



CITY COUNCIL WORK SESSION

Tuesday, January 17, 2023 at 6:00 PM
Council Chambers and YouTube Livestream

MISSION STATEMENT

It is the mission of the City of Forest Park to enhance, strengthen, and grow our city by collaborating with our community to provide the highest level of service. Striving to be recognized as a diverse community that values and respects all members. We will strive to provide fair, professional, and courteous service through transparency and open communication. As we work to achieve this mission, we will have integrity beyond reproach while employing fiscal discipline and innovation. In this work there are no praises and raises for mediocrity.

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Dr. Marc-Antonie Cooper, City Manager
S. Diane White, City Clerk
Mike Williams, City Attorney

AGENDA

VIRTUAL NOTICE

DISCLAIMER: For in-person attendance, all CDC requirements of Masks and Social Distancing is recommended.

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "**City of Forest Park GA**"

CALL TO ORDER/WELCOME:

ROLL CALL - CITY CLERK:

CITY MANAGER'S REPORT: Dr. Marc-Antonie Cooper, City Manager

OLD BUSINESS:

1. Council Discussion and approval of appointment for Mayor Pro-Tem

Background/History:

Sec. 2.22. Mayor pro tempore; alternate presiding officer.

- (a) The city council at the first regular meeting in January each year, shall elect from its membership a mayor pro tempore for a term of one (1) year. The mayor pro tempore shall perform the duties of the mayor during his absence from the city or his disability.

NEW BUSINESS:

2. **Council Discussion and Approval to Amend Human Resources Department's Budget to Add a New Position** - Human Resources

Background/History:

The Human Resources Department is requesting a budget amendment to add another staff member with the position title of HR Generalist. This position is needed due to the recent re-alignment of duties/tasks within city operations. The HR Department has operated with minimal staff and in order to ensure we are fulfilling our duties and responsibilities another staff person is needed prior to the start of the 2023-2024 Budget Year.

3. **Council Discussion and Approval for Budget Line Item Transfer** - Planning & Community Development

Background/History:

The Planning & Development Department use software tools to carry out its day-to-day operations to enter and acquire information concerning development plans, code enforcement, zoning and permits. The PCD Department is requesting to transfer \$29,885.00 from its Municipal Planning (100-55-7410-52-1200) line item to its Geographic Information (100-55-7410-52-3925) line item.

4. **Council Discussion and Approval of GovClarity Software** – Planning & Community Development

Background/History:

The Planning & Development Department and several other departments use GovClarity software to lookup zoning and other land use elements of city parcels based on each department's specific needs. This software is a vital component to the daily operations of each department.

5. **Discussion and Approval of Allocating Funds to the Police Department for Surveillance Cameras and Installation** – Police Department

Background/History:

The Police department intends to install surveillance cameras for monitoring open/public areas in an effort to enhance the safety and service for all Forest Park citizens and visitors to our city. There are 34 poles that have been identified for camera installation. Each camera will have 360-degree directional capabilities. Georgia Power will complete the installation, as the cameras will be attached to existing poles that Georgia Power owns and only Georgia Power can install new equipment on their poles. The anticipated total cost of this project would be roughly \$819,270. Funds are needed to cover the cost of equipment, installation, software, and to have in place a contingency budget. The Police Department did not account for the surveillance cameras in the Capital Outlay Budget or the American Rescue Act Funds; thus, no funds were allocated for these cameras. The Police Department is requesting allocation from the ARPA funds.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.