



**CITY OF FOREST PARK
DEVELOPMENT AUTHORITY REGULAR MEETING**

Wednesday, April 24, 2024 at 5:30 PM
City Hall-Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Billy Freeman, Chairman
Alvin Patton, Vice Chairman
Felicia Davis, Member
Hector Gutierrez, Member
Bennett Joiner, Member
Victoria Williams, Member
Rhonda Wright, Member

MEETING NOTICE:

CDC requirements of masks and social distancing will be adhered.

CALL TO ORDER/WELCOME: Vice Chairman, Alvin Patton, called the Development Authority meeting on April 24, 2024, to order at 5:34pm.

PRESENT:

Alvin Patton
Hector Gutierrez (attended via phone)
Bennett Joiner
Victoria Williams
Rhonda Wright

ALSO PRESENT:

Ricky L. Clark, Jr., City Manager
Councilwoman Latresa Akins-Wells, Ward 4
Bobby Jinks, Director of Public Works
James Shelby, Director of Planning & Community Development
Rochelle Dennis, Interim Director of Economic Development
Charise Clay, Economic Development Staff Assistant

ADOPTION OF AGENDA WITH ANY ADDITIONS/DELETIONS: Bennett Joiner made a motion to adopt the agenda as is. Rhonda Wright seconded the motion. Motion approved unanimously.

APPROVAL OF MINUTES:

1. Approval of October 25, 2023 Meeting Minutes

- Bennett Joiner made a motion to approve the October 25, 2024 meeting minutes. Victoria Williams seconded the motion. Motion approved unanimously.

2. Approval of March 27, 2024 Meeting Minutes

- Bennett Joiner made a motion to approve the March 27, 2024 meeting minutes. Rhonda Wright seconded the motion. Motion approved unanimously.

NEW BUSINESS:

OLD BUSINESS:

3. Update: 696 Main Street

Kirby Glaze delivered the update:

- In a previous meeting the board authorized the transfer of 696 Main Street from the DA to the City of Forest Park. Mr. Glaze received a purchase & sale agreement for \$350k from the City's attorney.

Victoria Williams made a motion to prepare the contract for \$350k and a 20-year commitment for the name on the building. Hector Gutierrez seconded the motion. Motion approved unanimously.

4. FY24-25 Budget, Update: DA Audit & DCA Registration

Interim Director Dennis delivered the update:

- A draft of the FY 2024-2025 budget is in the works. Staff is working with the DA's accounting firm, Marshall Jones, to prepare the budget. Staff is also contacting Mauldin & Jenkins to conduct the DA's audit. The budget & audit is needed to prepare the annual DCA registration.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

Victoria Williams made a motion to adjourn the Development Authority meeting at 5:57pm. Hector Gutierrez seconded the motion. Motion approved unanimously.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.