



CITY COUNCIL REGULAR SESSION

Monday, June 16, 2025 at 7:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Delores A. Gunn
The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

DRAFT MINUTES

CALL TO ORDER/WELCOME: Mayor Butler called the meeting to order at 8:05 p.m.

INVOCATION/PLEDGE: The invocation and pledge were led by Bishop Fortson.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		•
Kimberly James	Council Member, Ward 1		•
Delores Gunn	Council Member, Ward 2		•
Hector Gutierrez	Council Member, Ward 3		•
Latresa Akins-Wells	Council Member, Ward 4		•
Allan Mears	Council Member, Ward 5		•

John Wiggins, Finance Director, Jeremi Patterson; Deputy Finance Director, Shalonda Brown, HR Director; Diane Lewis; Deputy HR Director, Javon Lloyd; PIO, Talisa Adams, Procurement Manager; David Halcomb, Deputy Fire Chief; Pauline Warrior, Chief of Staff; Rodney Virgil; Level 2 Support Engineer, Nigel Wattley; Deputy Director Public Works, Alton Matthews, Public Works Director, Taril Maxwell, Recreation Director, Nicole Dozier; Planning Community Director, Michelle Hood; Deputy City Clerk, Municipal Court, Brandon Criss; Police Chief, and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS: NONE

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

Councilmember James noted she would like to add an appointment to the Beautification Committee.

It was motioned to approve the agenda with the addition of Georgia Initiative for Community Housing and Renewal of Insurance Casualty Insurance, an appointment to the Beautification Committee, and removing #2 from the agenda.

Motion made by Councilmember James, Seconded by Councilmember Gunn.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

APPROVAL OF MINUTES:

1. **Council Approval of May 16, 2025 Budget Retreat and Council Work Session and Regular Meeting Minutes from June 2, 2025 - City Clerk**

It was motioned to approve the group minutes together.

Motion made by Councilmember Mears, Seconded by Councilmember Gunn.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

There was (1) one Public Comment Speaker.

CITY MANAGER'S REPORT:**PRESENTATIONS:**

2. **Recognition of Life-Saving Accomplishments**

Background/History:

On May 14, 2025, members of the Forest Park Police Department demonstrated exceptional courage, decisiveness, and an unwavering commitment to the preservation of life during a life-threatening incident.

In this incident, Lieutenant Arnold and Corporal Coley-Hebron responded swiftly and with the highest degree of professionalism. Their quick assessment of the situation, effective application of life-saving measures, and ability to remain composed under pressure directly resulted in a life being saved. Their actions were not only a testament to their advanced training and preparedness but also a reflection of their deep sense of duty to the citizens they serve.

These officers embody the core values of the Forest Park Police Department—integrity, service, and excellence. Their conduct during these critical incidents represents the very best of public service and serves as an inspiration to their peers and the broader community.

Today, we honor their heroism and dedication. The City of Forest Park proudly commends Lieutenant Arnold and Corporal Coley-Hebron for their outstanding service and the extraordinary impact they have made through their brave and selfless actions.

This item was removed from the agenda.

3. Presentation of the 2024 Annual Report – Forest Park Police Department

Background/History:

The 2024 Annual Report from the Forest Park Police Department represents a comprehensive overview of the department's efforts, accomplishments, and strategic initiatives over the past year. This report serves not only as a record of our operational and community-based achievements, but also as a reflection of our ongoing commitment to transparency, accountability, and excellence in public service.

Throughout 2024, the department focused on strengthening community relationships, enhancing public safety, implementing data-driven policing strategies, and investing in both personnel development and technological advancements. These efforts resulted in measurable progress across multiple areas, including crime reduction, officer training, emergency response capabilities, community engagement programs, and departmental innovation.

The annual report is a key tool in maintaining open lines of communication with the public and our city leadership. It offers a clear, factual, and honest portrayal of how the Forest Park Police Department continues to evolve to meet the needs of the community we are sworn to serve.

We are proud to present this report as a testament to the hard work of our officers and civilian staff, and as a symbol of our shared responsibility to build a safer, stronger, and more connected Forest Park.

PUBLIC HEARINGS:

4. Council Approval on a Resolution on the Proposed FY 25-26 Budget- Third Public Hearing-Executive Offices

Background/History:

The Proposed Funded dollar amount of the FY25- 26 Budget is \$43,034,857.00. The budget meticulously allocates resources across various city priorities and programs. These allocations are made with the intent to enhance public safety, improve infrastructure, promote economic development, and provide essential services. From maintaining our parks and recreational facilities to supporting educational programs and ensuring the upkeep of our streets and utilities, the budget is designed to meet the diverse needs of our community. The City Manager will present a full overview of the proposed budget.

It was motioned to close the regular meeting to open the third Public Hearing for the proposed budget.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

There were no speaker for the Budget.

There were no speakers against the budget.

