



CITY COUNCIL WORK SESSION

Tuesday, January 21, 2025 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

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CONSENT AGENDA:

1. **Council Discussion of a Request for Blanket Purchase Orders-Procurement/Public Works Department**

Background/History:

As part of our ongoing efforts to streamline the procurement process, the following contracted or sole-source vendor is being presented for the creation of Blanket Purchase Orders:

- Boswell Oil:
 - \$6,500 for the purchase of fuel/oil (Fund: 100-27-4900-52-1712).
 - \$285,000 for the purchase of fuel/oil (Fund: 100-27-4900-53-1270).

This ensures efficient management and procurement of essential resources.

NEW BUSINESS:

2. **Council Discussion on a Budget Amendment: Transfer of Funds for Special Election Expenses – Finance Department**

Background/History:

Special elections often arise unexpectedly and require additional resources that may not have been accounted for in the original budget. The reallocation from the contingency fund reflects a prudent use of reserved funds to meet this

Time-sensitive community needs without disrupting other critical services or programs.

Key expenses for the special election include:

1. Compensating election staff (Clayton County poll workers, election officials, etc.)
2. Costs associated with election supplies and equipment

This transfer allows the City to uphold its commitment to democratic processes and ensures all eligible residents can access a fair and well-organized election.

3. **Council Discussion on the Motherless Daughters Foundation-Legislative Offices (Ward 1 - Councilwoman Kimberly James)**

Background/History:

The Motherless Daughters Foundation is a nonprofit organization dedicated to empowering youth who have experienced the loss of their mothers. It is a village made of 100% volunteers who provide mentorship, leadership development, and access to vital resources. The Foundation helps youth build resilience, thrive in their communities, and create a legacy of success.

The Motherless Daughters Foundation celebrated its 11th Annual Gala with an unforgettable evening of elegance, community impact, and generosity. The highlight of the evening was an inspiring keynote address from Dr. Xernona Clayton, a pioneering civil rights leader whose lifelong commitment to justice and equality continues to uplift communities worldwide.

The Foundation would like to thank Mayor Angelyne Butler and the City of Forest Park for their support.

4. **Council Discussion on an Easement Agreement for Electric Vehicle Charging Infrastructure- Police Department**

Background/History:

The City of Forest Park Police Department is preparing to incorporate several electric vehicles into its fleet. To support these vehicles, charging infrastructure needs to be installed at the department's headquarters, 320 Cash Memorial Boulevard.

Georgia Power has offered to provide the necessary power installations for the charging stations at no charge. However, the Police Department requires approval for an Easement Agreement to allow Georgia Power to proceed with the work.

5. **Council Discussion to approve the City's application submittal for HUD funding through the 2025 Community Development Block Grant Program (CDBG) and to accept the HUD funding through the CDBG Program once it becomes available if approved- PCD Department**

Background/History:

The City of Forest Park Planning & Community Development Department has been tasked with implementing the City Parks Master Plan that began with Starr Park and will continue implementing physical improvements for surrounding parks within the city. If approved, CDBG funds can be used to enhance park infrastructure, improve accessibility, create new amenities, and address specific community needs. If the Mayor and Council move forward with allowing the application submission, we can move forward with the implementation of the park's plan.

6. **Council Discussion to purchase Three (3) Fire Staff Vehicles - Fire & EMS/Procurement Departments**

Background/History:

The Fire and EMS Department requests approval to purchase 3 Vehicles (2 Pickups for Response Vehicles and 1 Admin vehicle) from the DOAS cooperative contract #99999-SPD-40199373 with Hardy Chevrolet Buick GMC. Cost of Vehicles: Two (2) 2025 Chevy Silverado 1500 Pickups at \$48,440 each - Total \$96,880 and One (1) 2025 Chevy Equinox at \$30,095.

This request includes the cost to install lighting packages in the two (2) 2025 Chevy Silverado 1500 Pickups from HG2 Emergency Lighting – cost \$13,200 each - Total \$26,400.

Total Cost: \$153,375.00

Fund: 320-61-3510-54-2502

7. **Council Discussion on Appointing Latosha Clemons to the Clayton County Board of Health-Legislative Offices (Mayor Butler)**

Background/History:

The Clayton County Board of Health was created to determine the health needs and resources of its jurisdiction through research and by collection, analysis, and evaluation of all data pertaining to the health of the community; develop, in cooperation with the department, programs, activities, and facilities responsive to the needs of its area; secure compliance with the rules and regulations of the department that have local application; and to enforce, or cause enforcement of, all laws pertaining to health unless the responsibility for the enforcement of such laws is that of another agency.

Mayor Butler would like to appoint Latosha Clemons to the Clayton County Board of Health.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation, or Real Estate).

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring meeting accommodation should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.