



CITY OF FOREST PARK MAYOR & COUNCIL

City Council Work Session

Monday, April 05, 2021 at 6:00 PM

Website: www.forestparkga.gov

YouTube: <https://bit.ly/3c28p0A>

Phone Number: (404) 366.1555

FOREST PARK CITY HALL

745 Forest Parkway

Forest Park, GA 30297

Approved Work Session Minutes

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James

The Honorable Dabouze Antoine

The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells

The Honorable Allan Mears

Dr. Marc-Antonie Cooper, City Manager

Sharee Steed, City Clerk

Mike Williams, City Attorney

CALL TO ORDER/WELCOME: The meeting was called to order by Mayor Butler at 6:00pm

ROLL CALL - CITY CLERK: All were present, and a quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2, Mayor Pro-Tem		✓
Hector Gutierrez	Council Member, Ward 3 <i>(via zoom)</i>		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

DIRECTORS PRESENT: A. Girard Geeter, Procurement Manager; Darquita Williams, Interim Finance Director; Shalonda Brown, Director of Human Resources, James Shelby, Director of Planning & Zoning, Bruce Abraham, Director Economic Development, Bobby Jinks, Director Public Works, Tarik Maxwell, Director of Parks and Recreation, Nathaniel Clark, Police Chief, and Latosha Clemons, Deputy Fire Chief

CITY MANAGER'S REPORT:

The Oath of Office for the City Manager was administered to Dr. Marc-Antonie Cooper by Mayor Butler.

COVID-19 UPDATE: Deputy Fire Chief, Clemons and Division Chief, Joel Turner

Deputy Fire Chief Clemons reported on the following: Forest Park Fire continue to monitor the overall health of the Forest Park Community through our partnership with Clayton County Board of Health.

As of April 4, 2021, there has been over 22,469 cases in the Clayton County area with 219 Positive Covid 19 Test reported between 03/29-4/04. Clayton County accounts for 2.6% of the total cases in Georgia. More importantly, Forest Park accounts for 2138 cases, roughly, 9.5% of the cases in Clayton County.

Demographically speaking, Female's account for 56.3%, Blacks 53% and ages 30-44 account for 26.6%, all the highest amongst other groups in Clayton County.

Vaccines:

1. Residents may call the Health Department Vaccine Scheduling Resource Line @ 888 457-0186 Mon. - Fri. from 8am to 8pm and Sat. & Sun., from 8am to 5pm.
2. Clayton County Health District continues to vaccinate by appointments "only" at Mundy's Mill High School. Residents may call Clayton County Health Department at 678-479-2223 to schedule an appointment.

There are several Mass Vaccination Sites (accepting up to 42,000 available appointments per day).

1. <https://myvaccinegeorgia.com>
2. Mercedes Benz Stadium (accepting up to 42,000 appointments per week)
3. <http://gta-vras.powerappsportals.us> or call 888 457-0186 to schedule an appointment.

Additional locations are:

- Walgreens
- CVS
- Walmart
- Ingles

Everyone is still highly encouraged to follow good personal hygiene practices

- wash hands frequently
- use hand sanitizer
- maintain physical distancing
- and use masks

NEW BUSINESS:

1. Discussion to Approve the Fire Department Budget Amendment/Transfer of Funds – Director of Fire, Chief Don Horton & Interim Director of Finance, Darquita Williams

Background and Summary:

The fire department will be hosting a Fire Recruit Academy starting April 7, 2021 to help fill 17 current vacancies. Funds are needed to cover the cost of books, background checks, EMS mannequins, ACMABT-subscriptions to sign up for clinicals to be performed at Piedmont Hospital, and certifications of EMT and EMT-A. The Fire Department did not account for the Recruit Academy in the FY 21 budget; thus no funds were allocated for this training. The Fire Department is requesting the following budget amendment from their Computer Outlay line item to their Training Aid line item. This transfer will not have a negative impact on any of the involved line items.

There was no discussion on this item.

2. Discussion to Approve the Parks and Recreation Budget Amendment/Transfer of Funds – Director of Parks and Recreation, Tarik Maxwell & Interim Director of Finance, Darquita Williams

Background and Summary:

Due to COVID 19, the Parks and Recreation department has not been able to utilize funds that were originally allocated for various indoor activities. The Parks and Recreation department would like to continue providing the citizens of Forest Park with great entertainment and wonderfully experiences by offering more outdoor events and festivals during this 3rd and 4th quarter. The Parks and Recreation department is requesting the following budget amendments. These transfers will not have a negative impact on any of the involved line items.

There was no discussion on this item.

3. Discussion to Approve RESOULTION 2021-16 the Adopt-A-Road Initiative - Councilman, Hector Gutierrez

Background and Summary:

Implementing the Adopt-A-Road program/Resolution will help encourage more participation amongst groups in the community with keeping the City clean. Community groups would be able to adopt a road in the city and would be responsible for completing an organized clean-up at least once a month.

There was no discussion on this item.

4. Discussion to Approve the Finance Department's Budget Amendment - City Manager, Dr. Cooper & Interim Finance Director, Darquita Williams

Background and Summary:

Mauldin & Jenkins, CPA & Advisors is actively completing the FY20 financial audit for the city. There is currently \$8,250 left on the contract to bill out; however, Mauldin & Jenkins has notified us that the current "Work in Progress" bill as of March 31, 2021 is \$25,000 which results in an overage \$16,728. These overages are due to audit inefficiencies extending the audit past the projected completion date. We are requesting the following budget amendment to cover the cost of the Work in Progress bill. This transfer will not have a negative impact on any of the involved line items.

There was no discussion on this item.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was motioned to recess into Executive Session at 6:10pm.

Motioned by Councilmember Means. Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to reconvene back into Work Session at 7:06pm.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADJOURNMENT:

It was motioned to adjourn the Council Work Session at 7:07pm.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears