



**CITY OF FOREST PARK MAYOR & COUNCIL
CITY COUNCIL WORK SESSION**

Monday, July 19, 2021 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.1555

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

AGENDA

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James The Honorable Dabouze Antoine
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Dr. Marc-Antonie Cooper, City Manager
S. Diane White, Interim City Clerk
Mike Williams, City Attorney

VIRTUAL MEETING NOTICE

To watch the meeting via YouTube: <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on
the City's YouTube page "City of Forest Park GA".
Please Subscribe to our YouTube page for notifications!

CALL TO ORDER/WELCOME:

ROLL CALL - CITY CLERK:

CITY MANAGER'S REPORT: Dr. Marc-Antonie Cooper, City Manager

NEW BUSINESS:

1. **Council Decision on ABM Status Report** – Public Works/ Procurement Department

Background/History:

Our HVAC Maintenance Contractor is ABM. They have had the contract with the City of Forest Park since 1997. They have done a good job for the City during this time, but the contract has an automatic renewal

clause. The contract comes up for renewal August 1, 2021. The Department of Procurement forwarded an email to ABM in May stating the City will not automatically renew the contract. The Department of Procurement along with the Department of Public works requested ABM to do an assessment of our HVAC systems throughout the City. ABM is here today to present their findings regarding the audit of our HVAC systems, and to discuss price escalation for the Maintenance Contract since there has not been a price increase since 1997. ABM will also present their Building Energy Solutions Program, a paid-from-savings funding solution for replacing the old HVAC equipment, upgrading controls, and addressing other facilities operational needs.

2. **Council Discussion on Exterior Grounds Maintenance Services** – Public Works/ Procurement Department

Background/History:

The Department of Public Works is requesting your approval to enter into a contractual agreement with the following three landscaping companies: WCC, Aero Groundtek, and Worldscapes-LGP. The Department of Procurement conducted a request for qualifications for landscaping services and these three firms submitted their qualifications and these were the firms selected. These firms are on an on-call basis, which means as services are needed, The City will utilize these three firms to perform specific task orders. These firms will supplement the Public Works short staffed for landscaping services. The Department of Public Works will have the option to allow these firms to compete against each other or they can be in rotation for various sites throughout The City of Forest Park, as well as for the various existing City Boards. The contracts will last for 3 years with a 2 year renewal option if the City wants to continue any one of the three firms based on their performance.

3. **Council Discussion on LAB LINQ COVID 19 TESTING SITE CONTRACT EXTENSION** – Parks & Leisure/Procurement

Background/History:

Lab Linq Mobile has been providing on-site COVID-19 Testing in Forest Park since March 10, 2021. The contract calls for a review and possible extension in July of 2021. In light of the most recent onset of the Delta Variant and the continued need for testing and vaccines, Lab Linq Mobile is requesting a one year contract extension with a review at 6 months to assess community needs for continued service.

4. **Council Discussion on the Revision of Emergency Management Agency's Local Emergency Operations Plan (EOP)** – Fire Department

Background/History:

The City of Forest Park is one of two cities in the entire State of Georgia that has our own Emergency Management Agency. One of the requirements as an EMA, is to create, approve, maintain and update our Local Emergency Operations Plan every four years. The EOP addresses response actions, capabilities, and procedures for when the City and its resources become overwhelmed in the event of an emergency or disaster. It describes recovery strategies, initiating and terminating response and recovery phases, activating authority, and identifies alternate agencies and departments available to respond for various services. The EOP also specifies the jobs and responsibilities of primary and support agencies/departments. FEMA's document, *Engaging the Whole Community in Planning*, states that "Disasters begin and end locally. After the response is over, it is the local community that lives with the decisions made during the incident." The success of this plan depends largely, in part, on the collaboration

of the City's elected officials and the City's departments responsible for the development and maintenance of these plans, along with proper training and exercises. Proper activation and implementation of the plan will reduce the vulnerability of the City, its citizens, and properties from a disaster, and establishes a means to respond effectively to disasters

5. **Council Discussion on the Adoption of Clayton County's Resolution for Multi-Jurisdictional Hazard Mitigation Plan – Fire Department**

Background/History:

The Clayton County Multi-Jurisdictional Hazard Mitigation Plan was approved by GEMA and has been sent to FEMA for review. Clayton County's Emergency Management Agency is asking that the City of Forest Park review and formally adopt the plan in order to complete participation requirements and receive FEMA's approval. Adoption of this plan is part of the City of Forest Park Emergency Management Agency's Comprehensive Emergency Management Plan.

6. **Discussion on Approving a Resolution to Authorize Engaging Land Acquisition Consultants for Additional Property Needed for the New City Hall Facility – PBZ Department**

Background/History:

The City Council has authorized the retention of special counsel to assist the City with the acquisition of additional property for the new City Hall facility. It is necessary that additional consultants (appraisers, surveyors, etc.) be retained and authorized to enter the property (a) to facilitate the acquisition process, (b) to quantify the nature and extent of the potential acquisition of private property, and (c) to determine just and adequate compensation for such potential acquisition. The resolution provides that authority.

7. **Discussion on Approving a Resolution to Authorize Engaging Land Acquisition Consultants for Additional Property Needed for Trailhead Access – PBZ Department**

Background/History:

The City Council has authorized the retention of special counsel to assist the City with the acquisition of additional property for the trailhead access for the Model Mile and Star Park. It is necessary that additional consultants (appraisers, surveyors, etc.) be retained and authorized to enter the property (a) to facilitate the acquisition process, (b) to quantify the nature and extent of the potential acquisition of private property, and (c) to determine just and adequate compensation for such potential acquisition. The resolution provides that authority.

8. **Council Discussion on Sister Cities Program - Budget – Legislative Department**

Background/History:

On September 8, 2020, the City Council Approved resolution no. 20-21 giving the city authorization to participate in Sister Cities International. In the Initial request support was requested for a struggling elementary school in Haiti and the initial budgeted dollar amount approved was \$15,000. It is requested that the city council consider approving an additional budget for aid request for FY2022.

9. **Discussion on Approving a Resolution on Signage for All City Events** – PBZ, Public Works & City Attorney

Background/History:

It is proposed that the City Council provide explicit authorization to the City staff to place temporary advertising and directional signage for all budgeted City events for the current fiscal year. At a recent Council meeting, the consensus of the City Council was that the staff was to strictly follow the provisions of the sign ordinance and apply them to the City in the same way they are applied to businesses.

This will be time the Council by resolution formally approves signage for City events on City property. The resolution covers all budgeted City events, identifies the location of signage and sets for the terms for the size and duration of the placement of the signs.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.