



CITY COUNCIL WORK SESSION

Monday, November 04, 2024 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

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CONSENT AGENDA:

1. **Council Discussion to Ratify the Emergency Requisition for Tree Removal Services-
Procurement/Public Works**

Background/History:

Approval is requested for Council ratification of the emergency requisition for tree removal services provided by PROTREE Inc. at the intersection of Ash St. and Shellnut Dr., necessitated by an immediate safety hazard.

On October 16, 2024, a large limb from an oak tree fell at this intersection, obstructing the roadway. Upon assessment, Public Works determined that the remaining structure posed an imminent threat to

public safety, leading to the immediate closure of the intersection. Due to the urgency, PROTREE Inc. was engaged for tree removal without the standard procedure of obtaining three competitive quotes.

Vendor: PROTREE Inc.

Cost: \$20,000

Line Item: ARPA Blight/Demolition, 253-51-4226-54-1404

Justification for Emergency Requisition:

Due to urgent safety concerns, obtaining three quotes was not feasible. PROTREE Inc. was selected to expedite the removal process, ensuring swift action to prevent potential harm to passing vehicles and pedestrians.

2. **Council Discussion on the Request for Blanket Purchase Orders – Procurement/Public Works– Procurement/Public Works**

Background/History:

As part of our ongoing efforts to streamline the procurement process, we are presenting the following contracted or sole-source vendors to establish Blanket Purchase Orders:

- **Collier Engineering** – \$45,590 for the Rockcut Rd Sidewalk project.
Fund: 253-51-4224-54-1400
Project: 23003854A
- **Collier Engineering** – \$58,400 for the Linda Way Sidewalk project.
Fund: 253-51-4221-54-1401
Project: 23008711A
- **Falcon Design** – \$23,400 for the Waldrop Rd Sidewalk project.
Fund: 253-51-4224-54-1401
Task Order: FDC 2023.02

NEW BUSINESS:

3. **Council Discussion on the Reappoint of Councilmember Hector Gutierrez to the Development Authority (DA) Board-Executive Offices**

Background/History:

Councilmember Gutierrez serves on the Development Authority (DA) board as the council-appointed member whose term expires November 18, 2024. Councilmember Gutierrez requests approval for reappointment for another four (4) year term set to expire on November 18, 2028.

4. **Council Discussion to approve Precision Planning Inc. Task Order PPI 2024.04 – City Parks Master plans-Planning and Community Development Department**

Background/History:

Precision Planning Inc (PPI) is requesting approval to move forward with preparation of the City Parks Master Plans. The PCD department has applied for several grants to assist in funding park improvements. PCD has requested PPI to provide individual Master plans for six of the seven parks located within the city. The Parks that will be included are Bill Lee Park, Scott Boulevard Park, Theater Drive Park, Second Street Park, Perkins Park and Alder Drive Park. The primary use of the Master Plans will exhibit proposed

improvements and be used as a long-range plan for future park construction plans. Currently, there is a master plan exhibit for Starr Park in which the plans prepared for remaining parks will be similar. If the Mayor and Council approve the Task order Request, PPI will move forward with completing the City Parks Master Plans for the six remaining city parks.

5. **Council Discussion to approve Case # TA-2024-04 – Text Amendment to Article I. – Permits and Certificates, Section 8-8-238 Zoning Verification Process, adding subsection (c) Zoning Verification Approval Timeline of the Code of Ordinances of the City of Forest Park-Planning and Community Development Department**

Background/History:

The Planning & Community Development Department has discovered some areas of the Code of Ordinances that need to be amended for clarity and formal processes. This update provides clarity for the timeline in which a zoning verification approval expires and length of time the approval is authorized. By Mayor and Council approving this text amendment, The Planning & Community development department will be able to move forward with ceasing the authorization of zoning approval within six (6) months of the date Planning & Community Development Staff approved the zoning verification and requires any owner of a property or his agent to reapply for zoning approval to determine if property still is in compliance with the zoning ordinance of the city as effective on the date of issuance.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.