



## CITY COUNCIL REGULAR SESSION

Monday, July 21, 2025 at 7:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
YouTube: <https://bit.ly/3c28p0A>  
Phone Number: (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez

The Honorable Delores A. Gunn  
The Honorable Latresa Akins-Wells  
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager  
Randi Rainey, City Clerk  
Danielle Matricardi, City Attorney

### DRAFT MINUTES

**CALL TO ORDER/WELCOME:** Mayor Butler called the meeting to order at 7:09 p.m.

**INVOCATION/PLEDGE:** Dr. Beeler led the invocation and pledge.

**ROLL CALL - CITY CLERK:** A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		•
Kimberly James	Council Member, Ward 1		•
Councilmember Gunn	Council Member, Ward 2		•
Hector Gutierrez	Council Member, Ward 3		•
Latresa Akins-Wells	Council Member, Ward 4		•
Allan Mears	Council Member, Ward 5		•

John Wiggins, Finance Director, Shalonda Brown, HR Director; Diane Lewis; Deputy HR Director, Javon Lloyd, PIO; Talisa Adams, Procurement Manager; David Halcomb, Deputy Fire Chief; Joshua Cox; IT Director; Pauline Warrior, Chief of Staff; Rodney Virgil; Level 2 Support Engineer, Nigel Wattley; Deputy Director Public Works, Alton Matthews, Public Works Director, Rochelle Dennis Interim Economic Dev. Director; Nicole Dozier, Planning Community Director; Dorothy Roper-Jackson, Director Municipal Court; Brandon Criss, Police Chief; Michelle Hood, Deputy Clerk, and Danielle Matricardi, City Attorney.

**ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was motioned to adopt the consent agenda.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Mears

#### **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was motioned to adopt the regular agenda by removing item #13, adding Confirmation of Rochelle Dennis as Director of Economic Development, and Approval of a Professional Agreement Services agreement with the Honorable Ronald Freeman for Chief Judge appointment.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### **APPROVAL OF MINUTES:**

**1. Council Approval of the Special Called Meeting, Council Work Session, and Regular Meeting Minutes from June 16, 2025 - City Clerk**

Councilmember James noted there was a motion of a resolution to enter into a contract. She noted it said with Georgia Highway Cable, but discussion should be for the Russell Landscape Group.

It was motioned to approve the minutes with said correction.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

#### **PUBLIC COMMENTS: (All Speakers will have 3 Minutes)**

There were five (5) Public Comment Speakers.

#### **CITY MANAGER'S REPORT**

#### **PRESENTATIONS:**

**2. Discussion on the Macedonia Rock Spring Cemetery**

**Background/History:**

Mrs. Delores Prothro-Saulsberry has requested to speak to the governing body regarding the upkeep of the Macedonia Rock Spring Cemetery maintenance agreement.

**3. Recognition of Life-Saving Accomplishments- Police Department**

**Background/History:**

On May 14, 2025, members of the Forest Park Police Department demonstrated exceptional courage, decisiveness, and an unwavering commitment to the preservation of life during a life-threatening incident.

In this incident, Lieutenant Arnold and Corporal Coley-Hebron responded swiftly and with the highest degree of professionalism. Their quick assessment of the situation, effective application of life-saving

measures, and ability to remain composed under pressure directly resulted in a life being saved. Their actions were not only a testament to their advanced training and preparedness but also a reflection of their deep sense of duty to the citizens they serve.

These officers embody the core values of the Forest Park Police Department—integrity, service, and excellence. Their conduct during these critical incidents represents the very best of public service and serves as an inspiration to their peers and the broader community.

Today, we honor their heroism and dedication. The City of Forest Park proudly commends Lieutenant Arnold and Corporal Coley-Hebron for their outstanding service and the extraordinary impact they have made through their brave and selfless actions.

#### **4. Presentation by Partnership for Southern Equity about the Park at Fort Gillem**

##### **Background/History:**

In 2012, the City of Forest Park, through the Urban Redevelopment Agency (URA), purchased Fort Gillem as part of the Base Realignment and Closure (BRAC) initiative. The acquisition included 125 units of former military (Wherry) housing, repurposed by the Army as naturally occurring affordable housing (NOAH), namely The Park at Ft. Gillem. There was a stipulation to honor the pre-existing third-party property management contract until its conclusion in October 2025.

In January 2025, the URA partnered with Partnership for Southern Equity (PSE), an Atlanta-based nonprofit dedicated to advancing racial equity and shared prosperity across metro Atlanta and the American South.

This partnership aims to explore aligned opportunities for the Park at Fort Gillem in key areas such as:

Economic Inclusion

Equitable Development

Environmental Justice

Energy Equity

The project objectives include:

Ensure transparency, equity, and inclusiveness in stakeholder engagement

Collect qualitative and quantitative data to understand residents' needs

Identify opportunities to mitigate resident hardships

Equip the City of Forest Park and the URA Board with robust data and insights to guide future decisions regarding the Park at Fort Gillem

#### **5. Financial Reporting of the FY2024-2025 Monthly Financial Report**

##### **Background/History:**

The Finance Department is presenting FY2024-2025 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.

## **6. Recreation and Leisure Year-End Review – Recreation and Leisure Services Department**

### **Background/History:**

In celebration of Parks and Recreation month, the Recreation and Leisure Services Department would like to highlight some of the amazing accomplishments during the FY25 budget year.

