



CITY COUNCIL REGULAR SESSION

Monday, April 21, 2025 at 7:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Delores A. Gunn
The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

DRAFT ACTION MINUTES

CALL TO ORDER/WELCOME: Mayor Butler called the meeting to order at 7:03 p.m.

INVOCATION/PLEDGE: The invocation and pledge were led by Pastor Paden

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		•
Kimberly James	Council Member, Ward 1		•
Hector Gutierrez	Council Member, Ward 3		•
Latresa Akins-Wells	Council Member, Ward 4		•
Allan Mears	Council Member, Ward 5		•

John Wiggins, Finance Director; Shalonda Brown, HR Director; Diane Lewis; Deputy HR Director; Javon Lloyd, PIO; Talisa Adams, Procurement Manager; Latosha Clemons, Fire Chief; David Halcomb, Deputy Fire Chief; Joshua Cox; IT Director; Pauline Warrior, Chief of Staff; Rodney Virgil; Level 2 Support Engineer, Nigel Wattley; Deputy Director Public Works, Alton Matthews, Public Works Director, Rochelle Dennis Interim Economic Dev. Director; Nicole Dozier, Planning Community Director; Dorothy Roper-Jackson, Director Municipal Court; Brandon Criss, Police Chief; and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to adopt the consent agenda.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to adopt the agenda as printed.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

APPROVAL OF MINUTES:

1. **Council Approval of Council Work Session and Regular Meeting Minutes from April 7, 2025** - City Clerk

It was motioned to approve the Council meeting minutes from April 7, 2025.

Motion made by Councilmember Mears, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

Abstain: Councilmember James

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

There were three (3) Public Comment Speakers.

Zack Parker

Rev. Michael Clinkscales

Joy Francis Springs

CITY MANAGER'S REPORT

CEREMONIAL:

2. **Proclamation Recognizing Georgia Cities Week April 21-26, 2025**-Executive Offices

Background/History:

Georgia Cities Week is an annual event in the state of Georgia dedicated to celebrating and raising awareness about the importance of cities and local government. Typically held during a designated week in April, it aims to highlight cities' role in providing essential services, fostering community engagement, and driving economic growth.

During Georgia Cities Week, municipalities across the state organize various activities and events to engage residents and promote civic pride. These activities may include open houses at city facilities, educational programs about local government functions, community service projects, environmental initiatives, arts and cultural events, and recreational activities for residents of all ages.

3. Recognizing our Telecommunication Operators for Telecommunicators Week- Police Department**Background and History:**

National Public Safety Telecommunicators Week (NPSTW) is celebrated annually during the second week of April (April 13, 2025 - April 19, 2025), to honor public safety telecommunicators for their crucial role in public safety.

NPSTW is a time to celebrate and thank telecommunications personnel across the nation but more specifically in the City of Forest Park who serve our communities, citizens, and public safety personnel 24 hours a day, seven days a week.

Telecommunicators are the "first, first responders," often serving as the crucial link between the public and emergency services, handling thousands of 911 calls annually.

PRESENTATIONS:**4. Financial Reporting of the FY2024-2025 Monthly Financial Report****Background/History:**

The Finance Department is presenting FY2024-2025 Monthly Financial review of the City's financials. The purpose of the monthly financial review is to help us know how healthy the City's cash flow is and help evaluate department performance to see if the executive office needs to reallocate resources to achieve the financial goals for the City.

CONSENT AGENDA:

It was motioned to approve the consent agenda.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

5. Council Approval to enter into a contract for On-Call Real Estate Appraisals and Right of Way Acquisition Consultant Services- Public Works/Procurement**6. Council Approval to Renew the Agreement with Flock Safety - Police Department/Procurement Department**

OLD BUSINESS: NONE

NEW BUSINESS:**7. Council Approval of the Acquisition of Permanent Easement Rights Located at (Lot 78, 13th District) 5201 Albert Drive, Forest Park, Georgia 30297 - Executive Office**

It was motioned to approve the Acquisition of Permanent Easement Rights Located at (Lot 78, 13th District) 5201 Albert Drive, Forest Park, Georgia 30297.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

8. Council Approval regarding Major Medical renewal benefits package for FY' 25-26- Executive Office

It was motioned to approve Major Medical renewal benefits package for FY' 25-26, option 3-w/4.7% change recommended by the City Manager.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

9. Council Approval to Purchase Body Worn Cameras and In-Car Cameras - Police Department/Procurement Department

City Manager Clark asked them to specify in the motion that the payment will be coming from fund 214.

It was motioned to approve to Purchase Body Worn Cameras and In-Car Cameras, with the initial payment coming from fund 214 account.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

10. Council Approval of a Fee Waiver for the Use of Starr Park Amphitheater – Recreation and Leisure Services

City manager Clark recommended approval with the condition to include that the applicant provide a Certificate of Insurance in the amount of 1 million dollars, listing the City of Forest Park as an additional insurer.

It was motioned to approve a Fee Waiver for the Use of Starr Park Amphitheater for the "Jam for Peace Festival", with the condition to include that the applicant provide a Certificate of Insurance in the amount of 1 million dollars, listing the City of Forest Park as an additional insurer.

Motion made by Councilmember Akins Wells, Seconded by Councilmember James

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

11. Council Approval of a Fee Waiver for the Use of 696 Main Street for Clayton County Department of Children Services– Recreation and Leisure Services

It was motioned to approve a Fee Waiver for the Use of 696 Main Street for Clayton County Department of Children Services, to include applicants providing a certificate of Insurance in the amount of 1 million dollars, listing the City of Forest Park as an additional insurer.

Motion made by Councilmember James, Seconded by Councilmember Gunn.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

CLOSING COMMENTS BY GOVERNING BODY:

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was moved to recess into Executive Session at 7:57 p.m. for Personnel, Litigation, or Real Estate matters.

Motion made by Councilmember Gunn, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to reconvene the regular session at 8:49 p.m.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gunn, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADJOURNMENT:

Mayor Butler adjourned the meeting at 8:52 pm.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.