify key contacts on both sides of the partnership to ensure needs are met timely and efficiently.

Throughout our relationship, we engage with you by being present with you face-to-face whenever you need us, wherever you need us. We value the concept of sitting down, building a mutually beneficial relationship and having an open dialogue of communication. While we are always available to address any issues and concerns, below are a few meetings we have scheduled that are outside of the regular visits.

Type of Meeting	Description/Purpose	Frequency
<b>Stewardship/CORE360® Strategic Review</b>	<ul style="list-style-type: none"> <li>Set goals for the upcoming year</li> <li>Discuss marketing and expectations for the upcoming program renewal</li> <li>Update from the City</li> <li>Set renewal timeline</li> </ul>	Once a year
<b>Pre-Renewal Meeting</b>	<ul style="list-style-type: none"> <li>Update on quotes received</li> <li>Update of progress of proposal completion</li> </ul>	As needed
<b>Renewal Presentation</b>	<ul style="list-style-type: none"> <li>Insurance renewal proposal meeting</li> </ul>	Once a year
<b>CORE360® Executive Summary</b>	<ul style="list-style-type: none"> <li>Summary of the achievements of goals</li> <li>Updated program chart</li> </ul>	Once a year after renewal with renewal presentation
<b>Claims Review for Liability &amp; Property</b>	<ul style="list-style-type: none"> <li>In-person meeting to discuss open and recently closed claims</li> <li>Expectation of how and when particular claim will be closed</li> </ul>	2-4 times a year
<b>Claims Review for Workers' Compensation</b>	<ul style="list-style-type: none"> <li>Discuss open and recently closed claims</li> <li>Expectation of how and when particular claim will be closed</li> </ul>	2-4 times a year
<b>Strategic Risk Management</b>	<ul style="list-style-type: none"> <li>Discuss emerging risk</li> <li>Discuss ERM approaches</li> <li>Purpose is to discuss your risk strategies</li> </ul>	2-4 times a year
<b>Risk Control</b>	<ul style="list-style-type: none"> <li>Perform risk inspections and delivery of services</li> </ul>	Daily/Ongoing

#### 4. Describe your procedures for monitoring client satisfaction.

## Monitoring Client Satisfaction

### Stewardship Reports and Accountability

For professional relationships to flourish we find it valuable to develop a business plan with our clients and measure our results through a stewardship report. Typically, our stewardship report and meeting is scheduled one to two months after the effective date and includes items such as: insurance renewal results, claims summaries, claims advocacy review, insurance program structure evaluation, timeline of deliverables (policy, binders, invoices, certificates, questions), and risk management consulting services.

We will submit annual stewardship reports and hold stewardship meetings where you can evaluate our performance and offer feedback. Stewardship meetings are designed for one purpose – open, clear communications between the risk manager and the broker. In the case of the City, we will bring your carriers to the table as part of the stewardship process to evaluate coverage and goals. Gallagher's stewardship report uses **CORE360®** to analyze how we've managed your total cost of risk and focus on the core areas of account management, marketing and risk control & claims support. Reports are also customized around your annual objectives, and may include:

- Trend analysis
- Mod analysis, projections & validation
- Collateral analysis & required reserve study
- Targeted benchmarking
- Broker engagement & communication evaluation
- Loss projections/stratifications
- Umbrella limit analysis
- Deductible threshold analysis
- Emerging risk analysis

### CORE360® Scorecard

As a part of our commitment to effectively and efficiently manage your risk management program, the **CORE360®** scorecard has been developed to provide our clients with a snapshot of how we've impacted total cost of risk over time, by monetizing the cost of risk changes by cost driver. The City's Scorecard will serve as the basis for which you will evaluate the Gallagher service team. It will also serve as the standard to which the Gallagher team will hold themselves. We will accomplish these key performance indicators by actionable and reportable items across the entire City's Scorecard with simple, yet effective, processes.

Your team will review the scorecard metrics in detail with you, encouraging open and honest discussion that builds a framework of mutual success. There should never be any surprise to the City or Gallagher when evaluating performance against the City's Scorecard. It is a continuous measurement that drives an environment of accountability and success.

### Annual Internal Audits and Peer Review

As a key Gallagher account, the City will be subject to a stringent internal peer review. Throughout the year, Gallagher turns a critical eye to its most significant accounts through a strategic review process. In these meetings, Gallagher gathers senior members with leading knowledge in their areas for an exhaustive discussion to analyze the level of the account's service, brainstorm coverage ideas, apply new Gallagher initiatives and examine new products and markets. The team deploys a 10-page checklist that evaluates total cost of risk categories, coverages, and services. Service plans are adjusted accordingly.



## 5. Describe the key characteristics of your firm that distinguishes your firm in the marketplace.

### Availability

We are not a detached company. Gallagher is one of the world's largest insurance broker with global resources and capabilities available to any of our clients at any time. While some brokers may work on a regional or zonal scale, Gallagher's model is designed so that your Gallagher team has access to the resources they need nationally and globally to provide the risk management services that you need. We are not tied down to one area and have the flexibility to work with our peers cross-regionally and cross-divisionally, without adjusting our fee or charging additional costs. That was how our model was designed 95-plus years ago and that is how it continues to operate today.

### Culture

"We support one another. We believe in one another. We acknowledge and respect the ability of one another." - Tenet No. 2 of *The Gallagher Way*. It would be difficult to find another company with a culture like ours. Gallagher started out as family business and has maintained our family culture ever since. We treat every employee, whether they are entry-level or executive, new hire or mergers partner, with the same respect and brotherly love that we treat the ones we go home to. Our culture is a core part of who we are and how we operate.

### Compensation Transparency

Gallagher is committed to total transparency when it comes to compensation arrangements. All revenue earned by Gallagher and its affiliates will be disclosed to you. All insurance carrier quotations received by us are provided to you including terms, conditions, premium and commission, if any. We will annually disclose all Gallagher compensation using the Gallagher Compensation Disclosure Statement and Schedule; this is a required component of Gallagher's Business Operating Standards Requirements and is part of our internal auditing process. This disclosure is included in our Consulting Agreement.

### Organizational Structure Increases Agility

Gallagher enjoys a significant competitive advantage over its competitors because of its flat organizational structure, its entrepreneurial nature and its performance-based compensation model. The flat organizational structure means that the City has ready access to our senior level executives who all have significant brokerage experience with key accounts like the City.

### Market Knowledge/Relationships

Gallagher has extensive experience brokering similar types of programs to the City, which gives us the resources to stay on top of the ever-changing insurance market. Because of our solid and expansive carrier relationships, we are in constant communication with both the senior management and local levels. This market intelligence lends us valuable insight on emerging markets as well as innovative, state-of-the-art program design and risk funding methods.

One of our greatest strengths is our knowledge of each carrier's risk appetite, primary and/or excess participation, expected capacity, capabilities and limitations, giving us the forethought needed to structure a program designed to maximize market capacity. By anticipating each carrier's participation, pricing, and coverage terms by layer, we will create the heightened competition crucial to delivering the desired, optimum results.

Our account executives and client managers regularly meet with the senior officers of all major markets to review their financials, business plans, and strategic activities. Accordingly, we are charged with the responsibility to continuously advise clients of changes in the marketplace. The financial strength and well-being of the global insurance market is always foremost in our minds. We continuously monitor the financials of these markets by subscribing to services such as A.M. Best.

As a matter of policy, we will not place a client's business with any carrier unless the carrier achieves the Best "A- VI" rating or better, exceptions to this policy arise only in the case of a client's written request. If a carrier's rating drops below our solvency standards during the policy year, our clients are immediately informed and given an option of mid-term marketing.

**6. Describe your marketplace presence, which allows your organization to access national vendors, administrative services, and other insurance products.**

Gallagher's market access is through our own organizations – through our wholly owned subsidiaries in the United States., London, Bermuda, and Europe. Gallagher enjoys access to the global insurance marketplace without having to go through a third party, unlike some of our competitors who may not have full-range insurance marketplace access as we do. This global access allows us to apply global capacity with speed and efficiency.

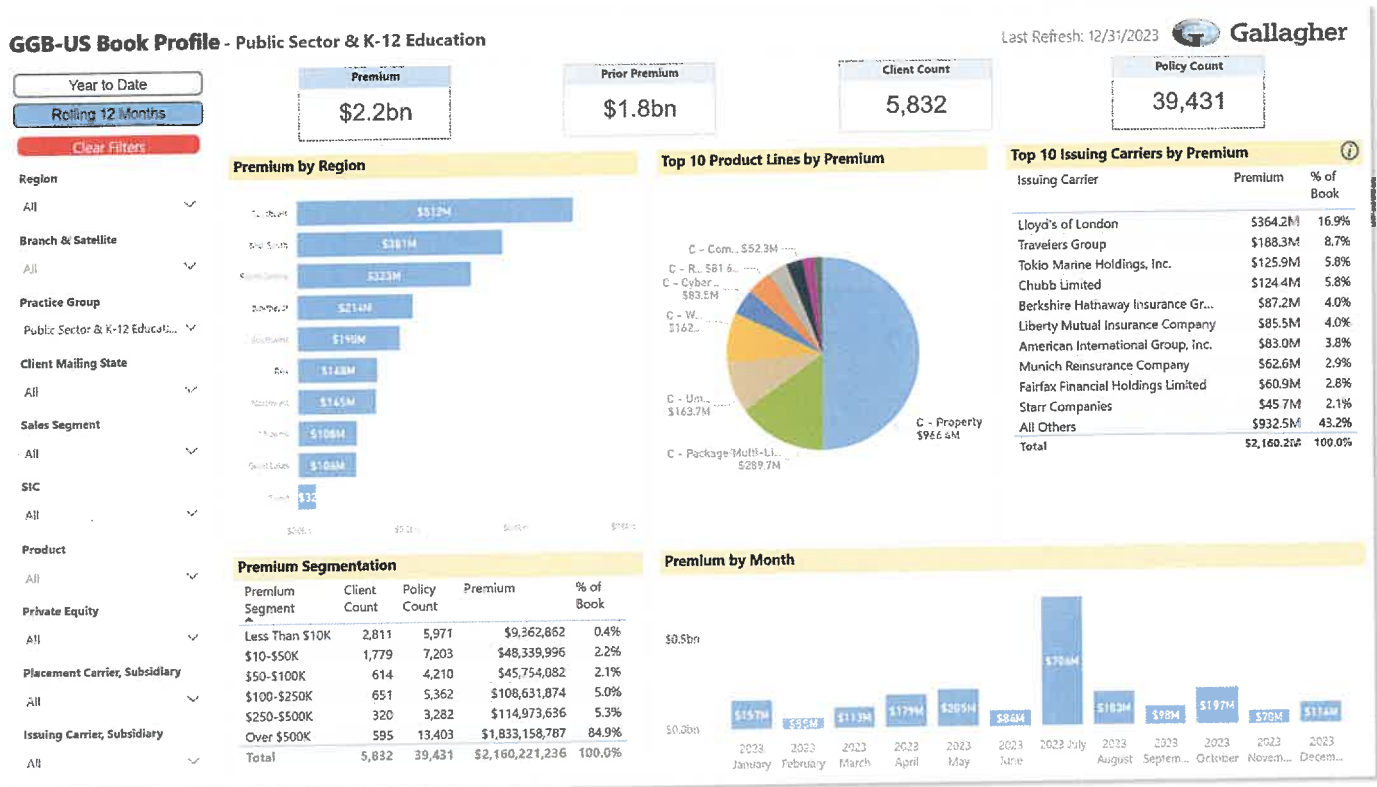
We only utilize outside agencies when access points to a specific program require the use of a managing general agent or underwriter (MGA/MGU), or if directed by a client to use a specific wholesaler.

Our wholesale brokers assist our retail brokers and other non-affiliated brokers in the placement of specialized and hard-to-place insurance. These brokers operate through more than 65 geographical profit centers located across the U.S., Bermuda, and our approved Lloyd's of London brokerage operation.

Gallagher opened its London office in 1974 and formed Arthur J. Gallagher International. In the U.K., we have a retail brokerage and underwriting operation for clients to access the Lloyd's of London and other international insurance markets, and a program operation offering customized risk management products and services to U.K. public entities. In Bermuda, we act principally as a wholesaler for clients looking to access the Bermuda insurance markets and also provide services relating to the formation and management of offshore captive insurance companies. We also have ownership interests in two Bermuda-based insurance companies and a Guernsey-based insurance company that operates segregated account "rent-a-captive" facilities.

**Gallagher's Market Presence**

As the largest retail Public Sector broker in the United States, Gallagher enjoys some of the greatest market access in the industry. Below, you will see a snapshot from our Gallagher Drive platform showing more than \$2B in premium placement accompanied by a listing of our Top 10 Carriers by premium. The City will enjoy broad access to market partners, program design and strategic resources.



### Gallagher's Fully Integrated Placement Model

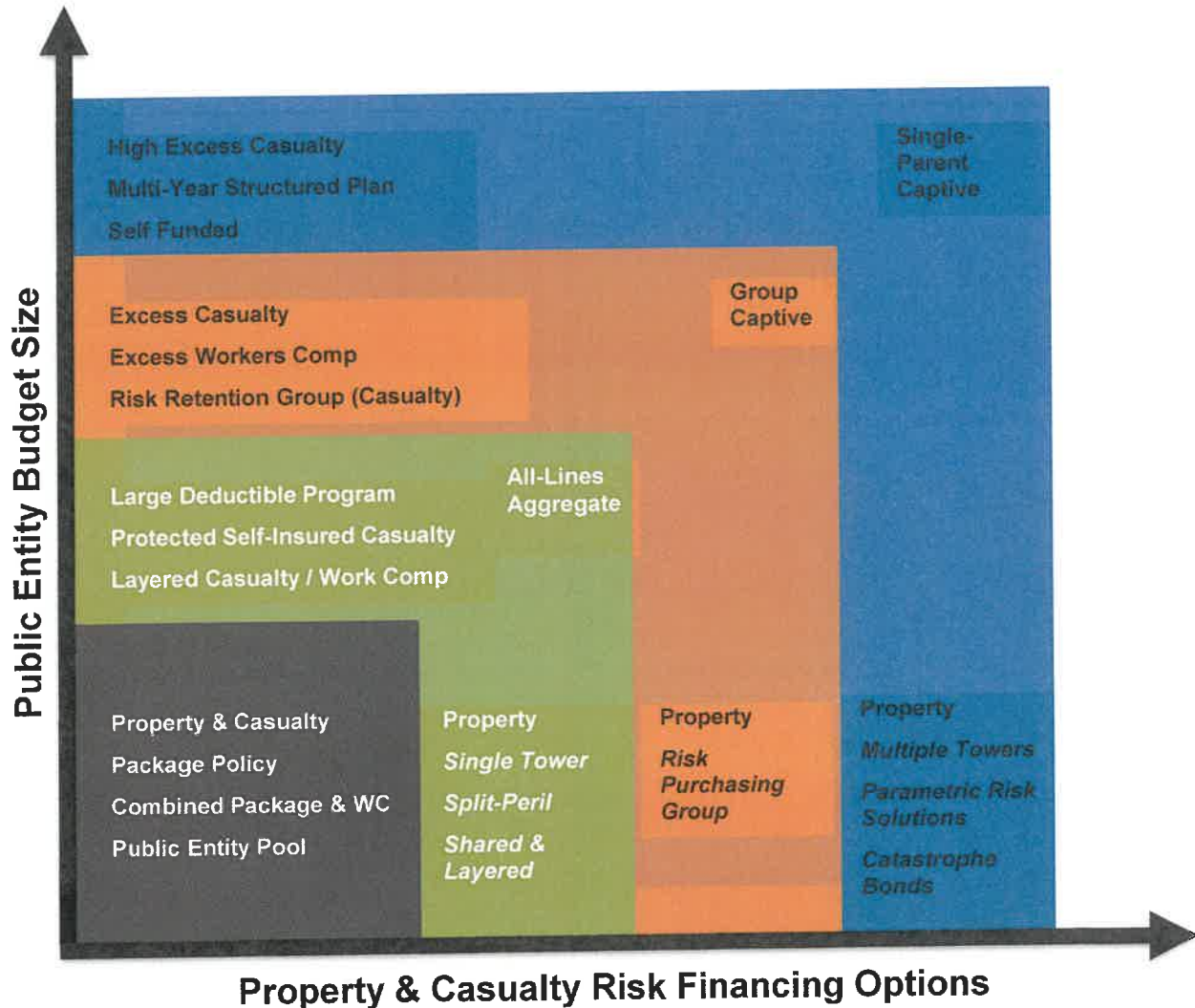
One area of differentiation amongst many large organizations is their ability to access a variety of forms of risk transfer capacity. Some clients opt to strictly transfer risk to excess insurers, others find benefits in the treaty or capital markets, and many choose to combine the benefits of multiple forms of capacity.

An important differentiator of your Gallagher placement team is we are the only broker to fully integrate all forms of capacity – direct retail, wholesale E&S, facultative reinsurance, treaty reinsurance, and capital markets – into a seamless access point for our clients. The City can find comfort in knowing all forms of capacity were methodically accessed to determine the most appropriate mix of capital to accomplish your objectives. Additionally, this provides enhanced compensation disclosure and certainty regarding compensation practices of all firms involved in the City's insurance placements.

7. Describe your experience with self-funded and alternative-funded plans, including your ability to set reserves, report experience, and project funding levels.

### Alternative Risk Financing

Gallagher was one of the first brokers to transition from simply brokering insurance to providing true risk management services by identifying exposures, then developing and implementing ways to reduce those risks. In 1938, we designed the first retrospective rating program, which gave clients credit for holding down their losses. Gallagher once again broke new ground in 1963 by forming the first non-workers' compensation self-insurance program and formed Gallagher Bassett Services, Inc. to administer claims and loss control services. As your broker, Gallagher has the experience and capacity to develop risk transfer solutions that make use of other forms of capital rather than that of insurance companies. We will provide a Total Cost of Risk report that will list several options that, with a greater understanding of your requirements, might be valuable alternatives.





The keys to making a property & casualty program succeed are committing to and following through with a well-designed program to reduce losses and claims costs which are the largest pieces of the Total Cost of Risk (TCOR) equation.

- Understanding the holistic approach of TCOR
- Insurance premiums are a small part of the whole
- We don't know what we don't know
- Reducing loss & admin costs are KEY to TCOR

Comparing the TCOR involved with various structures and other options against your current program is an important step in evaluating the most beneficial program structure. Upon defining your needs and requirements, the Gallagher team crafts customized and innovative risk financing alternatives by combining sophisticated financial analysis skills with market expertise.

By utilizing the loss forecaster retention analysis and actuarial services as needed, we will be able to approach the marketplace to secure risk financing options at various retentions/deductibles by comparing loss fund needs. Once we have analyzed your losses, we will be able to further analyze and recommend alternative solutions. Our analysis of your underwriting information will include a stratification of losses by line of coverage so that we can test the cost benefit effects of various retention levels.

**Risk Retention Analysis**

Many organizations control costs while maximizing cash flow by self-insuring a portion of their insurance related risks. However, an insured must be careful not to self-insure with retentions so high that it might adversely impact financial performance given the potential for adverse loss experience. Additionally, prudent financial management requires that you choose a self-insurance retention level that minimizes both risk and the fixed insurance cost of risk transfer. If an insured takes a higher Self-Insured Retention, they also increase risk. This increase in risk should result in the insurance company lowering market offered premiums, or “rewarding” the insured for reducing some of the risk. The optimal retention for the insured is where the total costs associated with the increase in risk and the decrease in market offered premiums are at a minimum.

Gallagher can determine your maximum Self-Insured Retention, as well as, the most cost-effective self-insurance retention. We will prepare a Risk Retention Optimizer report for all lines of coverage like the sample shown.

**Sample Risk Retention Optimizer Report**

Line of Business	# CLAIMS	Ground Up Losses	Losses XS \$25,000	Losses XS \$50,000	Losses XS \$100,000	Losses XS \$250,000
<b>AUTO LIABILITY</b>						
2007	24	55,462	0	0	0	0
2008	29	471,615	352,501	307,676	257,676	107,676
2009	14	24,994	0	0	0	0
2010	10	30,572	0	0	0	0
2011	9	94,633	22,500	0	0	0
<b>TOTALS</b>	<b>86</b>	<b>677,276</b>	<b>375,001</b>	<b>307,676</b>	<b>257,676</b>	<b>107,676</b>
AVERAGE LOSSES	17	135,455	75,000	61,535	51,535	21,535
<b>GENERAL LIABILITY</b>						
2007	12	840	0	0	0	0
2008	13	804,901	772,766	747,766	697,766	547,766
2009	12	1,530	0	0	0	0
2010	20	597	0	0	0	0
2011	19	1,365	0	0	0	0
<b>TOTALS</b>	<b>76</b>	<b>809,233</b>	<b>772,766</b>	<b>747,766</b>	<b>697,766</b>	<b>547,766</b>
AVERAGE LOSSES	15	161,847	154,553	149,553	139,553	109,553



### Risk Financing Options Estimates

Based on a review of information we receive from our clients, we develop various program estimates for each type of structure available. Below is an example of this report.

