



**CITY OF FOREST PARK
DEVELOPMENT AUTHORITY REGULAR MEETING**

Wednesday, October 23, 2024 at 5:30 PM
City Hall-Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Billy Freeman Jr., *Chairman*
Alvin Patton, *Vice Chairman*
Felicia Davis, *Member*
Hector Gutierrez, *Member*
Bennett Joiner, *Member*
Victoria Williams, *Member*
Rhonda Wright, *Member*

VIRTUAL MEETING NOTICE:

To watch the meeting via YouTube- <https://www.youtube.com/channel/UCfdKVXULX-atsOUjfM3H1zg>

The meeting will be livestreamed and available on the City's YouTube page- "**City of Forest Park GA**"

CALL TO ORDER/WELCOME: Vice Chairman Alvin Patton, called the Development Authority Meeting to order on October 23, 2024, to order at 5:31pm.

PRESENT:

Billy Freeman, Jr.
Alvin Patton
Hector Gutierrez
Bennett Joiner
Victoria Williams

ALSO PRESENT:

Councilwoman James, Ward 1
Kirby Glaze, DA General Counsel
Nigel Wattley, Interim Director of Public Works

John Wiggins, Director of Finance
S. Marsellas Williams, Director of Economic Development
Charise Clay, Economic Development Staff Assistant

ADOPTION OF AGENDA WITH ANY ADDITIONS/DELETIONS: Hector Gutierrez made a motion to remove item 3 "Update: Main Street Program & Events" and add "850 Main Street Update". Victoria Williams seconded the motion. Motion approved unanimously.

APPROVAL OF MINUTES:

1. Approval of August 28, 2024, Meeting Minutes

Bennett Joiner made a motion to approve the August 28, 2024, meeting minutes. Hector Gutierrez seconded the motion. Motion approved unanimously.

NEW BUSINESS:

2. Financial Report

- The board was given a copy of the most recent bank statement. As of September 30, 2024, liabilities and assets total \$2,266,068.12.
- Director of Finance, John Wiggins, informed the board of their findings in preparation for the annual audit. Based on their findings the City of Forest Park's Finance Department was able to conduct an interfund analysis and detail the due to/ due from on the DA accounts. The funds have already been moved, the transactions just weren't recorded. The DA owed the General Fund \$1,092,901.90 and owed the Urban Redevelopment Agency 585 fund \$350,000. The Downtown Development Authority owed the DA \$916,390.00.

Bennett Joiner made a motion to accept and acknowledge the transfers as reported from the Finance Director related to the when the Development Authority's funds were housed within the City. Victoria Williams seconded the motion. Motion approved unanimously.

~~3. Update: Main Street Program & Events~~

ECONOMIC DEVELOPMENT UPDATE:

Director of Economic Development, S. Marsellas Williams delivered the update:

- The final *Off The Rails* trolley tour for this season was held a few weeks back. It was a major success and will be returning next year. He's continued to meet with retailers and real estate brokers to discuss available properties and future business opportunities throughout the City. Two Economic Development Open Houses were held for business owners and community stakeholders. Economic Development Staff assisted the Planning & Community Development Department with the Georgia Outdoors grant. The Saturday Up Early on Main event happening on Main Street and will return in the Spring. 2 businesses in Ward 2 were visited as Business Retention Efforts as well as a follow up on a previous meeting with Clorox.

OLD BUSINESS:

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.