



**CITY OF FOREST PARK MAYOR & COUNCIL  
CITY COUNCIL WORK SESSION**

Monday, October 04, 2021 at 6:00 PM  
Council Chambers and YouTube Livestream

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**YouTube:** <https://bit.ly/3c28p0A>  
**Phone Number:** (404) 366.1555

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

## AGENDA

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James      The Honorable Dabouze Antoine  
The Honorable Hector Gutierrez      The Honorable Latresa Akins-Wells  
The Honorable Allan Mears

Dr. Marc-Antonie Cooper, City Manager  
S. Diane White, City Clerk  
Mike Williams, City Attorney

**CALL TO ORDER/WELCOME:**

**ROLL CALL - CITY CLERK:**

**CITY MANAGER'S REPORT:** Dr. Marc-Antonie Cooper, City Manager

**COVID-19 UPDATE:** Division Chief Joel Turner

**OLD BUSINESS:**

**1. Discussion on Employee Vacation Sellback – Chief Executive Offices**

**Background/History:**

During the September 20th council work session and executive session, City Council discussed the need to resume adherence to the city's vacation policy by providing a "one-time only" pay-out to several employees with overages in vacation at their normal rate of pay. Employee's will have regular withholdings and deductions from weekly paycheck withheld as required. The city manager is requesting council's approval to amend the FY22 budget by decreasing the reserve for Contingency 100-22-1510-57-9000 to Increase Finance Sick/Leave Sell Back 100-22-1510-51-2901, Increase PD Sick/Leave Sell Back 100-31-3210-51-2901, Increase Recreation Sick/Leave Sell Back 100-41-6110-51-2901, Increase Public Works Sick/Leave Sell Back 100-51-4210-51-2904 and Increase Fire Sick/Leave Sell Back 100-60-3610-51-290.

**2. Discussion for Approval of Law Firm to hear Ethics Cases (Ethics Officer) – Chief Executive****Background/History:**

At the September 20th, meeting the governing body approved for the City Manager and City Attorney to move forward identifying several attorneys or law firms to serve as an ethics hearing officer. We obtained a list of rotating law firms and reached out to each requesting that they provide an engagement letter for the above referenced services. We received the requested information from two firms (1) Robert Jackson Wilson, PC, Lawrenceville, GA and (2) Chandler, Britt and Jay, LLC, Buford, GA. The City Manager is seeking direction from the council on which firm to engage to move the ethics process forward.

**NEW BUSINESS:****3. Council Discussion Only for a Proposed Entertainment District – PBZ****Background/History:**

Entertainment districts are being planned or are popping up all over the Atlanta Metro Area. While they vary in size, building type, and tenant mix, the collective intent of developers and municipalities is to rejuvenate exhausted or neglected real estate, to generate much needed tax revenues, and to bolster a live-work-play image to compete fiercely with neighboring cities for businesses and residents.

In order to encourage a more business friendly environment, and a more pedestrian friendly atmosphere, staff is recommending the creation of an Entertainment District.

Only establishments licensed to sell alcoholic beverages by the drink for consumption on-premises whose entrance is located within the district would be authorized to dispense an alcoholic beverage in a clear plastic cup, or other containers, as determine by the City Council, other than a can, bottle, or glass, for removal from the premises.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.

**File Attachments for Item:****1. Discussion on Employee Vacation Sellback – Chief Executive Offices****Background/History:**

During the September 20th council work session and executive session, City Council discussed the need to resume adherence to the city's vacation policy by providing a "one-time only" pay-out to several employees with overages in vacation at their normal rate of pay. Employee's will have regular withholdings and deductions from weekly paycheck withheld as required. The city manager is requesting council's approval to amend the FY22 budget by decreasing the reserve for Contingency 100-22-1510-57-9000 to Increase Finance Sick/Leave Sell Back 100-22-1510-51-2901, Increase PD Sick/Leave Sell Back 100-31-3210-51-2901, Increase Recreation Sick/Leave Sell Back 100-41-6110-51-2901, Increase Public Works Sick/Leave Sell Back 100-51-4210-51-2904 and Increase Fire Sick/Leave Sell Back 100-60-3610-51-290.