<i>The Risk Financing Continuum</i>					<i>Total Cost of Risk - Estimated</i>									
Program Structure	Risk Type	Retention Amount	Type Retention	Claims Handling	Insurance	Excess Work Comp	Claims TPA	Broker Fees	Fees + Taxes	Sub-Total	Avg Annual Net Retained	Grand Total	Carrier Losses	Loss Ratio
Guaranteed Cost	Low	\$10,000	Dedl	Carrier	\$503,500	\$60,000	\$54,000	\$50,000	\$21,000	\$688,500	\$490,000	\$1,178,500	\$210,000	42%
Guaranteed Cost	Medium	\$50,000	Dedl	Carrier	\$475,000	\$80,000	\$54,000	\$50,000	\$21,000	\$680,000	\$515,000	\$1,175,000	\$185,000	39%
Self-Insured with Excess	Medium	\$50,000	SIR	TPA	\$375,000	\$60,000	\$90,000	\$50,000	\$21,000	\$596,000	\$515,000	\$1,111,000	\$185,000	49%
All-Lines Aggregate with Stop Loss	Medium	\$100,000	SIR	TPA	\$300,000	\$50,000	\$90,000	\$50,000	\$21,000	\$511,000	\$565,000	\$1,076,000	\$135,000	45%
Self-Insured with Excess	Medium	\$100,000	SIR	TPA	\$280,000	\$60,000	\$90,000	\$50,000	\$21,000	\$501,000	\$565,000	\$1,066,000	\$135,000	48%
All-Lines Aggregate with Stop Loss	Medium	\$150,000	SIR	TPA	\$225,000	\$50,000	\$90,000	\$50,000	\$21,000	\$436,000	\$600,000	\$1,036,000	\$100,000	44%
Self-Insured with Excess	High	\$250,000	SIR	TPA	\$175,000	\$80,000	\$90,000	\$50,000	\$21,000	\$396,000	\$625,000	\$1,021,000	\$75,000	43%
Self-Insured*	All Losses	n/a		TPA	\$0	\$0	\$90,000	\$0	\$25,000	\$115,000	\$700,000	\$815,000	\$0	n/a

8. Please outline your ability and the resources (e.g. actuaries, economic forecasting) available to establish trends and recommendation in plan design.

## Actuarial Services & Loss Forecasting

Gallagher has the ability to provide our clients with our internal actuarially driven risk models or pay for a licensed actuary to provide full detailed loss forecasts and reserve studies.

Our in-house actuarial services can analyze loss trends and provide projected funding requirements for current and future policy years. Additionally, we have in-house tools such as Loss Forecaster that allow us to use actuarial simulations to evaluate alternative funding options throughout the year.

Here is a sampling on a workers compensation program:

### SAMPLE

Claim Data Valuation Date: 1/1/2024      Report Date: 2/2/2024  
 Line of Coverage: Workers Compensation      Forecasting Method: 10 Year Incurred Loss Trending

#### Ultimate Loss Projections

Policy Year	Incurred Losses	Months Developed	LDF Loss Dev Factor	IBNR Incurred But Not Reported	Ultimate Incurred
2014	\$661,089	116	1.022	\$14,874	\$675,963
2015	\$588,918	104	1.032	\$19,061	\$607,979
2016	\$821,476	92	1.042	\$34,772	\$856,248
2017	\$1,357,704	80	1.052	\$71,127	\$1,428,831
2018	\$2,003,682	68	1.124	\$248,457	\$2,252,139
2019	\$1,099,409	56	1.155	\$170,408	\$1,269,818
2020	\$1,378,646	44	1.189	\$260,564	\$1,639,210
2021	\$915,172	32	1.256	\$234,284	\$1,149,456
2022	\$2,177,600	20	1.453	\$986,453	\$3,164,053
2023	\$374,001	8	2.826	\$682,925	\$1,056,926
<b>Totals</b>	<b>\$11,377,697</b>			<b>\$2,722,926</b>	<b>\$14,100,623</b>
<b>Average</b>	<b>\$1,137,770</b>			<b>\$272,293</b>	<b>\$1,410,062</b>

#### Terminology:

**Loss Development Factor (LDF):**  
 Adjusts incurred losses to account for general upward trend in claim totals over time

**Incurred But Not Reported (IBNR):** The estimated future development on claims including unreported or reopened

**Ultimate Incurred (Ultimate):** the fully developed ground up (unlimited) claim total



**9. Explain your ability to monitor regulatory and legislative developments on the federal and state level that may impact our company's benefit plans. How does your firm typically disseminate this information to clients?**

Staying informed and current with state and federal regulatory and legislative developments is one of Gallagher's professional standards. In addition, we follow breaking news and daily commentary on the changing nature of public sector risk, ratings, court decisions, and claims settlements: conscious at all times of how this information relates to our clients. We do this with help from Gallagher's legal department, industry publications, and an internal list where regulatory and legislative developments which are distributed regularly.

Gallagher lays claim to impressive market influence and thought leadership in global risk management solutions. We work to equip our clients with the same knowledge of the marketplace and industries that we get. We are not in the insurance business; we are in the business of identifying market trends and innovative solutions before they happen and preparing our clients on how to best navigate them.

Gallagher relies on thoughtful and effective communication between teams, colleagues and partners to bring the most accurate marketplace information to our clients. We have several avenues of information distribution:

- Our practice leaders attend all major industry conferences
- Our executive teams meet on a weekly basis and discusses pertinent issues within the marketplace and distribute information as necessary to their teams via emails and conference calls
- Our practices meet periodically, at least once a month, to exchange ideas, discuss trends and key topics, seek advice from other experts, review carrier offerings, evaluate new insurance products and problems and solutions we are seeing or closely involved in the industry
- Our analytics teams release white papers and blog about the most recent trends and loss events around the globe

Our team is committed to keeping our clients informed on the industry, risk and regulatory issues affecting the City. We provide regular updates to our clients through newsletters, informational meetings, and client seminars.

**Our team regularly attends industry specific educational conferences to stay abreast of the current trends in local government including:**

1. **Georgia City County Management Association**
2. **Georgia Local Government Personnel Association**
3. **GA Public Risk Management Association (GA PRIMA)**
  - a. [Matt Simmons is a board member](#)
  - b. [Scott Thomason is a founding member and member for over 10 years](#)
  - c. [Daniel Duhart is a Member](#)
4. **Public Risk Management Association (PRIMA)**
  - a. Gallagher is a key Corporate Partner and featured speaker at many annual events
  - b. Gallagher has regular speakers at the PRIMA Institute focused on education

10. What innovation "outside the box" solutions have you provided your clients?

When it comes to serving our clients, we pride ourselves on our ability to think creatively and look beyond basic insurance brokerage activities. By leveraging our national practice group resources and leadership, we are able to identify strategic solutions and consulting opportunities to deliver results to our clients.

Client	Risk Management Solution
Large GA School District	Developed an executive risk committee that meets monthly to review operational changes, risk management challenges, unique claims, and strategic planning.
Large GA School District	We provide full total cost of risk analysis, benchmarking, and other loss cost trending to set up budgeting and annual risk budget goals.
Large GA School District	We have assisted them in getting top level support for risk management to manage workers' compensation costs and by developing a formal safety committee with procedures, committee selection, and ongoing materials.
Metro GA County	We have developed an Enterprise Risk Management structure to transform the County's approach to managing and mitigating risk. Through departmental risk assessments, ongoing high level education from Gallagher and robust data-driven training schedules, we are modernizing the risk and safety culture.

Supplemental Coverage Solutions

Local School District – Workers' Compensation Program Management

**Issue:** Rising excess WC costs through TPA, no risk management program, no formal safety program, no safety committee

**Solution:** Placed and improved excess workers' compensation coverage, lowered the rate, started an executive risk committee, formal safety program, and implemented a safety committee with quarterly meetings

Small Rural County– Needed a Modern Insurance Program

**Issue:** Gaps in coverage with traditional placement; local agent had limited market access and knowledge

**Solution:** Introduced more markets; reduced costs, restructured to include modern coverage such as terrorism, cyber, umbrella, and MWPP

Large County – Law Enforcement Coverages

**Issue:** County was concerned about off-duty officers being injured and not covered under workers' compensation

**Solution:** We introduced our exclusive product Municipal Workforce AD&D that provides 24/7 occupational accident coverage, including hospitalization, and disability coverage

Municipality – Risk of Location Next to Atlanta Airport

**Issue:** City had anxiety over a terrorist incident occurring at the airport and city increasing its public safety overtime expenses

**Solution:** We introduced a first party terrorism property policy to cover extra expenses and loss of revenue including domestic and foreign terrorists, and for nuclear, biological, and chemical radiation (NCBR)



## 11. What advantage will the City of Forest Park have by working with your firm?

The advantage to the City of Forest is simple: Gallagher's position as your broker partner benefits the City because of Gallagher's ability to Improve Your Risk Profile and Improve Your Results every single year.

### I. IMPROVE YOUR RISK PROFILE. IMPROVE YOUR RESULTS. PARTNER WITH GALLAGHER.

Which house will command the best pricing? Consider the home example shown above....

*"You can't do ordinary stuff and expect unique results." - Mike Tomlin*

The owner of the house on the left hired a broker who did nothing but stick a "For Sale" sign in the front yard – minimal work, if any, was done by the broker to improve the home's condition prior to sale, believing that the house would sell itself.

In stark contrast, the owner, or the house on the right, hired a broker to execute a tangible strategy that would command the best pricing.

**Our approach at Gallagher is very similar when hired as your insurance broker. We:**

1. Conduct an historical analysis to determine areas to focus – areas that have the greatest impact of improving your risk profile and generate better results
2. Utilize our proprietary analytical tools that positively impact your Risk Profile (i.e. Archipelago, Gallagher Drive, Executive Risk Coverage Index, Valuation & Appraisal Services, etc.)
3. Develop an agreed to Go-to-Market Strategy with your senior management
4. Design a winning marketing strategy to command the best pricing from the insurance market

As a result, the house on the right knew they exhausted everything in their power to achieve their maximum results and were not ***left wondering*** if they received the best deal.



It may seem like a simple illustration, but the same can be said regarding the City's insurance program. By Improving your Risk Profile, Your Gallagher team will help you become the "house on the right" within the insurance marketplace.

### II. WHAT IS A RISK PROFILE?

**Your company's Risk Profile can be summed up as follows:**

1. The nature of risks facing your company including operational, financial and strategic risk;
2. Your risk management philosophy and risk appetite;
3. Your historical losses;
4. Geography, industry, size, exposures;
5. The actions you take to quantify, eliminate, transfer and mitigate risk

### III. WHAT ARE THE BENEFITS OF IMPROVING YOUR RISK PROFILE

Improving your risk profile will provide the following tangible results:

1. Provide insurance coverage that addresses your current and potential risks;
2. Expands the pool of insurance companies willing to compete for your insurance program;
3. Generates the best renewal results by executing the risk profile improvement plan.

Below is the financial impact of Improving Your Risk Profile and being viewed as the "house on the right" within the insurance marketplace. There are a range of outcomes in the marketplace. Having a process and analytical tools will position you to be on the winning side of the market.

The graphic below shows the "average prize" available by improving risk profile and being a best-in-class risk.

Southeast Region Commercial Rates - Q4 2023

Line	Best 25 <sup>th</sup> Percentile	Worst 25 <sup>th</sup> Percentile	Delta	Best 10 <sup>th</sup> Percentile	Worst 10 <sup>th</sup> Percentile	Delta
Auto	-2.0%	24.4%	26.4%	-20%	40%	60%
General Liability	0.0%	13.1%	13.1%	-9.6%	28.5%	38.1%
Umbrella	0.0%	22.6%	22.6%	-20%	51.6%	71.6%
Workers' Comp	-11.1%	5.7%	16.8%	-32%	26.4%	58.4%
Cyber	-7.4%	5.8%	13.2%	-21.3%	45.6%	66.9%
Property	6.2%	36.2%	30%	-21.6%	78.7%	100.3%
D&O (Private)	-0.8%	5.0%	5.8%	-16.5%	20.5%	37.0%
D&O (Public)	-18.6%	18.4%	37%	-28%	27.5%	55.5%
Crime	0.0%	0.6%	0.6%	-7.3%	17.2%	24.5%
Average Delta			18.4%	Average Delta		56.9%

### IV. GALLAGHER'S APPROACH TO IMPROVING YOUR RISK PROFILE

We have designed a timeframe-specific step-by-step process to improve your specific risk profile. Our team will expand upon this process throughout our response so the City has a detailed understanding of the process we will undertake. We truly look forward to partnering with the City and know improving your risk profile will deliver the results your management team desires and will definitely **not leave you wondering** if you received the best deal in marketplace.



## 12. Describe how your firm will be compensated for the proposed work?

### Broker Compensation

On newly acquired clients we look to usual and customary commissions paid for by the insurance companies as the standard compensation amount for traditional brokerage services. We can have a larger impact on your total cost of risk than most other brokers; **broker compensation is usually less than 10% of your total cost of risk and we will positively impact your total cost of risk.**

In addition to reducing the need for intermediaries due to Gallagher's large premium volume and market relationships, which can increase costs, we will disclose all commission levels and all carrier quotes per our transparency and service standards.

The following outlines Property & Casualty Insurance Services provided by Gallagher over the term of this Agreement:

- Services listed in Scope of Work
- Standard Property & Casualty Brokerage Services
- Risk Control Services up to 40 hours annually
- Gallagher STEP training (up to 10 modules annually, unlimited users)
- Claims Advocacy services
- Access to the Gallagher resource library and whitepapers
- Access to subscription center and online webinars
- Review contracts for insurance requirements
- Peer benchmarking of premiums and limits

#### TRANSPARENCY

Gallagher is fully transparent and will disclose to the city the costs of all bindable quotations, including any fees or commissions as well as any ownership interest by Gallagher in the carrier or intermediary used. Normally, brokerage commissions cover the implementation and execution of our service platform. In the event commissions do not justify the services, we will work with the City to develop appropriate proposals for additional fee based service offerings. There is no one size fits all, so we adjust to the needs of our clients. We are fully transparent and disclose all market quotes received with their quoted premiums and our commissions as well as any wholesale commissions. We even disclose if the wholesaler is a related entity to Gallagher.

We will include a Compensation Disclosure Schedule with each proposal including the breaking out the premium, taxes, and compensation for each line of coverage.

#### COMPENSATION DISCLOSURE

One of the core values highlighted in The Gallagher Way states, "We are an Open Society," and our open society extends to the compensation Gallagher receives. In general, Gallagher may be compensated as follows:

1. Gallagher Companies are primarily compensated from the usual and customary commissions or fees received from the brokerage and servicing of insurance policies, annuity contracts, guarantee contracts and surety bonds (collectively "insurance coverages") handled for a client's account, which may vary from company to company and insurance coverage to insurance coverage. As permitted by law, Gallagher companies occasionally receive both commissions and fees.
2. In placing, renewing, consulting on or servicing your insurance coverages, Gallagher Companies may participate in contingent and supplemental commission arrangements with intermediaries and insurance companies. Contingent commissions provide for additional compensation if stipulated underwriting, profitability, volume or retention goals are achieved. Such goals are typically based on the total amount of certain insurance coverages placed by Gallagher with the particular insurance company and/or through the particular intermediary, not on an individual policy basis. Some insurance markets, including Gallagher-owned intermediaries, have modified their commission schedule with Gallagher, resulting in an increase in certain commission rates. These additional commissions, commonly referred to as "supplemental commissions" are frequently known as of the effective date of the applicable insurance placement, but some insurance companies pay this commission later and apart from when commission is normally paid at policy issuance. As a result, Gallagher may be considered to have an incentive to place your insurance coverages with a particular insurance company. **Note:** Upon request, your Gallagher representative can provide more specific market information regarding contingent and supplemental commission related to your insurance coverage placed through Gallagher.

3. Gallagher Companies may also receive investment income on fiduciary funds temporarily held by them, such as premium or return premiums.
4. Gallagher Companies may access other facilities, including wholesalers, reinsurance intermediaries, captive managers, underwriting managers and others that act as intermediaries for both Gallagher and other brokers in the insurance marketplace. Gallagher Companies may own some of these facilities, in whole or in part. If such a facility is utilized in the placement of a client's account, the facility may earn and retain customary brokerage commission or fees for its work.
5. Gallagher assists its clients in procuring premium finance quotes and unless prohibited by law may earn compensation for this optional value-added service.
6. From time to time, Gallagher may participate in insurance company promotional events or training and development that insurers provide for Gallagher employees.
7. Gallagher strives to find appropriate coverage at a competitive price for our clients. In order to achieve these goals, we gather and analyze data about our clients and their insurance coverage. This data and the resulting analytical tools help us better understand the current marketplace, more accurately predict future trends and offer tailored solutions to our clients. This data may also be provided to insurers pursuant to consulting service agreements from which we earn fees.

## SPECIAL PROJECTS

Special projects, outside the standard Scope of Services listed in this RFP, may include additional fees to be negotiated at time of discussion.



13. Please provide a list of four verifiable (preferably public sector) references, all of whom are able to comment of your organization's relevant experience. Please include group name, contact name, and telephone number.

Reference 1	<b>City of College Park</b>
Address	3667 Main Street. College Park, GA 30337
Contact Name	Chris Wilson
Contact Phone	404.767.1537 x1401
Contact Email	Chris.wilson@collegeparkga.com
Service Dates	2023 – Present
Description of Services	Property and Casualty Insurance Brokerage, Claims Consulting, Strategic Risk Management Consulting

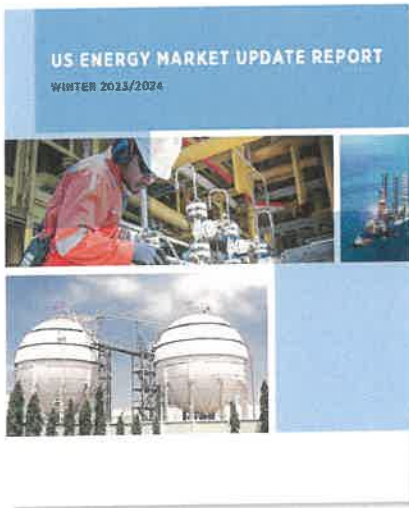
Reference 2	<b>Clayton County Water Authority</b>
Address	1600 Battle Creek Road. Jonesboro, GA 30260
Contact Name	Michelle Jordan
Contact Phone	770.960.5239
Contact Email	<a href="mailto:Michelle.jordan@ccwa.us">Michelle.jordan@ccwa.us</a>
Service Dates	2022 – Present
Description of Services	Property and Casualty Insurance Brokerage, Claims Consulting, Strategic Risk Management Consulting

Reference 3	<b>City of Hapeville</b>
Address	3468 North Fulton Ave. Hapeville, GA 30354
Contact Name	Tim Young
Contact Phone	770.462.2988
Contact Email	<a href="mailto:tyoung@hapeville.org">tyoung@hapeville.org</a>
Service Dates	2013 – Present
Description of Services	Property and Casualty Insurance Brokerage, Claims Consulting, Strategic Risk Management Consulting

Reference 4	<b>Cobb County Board of Commissioners</b>
Address	100 Cherokee Street, Ste 430. Marietta, GA 30090
Contact Name	Ordale Randall
Contact Phone	770.528.1587
Contact Email	<a href="mailto:Ordale.randall@cobbcounty.org">Ordale.randall@cobbcounty.org</a>
Service Dates	2017 – Present
Description of Services	Property and Casualty Insurance Brokerage, Claims Consulting, Strategic Risk Management Consulting

## 14. What education offerings does your firm provide for clients?

# Keeping the City ahead of the Curve



### State of the Market

Staying up-to-date with the insurance market is a critical piece of our business. We have dedicated individuals with the sole responsibility of monitoring and analyzing market conditions. As one of the largest insurance brokerage firms in the world, we utilize our internal data to properly assess the state of the market and compare it to other public sources, such as Market Scout, A.M. Best, CIAB, and our Advisen Executive Partnership.

