



## CITY COUNCIL WORK SESSION

Monday, June 06, 2022 at 6:00 PM  
Council Chambers and YouTube Livestream

### MISSION STATEMENT

It is the mission of the City of Forest Park to enhance, strengthen, and grow our city by collaborating with our community to provide the highest level of service. Striving to be recognized as a diverse community that values and respects all members. We will strive to provide fair, professional, and courteous service through transparency and open communication. As we work to achieve this mission, we will have integrity beyond reproach while employing fiscal discipline and innovation. In this work there are no praises and raises for mediocrity.

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**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**YouTube:** <https://bit.ly/3c28p0A>  
**Phone Number:** (404) 366.1555

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

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The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez  
The Honorable Allan Mears

The Honorable Dabouze Antoine  
The Honorable Latresa Akins-Wells

Dr. Marc-Antonie Cooper, City Manager  
S. Diane White, City Clerk  
Mike Williams, City Attorney

## MINUTES

### VIRTUAL NOTICE

**DISCLAIMER:** For in-person attendance, all CDC requirements of Masks and Social Distancing is recommended.

**To watch the meeting via YouTube - <https://bit.ly/3c28p0A>**

The Council Meetings will be livestream and available on the City's

YouTube page - "***City of Forest Park GA***"

### CALL TO ORDER/WELCOME:

The meeting was called to order by Mayor Butler at 6:00pm and she read the Mission Statement.

### ROLL CALL - CITY CLERK:

A quorum was established.

**CITY MANAGER'S REPORT:** Dr. Marc-Antonie Cooper, City Manager

**COVID-19 UPDATE:** EMS Coordinator, Andrew Gelmini

**PRESENTATION(S):**

1. **Council Review and Consideration of the Indoor Air Quality (IAQ) Initiative – Donation of Clean Air Purifiers** – Chief Executive Office

**Background/History:**

Following the guidelines of EPA's Clean Air in Buildings Challenge, the Indoor Air Quality (IAQ) Initiative sets forth to optimize indoor spaces and educate communities on the importance of better indoor air quality. The City Manager was contact by Ms. Felicia Davis, a Forest Park resident regarding the Timilon Corporation donating a number of air purifications systems to the city. The Timilon Corporation Sr. Vice President, George Negron sent to the city manager a grant award notification letter on behalf of the IAQ Initiative. This grant is to cover the full cost of installation of the EnvironKlenz Air Systems and indoor air quality monitors within the City of Forest Park Municipality Buildings and Senior Center. These systems have been installed within the classrooms of the Atlanta Public Schools. The City Manager is seeking council direction on accepting this grant with the understanding that on-going maintenance cost would be the responsibility of the city.

**Comments/Discussion from the Governing Body:****NEW BUSINESS:**

2. **Council Discussion and Adoption of Short-Term Rental Ordinance** – Legal

**Background/History:**

It is proposed that the City adopt an ordinance regulating short-term rental properties that are marketed through companies like AIRBNB or VRBO. This is partially in response to recently adopted legislation which requires those properties to pay the local hotel-motel tax. The City is in receipt of tax proceeds for properties that it has no record of.

The proposed ordinance would require properties to provide appropriate information to the City in order for us to insure that tax receipts are properly accounted for. It also establishes certain requirements to insure that these properties do not become a nuisance to the City.

**Comments/Discussion from the Governing Body:**

3. **Council Discussion and Approval of Waste Pro Contract**– Public Works

**Background/History:**

Waste Pro was the top ranked bidder in the City's recent Request for Proposals for solid waste collection and disposal. Over the past several weeks, City Staff has been negotiating final terms of the contract. The final negotiated contract is attached. Among the key provisions are the following:

With the exception of recycling, the waste collection requirements are substantially similar to the services provided under our existing contract with Waste Management.

Waste Pro will be responsible for establishing an education program informing residents and businesses of all of the services to be provided under the contract.

There will still be four Clean Sweep events each year for residents .

Elderly and disabled residents will still be provided back door pick up if requested.

Waste Pro will be required to establish a dedicated customer service call center to receive complaints from customers. Complaint information, including efforts to resolve such complaints, must be shared with the City.

A key improvement from the existing contract is the introduction of liquidated damages. Section 6 establishes set fines for certain failures of Waste Pro to meet the service standards expected of it. The fines increase if the violations continue. For example, if Waste Pro fails to collect at a residence and does not correct the problem by the next business day, \$150 is deducted from the City's bill for that month. The amount increases for each occurrence to \$300 if the failures continue per the terms of the contract.

A significant difference from the existing contract is that recycling services are no longer provided. There are a number of reasons for this: (a) the cost per ton for recycling is significantly higher than the cost per ton of regular waste; (b) the City's experience with recycling has been poor given the amount of contamination in the recycling bins resulting in the majority of what was meant for recycling being rejected and sent to the regular solid waste stream; and (c) the current market for recycling has made it cost-ineffective. A significant number of neighboring jurisdictions have also eliminated recycling. Until the market changes, the costs of recycling outweigh the benefits.

Staff believes this contract to be a significant improvement over our existing arrangement with Waste Management.

#### **Comments/Discussion from the Governing Body:**

#### **4. Council Discussion and Approval of Waste Management Contract Extension– Public Works**

##### **Background/History:**

It is proposed that the City extend its existing contract with Waste Management for a period of 120 days to provide for an orderly transition to Waste Pro. The draft agreement provides for such extension. [ADD ADDITIONAL TERMS AS NEGOTIATED.]

#### **Comments/Discussion from the Governing Body:**

#### **5. IGA (Inter-Governmental Agreement) Joint Crime Suppression Team – Police**

##### **Background/History:**

Based on violent crime rates increasing across our cities, a Joint Crime Suppression Team would be ideal to call upon when assistance is needed in our neighboring municipalities. This Task Force will provide consolidated police action to target drug crimes, gang activity and violent crimes that occur throughout the County irrespective of jurisdiction boundaries.

#### **Comments/Discussion from the Governing Body:**

**6. Council Discussion on Approving Courtware Software (JusticeONE) - Police****Background/History:**

We are requesting to switch from our current court solution, CentralSquare ONESolution IJS, to JusticeONE Courtware Solution.

There are numerous benefits to switching from CentralSquare ONESolution IJS to JusticeONE Courtware. JusticeOne Courtware will save the department time and increase our overall efficiency in processing citations, docket preparation, and all other municipal court duties. ONESolution IJS is antiquated, and it is extremely difficult to obtain software support from CentralSquare.

When using ONESolution IJS, the steps that we must take to complete the process from the initial citation entry to the disposal of the case is manual and time consuming. We have been experiencing issues with uploading the citations from CentralSquare RMS to IJS. For months, we've manually entered each citation into IJS. The process could take an entire day to complete. As of today, CentralSquare has not been able to identify the issue.

The JusticeOne Courtware solution will allow our department to perform in a more efficient and effective way to serve the citizens for Forest Park.

**Comments/Discussion from the Governing Body:**

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.