



CITY COUNCIL WORK SESSION

Monday, February 03, 2025 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "**City of Forest Park GA**"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

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CONSENT AGENDA:

1. **Council Discussion on a Request for Blanket Purchase Orders-Procurement/Public Works Department**

Background/History:

As part of our ongoing efforts to streamline the procurement process, the following contracted or sole-source vendor is being presented to establish Blanket Purchase Orders:

Vendor: Boswell Oil

- **\$6,500** – Purchase of Fuel/Oil | Fund: 100-27-4900-52-1712
 - **\$285,000** – Purchase of Fuel/Oil | Fund: 100-27-4900-53-1270
2. **Council Discussion to purchase Three (3) Fire Staff Vehicles - Fire & EMS/Procurement**

Background/History:

The Fire and EMS Department requests approval to purchase 3 Vehicles (2 Pickups for Response Vehicles and 1 Admin vehicle) from the DOAS cooperative contract #99999-SPD-40199373 with Hardy Chevrolet Buick GMC. Cost of Vehicles: Two (2) 2025 Chevy Silverado 1500 Pickups at \$48,440 each - Total \$96,880 and One (1) 2025 Chevy Equinox at \$30,095.

This request includes the cost to install lighting packages in the two (2) 2025 Chevy Silverado 1500 Pickups from HG2 Emergency Lighting – cost \$13,200 each - Total \$26,400.

Total Cost: \$153,375.00

Fund: 320-61-3510-54-2502

3. Council Discussion of Lobbyist Services- Carpri & Clay, Inc.– Executive Offices**Background/History:**

Since 2016, Clayton County Municipalities have engaged with Capri & Clay LLC for lobbyist services to ensure that all entities received a fair share of funding from the lost FAA fuel tax. Staff is seeking approval to continue to participate. The funding for said lobbyist services is shared amongst Clayton County Municipalities, Clayton County Board of Commissioners & the Clayton County School Board. Our share for the City of Forest Park is 5.86%, which equates monthly to \$278.35.

NEW BUSINESS:**4. Council Discussion on a Budget Amendment: Transfer of Funds for Special Election Expenses - Department of Finance****Background/History:**

Special elections often arise unexpectedly and require additional resources that may not have been accounted for in the original budget. The reallocation from the contingency fund reflects a prudent use of reserved funds to meet this time-sensitive community need without disrupting other critical services or programs.

Key expenses for the special election include:

1. Compensating election staff (Clayton County poll workers, election officials, etc.)
2. Costs associated with election supplies and equipment

This transfer allows the City to uphold its commitment to democratic processes and ensures that all eligible residents have access to a fair and well-organized election.

5. Council Discussion on an Easement Agreement for Electric Vehicle Charging Infrastructure- Police Department**Background/History:**

The City of Forest Park Police Department is preparing to incorporate several electric vehicles into its fleet. To support these vehicles, charging infrastructure needs to be installed at the department's headquarters located at 320 Cash Memorial Boulevard.

Georgia Power has offered to provide the necessary power installations for the charging stations at no charge. However, the Police Department requires approval for an Easement Agreement to allow Georgia Power to proceed with the work.

6. **Council Discussion on the City's application submittal for HUD funding through the 2025 Community development Block Grant Program (CDBG) and to accept the HUD funding through the CDBG Program once it becomes available if approved-** PCD Department

Background/History:

On Monday, January 6, 2025, Clayton County Office of Grants Administration hosted its 2025 Application Workshops for the County's HUD-funded grant initiatives, which include the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) programs and Home Investment Partnership (HOME). This process was open to County Departments, Local Municipalities currently in Cooperation Agreement with Clayton County, Nonprofits groups, and local businesses serving low- and -moderate income households and/or communities within Clayton County. Source: 24CFR 570.201 The application period opened on January 6th and ends on January 23, at 4:00pm ET. The City of Forest Park will be requesting additional funding for the interior renovation of the old Rite Aid to help culinary entrepreneurs while expanding healthy food options within the city.

7. **Council Discussion on Appointing Chief Latosha Clemons to the Clayton County Board of Health-Legislative Offices** (Mayor Butler)

Background/History:

The Clayton County Board of Health was created to determine the health needs and resources of its jurisdiction through research and by collection, analysis, and evaluation of all data pertaining to the health of the community; develop, in cooperation with the department, programs, activities, and facilities responsive to the needs of its area; secure compliance with the rules and regulations of the department that have local application; and to enforce, or cause enforcement of, all laws pertaining to health unless the responsibility for the enforcement of such laws is that of another agency.

Mayor Butler would like to appoint Chief Latosha Clemons to the Clayton County Board of Health.

8. **Council Discussion on Case # TA-2025-01 Text Amendment to Title 8. – Planning and Development, Chapter 8. Zoning, Article F. – Boards and Commissions, of the City of Forest Park Code of Ordinances to amend such section, adding section 8-8-169 Public Arts Review Board-** PCD Department

Background/History:

The purpose of this amendment is to establish the Public Arts Review Board (PARB) and to oversee and promote the integration of art into public spaces within the City of Forest Park. Incorporating art into public spaces cultivates a vibrant, inclusive community that is enriched by diverse cultural expressions. The Public Arts Review Board (PARB) will play a pivotal role in championing local artists, advocating for innovative public art projects, and ensuring that the art in our community reflects and enriches Forest Park's unique identity and values. By fostering creativity, enhancing community engagement, and promoting access to art for all, PARB will also contribute to urban revitalization, boost tourism, and cultivate a deeper appreciation for culture within the city. If Mayor and Council approves this text amendment, the Public Arts Review Board will be established.

9. **Council Discussion on Task Order FDC 2025.01 for Falcon Design Consultants, LLC to assist the City with Bid Assistance and Construction Administration for the Starr Park Project-** Project Manager

Background/History:

Construction Drawings for Starr Park have been completed and ready to be bid. Falcon Design Consultants, LLC will provide construction administration and will assist with the preparation of contract documents and technical specifications (from architect) for the project suitable for bidding by the City's

Procurement Department as outlined in Task Order FDC 2025.01-Task A.. Bidding Assistance and Task B. Construction Administration.

10. **Council Discussion on the Forest Parkway Median Landscape Discussion and Approval of Task Order FDC 2025.02-Project Manager**

Background/History:

Contract documents and technical specifications for the Forest Parkway Landscape Project completed by Falcon Design. The City posted the complete set for the purpose of receiving responsive bids from qualified contractors to perform the work proposed. The city received only one bid that exceeded the budget for the project. Staff determined that it would be in the City's best interest to revise the drawings and bid the project into two phases. Falcon Design will provide bid assistance as required, to provide a complete project to the City of Forest Park.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.