



CITY COUNCIL WORK SESSION

Monday, September 16, 2024 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

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CONSENT AGENDA:

Council Discussion on the Request for Blanket Purchase Orders-Procurement/Public Works Department

Background/History:

As part of our ongoing efforts to streamline the procurement process, staff is recommending approval of contracted or single source vendors to create Blanket Purchase Orders. A blanket purchase order (BPO) is a type of purchase order used by organizations to streamline the procurement process for recurring purchases of goods or services over a specified period. Rather than issuing individual purchase orders for each transaction, a blanket purchase order sets up a contract with a supplier to provide certain items or services at agreed-upon prices, quantities, and terms.

Council Discussion on the purchase of firefighter uniforms from a cooperative agreement with Read's Uniforms, LLC-Fire and EMS Department**Background/History:**

Read's Uniforms, LLC, a business located in Florida and Georgia has a contract with Sarasota County, Florida for Fire Fighter uniforms to include, but not limited to dress pants, dress shirts, t-shirts, polo shirts, shorts, sweatpants, sweatshirts, belts, embroidery, badges, insignias and hats. We are requesting to spend an annual amount not to exceed \$50,000 from Fund 100-61-3510-53-1702.

NEW BUSINESS:

1. **Council Discussion on a Budget Amendment for All Fund to conclude Year-End-Finance Department**

Background/History:

The City of Forest Park's FY23-24 Operating Budget was unanimously adopted by the city council on June 29th, 2023. Prior to the adoption of the budget, city staff advised that funding and revenues would continuously be monitored for accuracy and reporting purposes. Staff is recommending that the understated funds be added to the operating budget, for General Fund, Special Funds, Capital Funds, City Authorities, and Sanitation yearend closure procedure for the Annual Audit which will decrease/increase the current revenues to amend the decrease/increase of expenditures.

2. **Council Discussion on the Recommended Proposed Millage Rate-Finance Department**

Background/History:

The City of Forest Park has tentatively adopted a 2024 millage rate, which will require an increase in property tax by 1.57 percent due to property values increasing. Even though the City of Forest Park proposes to keep the millage rate at 16.74 mills, the increase in property values results in a property tax increase.

This tentative increase will result in a millage rate of 16.74 mills, an increase of 1.57 percent. Without this tentative increase, the millage rate will be no more than 2.6 mills. The proposed tax increase for a home with a fair market value of \$100,000.00 is approximately \$10.40.

3. **Council Discussion on the Georgia Outdoor Stewardship Grant Pre-Application Request- Planning and Community Development Department**

Background/History:

Staff requests approval to pre-apply for the Georgia Outdoor Stewardship (Grant) Program. This program supports projects that acquire, improve, and maintain local parks and trails. The minimum grant amount is \$500,000 with a required match at 25%. The grant term is two (2) years.

4. **Council Discussion on the Planning Community Development (PCD) Updates and 6-month Strategic Plan Overview-Planning and Community Development Department**

Background/History:

The PCD Director will give an overview of the procedural changes made in the department and will review the projects that will take place over the next six (6) months.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.