



## CITY COUNCIL REGULAR SESSION MEETING

Monday, March 17, 2025 at 7:00 PM  
Council Chambers and YouTube Livestream

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**YouTube:** <https://bit.ly/3c28p0A>  
**Phone Number:** (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells  
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager  
Randi Rainey, City Clerk  
Danielle Matricardi, City Attorney

### DRAFT ACTION MINUTES

**CALL TO ORDER/WELCOME:** Mayor Butler called the meeting to order at 7:02 p.m.

**INVOCATION/PLEDGE:** The invocation and pledge were led by Elder Cook.

**ROLL CALL - CITY CLERK:** A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		X
Kimberly James	Council Member, Ward 1		X
Hector Gutierrez	Council Member, Ward 3		X
Latresa Akins-Wells	Council Member, Ward 4		X
Allan Mears	Council Member, Ward 5		X

Pauline Warrior, Chief of Staff; Joshua Cox, IT Director; Rodney Virgil, Level 2 Support Engineer; Javon Lloyd, PIO; John Wiggins, Finance Director; Jeremi Patterson, Deputy Finance; Shalonda Brown, HR Director; Nicole Dozier, PDC Director; Dorothy Roper-Jackson, Municipal Court Director; Tarik Maxwell, Rec and Leisure Director; Nigel Whatley, Public Works Deputy Director; Latosha Clemons, Fire Chief; David Halcome Deputy Fire Chief; Brandon Criss, Police Chief, Derry Walker, Code Compliance Director, and Danielle Matricardi, City Attorney.

**ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was motioned to remove items # 3 and # 4 from the consent agenda.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was motioned to approve the agenda with the removal of item #9.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**APPROVAL OF MINUTES:****1. Council Approval of Council Work Session and Regular Meeting Minutes from March 3, 2025- City Clerk**

It was motioned to approve the Council meeting minutes from March 3, 2025, with the recommending changes to spelling on pages 16 and 18.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**PUBLIC COMMENTS: (All Speakers will have 3 Minutes)**

There were three (3) Public Comment Speakers.

**CITY MANAGER'S REPORT****PRESENTATIONS:****2. Financial Reporting of the FY2024-2025 Monthly Financial Report****Background/History:**

The Finance Department is presenting FY2024-2025's Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us understand how healthy the City's cash flow is and evaluate department performance to see if the executive office needs to reallocate resources to achieve the city's financial goals.

**CONSENT AGENDA:****ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was motioned to remove items # 3 and # 4 from the consent agenda.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember

**3. Council Approval to purchase 6 Self-Contained Breathing Apparatus (SCBA) units - Procurement/Fire & EMS Department.** This item was removed from the agenda.

**4. Council Approval to Purchase a Record Management Software System - Procurement/Fire & EMS Department**

This item was removed from the agenda.

**5. Council Approval of a Fee Proposal to provide ROM (Rough Order of Magnitude) cost estimate for Starr Park-Executive Offices**

**NEW BUSINESS:**

**6. Council Approval to Launch 1-800-BOARDUP- Fire & EMS Department**

It was motioned to approve to Launch 1-800-BOARDUP.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**7. Council Approval for the Sale of Firearms from the Police Department's Evidence Room- Police Department**

It was motioned to approve to distinguish the sale of firearms from the police department.

Motion made by Councilmember Mears, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**8. Council Approval on the Re-Appointment (s) of the Urban Design Review Board Members- Planning and Community Development Department**

It was motioned to approve the Re-Appointment (s) of the Urban Design Review Board Members.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**9. Council Approval to approve a Clayton County Pocket/Skate Park on 851 Alpine Way and authorize city funding for the continuation of sidewalk improvements from the daycare center on the corner of Jonesboro Road and Alpine Way to the park property- Planning and Community Development Department**

This item was removed from the agenda.

**10. Council Approval on a Partnership with Georgia Haitian American Chamber of Commerce and The Consul General of Haiti in Atlanta – Recreation and Leisure Services Department**

It was motioned to approve a Partnership with the Georgia Haitian American Chamber of Commerce and The Consul General of Haiti in Atlanta with conditions that both entities work with the city in order to iron out the logistics for the Flag Day on May 18<sup>th</sup>.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells,  
Councilmember Mears

**CLOSING COMMENTS BY GOVERNING BODY:**

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

There was no executive session.

**ADJOURNMENT:**

Mayor Butler adjourned the meeting at 7:53 pm.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.