



**CITY OF FOREST PARK MAYOR & COUNCIL**

**City Council Work Session**

Monday, June 07, 2021 at 6:00 PM

Council Chambers, Virtual Meeting Via Zoom and YouTube Livestream

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)

**YouTube:** <https://bit.ly/3c28p0A>

**Phone Number:** (404) 366.1555

**FOREST PARK CITY HALL**

745 Forest Parkway

Forest Park, GA 30297

**Agenda**

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James

The Honorable Dabouze Antoine

The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells

The Honorable Allan Mears

Dr. Marc-Antonie Cooper, City Manager

S. Diane White, Interim City Clerk

Mike Williams, City Attorney

**VIRTUAL MEETING NOTICE**

**DISCLAIMER:** Mayor and Council Meeting is accessible to the public or media through web or teleconference. For in person attendance CDC requirements of Masks and Social Distancing will be adhered.

To join the meeting via Zoom:

<https://us02web.zoom.us/j/83424892769?pwd=Qm5hbS9OWUtOMjR3enBkbUtPMHlqZz09>

**Meeting ID:** 834 2489 2769

**Passcode:** 294814

**Join Zoom by Phone (One Tap Mobile):** Please dial 1 301 715 8592

*Meeting ID and Password are above*

**To watch the meeting via YouTube:** <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's YouTube page "City of Forest Park GA".

*Please Subscribe to our YouTube page for notifications!*

**CALL TO ORDER/WELCOME:****ROLL CALL - CITY CLERK:****CITY MANAGER'S REPORT:** Dr. Marc-Antonie Cooper, City Manager**COVID-19 UPDATE:** Deputy Fire Chief Clemons**NEW BUSINESS:**

1. **Council Discussion Only on Rental Inspection Program** - James Shelby, Director of Planning, Building & Zoning

**Background and Summary:**

Discussion Only on Rental Inspection Program

2. **Council Discussion Only on New Public Safety Building at Gillem Logistics** - James Shelby, Director of Planning, Building & Zoning

**Background and Summary:**

Discussion Only on the site plan and elevation for the new Public Safety building in Gillem Logistics - James Shelby, Director of Planning, Building & Zoning.

3. **Council Discussion on the Results of the Employee Survey** - Councilmember Kimberly James
4. **Council Discussion to Scrap Fire Equipment** - Deputy Fire Chief Clemons

**Background and Summary:**

The Fire Department is seeking council approval to scrap (1) Fire Scene Investigation Unit, (1) mobile water horse, (1) Squad and (1) Public Safety House. These items have been out of service and are no longer serviceable to the community or the City of Forest Park. These items are deemed non-valued as the repair cost has exceeded the value through the Fire Department's Fleet Replacement Plan. Public Works has approved with the details of these items to be scrapped.

**Vehicle/Equipment Year/Make/Model**

1. (Squad) S6-1FDXK84A7JVA21938 - YEAR MODEL 1988 FORD, 3399 miles unknown if accurate.
  2. (water buffalo) 400 GWB – 07101790
  3. (Fire Safety Trailer) FST – 1PY1526
  4. (Fire Scene Investigation UNIT) FSIU – 1FDXE45F7YHA20744 - YEAR MODEL 1999 FORD
5. **Council Discussion on Donating Decommission Fire Equipment to Sister Cities** - Deputy Fire Chief Clemons

**Background and Summary:**

The Fire Department is seeking approval to donate (1) Fire Scene Investigation Unit, and (1) mobile water horse to our sister cities for use. These items have been out of service and are no longer serviceable to the community or the City of Forest Park. The Water Buffalo can be used as an extinguishing agent to any Fire

Incident and the Investigation Unit can be used as a medical transport or equipment storage for any significant incident. These items are deemed non-valued as the repair cost has exceeded the value through the Fire Department's Fleet Replacement Plan. The Water Buffalo was a donated item and has no title or value to the Fire Department. Public Works has approved with the details of these items.

**Vehicle/Equipment Year/Make/Model**

1. (water buffalo) 400 GWB – 07101790
2. (Fire Scene Investigation UNIT) FSIU – 1FDXE45F7YHA20744 - YEAR MODEL 1999 FORD

6. **Council Discussion on 2021 Municipal Elections Provider** - City Manager, Dr. Cooper

**Background and Summary:**

Due to the recent passage of new Georgia Election Laws, the City of Forest Park expressed an interest in outsourcing its local elections. The city has been in contact with Clayton County Board of Elections, who will not be deciding until July 1, 2021, and Intact Consulting Services to engage in the rendering election consultation and program management services for the local elections; as well as contact Dominion Voting for the equipment required to have an election. Due to the complexity in the new law the City of Forest Park is looking to engage with these services sooner than later to ensure proper processes are in place. It is recommended to the council that the City of Forest Park move forward with engaging Intact Consulting Services and Dominion Voting for the November 2, 2021, Municipal General Elections Cycle.

7. **Council Discussion on Adopting a Credit Card Use Policy** - Darquita Williams, Interim Finance Director

There is no a credit card policy in place to govern the use of the city's credit card, therefore the Interim Finance Director is presenting the attached credit card policy to Council for discussion and possible consideration of approval.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.