



**CITY OF FOREST PARK MAYOR & COUNCIL
CITY COUNCIL REGULAR SESSION**

Monday, November 01, 2021 at 7:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.1555

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

AGENDA

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James The Honorable Dabouze Antoine
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Dr. Marc-Antonie Cooper, City Manager
S. Diane White, City Clerk
Mike Williams, City Attorney

VIRTUAL NOTICE

DISCLAIMER: For in-person attendance, all CDC requirements of Masks and Social Distancing is recommended.

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "**City of Forest Park GA**"

CALL TO ORDER/WELCOME:

INVOCATION/PLEDGE:

ROLL CALL - CITY CLERK:

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

APPROVAL OF MINUTES:

- 1. Council Approval of Council Work Session and Regular Meeting Minutes from October 18, 2021 -**
S. Diane White, City Clerk

NEW BUSINESS:

- 2. Approval to Retire Forest Park K-9 "Yoeri" – Police Department**
- 3. Council Approval of a Bi-Lingual Pay Incentive – Chief Executive Office**
- 4. Council Approval of Parks and Leisure Budget Transfer of Funds - Interim Finance Director/Parks & Leisure Director**
- 5. Council Approval of a Citywide Janitorial Services with American Facility Services, Inc. – Procurement Department**
- 6. Council Approval to Enter into an Agreement for On-Call Plumbing Repairs and Maintenance Services with MaxAir Mechanical and The Plumbing Shop dba Quick Action Plumbers– Public Works/ Procurement Department**
- 7. Council Approval to Adopt GDOT's Procurement Policy for The Procurement, Management and Administration of Engineering and Design Related Consultant Services – Procurement Department**
- 8. Council Approval to Adopt the Ordinance 2021-13 Amending the Local Vendor Preference – Procurement**
- 9. Council Approval of New Citywide Banners – Executives Office**

CLOSING COMMENTS BY GOVERNING BODY:

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.

File Attachments for Item:

- 1. Council Approval of Council Work Session and Regular Meeting Minutes from October 18, 2021 -**
S. Diane White, City Clerk



**CITY OF FOREST PARK MAYOR & COUNCIL
CITY COUNCIL WORK SESSION**

Monday, October 18, 2021, at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.1555

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

DRAFT WORK SESSION MEETING MINUTES

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James The Honorable Dabouze Antoine
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Dr. Marc-Antonie Cooper, City Manager
Stephanie Tigner, Deputy City Clerk
Mike Williams, City Attorney

CALL TO ORDER/WELCOME: Mayor Angelyne Butler called the meeting to order at 6:00pm.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2, Mayor Pro-Tem		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

DIRECTORS PRESENT: Darquita Williams, Interim Finance Director; Shalonda Brown, HR Director, Bruce Robinson, Deputy Director Public Works, James Shelby, PB&Z Director, Tarik Maxell, Director of Recreation & Leisure, Joshua Cox, IT Director, LaShawn Gardiner, Management Analyst, Nathaniel Clark, Chief of Police and Latosha Clemmons, Fire Chief.

CITY MANAGER'S REPORT: Dr. Marc-Antonie Cooper, City Manager**COMMUNITY INFORMATION/REMINDERS:**

- Early voting is going on right now! Mary Ann Connelly Senior Center, 5087 Park Avenue, Forest Park, Ga 30297 from 9:00am – 5:00pm. You may also vote two Saturdays October 16 and October 23 from 9:00am – 5:00pm. If you are in line by 5:00pm you will be allowed to vote that day. If you have any questions, you can contact our Elections Superintendent/City Clerk Ms. Diane White at 678-704-4784 or elections@forestparkga.gov.
- **DUE TO OVERWHELMING REQUEST** – Clayton County HUD has temporarily closed applications for homeowners seeking funds for home repairs. We were informed that more funds should come available around December, and the application process will be re-open.

CITY OPERATIONS:

- Public Works, PD and the City Manager's office met and discussed the request for installation of speed control devices on certain side streets. We have reviewed the data and based on the criteria set for by city ordinance we will be moving forward with the installation of speed control devices in several locations.
- Clayton County will be paving 17-street totaling 7.31 miles in the City of Forest Park. The paving is set to start by the end of the month if the weather cooperates with us.

