



CITY OF FOREST PARK
URBAN DESIGN REVIEW BOARD MEETING

Friday, May 17, 2024 at 12:00 PM
Virtual Meeting Via Zoom and YouTube Livestream

Website: www.forestparkga.gov
Phone Number: (404) 366.4720

PLANNING & COMMUNITY DEVELOPMENT
785 Forest Parkway
Forest Park, GA 30297

MINUTES

Rodney Givens, Chairman
Ron Dodson, Vice Chairman
Yahya Hassan, Member
Karyl Clayton, Member
Leonardo Penaloza, Member

VIRTUAL MEETING NOTICE:
Microsoft Teams meeting
Meeting ID: 263 151 130 715
Passcode: xWsPTn

CALL TO ORDER/WELCOME:

Rodney Givens called the meeting to order at 12:12pm.

ROLL CALL:

PRESENT:

Rodney Givens, Ron Dodson, Yahya Hassan, Karyl Clayton

OTHERS PRESENT:

James Shelby, Interim Director of Planning & Community Development; SaVaughn Irons-Kumassah, Principal Planner; Latonya Turner, Planning & Community Development Office Coordinator

ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:

It was moved to approve the agenda as presented.

Motion made by Ron Dodson, Seconded by Karyl Clayton. Motion carried.

APPROVAL OF MINUTES:

1. Approval of April 19, 2024 Meeting Minutes

It was moved to approve the minutes as printed.

Motion made by Ron Dodson, Seconded by Yahya Hassan. Motion carried.

OLD BUSINESS:**NEW BUSINESS:**

2. The applicant, Sandra Michelle Copeland, is requesting design approval for a new construction single-family home at 920 Forest Ave., Parcel# 13048C E009.

BACKGROUND/HISTORY:

The applicant is requesting approval of a conceptual design to construct a 2,166 square feet single-family residence at 920 Forest Ave. The current location is a vacant lot. The applicant proposes to construct a one-story home at this location. The front façade features a Gable roof with asphalt shingles, Hardie Plank siding, double vinyl windows, a front door, and a one car garage. There will also be a wood picket front porch, handrails and wood columns that will feature a natural wood stain color. The western exterior will be consistent with the front façade materials, but have a smaller walk-up wood picket porch, three vinyl windows, a door, and features a cement water table. The eastern exterior of the proposed structure will also be consistent with the front façade materials but does not feature any entry ways and includes nine (9) vinyl windows and a cement water table. The rear of the home will be consistent with the exterior siding materials, no windows will be present, and it will also feature a small walk-up wood picket porch consistent with the small walk-up wood picket porch featured on the western exterior.

SaVaughn Irons – stated that the driveway cannot be gravel as the plans indicate and the lot has already been subdivided.

James Shelby – stated that the proposed house will have to meet the side yard setback requirements because the lot has been subdivided. The applicant would have to resubdivide the property if she were to sale it in the future.

Sandra Copeland – stated the house will be used a residence for her daughter and granddaughter.

James Cuffie – stated the driveway will be concrete and the door will be moved to the rear.

It was moved to approve the facade for 920 Forest Ave., Parcel# 13048C E009.

Motion made by Yahya Hassan, Seconded by Ron Dodson. Motion carried.

ADJOURNMENT:

It was moved to adjourn the meeting at 12:39pm.

Motion made by Yahya Hassan, Seconded by Karyl Clayton. Motion carried.