Market conditions change quickly, with some lines of business changing more rapidly than others. With a client base spread across the globe, Gallagher is at the forefront of market trends and changes, providing clients with solutions before any potential issues arise. We stay in close contact with underwriters around the world to ensure that we are aware of market fluctuations and advise our clients accordingly. We also keep a close eye on reports provided by individual reinsurance markets, as they have the unique perspective of sitting above the standard market, seeing where the changes are currently happening and, more importantly, what trends are soon to come.

Our quarterly state of the market updates provide relevant insight into the current insurance market conditions to help strategize upcoming renewal strategies. This information allows us to evaluate potential challenges and opportunities by line of coverage, insurer, geography, and structure. Market update reports are generated by practice leaders throughout Gallagher.

Gallagher is continually developing resources to mitigate your TCOR. We deliver a variety of safety and risk control training on multiple platforms, allowing maximum reach to employees. Options include the use of “live” webinars, electronic newsletters, and when possible, face-to-face training. While face-to-face training is the most desirable, Gallagher’s NRC team recognizes the logistic difficulty of providing such training for all employees. Consequently, Gallagher offers a variety of virtual training courses to address this issue.

### Gallagher STEP

#### Gallagher Safety Training & Education Platform (STEP)

Safety training programs and educational materials for employees are critical for reducing accidents, increasing retention, and minimizing your total cost of risk now and in the future. Gallagher Safety Training Education Platform (STEP) is our proprietary learning management system (LMS) that supports your safety program, provides real-time access to your loss control plans and keeps employees up to date with the latest safety standards.



#### Key Benefits of Gallagher STEP:

- Register for up to 10 complimentary modules every year from a library of over 100 training and safety shorts. In addition, monthly bulletins are available, covering topics such as general and environmental safety, human resources, and health and wellness.
- Save valuable time by assigning employee training and monitoring their latest progress and completion.
- Simplify the process of training to stay in compliance and avoid costly penalties.
- Easily onboard and train an unlimited number of users while enhancing your overall risk control program.
- Customize your platform with your company’s logo, training content and modules tailored to your business, and personalized procedures and forms for an added fee.

## Subscription Center

The City will have access to Gallagher's subscription center and web-based training platform that provides the tools needed to effectively manage and train your staff, communicate important information related to safety and health, and enhance your overall risk management program.

**Subscription Center:** Gain access to Gallagher's industry newsletters today and get fresh insights and expertise from our global risk management experts including industry alerts, safety tips, webinar invites and much more. Choose any of our industry-specific subscriptions. General risk management and safety subscriptions are also available.

In addition to our industry-specific newsletters, Gallagher offers newsletters that are relevant across all industries.

- Cyber Liability
- Executive and Financial Risk Liability
- Risk Control Safety Topics
- Risk Management Strategies & Resources



## Webinars and Seminars

We believe that some of the most powerful means of communication still occur on a face-to-face basis with your staff, board, or management team. Because we understand your time constraints, the same topics covered at a time convenient to you through live or review at any time via pre-recorded webinars. We know members of the the City team may have taken part in recent Gallagher live webinar events, and, if you did, we hope you found them a valuable use of your time.

Executives and risk managers in today's quickly changing environment need valuable and credible insight, but most likely do not have unlimited time to find and view it. We have collected this series of brief webinars focused on the content we know is most important to you, available to view at your convenience. Each Flashcast episode is less than 10 minutes, and we will post new episodes weekly, so be sure to bookmark this page for future reference.

## Strategic White Papers

Thought leadership developed by our team of specialist risk managers and specialized claim advocates/attorneys focused on sharing expertise and insights across key topics.

## Website

Our website contains a "Knowledge Center," which serves as a resource of white papers, articles, and research for our clients covering a wide range of topics, from property & casualty risk to benefits and HR resources. It also includes state-specific information and alerts on regulations and trends.

15. What are your capabilities in Loss Control and Claims?

**National Risk Control Team**

Gallagher National Risk Control (NRC) team is comprised of experts focused on claims, risk control, financial analysis, and highly protected risk. Our team is dispersed across the country, has experience across all industries, and has in-depth knowledge of current and emerging safety and health regulations, and operational exposures. Using data analytics and deep industry experience, our team will respond with a sense of urgency to achieve the best outcomes for the City

**National Risk Control Team: Risk Control**

Gallagher’s National Risk Control team has over 90 safety and risk control professionals as well as a Public Sector/K-12 Working Group with 20+ industry experts to help the City successfully manage and improve their risk program. Our consultants have extensive industry experience with Public Sector clients and understand the current and emerging risks, regulations, safety and health management systems, and specific operational exposures. We can greatly assist you implement risk improvement strategies that focus on human and organizational performance leading to improving claim reduction outcomes. We do this by first gaining a specific understanding your business goals and objectives and we then work with your team to create a program that complements your operations.



Some of the services Gallagher can provide include:

<p><b>On Site Risk Assessment</b></p>	<p><b>On-site assessment consists of reviewing operations, identifying potential risk/hazards and recommending corrective actions. Services Gallagher can provide include:</b></p> <ul style="list-style-type: none"> <li>• Conducting a gap analysis to compare existing programs to your internal standards/best practices</li> <li>• Reviewing operations, as requested, to assist in managing risks. Using claims loss trending to determine areas to consider for on-site risk assessments</li> <li>• Accompanying and assisting insurance carriers when needed</li> <li>• Providing technical support for the risk management team in areas of safety/risk concerns</li> </ul>
<p><b>Risk/Safety Educational Training</b></p>	<p><b>Develop/conduct safety educational training for managers, supervisors and employees. Services Gallagher can provide include:</b></p> <ul style="list-style-type: none"> <li>• Conducting risk/safety training onsite or through “live” webinar series</li> <li>• Conducting Gallagher proprietary Supervisor Safety Management Skills Training (Maintenance Department)</li> <li>• Working with the risk management team to determine where specific training may be required</li> <li>• Providing safety training on various operational exposures and high-risk operations</li> <li>• Providing access to Gallagher’s proprietary CORE360 Online Safety Training Platform</li> </ul>
<p><b>Program Consultation</b></p>	<p><b>Program evaluation, assessment and recommendations to various operational risk. Services Gallagher can provide include:</b></p> <ul style="list-style-type: none"> <li>• Providing safety program and procedure development.</li> <li>• Reviewing existing safety and health procedures and provide recommendations</li> <li>• Reviewing the “Fleet Safety Program” and comparing the program to industry standards of practice</li> <li>• Developing a safety-training matrix or reviewing existing training matrix for various job positions</li> </ul>
<p><b>Special Projects</b></p>	<p><b>Client requested services for emerging risk or concerns (examples):</b></p> <ul style="list-style-type: none"> <li>• Participate in accident investigation with the risk management team on serious accident events</li> <li>• Work with risk management team on emerging risk</li> </ul>



## 16. Describe analytical tools to be used to help identify optimal program design.

# Gallagher Analytics: Gallagher Drive

Gallagher Drive is Gallagher's platform of data and analytics that analyzes market conditions, claims history, and industry benchmarks to give clients data to optimize their risk management program. Together with **CORE360®**, Gallagher Drive creates meaningful insights for helping clients identify their total cost of risk.

Gallagher Drive capabilities include:



### Benchmarking Services

Compare your insurance program structures against industry peers and make more informed purchasing decisions around your coverages, your limits and potential exposures.



### Placement Analytics

Gallagher has decades of experience working with carriers complemented with unique trade data to help ensure you optimize your insurance panel along with your total cost of risk. Review carriers to ensure risk is being managed with the right carrier.



### Claims Analytics

Gallagher's proprietary data combined with our robust forecasting and modeling tools can help you better analyze your organization's loss history and related impacts.



### Consulting Services and Solutions

Our comprehensive suite of data visualizations and dashboards provide a visual story of the factors that comprise your specific total cost of risk. Our analytics consultants can show how they work together to deliver the performance your organization requires.

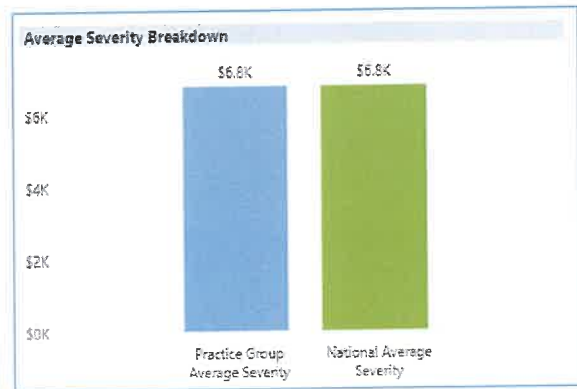
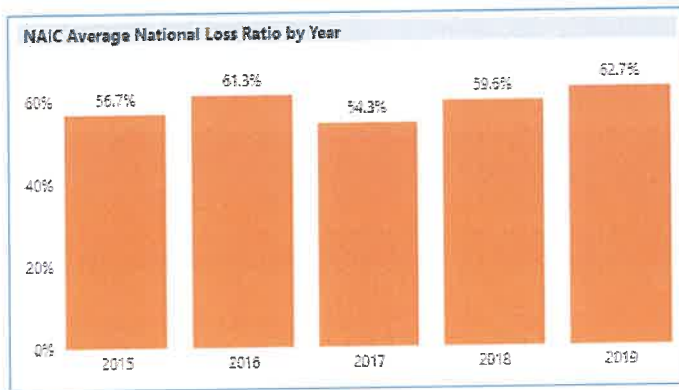
Our analytics offerings are designed to optimize your program through the effective use of third-party and Gallagher data. Our clients see the results because of our market relationships, trade data, and ability to provide relevant insight into a specific industry.

## BENCHMARKING SERVICES

Benchmarking plays one of the most crucial roles and managing an organization's risks. Gallagher Drive works to create a customized benchmarking report based on limits, retentions, coverages, and losses due to our large Public Sector database. Utilizing innovate technology and drawing upon Gallagher and third-party trade data, we are able to benchmark City's insurance program structures against your peers in real time.

Not only are these dashboards used to benchmark your limits and rates by lines coverage, they can go even further with filters such as size, region, and practice, to prepare the most detailed and well-rounded report possible. Our benchmarking tools and capabilities are fully integrated with our **CORE360®** approach to compare your limits to loss data and provide a holistic, comprehensive view of the City's TCOR.

# SAMPLE GENERAL LIABILITY BENCHMARKING REPORT



## MOBILE BENCHMARKING

Gallagher has created two mobile benchmarking calculators to give our clients the ability to benchmark their Umbrella and Cyber program on-the-go. Our Mobile Benchmarking tool is a quick and easy way to view how your current limit measures up against your peers with a similar risk profile through a short series of questions.

Welcome to Gallagher Drive  
Mobile - Cyber

Tell us five (5) things about your business and we'll use Gallagher analytics to calculate and estimate the optimal Cyber Liability coverage limits for your level of exposure in case of a cyber breach or ransomware attack.

**Assess Your Cyber Risk**

Welcome to Gallagher Drive  
Mobile - Umbrella

Tell us five (5) basic things about your business and we'll use Gallagher analytics to show you how your Umbrella Policy limits compare to companies like yours—including target limit and exposure data with real-world claim examples.

**Start Your Comparison**

## CYBER LIABILITY COVERAGE CALCULATOR

Cyber Liability is focused on assessing risks due to a severe data breach and considers adverse circumstances. Gallagher combines your exposure relationships and baseline analytics into a predictive model that projects your risks up to the 90<sup>th</sup> percentile for frequency and severity. The model uses 2,000+ data breaches over a ten year period, with heavier emphasis on recent incidents. This approach can be used to give advice on appropriate coverage limits.

Here is a sample below:

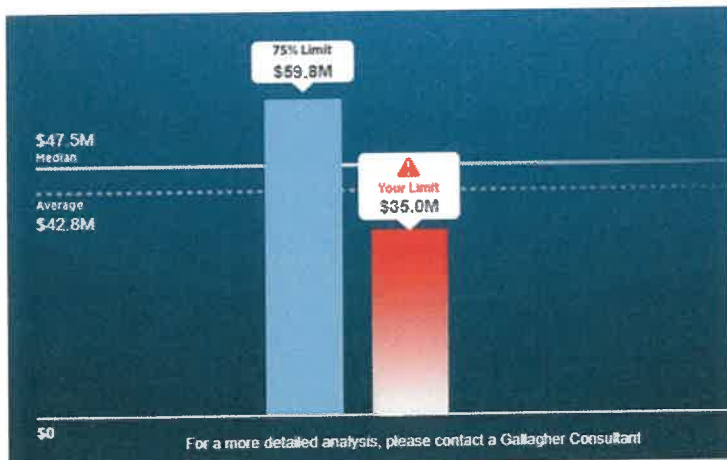


Data Summary		
Annual Sales	Industry	Employee Count
\$100.0M	Real Estate	10,000
<b>Cyber Exposure Value</b>		Cyber Exposure Value
This figure represents the number of devices, workstations, and servers connected to your network. We estimate this figure using historical data breach costs along with your exposures.		9,200

## UMBRELLA LIMITS CALCULATOR

See how your umbrella policy limits compare to peer industries with target limits, exposure data, and real-world claims examples. How does your organization's limits compare? The sample ran below was based on a peer analysis of 19 companies, and it shows how the umbrella limit is below the peer range.

Here is a sample below:



Umbrella Limit		
Average	Median	75%
\$42.8M	\$47.5M	\$59.8M
Exposures		
Average	Median	75%
\$75.7M	\$75.6M	\$85.4M

These calculators act as the initial view of our benchmarking capabilities and can be found at: <https://umbrellalimits.tools.ajg.com/> and <https://cyberrisk.tools.ajg.com>.

We can further customize our benchmarking services to you by including:

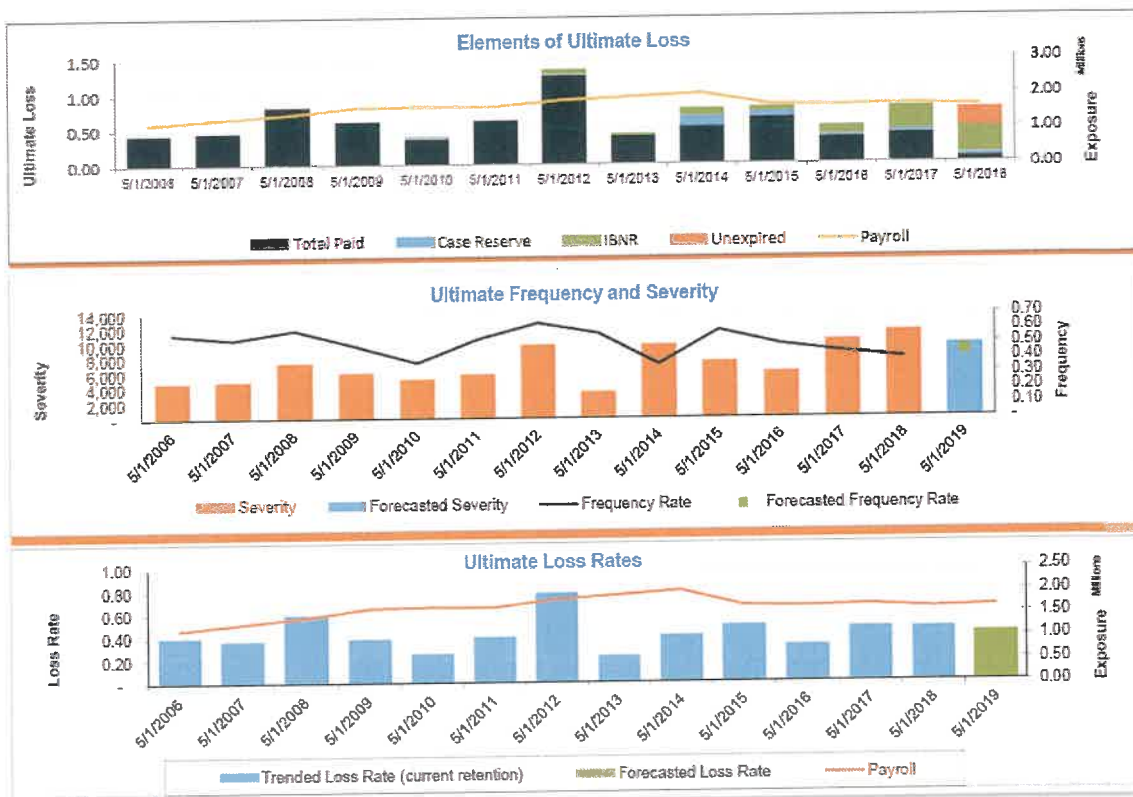
- Additional lines of coverage
- Rate benchmarking
- Retention benchmarking
- Enhanced peer group identification criteria through exposure metrics (e.g. payroll, area, units) more precise exposure bands
- Evaluate the impact of having a fleet on the umbrella limits

# Risk Solutions and Analytics

Risk Solutions and Analytics is a centralized team developing analytics and actuarial products that enable clients to make informed risk management decisions to improve their position in the market.

As part of the National Risk Control team, the Risk Solutions & Analytics team assists clients with risk quantification and develops analytical data based solutions that enhance the client's decision making process and puts the clients in a position to lower its total cost of risks

1. Forecast Analysis
2. Experience Modifier Analysis
3. Actuarial methodologies
4. Predictive Modeling

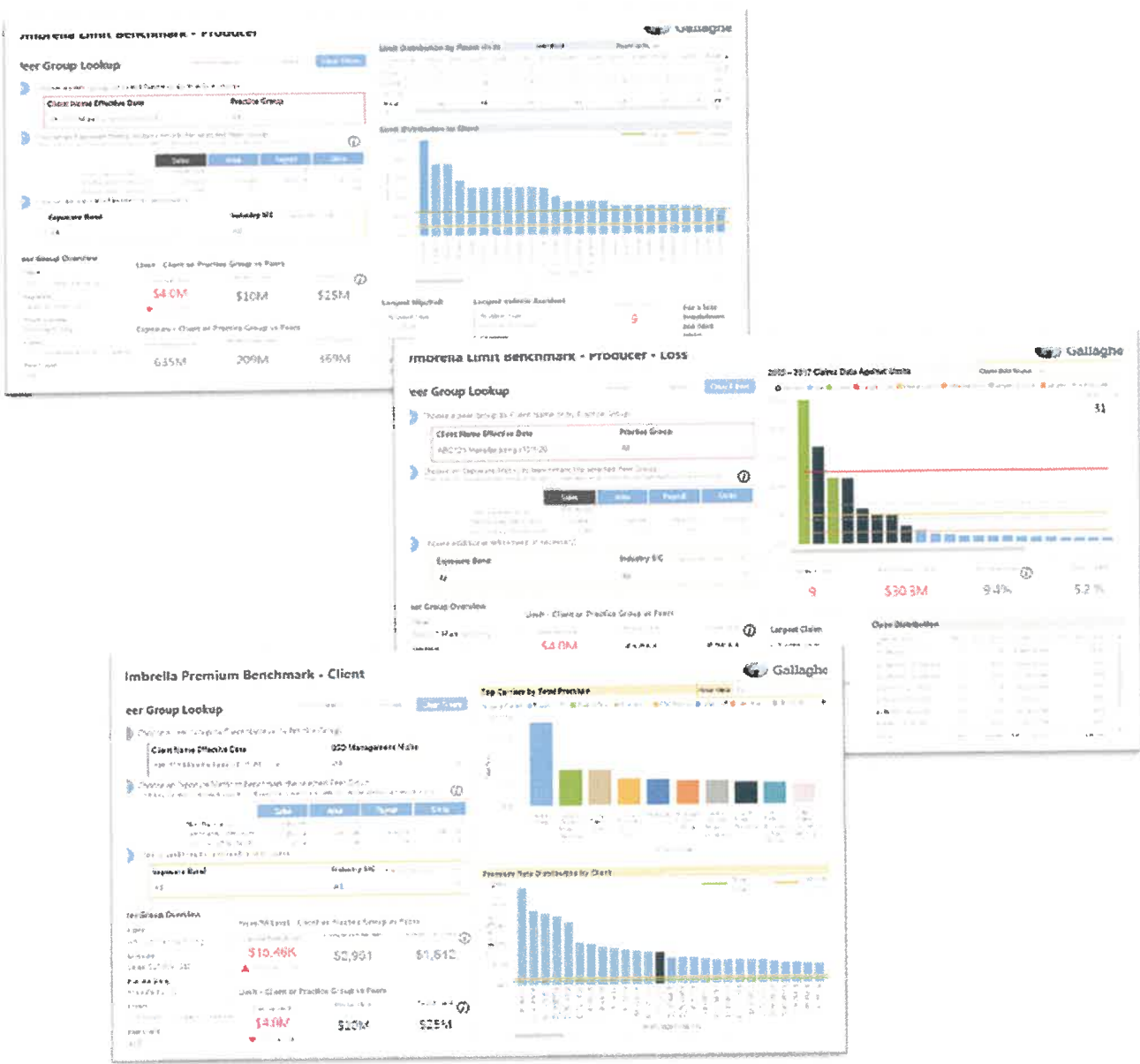




Our benchmarking services are embedded within our brokerage fees and addresses core client concerns, including

- **Your Questions:** How does my program compare to peers with similar risk profiles? Am I underinsured? What does the industry loss history suggest? Are my rates competitive?
- **Gallagher's Approach:** Gallagher creates a custom peer group that utilizes our proprietary placement and claims database. Once there we compare various elements of your program against this peer group. We supplement this analysis with approved third-party data sources. Once the analysis is complete, we work with our clients to understand what goals or structure they want to have in place to provide the most efficient coverage.
- **Impact:** By leveraging our analysis, clients can make more informed purchasing decisions. We also determine alternative markets to approach in the situations where our clients decide to change carriers.