EMPLOYEE SPOTLIGHT:**Fire Department:**

- Fire Chief Clemons introduced new hire Sandra Davis, Assistant to the Fire Chief

CONGRATULATIONS:

- Ms. Martina Miller, Code Enforcement Officer on becoming a Certified Property Maintenance and Housing Inspector.
- Fire Fighter/Paramedic Tony Crosby for completing his Bachelor of Art's Degree from Emory University.

SHOUT OUT

- Forest Park Police Department's own Sgt. Alyssa Zackery was recognized on 10/13/21 by the Knights of Columbus during the 49th Annual Public Safety Appreciation Day. Thank You, Sgt. Zackery for all you do.

NEW BUSINESS:

1. **Council Discussion to Consider a Request to Approve the Appointment of Fire Chief Latosha Clemons as the City of Forest Park's Emergency Management Director** – Executive Offices

There was no discussion on this item.

2. **Council Discussion ONLY on Bi-Lingual Pay Incentive** – Chief Executive Office

Dr. Marc-Antoine Cooper, City Manager this is a very important aspect to show the diversity of our city. I will have to sit down with our Interim Finance Director, Darquita Williams to come with exactly what that pay incentive would be. I would bring back to council for approval. I do think this is extremely important to communicate with everyone in our city.

There was no discussion on this item

- 3. Council Approval for Twenty (20) Surplus City iPhones for Sister Cities (Haiti) initiative – Executive Offices**

There was no discussion on this item.

- 4. Council Approval to Amend Maintenance List of Abandoned Cemeteries – Executive Offices**

There was no discussion on this item.

- 5. Consideration for Discussion and Approval of Allocating Funds to City Edge Project to Administer Rental Assistance for the City – Executive Offices**

Councilmember James - what is the recommendation? Is there a recommendation?

City Manager - my recommendation is that we fund the program. We do have some representatives of the program here to answer any questions directly related to it. My recommendation would be to approve it, but it is up to what the council chooses.

Councilmember James - I thought that we already approved it.

City Manager - you moved, to move forward, but there was a revision. We did not move to fund it, we moved forward on the residential assistance program. This is the actual fund with the criteria attached.

- 6. Council Discussion for Approval of Resolution 2021-33 Assignment of 890 Conley Road Liens to Land Bank – PBZ**

Councilmember Gutierrez - what is being developed?

City Attorney - Madam Mayor there is no new specific development. The liens would be transferred to the Land Bank along with any liens that Clayton County has in order for them to clear the title to the property and make it available for redevelopment. The intention is the sufficient proceeds coming out of the sale would be paid back to the city and the county to recoup some of the lien money.

- 7. Council Approval of Resolution 2021-34 to Support the Submission of Application for State of Georgia Coronavirus State and Local Fiscal Recovery Funds –City Manager's Office**

There was no discussion on this item.

- 8. Council Approval of Selecting Three On- Call Managing General Contractor Services – Public Works/ Procurement Department**

There was no discussion on this item.

- 9. Council Approval on the Ordinance 2021-12 to Establish the Final Ad Valorem Tax Millage Rate for the City of Forest Park – Interim Finance Director**

A Public Hearing to be held during the Regular Council Meeting for approval.

There was no discussion on this item.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was motioned to recess into Executive Session at 6:16pm.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

It was motioned to reconvene the Work Session Meeting at 7:00pm.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

ADJOURNMENT:

It was motioned to adjourn the Work Session Meeting at 7:00pm.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

DRAFT



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DRAFT REGULAR MINUTES

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James The Honorable Dabouze Antoine
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Dr. Marc-Antonie Cooper, City Manager
Stephanie Tigner, Deputy City Clerk
Mike Williams, City Attorney

CALL TO ORDER/WELCOME: Mayor Angelyne Butler called the meeting to order at 7:01pm.

INVOCATION/PLEDGE: Invocation and pledge was provided by Minister Cook.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2, Mayor Pro-Tem		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

DIRECTORS PRESENT: Darquita Williams, Interim Finance Director; Shalonda Brown, HR Director, Bruce Robinson, Deputy Director Public Works, James Shelby, PB&Z Director, Tarik Maxell, Director of Recreation &

Leisure, Joshua Cox, IT Director, LaShawn Gardiner, Management Analyst, Nathaniel Clark, Chief of Police and Latosha Clemmons, Fire Chief.

Mayor Butler called for a brief moment of silence to honor former United States Secretary of State, Colin Powell.

