



**CITY OF FOREST PARK  
URBAN DESIGN REVIEW BOARD MEETING**

Friday, February 16, 2024 at 12:00 PM  
Virtual Meeting Via Zoom and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
Phone Number: (404) 366.4720

**PLANNING & COMMUNITY DEVELOPMENT**  
785 Forest Parkway  
Forest Park, GA 30297

**MINUTES**

**Rodney Givens, Chairman**  
**Ron Dodson, Vice Chairman**  
**Yahya Hassan, Member**  
**Karyl Clayton, Member**  
**Leonardo Penaloza, Member**

**VIRTUAL MEETING NOTICE:**  
Microsoft Teams meeting  
Meeting ID: 212 376 309 763  
Passcode: cqPTR2

**CALL TO ORDER/WELCOME:**

Rodney Givens called the meeting to order at 12:03pm.

**ROLL CALL:**

**PRESENT:**

Rodney Givens, Ron Dodson, Yahya Hassan, Karyl Clayton

**OTHERS PRESENT:**

Ricky Clark, City Manager; SaVaughn Irons, Principal Planner; Latonya Turner, Planning & Community Development Office Coordinator; Rochelle Dennis, Economic Development Project Manager

**APPROVAL OF MINUTES:**

1. Approval of January 19, 2024 Meeting Minutes  
Ron Dodson made a motion to approve the January 19, 2024 Meeting Minutes as written. Yahya Hassan seconded the motion. Motion carried.

**OLD BUSINESS:**

**NEW BUSINESS:**

2. Conceptual design for 938 Main St.

SaVaughn Irons delivered the staff report:

The applicant is requesting an approval to move forward with the conceptual design provided to the city of Forest Park to renovate her existing building and add a second-floor level for retail space and suites at 938 Main St. The current location of the property and structure sits north of Main St and currently has a primary structure facing Main St. and a shed in the rear of the property. The applicant has plans to demolish the shed at the rear of the property to add off-street parking for future customers and additional shrubbery for aesthetics. This update will be a completely new remodel of the existing, one-story commercial structure. The façade that will be included in the newly renovated construction features a flat Roof design with a Mechanical Metal Roof and TO Parapet. The featured front and rear exterior materials include Brick Veneer Siding with painted brick veneer, Metal Double Doors, a black metal canopy and nine (9) Utility fixed with grid windows. The western exterior of the structure will include Brick Veneer Siding with painted brick veneer and three (3) Utility fixed with grid windows. The eastern exterior of the structure will include Brick Veneer Siding with painted brick veneer, one (1) Utility fixed with grid window and one (1) Metal Single Door painted black.

**COMMENTS/DISCUSSION:**

SaVaughn Irons confirmed that the presented design meets the guideline requirements for the Downtown Mainstreet District. She stated that the renderings for the project will be updated to include signage and forwarded to the Board as a condition of approval.

Christopher Baldwin and Richard Bodrick, on behalf of the applicant, presented a 3D rendering and stated that a new 2-story building will be constructed on the footprint of the existing building. Mr. Baldwin confirmed that the building will have a low pitch roof and gutters. He stated that the drainage will be concealed on the back side of the building and that the exterior siding will be actual brick.

Ricky Clark, City Manager, introduced himself and thanked the Board for their service and commitment. He thanked the applicant for being willing to invest resources into improving the infrastructure.

Ron Dodson made a motion to approve the conceptual design for 938 Main St. Yahya Hassan seconded the motion. Motion carried.

**ADJOURNMENT:**

Ron Dodson made a motion to adjourn at 12:41pm. Karyl Clayton seconded the motion. Motion carried.