CITY OF  
**FORESTPARK**

## City Council Agenda Item

**Subject:** Approval of Employee Vacation Sellback – Chief Executive Offices

**Submitted By:** Dr. Marc-Antonie Cooper

**Date Submitted:** September 23, 2021

**Work Session Date:** October 04, 2021

**Council Meeting Date:** October 04, 2021

### Background/History:

During the council workshop and executive session of September 20, City Council discussed the need to resume adherence to the city's vacation policy by providing a "one-time only" pay-out to several employees with overages in vacation at their normal rate of pay. Employee's will have regular withholdings and deductions from weekly paycheck withheld as required. The city manager is requesting council's approval to amend the FY22 budget by decreasing the reserve for Contingency 100-22-1510-57-9000 to Increase Finance Sick/Leave Sell Back 100-22-1510-51-2901, Increase PD Sick/Leave Sell Back 100-31-3210-51-2901, Increase Recreation Sick/Leave Sell Back 100-41-6110-51-2901, Increase Public Works Sick/Leave Sell Back 100-51-4210-51-2904 and Increase Fire Sick/Leave Sell Back 100-60-3610-51-290.

**Cost: \$ 67,000**

**Budgeted for:** \_\_\_\_\_ **Yes**   X   **No**

### **Financial Impact:**

The FY22 budget included \$35,000.00 for this payout, but the maximum is all sold back what they had over would be approximately \$67,000.00.

### **Action Requested from Council:**

Approve amendment to the FY22 Budget and authorize payout of "one-time" vacation overages.

**File Attachments for Item:****2. Discussion for Approval of Law Firm to hear Ethics Cases (Ethics Officer) – Chief Executive****Background/History:**

At the September 20th, meeting the governing body approved for the City Manager and City Attorney to move forward identifying several attorneys or law firms to serve as an ethics hearing officer. We obtained a list of rotating law firms and reached out to each requesting that they provide an engagement letter for the above referenced services. We received the requested information from two firms (1) Robert Jackson Wilson, PC, Lawrenceville, GA and (2) Chandler, Britt and Jay, LLC, Buford, GA. The City Manager is seeking direction from the council on which firm to engage to move the ethics process forward.



CITY OF  
**FORESTPARK**

## City Council Agenda Item

**Subject:** Approval of law firm to hear ethics cases (Ethics Officer) – Chief Executive

**Submitted By:** Dr. Marc-Antonie Cooper

**Date Submitted:** September 28, 2021

**Work Session Date:** October 04, 2021

**Council Meeting Date:** October 04, 2021

### Background/History:

At the September 20<sup>th</sup>, meeting the governing body approved for the City Manager and City Attorney to move forward identifying several attorneys or law firms to serve as an ethics hearing officer. We obtained a list of rotating law firms and reached out to each requesting that they provide an engagement letter for the above referenced services. We received the requested information from two firms (1) Robert Jackson Wilson, PC, Lawrenceville, GA and (2) Chandler, Britt and Jay, LLC, Buford, GA. The City Manager is seeking direction from the council on which firm to engage to move the ethics process forward.

**Cost: \$ 10,000**

**Budgeted for:** \_\_\_\_\_ **Yes**  **No**

### **Financial Impact:**

Budget will be amended to move \$8,000 from 100-20-1110-52-3402 Printing City Code Amendments to 100-20-1120-52-1105 -Ethics Board which increase the line item to \$10,500 to pay for ethics complaint review.

### **Action Requested from Council:**

Approval of the herein listed budget amendment and an engagement agreement with one law firm mentioned above.

**File Attachments for Item:****3. Council Discussion Only for a Proposed Entertainment District – PBZ****Background/History:**

Entertainment districts are being planned or are popping up all over the Atlanta Metro Area. While they vary in size, building type, and tenant mix, the collective intent of developers and municipalities is to rejuvenate exhausted or neglected real estate, to generate much needed tax revenues, and to bolster a live-work-play image to compete fiercely with neighboring cities for businesses and residents.