PRESENTATIONS:

1. Proclamation – Mary Ann Connelly

Mayor Butler read the proclamation into the record.

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

Dr. Beeler - Forest Park Ministers Association I just wanted to comment on the political forum that we had. I want to thank the people that participated. I think you guys did a great job. You made your points quite clear, and I think the people who came asked were very good questions. Thank you for coming and participating. We will have a community wellness Fall Festival on October 23, 2021, at our church on Phillips Dr. The event will begin at 10:00 am to 2:00pm. There will be a lot of sponsors there such as Humana, WellStar, WellCare, American Heart Association, and a number of others. One of our main concerns is that Forest Park be a healthy community. We moved into the community in 1994. We have been praying the community ever since. Our church prays for Forest Park on the first and third Monday of every month. Because our whole mission that God has given to us; and the reason why we stay in Forest Park is because we are committed to Forest Park. We just wanted to let you know what we are doing this not to let people know what we are doing, we are doing this because we want people to be healthy, we want the people to be well and we want the people to be blessed. So, we believe that is what will happen. Forest Park is blessed; thank you.

2. PUBLIC HEARING - Council Approval on the Ordinance 2021-12 to Establish the Final Ad Valorem Tax Millage Rate for the City of Forest Park – Interim Finance Director

It was motioned to recess the regular meeting and open the Public Hearing on the Ordinance 2021-12 to Establish the Final Ad Valorem Tax Millage Rate for the City of Forest Park.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

It was motioned to open the Public Hearing on the Ordinance 2021-12 to Establish the Final Ad Valorem Tax Millage Rate for the City of Forest Park

Motion made by Councilmember Mears, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

Mayor Butler called for speakers in favor. *There were no speakers.*

Mayor Butler called for speaker in opposition. *There were speakers.*

It was motioned to close and reconvene the Public Hearing the Ordinance 2021-12 to Establish the Final Ad Valorem Tax Millage Rate for the City of Forest Park.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

It was motioned to approve Ordinance 2021-12 to Establish the Final Ad Valorem Tax Millage Rate for the City of Forest Park.

Motion made by Councilmember Mears, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to adopt the agenda.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

APPROVAL OF MINUTES:

It was motioned to approve the Work Session Minutes and Regular Meeting Minutes as printed.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

3. Council Approval of Council Work Session and Regular Meeting Minutes from October 4, 2021 - S. Diane White, City Clerk

It was motioned to approve the Work Session Minutes and Regular Meeting Minutes as printed.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

NEW BUSINESS:

4. Council to Approve the Appointment of Fire Chief Latosha Clemons as the City of Forest Park's Emergency Management Director – Executive Offices

It was motioned to approve the Appointment of Fire Chief Latosha Clemons as the City of Forest Park's Emergency Management Director.

Motion made by Councilmember Antoine, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

5. **Council Approval for Twenty (20) Surplus City iPhones for Sister Cities (Haiti) Initiative** – Executive Offices

It was motioned to approve twenty (20) Surplus City iPhones for Sister Cities (Haiti) Initiative.

Councilmember Antoine good job executive office.

Motion made by Councilmember Antoine, Seconded by Councilmember James.

Councilmember Akins-Wells I have a question, for all of the stuff the city has as far as surplus, we have two other Sister Cities, are we just focused on Haiti or are we focused on the other two as well. I am not opposed to it; I just want to ask a question.

Councilmember Gutierrez I think the other ones we do not have advocates for?

Councilmember Akins-Wells who is our advocate for Haiti?

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Mears. Voting Abstaining: Councilmember Akins-Wells. The motion carried.

6. **Council Approval to Amend Maintenance List of Abandoned Cemeteries** – Executive Offices

It was motioned to Amend Maintenance List of Abandoned Cemeteries.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

7. **Council Allocating Funds to City Edge Project to Administer Rental Assistance for the City** – Executive Offices

It was motioned to approve Allocating Funds to City Edge Project to Administer Rental Assistance for the City.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Councilmember Gutierrez - I would like to hear from them and how the community can access them, where they are located and what the application process is. I know that it is a religious organization I just want to make sure, I just want people to understand that anyone can apply.