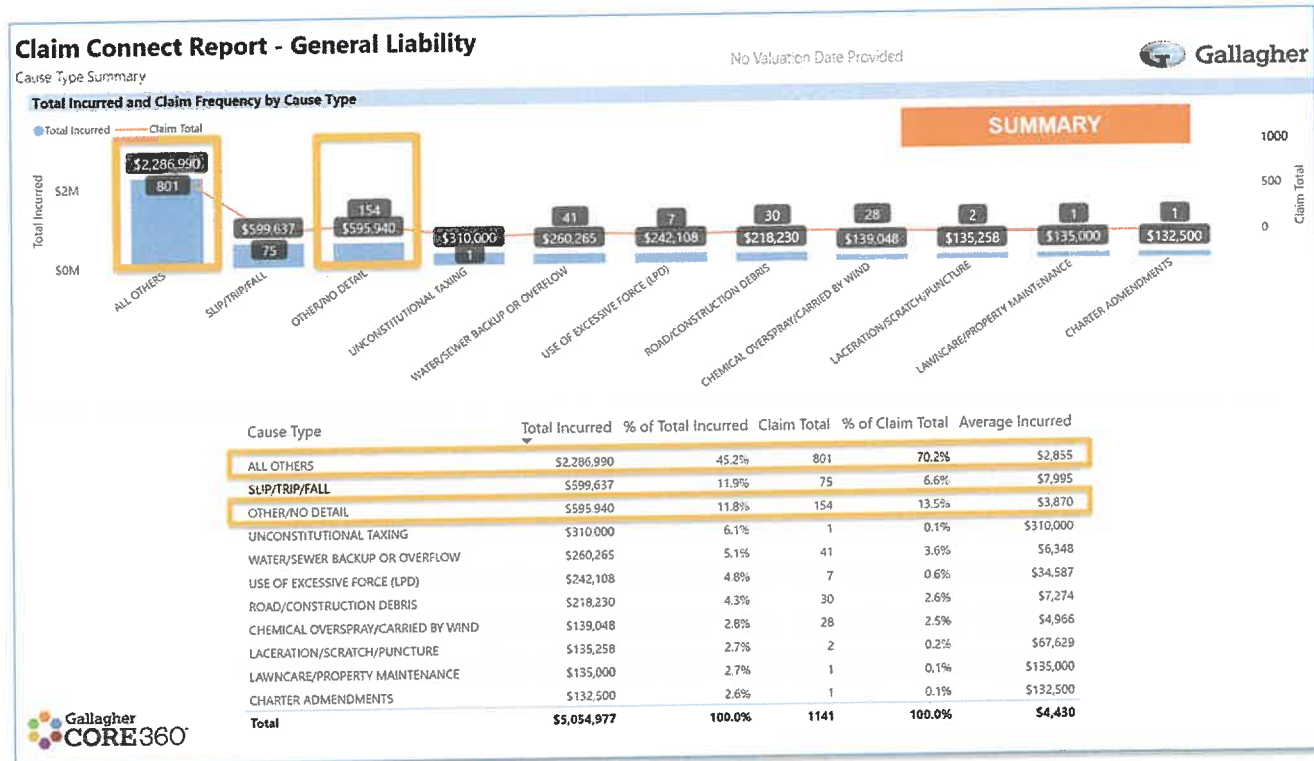
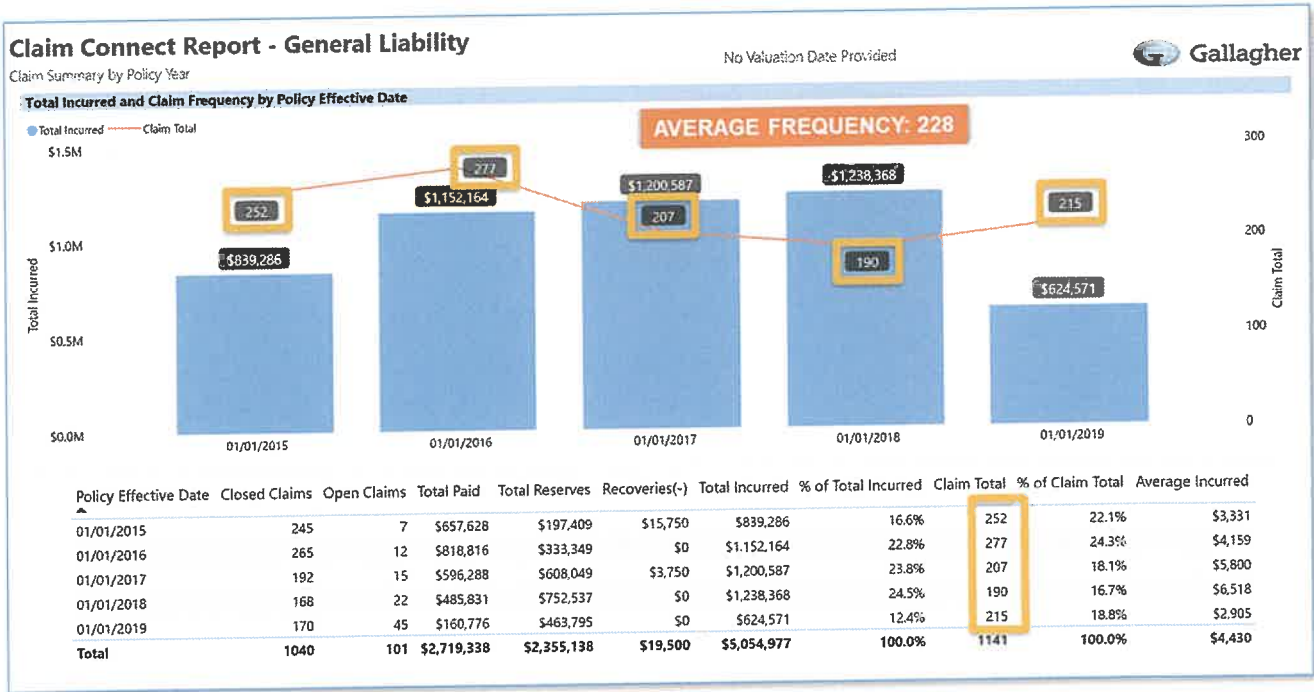
CUSTOM PEER GROUP BENCHMARKING



### Claim Connect Reports

We built a specialized dashboard to help us understand our clients' risk from an actuarial and analytic perspective called the Claims Connect Report. Our Claims Connect Report quantifies your claims loss risk and helps you better understand your unique claims/loss environment and provide insight into their potential future losses.

Ultimately, the report enables clients like the City to develop an action plan for improving overall loss experience.





## ANALYTICAL TOOLS THAT POSITIVELY IMPACT YOUR RISK PROFILE

\*Please note some tools, which are access through third-party partners, may require an additional fee

**PROPERTY TOOLS**

**Archipelago**

Innovative AI-driven, SaaS platform solution that positions your commercial property portfolio for success.

**BI BUSINESS INCOME CALCULATOR**

Calculate your BI values with greater efficiency and give underwriters more accurate insights into your insurance needs, all with one simple digital tool.

**Gallagher | Forecast**

Gallagher Forecast is an online platform where Account Teams can upload a client's list of property statement of values to identify their natural catastrophe exposure based on historical data.

**PROPERTY RISK ENGINEERING**

Gallagher Property Risk Engineering consults with property insurance clients globally and within specialty practice groups, collaborating with your organization, carrier engineers, and your property placement team to develop a comprehensive property risk management plan that addresses your needs.

**FLOOD EVALUATION TOOLS**

**VALUATION & APPRAISAL SERVICES**

**CASUALTY TOOLS**

**Gallagher | Drive CLIENT**

Enables your business to identify major cost drivers in your programs to better manage your Total Cost of Risk (TCOR), analyze and identify risks and potential areas of improvement, and properly forecast financials

**CLAIMS CONNECT REPORT**

A comprehensive report package, developed by our Risk Control Analytics Team, that takes a closer look into your claims history and causes, providing a foundation to build a strategy to manage your total cost of risk.

**CORE360<sup>®</sup> Policy Audit**

The CORE360<sup>®</sup> Policy Audit is a comprehensive, multi-hour review of your insurance program, analyzing current limit structures, missing endorsements, and neglected exclusions. We provide you with an executive summary of the current potential problems with your program and recommendations to address them.

**Gallagher | STEP**

Gallagher Safety Training Education Platform (STEP) is our proprietary learning management system (LMS) that supports your safety program, provides real-time access to your loss control plans and keeps employees up to date with the latest safety standards.

**Gallagher | Drive PREMIUM BENCHMARKING**

Gallagher Drive, our premier data and analytics platform, combines market condition, claims history and industry benchmark information, giving you access to the latest data to optimize risk management programs.

**EXECUTIVE RISK TOOLS**

**MLP Proprietary Risk Modeling**

We perform a directors & officers liability (D&O) limits analysis synthesize the results to produce a recommended level of limits. This will provide your board with the information needed to assess your management liability risks and decide how to most appropriately cover them.

**D&O COVERAGE INDEX**

Analyzes and illustrates local legal and regulatory environments to identify countries where placing a locally admitted D&O policy is advisable.

**Gallagher | eRiskHub<sup>®</sup>**

The Gallagher eRiskHub<sup>®</sup> portal provides you with exclusive risk management tools and best practices to improve your organization's cyber risk posture. This important resource serves your cyber risk management strategies by enhancing your capabilities in cyberattack prevention, loss mitigation and cyber risk transfer techniques.

**Gallagher | Drive COMMERCIAL CRIME MODEL**

Gallagher's Commercial Crime Model utilized The Surety Association Exposure Index Formula and risk factor inputs to calculate a company's exposure index and suggested crime limits. Crime insurance is recommended for all clients, especially to try to include Social Engineering Insurance coverage.

## 17. Describe your Claims Management.

### National Risk Control: Claims

Gallagher's claim professionals have vast expertise across all lines of coverage and industries. With an average of 20 years of experience, our staff consists of more than 150 claims professionals across the country delivering superior claims services to our clients. They all have 20 plus years of experience, which includes assisting clients with all FEMA issues a property claim may present. With this level of bench strength, we can match the right advocate to the right claim, thereby assuring the best possible outcome for the City. **Below are a few of our key services:**

#### Initial Claim Reporting

Reporting claims promptly to insurance carriers is essential in obtaining the most desirable result. For the majority of routine claim occurrences you may want to report directly to the carrier. However, for claims that require our immediate involvement, we provide alternative methods so our claims professionals can quickly engage.

#### Large Loss Consultation

Our claims consultants assist in the evaluation and strategic planning of high exposure and complex claims. We possess the high level of claims expertise and knowledge to solve problems and deliver optimal results. Once these claims are identified, our claims team immediately engages the adjuster and, if required, upper management. We continue to consult on the claim until it is resolved as efficiently as possible with the best possible outcome.

#### Claims Review

For clients whose program includes claim reviews, our goal is to drive claims to a proper, timely conclusion. We recommend that our claims team participate in all carrier claim reviews. Depending on the City's level of claim activity, we would propose quarterly reviews, during which we will:

- Agree on a schedule for the reviews with you and your carrier
- Coordinate the type of review, in person or on phone, secure a location for the review, and identify files to be reviewed, all in coordination with your team
- Participate in the claim reviews to provide value-added expertise
- Deliver a summary of claim reviews timeframes

#### Catastrophe claims centers

During natural disasters (e.g., hurricanes and wild fires) and other catastrophes (e.g., power outages, active assailant), Gallagher leverages our network of U.S. Claims Centers to assist in reporting claims, provide guidance, and continually support clients through claim resolution. This often includes offering extended hours of operation for clients and dedicating a team of claims professionals to serve as the first point of contact for clients that are affected by the event.

#### Loss Runs and Stratification Report

Gallagher's Analytics team can provide claims statistical information in easy-to-read charts and graphs. This information can help you understand your loss experience from a statistical perspective, providing you valuable information to address claim trends for risk control planning.

#### Claims reporting Reference guide (Claims Kit)

Claims reporting can sometimes be a confusing or overwhelming process. That's why our claim experts created a Claims Reporting Reference Guide. Because processes can be varied, the guide itself is broken down into various coverages, such as workers' compensation, cyber, equipment breakdown, professional liability, etc., with important definitions and step-by-step instructions detailed so that nothing is overlooked and you stay protected.

#### Third-Party Administrator (TPA)

Our claims professions will work with you to determine the appropriate third-party administration company to handle your claims. We would select 2-3 TPAs and vendors that we think would best fit the City, initiate an introduction, and through that process, make a determination who would be the best fit for the City based on the services that provide to make the biggest impact.

An alarming percentage of employers are paying inflated workers' compensation premiums due to inaccurate experience ratings. When reserves are too high, the carrier will raise premiums to compensate for what they believe is a riskier book of



business. Determining the correct amount of money needed for each claim file requires a combination of knowledge and experience. Our workers' compensation audit team has the experience and expertise to properly review your open workers' compensation claims for accurate reserving. Gallagher will conduct a reserve audit annually, focusing on opportunities to reduce reserves and ultimate exposure. We understand the importance of completing this process in a timely manner so it will be accurately reflected for your next annual premium.

### Advocacy

We can provide technical expertise in all aspects of the claims discipline for all lines of coverage brokered by Gallagher. Our job is to ensure you receive the highest level of service from your carriers and that coverage is interpreted in your best interest. We address your coverage questions as they arise and aggressively advocate on your behalf when necessary. We also:

- Intervene on claims involving coverage issues and reservation of rights letters
- Advise on selection of defense counsel
- Work with claims adjusters to pursue the best defense strategy

### OUR CLAIMS CONSULTING MODEL

Our highly skilled claim consultants will develop a claim service plan that controls and monitors claim management using the following tools:

<p><b>EVALUATE</b></p> <ul style="list-style-type: none"> <li>• Every claim should be analyzed early for cost-effective management</li> <li>• Early Return to Work</li> <li>• PPO coordination and usage</li> <li>• Legal strategy and expense supervision</li> </ul>	<p><b>AUDIT</b></p> <ul style="list-style-type: none"> <li>• Claims handling proficiencies</li> <li>• Audits to best practices</li> <li>• Cost targets</li> <li>• Year-over-year results</li> <li>• Grade your claim administrator</li> </ul>	<p><b>FACILITATE</b></p> <ul style="list-style-type: none"> <li>• Resolution opportunities</li> <li>• Facilitate carrier responsiveness</li> <li>• Advocate on coverage problems</li> <li>• Coverage counsel referral, when necessary</li> </ul>
<p><b>LESSONS LEARNED</b></p> <ul style="list-style-type: none"> <li>• Develop cost containment through strategy and planning</li> <li>• Measure success of third-party administrator and defense counsel</li> </ul>	<p><b>ESCALATE</b></p> <ul style="list-style-type: none"> <li>• Facilitate carrier response with high level executives</li> <li>• Deploy Gallagher executives for appeals to carriers, as necessary</li> </ul>	<p><b>TOOLS</b></p> <ul style="list-style-type: none"> <li>• Benchmarking analytics</li> <li>• Stay-at-Work Program</li> <li>• iAuditor tool for safety compliance and claim defense</li> </ul>

### ANALYSIS

- Perform a needs analysis
- Assist in determining appropriate staffing needs
- Develop disaster response plan
- Develop a crisis management plan
- Design a master safety plan

### IMPLEMENTATION

- Oversight of program safety plan
- Delegate responsibilities
- Periodic onsite surveys
- Incident rate analysis based on payroll or job hours
- Accident investigation oversight
- Tool box training

### FINANCIAL ANALYSIS CONSULTING

Our risk control team will work with our analytics team to conduct a comprehensive review of your program to help you make any necessary improvements while enhancing your position in the market. Items include:

- Benchmarking and trend analysis of client data
- Required reserve study
- Loss stratifications
- Deductible threshold analysis
- Loss projections
- Mod analysis, projections and validation
- Umbrella limit analysis
- Collateral analysis
- Coverage limit analysis

# Required Forms

# We help you face your future with confidence.



Insurance | Risk Management | Consulting

That's why we've been here for our clients since 1927. Providing tailored and comprehensive insurance solutions for your business. Developing effective risk management strategies to help reduce your total cost of risk. And delivering consulting services that support the wellbeing of your organization and your people.

Founded in

# 1927

## \$8.4B

Total Adjusted Brokerage & Risk Management revenues (2022)

## 43,000+

Employees worldwide

## 1,200+

Offices globally

## 130+

Countries served

## YOUR TRUSTED INSURANCE AND CONSULTING PARTNER.

A world of solutions, all delivered one way — The Gallagher Way.

Casualty/Property	Financial & Retirement Services
Commercial Surety & Bonds	Health & Benefits
Credit & Political Risk	Human Resources & Compensation
Cyber	Management Liability

### 28+ INDUSTRY PRACTICES

Aerospace	Asia Pacific	Automotive	Construction	Energy	Enterprise Risk Management	Entertainment
Environmental	Equity and M&A	Financial Institutions	Fine Arts	Food & Agriculture	Healthcare	Higher Education
Law Firms	Life Sciences	Manufacturing	Marine	Nonprofit	Public Sector & K-12 Education	PEO & Temporary Staffing
Real Estate & Hospitality	Religious	Restaurant	Risk Management	Senior Living	Technology	Transportation

### ETHICS IS IN OUR DNA.

Gallagher has been named one of the World's Most Ethical Companies® — a 13-time honoree.

We believe in always doing what is right for our clients, their communities and their people. It's what we were founded on 95 years ago. And it's why we continue to be recognized year after year.



### GLOBAL LEADER. LOCAL EXPERTISE.

As Gallagher grows, we're not getting bigger. We're getting closer. Closer to our clients and their communities. We bring an unmatched level of experience and industry knowledge, a reputation for doing business the right way and a client-centric worldview that informs every action we take.

Shared Values at Gallagher are the rock foundation of the Company and our Culture. What is a Shared Value? These are concepts that the vast majority of the movers and shakers in the Company passionately adhere to. What are some of Gallagher's Shared Values?

# THE

# GALLAGHER

# WAY

1. We are a sales and marketing company dedicated to providing excellence in risk management services to our clients.
2. We support one another. We believe in one another. We acknowledge and respect the ability of one another.
3. We push for professional excellence.
4. We can all improve and learn from one another.
5. There are no second-class citizens — everyone is important and everyone's job is important.
6. We're an open society.
7. Empathy for the other person is not a weakness.
8. Suspicion breeds more suspicion. To trust and be trusted is vital.
9. Leaders need followers. How leaders treat followers has a direct impact on the effectiveness of the leader.
10. Interpersonal business relationships should be built.
11. We all need one another. We are all cogs in a wheel.
12. No department or person is an island.
13. Professional courtesy is expected.
14. Never ask someone to do something you wouldn't do yourself.
15. I consider myself support for our sales and marketing. We can't make things happen without each other. We are a team.
16. Loyalty and respect are earned — not dictated.
17. Fear is a turnoff.
18. People skills are very important at Arthur J. Gallagher & Co.
19. We're a very competitive and aggressive company.
20. We run to problems — not away from them.
21. We adhere to the highest standards of moral and ethical behavior.
22. People work harder and are more effective when they're turned on — not turned off.
23. We are a warm, close company. This is a strength — not a weakness.
24. We must continue building a professional company — together — as a team.
25. Shared values can be altered with circumstances — but carefully and with tact and consideration for one another's needs.

When accepted Shared Values are changed or challenged, the emotional impact and negative feelings can damage the Company.

ROBERT E. GALLAGHER  
MAY 1984



Gallagher



# Commitment to your business. And to doing business the right way. That's The Gallagher Way.



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We believe in always doing what is right for our clients, their communities and their people. It's what we were founded on 95 years ago. And it's why we continue to be recognized year after year.

