



CITY OF FOREST PARK
URBAN REDEVELOPMENT AUTHORITY REGULAR MEETING

Thursday, February 24, 2022 at 6:00 PM
Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Angelyne Butler, *Chairwoman*
Steve Bernard, *Vice Chairman*
Ed Taylor, *Secretary*
Nachae Jones, *Member*
Eric Stallings, *Member*
Jacklyn Faith, *Member*
Nancy Howard, *Member*

MEETING NOTICE:

Due to COVID-19, CDC requirements of Masks and Social Distancing will be adhered.

CALL TO ORDER/WELCOME:

Chairwoman Butler called the Urban Redevelopment Authority meeting on February 24th, 2022, to order at 6:00 pm.

Present:

Angelyne Butler
Steve Bernard
Ed Taylor
Nachae Jones
Eric Stallings
Nancy Howard

Also Present:

Mike Williams, City Attorney
Dr. Marc-Antonie Cooper, City Manager
Bruce Abraham, Economic Development Director
Bobby Jinks, Public Works Director
Charise Clay, Economic Development Staff Assistant

Absent:

Jacklyn Faith

APPROVAL OF MINUTES:

1. Approval of Urban Redevelopment Authority Meeting Minutes- January 20th ,2022

Nachae Jones made a motion to approve the minutes as is. Nancy Howard seconded the motion. Motion approved unanimously.

OLD BUSINESS:

2. Water Tank Preservation Update

Bruce Abraham led the discussion on the Water Tank at Gillem Logistics Center:

- Kimley Horn, an engineer aiding projects at Gillem, gave a quote of \$10,500 for activities such as mapping of the tank, structural inspections, and future maintenance procedures. They also attached a \$1,375 Telecom Carrier analysis, which analyzes if cellphone carriers could use the tank for telecommunications. If the analysis proves that the tower can be used for telecommunications, the URA can market the tower to different cellphone carriers.

Steve Bernard made a motion to approve the recommendations and tasks 1-5 of the contract from Kimely Horn for the water tank. Nachae Jones seconded the motion. Motion approved unanimously.

3. Approval of proposal of Valentino & Associates to prepare subdivision for Gillem Logistics Center

Mike Williams led the discussion on the approval of the proposal for Valentino & Associates to prepare the subdivision for Gillem Logistics Center:

- The purpose of this is to prepare a final plat that shows the existing, developed, and proposed parcels for development, and any remnant properties so that each parcel will be clearly identified. If the plat meets all the requirements of the Plat Act, it will be submitted to the Planning Commission for approval. The final approval will go to the County as a final distinction documenting all properties at Gillem.

Nachae Jones made a motion to approve the final plat for Gillem. Ed Taylor seconded the motion. Motion approved unanimously.

NEW BUSINESS:

Mike Williams asked the board to amend the original agenda due to adding two agenda items:
Resolution to approve the extension of the contract with the Collaborative Firm and Approval of the Intergovernmental Agreement (IGA) as it pertains to the Executive Director

- Ed Taylor made a motion to amend the agenda to add the additional items. Nachae Jones seconded the motion. Motion approved unanimously.

4. Military Museum Update

Bruce Abraham led the discussion on the Military Museum:

- There has been a request to begin research on the development of a military museum at Gillem Logistics Center. The Economic Development Department toured Heritage Park Veterans Museum (99 Lake Dow Rd. McDonough, GA 30252) to gain a better visual and understanding of what a military museum would look like. The board would like to set up a follow-up tour of Heritage Park Veterans Museum.

5. Resolution to approve the extension of the contract with the Collaborative Firm

Mike Williams led the discussion on the resolution:

- The current contract expires in April. The contract needs to be approved for another year for the annual amount of \$84,000. Payments will be split between the DDA & URA, due to both boards using their services.

Nachae Jones made a motion to extend the Collaborative Firm contract for one more year. Nancy Howard seconded the motion. Motion approved unanimously.

6. Approval of the Intergovernmental Agreement (IGA) as it pertains to the Executive Director

Mike Williams led the discussion on the IGA:

- An Intergovernmental Agreement (IGA) between the Downtown Development Authority (DDA), Urban Redevelopment Authority (URA), and Development Authority (DA) providing for an Executive Director.

Steve Bernard made a motion to approve the IGA between the DDA, URA, and DA for an Executive Director. Ed Taylor seconded the motion. Motion approved unanimously.

EXECUTIVE SESSION: *(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)*

Nachae Jones made a motion to recess the regular meeting and enter Executive Session at 6:20pm. Ed Taylor seconded the motion. Motion approved unanimously.

Nachae Jones made a motion to end executive session and resume the regular meeting at 6:57pm. Nancy Howard seconded the motion. Motion approved unanimously.

Steve Bernard made a motion to approve a resolution of the URA with respect to the sale of certain properties to project Blue Star, reaffirming contracts, certain easements, leases, licenses, and additional agreements necessary to carry out the intent of such contracts. Ed Taylor seconded the motion. Motion approved unanimously.

ADJOURNMENT:

Eric Stallings made a motion to adjourn the regular meeting at 6:58pm. Nancy Howard seconded the motion. Motion approved unanimously.

*In compliance with the Americans with Disabilities Act,
those requiring accommodation for meetings should notify
the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.*