Bryan Beeler, CEO City Edge Projects (Nonprofit Program/Gateway Restoration National Network), - this program in particular is a rental assistance program for the residents of Forest Park impacted by COVID either through being sick or laid off by their job. This is a chance to assist them, we are trying to keep the residents here instead of being displaced and going elsewhere. The funds received will be paid to the landlord directly. We will also require them not to evict the people after they received their money. We will make sure we do everything that we can to keep the residents here in Forest Park and help them get back on their feet; those that have been impacted. We will have a process to vet them and to make sure

they are qualified. Initially, we will get recommendation from the City Manager, I will be under the direction of Dr. Cooper as far as advertising.

Mayor Butler - is there a maximum per resident?

Bryan Beeler - the program is providing (3) months of rent; It is a (3) three month rent program.

Councilmember Antoine - I can give you an idea on how to spread the word maybe do a flyer or a mailer.

Councilmember James - we can reach out to owners and apartment managers and see who is delinquent.

Shalonda Schoonmaker - I want to suggest soliciting the funding. I know if we partner with educators and schools in Forest Park out of mouths of babes comes a lot. We do have children that unfortunately come to school and tell their teachers that they are about to be living out of their cars, I think we should partner with social workers or someone in the school system for special needs. That is where we are hearing a lot of cases. So, we need to consider that as well. I know that they are an intricate part of the education system here in Forest Park.

Councilmember Gutierrez - I just want to thank you all for stepping up. A lot of times we hear you all are sending this money to all these places, but no one is coming with proposals for our city and our people. I want to thank you for doing that.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

8. Council Approval of Resolution 2021-33 Authorizing the Assignment of 890 Conley Road Liens to Land Bank – PBZ

It was motioned to approve Resolution 2021-33 Authorizing the Assignment of 890 Conley Road Liens to Land Bank.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

9. Council Approval of Resolution 2021-34 to Support the Submission of Application for State of Georgia Coronavirus State and Local Fiscal Recovery Funds –City Manager's Office

It was motioned to approve Resolution 2021-34 to Support the Submission of Application for State of Georgia Coronavirus State and Local Fiscal Recovery Funds.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

10. Council Approval of Selecting Three On- Call Managing General Contractor Services – Public Works/ Procurement Department

It was motioned to approve the Three On- Call Managing General Contractor Services.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Councilmember Mears - are we going to use them in emergency type situation? We are not going to take away any hours that our city employees can use?

City Manager - they will be used for some of the overlay that we have; So, they will be helping us with that. It should not, it will not take any hours away.

Councilmember Akins-Wells - so that means the streets that need paved and the sidewalks that need done, we will be able to make a call and they can just come get it done.

City Manager - it is not that they just can come get it done. They are having labor issues as we are. But we are trying to expand and basically help each other. But yes, that is pretty much we will be using them for. When Public Works is overwhelmed in one place, we will be able to call on them to do a specific task order for a sidewalk or speed bump. We will be able to call on them for that.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears. The motion carried.

CLOSING COMMENTS BY GOVERNING BODY:

Councilmember James - thank you for coming out, we really appreciate you being here this evening. I want to remind you about the Ward Meeting Thursday at 5:00pm. It is a hybrid meeting, so if you would like to meet in person, we will be at Leonard Hartsfield Community Center located at 696 Main Street or you can watch us online via Zoom. We will have our special guest Madam Mayor that will be giving us a mini-State of the City Address for those that may have missed the live State of the City Address. We will also have our subject matter experts, those directors that are available on that day to share information on things that are going on in the city. I would also like to highlight; tomorrow is Ms. Martha Stills birthday. She is 93 years old. She has been in the City of Forest Park for over 58 years. We are planning a surprise drive by at noon. She lives off West Street. If you could make flyers or posters that would be great. She is 93 years old; I do not know if she is the oldest person in Forest Park, but it is pretty substantial. If you could help us celebrate her that would be awesome. Thank you.

Councilmember Antoine - thank you to everyone that made it out today. Good prayer Brother Justin. I will help you Dr. Beeler to get the word out. Thank you to all that came. I see some new faces; keep on coming. God bless you all.