In order to encourage a more business friendly environment, and a more pedestrian friendly atmosphere, staff is recommending the creation of an Entertainment District.

Only establishments licensed to sell alcoholic beverages by the drink for consumption on-premises whose entrance is located within the district would be authorized to dispense an alcoholic beverage in a clear plastic cup, or other containers, as determine by the City Council, other than a can, bottle, or glass, for removal from the premises.



CITY OF  
**FORESTPARK**

# City Council Agenda Item

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**Subject:** Proposed Entertainment District – PBZ

**Submitted By:** James Shelby

**Date Submitted:** September 27, 2021

**Work Session Date:** October 4, 2021

**Council Meeting Date:** October 4, 2021

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**Background/History:**

Entertainment districts are being planned or are popping up all over the Atlanta Metro Area. While they vary in size, building type, and tenant mix, the collective intent of developers and municipalities is to rejuvenate exhausted or neglected real estate, to generate much-needed tax revenues, and to bolster a live-work-play image to compete fiercely with neighboring cities for businesses and residents.

In order to encourage a more business-friendly environment, and a more pedestrian friendly atmosphere, staff is recommending the creation of an entertainment district

Only establishments licensed to sell alcoholic beverages by the drink for consumption on-premises whose entrance is located within the district would be authorized to dispense an alcoholic beverage in a clear plastic cup, or other containers, as determine by the City Council, other than a can, bottle, or glass, for removal from the premises.

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**Cost:** \$ N/A

**Budgeted for:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**Financial Impact:**

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**Action Requested from Council:**

Discuss proposed Entertainment District





# Forest Park Proposed Entertainment District

October 3, 2021, City Council Meeting

# Purpose of District

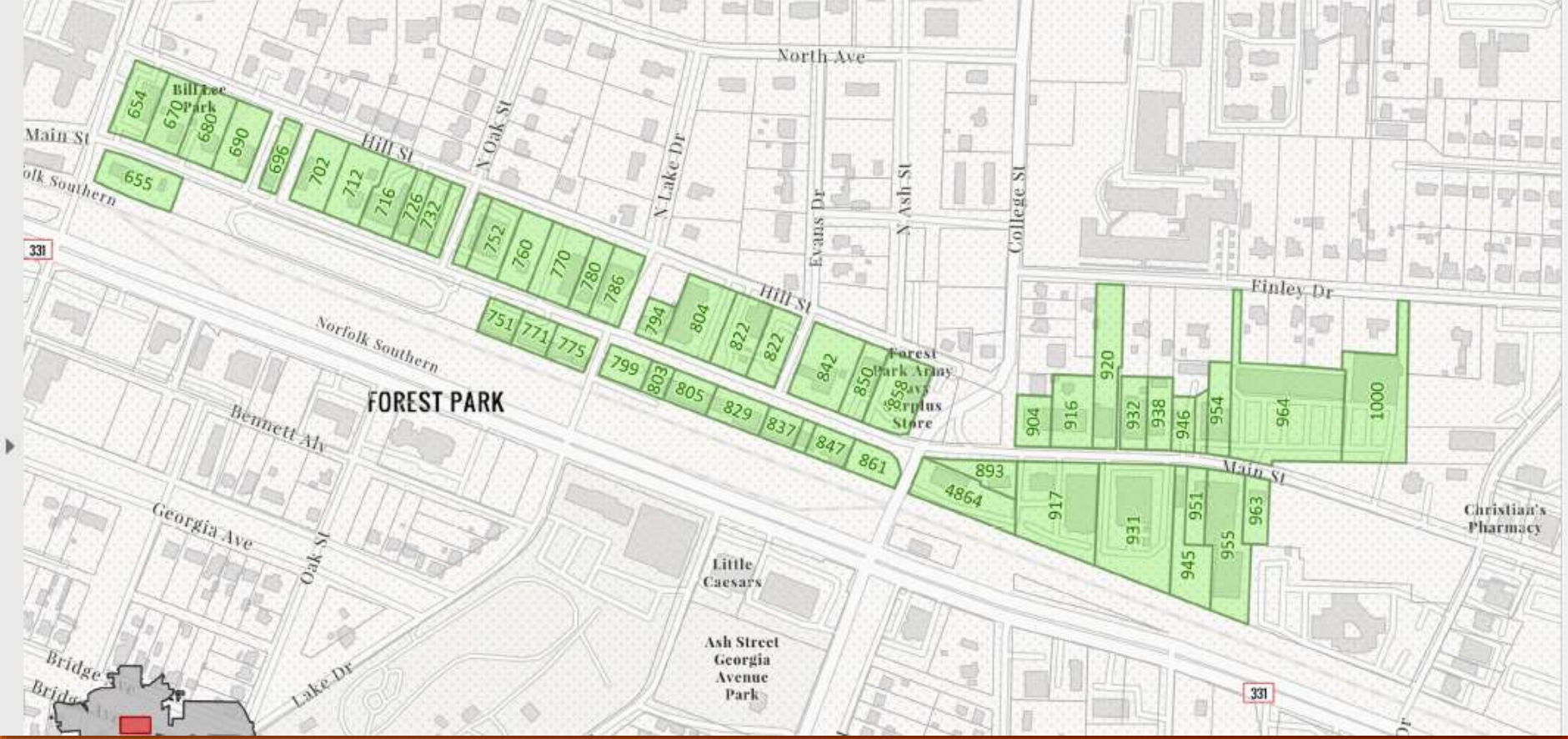
- Rejuvenate neglected real estate
- Increase tax base
- Encourage a business-friendly environment
- A pedestrian friendly atmosphere
- Create a sense of Place



