



CITY COUNCIL WORK SESSION

Monday, May 19, 2025, at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Delores A. Gunn
The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

CONSENT AGENDA:

1. **Council Discussion and Approval of three Temporary Easements for Sidewalk Improvements on Linda Way, Forest Park, GA-** Public Works Department

Background/History:

In continuation with our sidewalk improvement projects, the City needs to secure three temporary construction easements for the right-of-way on Linda Way. These easements are necessary to facilitate construction activities, access, and other project-related requirements. These easements will enable the City to perform the required work without permanently acquiring the land, thereby reducing costs while achieving the desired improvements. Staff is seeking the Council's approval to enter into an agreement

with the resident, as specified in the attached documents, for the temporary easement on the designated parcels of land needed for this project.

Project Details:

GA DOT P.I. Number: 23008711A Tax Parcel ID #: 13079A C015 738 Linda Way \$690

GA DOT P.I. Number: 23008711A Tax Parcel ID #: 13079B B004 782 Linda Way \$975

GA DOT P.I. Number: 23008711A Tax Parcel ID #: 13079A C016 750 Linda Way \$505

TOTAL AMOUNT \$2,170

Line item : 253-51-4221-54-1401

NEW BUSINESS:

2. **Council Discussion and Approval to enter into an "Ambulance Rental Agreement and General Release" with the City of Hapeville, Georgia-** Executive Offices / Fire & EMS Department.

Background/History:

The City of Hapeville, Georgia is engaged in the business of providing public safety and emergency medical and rescue services to its citizens. Forest Park has agreed to allow Hapeville to use and operate certain ambulance vehicles and emergency services equipment; provided certain conditions as mentioned in the Agreement are met. Additionally, the Agreement states that Hapeville shall release Forest Park for claims related to the Agreement. This Agreement was drafted and approved by the City Attorney.

3. **Council Discussion on a Server Refresh Project – IT Department**

Background/History:

The City's core servers are approaching the end of life and are ready to be upgraded. This includes the servers located in the PD data center, which serves our public safety resources, and our Public Works data center, which serves all non-public safety resources. We had initially included this refresh in our budget proposal for the upcoming fiscal year. Still, if we proceed with the project this fiscal year, we can avoid software and support renewal of the current servers for \$120,000. So, while this is a project we did not anticipate completing this fiscal year, it would be financially advantageous to complete it before the new fiscal year. The total quoted cost of this project is \$255,149.12. By completing this project now, we can offset the cost by almost half by avoiding the software and supporting the renewal of the current servers.

4. **Council Discussion and Approval of the purchase of a Record Management Software System -** Procurement/Fire & EMS Department

Background/History:

Fire & EMS is requesting a records management software system that will allow Fire & EMS to accurately maintain and track equipment inventory, and other multifaceted responsibilities, including fire/medical incident reporting and data analysis. Additionally, the software will interface with 911 Dispatch through the existing Central Square software system. There are annual fees associated with the interfacing systems and will consist of annual renewals for three years.

Fire & EMS is requesting to piggyback from the cooperative agreement with Hillsborough County, Florida and EPR Systems. The total cost over a three (3) year period is \$106,746; as follows:

Startup and Year 1 costs are as follows: \$24,030 EPR Systems and \$17,656 Central Square – total \$41,686.

Each Annual Recurring Costs are as follows: \$20,530 EPR Systems and \$12,000 for Central Square – annual total \$32,530

Fund 100: General Operating

5. **Council Discussion and Approval on an Agreement Between COFP and Clayton County Public Schools for a Summer Food Service Program**– Recreation and Leisure Services Department

Background/History:

The Clayton County Public Schools have provided free breakfast and lunch meals from June through July to children (18 years of age and under) at the Forest Park Community Recreation Center since 2021. The renewal of this agreement will allow children in the community that heavily depend on school breakfast and lunch to eat during the school year the opportunity to receive meals throughout the summer break months.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring meeting accommodation should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.