



CITY COUNCIL REGULAR SESSION

Monday, December 16, 2024 at 7:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

DRAFTACTION MINUTES

CALL TO ORDER/WELCOME: Mayor Butler called the meeting to order at 7:02 pm

INVOCATION/PLEDGE: Dr. Payton led the invocation and pledge.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		•
Kimberly James	Council Member, Ward 1		•
Hector Gutierrez	Council Member, Ward 3		•
Latresa Akins-Wells	Council Member, Ward 4		•
Allan Mears	Council Member, Ward 5		•

John Wiggins, Finance Director; Jeremi Patterson, Deputy Finance Director; Shalonda Brown, HR Director, Diane Lewis; Deputy HR Director, Fire Chief Latosha Clemons; David Halcomb, Deputy Fire Chief; Joshua Cox; IT Director; Pauline Warrior, Chief of Staff; Director, Marsellas Williams, Economic Director; Nicole Dozier, Planning Community Director; Dorothy Roper-Jackson, Court Director; James Shelby, Project Manager; Michelle Hood, Deputy City Clerk; Brandon Criss, Police Chief; and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to adopt the Consent Agenda.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to approve the agenda with the following addition: #12 Confirmation of the Public Works Director.

APPROVAL OF MINUTES:

1. **Council Approval of Council Work Session and Regular Meeting Minutes from December 2, 2024 -**
City Clerk

It was motioned to approve the minutes.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

There were two 2 Public Comment speakers.

LaWanda Folami

CITY MANAGER'S REPORT**PRESENTATIONS:**

2. **Forest Park Fire & EMS – Onboarded two (2) new hires to the Department – Introductions Only**

The Forest Park Fire & EMS Department has recently onboarded two (2) new employees.

Kya West (recruit)

Elaine Comer (Staff Assistant)

Fire Chief Clemens will present the introductions.

3. **Financial Reporting of the FY2024-2025 Monthly Financial Report**

Background/History:

The Finance Department is presenting FY2024-2025 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.

CEREMONIAL: NONE**PUBLIC HEARINGS: NONE****CONSENT AGENDA:**

It was motioned to adopt the Consent Agenda.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

4. Council Approval of Lighting Service Agreement for 4798 Jonesboro Rd – Public Works**5. Council Approval of Surplus Vehicles – Public Works Department****6. Council Approval of 14 Temporary Easements for Sidewalk Improvements on Linda Way, Forest Park, GA- Public Works****OLD BUSINESS: NONE****NEW BUSINESS:****7. Council Approval of Board Appointment – Executive Department**

It was motioned to approve Jay Evans to the Downtown Development Authority Board.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

8. Council Approval for Clayton County Board of Election to Conduct any and all Elections for the city – Executive Department

It was motioned to allow Clayton County to Conduct any/all elections for the City of Forest Park.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

9. Council Discussion to issue a Call for the Special Election to Fill a Vacancy for Ward 2 – Executive Department**Background/History:**

City Councilmember Antione Dabouze' s seat became vacant on September 23, 2024. A Special Election will be held on March 18, 2025, to fill this vacancy. Immediately after his resignation, Council voted pursuant to the Charter to hold a Special Election in March 2025. The purpose of this resolution is to issue the official notice of the election as well as fix and publish said qualifying fees for the municipal office to be filled during the Special Election. As with previous years, Staff is recommending a three-day qualifying period,

commencing on the period Monday – Wednesday, in accordance with the Official Election calendar issued by the Secretary of State's Office.

It was motioned to approve the call for a Special Election for Ward 2 seat.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells,
Councilmember Mears

10. Council Approval of Budget Amendment for General Fund and Special Revenue (Police)- Finance Department

It was motioned to approve the Budget Amendment for General Fund and Special Revenue. (Police)

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells,
Councilmember Mears

11. Council Approval of Ordinance requiring City Employees to resign upon Qualifying for Office – Ward 4 Councilmember Kimberly James

It was motioned to approve the Ordinance requiring city employees to resign upon qualifying for office.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Mears
Voting Nay: Councilmember Akins-Wells

12. Council Approval of the appointment of the Public Works Director.

It was motioned to approve the appointment of the Public Works Director.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Mears
Voting Nay: Councilmember Akins-Wells

CLOSING COMMENTS BY GOVERNING BODY:

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

Mayor Butler adjourned the meeting at 7:56 pm.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.