# Highlights of Proposed Entertainment District

- Name of District will be known as the Forest Park Entertainment District
- Boundaries will include properties with frontages on Main Street beginning at West Street on the west and east to Phillips Drive
- One drink on-street limit.
- Size limited to a maximum of 12 or 16 ounces. *City Council will Determine.*
- A specialty cup (clear, plastic, Solo-style) bearing a specialty sticker/City logo issued by the city.





# Proposed Entertainment District Map

# Cities with Existing Entertainment Districts

City of Cartersville • City of Conyers • City of Marietta • City of Dunwoody

City of Kennesaw • City of Atlanta • City of Jonesboro



# City of Cartersville Entertainment District

*“The city center’s new Entertainment District allows patrons to shop while enjoying adult beverages to-go purchased at one of the district’s licensed chef-owned eateries and bars.”*

City’s Website



ENTERTAINMENT DISTRICT BOUNDARIES

HOURS	
THURSDAY	5PM - 10PM
FRIDAY	5PM - 10PM
SATURDAY	11AM - 10PM





# City of Conyers Entertainment District

- “ The Entertainment District allows patrons to walk within the Entertainment District boundaries with a specialty cup (clear, plastic, Solo-style) bearing a specialty sticker issued by the city of Conyers indicating the contents consists of an alcoholic beverage.
- Patrons who purchase beverages in specialty cups may leave with their cup from one participating business and enter another participating business and walk around with their specialty cups within the Entertainment District.”