There was a motion to approve the fiscal year 2025-2026 Budget.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez Councilmember Mears

Voting Nay: Councilmember Akins-Wells,

5. Council Approval of an Ordinance for Case # RZ-2025-01- Rezoning Request for 5116 Sargent Street- Planning and Community Development Department

Background/History:

The subject property is a residential dwelling located at 5116 Sargent Street, at the southeast corner of South Avenue and Sargent Street in Ward 3. The property spans on approximately 0.208+/- acres and is currently zoned RS (Single-Family Residential District). According to Clayton County property records, the site contains a two-bedroom, one-bath, ranch-style single-family home. However, a visual inspection reveals that the structure now appears to be a two-story home, despite no recorded permits or documentation indicating that a second level was added. Surrounding properties to the north, south, east, and west are also zoned for single-family residential use and the applicant is requesting to rezone the property to RT (Two-Family Residential District) to permit the use of the home as a two-family dwelling (duplex).

There was no speakers for the rezoning

There were no speakers against the rezoning.

It was motioned to close the Public Hearing and reconvene the Regular Meeting.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to approve the Ordinance for Case # RZ-2025-01- Rezoning Request for 5116 Sargent Street.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells

Voting Abstaining: Councilmember Mears

CONSENT AGENDA: NONE

NEW BUSINESS:

6. Council Approval of an MOU to allow the Clayton County Board of Commissioners to use the Forest Park Senior Center for the Special Primary Election- Executive Office

It was motioned to approve an MOU to allow the Clayton County Board of Commissioners to use the Forest Park Senior Center for the Special Primary Election.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

7. Council Approval of a Resolution for the Clayton County Board of Elections to Conduct the November 4, 2025, General Election for the City-Executive Office

It was motioned to approve a Resolution for the Clayton County Board of Elections to Conduct the November 4, 2025, General Election for the City.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

8. Council Approval of a Resolution to purchase an upgrade to the Audio-Visual (AV) System Refresh in the Council Chambers- Procurement/IT Department

It was motioned to approve a Resolution to purchase an upgrade to the Audio-Visual (AV) System Refresh in the Council Chambers.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Mears

Voting Nay: Councilmember Akins-Wells

9. Council Approval of a Resolution to enter into a contract with Russell Landscape Group for Forest Parkway (SR-331) Median Landscape- Procurement/Public Works Departments

It was motioned to approve a Resolution to enter into a contract with Russell Landscape Group for Forest Parkway (SR-331) Median Landscape.

Motion made by Councilmember James. There was no second, and the motion failed.

Councilmember Gunn asked to put the motion back on the floor.

It was motioned to approve a Resolution to enter into a contract with Russell Landscape Group for Forest Parkway (SR-331) Median Landscape.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Mears

Voting Nay: Councilmember Akins-Wells

10. Council Approval of a Resolution to enter into a contract with Georgia Highway Cable Barrier, LLC for Linda Way Sidewalk Rehab- Procurement/Public Works Departments

It was motioned to approve a Resolution to enter into a contract with Georgia Highway Cable Barrier, LLC for Linda Way Sidewalk Rehab.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

11. Council Approval of a Resolution to enter into a contract with Mr. Dee'e Electric Service, LLC, Shalom Visionary Strategies, and Capital City Electrical Services, LLC for On-Call Electrical Services and Repair (Annual Contract)- Procurement/Public Works Departments

It was motioned to approve a Resolution to enter into a contract with Mr. Dee's Electric Service, LLC, Shalom Visionary Strategies, and Capital City Electrical Services, LLC for On-Call Electrical Services and Repair (Annual Contract)

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

12. Council Approval to enter into a contract with Falcon Design Consultants and United Consulting Group Ltd. for Geo-technical Environmental Services- Procurement/Planning & Development and Public Works Departments

It was motioned to approve to enter into a contract with Falcon Design Consultants and United Consulting Group Ltd. for Geotechnical Environmental Services.

Motion made by Councilmember James, Seconded by Councilmember Gunn.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

13. Council Approval of a Resolution on Cemetery Maintenance: Consideration of Service Reallocation Options– Public Works Department

It was motioned to table this item.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

14. Council approval of the City's participation in the Georgia Initiative for Community Housing, including program requirements, benefits and alignment with local housing goals.

It was motioned to approve City's participation in the Georgia Initiative for Community Housing, including program requirements, benefits and alignment with local housing goals.

Motion made by Councilmember James, Seconded by Councilmember Gunn.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

15. Council Approval of the city's Property Casualty and Liability Insurance Coverage for Fiscal Year 2025-2026.

It was motioned to approve the city's Property Casualty and Liability Insurance Coverage for Fiscal Year 2025-2026.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

16. Council Approval of the Appointment to the Beautification Committee.

Councilmember James motioned to appoint Mr. Willie Freeman to the Beautification Committee to replace Ms. Sparkle Adams.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

CLOSING COMMENTS BY GOVERNING BODY:

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring meeting accommodation should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.