



## CITY COUNCIL WORK SESSION

Monday, June 16, 2025 at 6:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
YouTube: <https://bit.ly/3c28p0A>  
Phone Number: (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez

The Honorable Delores A. Gunn  
The Honorable Latresa Akins-Wells  
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager  
Randi Rainey, City Clerk  
Danielle Matricardi, City Attorney

## AGENDA

### VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "*City of Forest Park, GA*"

**CALL TO ORDER/WELCOME:**

**ROLL CALL:**

**ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:**

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**CONSENT AGENDA:**

**OLD BUSINESS:**

1. **Council Discussion on the Proposed FY 25-26 Budget- Third Public Hearing-** Executive Offices

**Background/History:**

The Proposed Funded dollar amount of the FY25- 26 Budget is \$43,034,857.00. The budget meticulously allocates resources across various city priorities and programs. These allocations are made with the intent to enhance public safety, improve infrastructure, promote economic development, and provide essential services. From maintaining our parks and recreational facilities to supporting educational programs and ensuring the upkeep of our streets and utilities, the budget is designed to meet the diverse needs of our community. The City Manager will present a full overview of the proposed budget.

The third Public Hearing, which will result in the adoption of the budget, will be held at tonight's regular session meeting at 7 p.m.

2. **Council Discussion on Case # RZ-2025-01- Rezoning Request for 5116 Sargent Street-** Planning and Community Development Department

**Background/History:**

The subject property is a residential dwelling at 5116 Sargent Street, at the southeast corner of South Avenue and Sargent Street in Ward 3. The property spans approximately 0.208+/-/- acres and is currently zoned RS (Single-Family Residential District). According to Clayton County property records, the site contains a two-bedroom, one-bath, ranch-style single-family home. However, a visual inspection reveals that the structure now appears to be a two-story home, despite no recorded permits or documentation indicating that a second level was added. Surrounding properties to the north, south, east, and west are also zoned for single-family residential use, and the applicant is requesting to rezone the property to RT (Two-Family Residential District) to permit the use of the home as a two-family dwelling (duplex).

**NEW BUSINESS:**

3. **Council Discussion regarding Data Centers in Forest Park-** Legislative Office/Councilmember Gutierrez (Ward 3)

**Background/History:**

Councilmember Gutierrez has requested to initiate a discussion regarding the presence, development, and potential impact of data centers within the City of Forest Park. This discussion may include topics such as zoning considerations, infrastructure capacity, economic benefits, environmental impacts, and regulatory frameworks for managing data center operations in the city.

4. **Council Discussion to allow Clayton County Board of Commissioners to use the Forest Park Senior Center for the Special Primary Election-** Executive Offices

**Background/History:**

The Clayton County Board of Commissioners (CCBC) previously used W.A. Fountain Elementary School as a polling location; however, the school is scheduled to be demolished in June 2025. In preparation for the upcoming Special Primary Election, which includes advance voting days and a primary voting day on June 17, 2025, CCBC has requested to use the Forest Park Senior Center, located at 5087 Park Avenue, Forest Park, Georgia 30297, as the designated polling site. This location is expected to provide a seamless and accessible voting experience for Forest Park residents.

5. **Council Discussion for Clayton County Board of Elections to Conduct the November 4, 2025, General Election for the City-Executive Office**

**Background/History:**

In alignment with the approach adopted by the governing body last year, staff recommend that the Clayton County Board of Elections continue to oversee the City's election process. Given that the City Manager is currently the only certified election superintendent on staff, delegating this responsibility to the County will help ensure the highest level of electoral integrity while minimizing any potential conflicts of interest related to direct involvement in the election.

Please note that the general election will be held on November 4, 2025, and is estimated to cost \$29,279.00.

As in past years, the City Clerk will continue to manage the candidate qualifying process.

6. **Council Discussion to purchase an upgrade to the Audio-Visual (AV) System Refresh in the Council Chambers-** Procurement/IT Department

**Background/History:**

The City's Council Chamber Audio Visual (AV) system has been in service for the past 7+ years, is at the end of its life, and requires an upgrade. The AV system will seamlessly integrate with the owner-furnished CivicPlus (Municode Meetings) software platform, which provides document display, digital voting, and agenda management capabilities. The AV system will support clear audio and video streaming, seamless in-room and remote participation, electronic voting, and document display for the city council. The system will also enhance meeting efficiency and transparency and improve sound quality for all meetings hosted in the council chambers. Additionally, it will provide a better streaming experience for residents watching online. Upon completion of the new City Center, the system will be decommissioned and installed in the new council chambers. The IT department requests to piggyback from the DOAS cooperative contract # 99999-SPD-SPD0000210-0004 with:

Atlanta SoundWorks, 580 Marksmen Ct, Fayetteville, GA., 30214

Total Amount: \$98,250.09

Capital Outlay Fund: 320 20 7550 54 2502

7. **Council Discussion to enter into a contract with Russell Landscape Group for Forest Parkway (SR-331) Median Landscape-** Procurement/Public Works Departments

**Background/History:**

Forest Parkway (SR-331) Median Landscape: Request for Bid No. 2025-RFB-011. Required for a complete project. This project includes, but is not limited to, providing the construction and complete installation of multiple areas of landscape components within the roadway medians on Forest Parkway (SR 331) within the City. The work consists of furnishing and installing all materials, labor, tools, equipment, and related services, including traffic control, demolition, clearing/trimming, surface grading, landscape installation, and all other activities and appurtenances to complete the project. A one-year maintenance service is included to ensure the median landscape's overall health, growth, and visual attractiveness. Four (4) bids were received. Request award approval to the lowest, responsive, and responsible bidder: Russell Landscape Group, 4300 Woodward Way, Sugar Hill, GA 30518.