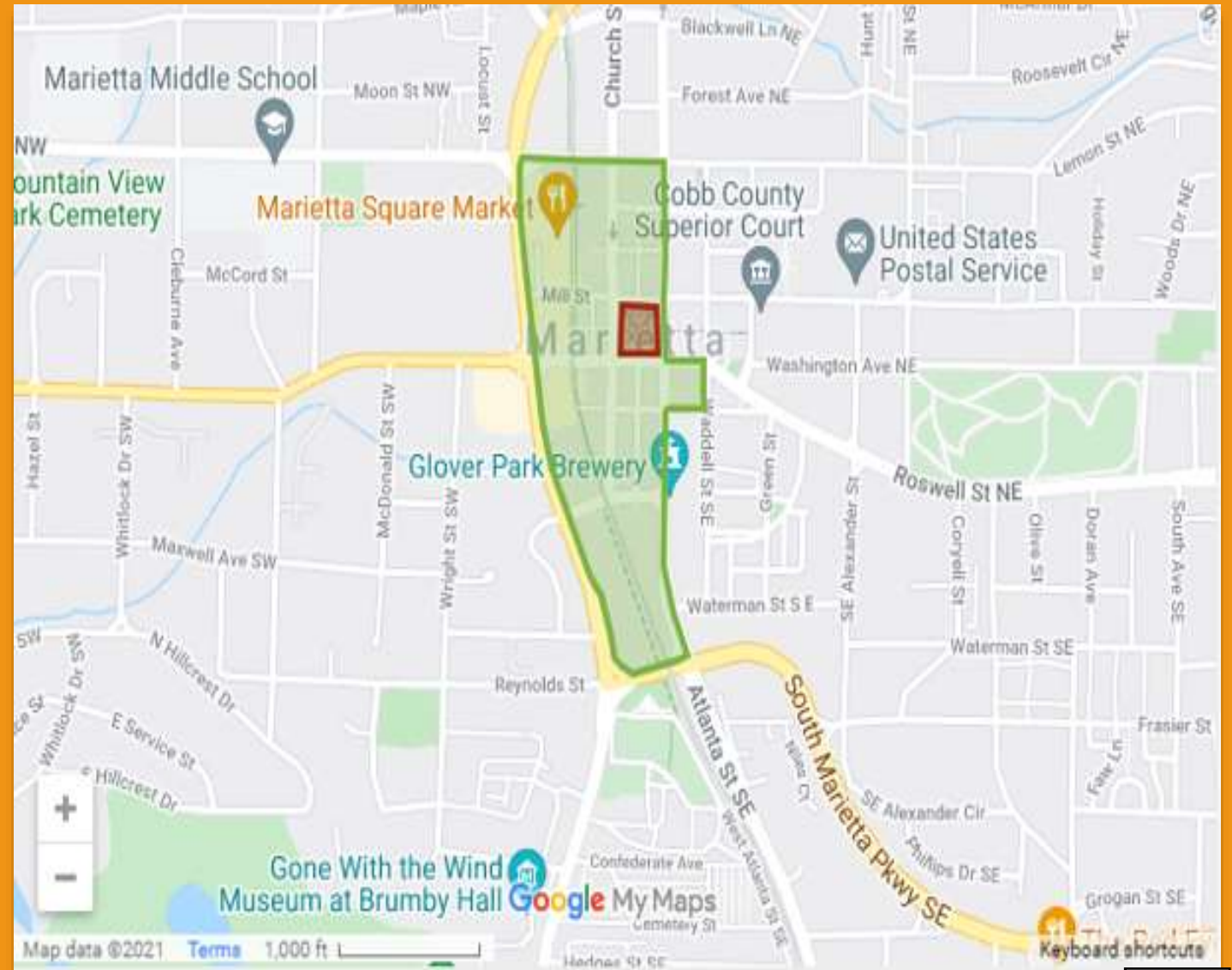
City's Website



## City of Marietta Entertainment District

*“The Marietta Square now has an entertainment district in which you can purchase alcoholic beverages to-go and then walk around the district with an open-container. Restaurants, bars, and breweries with alcohol licenses are authorized to sell alcoholic beverages in a clear plastic cup to-go.”*

Marietta.Com





# City of Dunwoody Entertainment District

*“At its June 14 meeting, the Dunwoody City Council approved an ordinance creating two new entertainment districts where visitors could walk around freely with alcoholic beverages.*

*The two new districts would be at the existing Ashford Lane Shopping Center at 4531 Olde Perimeter Way – which is undergoing a massive redevelopment – and at the future High Street development. The High Street development has not been built yet, but is expected to include retail, office space, and living space, according to its website. The development would be located on 36 acres at the northwest intersection of Perimeter Center Parkway and Hammond Drive”*

Reporter Newspaper





# Questions & Answers