



## CITY COUNCIL WORK SESSION

Monday, May 05, 2025 at 6:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
YouTube: <https://bit.ly/3c28p0A>  
Phone Number: (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez

The Honorable Delores A. Gunn  
The Honorable Latresa Akins-Wells  
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager  
Randi Rainey, City Clerk  
Danielle Matricardi, City Attorney

## AGENDA

### VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "*City of Forest Park GA*"

**CALL TO ORDER/WELCOME:**

**ROLL CALL:**

**ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:**

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**CONSENT AGENDA:**

1. **Council Discussion and Approval to enter into a contract with NOVA Engineering & Environmental** - Planning & Community Development/Procurement Departments

**Background/History:**

The Planning & Community Development Department seeks approval for an annual contract with NOVA Engineering & Environmental for building inspections. This contract supports the department's efforts to ensure compliance with local building codes, safety regulations, and zoning laws. NOVA Engineering & Environmental has a proven track record of providing reliable, professional services and will help streamline the inspection process, ensuring timely and efficient review of construction and renovation

projects within the community. Approval of this contract is essential to maintaining the high standards of safety and development within the city.

The Governing Body approval will allow NOVA Engineering & Environmental to continue to provide these critical services for the upcoming year, enabling the department to meet its operational needs and support ongoing development projects.

Fund: General Operating for \$150,000.00

2. **Council Discussion and Approval to purchase six (6) Self-Contained Breathing Apparatus (SCBA) units - Fire & EMS/Procurement Departments**

**Background/History:**

Fire & EMS requests purchasing six (6) new SCBA air packs/units. One unit consists of SCBA, a spare cylinder, a mask, and a protective bag for the mask. Per the NFPA 1981 (National Fire Protection Association) and NIOSH (National Institute for Occupational Safety and Health), all SCBA cylinders must be hydrostatically tested every 5 years throughout the service life of 15 years. We currently have a total of 59 SCBA cylinders. These SCBAs, manufactured in 2011, have reached the end of their life. This purchase replaces the outdated SCBAs and keeps the inventory fully stocked. Requesting to purchase the SCBAs from the Sourcwell cooperative contract #011824 with Municipal Emergency Services for \$64,552.92 from 100-61-3520-53-1136.

3. **Council Discussion and Approval on the Lighting Service Agreement for 883 Mimosa Dr & Bowden Dr – Public Works Department**

**Background/History:**

The City of Forest Park is seeking approval from the Council to enter into two Lighting Service Agreements with Georgia Power. These agreements will mitigate the low lighting issues at the two locations listed below. For both Service agreements, the City will incur a monthly cost of \$64.48 or \$773.76 per year.

#LP105275 Bowden Dr: 2 additional light fixtures-\$449.76 per year.

#LP100146 883 Mimosa Dr: 1 additional light fixture-\$324 per year.

Street Lighting 100-51-4260-53-1233

**NEW BUSINESS:**

4. **City Council Discussion and Approval on an Ordinance to increase the compensation of the Mayor and Councilmember pursuant to O.C.G.A. 36-35-4- Executive Office**

**Background/History:**

The compensation of the Mayor shall be increased from \$23,040.16 to \$34,560.24 annually. The compensation of each City Councilmember shall be increased from \$14,400.36 to \$21,600.54 annually. The salary effect has been lawfully advertised in the Clayton News Daily on April 16, 2025, April 23, 2025, and April 30, 2025. The salary effect shall not take effect until January 1, 2026.

5. **Council Discussion and Approval to enter into a contract with Technique Concrete Construction, LLC for Grapevine Buildout Project** - Executive Office/Procurement Departments

**Background/History:**

Grapevine Buildout Project: Request for Bid No. 2024-RFB-009. It consists of interior renovations at the Old Rite Aid Building for the new development of the city's business incubator facility. Three (3) bids were received. Request award approval to the lowest, responsive, and responsible bidder: Technique Concrete Construction, LLC, 944 Astor Ave., Forest Park, GA 30297

Total Amount: \$2,888,183.00

6. **Council Discussion to Approve Case # CUP-2025-02, Conditional Use Permit to authorize the construction of a sixty-unit mixed-use development within the Downtown Mainstreet District (DM), Ward 2**-Planning and Community Development Department

**Background/History:**

Prestwick Land Holdings is requesting a Conditional Use Permit (CUP) to authorize the construction of forty-eight additional residential units, bringing the total unit count to sixty, within a proposed mixed-use development located on a 1.62+/- acre lot within the Downtown Mainstreet District (DM), Ward 2. The project area lies within the Traditional Downtown Core (TDC), which supports higher-density, mixed-use development in alignment with the City's land use and economic development goals.

On Thursday, April 17, 2025, the City of Forest Park Planning Commission, which serves as an advisory board to the Mayor and Council, voted to approve the Conditional Use Permit request. With a careful overview, some potential impacts of the proposed development include increased traffic and density. However, many of these effects could be mitigated with proper design, such as pedestrian-oriented features, modern safety standards, and integration with public infrastructure. The project could improve access to amenities, reduce commuting needs, and support downtown revitalization efforts.

7. **Council Discussion to Approve Case VAR-2025-06 Variance Request**- Planning and Community Development Department

**Background/History:**

Prestwick Land Holdings is requesting a series of variances to support the development of a proposed mixed-use project located on a 1.62 +/- acre parcel within the Traditional Downtown Core (TDC) of the Downtown Mainstreet District (DM). As zoning regulations require, any variance request associated with a Conditional Use Permit must be reviewed and approved by the Mayor and City Council.

Should the Mayor and Council approve the variance request with the conditions recommended by the Planning Commission and staff, the applicant will be able to move forward with a thoughtfully scaled development that supports increased residential density in the Downtown Core—further advancing the city's goals of growth, walkability, and revitalization in this key district.

8. **Council Discussion and Approval of the 2025 Haitian Flag Day Celebration MOU Agreement**- Recreation and Leisure Department

**Background/History:**

The Georgia Haitian American Chamber of Commerce, Inc. (GAHCCI) wishes to establish a Memorandum of Understanding (MOU) with the City of Forest Park to host the 2025 Haitian Flag Day

Celebration at the Starr Park Amphitheater on Saturday, May 18, 2025. The attached MOU has been drafted outlining the roles and responsibilities of both parties.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation, or Real Estate.)

**ADJOURNMENT:**

**In compliance with the Americans with Disabilities Act, those requiring meeting accommodation should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.**