



CITY OF FOREST PARK
URBAN REDEVELOPMENT AGENCY SPECIAL CALLED MEETING

Thursday, June 27, 2024 at 5:30 PM
Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Kimberly James, Chairwoman
Avery Wilson, Vice Chairman
Eliot Lawrence, Member
Yasmin Julio, Member
Debra Patrick, Member

CALL TO ORDER/WELCOME: Chairwoman James called the Urban Redevelopment Authority special called meeting on June 27, 2024, to order at 5:30pm.

PRESENT:

Kimberly James
Avery Wilson
Eliot Lawrence
Yasmin Julio
Debra Patrick

ALSO PRESENT:

Danielle Matricardi, General Counsel
Bobby Jinks, Director of Public Works
Marsellas Williams, Director of Economic Development
Rochelle Dennis, Economic Development Project Manager
Charise Clay, Economic Development Staff Assistant

ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS: Eliot Lawrence made a motion to adopt the agenda with the exception of approving meeting minutes. Debra Patrick seconded the motion. Motion approved unanimously.

APPROVAL OF MINUTES:

OTHER DISCUSSION: Newly appointed Economic Development Director, Marsellas Williams, introduced himself to the board.

OLD BUSINESS:

1. FY 2024-2025 Budget Presentation

Mrs. Dennis delivered the update:

- She gave board members printed copies of the draft budget to follow along. There was an increase of about \$3.2 million in revenue from the redevelopment at Gillem. New line items for computer equipment maintenance, meetings & events, postage, office supplies, and community improvement were proposed in the new budget. Expenses in the new budget are expected to total around \$2,581,050.00. There was a suggestion made to have landscaping be a separate line from professional services. The following lines required additional edits/ justifications: salaries, interest revenue, attorney fees, and architecture fees.

Avery Wilson made a motion to approve the FY24-25 budget with the recommended changes. Eliot Lawrence seconded the motion. Motion approved unanimously.

NEW BUSINESS:

2. Directors & Officers Liability Insurance

Mrs. Dennis delivered the update:

- Cincinnati Insurance provides the Directors & Officers liability insurance policy for the URA as well as the City of Forest Park and the DDA.

EXECUTIVE SESSION: *(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)*

ADJOURNMENT:

Debra Patrick made a motion to adjourn the meeting at 5:53pm. Yasmin Julio seconded the motion. Motion approved unanimously.

*In compliance with the Americans with Disabilities Act,
those requiring accommodation for meetings should notify
the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.*