At Gallagher, everything we do helps you face your future with confidence. It's our belief that, with the right plan and the right people, there's nothing that can't be achieved. That's the way we've seen it for more than 95 years. And we're just getting started.

Today, you'll find Gallagher's global brokerage team making a difference in more communities than ever before, bringing expertise, experience and ethics right where you need them most.

If you're looking for a broker who can understand your business and one who shares your passion for what's possible, we'd love to show you the way. The Gallagher Way.

AJG.com The Gallagher Way. Since 1927.

The information contained herein is offered as insurance industry guidelines and provided as an overview of current market rates and available coverages and is intended for discussion purposes only. This publication is not intended to offer legal advice or client-specific risk management advice. Any description of insurance coverages is not meant to infer specific coverages that your company may already have in place or that may be generally available. General insurance descriptions contained herein do not include (or exclude) insurance policy definitions, terms, and/or conditions, and should not be relied on for coverage interpretation. Actual insurance policies must always be consulted for full coverage details and analysis. Insurance brokerage and related services provided by Arthur J. Gallagher Risk Management Services, LLC (License No. 00329299) and/or 00369290. "World's Most Ethical Companies" and "Ethisphere" names and marks are registered trademarks of Ethisphere, LLC. Arthur J. Gallagher & Co. has been recognized as one of the World's Most Ethical Companies® in 2003, 2007, 2015, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022 and 2023. © 2023 Arthur J. Gallagher & Co. | GRP4347



## Gallagher at a Glance

Gallagher has been designing solutions to meet our clients' unique needs for more than 95 years. We pioneered many of the innovations in risk management used by businesses in all industries today. We believe that the best environment for learning and growing is one that remembers the past and invents the future. Gallagher has divisions specializing in retail insurance brokerage operations, benefits and HR consulting, wholesale distributions and third-party administrations, and claims processing.

As one of the largest insurance brokers in the world, Gallagher has over 860 offices globally and provides client-service capabilities in more than 150 countries around the world through our network of partners.

Wherever you are – we're nearby.

### **Arthur J. Gallagher**

1050 Crown Pointe Pkwy, Ste. 600. Atlanta, GA 30338

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### **Matt Simmons**

*Senior Director, Public Sector & K-12 Education Practice*

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### **Daniel Duhart**

*Broker, Public Sector & K-12 Education Practice*

M: 478.283.463 - [Daniel\\_Duhart@ajg.com](mailto:Daniel_Duhart@ajg.com)



**Gallagher**

**File Attachments for Item:**

**6. Council Approval of the Budget Amendment for Special Revenue-Finance Department**



CITY OF  
**FORESTPARK**

## City Council Agenda Item

**Subject:** Budget Amendment for Special Revenue

**Submitted By:** John Wiggins

**Date Submitted:** 4/8/2024

**Work Session Date:** 4/15/2024

**Council Meeting Date:** 4/15/2024

### Background/History:

The City of Forest Park's FY23-24 Operating Budget was unanimously adopted by the city council on June 29<sup>th</sup>, 2023. Prior to the adoption of the budget, city staff advised that funding and revenues would continuously be monitored for accuracy and reporting purposes. Staff is recommending that the understated funds be added to the operating budget, which will increase the stated revenue previously adopted on June 29<sup>th</sup>, 2023, from \$397,928.00 to \$3,659,993. Once the funds have been added to the operating budget, it is also recommended that City Council approve a budget amendment to accurately reflect the corrected operating budget amount of 41,986,503 for FY23-24.

**Cost:** Budgeted for: \_\_\_\_\_ Yes  No

### **Financial Impact:**

The correction will decrease the stated revenue previously adopted on June 29<sup>th</sup>, 2023, from \$10,498,571.00 to \$8,479,679.00 and increase expenditures from \$5,3611,198.00 to \$5,937,274.00. This will result in a net surplus of (\$2,542,405) back to Fund Balance. Also, will improve the City's audit findings for the next fiscal year audit.

### **Action Requested from Council:**

The request of Council is to approve the Budget Amendment for the Special Revenues.



Special Revenue Funds  
 FY 2023-2024 Budget Amendment  
 Prepared by N Robinson  
 8-Apr-24

Revenue					
FUND Number	FUND Name	Current Budget	Amendment	Amended Budget	NOTES
210	DEA Fed Funds	0	\$ 7,575	\$ 7,575	Interest Revenue
211	Drug Task Force Fund	\$ 156,620	\$ 4,521	\$ 161,141	
212	212	\$ 1,062,664	\$ (1,062,164)	\$ 500	
214	Federal Funds	\$ 460,185	\$ (440,000)	\$ 20,185	
215	E911	\$ 191,135	\$ 183,865	\$ 375,000	
250	Multi Grant Funds	\$ 2,753,530	\$ -	\$ 2,753,530	Only Current Grant is CDBG
252	CARES Fund	\$ -	\$ -	\$ -	No Funds or Fund Balance
253	ARPA Funds	\$ 5,098,748		\$ 5,098,748	
270	Tax Allocation District	\$ 775,689	\$ (712,689)	\$ 63,000	
<b>Total Revenue</b>		<b>\$ 10,498,571</b>	<b>\$ (2,018,892)</b>	<b>\$ 8,479,679</b>	

Expenditures					
FUND Number	FUND Name	Current Budget	Amendment	Amended Budget	NOTES
210	DEA Fed Funds	\$ -	\$ 1,000	\$ 1,000	
211	Drug Task Force Fund	\$ -	\$ 125,000	\$ 125,000	Using Fund balance reserves
212	212	\$ 20,000	\$ (19,000)	\$ 1,000	
214	Federal Funds	\$ -	\$ 295,190	\$ 295,190	Using Fund balance reserves
215	E911	\$ -	\$ 237,300	\$ 237,300	Motorola Debt Service
250	Multi Grant Funds	\$ 16,036	\$ 100,000	\$ 116,036	CDBG Grant Expenses
252	CARES Fund	\$ 2,589	\$ (2,589)	\$ -	No Funds or Fund Balance
253	ARPA Funds	\$ 5,098,748		\$ 5,098,748	
270	Tax Allocation District	\$ -	\$ 63,000	\$ 63,000	
<b>Total Expense</b>		<b>\$ 5,137,373</b>	<b>\$ 799,901</b>	<b>\$ 5,937,274</b>	
Net Supplus (Deficit)		\$ 5,361,198.00	\$ (2,818,793.00)	\$ 2,542,405.00	

Reviewed by John Wiggins  
 4/8/2024

**File Attachments for Item:**

**7. Council Approval to enter into a contract with Garrard Construction to make exterior repairs to the Rite Aid Building in the amount of \$28,319.00-Planning and Community Development Department**



CITY OF  
**FORESTPARK**

## City Council Agenda Item

**Title of Agenda Item:** Council Discussion and Approval to enter into a contract with Garrard Construction to make exterior repairs to the Rite Aid Building in the amount of \$28,319.00

**Submitted By:** James Shelby, Interim Director of PCD

**Date Submitted:** April 10, 2024

**Work Session Date:** April 15, 2024

**Council Meeting Date:** April 15, 2024

### Background/History:

As part of the city's efforts to revitalize the downtown area, the city is renovating the facility formally known as Rite-Aid, which is located on Forest Parkway. The 10,864 square foot space will feature a dual kitchen incubator, food vendor spaces, coffee vendor spaces, an area for beverages, creative spaces, meeting spaces, and a multi-purpose stage. The design will be based on preliminary drawings completed by Precision Planning, Inc. (PPI) and presented to the Mayor and Council on November 6, 2023. The Garrard Construction Company will make repairs to the exterior of the building as outlined in the attached proposal. This project is funded by CNDG federal funds, which must be encumbered by May 1, 2024.

### **Action Requested from Council:**

Approval to enter into a contract with Garrard Group to make exterior repairs to the Rite Aid Building

**Cost:** \$ 28,319.00

**Budgeted for:**  Yes  No

**Financial Impact:** No Fiscal Impact to General Funds. Project funded by CDBG Reimbursements

**Renovation project in Forest Park, GA.  
833 Forest Parkway  
Forest Park, GA 30297**

The existing building is an old Rite-Aid that the City wants to renovate into a Culinary/Business Incubator.

Provide a budget cost estimate for the exterior assessment and repair of the exterior insulation finish system (EIFS).

Attached are a few photographs of the damaged areas.

Scope of work is as follows:

1. Examine and assess existing condition of all exterior insulation finish system (E.I.F.S.) areas on existing building.
2. Pressure wash and clean the entire exterior of building following all guidelines in the attached Dryvit document DS152. Protect damaged areas to prevent water infiltration. Use only cleaning products recommended in the attached document DS152.
3. Perform minor demolition as needed in areas of existing damage to scope and assess existing water damage inside cavity and replace or repair moisture protection layer, drainage material, flashing and insulation board as required.
4. Photograph all areas of work before any demolition, after damage has been uncovered, and after each layer work is complete.
5. Overlay all existing sealant joints, repair all cracks and damaged or demolished E.I.F.S. following standard DryvitCARE EIFS Repair Procedures. DS498 document attached.
6. Provide a matching Dryvit finish over Dryvit NCB at all patched or repaired areas. Blend in to existing finish.
7. Remove and properly dispose of all construction debris. Leave building and site clean and secure at the end of each workday. Protect any open veneer areas and in-progress work from rain.

Subcontractor Qualifications:

1. Subcontractor should be knowledgeable in the installation of Dryvit EIFS products and performed such repairs on at least three (3) projects in the last 5 years. Provide project location, description of work completed, date of work completed and a contact name and number of person who contracted the work.
2. Subcontractor should have attended a training session provided by the AWCI and should possess an AWCI/EIFS Inspector Training Certificate.





# Forest Park Rite Aid EIFS Repair

## Budget Pricing

Level I Detail

4/2/2024

		<b>Total Cost</b>
Division 1	General Requirements	\$17,708
Division 2	Sitework	0
Division 3	Concrete	0
Division 4	Masonry	0
Division 5	Metals	0
Division 6	Wood and Plastics	0
Division 7	Thermal and Moisture Protection	7,778
Division 8	Doors and Windows	0
Division 9	Finishes	0
Division 10	Specialties	0
Division 11	Equipment	0
Division 12	Furnishings	0
Division 13	Special Construction	0
Division 14	Conveying Systems	0
Division 15	Mechanical	0
Division 16	Electrical	0
	<b>Subtotal</b>	<b>25,486</b>
	General Contractor's Fee	2,833
	Permit / Fees	0
	Material Testing/Special Inspections	0
	Design	0
	Payment & Performance Bond	0
	Budget Contingency	0
	<b>Total Estimated Job Cost</b>	<b>28,319</b>

### **Budget Pricing Notes:**

Pricing includes assessment and repair of existing EIFS only.

Pricing based on the attached scope of work document.

Pricing includes three (3) weeks of general conditions.

Temporary utilities (power/water) by others.

Add Cost to Paint Entire Exterior of Building - \$20,000

# Forest Park Rite Aid EIFS Repair

## Budget Pricing

### Level II Detail

4/2/2024

		<u>Total Cost</u>
<b><u>Division 1</u></b>		
<b><i>General Requirements</i></b>		
Permits/Fees		\$0
General Liability & Builder's Risk Insurance		317
Bond		0
Project Management/Administration		5,105
Project Supervision		7,765
Preconstruction		0
Temporary Utilities & Services		444
Temporary Facilities		718
Equipment		1,407
Engineering		0
Safety Controls		464
Clean-Up		1,488
<b>Division 1 Total</b>		<u><u>\$17,708</u></u>
<b><u>Division 2</u></b>		
<b><i>Sitework</i></b>		
None		\$0
<b>Division 2 Total</b>		<u><u>\$0</u></u>
<b><u>Division 3</u></b>		
<b><i>Concrete</i></b>		
None		\$0
<b>Division 3 Total</b>		<u><u>\$0</u></u>
<b><u>Division 4</u></b>		
<b><i>Masonry</i></b>		
None		\$0
<b>Division 4 Total</b>		<u><u>\$0</u></u>
<b><u>Division 5</u></b>		
<b><i>Metals</i></b>		
None		\$0
<b>Division 5 Total</b>		<u><u>\$0</u></u>

# Forest Park Rite Aid EIFS Repair

## Budget Pricing

### Level II Detail

4/2/2024

	<u>Total Cost</u>
<b><u>Division 6</u></b>	
<b>Wood &amp; Plastics</b>	
None	\$0
<b>Division 6 Total</b>	<u><u>\$0</u></u>
<b><u>Division 7</u></b>	
<b>Thermal and Moisture Protection</b>	
Waterproofing/Air Barrier	\$0
EIFS Repair/Clean	7,778
Membrane Roof System	0
Canopies	0
Caulking	0
<b>Division 7 Total</b>	<u><u>\$7,778</u></u>
<b><u>Division 8</u></b>	
<b>Doors and Windows</b>	
None	\$0
<b>Division 8 Total</b>	<u><u>\$0</u></u>
<b><u>Division 9</u></b>	
<b>Finishes</b>	
Drywall/Acoustical/Insulation	\$0
Painting	0
<b>Division 9 Total</b>	<u><u>\$0</u></u>
<b><u>Division 10</u></b>	
<b>Specialties</b>	
None	\$0
<b>Division 10 Total</b>	<u><u>\$0</u></u>
<b><u>Division 11</u></b>	
<b>Equipment</b>	
None	\$0
<b>Division 11 Total</b>	<u><u>\$0</u></u>

# Forest Park Rite Aid EIFS Repair

## Budget Pricing

### Level II Detail

4/2/2024

	<u>Total Cost</u>
<b><u>Division 12</u></b>	
<b><i>Furnishings</i></b>	
None	\$0
<b>Division 12 Total</b>	<u><u>\$0</u></u>
<b><u>Division 13</u></b>	
<b><i>Special Construction</i></b>	
None	\$0
<b>Division 13 Total</b>	<u><u>\$0</u></u>
<b><u>Division 14</u></b>	
<b><i>Conveying Systems</i></b>	
None	\$0
<b>Division 14 Total</b>	<u><u>\$0</u></u>
<b><u>Division 15</u></b>	
<b><i>Mechanical</i></b>	
Fire Protection	\$0
Plumbing	0
HVAC	0
<b>Division 15 Total</b>	<u><u>\$0</u></u>
<b><u>Division 16</u></b>	
<b><i>Electrical</i></b>	
Building Electrical	\$0
Fire Alarm	0
Site Lighting	0
<b>Division 16 Total</b>	<u><u>\$0</u></u>

















**RESOLUTION NO. 2024-\_\_\_\_\_**

**A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, DABOUZE ANTOINE, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO AWARD A RENOVATION AND REPAIR CONTRACT TO GARRARD CONSTRUCTION COMPANY.**

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, as part of the City's efforts to revitalize the Downtown area, the City desires to renovate the facility formally known as Rite-Aid located at 833 Forest Parkway; and

WHEREAS, state law does not require public works contracts valued at less than \$100,000 to be competitively solicited by sealed bids; and

WHEREAS, the City requested bids from several vendors and the Garrard Construction Company’s bid was the lowest and most responsible bidder.

THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:

**SECTION 1. Approval of Vendor.** The bid from Garrard Construction Company for the renovation and repair work to 833 Forest Parkway in the amount of \$ 28,319.00 as presented to Council on April 15, 2024, is hereby approved, subject to the execution of a written agreement drafted by the City Attorney.

**SECTION 2. Public Record.** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Forest Park.

**SECTION 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**SECTION 4. Attestation.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

**SECTION 5. Effective Date.** This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

[SIGNATURES ON FOLLOWING PAGE]

SO RESOLVED this 15th day of April, 2024.

\_\_\_\_\_  
Angelyne Butler, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk (SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



**File Attachments for Item:**

**8. Council Approval of certain Purchases for the Fire Department-Fire Department**



CITY OF  
**FORESTPARK**

## City Council Agenda Item

**Title of Agenda Item:** Council Discussion and Approval of certain Purchases for the Fire Department-Fire Department

**Submitted By:** Fire and EMS Department

**Date Submitted:** 04-11-2024

**Work Session Date:** 04-15-2024

**Council Meeting Date:** 04-15-2024

### Background/History:

The Forest Park Fire and EMS Department would like to purchase:

- Two (2) Keiser Sleds for Fire Stations 2 and 3 in the amount of \$10,176.51. The funding source to be used is 100-61-3510-52-3712 (Training Aides)
- Four (4) Portable Radios in the amount of \$22,370. The funding source to be used is 100-61-3510-52-2209(Radio Equipment)
- Five (5) Replacement Radios in the amount of \$33,024.65. The funding source to be used is 100-60-3610-52-3203 (Radio/pager Maintenance)
- Ratification for a Lucas 3 V3 Chest Compression System in the amount of \$15,624.46. The funding source to be used is 100-60-3610-53-1137 (Rescue Truck Equipment)
- Ratification for Two (2) Bunker Gear Dryers for Fire Stations 1 and 2 in the amount of \$ 28,545.00. The funding source to be used is 100-61-3510-52-2214 (Facility Improvements)
- A Fire Prevention Trailer in the amount of \$197,526.35. The funding source will be 100-61-3510-54-2502, Fire Prevention Funds collected in 2022-2023.
- Super Struts and Jumbo Locks in the amount of \$24,630.00. The funding source to be used is 100-61-3520-53-1136; the vendor is Municipal Emergency Services
- Twenty-five (25) Voice Amps in the amount of \$16,313.25. The funding source to be used is 100-61-3510-52-2209; the vendor is Municipal Emergency Services

### Action Requested from Council:

**Cost: \$**

**Budgeted for:** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Financial Impact:**





CITY OF  
**FORESTPARK**

## City Council Agenda Item

**Title of Agenda Item:** Council Discussion and Approval of certain Purchases for the Fire Department-Fire Department

**Submitted By:** Fire and EMS Department

**Date Submitted:** 04-11-2024

**Work Session Date:** 04-15-2024

**Council Meeting Date:** 04-15-2024

### Background/History:

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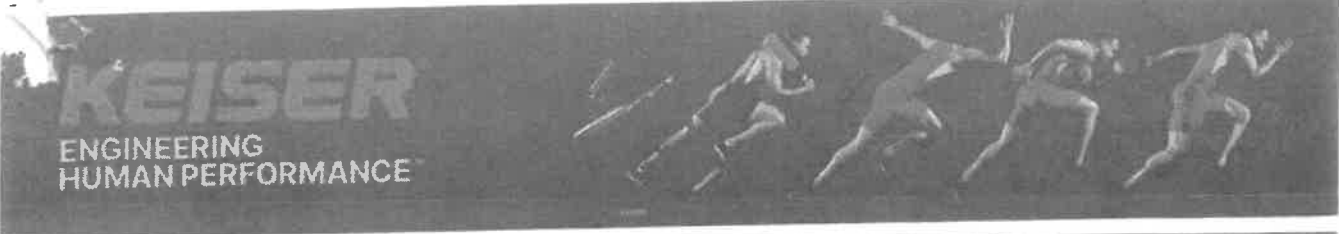
### Action Requested from Council:

**Cost:** \$

**Budgeted for:** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Financial Impact:**





**Quote**  
 Quote Number: 155500 - 2  
 Date: 3/12/2024  
 Purchase Order:  
 Sales Person: Colby Mock  
 Valid Until: 4/11/2024  
 Desired Delivery: 6/30/2024

**Bill To**  
 Forest Park Fire Department  
 785 LINDA WAY  
 FOREST PARK GA 30297-2758  
 US  
 Sara Hudson  
 6786036084

**Ship To**  
 Forest Park Fire Department  
 785 LINDA WAY  
 FOREST PARK GA 30297-2758  
 US  
 Sara Hudson  
 6786036084

Quote Items				
Part #	Product	Quantity	Unit Price	Total Price
6070	FORCE MACHINE	2	\$3,980.50	\$7,961.00

Equipment Subtotal: \$ 7,961.00  
 +Parts: \$ 0.00  
 +Installation: \$ 0.00  
 +Shipping(Standard w/Lift): \$ 2,215.51  
 Subtotal Before Tax: \$ 10,176.51  
 + Tax: \$ 0.00  
**Total with Tax & Discounts: \$ 10,176.51**

Installation By: customer  
 Deliver To: customer  
 Shipping Type: Standard w/Lift  
 Currency: USD

Initial: \_\_\_\_\_

Quote Number: 155500 - 2

Bill To: Forest Park Fire Department

Ship To: Forest Park Fire Department

**Shipping Terms:**

The freight quote includes inside delivery to a ground level, with a lift gate on delivery vehicle. For residential customers this is limited to garage/car port drop off. Construction delays, late pick-ups, and/or changes to an order are required to be arranged with Keiser Corporation three weeks prior to ship date listed on the Sales Order Acknowledgement. If order is held at the loading dock at our Fresno, CA location for more than three business days, a storage fee of \$170 per day will be charged. Any additional labor, special moving equipment, special handling services, redelivery or storage will result in additional charges. Initial: \_\_\_\_\_

**Installation:**

Keiser will not be responsible for the structural integrity of the building for any wall or floor mounted equipment. It is the responsibility of the purchaser to ensure that said wall or floor is structurally prepared to properly secure said equipment while in use. [Reference attached document "INSTALLATION INSTRUCTIONS PERFORMANCE TRAINER" for more information.]

