



CITY COUNCIL REGULAR SESSION

Monday, August 04, 2025 at 7:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Delores A. Gunn
The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

DRAFT ACTION MINUTES

CALL TO ORDER/WELCOME: Mayor Butler called the meeting to order at 7:16 p.m.

INVOCATION/PLEDGE: Elder Wanda Curry led the invocation and pledge.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		X
Kimberly James	Council Member, Ward 1		X
Councilmember Gunn	Council Member, Ward 2	X	
Hector Gutierrez	Council Member, Ward 3		X
Latresa Akins-Wells	Council Member, Ward 4		X
Allan Mears	Council Member, Ward 5		X

Pauline Warrior, Chief of Staff; Rodney Virgil, Level 2 Support Engineer; Javon Lloyd, PIO; Nina Robinson, Senior Accountant; Talisa Adams, Procurement; Shalonda Brown, HR Director; Diane Lewis, HR Deputy Director; Nicole Dozier, PCD Director; Rochelle Dennis, Economic Development Director; Dorthy Roper-Jackson, Municipal Court Director; Tarik Maxwell, Director of Rec and Leisure; Alton Matthews, Public Works Director; Latosha Clemons, Fire Chief; David Halcome, Deputy Fire Chief; Brandon Criss, Police Chief; Derry Walker, Code Compliance Director; and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to amend the agenda to add item #7-Council Approval of a Resolution Authorizing Blanket Purchase Orders for Cooperative Contracted Vendors: MES, BoundTree, and Bennett Fire to the Consent Agenda.

The motion was made by Councilmember James and seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to amend the regular agenda to remove item #3-Proclamation in Recognition of the Boot's Family Contribution to Affordable Housing and Item #11 Council Approval of a Resolution to create an Impact Fee Program, Capital Improvements Element, and discuss the creation of the Development Impact Fee Advisory Committee under Public Hearing.

The motion was made by Councilmember James and seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

APPROVAL OF MINUTES:

1. **Council Approval of Council Work Session and Regular Meeting Minutes from July 21, 2025 - City Clerk**

It was motioned to approve the minutes as printed.

The motion was made by Councilmember James and seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

There were no Public Comment Speakers.

CITY MANAGER'S REPORT:**PRESENTATIONS:**

2. **Financial Reporting of the FY2024-2025 Monthly Financial Report (moved to the August 18th meeting)**

Background/History:

The Finance Department is presenting FY2024-2025 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.

CEREMONIAL:

3. **Proclamation in Recognition of the Boot's Family Contribution to Affordable Housing-Ward 1,** Councilmember James (Removed from the Agenda)

Background/History:

Councilmember James would like to present a proclamation to the Boot's family to recognize their contributions to affordable housing and their longstanding commitment to the community.

PUBLIC HEARINGS:

4. **Council Approval of an Ordinance for Case #TA-2025-03 Text Amendment for Title 8. – Planning and Development, Chapter 8. Zoning, Article A. – General Provisions Section 8-8-4 Definitions, of the City of Forest Park Code of Ordinances to amend such section, adding Definitions for Electric Vehicle (EV) Charging Stations and Text Amendment for Title 8. – Planning and Development, Chapter 8. Zoning, Article C. – Development and Use Standards, of the City of Forest Park Code of Ordinances, to amend such section, adding section 8-8-97 Electric Vehicle (EV) Charging Stations-PCD Department**

It was motioned to close the regular meeting to open the Public Hearing(s).

The motion was made by Councilmember Akins-Wells and seconded by Councilmember Mears.

There were no speakers in favor.

There were no speakers in opposition.

It was motioned to approve an Ordinance for Case #TA-2025-03 Text Amendment, and seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

5. **Council Approval of an Ordinance for Case #CUP-2025-03: Conditional Use Permit for 4959 and 4965 West Street to Establish a Childcare Center in the Single-Family Residential (RS) District – Ward 2-PCD Department**

There were no speakers in favor.

There were no speakers in opposition.

It was motioned to approve case #CUP-2025-03: Conditional Use Permit for 4959 and 4965 West Street.

Motioned by Councilmember Akins-Wells, seconded by Councilmember Mears.

Voting Yea: Councilmember Mears

Voting Nay: Councilmember James, Councilmember Akins-Wells

Voting in Abstention: Councilmember Gutierrez

The motion failed.

It was motioned to table until the August 18, 2025, Council Meeting so that all governing body members could look at the property by Councilmember James, seconded by Councilmember Gutierrez.

Motion made by Councilmember James, seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

CONSENT AGENDA: (Approved)

6. **Council Approval of a Resolution Authorizing a Memorandum of Understanding (MOU) with RightSite Health Services - Fire and EMS Department**

OLD BUSINESS:

7. **Council Approval of a Resolution Authorizing Blanket Purchase Orders for Cooperative Contracted Vendors: MES, BoundTree, and Bennett Fire - Fire & EMS Services (Moved to Consent Agenda)**
8. **Council Approval of a Resolution Authorizing Cemetery Maintenance and Consideration of Service Reallocation Options– Public Works Department**

It was motioned to continue the contract on a month-to-month basis.

Motion made by Councilmember James, seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

NEW BUSINESS:

9. **Council Approval on the City Center Project Funding - Finance/Executive Departments**

It was motioned to table this item until the November 4th election.

Motion made by Councilmember Akins-Wells, seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

10. **Council Approval of a Resolution Authorizing the 2026 SPLOST Project List- Finance Department**

It was motioned to approve a Resolution Authorizing the 2026 SPLOST Project List.

Motioned made by Councilmember James, seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

11. **Council Approval of a Resolution to create an Impact Fee Program, Capital Improvements Element, and discuss the creation of the Development Impact Fee Advisory Committee- PCD Department (Public Hearing Item)**

There were no speakers in favor.

There were no speakers in opposition.

It was motioned to approve a Resolution to create an Impact Fee Program, Capital Improvements Element, and discuss the creation of the Development Impact Fee Advisory Committee.

Motion made by Councilmember James, seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

It was motioned to close the Public Hearing and enter back into the work session meeting.

Motion made by Councilmember Akins-Wells, seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

12. Council Approval of a Resolution Authorizing an Amphitheater Fee Waiver for the 2025 Day of Prayer Event-Recreation and Leisure Department

It was motioned to approve a Resolution Authorizing an Amphitheater Fee Waiver for the 2025 Day of Prayer Event and to require the applicant to provide a certificate of insurance listing the City of Forest Park as an additional insured.

Motioned made by Councilmember James, seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

CLOSING COMMENTS BY GOVERNING BODY:

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate.)

ADJOURNMENT:

Mayor Butler adjourned the meeting at 8:04pm.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.