



CITY COUNCIL WORK SESSION

Monday, April 15, 2024 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "**City of Forest Park GA**"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

NEW BUSINESS:

1. **Council Discussion and Approval of a Property & Liability Brokerage Services – Executive Offices**

Background/History:

As part of the Executive Offices commitment to reviewing any/all contractual services for the City of Forest Park, we have come to the realization that property and liability brokerage services have not been bid out in over a decade. To address this issue, the staff recently issued a Request for Qualifications (RFQ) inviting applications from experienced and professionally licensed brokers to assist the City. However, Stearling & Seacrest, the incumbent broker, did not submit an RFQ.

After reviewing all the submissions received, the staff is seeking authorization to immediately confirm Gallagher Risk Management Services as the Broker of Record. The purpose of this request is to allow

sufficient time for Gallagher to properly market their services to ensure that the City of Forest Park obtains the best possible renewal.

2. **Council Discussion and Approval of the Budget Amendment for Special Revenue-Finance Department**

Background/History:

The City of Forest Park's FY23-24 Operating Budget was unanimously adopted by the city council on June 29th, 2023. Prior to the adoption of the budget, city staff advised that funding and revenues would continuously be monitored for accuracy and reporting purposes. Staff is recommending that the understated funds be added to the operating budget, which will increase the stated revenue previously adopted on June 29th, 2023, from \$397,928.00 to \$3,659,993. Once the funds have been added to the operating budget, it is also recommended that City Council approve a budget amendment to accurately reflect the corrected operating budget amount of 41,986,503 for FY23-24.

3. **Council Discussion and Approval of certain Purchases for the Fire Department-Fire Department**

Background/History:

The Forest Park Fire and EMS Department would like to purchase:

1. Two (2) Keiser Sleds for Fire Stations 2 and 3 in the amount of \$10,176.51. The funding source to be used is 100-61-3510-52-3712 (Training Aides).

2. Four (4) Portable Radios in the amount of \$22,370. The funding source to be used is 100-61-3510-52-2209(Radio Equipment).

3. Five (5) Replacement Radios in the amount of \$33,024.65. The funding source to be used is 100-60-3610-52-3203 (Radio/pager Maintenance).

4. Ratification for a Lucas 3 V3 Chest Compression System in the amount of \$15,624.46. The funding source to be used is 100-60-3610-53-1137 (Rescue Truck Equipment).

5. Ratification for Two (2) Bunker Gear Dryers for Fire Stations 1 and 2 in the amount of \$ 28,545.00. The funding source to be used is 100-61-3510-52-2214 (Facility Improvements).

6. A Fire Prevention Trailer in the amount of \$197,526.35. The funding source will be 100-61-3510-54-2502, Fire Prevention Funds collected in 2022-2023.

7. Super Struts and Jumbo Locks in the amount of \$24,630.00. The funding source to be used is 100-61-3520-53-1136; the vendor is Municipal Emergency Services.

8. Twenty-five (25) Voice Amps in the amount of \$16,313.25. The funding source to be used is 100-61-3510-52-2209; the vendor is Municipal Emergency Services.

4. **Council Discussion and Approval to enter into a contract with Garrard Construction to make exterior repairs to the Rite Aid Building in the amount of \$28,319.00-Planning and Community Development Department**

Background/History:

As part of the city's efforts to revitalize the downtown area, the city is renovating the facility formally known as Rite-Aid , which is located on Forest Parkway. The 10,864 square feet space will feature a dual kitchen incubator, food vendor spaces, coffee vendor spaces, an area for beverages, creative spaces, meeting spaces, and a multi-purpose stage. The design will be based on preliminary drawings completed by Precision Planning, Inc. (PPI) and presented to the Mayor and Council on November 6, 2023. The Garrard Construction Company will make repairs to the exterior of the building as outlined in the attached proposal. This project is funded by CBDG federal funds, which must be encumbered by May 1, 2024.

5. **Council Discussion and Approval to Authorize the Police Department to Submit and Accept an Explosive Ordnance Disposal (EOD) Canine Grant- Police Department**

Background/History:

The City of Forest Park has a population exceeding 20,000 residents, is a vibrant city hosting a mix of elements including a military base, diverse businesses such as industrial complexes, and its proximity to the world's busiest airport. The Forest Park Police Department has identified specific sensitive areas within the city, responding to an increased volume of service calls related to security threats. In response, the department is seeking authorization to pursue an Explosive Ordnance Disposal (EOD) grant offered by Homeland Security. If successful in securing the grant, it will enable the acquisition of essential equipment, including a trained canine, specialized vehicle, and requisite training. These resources are essential for enhancing the department's capabilities in addressing threats posed by explosives, thereby ensuring the safety and security of Forest Park and its residents. Acceptance of the grant would signify a crucial step towards fortifying the city's preparedness and response to potential security risks.

6. **Council Discussion and Approval to Accept the Donation of a Bloodhound-Police Department**

Background/History:

The Forest Park Police Department operates around the clock, every day of the year, with four shifts managing service calls. Currently, the department employs four Dual Purpose Canines, which undertake tasks such as search and rescue operations for missing persons, detection of illegal narcotics, and assistance in criminal apprehension. These Canines also engage in community-building activities by participating in educational programs in schools.

The department is seeking approval to accept the donation of a Bloodhound from The Jimmy Rice Center. Established by the parents of Jimmy Ryce after his tragic kidnapping, rape, and murder in 1995, The Jimmy Ryce Center aims to prevent the sexual exploitation and predatory abduction of children, provide resources to parents and law enforcement in abduction cases, and assist in safely bringing abducted children home. The Bloodhound will be utilized primarily for search and rescue operations for missing persons, particularly those suffering from mental illness. The Jimmy Ryce Center has generously donated over 600 Bloodhounds to law enforcement agencies nationwide.

The department is committed to covering all expenses related to the training, equipment, and healthcare for the Bloodhound.

7. **Council Discussion and Approval of the Special Facilities Request at Starr Park and sponsored by Legendary WIGO 1570 AM and Operation Push too, LLC for Saturday, May 11, 2024 between 12pm-6pm—Recreation and Leisure Department**

Background/History:

“THE SECOND ANNUAL JAM FOR PEACE”, sponsored by “LEGENDARY WIGO 1570 AM & OPERATION PUSH TOO, INC.”, scheduled for Saturday, May 11, 2024, 12:00 PM-6:00 PM at Starr Park Amphitheater. During this event there will be a collective of activities, with musical performances and entertainment provided by local, regional, and national artists, church and school choirs, and include an education fair with the representation of higher institutions of learning, counseling for grants and scholarships, an employment/job fair with representation from businesses and employment agencies, to include, job counseling, interview techniques, resume preparation and dressing for an interview, a health fair with representation from local medical facilities, mental health agencies and clinics, peer counseling and mediation, to include some basic screenings.

ADJOURNMENT:

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk’s Office at least 24 hours prior to the meeting at 404-366-4720.