Total Amount: \$446,530.20

SPLOST 2015 Funds

8. **Council Discussion to enter into a contract with Georgia Highway Cable Barrier, LLC for Linda Way Sidewalk Rehab-**Procurement/Public Works Departments

**Background/History:**

Linda Way Sidewalk Rehab: Request for Bid No. 2025-RFB-015. This project includes but is not limited to providing the construction of and complete installation of concrete sidewalks, ADA-compliant pedestrian

ramps, stormwater structures, stormwater drainpipe, asphalt paving, and thermoplastic striping within the City. The work consists of furnishing and installing all materials, labor, tools, equipment, and related services to complete the project, including all traffic control, demolition, erosion and sediment control, and all other activities and appurtenances. Four (4) bids were received. Request award approval to the lowest, responsive, and responsible bidder: Georgia Highway Cable Barrier, LLC, 1122 Jimson Circle SE, Conyers, GA 30013.

Total Amount: \$329,915.73

SPLOST 2008 Funds

9. **Council Discussion to enter into a contract with Mr. Dee'e Electric Service, LLC, Shalom Visionary Strategies, and Capital City Electrical Services, LLC for On-Call Electrical Services and Repair (Annual Contract)-** Procurement/Public Works Departments

**Background/History:**

In 2021, the City entered into on-call contracts with three (3) electrical firms for as-needed electrical services and repairs for City-owned facilities. These contracts are at the end of their term. Public Works will continue to provide minor electrical repairs in-house and encourage facility maintenance staff to earn an electrician license.

On-Call Electrical Services and Repair (Annual Contract): Request for Bid No. 2025-RFB-013. Consists of providing electrical services and repairs in support of projects exceeding in-house capabilities. The specific scope of work will be negotiated and assigned by Task Order(s). Five (5) bids were received. Request multi-award approval to the responsive and responsible bidders:

- Dee'e Electric Service, LLC, 144 Bellamy Place, Stockbridge, GA 30281
- Shalom Visionary Strategies, 749 Vinings Estates Drive, Mableton, GA 30126
- Capital City Electrical Services, LLC, 1346 Oakbrook Drive, Ste. 170A, Norcross, GA 30093

Estimated Annual Amount: \$60,000.00

General Fund – Various Departments

10. **Council Discussion to enter into a contract with Falcon Design Consultants and United Consulting Group Ltd. for Geo-technical Environmental Services-** Procurement/Planning & Development and Public Works Departments

**Background/History:**

With the City's expansion and growth of its infrastructure and development of new businesses, Planning and Development and Public Works departments require continued qualified firms to provide soil and erosion inspections, plan reviews, testing, engineering, and construction management services to support these efforts.

Geo-technical Environmental Services: Request for Proposal No. 2024-RFP-005. Consists of providing soil and erosion inspections, plan reviews, testing, engineering, and construction management services. Five (5) proposals were received. After the evaluation of technical and cost proposals, the Evaluation Committee recommends multi-awards to the two (2) highest scoring proposers:

Falcon Design Consultants, 235 Corporate Center Drive, Suite 200, Stockbridge, GA 30281

United Consulting Group Ltd., 625 Holcomb Bridge Road, Norcross, GA 30071

Estimated Amount: \$100,000.00

General Fund

11. **Council Discussion on Cemetery Maintenance: Consideration of Service Reallocation Options–**  
Public Works Department

**Background/History:**

The City of Forest Park currently oversees the landscape maintenance of the following cemeteries:

- Main Street at Phillips Dr – City-owned
- Conley Road Cemetery – Privately owned by the Forest Park Lodge of Odd Fellows
- Elam Church Road Cemetery – Privately owned by Elam Church Cemetery

All three sites are being serviced under contract by World Scape LLC, with approximately three months remaining in their current agreement. (Balance left:  $\$3950 \times 3 = \$11,850$ )

Public Works is seeking direction on whether the City should continue maintaining the privately owned cemeteries at Conley Road and Elam Church Road. If the Council decides not to continue maintaining the private sites, we recommend reallocating World Scape's services to prioritize high-visibility corridors such as Jonesboro Road and Old Dixie Highway. and Forest Parkway that impact residents and visitors daily, while ensuring continued stewardship of City-owned assets.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues:  
Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

**In compliance with the Americans with Disabilities Act, those requiring meeting accommodation should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.**