### **CEREMONIAL:**

#### **Forest Park Fire & EMS Introduction to (2) New Firefighter/AEMTs**

The Forest Park Fire & EMS has onboarded two (2) new members to the Department:

- Jose Morales – Firefighter/AEMT
- Tanelle Hunter – Firefighter/AEMT

Chief Clemons will present the introductions.

#### **Proclamation In Recognition of National Parks and Recreation Month– Recreation and Leisure Services Department**

### **Background/History:**

Since 1985, citizens across the United States have celebrated Park and Recreation Month in July to promote strong, vibrant and resilient communities through the power of parks and recreation. During this observance month, municipalities throughout the nation recognized the more than 160,000 full-time park and recreation professionals, along with hundreds of thousands of part-time and seasonal workers and volunteers who maintain our nation's local, state and community parks. The City of Forest Park would like to acknowledge the exceptional efforts and dedication of the City's Recreation and Leisure Services Department, which continues to offer safe and accessible activities and programs for youth, adults, families, senior citizens and other local constituents.

### **CONSENT AGENDA:**

**7. Council Approval of a Resolution Authorizing the Annual Renewal of CAD and RMS Software Services– IT Department**

**8. Council Approval of a Resolution Authorizing Lighting Service Agreements for 4576–4650 Burks Road and Springdale Road – Public Works Department**

**9. Council Approval of a Resolution Authorizing the Issuance of Blanket Purchase Orders- Public Works Department**

### **OLD BUSINESS:**

**10. Council Approval of a Resolution Authorizing the First Annual Renewal of the 12-Month Sound Equipment Services Agreement with Digital World Live, LLC – Procurement/Recreation and Leisure Services Department**

It was motioned to approve the Resolution Authorizing the First Annual Renewal of the 12-Month Sound Equipment Services Agreement with Digital World Live, LLC.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Mears.

Not present for vote: Councilmember Akins-Wells,

#### **NEW BUSINESS:**

**11. Council Approval to Draft a Resolution, Establishing an Impact Fee Program and Capital Improvements Element, and to Initiate Discussion on the Formation of a Development Impact Fee Advisory Committee- Planning and Community Development Department**

It was motioned to approve to Draft a Resolution, Establishing an Impact Fee Program and Capital Improvements Element, and to Initiate Discussion on the Formation of a Development Impact Fee Advisory Committee.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Mears

Not present to vote: Councilmember Akins-Wells

**12. Council Approval of a Resolution Authorizing a Stormwater Management Fee Waiver for the Property on Waldrop Drive-Public Works Department**

It was motioned to approve a Resolution Authorizing a Stormwater Management Fee Waiver for the Property on Waldrop Drive.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Mears

Not present to vote: Councilmember Akins-Wells

**13. Council Approval of a Resolution Authorizing a Stormwater Management Fee Waiver for the Property on Metcalf Rd. Extension-Public Works Department**

It was motioned to approve a Resolution Authorizing a Stormwater Management Fee Waiver for the Property on Metcalf Rd. Extension.

Motion made by Councilmember Mears, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Mears

Not present to vote: Councilmember Akins-Wells

**14. Council Approval of an Ordinance to Amend Title 2, Article E of the City's Code of Ordinances to Establish Regular Ward Fund Accounts and Capital Ward Fund Accounts-Executive Offices**

It was motioned to approve an Ordinance to Amend Title 2, Article E of the City's Code of Ordinances to Establish Regular Ward Fund Accounts and Capital Ward Fund Accounts.

Motion made by Councilmember James, Seconded by Councilmember Gunn.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**15. Council Approval of an Ordinance to Amend Section 7-1-3 ("Reservation of Facilities by Groups") of the City's Code of Ordinances, to Establish and Revise Insurance and Permit Requirements for the Use of City Parks and Recreational Facilities-Executive Offices**

It was motioned to table the Ordinance to Amend Section 7-1-3 ("Reservation of Facilities by Groups") of the City's Code of Ordinances, to Establish and Revise Insurance and Permit Requirements for the Use of City Parks and Recreational Facilities.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember Gutierrez.

Voting Yes: Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

Voting Nay: Councilmember James, Councilmember Gunn, Councilmember Mears

It was motioned to Approve the Ordinance to Amend Section 7-1-3 ("Reservation of Facilities by Groups") of the City's Code of Ordinances, to Establish and Revise Insurance and Permit Requirements for the Use of City Parks and Recreational Facilities.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yes: Councilmember James

Voting Nay: Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

**CLOSING COMMENTS BY GOVERNING BODY:**

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was motioned to recess the regular meeting at 9:25 pm, and enter into Executive Session for Personnel, Litigation or Real Estate.

Motioned by Councilmember James, seconded by Councilmember Gunn

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to reconvene the regular meeting at 9:46 pm.

Motioned by Councilmember James and seconded by Councilmember Gunn

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to approve the general release and indemnification agreement with Chippendale LLC, concerning access for 498 North Avenue.

Motioned by Councilmember James and seconded by Councilmember Gunn

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to approve the general release and indemnification agreement with Mike Molandado concerning excess taxes for 1131 Stony Brook Road.

Motioned by Council James, seconded by Council Mears

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to approve the general release and indemnification agreement with Still Home LLC excess taxes for 521 Granade Street.

Motioned by Council James, seconded by Council Gunn

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to approve the resolution transferring 799 Main Street to the Forest Park Downtown Development Authority.

Motioned by Council James, seconded by Council Gunn

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

Mayor Butler adjourned the meeting at 9:49 pm.

#### **ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.