Councilmember Gutierrez - thank you everyone for coming out. It is nice to see a lot of people here not just our directors. You all are some good-looking people. It is nice to see a variety of people. That is amazing, the resident that is 93 years old. But I will find someone older in my Ward because I do not like to lose at anything; that is beautiful. I wish I could attend, but I have to work. So, I want to thank our staff we have had some very amazing, successful events for Hispanic Heritage Month; we finished with a bang. I am touched by the lost about Colin Powell; I really just been thinking about it. One of the big things that stick out for me is that he is the son of immigrants from Jamaica. I am immigrant myself and coming here to a new land and doing all of the things that he did for our country, just a true patriot. If you do not know much about him; just read up on him. I had a vision board night I met a middle schooler that wants to be a fire fighter Chief Clemmons. I told him that I would bring him to meet you. The mom wanted to

know if there was a youth program. If you could send it to Tenisha. It is good to see a middle schooler that already knows what he wants to do. Thank you all for being here tonight. Be safe, COVID is still out here. Tell someone that you love them, you never know when it is going to be your last day. We are a city, and we are going to disagree on things, but we are still here. We wake up every day like everyone else. So, anything you may have, if you have any ideas, anything you want change on, speak up and hold us accountable. Have a safe one, thank you.

Councilmember Akins-Wells - thanks everyone for coming out. The last Fun Friday was last Friday and it was a huge success. Thank you to all the directors and residents that have supported since June; I appreciate you guys so much. Thanks to Director Tarik Maxwell; you are so amazing; thank you so much. On October 29, 2021, we will have a Family Movie night it will begin at 7:00pm. We will have goodie bags for the kids and we will watch the Haunted Mansion starring Eddie Murphy in the park. Gather your neighbors and friends and come out and have fun and enjoy the Halloween Weekend. On, December 18, 2021, the Douglas Brothers Foundation reached out to me. These are some guys that went to school in Jonesboro and are very successful. Harry Douglas is a former Atlanta Falcons football player and Tony Douglas and former New York Nicks player; they see what I am doing in the community, and they wanted to bring the Christmas Giveaway right here to Forest Park. So, I will not give out the registration because I have to give it to my ward first. But as soon as I send out that blast, then I will send it out to the rest of Forest Park. We will have bikes, coats, shoes, and toys. It will be held at the recreation center. Thank you to the Douglas Brother Foundation. They could have done it anywhere else, but they choose to do it here and give back to the kids of Forest Park. I will still do the Turkey Giveaway for Thanksgiving this year. We will be giving out turkeys and hams. People were complaining about just getting turkeys, so we will throw some hams in there. If you know a family in need that may need that for Thanksgiving; please let me know. It is for everyone, not just for Ward 4. Thank you.

Councilmember Mears - I too want to thank everyone for coming out here tonight. I just want to encourage you to use the testing facilities that we have here for COVID. They do a wonderful job. It is all free; you can go in a get your test and in an hour or two you will get your results. If it is something free to ease your mind, even though you can still catch like Mr. Powell did. Maybe with all of your shots but do try to use the free service that we have here in the city. Thank you.

Councilmember Akins-Wells - my son J. Akins one of the #1 sought after kids in Clayton County Athletics. He went from #17 to #14 in the state for baseball and is one of the #1 prospects for Major League Baseball and #12 in the state for basketball. I just the information this past weekend after his tournament. We are from Forest Park, grew up in Forest Park, raising my kids in Forest Park and he is making a name for himself right here in Forest Park. So, I just want to shout out my son Mr. J. Akins.

Mayor Butler - I want to thank the Police Department for the Breast Cancer Walk that we had this past Saturday. It was pretty amazing. I heard a lot of great feedback from it. I look forward to it getting bigger and better every year. I share the same sentiments with Councilmember Gutierrez it is something about hearing about someone passing just really put things into perspective the items that you may have been upset about still can be annoying and bothersome but in that moment can be a little trivial; when you know someone has passed on especially someone with any significance or just people in general. So, hug someone tonight, tell someone that you love and miss them. So, for the next 4 ½ hours just try to be kind to someone and let's end today on a real positive note. I look forward to Thursday Councilmember James thank you for the invitation. Thank you to all those that attended the 2nd Annual State of the City Address it was epic! I look forward to doing it again. Thank you.

ADJOURNMENT: It was motioned to adjourn the Regular Meeting at 7:30pm.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-

Wells, Councilmember Mears. The motion carried.

DRAFT

File Attachments for Item:

2. Approval to Retire Forest Park K-9 "Yoeri" – Police Department



CITY OF
FORESTPARK

City Council Agenda Item

Subject: K-9 Retirement Request – Police Department

Submitted By: Dr. Marc-Antonie Cooper

Date Submitted: October 26, 2021

Work Session Date: November 01, 2021

Council Meeting Date: November 01, 2021

Background/History:

Consideration to retire the current Forest Park Police Department’s 11-year-old canine named “Yorei” from active duty and that his former handler adopts him effective immediately.