**Cancellation:**

Cancellation of shipped orders, that are unopened and/or unused, will be charged a 15% restocking fee plus the return freight charges. Returned equipment will only be accepted by Keiser with prior written authorization, accompanied with a valid Return Authorization Number and within 30 days of the original ship date.

**Standard Terms:**

The use of any exercise equipment, including, without limitation, Keiser's strength training equipment in which resistance can be changed at anytime during the repetition, and any fixed gear bike, including, without limitation, the Keiser M3 bike, without proper instruction and supervision violates the terms of this agreement for purchase of such products. The ability to add resistance anytime during a repetition, including, without limitation, the ability to do a heavy negative may be dangerous, especially for anyone that does not recognize or respect the potential danger. The inability to stop pedaling on a fixed gear bike before the flywheel stops may also be dangerous to anyone riding, especially anyone that does not recognize or respect the potential danger. Therefore, users, agents, or anyone directing the use of said equipment shall determine the suitability of the product for its intended use, and said parties are specifically put on notice that they shall assume all risk and liability in connection herewith. This does not include liabilities arising out of, connected with, and/or relating to the design, manufacture, materials, or workmanship of any Keiser Product.

**Instructions:**

Please ensure you complete and return by either Fax or e-mail a copy of the signed quote to the sales rep noted above. Failure to do so could result in a delay of your shipment and may also incur additional shipping charges. Keiser will acknowledge your order and confirm your ship date within 48 hours of booking the order. All ship dates are assigned on a first come, first served basis. Quote is in U.S. dollars and does not include applicable duties, taxes and/or customs fees, which are the responsibility of the buyer. The customer is responsible for inspection of each unit and part for shipping damage at time of delivery or installation, and prior to signing receiving paperwork. If the customer signs an unqualified receipt for freight damage goods, the customer is solely responsible for the cost of the repair or replacement for such freight damage. The signing of this quote and /or the issuance of a purchase order acknowledge that the person authorized to purchase the products listed on this quote and /or listed on the purchase order has read and agrees to the terms of this quote. These terms are in addition to and supersede all other terms of this sale.

I have read and accept the terms of this quote.

\_\_\_\_\_

Initial: \_\_\_\_\_

Fire Force by Columbus Supply



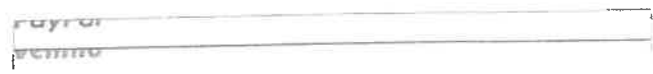
Home > First Responder Equipment & Supplies > Keiser Force Machine

### Keiser Force Machine

# \$4,050.80

1

ADD TO CART

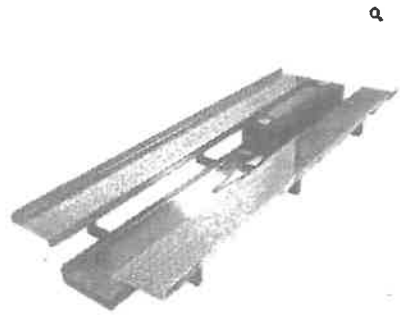


OR ADD TO QUOTE

Part Number: 006070

#### BETTER KNOWN TO FIREFIGHTERS AS "THE KEISER SLED"

The Keiser FORCE Machine was originally designed for the Fire fighter Combat Challenge® to simulate the chopping motion used in firefighting. It employs the same kinetics and ergonomics as those used with an axe, with the benefit of a safer and resource-free training and conditioning exercise. It is an efficient and durable means of training and testing emergency services personnel who use axes and sledgehammers in their occupations.



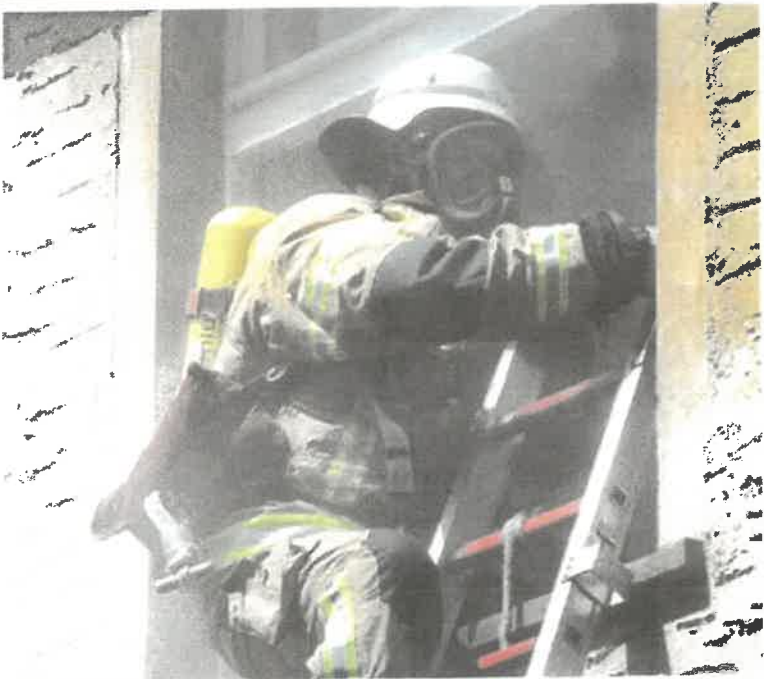
- Description
- Additional information
- Reviews (0)
- Ask an Expert

- Biomechanically correct design
- Polyethylene glides on bottom of I-beam for consistent running service
- Used in the annual Firefighter Combat Challenge
- Certified and endorsed by On-TARGET
- To use the FORCE Machine, an individual stands on the footwalks, straddling the I-beam then strikes the I-beam using the specifically designed 9 lb dead-blow sledgehammer
- It takes an average of twenty to twenty-five strikes to move the I-beam 5 feet (1.5m) a level of effort consistent with many forcible entry situations
- The movement accurately reflects structural firefighting tasks

#### SPECIFICATIONS

- Height: 11" / 280 mm
- Width: 37" / 940 mm
- Length: 96" / 2438 mm
- Platform Height: 9" / 229 mm
- Total Weight: 348 lbs / 157 kg
- Striking Block Weight: 151 lbs / 69 kg
- Sledgehammer Weight: 9 lbs / 4.1 kg

### Related products



# FOREST PARK, CITY OF

03/28/2024

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola. MOTOROLA, MOTO, MOTOROLA SOLUTIONS, and the Stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © 2020 Motorola Solutions, Inc. All rights reserved.





QUOTE-2579907

03/28/2024

FOREST PARK, CITY OF  
4539 JONESBORO RD  
FOREST PARK, GA 30297

Dear Jon Baker,

Motorola Solutions is pleased to present FOREST PARK, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide FOREST PARK, CITY OF with the best products and services available in the communications industry. Please direct any questions to Dena Nunz at [dena.nunz@deirr.com](mailto:dena.nunz@deirr.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Dena Nunz

Motorola Solutions Manufacturer's Representative



QUOTE-2579907

Billing Address:  
 FOREST PARK, CITY OF  
 4539 JONESBORO RD  
 FOREST PARK, GA 30297  
 US

Quote Date:03/28/2024  
 Expiration Date:05/27/2024  
 Quote Created By:  
 Dena Nunz  
 dena.nunz@deirr.com

End Customer:  
 FOREST PARK, CITY OF  
 Jon Baker

Contract: 36273 - SOURCEWELL  
 042021-MOT

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	1	\$3,595.00	\$2,624.35	\$2,624.35
1a	H869BZ	ENH: MULTIKEY	1	\$363.00	\$264.99	\$264.99
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING	1	\$330.00	\$240.90	\$240.90
1c	QA00580AC	ADD: TDMA OPERATION	1	\$495.00	\$361.35	\$361.35
1d	QA05100AA	EHN: STD 1 YR WARRANTY APPLIES	1	\$0.00	\$0.00	\$0.00
1e	H38BT	ADD: SMARTZONE OPERATION	1	\$1,320.00	\$963.60	\$963.60
1f	QA09113AB	ADD: BASELINE RELEASE SW	1	\$0.00	\$0.00	\$0.00
1g	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	1	\$567.00	\$413.91	\$413.91
1h	Q629AK	ENH: AES ENCRYPTION AND ADP	1	\$523.00	\$381.79	\$381.79
2	LSV00Q00202A	DEVICE PROGRAMMING	1	\$121.43	\$121.43	\$121.43
3	NNTN8860B	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	1	\$186.50	\$136.15	\$136.15
4	PMMN4065AL	MICROPHONE,IMPRES RSM, IP57	1	\$115.24	\$84.13	\$84.13



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
 Motorola Solutions, Inc.; 500 West Monroe, United States - 60661 - #: 36-1115800



QUOTE-2579907

Grand Total

\$5,592.60(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



<b>Purchase Order Checklist</b>
<b>Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)</b>
<b>PO Number/ Contract Number</b>
<b>PO Date</b>
<b>Vendor = Motorola Solutions, Inc.</b>
<b>Payment (Billing) Terms/ State Contract Number</b>
<b>Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name</b>
<b>Bill-To Address</b>
<b>Ship-To Address (If we are shipping to a MR location, it must be documented on PO)</b>
<b>Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )</b>
<b>PO Amount must be equal to or greater than Order Total</b>
<b>Non-Editable Format (Word/ Excel templates cannot be accepted)</b>
<b>Bill To Contact Name &amp; Phone # and EMAIL for customer accounts payable dept</b>
<b>Ship To Contact Name &amp; Phone #</b>
<b>Tax Exemption Status</b>
<b>Signatures (As required)</b>





FOREST PARK, CITY OF

03/28/2024

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola. MOTOROLA, MOTO, MOTOROLA SOLUTIONS, and the Stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © 2020 Motorola Solutions, Inc. All rights reserved.



03/28/2024

FOREST PARK, CITY OF  
4539 JONESBORO RD  
FOREST PARK, GA 30297

Dear Jon Baker,

Motorola Solutions is pleased to present FOREST PARK, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide FOREST PARK, CITY OF with the best products and services available in the communications industry. Please direct any questions to Dena Nunz at [dena.nunz@deirr.com](mailto:dena.nunz@deirr.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Dena Nunz

Motorola Solutions Manufacturer's Representative

**MOTOROLA SOLUTIONS**

QUOTE-2579849

Billing Address:  
 FOREST PARK, CITY OF  
 4539 JONESBORO RD  
 FOREST PARK, GA 30297  
 US

Quote Date:03/28/2024  
 Expiration Date:05/27/2024  
 Quote Created By:  
 Dena Nunz  
 dena.nunz@deirr.com

End Customer:  
 FOREST PARK, CITY OF  
 Jon Baker

Contract: 36273 - SOURCEWELL  
 042021-MOT

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000 XE				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	1	\$3,595.00	\$2,624.35	\$2,624.35
1a	H869BZ	ENH: MULTIKEY	1	\$363.00	\$264.99	\$264.99
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING	1	\$330.00	\$240.90	\$240.90
1c	QA02006AA	ENH: APX6000XE RUGGED RADIO	1	\$880.00	\$642.40	\$642.40
1d	QA00580AC	ADD: TDMA OPERATION	1	\$495.00	\$361.35	\$361.35
1e	QA05100AA	EHN: STD 1 YR WARRANTY APPLIES	1	\$0.00	\$0.00	\$0.00
1f	H38BT	ADD: SMARTZONE OPERATION	1	\$1,320.00	\$963.60	\$963.60
1g	QA09113AB	ADD: BASELINE RELEASE SW	1	\$0.00	\$0.00	\$0.00
1h	QA01427AB	ALT: IMPACT GREEN HOUSING	1	\$28.00	\$20.44	\$20.44
1i	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	1	\$567.00	\$413.91	\$413.91
1j	Q629AK	ENH: AES ENCRYPTION AND ADP	1	\$523.00	\$381.79	\$381.79
2	LSV00Q00202A	DEVICE PROGRAMMING	1	\$121.43	\$121.43	\$121.43



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



QUOTE-2579849

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
3	NNTN8860B	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	1	\$186.50	\$136.15	\$136.15
4	PMMN4107C	AUDIO ACCESSORY- REMOTE SPEAKER MICROPHONE,XE500 REMOTE SPKR MIC WITHOUT CHANNEL KNOB, HIGH IMPACT GREEN	1	\$594.00	\$433.62	\$433.62
<b>Grand Total</b>					<b>\$6,604.93(USD)</b>	

## Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



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Motorola Solutions, Inc.; 500 West Monroe, United States - 60661 ~ #: 36-1115900



<b>Purchase Order Checklist</b>
<b>Marked as PO/ Contract/ Notice to Proceed on Company Letterhead</b> <b>(PO will not be processed without this)</b>
<b>PO Number/ Contract Number</b>
<b>PO Date</b>
<b>Vendor = Motorola Solutions, Inc.</b>
<b>Payment (Billing) Terms/ State Contract Number</b>
<b>Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name</b>
<b>Bill-To Address</b>
<b>Ship-To Address (If we are shipping to a MR location, it must be documented on PO)</b>
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<b>Bill To Contact Name &amp; Phone # and EMAIL for customer accounts payable dept</b>
<b>Ship To Contact Name &amp; Phone #</b>
<b>Tax Exemption Status</b>
<b>Signatures (As required)</b>





Item # 8.

2825 Airview Boulevard  
Kalamazoo, MI 49002 USA

Invoice  
9205737705  
Bill to: 20135455

212686-5.9 0 7109-1.1 1oz

 FOREST PARK FIRE AND EMS  
ATTN: ACCOUNTS PAYABLE DEPARTMENT  
4539 JONESBORO RD  
FOREST PARK GA 30297 - 3542  


Customer Information	
Invoice #	9205737705
Invoice Date	03/06/2024
Currency	USD
Payer Number	20135455
Payer Name	FOREST PARK FIRE AND EMS

Ship to
20135455
FOREST PARK FIRE AND EMS 4539 JONESBORO RD FOREST PARK GA 30297-3542

Remit to :	
<b>Electronic Payments:</b>	<b>Checks:</b>
JPMorgan Chase ABA 071000013 (ACH) Account: 1035237 ABA 021000021 (WIRE) SWIFT Code: CHASUS33XXX	Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60673-1213 USA

For product related inquiries please contact:  
Stryker Medical Customer Service: 800-327-0770  
For accounts and billing related inquiries please contact:  
Stryker account receivable: 800-733-2383(Option 2)

Please transmit in CTX format. If CTX is not possible, please send remittance information by email to EFTpayments@stryker.com

Header Information			
Customer PO	23-02133	Payment Due Date	04/05/2024
Payment Terms	Net due in 30 days		
Terms of Delivery	PCO		
	ORIGIN		

Item	Item#/GTIN	Description	Quantity / Unit	Unit Price	Extended Price
1	99576-000063	LUCAS 3, 3.1, IN SHIPPING BOX, EN	1 PC	15,431.57	15,431.57
	GTIN: 00883873834329	Serial Number 3523GY14			
<b>Item Total</b>					15,431.57
<b>Freight and Handling</b>					192.89
<b>Gross Amount</b>					15,624.46
Service Level	Ground Carrier	FEDEX EXPRESS			
Tracking Numbers	733632240160				





2825 Airview Boulevard  
Kalamazoo, MI 49002 USA

Invoice  
9205737705

Tracking Numbers 733632240160

The purchase of products pursuant to this invoice is subject to Stryker's then current terms of sale set forth at (see [www.stryker.com/stnc](http://www.stryker.com/stnc)). Any different or additional terms on any purchase order or other document submitted by Buyer are expressly rejected by Stryker. Acceptance of Buyer's purchase order and shipping of Stryker product to Buyer does not serve as acceptance of any such different or additional terms.

The total price shown on this invoice is net of discounts provided at the time of purchase. Some of the products listed on this invoice may be subject to rebates or additional discounts for which separate documentation is provided by Stryker. Customer must (1) claim the value of all discounts and rebates in the fiscal year earned or immediately following fiscal year, (2) properly report and appropriately reflect and allocate prices paid net of all discounts and rebates in Medicare/Medicaid cost reports and all claims for payment filed with third party payers as may be required by law or contract, and (3) provide agents of the United States or a state agency with access to all information from Stryker concerning discounts and rebates upon request.

STRYKER RESERVES THE RIGHT TO CHARGE A 1.5% MONTHLY FINANCE CHARGE (18% PER ANNUM) ON ALL AMOUNTS REMAINING UNPAID AT THE END OF THE NET PERIOD.

NO MERCHANDISE WILL BE ACCEPTED FOR RETURN WITHOUT PRIOR AUTHORIZATION. TO OBTAIN A RETURN AUTHORIZATION OR TO REPORT DISCREPANCIES, PLEASE CALL CUSTOMER SERVICE AT THE NUMBER INDICATED ABOVE. Please refer to [www.stryker.com/returnpolicy](http://www.stryker.com/returnpolicy) for Stryker's product return policies.

Andrew Gelmini  
EMS Coordinator

City of Forest Park  
Department of Fire and Emergency Services  
2336 Anvil Block Road • Forest Park, GA 30297

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Chiefs,

Attached you will find a quote for 1 LUCAS v3.1. The LUCAS Device is a plunger type automatic chest compression system designed to deliver regulated and consistent chest compressions to a victim of out of hospital cardiac arrest. This device further offers the users the ability to use this device during transport minimizing the amount of people standing up, unrestrained in the back of an ambulance. This device is being requested to replace the current LUCAS v2 that is house on Battalion 1. This device is used in the event that all ambulances are out of the City and a patient requires the care that this device offers while awaiting a transport unit. The current LUCAS v2 is beyond its useful life by manufacturers standards and has required repairs recently to function. This device is also nearing the end of ProCare coverage as parts and technology to service this device have been upgraded and are harder and more expensive. I would like to replace the Battalion 1 LUCAS with a v3.1 with ProCare coverage for 5 years after the warranty period to cover any and all issues, updates, and maintenances. The currently owned LUCAS v2, I am requesting be placed in the Training Division for use in Initial EMS Education.

Thank you,



Andrew Gelmini, A.S., NRP, I/C-P  
EMS Coordinator, Forest Park Fire and Emergency Services



Phone: (404)608-2383 • Fax: (404)608-2385 • E-Mail: [fpfire@forestparkga.gov](mailto:fpfire@forestparkga.gov)



Serving Self-Service & On-Premise Laundries throughout the South since 1980

**Wholesale Commercial Laundry Equipment S.E., LLC**

If it's laundry equipment, we've got it.

2950 HIGHWAY 77  
SOUTHSIDE, AL 35907

1-866-5GIRBAU (544-7228)  
FAX: 1-256-413-0955  
Serving: AL, FL, GA, MS, NC, SC, TN, PA, NJ, DE

**Invoice**

Date	Invoice #
3/13/2024	39720

<b>Bill To</b> CITY OF FOREST PARK F.D. DAVID HALCOME 2236 ANVIL BLOCK RD. FOREST PARK, GA 30297	<b>Ship To</b> CITY OF FOREST PARK F.D. GEOFF MAY 4539 JONESBORO ROAD FOREST PARK, GA 30297
--	---

Check out our online parts store at [www.alaundryman.com](http://www.alaundryman.com) for DEEP discounts on your needed parts. New parts added daily! Our online store also contains free PDF downloads of many of our available parts manuals! Check it out today!

Customer PO	Terms	Due Date	Rep	Our PO
23-03179		3/13/2024	DEB	18436

Item	Description	Qty	Rate	Returns	Amount
XDH-4	CONTINENTAL OPL XD SERIES EXPRESS DRY GEAR DRYER, TURN OUT GEAR TYPE, STATIONARY STICKMAN, DIGITAL DISPLAY CONTROL, WITH HEAT, REMOVABLE BLOWER, 240/60/1 VOLTAGE, 4-PLACE UNIT. G10365, G10382	2	13,825.00		27,650.00
FREIGHT	SHIPPING & HANDLING CHARGES DROP SHIP WITH LIFT GATE AND APPOINTMENT TO FS #1 - GEOFF MAY, DEPUTY CHIEF OPS 470-591-9113 gmay@forestparkga.gov	1	895.00		895.00

Customer Understands & Agrees There Are No Returns On Electrical, Electronic, Or Special Order Parts. New Equipment Comes With A Manufacturers 3/5 Year Limited Warranty, & Covers Defects In Workmanship & Or Material. Please See Warranty Bond For Details. Warranty Replacement Parts Must Be Purchased. Once the Defective Part Is Returned To The Manufacturer & Credit Is Issued By The Manufacturer, A Credit Will Be Issued To The Customer. All Related Shipping Charges For The Incoming Replacement Part & Return Of The Defective Part To The Manufacturer Is The Sole Responsibility Of The Purchaser. All Warranty Information Must be Provided At The Time Of Purchase Of The Replacement Part, Including Machine Model# Serial# Installation Date & Specific Condition Or Failure Of The Defective Part. Abuse, Vandalism, Improper Operation Or Other Conditions Not Tied To A Defect In Materials Or Workmanship Is Not Covered. Labor Is Not Covered Unless Specifically Noted On Sales Contract or Invoice.


