



## CITY COUNCIL REGULAR SESSION

Monday, August 19, 2024 at 7:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
YouTube: <https://bit.ly/3c28p0A>  
Phone Number: (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James

The Honorable Hector Gutierrez

The Honorable Allan Mears

The Honorable Dabouze Antoine

The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager

Randi Rainey, City Clerk

Danielle Matricardi, City Attorney

### DRAFT ACTION MINUTES

#### VIRTUAL MEETING NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestreamed and available on the City's

YouTube page - "*City of Forest Park GA*"

**CALL TO ORDER/WELCOME:** Mayor Butler called the meeting to order at 7:00 pm.

**INVOCATION/PLEDGE:** Elder Cook led the invocation and pledge.

**ROLL CALL - CITY CLERK:** A quorum was established.

#### **ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was moved to adopt the consent agenda with the removal of #5 the Condemnation of 765 Forest Parkway and move it under New Business.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was moved to adopt the agenda, with the addition of item #5 the Condemnation of 765 Forest Parkway with the addition of 9A & 9b as 2 items.1:15

Motion made by Councilmember Mears, Seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### **APPROVAL OF MINUTES:**

1. **Council Approval of Council Meeting Minutes from July 31, 2024, Leadership Retreat and the Work Session and Regular Meeting Minutes from August 5, 2024 - City Clerk**

It was moved to approve the minutes from July 31, 2024, Leadership Retreat and the Work Session and Regular Meeting Minutes from August 5, 2024.

Councilmember James made a motion to approve the minutes with the corrections she recommended.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### **PUBLIC COMMENTS: (All Speakers will have 3 Minutes)**

There were four (4) Public Speakers:

Jay Evans

Justin Cook

Donna Barkley

Laverne Mitchell

#### **CITY MANAGER'S REPORT**

#### **CEREMONIAL:**

**Proclamation in recognition of Hannah Willis presented by Councilmember James-Executive Offices**

#### **Background/History:**

The Atlanta Journal-Constitution Cup, established in 1927, has a rich and storied history of recognizing academic excellence, community service, and leadership among high school students in the Atlanta metropolitan area. The City of Forest Park would like to recognize Hannah Willis, a 2024 graduate who was in the top 5% of her class at Forest Park High School and showcased her dedication to academic excellence and intellectual growth.

#### **PRESENTATIONS:**

2. **Financial Reporting of the FY2024-2025 Monthly Financial Report-Finance Department**

#### **Background/History:**

The Finance Department is presenting FY2024-2025 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.

### CONSENT AGENDA:

#### 3. Council Approval of Economic Development Surplused Office Furniture-Economic Development Department

It was moved to approve item 3 & 4 on the Consent Agenda.

Motion made by Councilmember Antoine, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### 4. Council Approval to Install Dash Cameras-Police Department

This item was moved under New Business

#### Council Approval to Condemn Real Property Located at 765 Forest Pkwy- Executive Offices

### NEW BUSINESS:

#### 5. Council Approval to Condemn Real Property Located at 765 Forest Pkwy- Executive Offices

She noted this is not a Public Hearing, but if there is anyone that represents ownership of the property, please line up at the podium to speak.

There were no speakers on this item.

Motion made by Councilmember Akins Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### 6. Council Approval on the Rollover of 457(b) Plan Funds – Executive Offices

Mr. Clark noted that he would like to clarify what this is so that the record is clean.

He noted he would like to allow fully vested employees to roll over their 401a Plan Funds and all employees to rollover their 457b Plan Funds.

Motion made by Councilmember Akins Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### 7. Council Approval on Rental Assistance for Forest Station–Executive Offices

Motion made by Councilmember James, Seconded by Councilmember Antione.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Mears

Voting Abstaining: Councilmember Akins-Wells

**8. Council Approval to enter into a contract with A Better Sign to construct and install five (5) monument signs in City Parks- Executive Offices**

Motion made by Councilmember James, Seconded by Councilmember Antione.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**9. Council Approval of a Budget Amendment and Policy for Donations and Contributions-Finance Department**

**a. Council Approval of the budget amendment presented by staff.**

Motion made by Councilmember James, Seconded by Councilmember Antione.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**b. Council Approval of Policy and Procedures for soliciting, accepting, and amending the budget for monetary donations and in-kind donations for City-wide events and activities.**

Motion made by Councilmember James and seconded by Councilmember Antione.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**10. Council Approval on the Municipal Court Solicitor's Contract (Rene Marierose)-Municipal Court Department**

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**11. Council Approval for renovation/expansion of the "old" jail area within the Police Department. Two quotes were received. Recommend award to lowest, responsive, and responsible bidder: Accurate Property Services for an amount not to exceed \$15,800.70-Police Department**

Motion made by Councilmember Mears, Seconded by Councilmember Akins-Wells.

Councilmember Akins-Wells asked once the City Center is built, and the police department moves what plans are for that building.

Mr. Clark noted there have been ongoing conversations about renting the building or selling it to Clayton County for a satellite location. He noted that if they are not interested, he will give the same opportunity to another entity since it is so close to Fulton County.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**12. Council Approval on a Partnership with Change Center Mentoring Group** – Recreation and Leisure Services Department

Motion made by Councilmember Akins-Wells, Seconded by Councilmember Mears

Councilmember James asked if they would be responsible for providing transportation to the program.

Director Maxwell noted it was for when they begin to take the kids on college tours.

Councilmember James asked if the city was providing that cost.

Director Maxwell noted they have city vans.

Mayor Butler – asked who the Change Center Mentoring Group is.

Director Maxwell noted Mr. Thomas, the director of the program, is here now to answer any questions.

Mr. Thomas thanked them for allowing him to partner with the city and noted that he is looking to better the lives of the youth in the community. He noted that he would work hard with them to make sure this happened.

Councilmember Antione asked him if he was one of the great officers of the Forest Park Police Department.

Mr. Thomas noted he was.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**CLOSING COMMENTS BY GOVERNING BODY:**

**Councilmember James**

**Councilmember Antione**

**Councilmember Gutierrez**

**Councilmember Akins-Wells**

**Councilmember Mears**

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.