



**CITY OF FOREST PARK**  
**URBAN REDEVELOPMENT AUTHORITY REGULAR MEETING**

Thursday, March 09, 2023 at 5:30 PM  
Council Chambers

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**Phone Number:** (404) 363.2454

**ECONOMIC DEVELOPMENT**  
745 Forest Parkway  
Forest Park, GA 30297

## AGENDA

**Kimberly James, Chairwoman**  
**Eliot Lawrence, Vice Chairman**  
**Debra Patrick, Member**  
**Marisol Sconiers, Member**  
**Avery Wilson, Member**

### MEETING NOTICE:

*Due to COVID-19, CDC requirements of Masks and Social Distancing will be adhered.*

### CALL TO ORDER/WELCOME:

### ROLL CALL:

### APPROVAL OF MINUTES:

1. Approval of February 9, 2023 Meeting Minutes

### OLD BUSINESS:

2. Gillem Road Repairs

### NEW BUSINESS:

3. Financial Report
4. URA Contractors
5. South Landfill Easements
6. Fire Station Evaluation

7. Development Updates

**EXECUTIVE SESSION:** *(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)*

**ADJOURNMENT:**

*In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.*



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**MINUTES**

**Kimberly James, Chairwoman**  
**Eliot Lawrence, Vice Chairman**  
**Debra Patrick, Member**  
**Marisol Sconiers, Member**  
**Avery Wilson, Member**

**MEETING NOTICE:**

*Due to COVID-19, CDC requirements of Masks and Social Distancing will be adhered.*

**CALL TO ORDER/WELCOME:**

Chairwoman James called the Urban Redevelopment Authority meeting on February 9, 2023, to order at 5:37pm.

**Present:**

Kimberly James (attended via Zoom)  
Marisol Sconiers  
Avery Wilson

**Also Present:**

Mike Williams, City Attorney  
Bruce Abraham, Economic Development Director  
Charise Clay, Economic Development Staff Assistant

**Absent:**

Eliot Lawrence  
Debra Patrick

**APPROVAL OF MINUTES:**

1. Approval of January 26, 2023 Meeting Minutes

Marisol Sconiers made a motion to approve the January 26, 2023, meeting minutes. Avery Wilson seconded the motion. Motion approved unanimously.

### OLD BUSINESS:

#### 2. URA IGA

Mike Williams, gave an update on the URA IGA:

- The only major change since the last update was to clarify the role of the URA Treasurer. They will receive information from the Finance Department and relay it to the board and maintain copies of bank statements.

Avery Wilson made a motion to approve the execution of the URA IGA. Marisol Sconiers seconded the motion. Motion approved unanimously.

### NEW BUSINESS:

#### 3. Fort Gillem Traffic Study: Kimley-Horn

Bruce Abraham introduced Mike Logdale from Kimley-Horn:

- The guard shack at Gillem once managed traffic flow at the base. Currently, it's a huge sight obstruction for drivers. Kimley-Horn was asked by the URA to explore what options were available for removing the building. One of the first things done in the study was to get the traffic counts and look at the anticipated growth for Gillem. This was done to see if the area would meet warrants for a traffic signal. Before a traffic signal is installed, certain travel volume warrants must be met. Unfortunately, the travel warranty for this study wasn't met, and a traffic signal cannot be put in place of the guard shack. A roundabout and the realignment of the intersection in a way that the shack wouldn't have to be moved were mentioned as alternatives to the traffic signal. Cost estimates for the alternatives are detailed in the study. Next steps, include working with SHIPO and their engineers to show them the dangers of increased traffic due to developments. The traffic study will be included with the application needed to remove the building.

#### 4. Landscaping Contractor

Bruce Abraham gave an update on the landscaping contractor:

- After the last URA meeting, Bruce continued to search for landscapers to compete with the already received bid. There are areas around Gillem that aren't maintained by the POA because they belong to the URA. The bids are for a one-time initial clean up and repeated service as necessary. Worldscapes bid was \$8,500, Your Lawn Care Professional bid was \$6,938, and Fresh Start's bid was \$6,585. Bruce recommended Fresh Start as the contractor because they are the lowest bidder and live in the community.

Avery Wilson made a motion to approve Fresh Start as the URA's landscaping contractor. Marisol Sconiers seconded the motion. Motion approved unanimously.

#### 5. Anvil Block Road Repair

Bruce Abraham gave an update on the Anvil Block Road Repairs:

- Falcon Design, the city's engineers, accompanied Bruce to Gillem to get an appraisal of the road. The appraisal will be included in a bid package that'll go through the city's bid process. The estimated cost to repair the road is around \$1.2 million. Bruce recommends gathering estimates to repair and patch the holes on Metcalf Rd. as an alternative to the full road repair. Before the roads are turned over to the city, the URA will have to do a major repair and have it inspected by the City's Public Works Department.

**EXECUTIVE SESSION:** *(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)*

**ADJOURNMENT:**

Avery Wilson made a motion to adjourn the meeting at 6:09pm. Marisol Sconiers seconded the motion. Motion approved unanimously.

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