<b>Subtotal</b>	\$28,545.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$28,545.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$28,545.00
getparts@alaundryman.com	
www.alaundryman.com	

Customer understands and agrees to pay 1.5% interest per month on past due balances. Customer understands and agrees that should Past Due Balances exceed 15 days past the due date, Wholesale Commercial Laundry Equipment SE LLC may take legal action to collect past due balances, Customer understands and agrees that they shall be responsible for all costs incurred in the collections of said past due balances. Invoice price reflects factory rebates, discounts & special pricing. Parts or equipment that is drop shipped to the customer is FOB. Customer cannot refuse shipment, and is responsible for filing freight damage claims with the carrier. Deposits are Non- Refundable once order is placed.

\*\*\* IF YOU BELIEVE THE INFO IN THIS INVOICE TO NOT BE CORRECT- YOU HAVE 21 DAYS FROM THE DATE OF THE INVOICE TO CONTEST- OTHER WISE NO ALTERATIONS WILL BE CONSIDERED\*\*\*

Terms	P.O. Number	Ship Via
-------	-------------	----------

Item # 8.

Line	Qty	Description	Unit Price	Ext. Price
1	2	XDH-4 RAM-AIR / CONTINENTAL-GIRBAU OPL XDH-4 HEATED EXPRESS DRY GEAR DRYER -4-PLACE UNIT, Capacity: Up to 4 sets of turnout gear, 16 Accessory drying ports for gloves, helmets balaclavas, Touchscreen Control, with heat, and no heat, timed options or continuous drying. Maxlimum temperature programable up to 105 degree, Dimensions: 72" W X 28" D x 78" H, 220-240/60/1/20A.	\$13,825.00	\$27,650.00
				
2	1	INSTALLATION START UP OPTIONAL - DELIVER DRYERS INTO STATIONS 1 + 2, UNCRATE, ASSEMBLE AND CONNECT TO OWNER PROVIDED ELCTRIC CONNECTION. OUTLET MUST BE WITHIN 5' OF THE BLOWER MOTOR OF THE DRYER AND BE OF THE PROPER SIZE. START UP, TESTING AND TRAINING FOR ALL RELEVANT PERSONNEL.	\$0.00	\$0.00
3	1	WARRANTY 3 YEARS FACTORY WARRANTY, 90 DAYS LABOR W/INSTALLATION.	\$0.00	\$0.00

**ORDERS REQUIRE A 20% NON-REFUNDABLE DEPOSIT. ORDER CANCELLATION IS SUBJECT TO A 25% RESTOCKING FEE. ORDER IS SECURED WITH UCC-1 FILING. PRICES ARE VALID FOR 90 DAYS, PRICES ARE BASED UPON TOTAL PURCHASE PAYABLE BY CASH OR CHECK CREDIT CARD PAYMENTS WILL INCUR AN ADDITONAL 4%.**





Serving Self-Service & On-Premise Laundries  
throughout the South since 1980

**Wholesale Commercial  
Laundry Equipment S.E., LLC**

If it's laundry equipment, we've got it.  
2950 Highway 77, Southside, AL 35907  
t. 256-413-7623 f. 256-413-0955

QUO Item # 8.

**Number** AAAQ4991

**Date** Feb 2, 2024

**Sold To**

**CITY OF FOREST PARK FIRE DEPT**  
GEOFF MAY  
4539 JONESBORO ROAD  
FOREST PARK, GA 30297

**Phone** 770-652-4811  
**Fax**

**Ship To**

**CITY OF FOREST PARK FD # 1+ 2**  
GEOFF MAY  
4539 JONESBORO ROAD  
FOREST PARK, GA 30297

**Phone** 770-652-4811  
**Fax**

**Your Sales Rep**

**Jim**  
404-416-4406  
JIM@ALAUNDRYMAN.CO  
M

Here is the quote you requested.

Line	Qty	Description	Unit Price	Ext. Price
<p>WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. CUSTOMER UNDERSTANDS AND AGREES THERE ARE NO RETURNS ON ELECTRICAL, ELECTRONIC, OR SPECIAL ORDER PARTS/EQUIPMENT. CUSTOMER UNDERSTANDS AND AGREES THAT PARTS OR EQUIPMENT THAT IS DROP SHIPPED TO THE CUSTOMER IS FOB. CUSTOMER CANNOT REFUSE SHIPMENT, AND IS RESPONSIBLE FOR FILING FREIGHT DAMAGE CLAIMS (IF ANY) WITH THE CARRIER. WARRANTIES ARE AS PROVIDED BY THE MANUFACTURER, PLEASE SEE SPECIFIC WARRANTY BOND FOR DETAILS. WARRANTY REPLACEMENT PARTS MUST BE PURCHASED, ONCE THE DEFECTIVE PART IS RETURNED TO THE MANUFACTURER AND CREDIT IS ISSUED BY THE MANUFACTURER, CREDIT WILL BE ISSUED TO THE CUSTOMER, ALL RELATED SHIPPING CHARGES FOR THE INCOMING REPLACEMENT PART AND THE RETURN OF THE DEFECTIVE PART TO THE MANUFACTURER IS THE SOLE RESPONSIBILITY OF THE PURCHASER. ALL WARRANTY INFORMATION MUST BE PROVIDED AT THE TIME OF THE PURCHASE OF THE REPLACEMENT PART INCLUDING MACHINE MODEL # MACHINE SERIAL #, INSTALLATION DATE, AND SPECIFIC CONDITION OF FAILURE OF THE DEFECTIVE PART. ABUSE VANDALISM, IMPROPER OPERATION OR OTHER CONDITIONS NOT SPECIFICALLY TIED TO A DEFECT IN MATERIALS OR WORKMANSHIP IS NOT COVERED. LABOR IS NOT COVERED UNLESS SPECIFICALLY NOTED ON THE INVOICE. CUSTOMER UNDERSTANDS AND AGREES TO PAY 1.5% INTEREST PER MONTH ON PAST DUE BALANCES. CUSTOMER UNDERSTANDS AND AGREES THAT SHOULD PAST DUE BALANCES EXCEED 15 DAYS PAST THE DUE DATE, WHOLESALE COMMERCIAL LAUNDRY EQUIPMENT SE LLC MAY TAKE LEGAL ACTION TO COLLECT PAST DUE BALANCES.</p>			<b>SubTotal</b>	\$27,650.00
			<b>Tax</b>	\$0.00
			<b>Shipping</b>	\$645.00
			<b>Total</b>	<b>\$28,295.00</b>

Please contact me if I can be of further assistance.

**ORDERS REQUIRE A 20% NON-REFUNDABLE DEPOSIT. ORDER CANCELLATION IS SUBJECT TO A 25% RESTOCKING FEE. ORDER IS SECURED WITH UCC-1 FILING. PRICES ARE VALID FOR 90 DAYS, PRICES ARE BASED UPON TOTAL PURCHASE PAYABLE BY CASH OR CHECK CREDIT CARD PAYMENTS WILL INCUR AN ADDITIONAL 4%.**



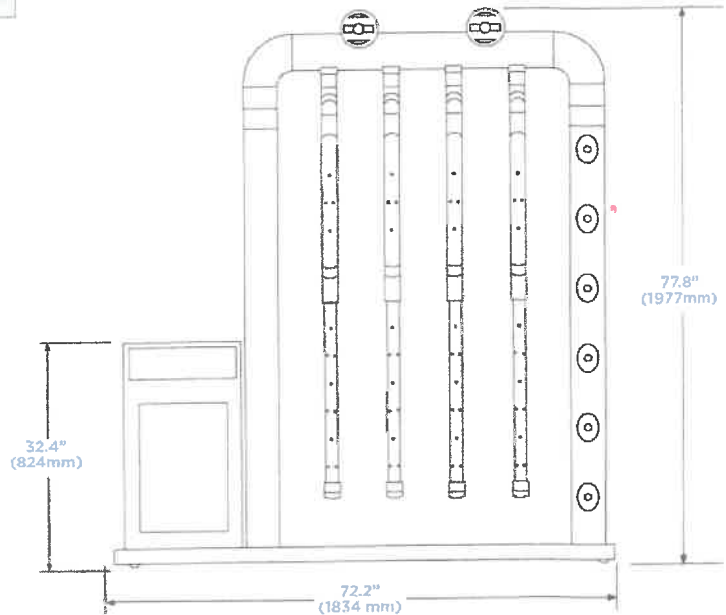
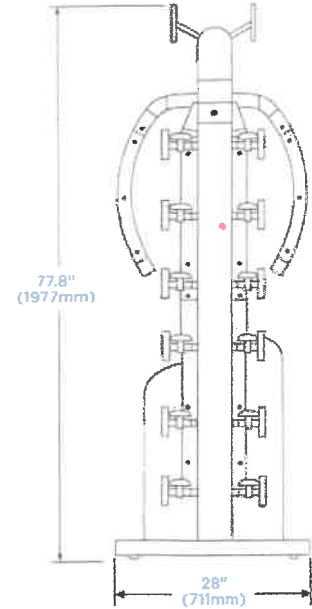
# XD-4 / XDH-4

## EXPRESSDRY GEAR DRYER

### ARCHITECTURAL/MECHANICAL PRODUCT SPECIFICATIONS

PRODUCT SPECS	TG-4 (no heat)	TG-4H (with heat)
Maximum Number of Gear Sets		4
Number of Accessory Drying Ports		12
Machine Dimensions <i>inch</i> WxDxH	72.2 x 28 x 77.8	
Shipping Dimensions <i>inch</i> WxDxH	75 x 30 x 40	
Machine Weight <i>lbs</i>	303	311
Shipping Weight <i>lbs</i>	362	370
Constructed Material	stainless steel / 12 gauge steel / powder coated paint	
Caster Type	360° swivel	
Motor Power <i>Hp</i>	1	
Motor Speed <i>rpm</i>	3450	
Air Flow <i>cfm</i>	800	
Available Voltages	120/60/1	220/60/1
Breaker Size Required <i>Amp</i>	15	20
Amps	7.8	10.9
Fan Diameter <i>inch</i>	10-5/8	
Fan Wheel Bore <i>inch</i>	5/8	
Thermal Protection	auto	—
Timed Interval Selections	2, 4, 8 or 12 hours	
Max Temperature	n/a	105° F
Control Type	Touchscreen	

\* Specifications subject to change without notice or obligation. Contact Continental Girbau at (800) 256-1073 for dimensions not shown or for clarification.



**JHB Group, Inc.**

8545 Pyott Rd  
 Lake In The Hills, IL 60156  
 US  
 team@jhbgroup.org  
 www.JHBGroup.org



**Estimate**

<p><b>ADDRESS</b>                  Forest Park Fire and Emergency Services                  2336 Anvil Block Rd                  Forest Park, GA 30297</p>	<p><b>SHIP TO</b>                  Forest Park Fire and Emergency Services                  2336 Anvil Block Rd                  Forest Park, GA 30297</p>	<p><b>ESTIMATE</b>     27FSS-FPGA.1  <b>DATE</b>            03/27/2024  <b>EXPIRATION</b>    04/30/2024  <b>DATE</b></p>
--	--	--

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Fire Safety Simulator - 27FT Configuration	1	140,737.08	140,737.08
	Fire Safety Simulator- 27FT	1	140,737.08	
	Aluminum Tube Construction	1	0.00	
	Cross Members 16 O/C	1	0.00	
	V-Nose Design	1	0.00	





# FIRE SAFETY SIMULATOR

HANDS-ON LEARNING DESIGNED BY FIREFIGHTERS



### JHB-FSS-27 Fire Safety Simulator

The most advanced fire safety education unit featuring all-ages programming, interactive hazard props and immersive learning systems.



FULLY CUSTOMIZABLE

Our simulators are designed and built for your needs including; size, theme, branding and other innovative options.



FIRE EXTINGUISHER TRAINING

Innovation that brings the training to life without placing the individual in harm's way



ACCESSIBILITY

Easy wheelchair access with low profile rear ramp, two foot extension, torsion axles and zero thresholds.



INTERACTIVE SAFETY ACTIVITIES

Interactive hazard props including Kitchen, Bedroom, BBQ Grill, Industrial and other Multidimensional Hazard Props.



TABLET CONTROL

Control lighting, operate awnings and monitor cameras remotely with the use of an iPad.



1-PERSON SETUP AND OPERATION

Designed with the operator in mind, the trailer includes an XO ratchet jack set up, tablet control system, and CCTV cameras.



EASY TOWING

Short overall length and lighter weight, all-aluminum construction makes for easy towing.



ADVANCED SOLAR CHARGING

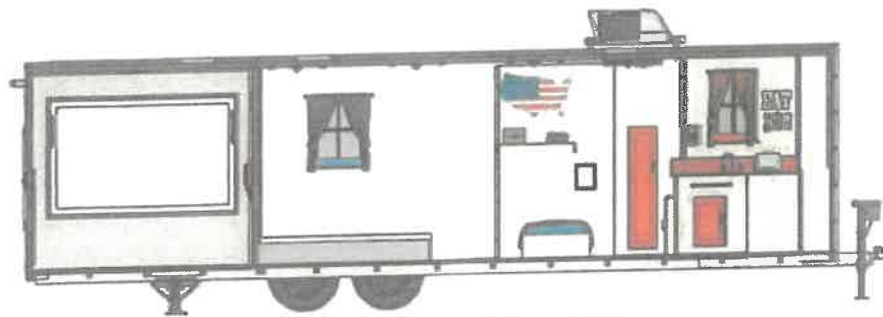
On-board solar charging system, so you're never without power.

FIREFIGHTER OWNED AND OPERATED

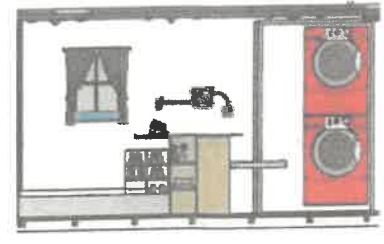
JHBGROUP.ORG

# FIRE SAFETY SIMULATOR

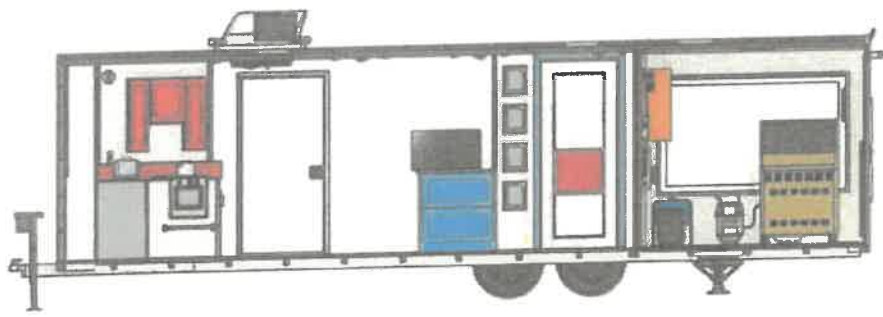
HANDS-ON LEARNING DESIGNED BY FIREFIGHTERS



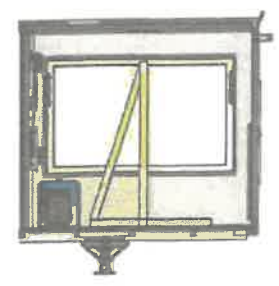
PASSENGER SIDE INTERIOR with BEDROOM OPTION



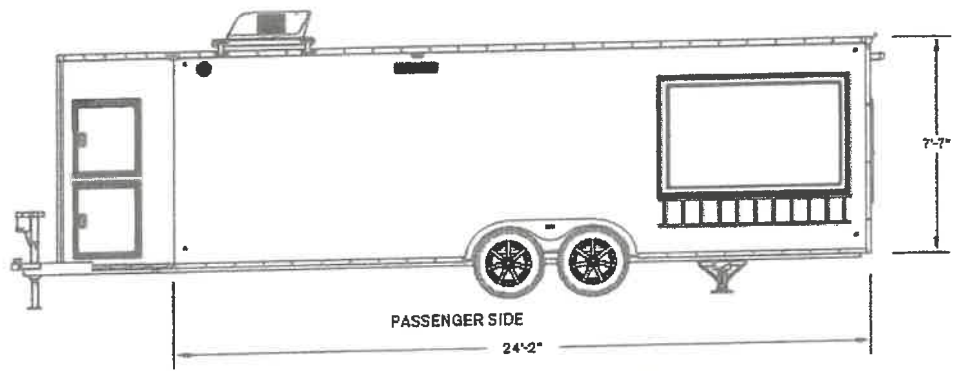
LAUNDRY ROOM OPTION



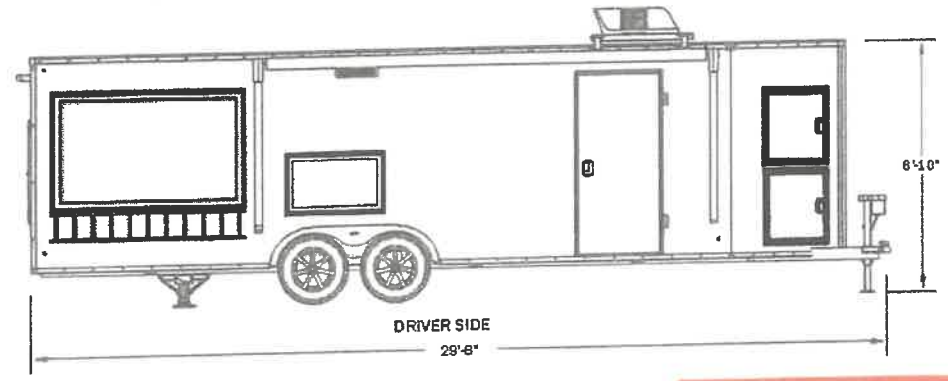
DRIVER SIDE INTERIOR with INDUSTRIAL / BQO OPTION



FORCIBLE ENTRY PROP OPTION



PASSENGER SIDE  
24'-2"



DRIVER SIDE  
29'-8"

FIREFIGHTER OWNED AND OPERATED

[JHBGROUP.ORG](http://JHBGROUP.ORG)



# FiAR Fire Extinguisher

AUGMENTED REALITY FIRE SAFETY TRAINING

## FiAR Augmented Reality Fire Extinguisher

FiAR is the world's first AR fire extinguisher training system, delivering the most immersive experience possible for a variety of teaching and training needs. Utilizing 3D innovation, FiAR makes every room the training room, with realistic scenarios, reactive simulation, and quick program customization to meet the training needs of today and tomorrow.



- BETTER TRAINING
- MORE REALISTIC
- FULLY RESPONSIVE
- LESS HASSLE



Easy Set Up

- Sets up in less than a minute
- "Quick Start" capability
- Stored scenarios



Fully Customized Scenarios

- Choose the extinguisher
- Set safe distances
- Custom fire behavior



3D Mapping Technology

- With 3D mapping - every room becomes a training room.
- Create lifelike fire scenarios.
- Add realistic 3D props.



Responsive Teaching & Training

- Learn the steps of P.A.S.S.
- Reacts if you turn away
- Feedback for participants



### Included in the Package:

- Patented FiAR application
- 10 lb fire extinguisher
- iPad
- Pelican Case
- Chargers
- Quick start magnets
- Spare extinguisher pins
- Training manual



FIREFIGHTER OWNED AND OPERATED  
WWW.JHBGROUP.ORG

CALL US  
(657)667-3473





(877) 637-3473

# Quote

Quote # QT1773804  
 Date 01/04/2024  
 Expires 02/23/2024  
 Sales Rep Adams, Jeremy L  
 Shipping Method FedEx Ground  
 Customer FOREST PARK FIRE DEPT(GA)  
 Customer # C64692

**Bill To**  
 FOREST PARK FIRE DEPT  
 2336 Anvil Block Road  
 Forest Park GA 30297  
 United States

**Ship To**  
 FOREST PARK FIRE DEPT  
 2336 Anvil Block Road  
 Forest Park GA 30297  
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
SPX-2KIT			SUPER X 2 Strut Kit Short Struts	2	\$10,846.00	\$21,692.00
SPX-12EX			SUPER X 1' EXTENSION	2	\$480.00	\$960.00
SPX-24EX			Super-X Struts 2' Extension	2	\$521.00	\$1,042.00
1070-Yellow			Jumbo Lock	8	\$67.00	\$536.00
<b>Subtotal</b>						\$24,230.00
<b>Shipping Cost</b>						\$400.00
<b>Tax Total</b>						\$0.00
<b>Total</b>						\$24,630.00

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.







