



CITY COUNCIL REGULAR SESSION

Monday, October 21, 2024 at 7:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

DRAFT ACTION MINUTES

CALL TO ORDER/WELCOME: Mayor Butler called the meeting to order at 7:16 pm.

INVOCATION/PLEDGE: Elder Cook led the invocation and pledge.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

John Wiggins, Finance Director; Jermi Patterson, Deputy Finance Director, Shalonda Brown, HR Director; Diane Lewis, Deputy HR Director; Nigel Watley, Public Works Interim Director; Deputy Fire Chief David Halcomb; David Hickson, IT Support; Pauline Warrior, Chief of Staff; Javon Llyod, PIO; Derry Walker, Code Enforcement Director, Marselles Williams, Economic Director; Nicole Dozier, Planning Community Director.; Talisha Clark, Procurement Manager, Dorothy Roper-Jackson, Court Director, and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to approve the consent agenda.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to adopt the agenda by removing item 8 and add the Presentation for the Pedestrian Study as item 3 under presentation and add the Holiday Pay Approval.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

APPROVAL OF MINUTES:

- 1. Council Approval of Council Work Session and Regular Meeting Minutes from October 7, 2024 -**
City Clerk

There was a motion to approve the Council Work Session and Regular Meeting minutes, from October 7, 2024.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

Carl Evans-

Joyce Burnett-

Elder Cook-

CITY MANAGER'S REPORT

PRESENTATIONS:

- 2. Financial Reporting of the FY2024-2025 Monthly Financial Report**

Background/History:

The Finance Department is presenting FY2024-2025 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.

- 3. Pedestrian Bridge Presentation, Kimley Horn-**

CONSENT AGENDA:

It was motioned to approve the consent agenda.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

4. Council Approval for Vehicle Exhaust Removal System for Fire Stations 1 & 2 - Fire & EMS Department

5. Council Approval on the Renaming of the Trade Specialist Position to Building Maintenance Technician – Public Works/ Human Resources Departments

NEW BUSINESS:

6. Council Approval on a Partnership with Clayton State for Continuing & Professional Education – Executive Offices & Human Resources

It was motioned to approve the Partnership with Clayton State for Continuing & Professional Education, authorizing the City Manager to amend the ARPA budget when necessary for the intent of this item.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

7. Council Approval of the Comprehensive Classification Analysis & Compensation Study- Human Resources Department

It was motioned to approve the Comprehensive Classification Analysis & Compensation Study .1. authorize staff to begin the work on the implementation of the Classification Analysis & Compensation Study to begin no later than January 1,2025, and bring the minimum starting salary to \$23.46, 2. Include the time in position at 2%, and 3. to authorize the City Manager to amend the budget to reflect said amount of money.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

8. Council Approval of a Two-Year Extension for On-Call Plumbing Repairs and Maintenance Services – Procurement/Public Works Departments

It was motioned to approve a One-Year Extension for On-Call Plumbing Repairs and Maintenance Services with automatic renewal.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

9. Council Approval on the City of Forest Park Financial Policies-Finance Department

This item was removed from the agenda.

10. Council Approval to Authorize staff to appropriate funds not to exceed \$1,000.00 for full-time employees and \$500.00 for part-time employees, for a holiday pay bonus, through the use of ARPA funds.

It was motioned to approve a holiday bonus not to exceed \$1,000.00 for full-time employees and \$500.00 for part-time employees, from ARPA funds.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

CLOSING COMMENTS BY GOVERNING BODY:

Councilmember James

Councilmember Gutierrez

Councilmember Akins-Wells

Councilmember Mears

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was motioned to recess into Executive Session for Personnel, Litigation or Real Estate at 8:08 pm.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to reconvene the Regular Meeting at 8:37 pm.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADJOURNMENT:

Mayor Butler Adjourned the meeting at 9:39 pm.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.