This recommendation is based on the Forest Park Police Department’s K-9 Unit Administration policy 17-01 that states “canines may be retired between the ages of 8 years and 9 years old” and a thorough medical assessment conducted on 10/25/2021 that shows the canine is in overall decent health but does have some medical limitations.

Cost: \$ 0

Budgeted for: _____ **Yes** **No**

Financial Impact:

No financial impact at this time.

Action Requested from Council:

Approve canine “Yoeri’s” retirement from active duty and allow adoptions by former handler.

File Attachments for Item:

3. Council Approval of a Bi-Lingual Pay Incentive – Chief Executive Office



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Bi-Lingual Pay Incentive – Chief Executive Office

Submitted By: Dr. Marc-Antonie Cooper

Date Submitted: October 26, 2021

Work Session Date: November 01, 2021

Council Meeting Date: November 01, 2021

Background/History:

Consideration and approval of \$1.00 per hour Bilingual Pay incentive for speaking and \$1.50 per hour incentive for speaking and writing a non-English language used by any group. To receive the incentive employees must be fluent (reading, writing, and speaking) in a non-English language, which could include for the hearing impaired and must agree to translate for employees who are not bilingual in the event such services are needed, even if the employee needing assistance is not from the same department or work unit and perform related work as assigned by the Department Director. Employees receiving bilingual pay may be required to report to work during nonscheduled working hours and will have a role in disaster recovery efforts and will be expected to work during periods of emergency response by the city.

The incentive must be approved by the City Manager, only after the appropriate validation test has been administered and successfully completed as describe in the memorandum.

Cost: Not to exceed \$218,000 annually
(70 staff)

Budgeted for:	Yes	X	No
_____	_____	_____	_____

Financial Impact:

Cost would be incurred in salaries as an incentive.

Action Requested from Council:

Requested to approve Bi-lingual incentive policy and testing method.

File Attachments for Item:

4. Council Approval of Parks and Leisure Budget Transfer of Funds - Interim Finance Director/Parks & Leisure Director



City Council Agenda Item

Subject: Parks and Recreation Budget Amendment

Submitted By: Darquita Williams

Date Submitted: October 27, 2021

Work Session Date: November 1, 2021

Council Meeting Date: November 1, 2021

Background/History:

The Recreation Department would like transfer \$25,000 from their Athletic line item to their Special Events line item. The Recreation Department would like to implement more community events such as family game nights, painting classes, movie nights, and community dances.

Cost: \$ 0

Budgeted for: _____ **Yes** _____ **No**

Financial Impact:

No Financial impact.

Action Requested from Council:

EnterTextHere

BUDGET AMENDMENT REQUEST


Item # 4.

Fund:

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
100-41-6120-53-1112 <i>Athletics</i>	\$25,000.00	100-41-6190-53-1118 <i>Special events</i>	\$25,000.00
TOTAL	\$25,000	TOTAL	\$25,000

REASON FOR REQUEST:

We are looking to impliment some amazing communtiy events such as family game nights, painting classes, movie nights, community dances and so much more. Moving this money would not have a affect on the qaulity of actives offered in this line item.



 DEPARTMENT HEAD

Danguta Willis

 DIRECTOR OF FINANCE

James King

 CITY MANAGER

10/22/21

 DATE

10/22/2021

 DATE

10/24/21

 DATE

 BOARD APPROVAL DATE

File Attachments for Item:

5. Council Approval of a Citywide Janitorial Services with American Facility Services, Inc. –
Procurement Department



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Citywide Janitorial Services – Various Departments throughout the City

Submitted By: Girard Geeter

Date Submitted: October 26, 2021

Work Session Date: November 1, 2021

Council Meeting Date: November 1, 2021

Background/History:

The Various Departments throughout the City is requesting your approval to enter into a contractual agreement with the following Janitorial Service Contractor: American Facility Services, Inc. The Department of Procurement conducted a request for proposals for Citywide Janitorial Services and of the four firms that submitted their proposals, American Facility Services, Inc. was the lowest and most qualified firm and therefore they were selected. This will eliminate the use of several different janitorial contractors providing services to individual departments and replace it with one contractor for the entire City. The contract will last for 3 years with two additional 1- year term renewal options if the City wants to continue with this firm based on their performance.