**MUNICIPAL EMERGENCY SERVICES**

(877) 637-3473

# Invoice

**Invoice #** IN2005824  
**Date** 02/12/2024  
**Terms** Net 30  
**Due Date** 03/13/2024  
**Customer #** C64692  
**PO #** David Flagg- Battalion Chief  
**Sales Rep** Adams, Jeremy L.  
**Sales Order** SO1859185

**Bill To**  
 FOREST PARK FIRE DEPT  
 2336 Anvil Block Road  
 Forest Park GA 30297  
 United States

**Ship To**  
 FOREST PARK FIRE DEPT  
 2336 Anvil Block Road  
 Forest Park GA 30297  
 United States

Item	Description	QTY	Units	Back Ordered	Unit Price	Amount
SPX-2KIT	SUPER X 2 Strut Kit Short Struts	2		0	\$10,846.00	\$21,692.00
SPX-12EX	SUPER X 1' EXTENSION	2		0	\$480.00	\$960.00
SPX-24EX	Super-X Struts 2' Extension	2		0	\$521.00	\$1,042.00
1070-Yellow	Jumbo Lock	8		0	\$67.00	\$536.00

**Subtotal** \$24,230.00  
**Shipping Cost** \$400.00  
**Tax Total** \$0.00  
**Total** \$24,630.00  
**Amount Due** \$24,630.00

Tracking #: 1ZA84K930308954219

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.  
 Custom orders are not returnable.  
 All payments must be clearly marked with the Customer and Invoice numbers. Payments not marked will be applied to the oldest invoice first.

PLEASE NOTE OUR REMITTANCE ADDRESS HAS CHANGED AND CHECKS WILL BE RETURNED IF NOT SENT TO THE ONE ON THE REMITTANCE SLIP.

Wire/ ACH:  
 Routing#: 121000248  
 Acct#: 2000030294606  
 Bank Name: Wells Fargo Bank, N.A.

Wire/ ACH Remittance Advice: AR@MESFIRE.COM  
 Please include Customer# and Invoice#

Please call us for invoice questions:  
 1-877-MES-FIRE (1-877-637-3473)

### Remittance Slip

**Customer** C64692 FOREST PARK FIRE DEPT(GA)  
**Invoice #** IN2005824  
**Amount Due** \$24,630.00  
**Amount Paid** \_\_\_\_\_

### Make Checks Payable To

MUNICIPAL EMERGENCY SERVICES, INC.  
 PO BOX 856892  
 MINNEAPOLIS, MN 55485-6892



IN2005824

# CITY OF FOREST PARK PURCHASE REQUISITION FORM

**For purchases valued \$1,000 and up**  
This form must be completed prior to creating a Purchase Order

<b>Department :</b> Fire	<b>Requisition Date:</b> 1/16/2024
<b>Prepared By:</b> <i>Dep. Chief D. Hester</i>	

<b>This Requisition is for:</b>	<b>Explanation:</b>
<input type="checkbox"/> Services	2 sets of Super X Struts with 1' and 2' extensions and Jumbo Locks.
<input checked="" type="checkbox"/> Goods	See attachment.
<input type="checkbox"/> Public Works Construction	
<input type="checkbox"/> Other	<i>Engine 2 &amp; Engine 3</i>
<b>Justification for Request:</b>	
See attached <u>3</u> page(s) or _____ line item(s) and attached specifications _____ pages	

**Budget**

Attach proof of available funds and provide the following:

<b>Budget Line Item:</b>	Fire Fighting Equip. 100-61-3520-53-1136	<b>Cost of goods or services:</b>	\$24,630.00
<b>Funds Available:</b>	\$179,907.30		

**Vendor**

New vendors must complete the Vendor/Supplier Information Form and provide a w-9 and E-Verify Affidavit.

Select whether vendor is a new or current vendor of the City and provide the following:

<input type="checkbox"/> New	<input checked="" type="checkbox"/> Current	<b>Vendor Name:</b> MES - Municipal Emergency Services
<b>Current Vendor Number:</b>		01-026760
<b>If Statewide Contract, provide the following:</b> (Attach one quote. Three quotes are not needed)		
<b>Statewide Contract ID number:</b>		GS-07F-0348V Expires 6/2024
<b>If Requisition is replacing a current Contract, provide the following:</b>		
<b>Current Contract Number:</b> 887-637-3473		<b>Contract Expiration Date:</b>

**Solicitation**

Complete this section only if a formal bid or RFP advertisement is needed.

Also attach Solicitation Request Form.

<b>Estimated cost of goods or services:</b>	\$24,630.00
<b>Is cooperative purchase option available?</b>	No
<b>Date goods or services are needed:</b>	When Available

**Signatures**

<b>Department Head Authorization:</b>	<i>[Signature]</i>	<b>Date:</b> 1/24/24
<b>Purchasing Authorization:</b>	<i>[Signature]</i>	<b>Date:</b> 1/31/24
<b>Finance Director:</b>	<i>[Signature]</i>	<b>Date:</b> 1-31-24
<b>City Manager:</b>	<i>[Signature]</i>	<b>Date:</b> 2-1-24

- Instructions:**
1. Complete requisition form in its entirety. (No previous versions of the Requisition Form will be accepted)
  2. Attach 3 quotes (or justification if 3 quotes could not be obtained) and proof of budgeted funds.
  3. Have New Vendors to send Vendor Information Form, w-9, and E-Verify directly to [accountspavable@forestparkga.gov](mailto:accountspavable@forestparkga.gov).
  4. Email Requisition form and additional documents to [procurement@forestparkga.gov](mailto:procurement@forestparkga.gov).
  5. Once a fully signed requisition has been returned to you, create PO and proceed with purchase.
  6. Once service is received, submit signed Requisition, Invoice, and PO to Accounts Payable (copy Procurement) for payment.

**Please complete, sign, and return Requisition Form along with all required documents to [procurement@forestparkga.gov](mailto:procurement@forestparkga.gov)**  
Requisition will not be approved and PO will not be paid if not completed properly.





MUNICIPAL EMERGENCY SERVICES

(877) 637-3473

# Invoice

**Invoice #** IN2005140  
**Date** 02/09/2024  
**Terms** Net 30  
**Due Date** 03/10/2024  
**Customer #** C64692  
**PO #** Ian Hogan- Captain  
**Sales Rep** Adams, Jeremy L  
**Sales Order** SO1860848

**Bill To**  
 FOREST PARK FIRE DEPT  
 2336 Anvil Block Road  
 Forest Park GA 30297  
 United States

**Ship To**  
 FOREST PARK FIRE DEPT  
 2336 Anvil Block Road  
 Forest Park GA 30297  
 United States

Item	Description	QTY	Units	Back Ordered	Unit Price	Amount
201275-01	EPIC 3 Voice Amplifier (Individually Packaged)	25		0	\$652.53	\$16,313.25

**Subtotal** \$16,313.25  
**Shipping Cost** \$0.00  
**Tax Total** \$0.00  
**Total** \$16,313.25  
**Amount Due** \$16,313.25

Tracking #: 6132820349

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.  
 Custom orders are not returnable.  
 All payments must be clearly marked with the Customer and Invoice numbers. Payments not marked will be applied to the oldest invoice first.

PLEASE NOTE OUR REMITTANCE ADDRESS HAS CHANGED AND CHECKS WILL BE RETURNED IF NOT SENT TO THE ONE ON THE REMITTANCE SLIP.

Wire/ ACH:  
 Routing#: 121000248  
 Acct#: 2000030294606  
 Bank Name: Wells Fargo Bank, N.A.

Wire/ ACH Remittance Advice: AR@MESFIRE.COM  
 Please include Customer# and Invoice#

Please call us for invoice questions:  
 1-877-MES-FIRE (1-877-637-3473)

### Remittance Slip

**Customer** C64692 FOREST PARK FIRE DEPT(GA)  
**Invoice #** IN2005140  
**Amount Due** \$16,313.25  
**Amount Paid** \_\_\_\_\_

### Make Checks Payable To

MUNICIPAL EMERGENCY SERVICES, INC.  
 PO BOX 856892  
 MINNEAPOLIS, MN 55485-6892



IN2005140

# CITY OF FOREST PARK PURCHASE REQUISITION FORM

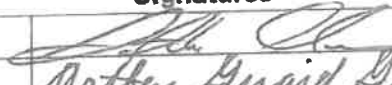
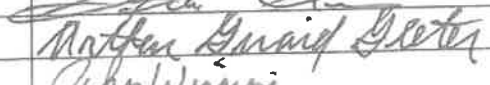
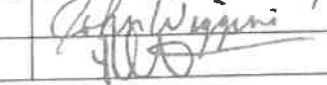

**For purchases valued \$1,000 and up**  
This form must be completed prior to creating a Purchase Order

<b>Department :</b>	Fire	<b>Requisition Date:</b>	1/24/2024
<b>Prepared By:</b>	Dep. Chief David Halcome		
<b>Explanation</b>			
This Requisition is for:		25 Epic 3 Voice Amplifiers.	
<input type="checkbox"/> Services	Used to amplify the voice during radio traffic while wearing a		
<input checked="" type="checkbox"/> Goods	SCBA Face piece on the fire ground.		
<input type="checkbox"/> Public Works Construction	GSA Contract - Sourcewell		
<input type="checkbox"/> Other _____			
<b>Justification for Request:</b>			
See attached <u>2</u> page(s) or _____ line item(s) and attached specifications _____ pages			

<b>Budget</b>			
<b>Attach proof of available funds and provide the following:</b>			
<b>Budget Line Item:</b>	Radio Equipment 100-61-3510-52-2209	<b>Cost of goods or services:</b>	\$16,313.25
<b>Funds Available:</b>	\$39,697.05		

<b>Vendor</b>			
New vendors must complete the Vendor/Supplier Information Form and provide a w-9 and E-Verify Affidavit			
<b>Select whether vendor is a new or current vendor of the City and provide the following:</b>			
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Current	<b>Vendor Name:</b>	MES (Municipal Emergency Services)
<b>Current Vendor Number:</b>		01-026760	
<b>If Statewide Contract, provide the following: (Attach one quote. Three quotes are not needed)</b>			
<b>Statewide Contract ID number:</b>		GS-07F-0348V EXPIRES 6/2024	
<b>If Requisition is replacing a current Contract, provide the following:</b>			
<b>Current Contract Number:</b>		877-637-3473	
		<b>Contract Expiration Date:</b>	

<b>Solicitation</b>	
Complete this section only if a formal bid or RFP advertisement is needed	
<b>Also attach Solicitation Request Form</b>	
<b>Estimated cost of goods or services:</b>	\$16,313.25
<b>Is cooperative purchase option available?</b>	No
<b>Date goods or services are needed:</b>	When Available

<b>Signatures</b>			
<b>Department Head Authorization:</b>		<b>Date:</b>	1/25/2024
<b>Purchasing Authorization:</b>		<b>Date:</b>	1/31/24
<b>Finance Director:</b>		<b>Date:</b>	1-31-24
<b>City Manager:</b>		<b>Date:</b>	2-01-24

- Instructions:**
1. Complete requisition form in its entirety. (No previous version of the Requisition Form will be accepted)
  2. Attach 3 quotes (or justification if 3 quotes could not be obtained) and proof of budgeted funds.
  3. Have New Vendors to send Vendor Information Form, w-9, and E-Verify directly to [accountspayable@forestparkga.gov](mailto:accountspayable@forestparkga.gov).
  4. Email Requisition form and additional documents to [procurement@forestparkga.gov](mailto:procurement@forestparkga.gov).
  5. Once a fully signed requisition has been returned to you, create PO and proceed with purchase.
  6. Once service is received, submit signed Requisition, Invoice, and PO to Accounts Payable (copy Procurement) for payment.

**Please complete, sign, and return Requisition Form along with all required documents to [procurement@forestparkga.gov](mailto:procurement@forestparkga.gov)**  
Requisition will not be approved and PO will not be paid if not completed properly.



**A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, DABOUZE ANTOINE, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO PURCHASE EQUIPMENT FOR THE FIRE AND EMS DEPARTMENT.**

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City’s Fire and EMS Department finds it necessary to purchase the equipment outlined on Exhibit A, attached hereto and incorporated herein, to can better serve the growing needs of the City; and

WHEREAS, this equipment is necessary to protect the health, safety, and welfare of the citizens of Forest Park; and

THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:

**SECTION 1. Approval of Vendors.** The quotes from the vendors outlined for the equipment listed on Exhibit A as presented to the Council on April 15, 2024, are hereby approved and/or ratified.

**SECTION 2. Public Record.** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Forest Park.

**SECTION 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**SECTION 4. Attestation.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

**SECTION 5. Effective Date.** This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this 15th day of April, 2024.

\_\_\_\_\_  
Angelyne Butler, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk (SEAL)



APPROVED AS TO FORM:

---

City Attorney

**EXHIBIT A**

<b>Equipment</b>	<b>Purpose</b>	<b>Amount</b>	<b>Vendor</b>	<b>Procurement Method</b>
Two (2) Keiser Sleds for Fire Stations 2 and 3	For training and conditioning exercises	\$10,176.51	Kaiser	State Contract
Four (4) Portable Radios	For fire administration staff to stay in communication with officers and shift staff while responding to emergency calls and providing related services	\$22,370.00	Motorola Solutions	State Contract
Five (5) Replacement Radios	To replace radio for first responders that have reached the end of their useful life	\$33,024.65	Motorola Solutions	State Contract
Lucas 3 V3 Chest Compression System	To replace outdated unit for CPR on cardiac arrest patients	\$15,624.46	Stryker Medical	Ratification of prior purchase
Two (2) Bunker Gear Dryers for Fire Stations 1 and 2	To install dryers that are specifically designed to dry suppression (bunker) gear only; one is already located at Fire Station 3.	\$ 28,545.00	Wholesale Commercial Laundry Equipment SE LLC	Ratification of prior purchase
Fire Prevention Trailer	To provide fire safety education and training to the public	\$197,526.35	JHB Group	State Contract
Two (2) Super X Struts with 1' and 2' extensions and eight (8) Jumbo Locks for Engines 2 and 3	To stabilize vehicles or equipment during emergencies to ensure first responder and patient safety	\$24,630.00	Municipal Emergency Services	State Contract
Twenty-five (25) Voice Amps	To improve radio communication while firefighters wear self-contained breathing apparatuses (SCBA masks) when responding to emergencies	\$16,313.25	Municipal Emergency Services	State Contract

**File Attachments for Item:**

**9. Council Approval to Authorize the Police Department to Submit and Accept an Explosive Ordnance Disposal (EOD) Canine Grant- Police Department**



CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Subject:** Council Discussion and Approval for the Police Department to apply for and accept EOD Canine Grant

**Submitted By:** Brandon Criss (Police Chief)

**Date Submitted:** April 8, 2024

**Work Session Date:** April 15, 2024

**Council Meeting Date:** April 15, 2024

**Background/History:**

The city of Forest Park has a population exceeding 20,000 residents, is a vibrant city hosting a mix of elements including a military base, diverse businesses such as industrial complexes, and its proximity to the world's busiest airport. The Forest Park Police Department has identified specific sensitive areas within the city, responding to an increased volume of service calls related to security threats. In response, the department is seeking authorization to pursue an Explosive Ordnance Disposal (EOD) grant offered by Homeland Security. If successful in securing the grant, it will enable the acquisition of essential equipment, including a trained canine, specialized vehicle, and requisite training. These resources are essential for enhancing the department's capabilities in addressing threats posed by explosives, thereby ensuring the safety and security of Forest Park and its residents. Acceptance of the grant would signify a crucial step towards fortifying the city's preparedness and response to potential security risks.

<b>Cost: \$</b>	<b>Budgeted for:</b>	<input checked="" type="checkbox"/>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
\$0		_____	_____	_____	

**Financial Impact:** \$0

**Action Requested from Council: Vote for Approval**

**File Attachments for Item:**

**10. Council Approval to Accept the Donation of a Bloodhound**-Police Department





CITY OF FORESTPARK

# City Council Agenda Item

**Subject:** Council Discussion and Approval to Accept the Donation of a Bloodhound

**Submitted By:** Brandon Criss (Police Chief)

**Date Submitted:** April 8, 2024

**Work Session Date:** April 15,2024

**Council Meeting Date:** April 15,2024

### Background/History:

The Forest Park Police Department operates around the clock, every day of the year, with four shifts managing service calls. Currently, the department employs four Dual Purpose Canines, which undertake tasks such as search and rescue operations for missing persons, detection of illegal narcotics, and assistance in criminal apprehension. These Canines also engage in community-building activities by participating in educational programs in schools.

The department is seeking approval to accept the donation of a Bloodhound from The Jimmy Rice Center. Established by the parents of Jimmy Ryce after his tragic kidnapping, rape, and murder in 1995, The Jimmy Ryce Center aims to prevent the sexual exploitation and predatory abduction of children, provide resources to parents and law enforcement in abduction cases, and assist in safely bringing abducted children home. The Bloodhound will be utilized primarily for search and rescue operations for missing persons, particularly those suffering from mental illness. The Jimmy Ryce Center has generously donated over 600 Bloodhounds to law enforcement agencies nationwide.

The department is committed to covering all expenses related to the training, equipment, and healthcare for the Bloodhound.

<b>Cost: \$</b>	<b>Budgeted for:</b>	<input checked="" type="checkbox"/> <b>X</b>	<input type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>
0		_____	_____	

**Financial Impact:** 0

**Action Requested from Council:** Vote for Approval



RESOLUTION NO. 2024-\_\_\_\_\_

**A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, DABOUZE ANTOINE, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO ACCEPT DONATION OF K-9 FROM THE JIMMY RICE CENTER.**

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the Jimmy Ryce Center aims to prevent the sexual exploitation and predatory abduction of children, provide resources to parents and law enforcement in abduction cases, and assist in safely bringing abducted children home; and

WHEREAS, the Jimmy Rice Center desires to donate a bloodhound to the Forest Park Police Department to serve as a K-9 officer, primarily focused on search and rescue operations for missing persons; and

WHEREAS, this generous donation from the Jimmy Rice Center will protect the health, safety, and welfare of the citizens of Forest Park.

THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:

**SECTION 1. Acceptance.** The City Council authorizes the Forest Park Police Department to accept the donated canine from the Jimmy Rice Center and further approves the expenses related to the training, equipment, and healthcare for the canine.

**SECTION 2. Public Record.** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Forest Park.

**SECTION 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**SECTION 4. Attestation.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

**SECTION 5. Effective Date.** This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

[SIGNATURES ON FOLLOWING PAGE]

SO RESOLVED this \_\_\_\_ day of April, 2024.

\_\_\_\_\_  
Angelyne Butler, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk (SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**File Attachments for Item:**

**11. Council Approval of the Special Facilities Request at Starr Park and sponsored by Legendary WIGO 1570 AM and Operation Push Too, LLC for Saturday, May 11, 2024 between 12pm-6pm—Recreation and Leisure Department**





CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Subject:** Special Facilities Request – Recreation Department

**Submitted By:** Tarik Maxwell

**Date Submitted:** 04/08/2024

**Work Session Date:** 04/15/2024

**Council Meeting Date:** 04/15/2024

**Background/History:**

**“THE SECOND ANNUAL JAM FOR PEACE”, sponsored by “LEGENDARY WIGO 1570 AM & OPERATION PUSH TOO, INC.”, scheduled for Saturday, May 11, 2024, 12:00 PM-6:00 PM at Starr Park Amphitheater. During this event there will be a collective of activities, with musical performances and entertainment provided by local, regional, and national artists, church and school choirs, and include an education fair with the representation of higher institutions of learning, counseling for grants and scholarships, an employment/job fair with representation from businesses and employment agencies, to include, job counseling, interview techniques, resume preparation and dressing for an interview, a health fair with representation from local medical facilities, mental health agencies and clinics, peer counseling and mediation, to include some basic screenings.**

**Cost: \$**

**Budgeted for:**  Yes  No

**Financial Impact:**

0.00

**Action Requested from Council:**

Looking for approval to allow this organization to use this facility at no cost. I recommend that they only pay for security.