Cost: \$ 9872.08 per month

Budgeted for: Yes No

Financial Impact:

Action Requested from Council:

Approve the contractual agreement with the Janitorial Service Contractor: American Facility Services, Inc.

File Attachments for Item:

6. Council Approval to Enter into an Agreement for On-Call Plumbing Repairs and Maintenance Services with MaxAir Mechanical and The Plumbing Shop dba Quick Action Plumbers– Public Works/ Procurement Department



CITY OF
FORESTPARK

City Council Agenda Item

Subject: On- Call Plumbing Repairs and Maintenance Services – Public Works/ Procurement Department

Submitted By: Bobby Jinks

Date Submitted: October 26, 2021

Work Session Date: November 1, 2021

Council Meeting Date: November 1, 2021

Background/History:

The Department of Public Works is requesting your approval to enter into a contractual agreement with the following two plumbing repairs and maintenance contractor companies: MaxAir Mechanical and The Plumbing Shop Inc, DBA Quick Action Plumbers. The Department of Procurement conducted a request for qualifications for on- call plumbing repairs and maintenance services. One firm missed the deadline and therefore could not submit their qualifications while MaxAir Mechanical and Quick Action Plumbers submitted their qualifications and therefore, they were selected. These firms are on an on-call basis, which means as services are needed, The City will utilize these two firms to perform specific task orders. These firms will supplement the Public Works short staffed for plumbing repairs and maintenance services. The Department of Public Works will have the option to allow these firms to compete against each other or they can be in rotation for various sites throughout The City of Forest Park, as well as for the various existing City Boards. The contracts will last for 3 years with a 2 year renewal option if the City wants to continue any one of the three firms based on their performance.

Cost: \$ TBD

Budgeted for: Yes No

Financial Impact:

This is on-call services and cost is to be determined

Action Requested from Council:

Approve the contractual agreement with the following two plumbing repairs and maintenance contractor companies: MaxAir Mechanical and The Plumbing Shop Inc, DBA Quick Action Plumbers.

File Attachments for Item:

7. Council Approval to Adopt GDOT's Procurement Policy for The Procurement, Management and Administration of Engineering and Design Related Consultant Services – Procurement Department



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Adoption of GDOT Procurement Policy for The Procurement, Management and Administration of Engineering and Design Related Consultant Services–Procurement Department

Submitted By: Girard Geeter

Date Submitted: October 26, 2021

Work Session Date: November 1, 2021

Council Meeting Date: November 1, 2021

Background/History:

The Department of Procurement is requesting your approval to adopt the Georgia Department of Transportation Procurement Policy For The Procurement, Management, and Administration of Engineering and Design Related Consultant Services for all state and federally funded transportation projects. The City has taken steps to get Local Administered Projects (LAP) Certified through GDOT and as part of this process, the Procurement Department attended a two-day class and passed the administered test to become certified in the procurement, management, and administration of Engineering and Design Related Consultant Services. Prior to receiving this certification, we must adopt this section of GDOT's procurement policy. This adoption will not replace our current procurement policy. It will be a stand-alone addition. We will follow the adopted policy only when we procure Engineering and Design Related Consultant Services and only when utilizing Federal-Aid funds. This policy is guided by Federal Laws and Regulations and the procedures incorporates best practices in accordance with the requirements set by the Federal Highway Administration. Its purpose is to ensure that a qualified consultant is obtained through an equitable qualifications-based selection procurement process in a timely manner at a fair and reasonable cost. This policy will guide the Procurement Department to ensure we are in compliance with the requirements to maintain federal funds.

Cost: \$ Budgeted for: _____ Yes _____ No

Financial Impact:

No financial Impact

Action Requested from Council:

Approve the request to adopt the Georgia Department of Transportation Procurement Policy For The Procurement, Management and Administration of Engineering and Design Related Consultant Services for all state and federally funded transportation projects.

File Attachments for Item:

8. Council Approval to Adopt the Ordinance 2021-13 Amending the Local Vendor Preference – Procurement



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Approval of Ordinance Amending Local Vendor Preference – Procurement

Submitted By: Girard Geeter

Date Submitted: October 26, 2021

Work Session Date: November 1, 2021

Council Meeting Date: November 1, 2021

Background/History:

The City's existing procurement ordinance provides for a local vendor preference in procurement. However, this preference is only available for contracts of \$100,000 or less. It is proposed that the \$100,000 limitation be removed.

Cost: \$ variable

Budgeted for: _____ **Yes** **No**

Financial Impact:

None.

Action Requested from Council:

It is requested that the city approve the ordinance.

ORDINANCE NO. 2021-13

AN ORDINANCE OF THE CITY OF FOREST PARK, GEORGIA TO REVISE THE LOCAL VENDOR PREFERENCE IN THE CITY'S PROCUREMENT CODE; TO PROVIDE FOR THE ESTABLISHMENT OF AN ETHICS OFFICER; TO PROVIDE FOR DISCIPLINE; AND FOR OTHER PURPOSES.

IT IS HEREBY ORDAINED by the Governing Authority of the City of Forest Park:

Section 1. The Code of Ordinances, City of Forest Park, Georgia is hereby amended by deleting Section 3-1-38(C) and replacing it with a new Section 3-1-38(C) as shown on Exhibit A.

Section 2. In the event any word, phrase, sentence or paragraph is determined by a court of competent jurisdiction to be unconstitutional, the offending provisions shall be severed from the ordinance and the remaining words, phrases, sentences and paragraphs shall continue in effect as fully as though no challenge had been brought, it being the intent of the Council that severability be applied to the maximum extent allowed by law.

Section 3. All ordinances or parts of ordinances in conflict with this Ordinance are, to the extent of such conflict, hereby repealed.

Section 4. This ordinance shall be effective immediately upon its adoption.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO ORDAINED this _____ day of _____, 2021.

Mayor Angelyne Butler

Council Member Kimberly James, Ward 1

Council Member Dabouze Antoine, Ward 2

Council Member Hector Gutierrez, Ward 3

Council Member Latresa Wells, Ward 4

Council Member Allan Mears, Ward 5

ATTEST:

City Clerk (SEAL)

APPROVED AS TO FORM:

City Attorney

Exhibit A

C. Local Vendor Preference. There is established in Forest Park, a local vendor privilege. Bids or proposals awarded to local vendors contribute to the local tax base and will therefore, be given special consideration when bidding against out of jurisdiction (out-of-city) vendors. Bids or proposals received from local vendors may be given additional consideration in the form of additional points or other similar measures within the discretion of the staff so long as they are otherwise qualified and capable of delivering any goods or performing the work or services requested by the city.

A local vendor shall only be eligible to receive the benefit of this privilege if it meets each of the following requirements, as verified by the purchasing department, prior to any award of a contract or purchase:

1. The business or supplier must operate and maintain a regular place of business within the geographical boundaries of the city;
2. The business or supplier must provide a copy of a current occupational tax certificate;
3. The business or supplier must have paid all real and personal taxes (if any) owed the city and not otherwise owe the city any funds; and
4. The business or supplier must certify its compliance with the Georgia Security and Immigration Act.

File Attachments for Item:

9. Council Approval of New Citywide Banners – Executives Office



CITY OF
FORESTPARK

City Council Agenda Item

Subject: New Citywide Banners – Executives Office

Submitted By: Dr. Marc-Antonie Cooper

Date Submitted: October 29, 2021

Work Session Date: November 01, 2021

Council Meeting Date: November 01, 2021

Background/History:

Requesting to purchase new customized pole banners. These banners will be displayed citywide. The city purchased banners in 2018 that are not very worn and displayed the old city logo. This item is not budgeted for. The Executive Office is requesting a transfer of \$23,000 from the Reserve for Contingency line item to the Right of Way Enhancement line item.

Cost: \$ 23,000

Budgeted for: _____ Yes No

Financial Impact:

Funds are available between contingency and capital outlay from the executive offices.

Action Requested from Council:

Request approval to authorize this purchase.

BUDGET AMENDMENT REQUEST

Item # 9.

Department :
EXECUTIVE OFFICE

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
RESERVE FOR CONTINGENCY	\$23,000.00	RIGHT OF WAY	\$23,000.00
100-22-1510-57-9000		ENHANCEMENTS	
TOTAL	\$23,000	TOTAL	\$23,000

REASON FOR REQUEST:

The City purchased new banners in 2018. These banners are worn. The City Manager is requesting to purchase new customized banners for the city.

DEPARTMENT HEAD _____

DATE _____

DIRECTOR OF FINANCE _____

DATE _____

CITY MANAGER _____

DATE _____

BOARD APPROVAL DATE _____